



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, May 03, 2023 5:30 PM
Agenda

Please silence all electronic devices.

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

1. Regular Library Board meeting 04/05/2023

Action Items

2. Discussion, Consideration, and Decision – Moving the MOU (Memorandum of Understanding) between City of Rio Communities, the City of Rio Communities Public Library and the Amigos of the Library a Non-Profit Organization to City Council for approval
3. Discussion, Consideration, and Decision – Summer Reading Program Schedule

Public Comment: The Board will take public comments on ***this meeting's specific agenda items***. These should be in written form via email through 4:00 PM on Wednesday May 03, 2023 to info@riocommunities.net. These comments will be distributed to all Board Members for review. ***If you wish to speak during the public comment session in person:*** The Board will allow each member of the public three (3) minutes to address the Board. Both the public and Library Board will follow rules of decorum. Give your name and where you live. The public will direct comments to the Board. Comment(s) will not be disruptive or derogatory.

General Board Discussion/Future Agenda Items

Adjourn

Please join us from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, April 05, 2023 5:30 PM
Minutes

Please silence all electronic devices.

Call to Order

- Chairman Caldwell called the library board meeting to order at 5:38pm.

Pledge of Allegiance

- Chairman Caldwell led the Pledge of Allegiance.

Roll Call

- PRESENT Chairman Bobby Caldwell Vice Chairwoman Merita Wilson, Secretary Lisa Tabet-Chavez, Board Member Rita White
 ABSENT Board Member Deborah Benavidez, Board Member Lisa LaManna
 - Present: Deputy Clerk Lalena Aragon, Assistant to the City Manager Amy Lopez

Approval of Agenda

- Motion made by Board Member White to approve the agenda as presented. Seconded by Vice Chairwoman Wilson. With a unanimous vote the agenda was approved as written.

Approval of Minutes Regular Library Board meeting 03/01/2023

- Motion made by Board Member White to approve the minutes as written. Seconded by Vice Chairwoman Wilson. With a unanimous vote the minutes for 03/01/2023 were approved as written.

Discussion, Consideration, and Decision – Moving the MOU (Memorandum of Understanding) between City of Rio Communities, the City of Rio Communities Public Library and the Amigos of the Library a Non-Profit Organization to City Council for approval

- Chairman Caldwell explained that the Amigos have made some changes to the MOU.
- Craig Ormond asked the board to look over the draft and to give the Amigos until next meeting to vote on it.
- Chairman Caldwell suggested that they table the MOU until the next meeting
 - Motion made by Secretary Tabet-Chavez to table the MOU until the next meeting. Seconded by Vice Chairwoman Wilson. Voting Yea: Chairman Caldwell, Vice Chairwoman Wilson, Secretary Tabet-Chavez, Board Member White. With a 4-0 vote the MOU was tabled until the next meeting.

Public Comment:

- No public comments.

General Board Discussion/Future Agenda Items General Discussion Topic....Summer Reading Program and Makerspace

- Chairman Caldwell talked about the Summer reading program schedule.
- Vice Chairwoman Wilson talked about setting the dates for the summer reading program and deciding what dates work best for the board.

- The Board decided on the dates of June 7th - July 12th for the summer reading program.
- Assistant to the City Manager Amy Lopez talked about activities she has planned for Makerspace and is thinking of doing something similar for the summer reading program.
- Vice Chairwoman Wilson asked Amy if she will be the one who will pick the activities or if the board members going to be the ones making the decisions.
- Assistant to the City Manager Amy Lopez explained that she will be working with the board on ideas if members of the board want to take charge that is great, and I will work them. The discussion continued.
- Lisa Tabet Chavez suggested that we have a member of the fire department, or the Mayor come in and read a book to the children.
- Vice Chairwoman talked about a registration process and said the board needs to get it started. The discussion continued.
- Chairman Caldwell talked about getting this started and suggested that at the next meeting they will start working on this and vote on the MOU agreement with the Amigos.

