



City of Rio Communities Council Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, November 08, 2021 3:00 PM
Agenda

Please silence all electronic devices.

ATTENTION: In an effort to curb the spread of COVID-19 by practicing social distancing and limiting public gatherings, we are requiring **MASKS** to be worn while in the meeting. We encourage you to participate in the Workshop from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

Call to Order

Attendance

Agenda discussion topics

- 1. Accounts payable report**
- 2. Agenda items for the December 9, 2021 special workshop with P&Z – (Manager)**
- 3. Personnel Policy - Attorney proposal (Manager/Council)**
- 4. Swearing in Ceremony for the newly elected officials (December 29th)**

Public Comment: The Council will take public comments on *this meeting's specific agenda items*. These should be in written form emailed to admin@riocommunities.net through 2:00 PM on Monday, November 8, 2021. These comments will be distributed to all Councilors for review. ***If you wish to speak during the public comment session***, the Council will allow each member of the public to three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Give your name and where you live. The public will direct comments to the City Council. Comment(s) will not be disruptive or derogatory.

Manager Report

- 5. a) City Hall Phase 1 Design (update)**
b) Hwy 47 lights (update)

Council General Discussion & Future Agenda Items

Adjourn

Thank you - Joshua Ramsell Mayor Pro-Tem of Rio Communities

We will be streaming live on Facebook Live @ <https://www.facebook.com/riocommunities>

Council may be attending the business forum held at the Tierra Del Sol Golf Club, Rio Communities NM on November 30, 2021 at 6:00 pm a possible quorum may be in attendance.

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 11000 - General Operating Fund					
Department: 0001 - No Department					
GSD - Administrative Services D...	INV0002762	10/01/2021	DENTAL	11000-0001-22055	235.92
GSD - Administrative Services D...	INV0002763	10/01/2021	DISABILITY	11000-0001-22075	4.94
GSD - Administrative Services D...	INV0002764	10/01/2021	HEALTH	11000-0001-22050	3,613.29
GSD - Administrative Services D...	INV0002765	10/01/2021	VISION	11000-0001-22060	37.57
Globe Life & Accident Insurance...	INV0002767	10/01/2021	GLOBE LIFE INSURANCE	11000-0001-22080	54.00
Globe Life & Accident Insurance...	INV0002768	10/01/2021	GLOBE LIFE INSURANCE	11000-0001-22080	56.00
Globe Life & Accident Insurance...	INV0002769	10/01/2021	GLOBE LIFE INSURANCE	11000-0001-22080	36.00
GSD - Administrative Services D...	INV0002803	10/15/2021	ADMIN FEE	11000-0001-22050	8.22
GSD - Administrative Services D...	INV0002804	10/15/2021	DENTAL	11000-0001-22055	235.92
GSD - Administrative Services D...	INV0002805	10/15/2021	DISABILITY	11000-0001-22075	4.94
Globe Life & Accident Insurance...	INV0002806	10/15/2021	GLOBE LIFE INSURANCE	11000-0001-22080	146.00
GSD - Administrative Services D...	INV0002807	10/15/2021	HEALTH	11000-0001-22050	3,613.29
GSD - Administrative Services D...	INV0002808	10/15/2021	BASIC LIFE	11000-0001-22070	26.52
GSD - Administrative Services D...	INV0002809	10/15/2021	VISION	11000-0001-22060	37.57
Department 0001 - No Department Total:					8,110.18
Department: 1009 - Municipal Court					
Tyler Technologies	025-355103	11/01/2021	Incode - Court Training	11000-1009-57050	909.83
Department 1009 - Municipal Court Total:					909.83
Department: 2001 - Manager					
Verizon Wireless	9891051166	11/01/2021	Telecommunications-Phones	11000-2001-57160	42.01
Department 2001 - Manager Total:					42.01
Department: 2002 - General Administration					
Robles, Rael, & Anaya	10242	05/03/2021	February 2021	11000-2002-55020	1,833.88
Robles, Rael, & Anaya	11006	10/28/2021	Attorney Fees - FY 2022	11000-2002-55020	1,833.88
Robles, Rael, & Anaya	11007	10/28/2021	Attorney Fees - FY 2022	11000-2002-55020	420.71
Robles, Rael, & Anaya	11199	10/28/2021	Attorney Fees - FY 2022	11000-2002-55020	1,833.88
Robles, Rael, & Anaya	11200	10/28/2021	Attorney Fees - FY 2022	11000-2002-55020	1,367.32
Wells Fargo Financial Leasing	5017261381	10/28/2021	Sharp Copier Lease	11000-2002-57130	138.42
Stanley Steemer of Albuquerque	979723	10/28/2021	PO not to exceed \$2000 Fog Sp...	11000-2002-55999	1,884.65
NM Water Service Company	INV0002842	11/01/2021	Water	11000-2002-57173	412.05
Tyler Technologies	025-354864	11/04/2021	Incode Yearly Maint Fees	11000-2002-56010	2,033.46
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	landscape clipboard - general of...	11000-2002-56020	14.89
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	tall kitchen trash bags - general ...	11000-2002-56050	73.23
Pitney Bowes	3314581740	11/04/2021	Postage Machine Lease	11000-2002-57130	169.44
Tyler Business Forms	64382	11/04/2021	W-2 6 Part EZ Pack	11000-2002-56020	154.02
Tyler Business Forms	64382	11/04/2021	1099-NEC 4 Part EZ Pack	11000-2002-56020	163.60
Southwest Abatement, Inc.	6993 SAI	11/04/2021	Abatement of Rooms in City Hall	11000-2002-54010	5,642.00
NM Gas Co	INV0002829	11/16/2021	Natural Gas	11000-2002-57171	208.41
Comcast Business	INV0002845	11/18/2021	Telecommunications	11000-2002-57160	420.44
Department 2002 - General Administration Total:					18,604.28
Department: 2004 - Finance/Budget/Accounting					
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-2004-57160	182.81
Amazon Business	19X4-N46X-WLTF	11/04/2021	Brigade 600 Series Lateral Legal...	11000-2004-56040	670.14
Department 2004 - Finance/Budget/Accounting Total:					852.95
Department: 2008 - Municipal Clerk					
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-2008-57160	144.03
International Institute of Mun. C.	INV0002833	11/01/2021	Additional Full Membership to I...	11000-2008-57150	115.00
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	10 Pack 4GB Flash Drive	11000-2008-56020	23.99
Department 2008 - Municipal Clerk Total:					283.02

