



## City of Rio Communities Council Regular Business Meeting

City Council Chambers - 360 Rio Communities Blvd

Rio Communities, NM 87002

Monday, February 28, 2022 6:00 PM

### Agenda

*Please silence all electronic devices.*

**Mayor - Joshua Ramsell**

**Mayor Pro Tem - Margaret "Peggy" Gutjahr**

**Council - Arthur "Art" Apodaca, Lawrence R. Gordon, Jim Winters**

**ATTENTION:** In an abundance of caution, due to COVID issues the City Council regular business meeting on Monday February 28, 2022 may be virtual and/or limited to in-person attendance by the City Council, Administrative Staff, City Attorney, and credentialed members of the press. you can participate in the City Council meeting from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Approval of Minutes**

**1. Minutes for the City Council Workshop & Regular Business Meeting (02/14/2022)**

**Public Comment:** The Council will take public comments in written form via email through 4:45 PM on Monday February 28, 2022 to [admin@riocommunities.net](mailto:admin@riocommunities.net). These comments will be distributed to all Councilors for review. ***If you wish to speak during the public comment session in person:*** Please contact the clerk for a **virtual link**. The Council will allow each member of the public three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Give your name and where you live. The public will direct comments to the City Council. Comment(s) will not be disruptive or derogatory.

**Manager Report**

2.

**Action Items**

**3. Discussion, Consideration, and Decision – Approval of Accounts Payable**

**4. Discussion, Consideration, and Decision – Re-appointment of P&Z member(s)**

**5. Discussion, Consideration, and Decision – Appointment of Planning and Zoning member(s)**

**Council Discussion**

**Executive Session - For the purpose of the annual Performance Evaluation of the City Manager, the Municipal Clerk, the Finance Officer/Treasurer, and the Public Works Director pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

- **Motion and roll call vote to go into close session**
- **Motion and roll call vote to go back into the regular business meeting session**
- **Welcome everyone back and statement by the Mayor:** The Governing Body of the City of Rio Communities, New Mexico, hereby states that on February 28, 2022 a Closed Executive Session was held and the matters discussed were for the purpose on the annual Performance Evaluation of City Manager, the Municipal Clerk, the Finance Officer/Treasurer, and the Public Works Director pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters

**Action Items - Consideration & Decision – Mayor Pro-tem recommendation regarding the annual Performance Evaluation of the City Manager, the Municipal Clerk, the Finance Officer/Treasurer, and the Public Works Director pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

**Adjourn**

***Council may be attending the Economic Development Priorities Meeting held virtual in Rio Communities NM on March 2nd starting 6:00 pm and the Public Taskforce meeting held virtual in Rio Communities NM on March 8th and March 22nd starting 6:00 and possible quorum may be in attendance.***

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



**City of Rio Communities Council Workshop**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, February 14, 2022 3:00 PM**  
**Minutes**

*Please silence all electronic devices.*

### **Call to Order**

- Mayor Joshua Ramsell called to order the regular workshop at 3:00 pm.

### **Attendees**

- PRESENT: Mayor Joshua Ramsell, Mayor Pro tem Peggy Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon and Councilor Jim Winters.  
 Present: City Manager Dr. Martin Moore, Municipal Clerk Lisa Adair, Finance Officer Stephanie Finch (virtual), and Public Works Director Gordon Reeves (virtual).

### **Accounts payable report**

- Finance Officer Finch went over all items over \$500.00; 3 accounts for GSD in the amount of 13,217.37; 2 accounts for TLC in the amount of \$4,209.97; NM Gas in the amount of \$1,863.42; Comcast Business in the amount of 521.27; Verizon Wireless in the amount of \$543.19; Marty's Muffler Shop in the amount of \$600; Boundtree Medical in the amount of \$2,424.28; Ortega and Sons Propane in the amount of \$508.29; Rays Fire Extinguishers in the amount of \$743.99; NM Gas in the amount of \$1,302.28; PNM in the amount of \$ 840.92; 2 accounts for 411 Equipment in the amount of \$9,205.68; WEX Banks in the amount of \$796.76; Wagner Equipment Co. in the amount of \$2,186.81; Verizon Wireless in the amount of \$690.26; Penguin Management, INC in the amount of \$1,667.00; Boundtree Medical in the amount of \$1,376.37; HEI, Inc in the amount of \$1,748.59.
- Councilor Gordon asked about the electricity for Tierra Grande in the amount of \$840.92.
- Finance Officer Finch said the amount is for Rio Grande Estates, and then explained that Tierra Grandes electricity is in the amount of \$232.45. She then explained in the winter months the electricity and gas bills are higher do to keeping the water from freezing.
- Councilor Apodaca asked the expenditures for the fire truck are those part of that \$40,000.
- Finance Officer Finch explained that the Fire Department thought they had enough hose and further examination saw the hoses they had were not going to pass the hose safety check, but was not part of the \$40k.
- Councilor Gutjahr asked about the TLC transaction and if this was the first time we replaced the blower.
- Finance Officer Finch said since she has worked here she does not recall having a blower replaced.
- Public Works Director Gordon Reeves explained he requested TLC to give an update and each unit they have worked on so they can track the cost of unit to see how much it would be and if they need to talk to the City Manager for replacement. He did explain since he has been working here this was the first time the blowers have been replaced.
- Mayor Ramsell explained how the Fire Department has some concerned about lead times on acquiring equipment, so they have been looking into having additional replacements in case of an emergency.

- Councilor Apodaca asked if the additional equipment had been placed on the truck or if it was delivered on the truck as is and are we still in the process of ordering more equipment.
- Manager Dr. Moore said he talked with the Fire Chief and explained that the new hose is in back order. They were able to pick it up with the amount they needed. Regarding the new truck they understand it is new and the parts are still coming in. With inspections coming up we want to make an impression.

#### **Expenditures for Grant #20-E2799 information technology and infrastructure improvement for a library**

- Finance Director Finch explained we have been approved of a \$10k grant for the technology and infrastructure improvement of the library and she then started explaining what we would like Council to approve starting with; a new printer costing \$2,153.15 for the public as well as charging a small fee per pages; a new PC for the new librarian costing \$1,670.98; a 70-inch AQUOS Smart Board with Rolling Cart costing \$6,146.47. She does understand it will be \$150 over the grant but will be paying the other portion out of the libraries general fund.
- City Manager Dr. Moore explained what the library board is moving along with the bylaws and anticipating in opening in late April early May and they think this is a good thing and need to get this taken care of also after talking with staff these are appropriate for the library.
- Councilor Gutjahr explained we have till June 2024 for reversion of budget.
- Manager Dr. Moore said correct, we do have time but wanted to get it done to get the library open.
- Councilor Gutjahr said this is good that it is getting done this early.
- Councilor Winters said it would be nice to acquire an oversize printer that can print large pages, and maybe down the road we can work this in.