Adjourn

- Motion made by Secretary Tabet-Chavez to adjourn. Seconded by Board Member White. With a unanimous vote the Library Board meeting was adjourned at 6:08pm.

Respectfully submitted,

Elizabeth F. Adair, Municipal Clerk
 (Taken and transcribed by Lalena Aragon, Deputy Clerk)

Approved:

Bobby Caldwell, Chairman

Merita Wilson, Vice Chairwoman

Lisa Tabet-Chavez, Secretary

Debra Benavidez, Board Member

Lisa LaManna, Board Member

Rita White, Board Member

**Memorandum of Understanding Between
The Amigos of Rio Communities Public Library and the City of Rio Communities,
Rio Communities Public Library**

The following will constitute an operating agreement between the Amigos of the Rio Communities Public Library (Amigos) and the City of Rio Communities, Rio Communities Public Library (Library). It will stand until and unless it is modified by mutual agreement of the Amigos Board of Directors and the Library Board of Trustees of the Rio Communities Public Library.

The Rio Communities Public Library Amigos at an initial public organizational meeting on 28 September 2022 to promote public use of the City Public Library System and appreciation of its value as a cultural and educational asset to the community and encourage the extension and improvement of its service. The Amigos is a non-profit, 501(c)(3) organization that is a legally distinct entity from the Library but recognizes that the Library Board of Trustees has been given authority for policy direction for the Library, through the ordinances of the City Rio Communities. This agreement recognizes the Library Director as the agent for the Library Board of Trustees and the City of Rio Communities.

The Library agrees to include the Amigos in the long-term planning process to ensure that the Amigos are aware of the goals and direction of the Library.

The Library agrees to inform the Amigos of the Library's service initiatives at the beginning of each fiscal year and to discuss with Amigos how their resources and support might forward these initiatives. This should include a "wish list" of anticipated needs for support.

The Library agrees to inform the Amigos when significant reduction of services is contemplated.

The Library agrees to support efforts of the Amigos to raise funds, including through the sale of withdrawn Library materials, in accordance with the applicable provisions of State Statutes and City Ordinances. Such support may include provision of public space for sales and promotional materials, meetings, book storage and sorting at Library facilities, provided such space is available and the use of the space by the Amigos does not directly impact public service.

The Library agrees to provide regular contributions of timely information to the Amigos newsletter.

The Library agrees to provide consulting, when resources are available, to the Amigos through the provision of select or in-house marketing advice and services, with the approval of the Library Director.

The Library agrees to provide public space for Amigos membership brochures and promotional materials.

The Library agrees to provide the Amigos with space in the Library for book storage, sorting, and book sales.

The Amigos agree to stay informed about issues facing the Library, to ask questions or communicate concerns to the designated Liaison to the Friends, and to publicly support the Library and its policies.

The Amigos agree to assign a liaison to the Library who will meet with the Library Director as needed and will provide reports at the monthly meetings of the Library Board of Trustees.

The Amigos agree that the Library will accept or decline any and all gifts in the sole discretion of the Library Director.

The Amigos agree that the Library administration has the final say in accepting or declining all gifts made or proffered to the Library.

The Amigos agree to act as enthusiastic advocates on behalf of the Library when provided with necessary information, and to coordinate all activities with the Library Director and Trustees.

The Amigos agree to operate as outlined in the Bylaws and Standing Rules of the organization, statutes for non-profits in the state of New Mexico, and any other applicable laws. Professional accounting services and bank accounts will be utilized, and all necessary tax reports will be filed.

The Amigos agree to assign a single point-of-contact to facilitate requests for consulting in the area of marketing.

This Memorandum of Understanding is entered into on this ___ day of _____, 2023, by the authority of:

_____, President
Amigos of the Rio Communities Library

City of Rio Communities Library

Manager
City of Rio Communities.