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 3001 - Law Enforcement					
WEX Bank	75537925	11/01/2021	Fuel - Code Enforcement	11000-3001-56120	51.86
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-3001-57160	81.31
Department 3001 - Law Enforcement Total:					133.17
Department: 3002 - Fire Protection					
Amazon Business	1NM9-3CW4-3G46	11/01/2021	Glow Sticks - Halloween (Fire D...	11000-3002-56999	78.37
Department 3002 - Fire Protection Total:					78.37
Department: 3004 - Animal Control					
Valencia County Fiscal Office	INV0002832	11/01/2021	Animal Control-SEPTEMBER 20...	11000-3004-55999	827.00
Department 3004 - Animal Control Total:					827.00
Department: 4004 - Library					
Book Systems, Inc.	126574	10/28/2021	OPAC Snapshot Subscription Se...	11000-4004-56010	395.00
Book Systems, Inc.	126574	10/28/2021	Dumb Barcodes	11000-4004-56020	145.00
Book Systems, Inc.	126574	10/28/2021	Patron Card	11000-4004-56020	280.00
Book Systems, Inc.	126574	10/28/2021	On-line Training	11000-4004-57050	595.00
Department 4004 - Library Total:					1,415.00
Department: 5101 - Public Works					
Woodlands Hardware	007249/1	11/01/2021	Balnket PO-Supplies	11000-5101-54060	66.26
Woodlands Hardware	007257/1	11/01/2021	Balnket PO-Supplies	11000-5101-54060	22.62
WEX Bank	75537925	11/01/2021	Fuel - Public Works	11000-5101-56120	237.88
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-5101-57160	92.04
Home Depot	648572790	11/04/2021	Items for Public Works	11000-5101-56030	49.14
Department 5101 - Public Works Total:					467.94
Department: 5104 - Highways and Streets					
PNM	INV0002827	11/17/2021	Electricity	11000-5104-57170	50.19
PNM	INV0002828	11/17/2021	Electricity	11000-5104-57170	83.49
PNM	INV0002835	11/18/2021	Electricity	11000-5104-57170	111.35
PNM	INV0002836	11/18/2021	Electricity	11000-5104-57170	39.78
PNM	INV0002837	11/18/2021	Electricity	11000-5104-57170	153.41
PNM	INV0002838	11/18/2021	Electricity	11000-5104-57170	104.24
PNM	INV0002839	11/18/2021	Electricity	11000-5104-57170	150.41
PNM	INV0002841	11/18/2021	Electricity	11000-5104-57170	355.48
Department 5104 - Highways and Streets Total:					1,048.35
Fund 11000 - General Operating Fund Total:					32,772.10
Fund: 20900 - Fire Protection					
Department: 3002 - Fire Protection					
Quill	20096650	10/28/2021	Document Organizer	20900-3002-56020	59.99
Woodlands Hardware	007109/1	11/01/2021	Blanket PO-Supplies	20900-3002-54060	9.04
Woodlands Hardware	007226/1	11/01/2021	Blanket PO-Supplies	20900-3002-54060	29.37
411 Equipment, LLC	1620	11/01/2021	work on 1-4	20900-3002-54040	8,138.06
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	2 - HP Dock 120W with HDMI a...	20900-3002-56020	324.99
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	Asurion B28 4 year laptan prote...	20900-3002-56020	212.99
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	magnetic erase project planner ...	20900-3002-56020	223.00
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	Brother Inkjet Printer	20900-3002-56040	397.00
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	HP 15.6 Touch HD laptop	20900-3002-56040	1,099.00
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	P-Touch tape 1/2" thick	20900-3002-56020	9.78
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	P-Touch tape 3/8" thick	20900-3002-56020	9.49
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	dry erase marker set	20900-3002-56020	9.34
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	(letter size) hanging folders 3 in...	20900-3002-56020	19.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	3 (Legal size) press board file fo...	20900-3002-56020	128.70
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	Brother P-Touch Label	20900-3002-56020	59.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	legal size hanging folder 2" thick	20900-3002-56020	26.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	seagate ultra touch external ha...	20900-3002-56020	84.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	2 (10 pack amazon basics press...	20900-3002-56020	27.98
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	2 - HP Dock 120W with HDMI a...	20900-3002-56020	508.00
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	magnetic dry erase board	20900-3002-56020	33.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	17.3 laptop bag	20900-3002-56020	36.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	4 - HDMI cable	20900-3002-56020	39.88

