



**City of Rio Communities Library Board Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Wednesday, June 22, 2022 6:00 PM**  
**Agenda**

*Please silence all electronic devices.*

**ATTENTION:** We encourage you to participate in the Library Board Meeting from the comfort and safety of your own home by entering the following link: @  
<https://www.facebook.com/riocommunities>

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Approval of Minutes**

- [1.](#) for June 8, 2022

**Action Items**

- 2. Discussion, Consideration, and Decision – Planning on Grand Opening of Library**

**Public Comment:** The Board will take public comments on ***this meeting's specific agenda items***. These should be in written form via email through 4:00 PM on Wednesday June 22, 2022 to [info@riocommunities.net](mailto:info@riocommunities.net). These comments will be distributed to all Board Members for review. ***If you wish to speak during the public comment session in person:*** The Board will allow each member of the public three (3) minutes to address the Board. Both the public and Library Board will follow rules of decorum. Give your name and where you live. The public will direct comments to the Board. Comment(s) will not be disruptive or derogatory.

**General Board Discussion/Future Agenda Items**

3. General Discussion Topic...

**Adjourn**

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



**City of Rio Communities Library Board Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Wednesday, June 08, 2022 6:00 PM**  
**Minutes**

*Please silence all electronic devices.*

### Call to Order

- Vice Chair Merita Wilson called to order the Library Board meeting at 6:03 pm.

### Pledge of Allegiance

- Secretary Lisa Tabet- Chavez led the Pledge of Allegiance.

### Roll Call

- PRESENT: Vice Chair (virtual) Merita Wilson, Secretary Lisa Tabet-Chavez, Member Deborah Benavidez, Member Lisa LaManna, Member Rita White, and (virtual) Councilor Margaret Gutjahr.  
 ABSENT: Chair Bobby Caldwell
  - Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair.

### Approval of Agenda

- Motion made by Member Benavidez to approve the agenda. Seconded by Secretary Tabet-Chavez. With a unanimous vote the agenda for the library board meeting was approved as presented.

#### **Approval of Minutes for May 25, 2022**

- Motion made by Member LaManna to approve the minutes for May 25<sup>th</sup>, 2022. Seconded by Member Benavidez. With a unanimous vote the minutes for May 25, 2022 was approved as written.

### Planning on Grand Opening of Library

- Manager Dr. Moore stated the first possible date is July 9th, but we have to center around Representative McQueen's agenda.
- Vice Chair Wilson asked if we have had any contact with him to see if he is available.
- Municipal Clerk Adair said no we have not.
- Vice Chair Wilson said the first thing we would have to do is make a call to his office and see when he is available.
- Councilor Gutjahr said she would be in contact with him and ask him what dates he would be available.
- Municipal Clerk Adair asked if we should have Councilor Gutjahr contact Representative Stefanik as well, that way we can have more than just Representative McQueen.
- Councilor Gutjahr asked if there were any other dates they may want her to present.
- Municipal Clerk Adair said what she understood is July 9<sup>th</sup> was just due to the summer program second session starting July 11<sup>th</sup>.
- Manager Dr. Moore said the other date was July 30<sup>th</sup>. He also said his recommendation is to have a group of 3 to 4 people sit down and come up with details and let everyone review them on the 14<sup>th</sup>.
- Vice Chair Wilson said she might be able to attend.
- Secretary Tabet Chavez asked if it would be a zoom meeting.

- Municipal Clerk Adair said it can be both.
- Vice Chair Wilson asked if anyone would like to be on the small group committee.
- Councilor Gutjahr asked when do they plan on doing the committee meeting.
- Manager Dr. Moore said either the 13<sup>th</sup> or 14<sup>th</sup>.
- Municipal Clerk Adair said she can set this up the 14<sup>th</sup> by zoom but just needs to have a time prior to the Library Board meeting that afternoon.
- Chair Bobby Caldwell, Debra Benavidez, Rita Wilson, and Councilor Gutjahr will be in the committee June 14<sup>th</sup> before the June 14<sup>th</sup>'s meeting that afternoon.
- Secretary Tabet-Chavez said if Chair Caldwell can not make it, she can attend as long as it's after 5pm.
- Manager Dr. Moore said if Amy is available, he is going to have her be a part of the meeting.
- Vice Chair Wilson asked if there is any other discussion we need to have about the grand opening of the library.
- Municipal Clerk Adair said she thinks until they get dates from the Representatives they really can't plan too much.
- Vice Chair Wilson said please make sure it is on the big board.

### **Library Board Meeting Calendar for 2022**

- Vice Chair Wilson started the discussion about meeting once a month, twice a month or every three weeks.
- Municipal Clerk Adair said according to the ordinance, you must meet once a month.
- Vice Chair Wilson suggested the meetings once a month starting in August.
- Municipal Clerk Adair asked if they would like to change the meetings to the first Wednesday every month.
- Member Benavidez suggested the meetings start at 5:30pm.
- Vice Chair Wilson said once we get this oiled machine up and ready, we won't probably stay late.
- Secretary Tabet-Chavez said let's not stay longer than 1 hour and a half and continued the discussion.
- Manager Dr. Moore said to make sure someone lets Chairman Caldwell the new decision.
- Motion made by Member White to approve meeting once a month starting in August at 5:30 and not exceeding 1 ½ hours. Seconded by Secretary Tabet-Chavez. Voting Yea: Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member LaManna, Member White.

### **Public Comment**

- No public comments.

### **General Board Discussion/Future Agenda Items**

- Secretary Tabet-Chavez would like to reopen the discussion about the Friends of the Library next meeting in August.
- Vice Chair Wilson said for the grand opening if we can have a table set aside for volunteer sign-up sheets for the Friends of the Library.
- Municipal Clerk Adair said next meeting she thinks it's a good idea for the board to continue talking about the grand opening.
- Member White asked if a board member cannot be part of the Friends of the Library.

- Manager Dr. Moore said he strongly recommends that if they are on the board for them to not get involved with the Friends of the Library and continued with the discussion.
- Municipal Clerk Adair asked if the librarian can be part of the Friends of the Library.
- Manager Dr. Moore said he thinks the librarian should at least attend some of those meetings.

**Adjourn**

- Motion made by Member Benavidez to adjourn. Seconded by Member LaManna. With a unanimous vote the library board meeting was adjourned at 6:35 pm.

Respectfully submitted,

\_\_\_\_\_  
 Lisa Tabet-Chavez, Library Board Secretary  
 (Taken by Elizabeth Adair, Municipal Clerk and Transcribed by  
 Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 Bobby Caldwell, Chairman

\_\_\_\_\_  
 Merita Wilson, Vice Chairman

\_\_\_\_\_  
 Deborah Benavidez

\_\_\_\_\_  
 Lisa La Manna

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 Rita White