#### **Presentations**

##### **NMEDD - Max Gruner - LEDA funding**

- ❖ Mr. Max Gruner started his presentation on Project Incentive for Economic Growth. He started off explaining he handles out of state businesses wanting to expand to New Mexico and how working with the company is beneficial.
- ❖ Ralph Mims explained using the Village of Los Lunas's Facebook used IRB and used a pilot payment since we are in a rural community, we did a 30 year IRB for property taxes and said it is a great tool for Facebook.
- ❖ Mr. Gruner continued with his presentation on LEDA explaining the 1st program - classical LEDA, which only supports manufactures, and non-retail service provisions to which 50% or more have to come from out of state. We call classical LEDA a grant, a little bit of a misnomer for 2 reasons, #1) it's a reimbursement for LEDA eligible expenses, #2) grant secure for the contract. Mr. Gruner said there is an amendment to the LEDA statute, the State is able to engage in a government to government to support shovel ready infrastructure improvements. The land upon which this infrastructure needs to be government owned.
- ❖ Manager Dr. Moore asked is classical LEDA cover land and infrastructure or just infrastructure.
- ❖ Mr. Gruner explained this is only for direct construction cost associated with the development of infrastructure on a government owned business park.
- ❖ Manager Dr. Moore asked would this include for example say the City wants to include land for an industrial park to build a Fire Station or a Fire Substation would this help.

- ❖ Mr. Gruner said with this particular statute this is money for economic development, would we use it for an industrial park “yes” would we be able to help with the infrastructure for the Fire Station ‘probably not’.
- ❖ Councilor Winters explained a scenario we have a private water company that owns no land other than where their wells are, we have large parts of the City where we cannot develop due to no sewer lines, would that LEDA qualify if we wanted to develop that part of the City.
- ❖ Mr. Gruner said when you ask that type of question he would answer maybe and then explained we would have a ton of conversation’s so I will have to come back.
- ❖ Mr. Gruner said the 2nd amendment that was passed in 2020, which leads into our 2<sup>nd</sup> program which lets us be able to use LEDA dollars to support retail in communities for fewer than 15,000 but cannot support direct competition, we will need to make an assessment stating no competition between businesses will happen. He then went on by saying the legislative intent was for rural deserts to have grocery stores come in but there are only a select few national umbrella organizations that have grocery stores, we have yet to find a rural community that is able to attract a grocery store, and in their perspective, they don’t think its worth the risk.
- ❖ Ralph Mims gave an example by stating what if John Brooks wanted to come to Rio Communities it is an example of a privet operator that can take advantage of our retail LEDA.
- ❖ Mr. Gruner said there is nothing in the Statue that ultimately runs the retail establishment.
- ❖ Ralph Mims said he does not like the 100 miles do to having Walmart and Lowes in Belen, then asked what would LEDA pay for.
- ❖ Mr. Gruner said the problem we are going to have would it be worth the investment to put a grocery store in Rio Communities is the commute. He then said it will pay for what classical LEDA will pay for.
- ❖ Mr. Gruner said the very first of this LEDA breakthrough is a ranch and feed store.
- ❖ Mr. Gruner said if we have big projects in excess of \$350 Million there is a GRT share 5% goes back to the company so it’s a huge attractor.
- ❖ Mr. Gruner said singled sales factor for the State of New Mexico, manufactures can choose to only be taxed in the state.
- ❖ Councilor Gordon asked if big business know about this in advance or do, we have to inform them of this.
- ❖ Mr. Gruner said he is just educating and to be aware of this information.
- ❖ Councilor Apodaca asked to seem to be hitting a brick wall in the grocery store department, how often do you target approaching grocery chains to see if there is any change in building a supermarket.
- ❖ Mr. Gruner said it needs to be driving by the community, so we do what ever the community calls for.
- ❖ Mr. Mims asked could a letter from the Council and the Mayor, go to the potential companies.
- ❖ Councilor Gordon asked about opportunity zones.
- ❖ Mr. Gruner said opportunity zones are mainly federal mechanism that allows for investors, yes, they would love to do that, because it is a federal, not a lot of places to come into the conversation.
- ❖ Councilor Winters said we have a current LEDA ordinance and then asked do they have a template to be able to change the LEDA to make it incompliance with the new rules.
- ❖ Mr. Gruner said he does not have something available.
- ❖ Councilor Apodaca asked Mr. Mims if he has any history on the last time a grocery chain was approached by Rio Communities.

- ❖ Mr. Mims said we have not approached a grocery chain but have a second party that was looking at location but are not expanding.
- ❖ Councilor Winters said about 2 years ago we were extremely proactive in that category and approached everybody the only one who showed interest was Aldi's.
- ❖ Mr. Mims asked about brewery's can we look at that seriously for Rio Communities.
- ❖ Mr. Gruner said they do consider them as manufactures.
- ❖ Councilor Gutjahr stated that Dollar General is expanding and is a great way to market for a grocery store.

### **Budget Calendar for FY 2023**

- Manager Dr. Moore said we are going to start the budget process administratively, this Thursday we have a department head meeting, and give the departments till March 3<sup>rd</sup> for their budgets. He then explained we will be looking at special workshops possible an additional workshop if needed for training for a walk though on the budget. He let Council know the budget hearing is in the middle of April and the goal is to mark an extra meeting on April 25<sup>th</sup> because on May 9<sup>th</sup> is our goal to bring the budget forth with approval. He did state he believes there will be more grant funds in the budget this fiscal year then last year which may result in reimbursement.
- Councilor Gutjahr said it would be good to have a little more understanding on what you can do and cannot do with the budget since we do have 2 new Councilors.
- Manager Dr. Moore then asked would it be ok to add on the March 14<sup>th</sup> meeting for introduction on the budget calendar, and time permitting can get into revenue and finish in a different Council meeting.
- Municipal Clerk Adair stated if the April 7<sup>th</sup> Special Workshop still a go but is a P&Z meeting night as well.
- Mayor Ramsell said yes, but if it is a conflict, we can move it to April 6<sup>th</sup>.