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	brother single pack - black ink	20900-3002-56020	55.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	Brother 3-pack super high yield ...	20900-3002-56020	64.49
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	logitech wireless keyboard and...	20900-3002-56020	69.99
Quill	20103409	11/01/2021	Laptop Riser	20900-3002-56020	38.99
WEX Bank	75537925	11/01/2021	Fuel - Fire Department	20900-3002-56120	510.51
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phone	20900-3002-57160	290.36
NM Water Service Company	INV0002843	11/01/2021	Water	20900-3002-57173	72.97
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	Tripp lite backup batter - Fire Ch..	20900-3002-56020	48.00
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	2 - 27" Asus monitor - Fire Chief	20900-3002-56040	319.98
NM Gas Co	INV0002830	11/16/2021	Natural Gas	20900-3002-57171	68.22
PNM	INV0002834	11/18/2021	Electricity	20900-3002-57170	201.57
PNM	INV0002840	11/18/2021	Electricity	20900-3002-57170	910.91
Department 3002 - Fire Protection Total:					14,141.53
Fund 20900 - Fire Protection Total:					14,141.53
Fund: 21600 - Municipal Street					
Department: 5002 - Municipal Streets					
Universal Constructors, Inc.	9086	11/01/2021	Blanket PO for potholes	21600-5002-54030	10,503.71
Department 5002 - Municipal Streets Total:					10,503.71
Fund 21600 - Municipal Street Total:					10,503.71
Fund: 29700 - County EMS GRT					
Department: 2002 - General Administration					
WEX Bank	75537925	11/01/2021	Fuel - EMS	29700-2002-56120	147.67
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phone	29700-2002-57160	168.47
Department 2002 - General Administration Total:					316.14
Fund 29700 - County EMS GRT Total:					316.14
Fund: 30400 - Road/Street Projects					
Department: 0001 - No Department					
New Mexico Department of Tra...	INV0002844	11/03/2021	Reimburse Grant #D18398 - Co...	30400-0001-47050	157,692.26
Department 0001 - No Department Total:					157,692.26
Fund 30400 - Road/Street Projects Total:					157,692.26
Fund: 39900 - Other Capital Projects					
Department: 2002 - General Administration					
Green Light Depot	g419127	10/28/2021	LED Light upgrade Hwy 47 street..	39900-2002-58100	11,966.67
Department 2002 - General Administration Total:					11,966.67
Fund 39900 - Other Capital Projects Total:					11,966.67
Grand Total:					227,392.41

