



City of Rio Communities Planning and Zoning Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Thursday, May 19, 2022 4:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Chairman Thomas Scroggins called to order the Planning and Zoning meeting at 4:05.

Pledge of Allegiance

- Chairman Scroggins led the Pledge of Allegiance.

Roll Call

- PRESENT: Chair Thomas Scroggins, Secretary Scott Adair, Member Ralph Fernandez, Member Melodie Good.
ABSENT: Member L.E Rubin.
 - Municipal Clerk Elizabeth Adair.

Approval of Agenda

- Motion made by Secretary Adair to approve the agenda for May 19, 2022. Seconded by Member Fernandez. Voting Yea: Chair Scroggins, Secretary Adair, Member Fernandez, Member Good. With a 4-0 vote the agenda was approved as presented.

Approval of Minutes For April 7, 2022

- Member Good asked for a correction to be taken on the minutes.
- Municipal Clerk Adair explained the procedures to correcting the minutes.
- Motion made by Member Good to table the minutes till corrections are made. Seconded by Secretary Adair. Voting Yea: Chair Scroggins, Secretary Adair, Member Fernandez, Member Good. With a 4-0 vote the minutes for April 7, 2022 were table until corrections are made to the minutes.

Follow up on the 5/12/2022 Meeting with Council

- Planning and Zoning began a discussion regarding animal welfare as well as asked Council for some direction and what the planning and zoning commissions rolls, as well as the fees.
- Chairman Scroggins began a discussion on the animal survey. He continued by stating they can start with zoning, variances or allowing conditional uses or even special uses, with recommendations from the Council. He continued by saying some animals besides dogs and cats are causing problems, so a solution was to start a survey and give it to Council for them to approve.
- Member Good asked if there were any follow ups from the public comments.
- Municipal Clerk Adair said it has gone internal so now you won't have to do anything right now, there might be a time where it can be brought in front of you but whatever comments you received have been taken to Code Enforcement, the City Manager or the Municipal Clerk to get things taken care of.
- Chairman Scroggins began a discussion on fees for example, if someone needed a permit instead of saying see Municipal Clerk, the fees would be in the appendix by resolution as opposed to ordinance.

- Secretary Adair said other than dog licenses, business renewals, new business licenses, and residential dog breeders there aren't any other charges besides permit application fees.
- Member Fernandez asked if dog breeders need to have a business license.
- Secretary Adair said yes, they do.
- Member Good said she thinks they look reasonable or the city, but not sure why there are fees for everything when other places do not have fees for the same thing, which led into a breakdown of the list in question.
- Municipal Clerk Adair stated that Los Lunas has their own building department as to Rio Communities does not so the fees are going to be different.
- Secretary Adair said keeping in mind about the fees, it represents the fact that you have a limited amount of personnel that are doing double, triple duties on things, whereas larger cities specific departments they can do things.
- Municipal Clerk Adair stated how much it is for breeding. She then continued by saying Council is trying to get a committee together to go through all the old ordinances that have fees in them and figure everything out but the only thing that must stay by state statute is the business licenses which can only go up to \$35.
- Chairman Scroggins had mentioned early talks about a peddler's license, due to people worried about solicitors, so the citizens know who is in the neighborhood.
- Member Fernandez said that's completely understandable, everyone would like to know who is coming around the neighborhood door to door and make sure they are a legitimate company, this continued the discussion.
- Municipal Clerk Adair said so from the special workshop, Council is going to make a committee for fees, so it is out of Planning & Zoning's hands, this continued the discussion.

Discussion

- Chairman Scroggins began a discussion on the comprehensive plans.
- Secretary Adair said we had down to reevaluate the goal and identify what we have achieved and which ones we have not.
- Chairman Scroggins stated the comprehensive plan was originally written right after the city became a city and said it should be updated every 5 years.
- Municipal Clerk Adair said this is in the process and still has to go to the finance office, but we do have a good website we use for codes and ordinances, this continued the discussion.
- Secretary Adair said we should read it and see what we want to improve.
- Member Good asked what are things we should look for?
- Secretary Adair said if we read it and get an idea of what it is we were trying to accomplish, as well as make comments and suggestions and hit each objective to find out how it can be done.
- Chairman Scroggins said someone has told him with the comprehensive plan, since we are planning and zoning its less planning and more zoning which is critical and continued the discussion.
- Member Good asked are we just making suggestions on the comprehensive plan.
- Chairman Scroggins said I believe that's the way it should be done.
- Secretary Adair said for us to make sure we look at their objectives and we are making progress. He continued by saying he's not sure how we are going to be precise since we do not have intimate knowledge of what has been done in the city as far as maintenance and repair.

- Municipal Clerk Adair said that would be something we have to talk to Manager Dr. Moore about.
- Planning and Zoning agreed to do the homework on the comprehensive plan and have changed the dates to meet next month to June 9th & June 23rd.

Public

- No public comments.

General Commission Discussion/Future Agenda Items

- The Commission went over agenda items for next meeting which would be the comprehensive plan, and as well as an organizational meeting.

Adjourn

- Motion made by Secretary Adair to adjourn. Seconded by Member Good. With a 4-0 vote the planning and zoning meeting was adjourned at 5:06 pm.

Respectfully submitted,

 Elizabeth F. Adair, Municipal Clerk
 (Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: _____

Approved:

 Thomas Scroggins, Chairman

 Scott Adair, Secretary

 Ralph Fernandez

 Melodie Good

 L.E. Rubin