### **Resolution 2022 - XX 506 Hermosa Street**

- Public Works Director Reeves said he has been in contact with the owner and would like to announce the property is cleaned up and now are working through CID through the State to rebuild a new structure on the new foundation.
- Manager Dr. Moore said we do not need a resolution now.

### **Purchase of Public Works vehicle with a lift gate**

- Manager Dr. Moore explained that the Tahoe is falling apart. There has been issues with the catalytic converter and muffler was stolen, also issues with the engine, transmission, followed by electrical and air conditioning, cost of repairing is not worth it. Talking with the Finance Director we have the funds to get a vehicle. They would like to get a 4x4 3ton to be able to go out in the sand but also a diesel engine upgrade to increase towing compacity.
- Councilor Winters asked if this was purchase or lease.
- Manager Dr. Moore said we are recommending a purchase for this vehicle due to modifications.
- Councilor Gordon asked where the vehicle would be stored.
- Manager Dr. Moore explained where we can put it behind City Hall and stated that they have already measured to where they will be able to add a fence and still have access to the Mouse Lounge and the Senior Center.
- Councilor Gordon asked how long it would take to get the truck.

- Finance Officer Finch said it is 6 to 8 months out, but it might be longer than that due to chip shortage.
- Manager Dr. Moore said he has faith in staff to find a truck quickly and will be looking at state prices.

#### **Purchase of Public Works heavy equipment**

- Manager Dr. Moore explained this is an introduction to Council. This would be the first equipment for the department with different attachments and give us multiple uses. We have been looking for this specific equipment to be easily stored and should have something at the next meeting. We need to start being able to mow our own rights-of-way especially around our own buildings and properties.
- Councilor Gutjahr has asked if we have gone to the State to look at equipment that is used but slightly cheaper.
- Manager Dr. Moore said yes, we have been looking into those as well.
- Councilor Apodaca asked in the past do we contract out the mowing etc., so the cost would go to this piece of equipment instead.
- Manager Dr. Moore said every bit we have contracted out and every bit will be in house so yes it will help our cost savings.

#### **MRCOG Boards and Committees**

- Manager Dr. Moore explained there are 4 MRCOG with 1<sup>st</sup> is Board of Directors, 2<sup>nd</sup> is Metropolitan Transportation Board, 3<sup>rd</sup> is Transportation Coordinating Committee, 4<sup>th</sup> is Technical Planning Group these directly deal with the roads. We also have Rio Metro Board that deals with the public transportation such as the Rail Runner and Rio Metro.
- Councilor Winters said one other board is the Water Board we've never participated with them before and always felt we can benefit from them.
- Councilor Gutjahr said there is a meeting every other month with the Local Transportation Board it's a combination with Rio Communities, Los Lunas, The County and Belen which talk about projects. Board of directors is generally the Mayor/Mayor substitute and an alternate, but both of these groups tend to want the Mayor and the Mayor substitute.
- Mayor Ramsell asked Council if there were any specific board they would like to be a part of.
- Manager Dr. Moore explained what each board deals with starting with Board of Directors which mainly deal with board policies, legislative priorities, budgets, overall performance of the staff and also the financial audit. Transportation Board they take everything that comes from the Water Board, and Transportation Coordinating Committee and deal with anything transportation related. Rio Metro deals with everything transit.
- Mayor Ramsell explained that the committee does the planning, and they report to the board for final decision.
- Councilor Winters explained that all work goes through the committee, and they are the people who know how to put all the projects together and report everything to the TCB.
- Councilor Gordon said his area would lie in the Metro transportation and Rio metro.
- Councilor Apodaca said he would volunteer for the Water Board.
- Councilor Gutjahr said she would be able to be part of the Local Transportation and Board of Directors and Metro Transportation Board.
- Mayor Ramsell said would one prefer to be the alternate or the primary for the Metro Transportation Board.
- Councilor Gordon said he will be the alternat and Councilor Gutjahr can be the primary.

- Manager Dr. Moore asked who is the alternate and primary for the Technical Planning Group.
- Mayor Ramsell said he has Councilor Gutjahr and Mr. Moore for that group, this started a discussion.
- Councilor Gutjahr asked about the bi-monthly meeting Local DOT area and stated that Manager Dr. Moore is listed as the alternate.
- Manager Dr. Moore then stated that finally after a year they put him on the list and continued the discussion.

#### **LEDA Ordinance**

- Manager Dr. Moore said he is seeking direction from Council to move forward with the LEDA ordinance that includes the retail and the government-to-government amendment as well.
- Councilor Winters said he is wondering who has an updated one and need to make sure it is updated.
- Mayor Ramsell said maybe this is worth reaching out the Chris and to see if they have done anything before.

#### **Uniform Traffic Ordinance amending city wide speed limits (Manager/Council)**

- Manager Dr. Moore said this is on the agenda because he would like to know what speed limit Council would like to set city wide.
- Mayor Ramsell said his personal experience is 20 mph seems reasonable from what he has seen in the past week and school zones are normally set at 15 mph.
- Councilor Apodaca asked if its for residential streets.
- Mayor Ramsell stated yes just residential street, and the main reason for that is so everyone in town knows if we have the same speed limit city wide then everyone knows what the speed limit will always be.
- Councilor Gordon said he feels 25 for the roads which is the average for most cities, plus most drivers are going to be doing 25 anyways, and have something different when you approach the city.
- Councilor Winters said how are we defining school zones, and how are we defining bus stops, should we just have one speed.
- Manager Dr. Moore said if one area is known that its children at play, and needing to identify bus stops better, we can have a list and which with these areas if we need a different one we can amend and make it to where we can vote on it. State highways you can have it at 40 and can slow down in your business areas lower to 30/35 you can. He then went on by saying you still have to get recommendations with DOT but can consider these.
- Councilor Gutjahr said in her area 25 would be pretty fast for children to play. And coming around the cul-de-sacs should be lowered.
- Councilor Apodaca said he likes the idea. typically, if you have a speed limit, they will go 5 over, he would be comfortable to be at 20 then they will be at 25 so hopefully the majority will be in that range.
- Mayor Ramsell said the bus stops fluctuate and over the last few years they have been consistent but just depending on where the kids live, and how long the buses will park there.
- Councilor Apodaca said what would also help is traffic strips or bumps and if we do implement these more around the city that's also going to help maintain and slow down traffic and continued the discussion.
- Councilor Winters said there should not be more than 2 speed limits throughout the community.