Report Summary

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	32,772.10
20900 - Fire Protection	14,141.53
21600 - Municipal Street	10,503.71
29700 - County EMS GRT	316.14
30400 - Road/Street Projects	157,692.26
39900 - Other Capital Projects	11,966.67
Grand Total:	227,392.41

Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22050	Healthcare Insurance Pay...	7,234.80
11000-0001-22055	Dental Insurance Payable	471.84
11000-0001-22060	Vision Insurance Payable	75.14
11000-0001-22070	Life Insurance Payable	26.52
11000-0001-22075	Disability Payable	9.88
11000-0001-22080	Miscellaneous Employee ...	292.00
11000-1009-57050	Employee Training	909.83
11000-2001-57160	Telecommunications	42.01
11000-2002-54010	Maintenance & Repairs - ...	5,642.00
11000-2002-55020	Contract - Attorney Fees	7,289.67
11000-2002-55999	Contract - Other Services	1,884.65
11000-2002-56010	Software	2,033.46
11000-2002-56020	Supplies - General Office	332.51
11000-2002-56050	Supplies - Janitorial/Main...	73.23
11000-2002-57130	Rent of Equipment/Machi...	307.86
11000-2002-57160	Telecommunications	420.44
11000-2002-57171	Utilities - Natural Gas	208.41
11000-2002-57173	Utilities - Water	412.05
11000-2004-56040	Supplies-Furniture/Fixture...	670.14
11000-2004-57160	Telecommunications	182.81
11000-2008-56020	Supplies - General Office	23.99
11000-2008-57150	Subscriptions & Dues	115.00
11000-2008-57160	Telecommunications	144.03
11000-3001-56120	Supplies - Vehicle Fuel	51.86
11000-3001-57160	Telecommunications	81.31
11000-3002-56999	Supplies - Other	78.37
11000-3004-55999	Contract - Other Services	827.00
11000-4004-56010	Software	395.00
11000-4004-56020	Supplies - General Office	425.00
11000-4004-57050	Employee Training	595.00
11000-5101-54060	Maintenance Supplies	88.88
11000-5101-56030	Supplies - Field Supplies	49.14
11000-5101-56120	Supplies - Vehicle Fuel	237.88
11000-5101-57160	Telecommunications	92.04
11000-5104-57170	Utilities - Electricity	1,048.35
20900-3002-54040	Maintenance & Repairs - ...	8,138.06
20900-3002-54060	Maintenance Supplies	38.41
20900-3002-56020	Supplies - General Office	2,094.54
20900-3002-56040	Supplies-Furniture/Fixture...	1,815.98
20900-3002-56120	Supplies - Vehicle Fuel	510.51
20900-3002-57160	Telecommunications	290.36
20900-3002-57170	Utilities - Electricity	1,112.48
20900-3002-57171	Utilities - Natural Gas	68.22
20900-3002-57173	Utilities - Water	72.97
21600-5002-54030	Maintenance & Repairs - ...	10,503.71
29700-2002-56120	Supplies - Vehicle Fuel	147.67
29700-2002-57160	Telecommunications	168.47

