

THE VILLAGE OF



RIDGEWAY

PARK & RECREATION COMMISSION MEETING AGENDA

May 20, 2025 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

CONFIRMATION OF OPEN MEETING

MEETING AGENDA

1. Meeting Agenda
2. Minutes

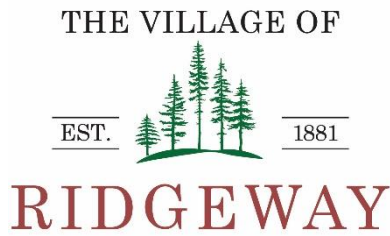
CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

3. Independence Day Planning

ITEMS FOR CONSIDERATION AND ACTION

ADJOURNMENT

Any person(s) with a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the Village Clerk at the address listed above or call 608-924-5881, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



PARK & RECREATION COMMISSION MEETING MINUTES

May 06, 2025 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Butler at 6:30 pm.

PRESENT: Chair Brad Butler, Trustee Cynthia Niehaus, Trustee Julene Garner, Kevin Meckley-Parks & Streets Superintendent, Marj Riniker-Administrative Services Specialist.

Not present: Commissioner Melissa Hooks

Minutes taken by M Riniker.

CONFIRMATION OF OPEN MEETING

Riniker confirmed this was a properly noticed meeting posted on May 5, 2025, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

MEETING AGENDA

Motion by C Niehaus, seconded by J Garner to approve the consent agenda as presented. Motion carried.

1. Meeting Agenda
2. Minutes

CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

Butler appointed M Casper (not present) as a citizen member and T Meckley as a citizen member.

3. Appoint new members

Chair Butler appointed two citizen members - M Casper, not present, and T Meckley, present. T Meckley assumed her seat.

Took Public comments

Marshal asked for monetary support for buying of K-cups for hallway Keurig. Members indicated they would try to support and suggested a 'tip' jar.

Butler recommended we ask the Board to amend the Ordinance for P&R Chair to read that President may appoint Chair if they do not wish to fill the position themselves.

K Phelan updated us on Bona Dea, Room 204. Website is launched, there was a sign up for volunteers at the last Farmers' Market, the garden is tilled. Needs fertilizer and water source. Will have Harry check the water spigot at south end of building. She is working on list of classes to offer and sign up for garden hours. There will be an informal info session later this week (TBD)

4. Farmers Market Updates

1st market Sunday. Whole summer planned

Amber resigned. Amy also stepping down. Need to find replacement(s) within a few months, by July. Will finish up grants for advertising. Need someone for FB posts and clerical and logistical

Tara said she would be willing to step in. Amber willing to train.

Niehaus suggested we ask for Dodgeville FFA members to volunteer.

5. DNR Playground grant

Riniker shared we applied for matching DNR grant for updates to playground and dog park entrance to make inclusive and ADA compliant. Shared the prospective options and timeline. Members are hopeful and agreed the spring riders can wait and be included in the proposal.

Niehaus suggested that we could repurpose or sell old playground equipment.

6. Streets & Parks updates

Bricks arriving this week. J Garner wants to ask for volunteers.

Post to ask for volunteers in morning.

Talked about Memorial Day celebration. Might buy a ribbon for the dedication.

Stage repaired / stained, painted outside of everything. Water bubbler still not fixed.

AB lighting giving proposal for lighting at dog park

Will be restriping Main st and parking stalls and all curbs in town and front of community TBS within a week.

Covering weekend rounds

7. Independence Day planning

Bouncy house estimates - key club will volunteer to be at front and end of obstacles. Maybe get 2 obstacles and one little bouncy for 5 and under. Maybe Waunakee rentals and if we have to pick up Cindy can arrange that

Need t-shirt counts

email from M Casper indicated music was arranged.

Need to restock concession stand - Will reach out to Michele to find out where we are in planning.

After discussion it was decided to bring a budget amount to Board for approval upon review of financials and quotes.

T Goebel will manage youth tournament for day in exchange for 7 field rentals for his team to practice.

8. Easter Egg Recap

Good turn out. Cones were helpful in directing traffic.

Will combine 8-11 and 11+ next year, or have fewer eggs.

Will make changes to donation egg and treat bag placements

AC does not want to fill eggs next year. Garner requested there be no gum and Niehaus asked for more chocolate.