- Councilor Gutjahr said what will happen with the children at play signs when the children do grow up.
- Mayor Ramsell stated that the signs are able to be put on and off easily, and then explained that asking the community if they want a children at play sign to let us know due to the fact we don't know where everyone lives and who all lives on the street, this continued the discussion.

#### **Assistant to the City Manager**

- Manager Dr. Moore said he has several projects and services that we are moving forward such as the library and the youth programs, in addition we have continued efforts with grants last year we started with 13, ended with 13, after we have completed 9 of the original 13. So, our goal this year is to the 13 off the books. An assistant to the City Manager could fill the planning and compliance responsibilities until the position of Planning and Compliance Officer is filled. He then said he is trying to find a way for these projects to move forward in addition to help the library with staffing and maybe bring temporary help along the way. With money available and positions not filled hopefully this is a way to help with our needs right now.
- Mayor Ramsell stated that this position is an assistant to the City Manager not Assistant City Manager.
- Councilor Winters said we have been talking about this for many years and we just didn't have money and he thinks we haven't even moved into the large branch yet and we need to go there.
- Councilor Gutjahr said this has been ongoing and said suggested that Councilor Brown had suggested at one time an internship with Master of Communications and UNM has this but excellent at doing projects but for having large projects maybe this can be revisited.
- Councilor Gordon asked would the assistant be like a utility person.
- Manager Dr. Moore said yes.

#### **Public Comment**

- Manager Dr. Moore read a public comment that was brought to Council from Tommy Westmoreland.
- Question: What is the status of the \$250k grant for parks.
- Manager Dr. Moore said all of the grants have been received as soon as we have piece of property and then move forward.
- Question: What is the status of what side the park will be built.
- Manager Dr. Moore replied there are issues relating to acquisition that I cannot address in public but there are things going on.
- Question: Is the site available for public inspection.
- Manager Dr. Moore replied there is no action that we are aware of at this time.
- Question: Status to hiring a Code Enforcement Officer.
- Manager Dr. Moore replied We've had not have any applicates that fell between the salary range we were looking for.
- Question: Status of hiring a public works employees.
- Manager Dr. Moore replied we have 3 applicants, and none interviewed right now but hopefully by the end of this week or end of next week.
- Question: Status of hiring a Fire Chief.
- Manager Dr. Moore replied we have had 8 applicants that met the qualifications, 2 have been interviewed, other 4 will have a zoom interview, and then a committee will be lead with Council.

- Question: Have you talked with other City Managers.
- Manager Dr. Moore said yes, I have, we have constant communication.
- Question: Public works vehicle.
- Manager Dr. Moore replied yes, we put out a request to City Council and a truck, something that can handle both pavement and sand.
- Councilor Gordon asked if any fire vehicle can be repurposed to feel the need to save the city money.
- Manager Dr. Moore said the short answer is we have a vehicle in mind and will come back with a formal proposal for Council.
- Mayor Ramsell explained you have to make sure it's used in an emergency situation, because the Fire Marshall doesn't take kindly to certain situations.
- Question: cost vs old and new
- Manager Dr. Moore replied you get 2 things 1 warranty and 2 you get the negotiated price.
- Question: Why does the City Manager need an assistant.
- Manager Dr. Moore replied we have specific projects that need to be moving forward.
- Councilor Gutjahr said if you look back at the questions, you need someone else to have these projects move along while you're doing the negotiations and managing the city is a major need.

## **Manager Report**

### **Universal Waste System quarterly report**

- Clerk Adair said the report for Universal is in the packet
- Councilor Gutjahr asked where we were a quarter before.
- Municipal Clerk Adair said every time she gets the report, she can add it to the existing report before for reference.

### **Council General Discussion & Future Agenda Items**

- Councilor Apodaca said the area where the flagpole is being worked on there are some issues that are being worked on and in that area maybe we can have a small project that could beautify up the city and fix the sign that says Welcome to the city of Rio Communities.
- Manager Dr. Moore mentioned about the flagpoles for City that would cost less than \$10k and that's to get us 2 more pads, Federal, State and City flags.
- Councilor Apodaca asked to be kept up with ongoing projects to beautify the city because first impressions are 90%, this started a discussion.
- Councilor Gutjahr said she sat in on Senator Heinrich about the zip code, she learned several things, and one being they have reached out before, but something happened, they will be talking with someone in Phoenix and talk about arranging another meeting with us, them and people in Phoenix and she has a list of all questions and concerns to present.
- Councilor Gordon said thank you for keeping him informed on the area on Chamartin but if you can keep updating me that would be appreciated.
- Manager Dr. Moore said he can certainly do that and give updates about once or twice a month.
- Councilor Winters had no comments.
- Mayor Ramsell asked if they would be considered their signatures being scanned electronically, so if they are meeting virtual they would not have to come in to sign the document.
- Councilor Apodaca asked about the vacancy on EDC is this going to be moving forward.

- Mayor Ramsell said we are having a meeting for EDC as a Council to discuss how we would like to move forward.
- Councilor Gordon asked about the filling the commissions since people have been sending in applications.
- Mayor Ramsell stated we are hoping to have the committee taken care of by this next meeting.

### Adjourn

- The Regular Workshop was adjourned at 5:33 pm.

Respectfully submitted,

\_\_\_\_\_  
Elizabeth (Lisa) Adair, Municipal Clerk  
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Joshua Ramsell,  
Mayor

\_\_\_\_\_  
Margaret "Peggy" Gutjahr,  
Mayor Pro-tem/Councilor

\_\_\_\_\_  
Arthur "Art" Apodaca,  
Councilor

\_\_\_\_\_  
Lawrence R. Gordon,  
Councilor

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Jim Winters,  
Councilor



**City of Rio Communities Council Regular Business Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, February 14, 2022 6:00 PM**  
**Minutes**

*Please silence all electronic devices.*

**Call to Order**

- Mayor Joshua Ramsell called to order the regular city council business meeting at 6:02 pm

**Pledge of Allegiance**

- Councilor Gordon led the Pledge of Allegiance.