Account Summary

Account Number	Account Name	Expense Amount
30400-0001-47050	State - Co-op (DOT)	157,692.26
39900-2002-58100	Street Lighting/Traffic Sig...	11,966.67
	Grand Total:	227,392.41

Project Account Summary

Project Account Key	Expense Amount	
None	227,392.41	
	Grand Total:	227,392.41

Authorization Signatures

MAYOR & COUNCILORS

MARK GWINN, MAYOR

JOSHUA RAMSELL, MAYOR PRO-TEM/COUNCILOR

ROBERT CHAVEZ, COUNCILOR

MARGARET "PEGGY" GUTJAHR, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK



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Globe Life & Accident Insurance...	INV0002768	10/01/2021	GLOBE LIFE INSURANCE	11000-0001-22080	56.00
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Home Depot	649646269	11/08/2021	Items for City Hall	11000-2002-54010	420.07
Sharp Electronics Corporation	9003540730	11/08/2021	Copies for City Hall	11000-2002-57090	214.65
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Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-2004-57160	182.81
Amazon Business	19X4-N46X-WLTF	11/04/2021	Brigade 600 Series Lateral Legal...	11000-2004-56040	670.14
Department 2004 - Finance/Budget/Accounting Total:					852.95
Department: 2008 - Municipal Clerk					
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-2008-57160	144.03
International Institute of Mun. C..	INV0002833	11/01/2021	Additional Full Membership to l...	11000-2008-57150	115.00