Determined to have rain day back-up in place from the start. Discussion was made to move whole thing back to the park.

Need to decide on photographer for next year.

9. Home Talent update

Schedule posted and all games on Website calendar

Do we get any money from them?

10. Youth Baseball update

Applications coming in for t-ball and coach pitch. Rock Reeson in contact about it.

T Goebel will organize and run youth tournament

11. Volleyball update

Matches Tuesday evenings from May 6 - Sept 8, 14 teams, matches at 6, 7, 8, 9 pm.

Should we be charging them rent? Who pays for nets/sand?

Will need to look into info on how this is supposed to work.

12. June meeting dates

Discuss whether to move date as some are unable to attend June 3 meeting.

Moved to June 4, 7pm

Added an additional May meeting May 20 6:30 pm

ITEMS FOR CONSIDERATION AND ACTION

ADJOURNMENT

Motion by C Niehaus, seconded by J Garner to adjourn at 8:24 pm. Motion carried.

June 28 – Ridgeway Independence Day Celebration

- Tyler Goebel will run a kids ball tournament at the youth field starting in the morning. In exchange for running the tournament, he has asked for the field to have team practice 2 days a week during the month of May. Marj has the times reserved on the calendar.
- Drew Halverson – Farmers Market has hired Drew to play during the market. We will need to discuss with Amber/Amy, but maybe he can play outside vs. on stage from 10-12:30. Soundman is setting up stage from 10-1
- Prairie Thunder Cloggers – 1 – 2, Cloggers will perform for 1 hour on the stage. \$200.00 cash donation day of event.
- Jesse Bauman & The Driftless Ramblers – will play 2:30 – 4:30. Jesse is emailing W9 and invoice to Marj. \$450 check - W9 sent, have invoice dur 6/28
- Midnight Angel Band – will play 5:45 – 9:45. I sent info to Marj. \$2,000 check Need to get their W9.
- Soundman – will set up at 10 – 1 in shelter. \$300 cash to pay that evening
- Fireworks at Dusk – 9:45 with John Green and crew. Already approved budget to John for purchase of fireworks. \$3,500

Kids Activities:

- Inflatables – Marj booked Waunakee rentals, we will pick up/return and do set up
- Kids Face Painting – Jenna and Key Club Member
- Balloonist – Marj Booked with Radiant Smiles - \$300 for 2 hours
- RFD Water Fights - confirmed w/ RFD

Other:

- Suicide Prevention Walk/Butterflies – Marj confirmed with Susan Springer
- Run/Walk – Marj connecting with Shyanne – can she coordinate since she did great job last year.
- Dog Race – Marj creating sign up/QR code. Post going out with info
- Depot Tours – Marj confirmed Friends of Military Ridge
- Baseball Game – Home talent at 3:00 – confirmed
- Porta Potties – Marj - confirmed same order as last year \$595

RIDGEWAY Independence

day Celebration

SATURDAY, JUNE 28
 RIDGEWAY BALLPARK
 299 HUGHITT STREET, RIDGEWAY, WI

8:30am:

5K & 2 Mile Fun Run/Walk
(at the ball park shelter)

9am:

Kids Baseball Games

10am-4pm:

Farmers Market

11:15am:

Live Butterfly Release
(at the Train Caboose)

11:30am-1:30pm:

Suicide Memorial Walk
(at the Train Caboose)

11:30am:

Chicken BBQ

12-3pm:

Train Depot Tours

1-5pm:

**Kids Bounce House,
Balloons & Face Painting**

2pm:

**Kids Water Fights
RidgeWAY Fire Dept.**

2:30pm:

Doggy Derby
(at dog park)

3pm:

**Home Talent
Baseball vs. Dodgeville**



Music

10am:

Drew Halverson

1:00pm:

Prairie Thunder Cloggers

2:30pm:

**Jesse Bauman &
The Driftless Ramblers**

5:45pm:

Midnight Angels

AT Dusk 9:45pm

Fireworks



4th of July Celebration Pre-Planning

Saturday, June 28, 2025

Festival Website: <https://festivalguidesandreviews.com> (need to submit)

