



City of Rio Communities Council Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, August 08, 2022 3:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Mayor Joshua Ramsell called the regular workshop to order at 3:00 pm.

Attendees

- PRESENT: Mayor Joshua Ramsell, Mayor Pro-tem Margaret R. Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jimmie Winters.
 - Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair, Accounting Specialist Angela Valadez, Finance Clerk Renee Adams, Fire Chief/Code Enforcement Director Andrew Tabet.

Presentation: Valencia Regional Emergency Communications Center (VRECC) - Tommy Sanchez

- ❖ Tommy Sanchez began a presentation on the GIS, currently transitioning from E911 to next generation systems., and since the city is growing council gets to figure out what they want to do with their GIS data. He continues by explaining with this system he has not gotten any information as to what streets will be in the making from the recent bulletin about the subdivision and since you share the same zip code as Belen the GIS data needs to make sure there is no duplicates nor the wrong address. He proceeded to explain he has a web map that planning and zoning can type in street names and addresses and if Belen has that same name then you can change the number from a 2 digit to a 4 digit anything to differentiate street names.
- ❖ Mr. Sanchez continued the presentation on the timeline of 911 calls as well as explaining how the calls are being transmitted. He then said the benefits are improved location and routing accuracy as well as accommodates all modern forms of communication. He further said if there are changes to the boundary it is critical for district 1 due to the department is part municipal and part county.
- ❖ Fire Chief Tabet gave clarification stating it is their response to the firehouse its just within the municipality and within the county that isn't city proper.
- ❖ Mr. Sanchez continued with the presentation stating we are in very good shape with the state and gave them an example of the criteria they will need to meet 911 requirements as well as proceeded to explain the system and how it will decipher the addresses in question are either municipalities or county.
- ❖ Councilor Winters asked if there are 3 on one street and 3 are labeled street as the others are labeled place what do you do.
- ❖ Mr. Sanchez said this is in area where it has happened before where one thing said street and the other said place and stated once they get someone to finalize the information to fix mistakes like this, having things like this can make it hard in CAD and continued the discussion.
- ❖ Councilor Apodaca said he has a situation with his home where it is 651 Palmer, but the front of his house faces January due to the house being a corner lot.
- ❖ Mr. Sanchez said that can cause a lot of confusion for utility services.

- ❖ Councilor Winters said we have one whole subdivision where the gas company has their service address listed as a different address for Belen while other companies and such have it listed as Rio Communities.
- ❖ Councilor Gutjahr asked how many hours would need to do the work after the cleanup.
- ❖ Mr. Sanchez said after cleanup it should be a part-time position once everything is done and explained how long it will take and what would be the timeline how to fix and update the routings.
- ❖ Councilor Gutjahr asked what kind of expertise would be needed.
- ❖ Mr. Sanchez said the best way to explain is if you understand spreadsheets, you can handle line violently and continued with the discussion.
- ❖ Councilor Gutjahr asked if it's possible to contract with someone who will do this.
- ❖ Mr. Sanchez said yes and the company he recommends is Geocomm.

Accounts payable report

- Finance Clerk Adams began list all items over \$500; 2 accounts for GSD in the amount of \$10,557.80; CIVICPLUS in the amount of \$2,100; PNM in the amount of \$946.95; Griffin & Associates in the amount of \$715.09; Palmetto LLC in the amount of \$1,508.42; Valencia County Animal Control in the amount of \$2,179.99; Amazon in the amount of \$1,538.46; Book System in the amount of \$1,190; Southwest Abatement in the amount of \$12,900.96; Universal Waste System in the amount of \$727.60; Leavitt Communications in the amount of \$18,420; PNM in the amount of \$1,168.92; Sharp in the amount of \$5,732; Home Depot in the amount of \$1,950.64; WEX in the amount of \$1,945.37; Bank of America in the amount of \$850.13; Boundtree in the amount of \$2,474.39; Sharp in the amount of \$5,732; Larry Cearley in the amount of \$1,619.06; Bank of America in the amount of \$722.69
- Councilor Gutjahr asked if they know off hand how many animals were picked up.
- Finance Clerk Adams said they only stated 35 animals.
- Accounting Specialist Valadez explained it was 35 animals at \$50 per day.
- Councilor Gutjahr said she follows the Valencia Animal Shelter, and it would be nice to know how many people drop off their animals opposed to what they have picked up.
- Councilor Apodaca asked about if the Wildland Radios were replacement costs.
- Fire Chief Tabet stated the radios are a new purchase and are only designed for wildlife and explained they are BK radios that the state federal use for wildlife deployments.

