



City of Rio Communities Budget Hearing
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, April 18, 2022 6:00 PM
Minutes

Please silence all electronic devices.

Public Hearing

- Introductions to the public
- PRESENT: Mayor Joshua Ramsell, Mayor Pro-tem Margaret R. Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jimmie Winters
 - City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair, Finance Officer Stephanie Finch.
- No public was present for the budget hearing.

Presentation of the FY 2023 BUDGET

See packet for presentation

- Finance Officer Finch began her presentation on the FY 2023 budget starting with the Elected Officials, Administrative Staff, then continued with the breakdown on how the chain of command goes down. She continued by showing the Property Tax Breakdown as to where residents tax money goes every year, giving an example that majority of taxes go to the schools. She continued with the Additional Revenue Plan (Annexation, Business Attraction & Retention, Housing Development, Unrealized GRT, Unrealized Property Tax, Negotiate New & Existing Franchise Agreements, Restructuring of City Fees, Zip Code/ Postal Service Presence, and Sale of Excess City Properties).
- Manager Dr. Moore explained that the zip code the priority interest, and with discussions to the service presence our most desired is a zip code.
- Finance Officer Finch continued with the presentation: Projected Revenue with a projected beginning amount of \$2,503,243.00 and ending with 2,149,616.91 for 2022-2023 FY year. She continued with the Special Revenue Funds with a detailed of starting with \$961,571.02 and the expenditures would be \$182,660.49. She further explained the Corrections fund is projected budget revenue at \$1,000 this year and the expenditures would be the same, Environmental is budgeted at \$10,860.00 for both revenue and expenditures, Emergency Medical Services is a grant that can only be used for medical supplies. She continued with the Fire Protection Grant budget revenue at \$283,245.00 and the expenditures are \$252,986.04, as for the Law Enforcement Grant, she explained in the past we're receiving \$20,000 but this year we will receive \$45,000. She continued with the Projected Budget Municipal Street Fund, American Rescue Plan Act, Bill Brown Memorial Fund, Fire Excise GRT, as well as the EMS GRT. She further explained the Special Revenue Wildland Fire which means we get paid for the use of our firetrucks and building so the money from that will go into this fund.
- Finance Officer Finch explained the Capital Projects Fund, starting with State Legislative Appropriation Project, Road/Street Projects, Other Capital Projects and continued with the Debt Service Funds, NMFA Load Debt Services.
- Finance Officer Finch began a discussion on the Revenue Summary for General Fund Categories, which are Taxes- Local Effort and State Shared, License Permits, Charges for Services, Fines and Forfeits, Miscellaneous Revenues, Intergovernmental Grants/Distributions.

- Manager Dr. Moore said that we know these projections are approximately 30% low and with living in a post-covid world businesses have been closing and stating a possible reopen, so we deliberately budgeted the revenues conservative.
- Finance Officer Finch explained the last 3 years fiscal years in revenues and showed the graph on each General Fund Category.
- Finance Officer Finch began a discussion on the Expenditure Summary for General Fund Categories which are Salary & Wages, Employee Benefits, Travel Costs, Purchased Property Services, Contractual Services, Supplies, and Operating Costs.
- Manager Dr. Moore explained the increase of salaries due to 3 employees increasing hours from 35 to 40 hours a week which honestly is because of increased workload.
- Finance Officer Finch continued with the budget expenditures and described in depth the budget changes from 2021-2022 to 2022-2023.
- Manager Dr. Moore explained the part-time janitor for the public works department came in today and the full-time public works physician was here as well.
- Finance Officer Finch continued with the budget presentation: One-Time, Non-Capital Expenditures which includes, Palmetto LLC, Sunny505, and Special Code Enforcement Operation. She then further explained the Transfers for Capital Projects which are Annexation, City Hall Improvements, and Engineering/Architectural (on-call services).
- Finance Officer Finch explained the Special Revenue Funds which are: Correction Funds, Environmental GRT, Fire Protection Fund, Law Enforcement Protection Fund, Municipal Street Fund, American Rescue Plan Act Fund, Bill Brown, County Fire Excise GRT and County EMS GRT Fund. She further explained the Expenditure Summary for the Special Revenue Funds which includes Salary & Wages, Employee Benefits, Travel Cost, Purchased Property Services, Contractual Services, Supplies, and Operating Costs, Capital Purchases, and Transfers. She continued by stating what the Capital Project Funds are which are: State Legislative Appropriation Projects, Road/Street Projects, and Other Capital Projects. She then continued with the Revenue Summary for Capital Project Funds which are: Intergovernmental Grants/Distributions and Transfers, as well as the expenditures which are: Contractual Services and Capital Purchases. She then finished with the Debt Service Fund which has the NMFA Loan for the Fire Truck. She explained the Revenue Summary for Debt Service Funds which are Miscellaneous Revenues and Transfers, and the Expenditure Summary is just Debt Service.
- Councilor Apodaca asked how many more years we will be paying on the firetruck.
- Finance Officer Finch said a total of 10 years, and this will be our first year in this fiscal year.
- Councilor Apodaca asked if the initial money is sitting in a fund or if we are getting the money from another source.
- Finance Officer Finch explained the money stays with the New Mexico Finance Authority in this own account and automatically takes the payment from our fire protection fund distribution, so we never see the money and continued with the discussion.
- Manager Dr. Moore explained there was about 10 meetings with staff to work this budget for it to be workable and be able to move it forward to Council and now presenting it to the public, but this is a very forward budget as far as dealing with issues such as public safety, code enforcement, as well as medical services.

Discussion & Input

- Councilor Gutjahr said Finance Department and the City Manager did an excellent job.
- Councilor Apodaca said Finance Department and the City Manager did a great job.

- The budget hearing was adjourned at 6:54 pm.

Respectfully submitted,

Elizabeth F. Adair, Municipal Clerk
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: _____

Approved:

Joshua Ramsell,
Mayor

Margaret R. Gutjahr,
Mayor Pro-tem/Councilor

Arthur Apodaca,
Councilor

Lawrence R. Gordon,
Councilor

Jimmie Winters,
Councilor