Park Prep Meeting – June , Schedule at park

- Kevin, Harry, Marshal, Michele & Marj
 - Parking signs - There to be put up directing people
 - No parking signs – Barricades & no parking signs for 2 area businesses
 - Port-A-Potties – Delivered Thursday Afternoon
 - ADA at end of shelter
 - 2 Regular by the concession stands
 - Garbage (Trash Cans) – Harry, Mike & Kevin empty throughout the day
 - Dumpsters - Faherty is move the dumpster from the Village Center to help with concession garbage
 - Small moved Wed. put by concession stand
 - Large delivered Thurs or Fri – down by baseball field
 - Park Maintenance/Lawn Mowing – Kevin & Harry
 - Sound System – Kevin will bring to the park, teach Michele how to use
 - Make sure there is a loading zone by stage at end of shelter
 - 9 Tables and 10 chairs are needed at the shelter
 - Water Fights - Are needs to be coned off
 - Poker Table Sign
 - Bounce House – pick up Friday 27th, Kevin will turn on at 1pm,
 - WDMP Interview -
 - Posters & T-shirts

Dumpsters

- **Contact: Faherty Inc. – Ed - (608) 348-9586**
- 20 Yard Dumpster (No Charge)
 - For Fireworks - Located by Lower Umpire Shed
 - Delivered Thurs or Friday 6/26 or 6/27
- Small Bin
 - Moved to concession stand on Wed. 6/25
 - Village Hall bin moved to near concession stand on Wed. 6/25 as well.

Port-A-Potties

- **Contact: Nature's Way – Ami Dillenburg**
- **(608) 583-2708 or natures.way.lr@gmail.com**
 - Cost \$150 Each – 2 positioned near Concession Stand
 - Cost ADA \$250 Each – 1 positioned at end of the shelter by park
 - 5/8/25 – Reserved 2 Regular and 1 ADA Port-A-Potty
 - Delivered Friday afternoon

Dodgeville Chronicle

- **Contact: Shelly Riley**
- **(608) 935-2331 or sroh@thedodgevillechronicle.com**
 - Order 6.44"x3.5" ad (Dodgeville Chronicle Thursday)
 - Dates: June 12, June 19 & June 26th
 - Price: \$105/week (Color +\$150)

- Ordered 6.44"x3.5" ad (Advisor – Tuesday)
 - Dates: June 12, 19, 26
 - \$61.95 (color included)
- **Send Creative – Due June 8, 2025**

Inkwell Printers

- **Contact: Deena**
- **deena@inkwellprinters.com or (608) 935-2560**
 - **Order (50) 11x17 Cardstock Posters CMYK (\$100)**
 - Creative Sent 5/24/24 – PU 6/3/2024
 - **Order (4) 24x36 posters (Cost \$15-\$18 Each)**
 - Creative Sent 5/24/24
 - **Order (10) 11x17 Ghost Run Posters CMYK**
 - Anytime Fitness DV, Exhale Fitness, Dodgeville (Nancy)
 - Jonathan – Gym Mount Horeb
 - Creative Sent: 5/24/2024 – PU 6/3/2024

WDMP Interview / Advertising

- **Contact: Leticia Hadtrath dodgepointradio@gmail.com**
- **Interview; June 27th, 7:45 am**
 - Cost \$75
 - Send over Flyer and talking points
 - Facebook ad (Shared content on D99.3 Facebook)
- 2025 Slots – (1) 15 Sec & (1) 30 Sec per day from June 19-28 (10 Days)
 - Sent verbiage: 6/3/4/2024
 - **Price \$18/day for 10 Days = \$180**
- **15 Second Slot - \$6 Each (3 Sentences)**
 - Join the celebration in Ridgeway on Saturday, June 28th. Enjoy the Ridgeway Farmers' Market, chicken BBQ, live music all day, baseball games, and plenty of kid's activities including water fights and more! Fireworks start at dusk.
- **30 Second Slot - \$12 Each (5 Sentences)**
 - Join the fun in Ridgeway on Saturday, June 28th. Enjoy the Ridgeway Farmers' Market, chicken BBQ, train depot tours, the Prairie Thunder Cloggers and kids' activities, including water fights and more! Ridgeway Home Talent takes the field at 3:00 and there will be live music all day, including the popular band Midnight Angel! The Suicide Prevention Corporation of Southwest Wisconsin is also hosting a butterfly release, and memorial walk. Fireworks start at dusk.

