



**City of Rio Communities Library Board Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Wednesday, August 03, 2022 5:30 PM**  
**Minutes**

*Please silence all electronic devices.*

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**Call to Order**

- Chair Bobby Caldwell called the Library Board meeting to order at 5:43 pm.

**Pledge of Allegiance**

- Member Rita White led the Pledge of Allegiance.

**Roll Call**

- PRESENT: Chair Bobby Caldwell, Member Rita White.  
ABSENT: Vice Chair Merita Wilson, Secretary Lisa Tabet-Chavez, Member Deborah Benavidez, Member Lisa LaManna
  - Present: Municipal Clerk Elizabeth Adair

**Approval of Agenda**

- There was no quorum, therefor the agenda could not be approved.

**Approval of Minutes for July 13, 2022**

- There was no quorum, therefor the minutes were not approved.

**the Grand Opening Event**

- Chairman Caldwell began a discussion on the library grand opening. He thanked everyone who showed up and said we should acknowledge Representative McQueen and maybe ask the city to write a letter to Senator Stefanics.
- Chairman Caldwell said the food was donated from Secretary Tabet-Chavez, Rutilio's, and the water from the Fire Department and we had planned enough which was great.
- Member White said Vice Chairman Willson did a good job with the story hour and they had a good time making pirate hats out of newspaper and continued to explain how the makerspace bookmark craft went.
- Chairman Caldwell said the Fire Department came to our rescue with the sign and continued to describe how they put the grand opening sign on the fire truck. He continued by saying we should recognize the officials who were present.
- Member White asked if we know how many new cards were issued on Saturday.
- Municipal Clerk Adair said no she is not sure but knows the Assistant to the Municipal Clerk had become very busy and had to mail cards during the week, and continued the discussion.
- Chairman Caldwell asked if there were any suggestions from talking to individuals at the grand opening.
- Member White said people were amazed on the makerspace but think they can just come in.
- Chairman Caldwell asked if it was established that only groups can use the makerspace.
- Municipal Clerk Adair said as of right now groups only but is still in the works on how often and who can use the makerspace.

**Public Comment**

- There were no public comments.

**General Board Discussion/Future Agenda Items**

- Chairman Caldwell would like for the future agenda item be, to study the friend’s group, as well as what does it entail and began a discussion.
- Member White asked how many people would be required to be on the board.
- Chairman Caldwell said they would have to have their own staff.
- Municipal Clerk Adair said minimum of 3 officers but in other situations 5 to 7 attendees and continued the discussion.
- Chairman Caldwell asked if the friends of the library can’t be on the library board.
- Municipal Clerk Adair said they can be part of different organizations, but not sure on exactly what roles they will be doing.
- Member White said she is sure Vice Chair Wilson will be a great help.
- Chairman Caldwell asked if the Municipal Clerk Adair will be sending this to the other board members.
- Municipal Clerk Adair said yes but also, they need to do an organizational meeting and vote of officers.

**Adjourn**

- The Library board meeting was adjourned at 6:11 pm.

Respectfully submitted,

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Elizabeth F. Adair, Municipal Clerk  
 (Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

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Bobby Caldwell, Chairman

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Merita Wilson, Vice Chairman

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Lisa Tabet-Chavez, Library Board Secretary

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Deborah Benavidez

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Lisa La Manna

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Rita White