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	10 Pack 4GB Flash Drive	11000-2008-56020	23.99
Department 2008 - Municipal Clerk Total:					283.02
Department: 3001 - Law Enforcement					
WEX Bank	75537925	11/01/2021	Fuel - Code Enforcement	11000-3001-56120	51.86
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-3001-57160	81.31
Department 3001 - Law Enforcement Total:					133.17
Department: 3002 - Fire Protection					
Amazon Business	1NM9-3CW4-3G46	11/01/2021	Glow Sticks - Halloween (Fire D...	11000-3002-56999	78.37
Department 3002 - Fire Protection Total:					78.37
Department: 3004 - Animal Control					
Valencia County Fiscal Office	INV0002832	11/01/2021	Animal Control-SEPTEMBER 20...	11000-3004-55999	827.00
Department 3004 - Animal Control Total:					827.00
Department: 4004 - Library					
Book Systems, Inc.	126574	10/28/2021	OPAC Snapshot Subscription Se...	11000-4004-56010	395.00
Book Systems, Inc.	126574	10/28/2021	Dumb Barcodes	11000-4004-56020	145.00
Book Systems, Inc.	126574	10/28/2021	Patron Card	11000-4004-56020	280.00
Book Systems, Inc.	126574	10/28/2021	On-line Training	11000-4004-57050	595.00
Department 4004 - Library Total:					1,415.00
Department: 5101 - Public Works					
Woodlands Hardware	007249/1	11/01/2021	Balnket PO-Supplies	11000-5101-54060	66.26
Woodlands Hardware	007257/1	11/01/2021	Balnket PO-Supplies	11000-5101-54060	22.62
WEX Bank	75537925	11/01/2021	Fuel - Public Works	11000-5101-56120	237.88
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phones	11000-5101-57160	92.04
Home Depot	648572790	11/04/2021	Items for Public Works	11000-5101-56030	49.14
Ralph T. Barnes	2035	11/08/2021	Skilled Labor Oct 2021	11000-5101-55999	1,062.50
Department 5101 - Public Works Total:					1,530.44
Department: 5104 - Highways and Streets					
PNM	INV0002827	11/17/2021	Electricity	11000-5104-57170	50.19
PNM	INV0002828	11/17/2021	Electricity	11000-5104-57170	83.49
PNM	INV0002835	11/18/2021	Electricity	11000-5104-57170	111.35
PNM	INV0002836	11/18/2021	Electricity	11000-5104-57170	39.78
PNM	INV0002837	11/18/2021	Electricity	11000-5104-57170	153.41
PNM	INV0002838	11/18/2021	Electricity	11000-5104-57170	104.24
PNM	INV0002839	11/18/2021	Electricity	11000-5104-57170	150.41
PNM	INV0002841	11/18/2021	Electricity	11000-5104-57170	355.48
Department 5104 - Highways and Streets Total:					1,048.35
Fund 11000 - General Operating Fund Total:					34,499.28
Fund: 20900 - Fire Protection					
Department: 3002 - Fire Protection					
Quill	20096650	10/28/2021	Document Organizer	20900-3002-56020	59.99
Woodlands Hardware	007109/1	11/01/2021	Blanket PO-Supplies	20900-3002-54060	9.04
Woodlands Hardware	007226/1	11/01/2021	Blanket PO-Supplies	20900-3002-54060	29.37
411 Equipment, LLC	1620	11/01/2021	work on 1-4	20900-3002-54040	8,138.06
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	2 - HP Dock 120W with HDMI a...	20900-3002-56020	324.99
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	magnetic erase project planner ...	20900-3002-56020	223.00
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	Asurion B28 4 year laption prote...	20900-3002-56020	212.99
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	HP 15.6 Touch HD laptop	20900-3002-56040	1,099.00
Amazon Business	1DVQ-CFHH-NTY7	11/01/2021	Brother Inkjet Printer	20900-3002-56040	397.00
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	(letter size) hanging folders 3 in...	20900-3002-56020	19.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	P-Touch tape 3/8" thick	20900-3002-56020	9.49
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	dry erase marker set	20900-3002-56020	9.34
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	P-Touch tape 1/2" thick	20900-3002-56020	9.78
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	3 (Legal size) press board file fo...	20900-3002-56020	128.70
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	brother single pack - black ink	20900-3002-56020	55.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	legal size hanging folder 2" thick	20900-3002-56020	26.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	logitech wireless keyboard and...	20900-3002-56020	69.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	2 - HP Dock 120W with HDMI a...	20900-3002-56020	508.00
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	seagate ultra touch external ha...	20900-3002-56020	84.99