Security


- **Contact: Marshal**
 - 2025 Budget \$480 (\$60/hour x 8 hours)

Clean Up Crew

- Committee
- Volunteer List



Garbage Crew


- Empty throughout the day







Park & Recreation

Independence Day Celebration

  Village of Ridgeway Office

 We are in need of volunteers for our annual Independence Day Celebration! Let's help each other by lifting the load. Many hands make for light work and it takes a village to pull off these events. Proceeds go to Park and Community improvements.

 [Related files](#) 

Dates/Times ✖	 	Available Slot 	 
06/27/2025 (Fri.)	 	Set up (6)	 
06/28/2025 (Sat. 10:00 am - 12:00 pm)	 	Food stand (4)	 
06/28/2025 (Sat. 11:00 am - 1:00 pm)	 	Food stand (4)	 
		Chicken BBQ Ticket sales (2)	 
		Chicken Servers (4)	 
06/28/2025 (Sat. 11:00 am - 1:00 pm)	 	Bouncy House (3)	 
06/28/2025 (Sat. 12:00 pm - 2:00 pm)	 	Food stand (4)	 
		Chicken Servers (4)	 
06/28/2025 (Sat. 1:00 pm - 3:00 pm)	 	Food stand (4)	 
		Chicken BBQ Ticket sales (2)	 
		Chicken Servers (4)	 
06/28/2025 (Sat. 1:00 pm - 3:00 pm)	 	Bouncy House (3)	 
06/28/2025 (Sat. 2:00 pm - 4:00 pm)	 	Food stand (4)	 
		Poker Table (2)	 
		Chicken Servers (4)	 
06/28/2025 (Sat. 3:00 pm - 5:00 pm)	 	Food stand (4)	 
		Chicken BBQ Ticket sales (2)	 
		Chicken Servers (4)	 
		Bouncy House (3)	 
06/28/2025 (Sat. 4:00 pm - 6:00 pm)	 	Food stand (4)	 
		Poker Table (2)	 
06/28/2025 (Sat. 6:00 pm - 8:00 pm)	 	Food stand (4)	 
06/28/2025 (Sat. 8:00 pm - 10:00 pm)	 	Food stand (4)	 
06/28/2025 (Sat. 10:00 pm - 1:00 am)	 	Food stand (4)	 
06/29/2025 (Sun.)	 	Clean up (6)	 

Social Media Planning			
SOCIAL	Dates	Post	Scheduled
Village FB	5/22/2025	Event Made	
Village FB Cover Photo	5/23/2025	Save the Date	
Library FB	5/23, 5/30, 6/13, 6/19, 6/25	Share Event	
Village FB/RW Comm	5/23, 5/30, 6/13, 6/19, 6/25	Share EVENT	
Home Talent FB	5/28,	Home Talent Baseball	
Village FB	5/29,	Live Butterfly Release, Suicide Memorial Walk	
Village FB	5/31,	Prairie Thunde Cloggers	
Village FB	6/1,	Overall Schedule (Flyer)	
Village FB	6/3,	RFD Water Fights	
Village FB	6/6, 6/23	Bounce House	
Village FB	6/7,	Farmers Market	
Village FB/RW Comm	5/29, 6/5, 6/12, 6/19, 6/26	Run/Walk (Deadline Wed 25.)	
Village FB	6/9,	The Driftless Ramblers (Music)	
Village FB	6/10,	Depot Tours	
Village FB	6/11,	Midnight Angel	
Village FB	6/12,	Doggy Derby	
Village FB	6/4, 6/17	Chicken BBQ	
Village FB	6/14,	Drew Halverson (Music)	
Village FB	6/18,	Home Talent Baseball	
Village FB	6/1, 6/20	Fireworks	
Village FB	6/24,	Face Painting/Balloon Twisters	
Village FB	6/5, 6/15	1 Week Reminder	
Village FB	6/23 (Flyer)	This Saturday Reminder	
Village FB	6/26 (Flyer)	Event	
Home Talent FB	6/27,	Overall Schedule (Flyer)	
Home Talent FB	6/11, 6/26	Overall Schedule (Flyer)	

Event Link

