



City of Rio Communities Council Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, September 26, 2022 3:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Mayor Joshua Ramsell called the regular workshop to order at 3:02 pm.

Attendees

- PRESENT: Mayor Joshua Ramsell, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jimmie Winters
- ABSENT: Mayor Pro-tem Margaret R. Gutjahr
 - Dr. Moore, Municipal Clerk Elizabeth Adair, Deputy Clerk Lalena Aragon, Finance Office Stephanie Finch, Accounting Specialist/CPO Angela Valadez, Finance Clerk Renee Adams

Accounts payable report

- Finance Officer Finch went over all accounts payable over \$500; Tyler Technologies in the amount of \$808.50; Tyler Technologies in the amount of \$613.28; Mid-Regional in the amount of \$2,797; 2 accounts for Ahern Rentals Inc in the amount of \$4,413.03; Wells Fargo in the amount of \$2,497.73; SJT Group in the amount of \$10,775; H&E in the amount of \$2,471.99; Sharp Electronics in the amount of \$518.31; Amazon Business in the amount of \$848.50; Griffin & Associates in the amount of \$585; Palmetto LLC in the amount of \$3,011.37; Everythingtogo.com in the amount of \$1,495; LN Curtis in the amount of \$924; TLC in the amount of \$2,970.87.

Approval of Purchase of Police Cruisers

- Manager Dr. Moore said we have received word last week from the New Mexico Finance Authority that the board approved our finance application for the two new interceptor vehicles which the estimated cost will be \$131k and this is turnkey. He continued to explain approximately \$27k will be taken out of the law enforcement protection funds yearly.
- Councilor Apodaca asked are the police vehicles have the docking for the laptops as well as the laptops.
- Manager Dr. Moore explained that it will include the docking station, but the laptops will be a separate purchase.
- Finance Officer Finch explained there will be docking stations for the Panasonic tough books and will also come with printers to print tickets.
- Finance Officer Finch further explained since NMFA approved the loan, that will be sending over paperwork to close it out which we will have to pass another resolution and then there will be another resolution for reimbursement. She finished by stating if we pay upfront, pass the resolution then they will reimburse the city.
- Councilor Gordon asked if the \$45k was per officer.
- Finance Officer Finch said each department gets \$45k and believes it's about \$1k to \$1,500 each officer.

Resolution 2022- XX Participation in Capital Outlay Program - Plan, design of Goodman Ave

- Manager Dr. Moore explained with our discussion with the DOT the plan is to use this program for planning and design on the stretch of Goodman Avenue. He continued to state they are parallel tracking this with the other PPF grant which will also be going for approval through

DOT. He finished by saying with talking to the engineers there maybe be funds leftover but waiting for the cost proposal to see.

- Councilor Apodaca asked for the timeline on this project.
- Manager Dr. Moore explained the timeline from the state is as soon as they get it back to us after it is signed.
- Councilor Apodaca asked how long will the design work take before construction.
- Manager Dr. Moore said with different types of designs it is difficult to predict exactly how long it will take.

Resolution 2022-XX - NMDOT (New Mexico Department of Transportation) Grant Agreement - Goodman Pavement Reconstruction

- Manager Dr. Moore explained this grant is the construction side of the project. He continued by saying the cost of this grant agreement is \$2,231,962.13, the city's portions, which is 5%, will be \$111,598.11 and the funds through the transportation project fund is \$2,120,364.02. He explained with this will include redoing the whole road as they will be taking out all of the old asphalt and replacing it. He finished by explaining to council this is the city's largest project and they are sitting on about \$6.2 million in grants and hope it will have more of a visual impact on residents.
- Councilor Winters said probably why this is holding up is due to this being two treatments as well as about a year in between projects.
- Mayor Ramsell said the grants that have been mentioned are in stages, so they aren't just sitting around.

Fiber Service to City Hall - Approval (Manager/Council)

- Manager Dr. Moore explained that Comcast Enterprise Services is the server provider and has been a challenge with the finance as well as the clerk's department. He explained talking with Comcast, he had brought up the issues one being the franchise agreement and the other issue is the fiber optics. He continued to explain how we need fiber for city hall as well as the police station and claim our outages will be fewer than what we have been experiencing.
- Finance Officer Finch explained with the police department coming in and people using the library Wi-Fi the internet needs to be updated.
- Manager Dr. Moore explained the response standard when there is an outage by stating they can respond in multiple ways and have the objective of 15 minutes on average turnaround.
- Councilor Winters asked with the equipment they added to the package, how close are they to maxing out their capabilities.
- Manager Dr. Moore explained they can go higher than 1G, but he felt 1G would be sufficient for us at this time and continued to explain how they can add more gigabytes in the future in necessary.

Membership to AREA (Albuquerque Regional Economic Alliance)

- Manager Dr. Moore thanked Councilor Apodaca for taking the time to participate with AREA and then explained based on our capita the cost would be \$1,692.72. He continued to say it has been advantageous but are connected with them directly. He said he will be attending a part of the conference they are having mainly that has to do with site selection and the states new setup for economic future as well as different types of other economic development.

Purchase of Public Works Vehicle

- Manager Dr. Moore said the vehicle the public works is currently driving is a police spec SUV vehicle which was paid for with general fund moneys and not paid out of the Bill Brown

Memorial Fund and are looking at this vehicle to be used for the third police vehicle. He then said with the way clean-up has been going we think this would be helpful. He continued by saying in talks with Finance Officer Finch and talking with Chambers Ford there would be two types of vehicles that could become available in December.

- Finance Officer Finch explained one from Chambers Ford is the gas engine, which is a one-ton long bed 4x4 truck and is being ordered, shipped and set to deliver around December and then the diesel, they do don't have a set date, but they said soon, has a spray on bed liner and has a tow package to be able to haul around the bobcat.
- Manager Dr. Moore said the fund we are requesting are the remainder of the Bill Brown funds that were set aside for public works which would be \$41,502.38 and the remainder of the \$14k be from capital projects. He then said the public works vehicle will have to be up to par but will be saving a substantial amount of money.
- Finance Officer said if we go with the gas vehicle that we would asked not to exceed \$55,000 so they can outfit the vehicle with a gooseneck hitch for the dump trailer as well as the lights on the top and the markings stating it is public works.
- Councilor Winters said his preference I smore towards the gas truck because what we have learned in the previous truck that was stolen was diesel as well as cheaper.
- Councilor Gordon asked with switching the vehicle over from public works to police department how much would the total cost be.
- Manager Dr. Moore said the package he had reviewed the total cost came out to about \$29k.
- Councilor Apodaca asked if the money that is coming from the general fund will get paid all at once for the purchase of the vehicle.
- Finance Officer Finch explained the process of the purchase order and how the money will be taken out of the funds.
- Finance Officer Finch stating the remainder of the Bill Brown funds will be the initial \$41,502.
- Councilor Apodaca said he was wondering if the rest of the \$14k will be paid at one time or paid in payments.
- Manager Dr. Moore said there will be no financing involved and this is strictly a cash purchase.

Reschedule the October 10, 2022 Workshop and City Council regular business meeting

- Mayor Ramsell said October 10, 2022 is a state holiday and city hall will be closed but looking at October 11th for the regular business meeting and workshop.

Schedule of Council Retreat & topics

- Mayor Ramsell said looking at this time October 17 & 18 for the retreat & topic.
- Manager Dr. Moore said they are looking at October 17th as far as the responses and some people have asked for the 18th but is requesting the 17th & 18th.
- Clerk Adair said they can have everything ready to look at by the next agenda to get the approval.

Public Comment:

- Craig Orsman said he owns hydro cut in the industrial park, he proceeded to say there is fiber in from another company and then asked can the city buy used vehicles as well as you can get up to \$30k on a nice 2-year-old vehicle because \$42k is a lot.
- Manager Dr. Moore explained that there has been both used and new vehicles popping up and further explained depending on the dealer you go to.

- Finance Office Finch explained for procurement reasons you cannot get a used vehicle on the State price agreement it has to be brand new. She continued to say due to the state procurement code there are hoops you have to go through so best bet is brand new.

Manager Report

a) Police Department update

- Manager Dr. Moore stated we will be talking to companies who do insulation, which needs to be done for that side of the building and will be getting prices and does sit under the city complex grants so it will be taken care of money wise. He continued to say they did receive 2 out of the 3 quotes on the actual remodel of the police station area and are hopeful it will be under \$30k excluding tax but will be building an additional bathroom, which is out of our budget as of now.

b) Receipt of Promotional items

c) Events in the City

Council General Discussion & Future Agenda Items

- Councilor Apodaca said we have looked at the possibility of purchasing used state vehicles and have decided against it due to high mileage and for the best interest of the city is to purchase new vehicles.
- Councilor Winters nothing to report.
- Councilor Gordon nothing to report.
- Mayor Ramsell nothing to report.

Adjourn

- The City Council Workshop adjourned at 4:03 pm

Respectfully submitted,

Elizabeth F. Adair, Municipal Clerk
(Transcribed by, Cheyenne Sullivan, Assistant Clerk)

Date: _____

Approved:

Joshua Ramsell,
Mayor

Margaret R. Gutjahr,
Mayor Pro-tem/Councilor

Arthur Apodaca,
Councilor

Lawrence R. Gordon,
Councilor

Jimmie Winters,
Councilor