Jr. Appropriation Bill for Community Programs

- Manager Dr. Moore recommended the council accept this and due to the vetoes before the governor restored this appropriation for \$50k, He continued to explain this appropriation is different then most as to capital appropriations there are more steps to take as to junior appropriations, we have till the end of our fiscal year in 2023 to spend the money.
- Councilor Winters asked if salaries would be permissible.
- Manager Dr. Moore said he is not sure, but he will find out.

Resolution 202X-xx ICIP (Infrastructure Capital Improvement Plan)

- Manager Dr. Moore started a discussion about the 2024-2028 infrastructure capital improvement plan and stated this is the third time talking about this at a meeting as well as gave the council more information about the resolution.
- Municipal Clerk Adair explained they received all the counties information for flooding and listed it as number 14 and is word for word on the plan the county has in place as well as informed the council the contact person on the ICIP list will be Manager Dr. Moore.

- Manager Dr. Moore continued with the priorities on the list starting with: police department complex, city hall multipurpose complex, parks and open space assessment plan, storm water and drainage infrastructure, streetlights, public works complex, public safety equipment, pavement reconstruction, roadway beautification, roadways, trails, paths and sidewalks, fire department complex, public works heavy equipment, Valencia county wide public safety, and then Valencia county flood prevention.

Ordinance 2022 - XX - LEDA Retail - 14-day public review

- Manager Dr. Moore explained that talking with our legal counsel Chris he stated this is straight from the statutory language and highly recommends the language as he presented it for our new LEAD ordinance.

Speed limits & Traffic Calming

- Manager Dr. Moore said he had a conversation with the attorney specifically with the speed limits, and talking with him, he wasn't a 100% sure about the process with the State roads other than having to speak to the Department of Transportation. He further explained we can contact them, and they are aware we are working on some issues and the next step we are asking for from council is direction to formally move forward with a draft ordinance.

Public Comment

- No public comments.

Manager Report

Potholes

- Manager Dr. Moore started on the area about potholes and explained a number of them have been repaired as well as the new public worker started today.
- Councilor Gordon asked about the speed bump on Horner.
- Manager Dr. Moore stating with speaking with the public works director this is on the list to be repaired.

Council General Discussion & Future Agenda Items and agenda item for the VALEO meeting

- Councilor Apodaca had nothing to report.
- Councilor Gutjahr had nothing to report.
- Councilor Gordon had nothing to report.
- Councilor Winters asked about exploring the volunteer fire department to see if anyone has the skills for data entry experience.
- Mayor Ramsell said to talk about flood control due to its continuation issue for every municipality.
- Councilor Winters asked where are we on disaster control.
- Manager Dr. Moore said the county has completed their disaster emergency mitigation plan.
- Councilor Gutjahr said we need some training ourselves on the chain of command, and asked who is the incident commander, as well as if it happened in our city what areas were they associated with.
- Fire Chief Tabet explained the information is called ICS's and, in the program, FEMA 402 is for council members, city managers and mayors. He continued by saying with the FEMA 402 there are classes you can take either separately or a group depending on what type of training it is.
- Councilor Winters asked what has happened in other municipalities around the county.
- Fire Chief Tabet explained they will implement FEMA 402.
- Councilor Gutjahr said in the past there was always a document that listed everyone and if a different command center was in charge.
- Fire Chief Tabet explained that is exactly how they operate.

- Councilor Winters said NM water has always been part of this. He then asked are they still involved.
- Fire Chief Tabet explained he has talked with Bobby from the NM water, and they are stepping back.
- Councilor Gutjahr mentioned that Larry Barker was going to have an exposé about fire hydrants that do not work.
- Fire Chief Tabet said lucky for them they had all their hydrants tested 6 months ago.
- Manager Dr. Moore said in relationship to the Mil-Levy as well as the police department, they are a meeting with the news and print media that will be going out.
- Council started talking about next agenda items being county wide flood control as well as disaster mitigation plan update.
- Mayor Ramsell said to keep in mind for a future agenda item we can be moving to a consent agenda which mean our meeting minutes as well as financials could be voted upon by simply an approval of agenda.

Adjourn

- The City Council regular workshop was adjourned at 4:12 pm.

Respectfully submitted,

Elizabeth F. Adair, Municipal Clerk
 (Transcribed by Cheyenne Sullivan Assistant Clerk)

Date: _____

Approved:

Joshua Ramsell,
 Mayor

Margaret R. Gutjahr,
 Mayor Pro-tem/Councilor

Arthur Apodaca,
 Councilor

Lawrence R. Gordon,
 Councilor

Jimmie Winters,
 Councilor