**Roll Call**

- PRESENT: Mayor Joshua Ramsell, Mayor Pro tem Peggy Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jim Winters.  
 Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair, Public Works Director Gordon Reeves (virtual) and Valencia County News-Bulletin Editor Clara Garcia.

**Approval of Agenda**

- Motion made by Councilor Winters to approve the agenda as written. Seconded by Councilor Gordon.

Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters

**Approval of Minutes City Council Special Workshop Minutes (1/13/2022), City Council Workshop & Regular Business Meeting (01/24/2022)**

- Motion made by Mayor Pro tem Gutjahr to approve the minutes of the City Council Special Workshop of 1/13/2022 and the City Council Regular Business Meeting of 1/24/2022. Seconded by Councilor Apodaca. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote the minutes for the Special Workshop of January 13, 2022, the Regular City Council Workshop and Business meeting of January 24, 2022 were approved as written.

**Public**

- No public comments.

**Manager Report**

- Manager Dr. Moore stated we have emailed the grant project spread sheet, with 22 projects, and that was from a few months ago, at that time we had 9 projects done, 5 that were sitting at inactive, 3 projects active. As of right now we have no projects stalled and have received grant agreements for all the projects. We have closed out grants for the Pumper Truck, 3 grants that we are currently working on and getting ready to close out, with one going towards the flood, but out of the 13 total grants this is where we stand as stated: 2 are completed, 7 are inactive, and 4 are in progress.

**Budget Calendar for FY 2023**

- Manager Dr. Moore stated on March 14<sup>th</sup> we added a meeting for the Introduction for the Budget and have moved the meeting from April 7<sup>th</sup> to April 6<sup>th</sup>.
- Manager said there are 7 streetlights on Hwy 47 and did hear from someone who has the breakaway faceplate, in addition they did find out aluminum wire can be used, and we will be

using this just due to the fact on how someone stole the wire before. He then stated they are ordering backup supplies for the poles just for emergencies.

## **Monthly Reports**

### **Municipal Court Department**

- Court Clerk Adair said there was no changes to the report, we only had one payment received.

## **Approval of Accounts Payable**

- Councilor Gutjahr said this will be posted if you have any questions or comments contact the Finance Department or Council members.
- Motion made by Councilor Winters to approve Accounts Payable as written. Seconded by Mayor Pro tem Gutjahr.

Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote accounts payable was approved for payment.

## **Resolution 2022 - XX 506 Hermosa Street**

- Manager Dr. Moore explained there has been an increase amount of problematic activity with this property, and we are pleased to announce that the owner has officially cleaned it up. The property owner has talked to contractors and such to see if they can build on the existing foundation. So that makes 2 of the major properties they have cleaned up and we are still working of a few more.

## **Purchase of Public Works vehicle with a lift gate**

- Manager Dr. Moore said we have issues with the public works vehicle that is being driving around, we've had issues with electrical, air conditioning, transmission, engine and exhaust. Thus was a hand-me-down type of vehicle from the Fire Department. It is essential and will be able to run on sand as well as asphalt. We are talking about state pricing agreements, this is extremely necessary, to bring our public works up to where it is needed.
- Motion made by Councilor Apodaca to approve the purchase of the new Public Works Vehicle with a lift gate at the max price of \$60k. Seconded by Councilor Winters. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved the purchase of a public works vehicle with a lift gate and to not exceed \$60k.

## **MRCOG Boards and Committees**

- Mayor Ramsell said we did discuss this during the workshop: Board of Directors: Councilor Gutjahr and Manager Dr. Moore, Metro Transit Board: Councilor Gutjahr and Councilor Gordon, Transportation Coordination Committee: Manager Dr. Moore and Councilor Gordon, Transportation Tech Group: Manager Dr. Moore, Rio Metro Board: Councilor Gordon, Mayor Ramsell, Water Board: Councilor Apadoca, Councilor Winters, Local Transit Board: Councilor Gutjahr, Mayor Ramsell.
- Motion made by Mayor Pro tem Gutjahr to approve the appointments for primary and alternate to the MRCOG as presented. Seconded by Councilor Winters. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved the MRCOG Boards and Committees primary and alternate members.

## **Assistant to the City Manager**

- Manager Dr. Moore said we are getting ready to move into the next phase of the progression of the City. Within the next 2-3 months we will have the library open, final pieces are getting over the hump. He continued with the progression to fill the position for the assistant to the City Manager, continuing on the public works side we have 3 candidates we will be having

interviews. He also has 2 people on 1099 contracts that will be helping the public works director with signs. He then said for the position of the assistant to the city manager, his recommendation is roughly \$18-\$22 an hour 35 hours a week for this position.

- Councilor Gutjahr said this has been an ongoing issue we have brought it up several times and it has been a financial issue, but we know it's been extremely difficult to have the City Manager and staff to manager to take over and at least now this will help move forward.
- Motion made by Councilor Winters move forward to approve the Assistant to the City Manager. Seconded by Councilor Gordon. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved moving forward with the hiring of an Assistant to the City Manager.

### **Council Discussion**

- Councilor Apodaca had nothing to report.
- Councilor Gutjahr said she had a conversation with Senator Henricks office and will be having a meeting for the City and other entities to look at zip codes.
- Councilor Gordon had nothing at this time to report.
- Councilor Winters said we seem to be extremally busy right now.
- Mayor Joshua Ramsell had no report.

### **Executive Session - For the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

#### **Motion and roll call vote to go into close session:**

- Motion made by Mayor Pro tem Gutjahr to go into executive session with a roll call vote for the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters. Seconded by Councilor Winters. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote council went into executive session at 6:26 pm.

#### **Motion and roll call vote to go back into the regular business meeting session**

- Motion made by Mayor Pro tem Gutjahr with a roll call vote to go back into the regular business meeting session. Seconded by Councilor Apodaca. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council was back into the regular business meeting session at 6:55 pm.

#### **Welcome everyone back and statement by the Mayor**

- Mayor Ramsell states: The Governing Body of the City of Rio Communities, New Mexico, hereby states that on February 14, 2022 a Closed Executive Session was held and the matters discussed were for the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters

### **Action Items - Consideration & Decision – Mayor Pro-tem recommendation regarding the discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

- Mayor Ramsell stated there was no actions or recommendations taken.

### **Adjourn**

- Councilor Winters moved to adjourn. The motion was second by Councilor Apodaca. With a 4-vote the City Council regular business meeting was adjourned at 6:57 pm.