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	2 (10 pack amazon basics press...	20900-3002-56020	27.98
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	Brother 3-pack super high yield ...	20900-3002-56020	64.49
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	magnetic dry erase board	20900-3002-56020	33.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	17.3 laptop bag	20900-3002-56020	36.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	Brother P-Touch Label	20900-3002-56020	59.99
Amazon Business	1XJ6-WF4Q-YNXM	11/01/2021	4 - HDMI cable	20900-3002-56020	39.88
Quill	20103409	11/01/2021	Laptop Riser	20900-3002-56020	38.99
WEX Bank	75537925	11/01/2021	Fuel - Fire Department	20900-3002-56120	510.51
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phone	20900-3002-57160	290.36
NM Water Service Company	INV0002843	11/01/2021	Water	20900-3002-57173	72.97
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	Tripp lite backup batter - Fire Ch..	20900-3002-56020	48.00
Amazon Business	1-JPH-7KR6-7HN9	11/04/2021	2 - 27" Asus monitor - Fire Chief	20900-3002-56040	319.98
Comcast Business	INV0002848	11/08/2021	Telecommunications	20900-3002-57160	231.06
Ortega and Son's Propane Servi...	Tank Rental 11.2.21	11/08/2021	Tank Rental - Tierra Grande	20900-3002-57172	60.00
NM Gas Co	INV0002830	11/16/2021	Natural Gas	20900-3002-57171	68.22
PNM	INV0002834	11/18/2021	Electricity	20900-3002-57170	201.57
PNM	INV0002840	11/18/2021	Electricity	20900-3002-57170	910.91
Department 3002 - Fire Protection Total:					14,432.59
Fund 20900 - Fire Protection Total:					14,432.59
Fund: 21600 - Municipal Street					
Department: 5002 - Municipal Streets					
Universal Constructors, Inc.	9086	11/01/2021	Blanket PO for potholes	21600-5002-54030	10,503.71
Department 5002 - Municipal Streets Total:					10,503.71
Fund 21600 - Municipal Street Total:					10,503.71
Fund: 29600 - County Fire Excise GRT					
Department: 3002 - Fire Protection					
Gilbert Garcia & Sons Security	9508	11/08/2021	Rekey fire Admin and Fire House	29600-3002-54010	162.50
Department 3002 - Fire Protection Total:					162.50
Fund 29600 - County Fire Excise GRT Total:					162.50
Fund: 29700 - County EMS GRT					
Department: 2002 - General Administration					
WEX Bank	75537925	11/01/2021	Fuel - EMS	29700-2002-56120	147.67
Verizon Wireless	9891051166	11/01/2021	Telecommunications - Phone	29700-2002-57160	168.47
Department 2002 - General Administration Total:					316.14
Fund 29700 - County EMS GRT Total:					316.14
Fund: 30400 - Road/Street Projects					
Department: 0001 - No Department					
New Mexico Department of Tra...	INV0002844	11/03/2021	Reimburse Grant #D18398 - Co...	30400-0001-47050	157,692.26
Department 0001 - No Department Total:					157,692.26
Fund 30400 - Road/Street Projects Total:					157,692.26
Fund: 39900 - Other Capital Projects					
Department: 2002 - General Administration					
Green Light Depot	g419127	10/28/2021	LED Light upgrade Hwy 47 street..	39900-2002-58100	11,966.67
Sharp Electronics Corporation	12964812	11/08/2021	Data Cabling - Ethernet Drops f...	39900-2002-58040	10,213.75
Department 2002 - General Administration Total:					22,180.42
Fund 39900 - Other Capital Projects Total:					22,180.42
Grand Total:					239,786.90

Report Summary

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	34,499.28
20900 - Fire Protection	14,432.59
21600 - Municipal Street	10,503.71
29600 - County Fire Excise GRT	162.50
29700 - County EMS GRT	316.14
30400 - Road/Street Projects	157,692.26
39900 - Other Capital Projects	22,180.42
Grand Total:	239,786.90

Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22050	Healthcare Insurance Pay...	7,234.80
11000-0001-22055	Dental Insurance Payable	471.84
11000-0001-22060	Vision Insurance Payable	75.14
11000-0001-22070	Life Insurance Payable	26.52
11000-0001-22075	Disability Payable	9.88
11000-0001-22080	Miscellaneous Employee ...	292.00
11000-1009-57050	Employee Training	909.83
11000-2001-57160	Telecommunications	42.01
11000-2002-54010	Maintenance & Repairs - ...	6,092.03
11000-2002-55020	Contract - Attorney Fees	7,289.67
11000-2002-55999	Contract - Other Services	1,884.65
11000-2002-56010	Software	2,033.46
11000-2002-56020	Supplies - General Office	332.51
11000-2002-56050	Supplies - Janitorial/Main...	73.23
11000-2002-57090	Printing/Publishing/Advert..	214.65
11000-2002-57130	Rent of Equipment/Machi...	307.86
11000-2002-57160	Telecommunications	420.44
11000-2002-57171	Utilities - Natural Gas	208.41
11000-2002-57173	Utilities - Water	412.05
11000-2004-56040	Supplies-Furniture/Fixture...	670.14
11000-2004-57160	Telecommunications	182.81
11000-2008-56020	Supplies - General Office	23.99
11000-2008-57150	Subscriptions & Dues	115.00
11000-2008-57160	Telecommunications	144.03
11000-3001-56120	Supplies - Vehicle Fuel	51.86
11000-3001-57160	Telecommunications	81.31
11000-3002-56999	Supplies - Other	78.37
11000-3004-55999	Contract - Other Services	827.00
11000-4004-56010	Software	395.00
11000-4004-56020	Supplies - General Office	425.00
11000-4004-57050	Employee Training	595.00
11000-5101-54060	Maintenance Supplies	88.88
11000-5101-55999	Contract - Other Services	1,062.50
11000-5101-56030	Supplies - Field Supplies	49.14
11000-5101-56120	Supplies - Vehicle Fuel	237.88
11000-5101-57160	Telecommunications	92.04
11000-5104-57170	Utilities - Electricity	1,048.35
20900-3002-54040	Maintenance & Repairs - ...	8,138.06
20900-3002-54060	Maintenance Supplies	38.41
20900-3002-56020	Supplies - General Office	2,094.54
20900-3002-56040	Supplies-Furniture/Fixture...	1,815.98
20900-3002-56120	Supplies - Vehicle Fuel	510.51
20900-3002-57160	Telecommunications	521.42
20900-3002-57170	Utilities - Electricity	1,112.48
20900-3002-57171	Utilities - Natural Gas	68.22
20900-3002-57172	Utilities - Propane/Butane	60.00

Account Summary

Account Number	Account Name	Expense Amount
20900-3002-57173	Utilities - Water	72.97
21600-5002-54030	Maintenance & Repairs - ...	10,503.71
29600-3002-54010	Maintenance & Repairs - ...	162.50
29700-2002-56120	Supplies - Vehicle Fuel	147.67
29700-2002-57160	Telecommunications	168.47
30400-0001-47050	State - Co-op (DOT)	157,692.26
39900-2002-58040	Infrastructure	10,213.75
39900-2002-58100	Street Lighting/Traffic Sig...	11,966.67
	Grand Total:	239,786.90

Project Account Summary

Project Account Key	Expense Amount
None	239,786.90
	Grand Total: 239,786.90

Authorization Signatures

MAYOR & COUNCILORS

MARK GWINN, MAYOR

JOSHUA RAMSELL, MAYOR PRO-TEM/COUNCILOR

ROBERT CHAVEZ, COUNCILOR

MARGARET "PEGGY" GUTJAHR, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK



City of Rio Communities
Planning and Zoning Commission

360 Rio Communities Blvd. Rio Communities, NM 87002
P: (505) 861-6803 F: (505) 861-6804

November 4, 2021

Mayor Pro Tempore and City Council:

It is our request that the City Council provide to the Planning and Zoning Commission an outline of the city's overall strategic direction and community development priorities. These are needed to guide the Commission's work to revise the comprehensive plan.


As a suggested first step, we request that this topic be the primary focus of discussion at the December 9, 2021 joint workshop of the city council and the planning and zoning commission.

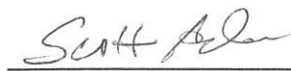
As a suggested second step, we request the establishment of a seven (7) person working team consisting of two (2) city council members, two (2) members of the planning and zoning commission, two (2) members of the public, and the City Manager. The purpose of the working team is to develop a draft strategic direction document to be reviewed by the planning and zoning commission and passed to the city council for consideration and adoption.

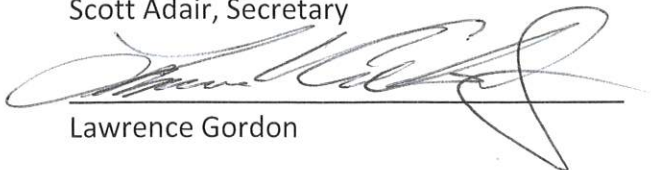
Finally, we recommend a goal of March 4, 2022 to finalize and present the strategic direction document to the City Council for consideration and adoption.

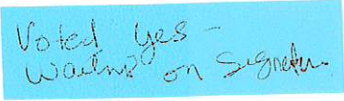
Thank you for your consideration of our request.

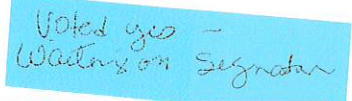
Respectfully submitted,


Thomas Scroggins, Chairman


Scott Adair, Secretary


Lawrence Gordon


John Thompson, Vice-Chairman


L.E. Rubin