Respectfully submitted,

\_\_\_\_\_  
Elizabeth (Lisa) Adair, Municipal Clerk  
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Joshua Ramsell,  
Mayor

\_\_\_\_\_  
Margaret "Peggy" Gutjahr,  
Mayor Pro-tem/Councilor

\_\_\_\_\_  
Arthur "Art" Apodaca,  
Councilor

\_\_\_\_\_  
Lawrence R. Gordon,  
Councilor

\_\_\_\_\_  
Jim Winters,  
Councilor



Rio Communities, NM

# Accounts Payable Approval Report

By Fund

Item 3.

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 11000 - General Operating Fund</b>					
<b>Department: 1009 - Municipal Court</b>					
Card Service Center	INV0003040	02/24/2022	Tool, Gloves and sink trap cover...	11000-1009-54010	252.28
Card Service Center	INV0003041	02/24/2022	Fix flat tire	11000-1009-54040	17.85
<b>Department 1009 - Municipal Court Total:</b>					<b>270.13</b>
<b>Department: 2002 - General Administration</b>					
Home Depot	661289298	02/15/2022	Items for City Hall	11000-2002-54010	28.87
Flyer Press LLC	13796	02/22/2022	Blueprint Copies	11000-2002-57090	17.39
Wells Fargo Financial Leasing	5018807626	02/22/2022	Dell Server Lease	11000-2002-57130	2,497.73
Wells Fargo Financial Leasing	5018931712	02/22/2022	Sharp Copier Lease	11000-2002-57130	138.42
Sharp Electronics Corporation	9003671021	02/22/2022	Copies for City Hall	11000-2002-57090	181.88
Robles, Rael, & Anaya	11480	02/24/2022	Attorney Fees - FY 2022	11000-2002-55020	1,833.88
Robles, Rael, & Anaya	11481	02/24/2022	Attorney Fees - FY 2022	11000-2002-55020	1,530.75
Robles, Rael, & Anaya	11638	02/24/2022	Attorney Fees - FY 2022	11000-2002-55020	1,833.88
Robles, Rael, & Anaya	11640	02/24/2022	Attorney Fees - FY 2022	11000-2002-55020	7,679.62
Card Service Center	INV0003038	02/24/2022	3 Zoom Licenses	11000-2002-56010	485.39
Card Service Center	INV0003042	02/24/2022	GoTo Meeting Subscription	11000-2002-56010	10.79
Card Service Center	INV0003042	02/24/2022	GoToMeeting Subscription	11000-2002-56010	-10.15
Card Service Center	INV0003042	02/24/2022	GoToMeeting Subscription	11000-2002-56010	-261.52
Card Service Center	INV0003042	02/24/2022	Cleaned Table Cloths for Council	11000-2002-56999	80.32
<b>Department 2002 - General Administration Total:</b>					<b>16,047.25</b>
<b>Department: 2004 - Finance/Budget/Accounting</b>					
NMPPA	INV0003027	02/22/2022	Renee Adams - Yearly Member...	11000-2004-57150	50.00
NMPPA	INV0003028	02/22/2022	Renee Adams Registration	11000-2004-57050	200.00
NMPPA	INV0003028	02/22/2022	Angela Valadez Registration	11000-2004-57050	200.00
NMPPA	INV0003028	02/22/2022	Stephanie Finch Registration Fee	11000-2004-57050	200.00
NM Municipal Clerks & Finance...	INV0003029	02/22/2022	Renee Adams Membership	11000-2004-57150	60.00
<b>Department 2004 - Finance/Budget/Accounting Total:</b>					<b>710.00</b>
<b>Department: 2008 - Municipal Clerk</b>					
Card Service Center	INV0003042	02/24/2022	Office Supplies	11000-2008-56020	89.49
<b>Department 2008 - Municipal Clerk Total:</b>					<b>89.49</b>
<b>Department: 5101 - Public Works</b>					
HD Supply White Cap	50017893969	02/22/2022	Power blower fish wire system	11000-5101-56040	718.99
James Head	001	02/24/2022	Contract labor	11000-5101-55999	390.00
Woodlands Hardware	007992-1	02/24/2022	Plumbing Supplies	11000-5101-54010	29.96
Ralph T. Barnes	2038	02/24/2022	Skilled Labor	11000-5101-55999	1,020.00
Home Depot	666206933	02/24/2022	Items for Public Works	11000-5101-56030	9.76
Card Service Center	INV0003042	02/24/2022	Supplies	11000-5101-56030	43.42
<b>Department 5101 - Public Works Total:</b>					<b>2,212.13</b>
<b>Department: 5104 - Highways and Streets</b>					
Green Light Depot	G42963	02/24/2022	Led Street lights	11000-5104-56030	2,087.88
<b>Department 5104 - Highways and Streets Total:</b>					<b>2,087.88</b>
<b>Fund 11000 - General Operating Fund Total:</b>					<b>21,416.88</b>
<b>Fund: 20100 - Corrections</b>					
<b>Department: 0001 - No Department</b>					
Administrative Office of the Cou... January 2022		02/24/2022	January 2022 AOC Fee	20100-0001-21040	6.00
New Mexico Judicial Education ... January 2022		02/24/2022	January 2022 JEC Fee	20100-0001-21045	3.00
New Mexico Judicial Education ... December 2021		02/28/2022	NM Judicial Education Center ...	20100-0001-21045	3.00
<b>Department 0001 - No Department Total:</b>					<b>12.00</b>
<b>Fund 20100 - Corrections Total:</b>					<b>12.00</b>

## Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 20600 - Emergency Medical Services</b>					
<b>Department: 3003 - Emergency Services/Ambulance</b>					
Boundtree Medical	84417417	02/24/2022	new AEDs for fire units	20600-3003-56070	341.91
<b>Department 3003 - Emergency Services/Ambulance Total:</b>					<b>341.91</b>
<b>Fund 20600 - Emergency Medical Services Total:</b>					<b>341.91</b>
<b>Fund: 20900 - Fire Protection</b>					
<b>Department: 3002 - Fire Protection</b>					
Ortega and Son's Propane Servi...	036510	02/22/2022	Propane - FD Substation	20900-3002-57172	413.00
Artesia Fire Equipment Inc.	77147	02/22/2022	Nomex Hoods (25)	20900-3002-56030	1,206.25
Sharp Electronics Corporation	9003682472	02/22/2022	Copies for Fire Department	20900-3002-57090	3.41
Century Link	INV0003026	02/22/2022	Fire Substation Phone Charges	20900-3002-57160	252.65
Comcast Business	INV0003033	02/22/2022	Telecommunications	20900-3002-57160	259.80
Woodlands Hardware	007863-1	02/24/2022	Cutoff Wheel	20900-3002-54060	6.30
Woodlands Hardware	007865-1	02/24/2022	Ice Melt	20900-3002-54060	63.96
Woodlands Hardware	007968-1	02/24/2022	Screws	20900-3002-54060	9.24
Able & Willies One Stop Shop, L...	1126	02/24/2022	shirts and uniforms	20900-3002-56110	3,307.00
Peralta Power LLC	46100	02/24/2022	small engine repairs for ISO	20900-3002-54050	369.25
Card Service Center	INV0003042	02/24/2022	Fuel	20900-3002-56120	15.56
<b>Department 3002 - Fire Protection Total:</b>					<b>5,906.42</b>
<b>Fund 20900 - Fire Protection Total:</b>					<b>5,906.42</b>
<b>Fund: 21100 - Law Enforcement Protection</b>					
<b>Department: 0001 - No Department</b>					
Administrative Office of the Cou...	December2021	02/24/2022	December 2021 AOC Fees	21100-0001-21040	6.00
<b>Department 0001 - No Department Total:</b>					<b>6.00</b>
<b>Fund 21100 - Law Enforcement Protection Total:</b>					<b>6.00</b>
<b>Fund: 29700 - County EMS GRT</b>					
<b>Department: 2002 - General Administration</b>					
M&M Respiratory Services	183	02/24/2022	Oxygen Tanks	29700-2002-56070	490.00
Card Service Center	INV0003042	02/24/2022	EMS Field Forms	29700-2002-56020	66.50
<b>Department 2002 - General Administration Total:</b>					<b>556.50</b>
<b>Fund 29700 - County EMS GRT Total:</b>					<b>556.50</b>
<b>Fund: 30300 - State Legislative Appropriation Project</b>					
<b>Department: 2002 - General Administration</b>					
Newegg Business, Inc	1303737560	02/22/2022	Items for Maker Space	30300-2002-56040	3,746.01
Newegg Business, Inc	1303737648	02/22/2022	Items for Maker Space	30300-2002-56040	140.31
Newegg Business, Inc	1303737649	02/22/2022	Items for Maker Space	30300-2002-56040	179.96
Newegg Business, Inc	1303737780	02/22/2022	Items for Maker Space	30300-2002-56040	72.97
Newegg Business, Inc	1303737796	02/22/2022	Items for Maker Space	30300-2002-56040	17.78
Newegg Business, Inc	1303737869	02/22/2022	Items for Maker Space	30300-2002-56040	2,777.10
Newegg Business, Inc	1303738407	02/22/2022	Items for Maker Space	30300-2002-56040	269.83
Newegg Business, Inc	1303738471	02/22/2022	Items for Maker Space	30300-2002-56040	51.24
Newegg Business, Inc	1303738531	02/22/2022	Items for Maker Space	30300-2002-56040	124.56
Newegg Business, Inc	1303738543	02/22/2022	Items for Maker Space	30300-2002-56040	139.80
Newegg Business, Inc	1303738548	02/22/2022	Items for Maker Space	30300-2002-56040	187.96
Newegg Business, Inc	1303738580	02/22/2022	Items for Maker Space	30300-2002-56040	91.69
Newegg Business, Inc	1303738633	02/22/2022	Items for Maker Space	30300-2002-56040	749.69
Newegg Business, Inc	1303738672	02/22/2022	Items for Maker Space	30300-2002-56040	242.80
Newegg Business, Inc	1303739093	02/22/2022	Items for Maker Space	30300-2002-56040	1,133.29
Newegg Business, Inc	1303739208	02/22/2022	Items for Maker Space	30300-2002-56040	101.44
Newegg Business, Inc	1303739209	02/22/2022	Items for Maker Space	30300-2002-56040	38.84
Newegg Business, Inc	1303739923	02/22/2022	Items for Maker Space	30300-2002-56040	453.31
Newegg Business, Inc	1303739942	02/22/2022	Items for Maker Space	30300-2002-56040	83.09
Newegg Business, Inc	1303739965	02/22/2022	Items for Maker Space	30300-2002-56040	164.95
Newegg Business, Inc	1303739966	02/22/2022	Items for Maker Space	30300-2002-56040	131.88
Newegg Business, Inc	1303739968	02/22/2022	Items for Maker Space	30300-2002-56040	65.98
Newegg Business, Inc	1303740003	02/22/2022	Items for Maker Space	30300-2002-56040	32.42
Newegg Business, Inc	1303740072	02/22/2022	Items for Maker Space	30300-2002-56040	460.46
Newegg Business, Inc	1303740077	02/22/2022	Items for Maker Space	30300-2002-56040	236.17

## Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Newegg Business, Inc	1303740128	02/22/2022	Items for Maker Space	30300-2002-56040	1,902.67
Newegg Business, Inc	1303740129	02/22/2022	Items for Maker Space	30300-2002-56040	2,292.50
Newegg Business, Inc	1303740766	02/22/2022	Items for Maker Space	30300-2002-56040	203.29
Newegg Business, Inc	1303740767	02/22/2022	Items for Maker Space	30300-2002-56040	119.96
Newegg Business, Inc	1303740776	02/22/2022	Items for Maker Space	30300-2002-56040	85.83
Newegg Business, Inc	1303740777	02/22/2022	Items for Maker Space	30300-2002-56040	224.28
Newegg Business, Inc	1303740778	02/22/2022	Items for Maker Space	30300-2002-56040	149.22
Newegg Business, Inc	1303741087	02/22/2022	Items for Maker Space	30300-2002-56040	72.26
Newegg Business, Inc	1303741590	02/22/2022	Items for Maker Space	30300-2002-56040	53.95
Newegg Business, Inc	1303741630	02/22/2022	Items for Maker Space	30300-2002-56040	210.46
Newegg Business, Inc	1303741638	02/22/2022	Items for Maker Space	30300-2002-56040	525.65
Newegg Business, Inc	1303743627	02/22/2022	Items for Maker Space	30300-2002-56040	809.49
Amazon Business	1JYW-Y76Y-4NHR	02/22/2022	Items for Maker Space	30300-2002-56040	6,866.86
HDR Engineering, Inc.	1200409192	02/24/2022	Task 1 - Project Administration ...	30300-2002-55030	891.40
HDR Engineering, Inc.	1200409192	02/24/2022	Task 2 - Existing Conditions Inv...	30300-2002-55030	1,837.20
HDR Engineering, Inc.	1200409192	02/24/2022	Task 3 - Lighting Evaluation & Pr...	30300-2002-55030	1,615.90
Newegg Business, Inc	1303746884	02/24/2022	Items for Maker Space	30300-2002-56040	48.16
Newegg Business, Inc	1303746908	02/24/2022	Items for Maker Space	30300-2002-56040	544.30
Quill	23119415	02/24/2022	Items for Maker Space	30300-2002-56040	2,399.74
Home Depot	669076895	02/24/2022	Items for Maker Space	30300-2002-56040	959.87
Home Depot	669077158	02/24/2022	Items for Maker Space	30300-2002-56040	299.00
Home Depot	669375024	02/24/2022	Items for Maker Space	30300-2002-56040	1,953.99
Oriental Trading Company	715044303-01	02/24/2022	Items for Maker Space	30300-2002-56040	1,084.96
Oriental Trading Company	715044303-02	02/24/2022	Items for Maker Space	30300-2002-56040	26.50
Oriental Trading Company	715044303-03	02/24/2022	Items for Maker Space	30300-2002-56040	534.32
Oriental Trading Company	715044303-05	02/24/2022	Items for Maker Space	30300-2002-56040	190.84
Department 2002 - General Administration Total:					37,596.13
Fund 30300 - State Legislative Appropriation Project Total:					37,596.13

## Fund: 39900 - Other Capital Projects

## Department: 2002 - General Administration

HDR Engineering, Inc.	1200409192	02/24/2022	NM GRT	39900-2002-55030	342.13
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Mouse Pad/Wrist Rest	39900-2002-56020	17.99
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Desk Organizer	39900-2002-56020	18.97
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Laptop Riser	39900-2002-56020	21.99
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Desk Organizer	39900-2002-56020	24.97
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Scissors	39900-2002-56020	8.49
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Business Card Holder	39900-2002-56020	6.99
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Stapler & Tape Dispenser	39900-2002-56020	22.99
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	Keyboard/Mouse Combo	39900-2002-56040	32.99
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	ASUS 27" Monitors	39900-2002-56040	418.00
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	HP Docking Station	39900-2002-56040	476.25
Amazon Business	17RT-QCGK-YMRJ	02/24/2022	HP Laptop	39900-2002-56040	999.00
Home Depot	669079584	02/24/2022	First Phase - City Hall Remodel	39900-2002-58010	94.80
Green Light Depot	G1199519	02/24/2022	LED Ceiling Lights 1st Phase	39900-2002-58010	4,799.40
Department 2002 - General Administration Total:					7,284.96
Fund 39900 - Other Capital Projects Total:					7,284.96
Grand Total:					73,120.80

## Report Summary

## Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	21,416.88
20100 - Corrections	12.00
20600 - Emergency Medical Services	341.91
20900 - Fire Protection	5,906.42
21100 - Law Enforcement Protection	6.00
29700 - County EMS GRT	556.50
30300 - State Legislative Appropriation Project	37,596.13
39900 - Other Capital Projects	7,284.96
<b>Grand Total:</b>	<b>73,120.80</b>

## Account Summary

Account Number	Account Name	Expense Amount
11000-1009-54010	Maintenance & Repairs - ...	252.28
11000-1009-54040	Maintenance & Repairs - ...	17.85
11000-2002-54010	Maintenance & Repairs - ...	28.87
11000-2002-55020	Contract - Attorney Fees	12,878.13
11000-2002-56010	Software	224.51
11000-2002-56999	Supplies - Other	80.32
11000-2002-57090	Printing/Publishing/Advert..	199.27
11000-2002-57130	Rent of Equipment/Machi...	2,636.15
11000-2004-57050	Employee Training	600.00
11000-2004-57150	Subscriptions & Dues	110.00
11000-2008-56020	Supplies - General Office	89.49
11000-5101-54010	Maintenance & Repairs - ...	29.96
11000-5101-55999	Contract - Other Services	1,410.00
11000-5101-56030	Supplies - Field Supplies	53.18
11000-5101-56040	Supplies-Furniture/Fixture...	718.99
11000-5104-56030	Supplies - Field Supplies	2,087.88
20100-0001-21040	Admin Office of Courts Pa...	6.00
20100-0001-21045	Judicial Education Payable	6.00
20600-3003-56070	Supplies - Medical	341.91
20900-3002-54050	Maintenance & Repair - F...	369.25
20900-3002-54060	Maintenance Supplies	79.50
20900-3002-56030	Supplies - Field Supplies	1,206.25
20900-3002-56110	Supplies - Uniforms/Linen	3,307.00
20900-3002-56120	Supplies - Vehicle Fuel	15.56
20900-3002-57090	Printng/Publishing/Advert..	3.41
20900-3002-57160	Telecommunications	512.45
20900-3002-57172	Utilities - Propane/Butane	413.00
21100-0001-21040	Admin Office of Courts Pa...	6.00
29700-2002-56020	Supplies - General Office	66.50
29700-2002-56070	Supplies - Medical	490.00
30300-2002-55030	Contract - Professional Se...	4,344.50
30300-2002-56040	Supplies-Furniture/Fixture...	33,251.63
39900-2002-55030	Contract - Professional Se...	342.13
39900-2002-56020	Supplies - General Office	122.39
39900-2002-56040	Supplies-Furniture/Fixture...	1,926.24
39900-2002-58010	Buildings & Structures	4,894.20
Grand Total:		73,120.80

## Project Account Summary

Project Account Key	Expense Amount
**None**	73,120.80
<b>Grand Total:</b>	<b>73,120.80</b>

Authorization Signatures

MAYOR & COUNCILORS

\_\_\_\_\_

JOSHUA RAMSELL, MAYOR

\_\_\_\_\_

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

\_\_\_\_\_

LAWRENCE GORDON, COUNCILOR

\_\_\_\_\_

ARTHUR APODACA, COUNCILOR

\_\_\_\_\_

JIM WINTERS, COUNCILOR

ATTEST:

\_\_\_\_\_

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK