THE VILLAGE OF

EST. 1881

RIDGEWAY

BOARD OF TRUSTEES MEETING AGENDA-AMENDED

November 12, 2024 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

CONFIRMATION OF OPEN MEETING

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

CONSENT AGENDA

1. Minutes to be Adopted:
   Board of Trustees October 8, 2024
   Finance Committee October 22, 2024
   Board of Trustees October 23, 2024
   Finance Committee November 1,. 2024
   Finance Committee November 5, 2024
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. Announcements
5. Department Reports
6. Correspondence

ITEMS FOR CONSIDERATION AND ACTION

7. Susan Hepler-rental application
8. Rule Construction Pay App #4
9. Extended Well Abandonment Agreement
10. Annual Safe Drinking Water Fund Loan for a term of no less than 366 days in the amount of $29568.00
11. 2025 Iowa County Humane Society Contract
12. Plan Commission Recommendation-Ord2024-02 Amending Code of Ordinances
13. 2024 Audit Engagement Letter
14. 2025 Command Central HMA

15. Village office payment options
16. December Board Meeting and Budget Public Hearing - December 5, 2024

ADJOURNMENT

Any person(s) with a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the Village Clerk at the address listed above or call 608-924-5881, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

THE VILLAGE OF
EST. 1881
RIDGEWAY

BOARD OF TRUSTEES MEETING MINUTES

October 08, 2024 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by President Casper at 7:00 pm.
PRESENT: President Michele Casper, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Brad Butler, Braden Losby-Water and Wastewater Superintendent, Marshal Gorham and Lori Phelan-Clerk/Treasurer. Absent: Trustee Kellee Venden and Trustee Steve Vosberg.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on October 4, 2024 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

1. Dodgeville School District Administrator was not present.

CONSENT AGENDA

Motion by Garner, seconded by Niehaus to approve the consent agenda as presented. Motion carried.

2. Minutes to be Adopted: Board of Trustees September 9, 2024, Finance Committee September 10, 2024, Finance Committee September 13, 2024, Finance Committee September 24, 2024, Finance Committee October 1, 2024
3. ACH Payments and General Fund Disbursements
4. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

5. Announcements:

   Casper provided an update on the status of the Veteran's Memorial. Phelan shared that there have been 67 bricks sold to date.

Casper shared that the Streets and Parks Superintendent and newly named Administrative Services Specialist positions have been posted. Resumes are being accepted through October 18th.Phelan shared that both are on multiple sites. and ads will run in the Chronicle this week and next week.

Casper shared events coming up are Boo Bash on October 27th from 11:30-1:30 and Holiday Helpers on December 14the. The 2025 event dates have also been set by the Park and Recreation Commission. Last outdoor Farmer's Market is this Sunday, October 13th.

The Village website will be getting an update and should be completed by the end of the month.

6. Department Reports:

Received and filed.

Phelan-As of today, 41 absentee ballots for the November 5th election have been mailed. In person absentee voting can be done as of September 19th. Public Test will be held October 30 from 3-4pm.

Losby is getting the Lead Survey results ready to submit.

7. Correspondence

Losby shared that a Notice of Enforcement Conference was served to Phelan by the DNR Warden. This is the next step for the radium in Well #1.

ITEMS FOR CONSIDERATION AND ACTION

8. Address change upper 705 Main Street

Motion by Niehaus, seconded by Butler to approve the address for the upper level of 705 Main Street as 705 1/2 Mains Street. Motion carried.

Clerk Phelan will contact the Dodgeville Post Office to inform them. Mail to be delivered to the mailbox located on W. Farwell Street.

9. Wastewater Treatment Plant - Cameras

Motion by Butler, seconded by Nevins to approve the purchase of cameras and accessories needed from Amazon not to exceed $825.00. Motion carried.

ADJOURNMENT

Motion by Garner seconded by Niehaus to adjourn at 7:54pm. Motion carried.

THE VILLAGE OF RIDGEWAY EST. 1881

FINANCE COMMITTEE MEETING- MINUTES

October 22, 2024 at 5:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 5:35 pm.
PRESENT: Chair Michele Casper, Trustee Kellee Venden, Trustee Steve Vosberg, Braden Losby-Streets & Parks, Water and Wastewater, Michael Gorham-Marshal, Lori Phelan-Clerk/Treasurer.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on October 18, 2024 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

CONSENT AGENDA

Motion by Venden, seconded by Vosberg to approve the consent agenda as presented. Motion carried.

1. Adoption of Agenda

ITEMS FOR CONSIDERATION AND ACTION

2. 2025 Budget Workshop

   Casper and Phelan updated the Committee on information regarding inclusion into the State Health Insurance.

   Discussion of the 2025 Sewer and Water Fund budgets.
   Review of the updated 2025 General Fund Budget with changes made from the previous meeting.
   Review of the Capital Improvement Plan was done. Determine any changes, additions or if timelines need to be changed.

   Losby left at 8:20 pm
   Gorham left at 9:35 pm

3. Convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Administrative Services Specialist and Streets and Parks Superintendent.

   Motion by Venden, seconded by Vosberg to convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction. Motion carried.

   Phelan exited at 9:45 pm, Casper to take minutes.

ADJOURNMENT

Motion by Venden, seconded by Vosberg to adjourn at 10:00 pm. Motion carried.

THE VILLAGE OF
EST. 1881
RIDGEWAY

VIRTUAL BOARD OF TRUSTEES MEETING MINUTES

October 23, 2024 at 7:00 PM

Zoom Meeting https://us02web.zoom.us/j/6089245881?omn=86003209058 OR Join by phone 1-312-626-6799 Meeting ID: 608 924 5881

CALL TO ORDER AND ROLL CALL

Meeting called to order by President Casper at 7:03 pm.
PRESENT: President Michele Casper, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Brad Butler and Lori Phelan-Clerk/Treasurer. Absent: Trustee Ruth Nevins, Trustee Steve Vosberg.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on October 19, 2024 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

Not cited.

CONSENT AGENDA

Motion by Garner, seconded by Butler to approve the consent agenda as presented. Motion carried.

1. Adoption of Agenda

ITEMS FOR CONSIDERATION AND ACTION

2. Resolution for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program

   Casper and Phelan shared information regarding the State Insurance through the Wisconsin Employee Trust Fund. The Trustees discussed the different options and comparisons to the current health insurance.

   Motion by Butler, seconded by Niehaus to approve the Resolution for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program, option P04 effective January 1, 2025. Motion carried.

ADJOURNMENT
Motion by Garner, seconded by Venden to adjourn at 7:21 pm. Motion carried.

THE VILLAGE OF
EST. 1881
RIDGEWAY

FINANCE COMMITTEE MEETING MINUTES

November 01, 2024 at 4:00 PM

Ridgeway Community Center - Library (Room 110/111) 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

First applicant was ill. Meeting called to order by Chair Casper at 5:00 pm.

PRESENT: Chair Michele Casper, Trustee Kellee Venden, Trustee Steve Vosberg.

In the absence of Clerk Phelan, Chair Casper took minutes.

CONFIRMATION OF OPEN MEETING

Casper confirmed this was a properly noticed meeting posted on October 31, 2024 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

CONSENT AGENDA

Motion by Venden, seconded by Vosberg to approve the consent agenda as presented. Motion carried.

1. Adoption of Agenda

ITEMS FOR CONSIDERATION AND ACTION

2. Convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Administrative Services Specialist Interviews

   Motion by Venden, seconded by Vosberg to convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Administrative Services Specialist Interviews. Motion carried.

ADJOURNMENT

Motion by Venden, seconded by Vosberg to adjourn at 6:15 pm. Motion carried.

THE VILLAGE OF
EST. 1881
RIDGEWAY

FINANCE COMMITTEE MEETING MINUTES

November 05, 2024 at 5:00 PM

Ridgeway Community Center - Multipurpose Room (Room 113/114) 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 5:00 pm.

PRESENT: Chair Michele Casper, Trustee Kellee Venden, Trustee Steve Vosberg arrived late.

In the absence of Clerk Phelan due to the election, Chair Casper is taking meeting minutes.

CONFIRMATION OF OPEN MEETING

Casper confirmed this was a properly noticed meeting posted on November 3, 2024 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

CONSENT AGENDA

Motion by Venden, seconded by Casper to approve the consent agenda as presented. Motion carried.

1. Adoption of Agenda

ITEMS FOR CONSIDERATION AND ACTION

2. Convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Administrative Services Specialist Interviews.

   Motion by Venden, seconded by Vosberg to convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Administrative Services Specialist Interviews. Motion carried.

ADJOURNMENT

Motion by Vosberg, seconded by Venden to adjourn at 6:55 pm. Motion carried.

11/04/2024 9:00 AM Reprint Check Register - Quick Report - Manual Page: 1
ACCT

1-POOLED CHECKING ACCOUNT **0307 ALL Checks

Posted From: 10/01/2024 From Account:
Thru: 10/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	10/09/2024	STATE OF WI-ENVIRONMENTAL IMPROVEMENT FUND	9,405.98
Manual Check		5206-04 Inv19948 2018 SDWL	
ACH	10/11/2024	FRONTIER COMMUNICATIONS	128.19
Manual Check		WWTP phone line	
ACH	10/09/2024	INTERNAL REVENUE SERVICE	1,992.81
Manual Check		10.09.2024 Payroll Taxes	
ACH	10/02/2024	PRINCIPAL LIFE INSURANCE COMPANY	143.28
Manual Check		Michael G	
ACH	10/08/2024	MADISON GAS & ELECTRIC CO.	48.70
Manual Check		206 Kirby St.	
ACH	10/17/2024	ALLIANT ENERGY	4,176.60
Manual Check		9583420000	
ACH	10/21/2024	ALLIANT ENERGY	1,039.68
Manual Check			
ACH	10/18/2024	ASCENTIS CORPORATION	34.75
Manual Check		SEPTEMBER 2024	
ACH	10/23/2024	INTERNAL REVENUE SERVICE	1,888.09
Manual Check		10.23.2024 Payroll Taxes	
ACH	10/23/2024	WISCONSIN DEPT. OF REVENUE	660.39
Manual Check		Oct 2024 Payroll Tax	
ACH	10/23/2024	WISCONSIN EMPLOYEE TRUST FUNDS	2,488.12
Manual Check		OCT 2024 RETIREMENT CONTRIBUTIONS	
ACH	10/29/2024	US CELLULAR	24.82
Manual Check		Inv 0685933140 dated 10.16.2024	
ACH	10/31/2024	FARMERS SAVINGS BANK	30.00
Manual Check		October ACH Fees	
V1393	10/09/2024	CUSHMAN, SHYANNE	1,153.66
Manual Check		Pay period 09/16/2024 to 09/29/2024	
V1394	10/09/2024	GORHAM, MICHAEL	1,543.11
Manual Check		Pay period 09/16/2024 to 09/29/2024	
V1395	10/09/2024	JOHNSON, HAROLD	715.93
Manual Check		Pay period 09/16/2024 to 09/29/2024	
V1396	10/09/2024	LOSBY, BRADEN	1,620.77
Manual Check		Pay period 09/16/2024 to 09/29/2024	
V1397	10/09/2024	PHELAN, LORI L	1,441.54
Manual Check		Pay period 09/16/2024 to 09/29/2024	
V1398	10/09/2024	PHELAN, MICHAEL	752.39
Manual Check		Pay period 09/16/2024 to 09/29/2024	

11/04/2024 9:00 AM Reprint Check Register - Quick Report - Manual Page: 2
ACCT

1-POOLED CHECKING ACCOUNT **0307 ALL Checks

Posted From: 10/01/2024 From Account:
Thru: 10/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1399	10/23/2024	GORHAM, MICHAEL	1,543.11
Manual Check		Pay period 09/30/2024 to 10/13/2024	
V1400	10/23/2024	JOHNSON, HAROLD	719.94
Manual Check		Pay period 09/30/2024 to 10/13/2024	
V1401	10/23/2024	JOHNSON, MARGARET	138.52
Manual Check		Pay period 02/19/2024 to 10/13/2024	
V1402	10/23/2024	LOSBY, BRADEN	1,653.69
Manual Check		Pay period 09/30/2024 to 10/13/2024	
V1403	10/23/2024	PHELAN, LORI L	1,604.06
Manual Check		Pay period 09/30/2024 to 10/13/2024	
V1404	10/23/2024	PHELAN, MICHAEL	848.82
Manual Check		Pay period 09/30/2024 to 10/13/2024	
ONLINE	10/07/2024	CHASE CARD SERVICES	4,461.32
Manual Check			
AUTOPAY	10/01/2024	FIRSTNET - AT&T MOBILITY	279.20
Manual Check		LP & SC cell	
AUTOPAY	10/01/2024	FIRSTNET - AT&T MOBILITY	31.99
Manual Check		Mobile Internet Service	
AUTOPAY	10/10/2024	MHTC	238.90
Manual Check		Office phones, RCC Internet & Shop wifi	
NSF Fee	10/15/2024	FARMERS SAVINGS BANK	5.00
Manual Check		NSF Returned ck Fee	
		Grand Total	40,813.36

1-POOLED CHECKING ACCOUNT **0307 ALL Checks

Posted From: 10/01/2024 From Account:
Thru: 10/31/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	19,345.64
Total Expenditure from Fund # 140 - CAPITAL PROJECTS FUND	3,500.00
Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS	60.00
Total Expenditure from Fund # 300 - SEWER FUND	6,600.90
Total Expenditure from Fund # 340 - DEBT SERVICE FUND	1,939.67
Total Expenditure from Fund # 400 - WATER FUND	9,367.15
Total Expenditure from all Funds	40,813.36

11/05/2024 6:03 PM Reprint Check Register - Full Report - Manual Page: 1
ACCT

CHASE VISA CARD Accounting Checks

Posted From: 9/28/2024 From Account:
Thru: 10/25/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
ONLINE	9/16/2024	AMAZON		
			Manual Check	
100-00-52100-430-000		POLICE - EQUIPMENT PURCHASED		102.19
			Total	102.19
ONLINE	9/16/2024	AMAZON		
			Manual Check	
100-00-52100-430-000		POLICE - EQUIPMENT PURCHASED		31.64
			Total	31.64
ONLINE	10/18/2024	ADOORN		
Drop box/mail box			Manual Check	
100-00-51980-000-000		OTHER GENERAL GOV'T		175.74
Drop box/mail box				
			Total	175.74
ONLINE	10/08/2024	ORIENTAL TRADING CO		
BOO BASH Skeleton Stand-in			Manual Check	
150-00-55500-000-000		EVENT EXPENSES		63.29
BOO BASH Skeleton Stand-in				
			Total	63.29
ONLINE	10/09/2024	AMAZON		
BOO BASH goodie bag items			Manual Check	
150-00-55500-000-000		EVENT EXPENSES		361.72
BOO BASH goodie bag items				
			Total	361.72
ONLINE	10/08/2024	AMAZON		
			Manual Check	
150-00-55500-000-000		EVENT EXPENSES		114.29
BOO BASH PHOTO BACHDROP/STAND DECORATION				
150-00-55500-000-000		EVENT EXPENSES		55.98
Boo Bash Awards				
150-00-55500-000-000		EVENT EXPENSES		117.92
Boo Bash Trophies				
100-00-51420-310-000		CLERK OFFICE SUPPLIES		61.59
PRINTER PAPER				

CHASE VISA CARD Accounting Checks

Posted From: 9/28/2024 From Account:
Thru: 10/25/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	349.78
ONLINE	10/06/2024	ORIENTAL TRADING CO		
2024 BOO BASH			Manual Check	
150-00-55500-000-000		EVENT EXPENSES		274.26
BOO BASH DECORATIONS				
			Total	274.26
ONLINE	10/11/2024	AMAZON		
Treatment Plant Camera System			Manual Check	
300-00-53610-000-827		OTHER SUPPLIES & EXPENSES		680.03
CAMERA SYSTEM				
			Total	680.03
ONLINE	10/16/2024	FACEBOOK/META		
farm market ads			Manual Check	
150-00-59000-000-000		FARMER'S MARKET EXPENSE		29.99
farm market ads				
			Total	29.99
ONLINE	10/08/2024	CRITICAL IMPACT GROUP		
DEADLY FORCE MASTER CLASS			Manual Check	
100-00-52100-330-000		POLICE - TRAINING/EDUCATION		99.00
DEADLY FORCE MASTER CLASS				
			Total	99.00
ONLINE	10/16/2024	GALLS		
CLIP ON TIE W/BUTTONHOLE			Manual Check	
100-00-52100-315-000		POLICE - MISC SUPPLIES		17.89
CLIP ON TIE W/BUTTONHOLE				
			Total	17.89
Reverse	9/16/2024	AMAZON		
Correcting posting date			Manual Check	
100-00-52100-430-000		POLICE - EQUIPMENT PURCHASED		-31.64
			Total	-31.64
IN STORE	10/08/2024	RIDGEWAY POST OFFICE		
Utility bills, checks, ballots			Manual Check	

CHASE VISA CARD Accounting Checks

Posted From: 9/28/2024 From Account:
Thru: 10/25/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-51420-310-000		CLERK OFFICE SUPPLIES		146.00
1/3 POSTAGE FOR UTILITY BILLS				
300-00-53612-000-840		BILLING & ACCOUNTING		73.00
1/3 POSTAGE FOR UTILITY BILLS				
400-00-53612-000-840		BILLING & ACCOUNTING		73.00
1/3 POSTAGE FOR UTILITY BILLS				
			Total	292.00
IN STORE	9/29/2024	WAL-MART		
			Manual Check	
150-00-55200-000-400		CONCESSION STAND INVENTORY EXP		60.71
			Total	60.71
IN STORE	10/22/2024	FARM & FLEET		
			Manual Check	
100-00-55200-745-000		PARK - SUPPLIES		17.96
			Total	17.96
IN STORE	10/25/2024	FARM & FLEET		
			Manual Check	
100-00-55200-745-000		PARK - SUPPLIES		21.98
			Total	21.98
Reversing	9/16/2024	AMAZON		
Correcting posting date			Manual Check	
100-00-52100-430-000		POLICE - EQUIPMENT PURCHASED		-102.19
			Total	-102.19
			Grand Total	2,444.35

CHASE VISA CARD Accounting Checks

Posted From: 9/28/2024 From Account:
Thru: 10/25/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	540.16
Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS	1,078.16
Total Expenditure from Fund # 300 - SEWER FUND	753.03
Total Expenditure from Fund # 400 - WATER FUND	73.00
Total Expenditure from all Funds	2,444.35

11/12/2024 5:26 PM Check Register - Full Report - Regular Page: 1
ALL Checks ACCT
1-POOLED CHECKING ACCOUNT **0307

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
184972	11/12/2024	A.B. ELECTRIC		
Lighting-Flag poles Inv 3842				
140-00-57620-000-001		VIBRANT SPACES GRANT		1,600.00
Lighting-Flag poles Inv 3842				
			Total	1,600.00
184973	11/12/2024	AYERS, JEANNE		
11.05.2024 Election-7.5, Training-4.25				
100-00-51420-371-000		ELECTION WAGES		141.00
11.05.2024 Election-7.5, Training-4.25				
			Total	141.00
184974	11/12/2024	BADGER MARKET RIDGEWAY INC		
Truck, Mower, UTV				
100-00-52100-410-000		POLICE - FUEL		671.20
100-00-53311-730-000		STREETS - FUEL		567.75
Truck, Mower, UTV				
100-00-55200-730-000		PARK - FUEL		150.23
Parks mowing				
300-00-53610-000-822		FUEL-AUTO		225.69
400-00-53610-000-822		FUEL-AUTO		200.02
150-00-55200-000-450		CONCESSION STAND EXPENSE - OTH		28.99
PROPANE TANK				
			Total	1,843.88
184975	11/12/2024	BADGER METER		
OCTOBER 2024				
400-00-53612-000-840		BILLING & ACCOUNTING		139.04
OCTOBER 2024				
			Total	139.04
184976	11/12/2024	BARNEVELD-BRIGHAM FIRE RESCUE DISTRICT		
2024 Annual Ambulance Contract-2nd half				
100-00-52300-245-000		AMBULANCE ANNUAL CONTRACT		14,078.02
2024 Annual Ambulance Contract-2nd half				
			Total	14,078.02

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
184977	11/12/2024	BENJAMIN PLUMBING		
Inv i6684 dated 10.23.2024				
100-00-55200-210-000		PARK - OUTSIDE SERVICE		339.78
Winterization of bathrooms				
			Total	339.78
184978	11/12/2024	BRUCE GARDINER APPRAISAL SERVICE, LLC		
Revaluation Contract - October				
100-00-51500-210-000		ASSESSMENT OF PROPERTY		1,600.00
Revaluation Contract - October				
			Total	1,600.00
184979	11/12/2024	CINDY NIEHAUS		
PIZZA HUT-BOO BASH CONCESSIONS				
150-00-55500-000-000		EVENT EXPENSES		72.00
PIZZA HUT-BOO BASH CONCESSIONS				
			Total	72.00
184980	11/12/2024	CINTAS CORP.		
300-00-53311-000-852		UNIFORMS		44.21
400-00-53311-000-852		UNIFORMS		44.21
100-00-53311-755-000		STREETS - UNIFORMS		61.73
100-00-51980-760-000		FACILITIES UTILIITIES		127.00
			Total	277.15
184981	11/12/2024	CONNER, ANNE		
11.05.2024 Election-7.25				
100-00-51420-371-000		ELECTION WAGES		79.75
11.05.2024 Election-7.25				
			Total	79.75
184982	11/12/2024	CULLIGAN TOTAL WATER TREATMENT		
40# Solar Salt 1 bag - Community Center				
100-00-51980-760-000		FACILITIES UTILIITIES		23.11
40# Solar Salt 1 bag - Community Center				

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51600-100-000		VILLAGE HALL UTILITIES	27.53
Water Service 3 btl			
100-00-52100-315-000		POLICE - MISC SUPPLIES	10.06
Water Service 1 btl			
		Total	60.70
184983	11/12/2024	CUSHMAN, SHYANNE	
11.05.2024 Election 6.75			
100-00-51420-371-000		ELECTION WAGES	74.25
11.05.2024 Election 6.75			
		Total	74.25
184984	11/12/2024	DEAN HEALTH PLAN	
Dec 2024 Premiums			
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE	1,650.68
Dec 2024 - M Gorham			
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE	1,747.39
Dec 2024-L Phelan			
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE	1,696.30
Dec 2024-B Losby			
		Total	5,094.37
184985	11/12/2024	DELTA 3 ENGINEERING, INC.	
D24-170 WASTEWATER WATER OPERATIONS			
300-00-53610-000-821		OPERATION EXPENSES-WWTP	80.00
D24-170 WASTEWATER WATER OPERATIONS			
400-00-53610-000-821		OPERATION EXPENSES	80.00
D24-170 WASTEWATER WATER OPERATIONS			
		Total	160.00
184986	11/12/2024	DELTA DENTAL OF WISCONSIN	
Dec 2024 Premiums			
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE	245.85
DEC 2024 - MG, LP, BL			
		Total	245.85
184987	11/12/2024	DODGEVILLE CHRONICLE	
Jobs opening advertising 10.10 & 10.17			
100-00-51100-150-000		BOARD MISC EXPENSES	350.00
Jobs opening advertising 10.10 & 10.17			

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-51300-000-000		LEGAL EXPENSE		29.58
Plan Comm Pub Hearing Notice				
			Total	379.58
184988	11/12/2024	DOMINION VOTING		
ICE Annual Firmware License				
100-00-51420-375-000		ELECTION EQUIPMENT		249.15
ICE Annual Firmware License				
			Total	249.15
184989	11/12/2024	DYERSON, LANA		
11.05.2024 Election-7.0, Training-3				
100-00-51420-371-000		ELECTION WAGES		110.00
11.05.2024 Election-7.0, Training-3				
			Total	110.00
184990	11/12/2024	FAHERTY, INC.		
OCTOBER 2024				
100-00-53635-000-000		RECYCLING COLLECTION		1,635.74
OCTOBER 2024				
100-00-53620-000-000		GARBAGE COLLECTION		2,546.09
OCTOBER 2024				
100-00-53635-000-000		RECYCLING COLLECTION		211.00
SPRING CLEAN UP DAY INVOICE AMOUNT				
			Total	4,392.83
184991	11/12/2024	GARNER, JULENE		
11.05.2024 Election-8.5, Training-4.25				
100-00-51420-371-000		ELECTION WAGES		153.00
11.05.2024 Election-8.5, Training-4.25				
			Total	153.00
184992	11/12/2024	GREENWOOD, RACHAEL		
11.05.2024 Election-5.75, Training-1.25				
100-00-51420-371-000		ELECTION WAGES		77.00
11.05.2024 Election-5.75, Training-1.25				
			Total	77.00
184993	11/12/2024	IOWA COUNTY HUMANE SOCIETY		
Inv #2044 Stray Cat (2)				

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-54100-000-000		ANIMAL CONTROL		160.00
Inv #2044 Stray Cat (2)				
			Total	160.00
184994	11/12/2024	KOLOSOVSKY, DELORES		
11.05.2024 Election-5.5				
100-00-51420-371-000		ELECTION WAGES		60.50
11.05.2024 Election-5.5				
			Total	60.50
184995	11/12/2024	LV LABS WATER, LLC		
Inv4287 Dated 11.07.2024				
400-00-53710-000-682		CONTRACTED SERVICES		90.00
Inv4287 Dated 11.07.2024				
			Total	90.00
184996	11/12/2024	LV LABS WW,LLC		
INV 4286 DATED 11.07.2024				
300-00-53610-000-821		OPERATION EXPENSES-WWTP		906.50
INV 4286 DATED 11.07.2024				
			Total	906.50
184997	11/12/2024	NETFORTRIS AQUISITION CO. INC (WWTP)		
Acct 104568, Inv 173050				
300-00-53612-000-852		CONTRACTED SERVICES		117.25
Acct 104568, Inv 173050				
			Total	117.25
184998	11/12/2024	O'CONNELL, DEB		
09.11.2024 Ttraining 3 hrs.				
100-00-51420-371-000		ELECTION WAGES		36.00
09.11.2024 Ttraining 3 hrs.				
			Total	36.00
184999	11/12/2024	OLSON PLUMBING		
Inv 3551 dated 10.28.2024				
150-00-57630-000-000		COMMUNITY CENTER OUTLAY		2,745.00
Water heater/pump				
			Total	2,745.00

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
185000	11/12/2024	PARKOS, NANCY		
11.05.2024 Election-7, Training-4.25				
100-00-51420-371-000		ELECTION WAGES		123.75
11.05.2024 Election-7, Training-4.25				
			Total	123.75
185001	11/12/2024	PHELAN, LORI L.		
10.15-11.06.2024 Dodgeville-election				
100-00-51420-350-000		CLERK TRAVEL/MILEAGE		38.80
10.15-11.06.2024 Dodgeville-election				
			Total	38.80
185002	11/12/2024	RIDGEWAY UTILITIES		
299 Hughett St.				
100-00-55200-760-000		PARK - UTILITIES		104.67
299 Hughett St.				
100-00-53311-760-000		STREETS - UTILITIES		27.48
1/3 206 Kirby				
300-00-53610-000-823		UTILITIES-LIFT STATIONS&SHOP		27.48
1/3 206 Kirby				
400-00-53610-000-823		UTILITIES-TOWER&SHOP		27.48
1/3 206 Kirby				
100-00-52100-760-000		POLICE - UTILITIES		11.72
208 Jarvis 10%				
100-00-51600-100-000		VILLAGE HALL UTILITIES		17.59
208 Jarvis 15%				
100-00-51980-760-000		FACILITIES UTILIITIES		87.96
208 Jarvis 75%				
			Total	304.38
185003	11/12/2024	STAFFORD ROSENBAUM, LLP		
501(c)3 questions Inv 1300557 10.09.2024				
100-00-51300-000-000		LEGAL EXPENSE		48.00
501(c)3 questions Inv 1300557 10.09.2024				
100-00-51300-000-000		LEGAL EXPENSE		120.00
Deputy clerk Inv 1300557 10.09.2024				
			Total	168.00
185004	11/12/2024	TEAM LAB CHEMICAL LLC		
Toilet Tissue-shipping Inv43437				

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-55200-745-000		PARK - SUPPLIES		25.50
Toilet Tissue-shipping Inv43437				
			Total	25.50
185005	11/12/2024	TERMINIX-WIL-KIL		
INV68869300 DATED 10.14.2024				
300-00-53612-000-852		CONTRACTED SERVICES		105.10
INV68869300 DATED 10.14.2024				
			Total	105.10
185006	11/12/2024	THERMO/DYNAMICS LLC		
Inv 2522 dated 10.24.2024				
150-00-55190-000-000		COMMUNITY CENTER OPERATIONS		137.50
Check unit in gym				
			Total	137.50
185007	11/12/2024	TOP PACK DEFENSE LLC		
100-00-52100-315-000		POLICE - MISC SUPPLIES		202.49
Inv#14380 dated 10.17.2024				
100-00-52100-315-000		POLICE - MISC SUPPLIES		109.99
Inv 14516 dated 11.04.2024				
			Total	312.48
185008	11/12/2024	TOWN OF BRIGHAM		
Used Dymo Label Printer				
100-00-51420-310-000		CLERK OFFICE SUPPLIES		25.00
Used Dymo Label Printer				
			Total	25.00
185009	11/12/2024	TOWN OF RIDGEWAY		
2024 Hi Point, Rock & Town Hall Mow,plow				
100-00-53311-715-000		STREETS MAINTENANCE		1,183.49
2024 Hi Point, Rock & Town Hall Mow,plow				
100-00-53311-715-000		STREETS MAINTENANCE		963.50
2023 Hi Point Rd Seal Coat				
100-00-53311-715-000		STREETS MAINTENANCE		2,110.00
2024 Rock Road seal coat				
			Total	4,256.99

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
185010	11/12/2024	UNION TECHNOLOGY COOPERATIVE		
300-00-53611-000-833		MAINT OF TREATMENT SYSTEM		50.00
Inv 4898 dated 10.15.2024				
100-00-51420-316-000		CLERK INFORMATION TECHNOLOGY		931.25
Inv 4898 dated 10.15.2024				
100-00-52100-325-000		POLICE - TELEPHONE		100.00
Inv 4898 dated 10.15.2024				
300-00-53610-000-827		OTHER SUPPLIES & EXPENSES		250.00
Inv4917 dated 11.09.2024				
100-00-51420-316-000		CLERK INFORMATION TECHNOLOGY		975.00
Inv4917 dated 11.09.2024				
			Total	2,306.25
185011	11/12/2024	WILLIAMS, HALLEY		
11.08.2024 Election-8.5, Training-6.25				
100-00-51420-371-000		ELECTION WAGES		162.25
11.08.2024 Election-8.5, Training-6.25				
			Total	162.25
185012	11/12/2024	RULE CONSTRUCTION, LTD.		
Pay App #4				
140-00-57620-000-002		DNR - LWCF GRANT		11,886.55
140-00-57620-000-001		VIBRANT SPACES GRANT		48,939.43
			Total	60,825.98
			Grand Total	104,074.58

1-POOLED CHECKING ACCOUNT **0307

Dated From: 11/12/2024 From Account:
Thru: 11/12/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	36,278.13
Total Expenditure from Fund # 140 - CAPITAL PROJECTS FUND	62,425.98
Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS	2,983.49
Total Expenditure from Fund # 300 - SEWER FUND	1,806.23
Total Expenditure from Fund # 400 - WATER FUND	580.75
Total Expenditure from all Funds	104,074.58

VILLAGE OF RIDGEWAY

Report Date: 10/17/2024

Report Time: 10:51:59 AM

Summary Report.TA - LPHELAN-09/01/2016

Primary Sort By: LOC(G1);DEPT(G2);Employee

09/30/2024 - 10/13/2024 [14 days]

Employee	Police Wages Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]									
DEPT: PD [Police]									
GORHAM, MICHAEL [PD011]		72.25	-0.25				8.00		80.00
PD [Police] Total:	0.00	72.25	-0.25	0.00	0.00	0.00	8.00	0.00	80.00
Head Count:									***1***
1 [Village of Ridgeway] Total:	0.00	72.25	-0.25	0.00	0.00	0.00	8.00	0.00	80.00
Head Count:									***1***
Grand Total:	0.00	72.25	-0.25	0.00	0.00	0.00	8.00	0.00	80.00
Head Count:									***1***

END OF REPORT

Summary Report.TA - LPHELAN-09/01/2016

VILLAGE OF RIDGEWAY
Report Date: 10/08/2024
Report Time: 8:32:13 PM

Employee Timecard - LPHELAN-07/27/2015

09/30/2024 - 10/06/2024 [7 days]

Item 5.

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/30/2024 Mon	205 [POP]	03:00PM*	12:00AM*	9.0000000		9.00
10/01/2024 Tue	203 [POS]			8.0000000		8.00
10/02/2024 Wed	205 [POP]	07:00PM*	11:00PM*	4.0000000		4.00
10/03/2024 Thu	205 [POP]	06:45AM*	10:30PM*	15.7500000		15.75
10/04/2024 Fri	205 [POP]	07:00PM*	11:00PM*	4.0000000		4.00
10/05/2024 Sat	205 [POP]	04:00PM*	01:00AM*	9.0000000		9.00

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									35.25
3 [SICK]					152.00	4.00	8.00		148.00
6 [FH]									
203 [POS]	1[UNUSED]	8.00		8.00					
205 [POP]	1[UNUSED]	41.75		41.75					
TOTALS		**49.75**		**49.75**	**152.00**	**4.00**	**8.00**		**183.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____

Employee Signature

X _____

Supervisor Signature

VILLAGE OF RIDGEWAY

Report Date: 10/14/2024

Report Time: 8:20:33 AM

Employee Timecard - LPHELAN-07/27/2015

10/07/2024 - 10/13/2024 [7 days]

Item 5.

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/07/2024 Mon	205 [POP]	03:00PM*	11:30PM*	8.5000000		8.50
10/08/2024 Tue	205 [POP]	06:30PM*	11:30PM*	5.0000000		5.00
10/09/2024 Wed	205 [POP]	08:00PM*	12:00AM*	4.0000000		4.00
10/10/2024 Thu	205 [POP]	07:00PM*	12:00AM*	5.0000000		5.00
10/11/2024 Fri	205 [POP]	03:00PM*	06:00PM*	3.0000000		3.00
10/12/2024 Sat	205 [POP]	03:00PM*	04:00PM*	1.0000000		
	205 [POP]	10:00PM*	02:00AM*	4.0000000		5.00
10/13/2024 Sun	208 [PADJ]			-0.2500000		-0.25

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									35.25
3 [SICK]									148.00
6 [FH]									
205 [POP]	1[UNUSED]	30.50		30.50					
208 [PADJ]	1[UNUSED]	-0.25		-0.25					
TOTALS		**30.25**		**30.25**					**183.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____

Employee Signature

X _____

Supervisor Signature

VILLAGE OF RIDGEWAY

Report Date: 10/17/2024

Report Time: 10:54:24 AM

Time Distribution Report.LC - LPHELAN-01/25/2024

Primary Sort By: Employee;DEPT(G2)

09/30/2024 - 10/13/2024 [14 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
	Employee: AD001 [PHELAN, LORI L]			
AD [General Admin]	501[TRW]	35.25	6.00	41.25
AD [General Admin]	511[CW]	32.25	1.50	33.75
EL [ADMIN-ELECTION]	551[ECW]	1.50	0.00	1.50
SE [Sewer]	305[SADW]	4.25	0.00	4.25
WA [Water]	605[WADW]	5.75	0.00	5.75
AD001 [PHELAN, LORI L] Total:		**79.00**	**7.50**	**86.50**
	Employee: PW003 [JOHNSON, HARRY]			
FM [FACILITES MAINTENANCE]	611[FMW]	9.75	0.00	9.75
PA [Parks]	101[PAW]	12.75	0.00	12.75
ST [Streets]	401[STW]	17.50	0.00	17.50
PW003 [JOHNSON, HARRY] Total:		**40.00**	**0.00**	**40.00**
	Employee: SP003 [LOSBY, BRADEN]			
FM [FACILITES MAINTENANCE]	611[FMW]	2.00	0.00	2.00
PA [Parks]	101[PAW]	1.75	0.00	1.75
SE [Sewer]	301[SEW]	41.25	5.75	47.00
ST [Streets]	401[STW]	4.00	0.00	4.00
WA [Water]	601[WAW]	31.00	3.00	34.00
SP003 [LOSBY, BRADEN] Total:		**80.00**	**8.75**	**88.75**
Grand Totals:		**199.00**	**16.25**	**215.25**

END OF REPORT

Time Distribution Report.LC - LPHELAN-01/25/2024

VILLAGE OF RIDGEWAY

Report Date: 10/07/2024

Report Time: 12:06:39 PM

Employee Timecard - LPHELAN-07/27/2015

09/30/2024 - 10/06/2024 [7 days]

Item 5.

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/30/2024 Mon	501 [TRW]	07:59AM	01:00PM	5.0000000		
	501 [TRW]	01:25PM	04:35PM	3.0000000		8.00
10/01/2024 Tue	501 [TRW]	07:56AM	01:00PM	5.0000000		
	501 [TRW]	02:00PM	04:33PM	2.5000000		
	501 [TRW]	05:29PM	09:24PM	4.0000000		11.50
10/02/2024 Wed	501 [TRW]	08:01AM	12:39PM	4.7500000		
	501 [TRW]	01:29PM	04:59PM	3.5000000		8.25
10/03/2024 Thu	501 [TRW]	08:01AM	11:42AM	3.7500000		
	501 [TRW]	12:01PM	04:35PM	4.5000000		
	501 [TRW]	06:02PM	09:04PM	3.0000000		11.25
10/04/2024 Fri	501 [TRW]	08:00AM	12:49PM	1.0000000	3.7500000	4.75
10/05/2024 Sat	501 [TRW]	10:04AM	11:46AM		1.7500000	1.75
10/06/2024 Sun	501 [TRW]	10:57AM	01:04PM		2.0000000	2.00

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									57.00
3 [SICK]					18.25	4.00			22.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	40.00	7.50	47.50					
TOTALS		**40.00**	**7.50**	**47.50**	**18.25**	**4.00**			**87.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Lori L. Phelan

Employee Signature

X _____

Supervisor Signature

Lori Phelan
Time Distribution Work Log Week of September 30-October 6, 2024

Monday
- Bank Deposit
- Print/distribute timesheets (30 min)
- Utilities (2 hrs)
- Park & Rec Meeting info for MC

Tuesday
- Utility (1 hr)
- 2025 Budget Workbook (4 hrs)
- BOR Meeting
- Budget Workshop (3 hrs)

Wednesday
- Utility Receipts (1 hr)
- Payroll (4 hrs)
- Emails/Phone
- Post Village Job Opportunities
    - Website
    - Facebook
    - Clerks List

Thursday
- Emails/Phone
- DNR Well #1 Notice phone call/receipt
- Share Village Job Opportunities
    - WRWA Website
    - League of WI Municipalities
- New Website Training (1.5 hrs)
- Meet w/Workhorse-Payroll Portal (1 hr)
- Work from home (3 hrs)
    - Draft Minutes-Park & Rec Commission, Board of Review, Finance Committee
    - Draft agenda for BOT Meeting and send to MC
    - Create job opportunities on Indeed
    - Send jobs to WMCA for their website

Friday
- Utility Receipts (1 hr)
- Bank Deposit
- Veterans Memorial project social post
- Chronicle job postings

Saturday
- Board packet preparation
    - Credit card receipts
    - Invoices/checks

Sunday
- Credit card reconciliation
- Bank Statement reconciliations
- Meeting packet

VILLAGE OF RIDGEWAY
Report Date: 10/07/2024
Report Time: 12:06:40 PM

Employee Timecard - LPHELAN-07/27/2015

09/30/2024 - 10/06/2024 [7 days]

Item 5.

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/30/2024 Mon	401 [STW]	08:07AM	12:07PM	4.0000000		4.00
10/01/2024 Tue	401 [STW]	08:09AM	12:53PM	4.7500000		4.75
10/02/2024 Wed	401 [STW]	08:09AM	01:15PM	5.0000000		5.00
10/03/2024 Thu	401 [STW]	07:56AM	01:06PM	5.0000000		5.00
10/04/2024 Fri	401 [STW]	08:06AM	12:36PM	4.5000000		4.50

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	23.25		23.25					
TOTALS		**23.25**		**23.25**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harry Johnson
Employee Signature

X _____
Supervisor Signature

Mon 9/30 checked bathrooms & stocked at RCC, Mowed Village green, dog park, across from lumber yard, cardinal way pond well #1
Tues 10/1 Dragged Home tater field & Mowed, Mowed Volleyball area
Wed 10/2 Mowed doors in women's bathroom at park to swing out Mowed part of Park and playground, Village shop lawn
Thurs 10/3 Helped plumber with hot water heater, Mowed along HHH, fire station, across from church
Fri 10/4 checked new hot water heater, Mowed part of RCC, Park Parking area, Depot, Next to Badger Mart

VILLAGE OF RIDGEWAY
Report Date: 10/14/2024
Report Time: 8:20:33 AM

Employee Timecard - LPHELAN-07/27/2015

10/07/2024 - 10/13/2024 [7 days]

Item 5.

SP003 [LOSBY, BRADEN]

Employee ID	SP003	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	LOSBY	**First Name**	BRADEN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/07/2024 Mon	301 [SEW]	06:56AM	12:00PM	5.0000000		
	301 [SEW]	12:43PM	03:29PM	2.7500000		7.75
10/08/2024 Tue	301 [SEW]	06:57AM	11:49AM	4.7500000		
	301 [SEW]	12:31PM	03:39PM	3.2500000		
	301 [SEW]	06:55PM	08:06PM	1.0000000		9.00
10/09/2024 Wed	301 [SEW]	06:54AM	11:56AM	5.0000000		
	301 [SEW]	12:32PM	03:35PM	3.0000000		8.00
10/10/2024 Thu	301 [SEW]	06:56AM	12:14PM	5.2500000		
	301 [SEW]	12:39PM	03:38PM	3.0000000		8.25
10/11/2024 Fri	301 [SEW]	06:55AM	01:01PM	6.0000000		6.00
10/12/2024 Sat	301 [SEW]	09:20AM	11:20AM*	1.0000000	1.0000000	2.00
10/13/2024 Sun	601 [WAW]	11:29AM	01:29PM*		2.0000000	2.00

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									46.25
3 [SICK]									45.75
6 [FH]									8.00
7 [BREV]									
301 [SEW]	1[UNUSED]	40.00	1.00	41.00					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		**40.00**	**3.00**	**43.00**					**100.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BV

Employee Signature

X _____

Supervisor Signature

Weekly Work Log Oct 7 – Oct 13 2024 Braden Losby

Monday Oct 7 2024:

Daily rounds. – 2 hours – Water/Sewer

Prepping quotes for board meeting. – 1 hour

Water report. – 2 hours

Cleaning skimmers and screen. – 3 hours

Tuesday Oct 8 2024:

Daily rounds. – 2 hours – Water/Sewer

Board meeting. – 2 hours

Lead service inventory. – 4 hours

Dealing with chem pump issue at wwtp. – 2 hours

Wednesday Oct 9 2024:

Daily rounds. – 2 hours – Water/Sewer

Completing and submitting lead service line inventory. – 6 hours

Thursday Oct 10 2024:

Daily rounds. – 2 hours

Decanting sludge tank. – 4 hours

Cleaning skimmers and screen. – 2 hours

Friday Oct 11 2024:

Daily rounds. – 2 hours

Burning brush – 2 hours

Scrubbing clarifiers. – 2 hours

Saturday Oct 12 2024:

Weekend rounds. – 2 hours

Sunday Oct 13 2024:

Weekend rounds. – 2 hours

VILLAGE OF RIDGEWAY
Report Date: 10/14/2024
Report Time: 8:20:33 AM

Employee Timecard - LPHELAN-07/27/2015

10/07/2024 - 10/13/2024 [7 days]

Item 5.

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/07/2024 Mon	501 [TRW]	08:00AM	12:26PM	4.5000000		
	501 [TRW]	01:20PM	04:37PM	3.2500000		7.75
10/08/2024 Tue	501 [TRW]	08:02AM	12:57PM	5.0000000		
	501 [TRW]	01:58PM	04:39PM	2.7500000		
	501 [TRW]	05:46PM	09:02PM	3.2500000		11.00
10/09/2024 Wed	501 [TRW]	08:04AM	12:31PM	4.5000000		
	501 [TRW]	01:28PM	04:32PM	3.0000000		7.50
10/10/2024 Thu	501 [TRW]	08:03AM	12:48PM	4.7500000		
	501 [TRW]	01:39PM	04:29PM	2.7500000		7.50
10/11/2024 Fri	501 [TRW]	07:57AM	01:17PM	5.2500000		5.25

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									57.00
3 [SICK]									22.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	39.00		39.00					
TOTALS		**39.00**		**39.00**					**87.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan
Time Distribution Work Log Week of October 7-13, 2024

Monday

- Emails
- Receive/save resumes
- Print/distribute timesheets
- Utility (1 hr)
    - Receipts
    - New & change meters in Beacon
- Enter updated checks for BOT Mtg

Tuesday

- Bank Deposit
- Print/prepare checks
- Utility receipting (30 min)
- Draft BOT minutes
- Public Hearing notice to DC
- BOT Meeting 2.5 hrs

Wednesday

- Draft BOT minutes
- Post approved minutes
- Election admin (1.5 hrs)
- Emails
- DOT Communications

Thursday

- Utility receipts (30 min)
- Bank Deposit
- Lead Service (water 1.5 hrs)
- Gift Bricks report

Friday

- Utility (1 hr)
    - Final Read
    - Receipts
- Bank Deposit
- Memorial Brick orders
- Resumes received and filed, sent to MC

VILLAGE OF RIDGEWAY
Report Date: 10/14/2024
Report Time: 8:20:33 AM

Employee Timecard - LPHELAN-07/27/2015

10/07/2024 - 10/13/2024 [7 days]

Item 5.

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/07/2024 Mon	401 [STW]	08:09AM	12:33PM	4.2500000		4.25
10/08/2024 Tue	401 [STW]	08:17AM	12:37PM	4.2500000		4.25
10/09/2024 Wed	401 [STW]	08:11AM	12:14PM	4.0000000		4.00
10/10/2024 Thu	401 [STW]	08:17AM	12:30PM	4.2500000		4.25

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	16.75		16.75					
TOTALS		**16.75**		**16.75**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harry Johnson
Employee Signature

X _____
Supervisor Signature

Mon 10/7 Picked up brush, Mowed across from Badger Mart + behind RCC
Tues 10/8 Pushed back burn pile, Mowed other side of fence at RCC, Mowed small ball field, corner of HHH + 18/151
Wed 10/9 Adjusted Hot water heater at RCC, Mowed Home talent field + playground
Thurs 10/10 unpluged Toilet in women bath room, cleaned bathroom

VILLAGE OF RIDGEWAY

Report Date: 10/07/2024

Report Time: 12:06:40 PM

Employee Timecard - LPHELAN-07/27/2015

09/30/2024 - 10/06/2024 [7 days]

Item 5.

SP003 [LOSBY, BRADEN]

Employee ID	SP003	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	LOSBY	**First Name**	BRADEN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/30/2024 Mon	301 [SEW]	06:55AM	11:53AM	5.0000000		
	301 [SEW]	12:32PM	03:29PM	3.0000000		
	301 [SEW]	06:29PM	08:15PM	1.7500000		9.75
10/01/2024 Tue	301 [SEW]	06:56AM	11:52AM	4.7500000		
	301 [SEW]	12:33PM	03:36PM	3.0000000		7.75
10/02/2024 Wed	301 [SEW]	06:55AM	11:58AM	5.0000000		
	301 [SEW]	12:38PM	03:38PM	3.0000000		8.00
10/03/2024 Thu	301 [SEW]	06:56AM	12:06PM	5.0000000		
	301 [SEW]	12:46PM	03:37PM	2.7500000		7.75
10/04/2024 Fri	301 [SEW]	06:58AM	03:23PM	6.7500000	1.7500000	8.50
10/05/2024 Sat	301 [SEW]	11:05AM	01:05PM*		2.0000000	2.00
10/06/2024 Sun	601 [WAW]	06:23AM	08:23AM*		2.0000000	2.00

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									46.25
3 [SICK]					41.75	4.00			45.75
6 [FH]									8.00
7 [BREV]									
301 [SEW]	1[UNUSED]	40.00	3.75	43.75					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		**40.00**	**5.75**	**45.75**	**41.75**	**4.00**			**100.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x BL

Employee Signature

x _____

Supervisor Signature

Weekly Work Log Sep 30 – Oct 6 2024 Braden Losby

Monday Sep 30 2024:

Daily rounds. – 2 hours – Water/Sewer

Decanting sludge tank. – 3 hours

Cleaning screen and skimmers. – 3 hours

Park and rec meeting. – 1.75 hours

Tuesday Oct 1 2024:

Daily rounds. – 2 hours – Water/Sewer

Working on budget quotes. – 2 hours

Mowing at wwtp. – 3 hours

Lead service line inventory. – 1 hour

Wednesday Oct 2 2024:

Daily rounds. – 2 hours – Water/Sewer

Shutting down streets to repair customer line. – 3 hours

Lead service line inventory. – 3 hours

Thursday Oct 3 2024:

Daily rounds. – 2 hours

Removing uv lights and washing effluent trough. – 4 hours

Assisting with water heater replacement at school. – 2 hours

Friday Oct 4 2024:

Daily rounds. – 2 hours

Decanting sludge tank. – 3 hours

Scrubbing clarifiers. – 2 hours

Saturday Oct 5 2024:

Weekend rounds. – 2 hours

Sunday Oct 6 2024:

Weekend rounds. – 2 hours

Mike Phelan

9-30-8:30-12:30 - 4

10-1-8:30-12:30 - 4

10-2-8:30-12:30 - 4

10-3-8:30-12:30 - 4

10-4-8:30-12:30 - 4

Total - 20

~~75~~ 70 streets

~~25~~ 30 parks

Mike Phelan

10-7-8:30-12:30 - 4

10-8-8:30-12:30 - 4

10-9-8:30-1:00 - 4½

10-10-8:30-1:00 - 4½

10-11-8:00-11:00 - 3

Total - 20

Gmail

Lori Phelan <clerk@ridgewaywi.gov>

Maggie's Hours

1 message

Deputy Clerk <deputyclerk@ridgewaywi.gov>
To: Lori Phelan <clerk@ridgewaywi.gov>

Wed, Oct 16, 2024 at 5:05 PM

Here are my hours so far:
10/10: 4:30pm-7:30pm
10/11: 7:30pm-9pm
10/13: 9:30am-10:30am
10/14: 8:30pm-9:30pm
10/15: 8pm-9:30pm

10/23 payroll

11/7 payroll

3
2.5
1
1
7.5 hrs

Park + Rec

Thanks!

Maggie

208 Jarvis Street, Ridgeway, WI 53582
608-924-5881

www.ridgewaywi.gov

THE VILLAGE OF
EST. 1881
RIDGEWAY

Gmail

Lori Phelan <clerk@ridgewaywi.gov>

Transfer Notification

1 message

fsbops@farmerssavings.com <fsbops@farmerssavings.com> Thu, Oct 17, 2024 at 11:26 AM
To: clerk@ridgewaywi.gov, fsbops@farmerssavings.com

Payroll.ach received from VILLAGE OF RIDGE on 10/17/2024 has passed all origination steps without exception.

First Effective Date:	10/23/2024
Debit Totals:	$6,508.14
Credit Totals:	$6,508.14
Number of Debits:	1
Number of Credits:	6
Client Name:	VILLAGE OF RIDGE
Reference Number:	9914097835
ACH Transfer Type:	Payroll

Thank you,
fsbops@farmerssavings.com

VILLAGE OF RIDGEWAY
Report Date: 10/29/2024
Report Time: 1:54:57 PM

Summary Report.TA - LPHELAN-09/01/2016

Primary Sort By: LOC(G1);DEPT(G2);Employee

10/14/2024 - 10/27/2024 [14 days]

Employee	Police Wages Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]									
DEPT: PD [Police]									
GORHAM, MICHAEL [PD011]		65.00	-1.00			10.00	6.00		80.00
PD [Police] Total:	0.00	65.00	-1.00	0.00	0.00	10.00	6.00	0.00	80.00
Head Count:									***1***
1 [Village of Ridgeway] Total:	0.00	65.00	-1.00	0.00	0.00	10.00	6.00	0.00	80.00
Head Count:									***1***
Grand Total:	0.00	65.00	-1.00	0.00	0.00	10.00	6.00	0.00	80.00
Head Count:									***1***

END OF REPORT

Summary Report.TA - LPHELAN-09/01/2016

VILLAGE OF RIDGEWAY
Report Date: 10/21/2024
Report Time: 10:30:44 AM

Employee Timecard - LPHELAN-07/27/2015

10/14/2024 - 10/20/2024 [7 days]

Item 5.

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/14/2024 Mon	205 [POP]	03:00PM*	12:00AM*	9.0000000		9.00
10/15/2024 Tue	205 [POP]	03:00PM*	12:00AM*	9.0000000		9.00
10/17/2024 Thu	205 [POP]	08:30PM*	12:30AM*	4.0000000		4.00
10/18/2024 Fri	205 [POP]	12:00PM*	11:00PM*	11.0000000		11.00
10/20/2024 Sun	205 [POP]	07:00PM*	11:30PM*	4.5000000		4.50

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									35.25
3 [SICK]									148.00
6 [FH]									
205 [POP]	1[UNUSED]	37.50		37.50					
TOTALS		**37.50**		**37.50**					**183.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____

Employee Signature

X _____

Supervisor Signature

VILLAGE OF RIDGEWAY

Report Date: 10/28/2024

Report Time: 8:16:25 AM

Employee Timecard - LPHELAN-07/27/2015

10/21/2024 - 10/27/2024 [7 days]

Item 5.

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/21/2024 Mon	205 [POP]	04:00PM*	01:00AM*	9.0000000		9.00
10/22/2024 Tue	205 [POP]	05:00PM*	08:00PM*	3.0000000		
	203 [POS]			6.0000000		9.00
10/23/2024 Wed	204 [POV]			10.0000000		10.00
10/25/2024 Fri	205 [POP]	06:00PM*	01:30AM*	7.5000000		7.50
10/26/2024 Sat	205 [POP]	02:00PM*	03:00PM*	1.0000000		
	205 [POP]	11:00PM*	03:00AM*	4.0000000		5.00
10/27/2024 Sun	205 [POP]	08:00PM*	11:00PM*	3.0000000		
	208 [PADJ]			-1.0000000		2.00

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					35.25		10.00		25.25
3 [SICK]					148.00		6.00		142.00
6 [FH]									
203 [POS]	1[UNUSED]	6.00		6.00					
204 [POV]	1[UNUSED]	10.00		10.00					
205 [POP]	1[UNUSED]	27.50		27.50					
208 [PADJ]	1[UNUSED]	-1.00		-1.00					
TOTALS		**42.50**		**42.50**	**183.25**		**16.00**		**167.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____

Employee Signature

X _____

Supervisor Signature

VILLAGE OF RIDGEWAY
Report Date: 10/30/2024
Report Time: 12:19:57 PM

Time Distribution Report.LC - LPHELAN-01/25/2024

Primary Sort By: Employee;DEPT(G2)

10/14/2024 - 10/27/2024 [14 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
	Employee: AD001 [PHELAN, LORI L]			
AD [General Admin]	501[TRW]	31.00	6.50	37.50
AD [General Admin]	511[CW]	21.00	10.50	31.50
EL [ADMIN-ELECTION]	551[ECW]	11.00	0.50	11.50
SE [Sewer]	305[SADW]	8.50	0.00	8.50
WA [Water]	605[WADW]	8.50	0.00	8.50
AD001 [PHELAN, LORI L] Total:		**80.00**	**17.50**	**97.50**
	Employee: PW003 [JOHNSON, HARRY]			
FM [FACILITES MAINTENANCE]	611[FMW]	16.00	0.00	16.00
PA [Parks]	101[PAW]	21.75	0.00	21.75
ST [Streets]	401[STW]	4.50	0.00	4.50
PW003 [JOHNSON, HARRY] Total:		**42.25**	**0.00**	**42.25**
	Employee: SP003 [LOSBY, BRADEN]			
PA [Parks]	101[PAW]	7.00	0.00	7.00
SE [Sewer]	301[SEW]	45.00	4.00	49.00
ST [Streets]	401[STW]	8.00	0.00	8.00
WA [Water]	601[WAW]	20.00	2.25	22.25
SP003 [LOSBY, BRADEN] Total:		**80.00**	**6.25**	**86.25**
Grand Totals:		**202.25**	**23.75**	**226.00**

END OF REPORT

Time Distribution Report.LC - LPHELAN-01/25/2024

VILLAGE OF RIDGEWAY
Report Date: 10/21/2024
Report Time: 10:30:43 AM

Employee Timecard - LPHELAN-07/27/2015

10/14/2024 - 10/20/2024 [7 days]

Item 5.

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/14/2024 Mon	501 [TRW]	07:58AM*	01:01PM	5.0000000		
	501 [TRW]	01:43PM	04:39PM	3.0000000		8.00
10/15/2024 Tue	501 [TRW]	07:57AM	01:27PM	5.5000000		
	501 [TRW]	02:14PM	05:43PM	3.5000000		9.00
10/16/2024 Wed	501 [TRW]	08:02AM	12:02PM	4.0000000		
	501 [TRW]	12:53PM	05:05PM	4.0000000		
	511 [CW]	06:56PM	09:40PM	2.7500000		10.75
10/17/2024 Thu	501 [TRW]	07:58AM	12:28PM	4.5000000		
	501 [TRW]	12:58PM	04:35PM	3.5000000		8.00
10/18/2024 Fri	501 [TRW]	07:59AM	12:55PM	4.2500000	0.7500000	5.00
10/19/2024 Sat	501 [TRW]	08:22AM	02:23PM		6.2500000	6.25
10/20/2024 Sun	501 [TRW]	10:13AM	03:57PM		5.7500000	5.75

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									57.00
3 [SICK]									22.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	37.25	12.75	50.00					
511 [CW]	1[UNUSED]	2.75		2.75					
TOTALS		**40.00**	**12.75**	**52.75**					**87.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Lori L. Phelan

Employee Signature

X _____

Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of October 14-20, 2024

Monday

- Distribute time sheets for signatures
- Emails
- Clean up day

Tuesday

- Bank deposit
- Utility (7.5 hrs)
    - Receipts
    - Tax Roll Notices
        - Verify accounts to be excluded in WH
        - Generate Tax Roll Notices to users
        - Print and mail
- Election Administration (1.5 hr)
    - to county for cartridges
    - Voter Registrations
    - Ret'd Absentee Ballots

Wednesday

- Utility (6 hr)
    - Property Owner tax roll notices
    - ACH payments/files to FSB
- Election Administration (1.5 hr)
    - Absentees sent/registrations rec'd
- Open Book/Board of Review
    - Assessor confirm dates/Prepare notices
- Board of Review Training videos/exam (2.25 hrs)

Thursday

- Bank Deposit
- BOR Training Affidavit submitted
- Timesheet allocations/Payroll

Friday

- ETF Health Ins
- Website Migration issues
- Election admin (30 min)
- Utility (30 min)
- Finance Committee Agenda

Saturday

- Meet w/MC
- Resumes to MC
- Budget Meeting Prep
- Prepare and post spec BOT meeting agenda

Sunday

- Budget work
- Grant work

VILLAGE OF RIDGEWAY
Report Date: 10/21/2024
Report Time: 10:30:44 AM

Employee Timecard - LPHELAN-07/27/2015

10/14/2024 - 10/20/2024 [7 days]

Item 5.

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/14/2024 Mon	401 [STW]	08:16AM	12:17PM	4.0000000		4.00
10/15/2024 Tue	401 [STW]	08:10AM	12:20PM	4.0000000		4.00
10/16/2024 Wed	401 [STW]	08:09AM	12:07PM	3.7500000		3.75
10/17/2024 Thu	401 [STW]	08:14AM	12:34PM	4.2500000		4.25
10/18/2024 Fri	401 [STW]	08:10AM	12:45PM*	4.5000000		4.50

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	20.50		20.50					
TOTALS		**20.50**		**20.50**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Harry Johnson
Employee Signature

x _____
Supervisor Signature

10/14 Mon Picked up Trash and cans at Park, put doors on UTV, cleaned windows on F-550 truck
10/15 Adjusted thermostats at RCC, checked gym furnace not working, put up plastic on door in basement emptyed garbage
10/16 Wed Cleaned office at Village Shop, checked gym heater check park for Dodgeville grade school outing, moved picnic table at dog park
10/17 Thurs Replaced tailgate chain on F-550, drained hot water heater at concession stand, removed cemented pole at Vets Memorial Mowed Well #1
10/18 Fri Stocked bathrooms at RCC emptyed garbage, put up plastic on basement door, Help Remodeling with gym heater

VILLAGE OF RIDGEWAY

Report Date: 10/21/2024

Report Time: 10:30:44 AM

Employee Timecard - LPHELAN-07/27/2015

10/14/2024 - 10/20/2024 [7 days]

Item 5.

SP003 [LOSBY, BRADEN]

Employee ID	SP003	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	LOSBY	**First Name**	BRADEN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/14/2024 Mon	301 [SEW]	06:57AM	11:57AM	5.0000000		
	301 [SEW]	12:43PM	03:27PM	2.7500000		7.75
10/15/2024 Tue	301 [SEW]	06:56AM	12:19PM	5.2500000		
	301 [SEW]	12:42PM	03:30PM*	2.7500000		8.00
10/16/2024 Wed	301 [SEW]	06:56AM	12:01PM	5.0000000		
	301 [SEW]	12:28PM	03:26PM	3.0000000		8.00
10/17/2024 Thu	301 [SEW]	06:56AM	12:37PM	5.5000000		
	301 [SEW]	01:13PM	04:05PM	2.7500000		8.25
10/18/2024 Fri	301 [SEW]	06:55AM	02:48PM	7.7500000		7.75
10/19/2024 Sat	301 [SEW]	11:51AM	01:51PM*	0.2500000	1.7500000	2.00
10/20/2024 Sun	601 [WAW]	10:54AM	12:54PM*		2.0000000	2.00

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									46.25
3 [SICK]									45.75
6 [FH]									8.00
7 [BREV]									
301 [SEW]	1[UNUSED]	40.00	1.75	41.75					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		**40.00**	**3.75**	**43.75**					**100.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BL

Employee Signature

X _____

Supervisor Signature

Weekly Work Log Oct 14 – Oct 20 2024 Braden Losby

Monday Oct 14 2024:

Daily rounds. – 2 hours – Water/Sewer

Looking into new drop box for school. – 2 hours

Cleaning skimmers and screen. – 3 hours

Decanting sludge tank. – 1 hour

Tuesday Oct 15 2024:

Daily rounds. – 2 hours – Water/Sewer

Working on Kohler generator. – 2 hours

Pushing brush. – 2 hours

Working on speed sign. – 2 hours

Wednesday Oct 16 2024:

Daily rounds. – 2 hours – Water/Sewer

Working on security system at wwtp. – 3 hours

Cleaning skimmers and screen. – 3 hours

Thursday Oct 17 2024:

Daily rounds. – 2 hours

Wastewater report. – 2.5 hours

Working on security system at wwtp. – 4 hours

Friday Oct 18 2024:

Daily rounds. – 2 hours

Spraying down clarifiers. – 4 hours

Locates. – 1 hour

Fire call. - 1 hour

Saturday Oct 19 2024:

Weekend rounds. – 2 hours

Sunday Oct 20 2024:

Weekend rounds. – 2 hours

VILLAGE OF RIDGEWAY

Report Date: 10/28/2024

Report Time: 8:16:25 AM

Employee Timecard - LPHELAN-07/27/2015

10/21/2024 - 10/27/2024 [7 days]

Item 5.

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/21/2024 Mon	501 [TRW]	07:58AM	12:17PM	4.2500000		
	501 [TRW]	12:43PM	03:33PM	2.7500000		7.00
10/22/2024 Tue	501 [TRW]	08:00AM	12:26PM	4.5000000		
	501 [TRW]	01:29PM	09:56PM	8.5000000		13.00
10/23/2024 Wed	501 [TRW]	08:00AM	12:42PM	4.7500000		
	501 [TRW]	01:17PM	04:41PM	3.5000000		
	511 [CW]	06:50PM*	07:20PM*	0.5000000		8.75
10/24/2024 Thu	501 [TRW]	07:57AM	12:45PM*	4.7500000		
	501 [TRW]	01:15PM*	04:59PM	3.7500000		8.50
10/25/2024 Fri	501 [TRW]	08:00AM	12:11PM	2.7500000	1.5000000	4.25
10/26/2024 Sat	501 [TRW]	10:45AM	02:01PM		3.2500000	3.25

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									57.00
3 [SICK]									22.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	39.50	4.75	44.25					
511 [CW]	1[UNUSED]	0.50		0.50					
TOTALS		**40.00**	**4.75**	**44.75**					**87.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Lori L. Phelan

Employee Signature

X _____

Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of October 21-27, 2024

Monday

- Distribute time sheets for review
- Election Admin (1.5 hrs)
- Utilities (1 hr)
-

Tuesday

- Utility (30 min)
  - Update Trimble
  - Utility receipts
- Bank Deposit
- Election Administration (2 hrs)
- Budget
  - Prep
  - Meeting 4.5 hrs

Wednesday

- Election Administration (2 hrs)
- Emails-Ehlers/Johnson & Block 2025 Budget
- Utility (1.5 hrs)
  - Receipts/post/interface
  - Late fees
- Special BOT Mtg

Thursday

- Bank Deposit
  - FSB in office Remote Deposit set up
  - Cash to FSB
- Email ETF-Insurance/submit resolution
- Budget emails to FC
- Election Administration (1.5 hrs)

Friday

- Website updates
- Emails
- Election Administration (30 min)
- Utility (30 min)

Saturday

- Election Administration
- Draft and post minutes

VILLAGE OF RIDGEWAY
Report Date: 10/28/2024
Report Time: 8:16:25 AM

Employee Timecard - LPHELAN-07/27/2015

10/21/2024 - 10/27/2024 [7 days]

Item 5.

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/21/2024 Mon	401 [STW]	08:12AM	12:13PM	4.0000000		4.00
10/22/2024 Tue	401 [STW]	07:57AM	12:16PM	4.2500000		4.25
10/23/2024 Wed	401 [STW]	08:09AM	01:04PM	4.7500000		4.75
10/24/2024 Thu	401 [STW]	08:13AM	12:15PM	4.0000000		4.00
10/25/2024 Fri	401 [STW]	08:10AM	12:56PM	4.7500000		4.75

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	21.75		21.75					
TOTALS		**21.75**		**21.75**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harry Johnson
Employee Signature

X _____
Supervisor Signature

Mon 10/21 Picked up brush, Mowed Volley ball area, Park and parking area
Tues 10/22 Winterized park bathrooms & concession stand
Wed 10/23 Replaced toilet flush valve in mens bathroom
Moped bath room floors
Thurs 10/24 Brought Halloween decorations up from basement
got sound system from concession stand, glued Tile
on gym steps, removed siding pieces from portable building
Fri 10/25 Put together Halloween decorations

Employee Timecard - LPHELAN-07/27/2015

10/21/2024 - 10/27/2024 [7 days]

SP003 [LOSBY, BRADEN]

Employee ID	SP003	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	LOSBY	**First Name**	BRADEN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
10/21/2024 Mon	301 [SEW]	06:58AM	12:19PM	5.2500000		
	301 [SEW]	12:44PM	03:32PM	2.7500000		8.00
10/22/2024 Tue	301 [SEW]	06:57AM	12:01PM	5.0000000		
	301 [SEW]	12:45PM	03:41PM	3.0000000		
	301 [SEW]	05:30PM	08:21PM	2.7500000		10.75
10/23/2024 Wed	301 [SEW]	06:58AM	10:01AM	3.0000000		3.00
10/24/2024 Thu	301 [SEW]	06:58AM	11:49AM	4.7500000		
	301 [SEW]	12:28PM	03:58PM	3.5000000		8.25
10/25/2024 Fri	301 [SEW]	07:01AM	02:35PM	7.5000000		
	101 [PAW]	08:10PM	09:10PM*	1.0000000		8.50
10/26/2024 Sat	301 [SEW]	07:00AM*	09:00AM*	1.5000000	0.5000000	2.00
10/27/2024 Sun	601 [WAW]	08:25AM	10:25AM*		2.0000000	2.00

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									46.25
3 [SICK]									45.75
6 [FH]									8.00
7 [BREV]									
101 [PAW]	1[UNUSED]	1.00		1.00					
301 [SEW]	1[UNUSED]	39.00	0.50	39.50					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		**40.00**	**2.50**	**42.50**					**100.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BL

Employee Signature

X

Supervisor Signature

Weekly Work Log Oct 21 – Oct 27 2024 Braden Losby

Monday Oct 21 2024:

Daily rounds. – 2 hours – Water/Sewer

Meeting with DNR. – 3 hours

Cleaning skimmers and screen. – 3 hours

Tuesday Oct 22 2024:

Daily rounds. – 2 hours – Water/Sewer

Pushing brush. – 2 hours

Winterizing Park bathrooms. – 4 hours

Budget meeting . - 2.75 hours

Wednesday Oct 23 2024:

Daily rounds and samples. – 3 hours – Water/Sewer

Out sick. – 5 hours

Thursday Oct 24 2024:

Daily rounds. – 2 hours

Meter reads. – 4 hours

Working on aerator on selector tank. – 2.5 hours

Friday Oct 25 2024:

Daily rounds. – 2 hours

Boo bash prep. – 2 hours

Preparing salt shed for incoming salt delivery. – 2 hours

Scrubbing clarifiers. – 2 hours

Evening boo bash prep. – 2 hours

Saturday Oct 26 2024:

Weekend rounds. – 2 hours

Sunday Oct 27 2024:

Weekend rounds. – 2 hours

Gmail

Lori Phelan <clerk@ridgewaywi.gov>

Maggie's Hours for 10/14-10/27

1 message

Deputy Clerk <deputyclerk@ridgewaywi.gov>
To: Lori Phelan <clerk@ridgewaywi.gov>

Sun, Oct 27, 2024 at 6:30 PM

10/14: 8:30pm-9:30pm 1.0
10/15: 8pm-9:30pm 1.5
10/16: 4:30pm-5:30pm 1.0
10/21: 6:30pm-7:45pm 1.25
10/24: 7:30pm-8:30pm 1.0
10/25: 6:00pm-7:30pm 1.5
10/27: 5pm-5:30pm & 6pm-6:30pm 1.0
8.25

Parks/Events

208 Jarvis Street, Ridgeway, WI 53582
608-924-5881

www.ridgewaywi.gov

THE VILLAGE OF
EST. 1881
RIDGEWAY

Mike Phelan

10-21-8:30-12:30-4
10-23-8:30-12:30-4
10-24-8:30-12:30-4
10-25-8:30-12:30-4
7:00-9:00-2
Total-18

Mike Phelan

10-15-8:30-12:30-4
10-16-8:30-12:30-4
10-17-8:30-12:30-4
10-18-8:30-12:30-4
Total-16

34 hrs
8.5 Parks
25.5 Streets

11/03/2024 1:19 PM

Treasurer's Report
All Banks
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	1,304,824.34
Checks:	-160,198.78
Receipts:	68,889.94
Other Cash Transactions:	0.00
10/31/2024 Balance:	1,213,515.50

Post Date	Type	Trans ID	Description	Amount
10/31/2024	JE	GEN-2111	2024 Recurring Monthly Entries	-5,246.00
10/31/2024	JE	WAT-1528	2024 Recurring Monthly Entries	5,246.00
			Others Cash Transactions:	0.00

11/03/2024 1:17 PM

Treasurer's Report
2-GENERAL FUND MM **0753
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	777,041.36
Checks:	0.00
Receipts:	2,593.62
Other Cash Transactions:	0.00
10/31/2024 Balance:	779,634.98

11/03/2024 1:17 PM

Treasurer's Report
4-SEWER DNR EQUIP REPLACEMENT FUND **1692
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	90,762.09
Checks:	0.00
Receipts:	302.95
Other Cash Transactions:	0.00
10/31/2024 Balance:	91,065.04

11/03/2024 1:17 PM

Treasurer's Report
5-WATER MM ACCOUNT **1801
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	87,279.68
Checks:	0.00
Receipts:	110.45
Other Cash Transactions:	0.00
10/31/2024 Balance:	87,390.13

Treasurer's Report
7-Comm Dev BG GRANT **0767
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	0.00
Checks:	0.00
Receipts:	0.00
Other Cash Transactions:	0.00
10/31/2024 Balance:	0.00

11/03/2024 1:18 PM

Treasurer's Report
8-CDBG MATCHING FUNDS **0783
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	0.00
Checks:	0.00
Receipts:	0.00
Other Cash Transactions:	0.00
10/31/2024 Balance:	0.00

11/03/2024 1:18 PM

Treasurer's Report
9-RD SEW REPL FUND **0804
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	37,761.60
Checks:	0.00
Receipts:	24.05
Other Cash Transactions:	0.00
10/31/2024 Balance:	37,785.65

11/03/2024 1:18 PM

Treasurer's Report
99-HOLIDAY HELPER**1815
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	19,830.11
Checks:	0.00
Receipts:	0.00
Other Cash Transactions:	0.00
10/31/2024 Balance:	19,830.11

11/03/2024 1:19 PM

Treasurer's Report
999-2018 SDWL DEBT SVC **1807
10/01/2024 Thru: 10/31/2024

9/30/2024 Balance:	38,242.24
Checks:	0.00
Receipts:	48.39
Other Cash Transactions:	0.00
10/31/2024 Balance:	38,290.63

Iowa County Sheriff's Office
109 East Leffler Street, Dodgeville, Wisconsin 53533
Crime Stoppers: 608-319-6703
Phone: 608-930-9500
Fax: 608-471-1075

Michael W. Peterson, Sheriff
Austin L. Durst, Chief Deputy

CFS Log Ridgeway

Printed on November 1, 2024

Date	Description	CFS	Incident Report #	Responder Personnel	Caller/Address	Dispatched	Completed
10/01/24	911 Hang Up	CFS24018054		15 - Baker, Kevin	US CELLULAR 204 W KEANE ST, RIDGEWAY, WI 53582	20:52	21:16
10/03/24	Sick	CFS24018180		13 - Aide, Dillin, 18 - Fuerstenberg, Nicholas, 83 - BARNEVELD AREA RESCUE SQUAD, RWFR - Ridgeway First Responder	US CELLULAR 210 PARK ST, RIDGEWAY, WI 53582	17:05	19:02
10/04/24	Fraud	CFS24018220	SOP2401272	16 - Kennicker, Nathan	BELLIS, TIFFANY D 104 W KEANE ST, RIDGEWAY, WI 53582	17:38	20:02
10/04/24	Traffic Complaint	CFS24018242		715 - Gorham, Michael	104 W KEANE ST, RIDGEWAY	23:30	23:42
10/05/24	Traffic Stop	CFS24018297		715 - Gorham, Michael	100 MAIN ST, RIDGEWAY	17:27	17:36
10/07/24	Suspicious Person	CFS24018392		715 - Gorham, Michael	SIMMONS, BRANDI LEIGH 609 MAIN ST, RIDGEWAY, WI 53582	15:52	16:24
10/07/24	Juvenile Issues	CFS24018404		715 - Gorham, Michael	121 W FARWELL ST, RIDGEWAY, WI 53582	20:04	20:54
10/07/24	Juvenile Issues	CFS24018406		715 - Gorham, Michael	102 TALLMAN CT, RIDGEWAY, WI 53507	21:15	21:24
10/07/24	Follow Up	CFS24018407		715 - Gorham, Michael	202 CARDINAL WAY, RIDGEWAY, WI 53582	21:25	21:33
10/08/24	Debris in Roadway	CFS24018420		14 - Miller, Wyatt	6519 US HIGHWAY 18-151, RIDGEWAY, WI 53582	04:52	04:54
10/08/24	Child Custody Issues	CFS24018440		18 - Fuerstenberg, Nicholas	HOOK, BARBARA ANN 212 GROVE ST, RIDGEWAY, WI 53582	12:41	12:52
10/08/24	Follow Up	CFS24018485		715 - Gorham, Michael	202 CARDINAL WAY, RIDGEWAY, WI 53582	22:17	22:39

Date	Description	CFS	Incident Report #	Responder Personnel	Caller/Address	Dispatched	Completed
10/10/24	Traffic Complaint	CFS24018591					18:59
					6519 US HIGHWAY 18-151, RIDGEWAY, WI 53582		
10/11/24	Control Burn	CFS24018627			LOSBY, BRADEN J		09:14
					3701 COUNTY ROAD H, RIDGEWAY, WI 53582		
10/11/24	Disturbance	CFS24018687	SOP2401298	14 - Miller, Wyatt, 19 - Benisch, Stephanie, 23 - Stroik, Nicholas, 6 - Naeger, Brandon	NIEHAUS, NICHOLAS ERNEST	23:21	01:14
					105 QUINN ST, RIDGEWAY, WI 53582		
10/12/24	Vehicle Lock Out	CFS24018739		715 - Gorham, Michael		17:30	17:32
					105 QUINN ST, RIDGEWAY, WI 53582		
10/13/24	Bar Check	CFS24018756		715 - Gorham, Michael		00:51	00:51
					619 MAIN ST, RIDGEWAY, WI 53582		
10/13/24	Door Check	CFS24018757		715 - Gorham, Michael		01:21	01:21
					208 JARVIS ST, RIDGEWAY, WI 53582		
10/15/24	MVA	CFS24018887		12 - Okey, Jeffry, 16 - Kennicker, Nathan, 715 - Gorham, Michael, 7 - Ryan, Cody, 83 - BARNEVELD AREA RESCUE SQUAD, RWFD - Ridgeway Fire Dept, RWFR - Ridgeway First Responder	ENGLER, JORDAN EDITH	15:27	16:55
					6688 US HIGHWAY 18-151, RIDGEWAY, WI 53582		
10/15/24	Suspicious Person	CFS24018897		715 - Gorham, Michael	WEIER, DEB	17:52	18:46
					125 W KEANE ST, RIDGEWAY, WI 53582		
10/17/24	Traffic Hazard	CFS24019024		19 - Benisch, Stephanie		19:00	19:07
					6688 US HIGHWAY 18-151, RIDGEWAY, WI 53582		
10/18/24	MVA	CFS24019076		21 - Cejpek, Alex, 715 - Gorham, Michael, 83 - BARNEVELD AREA RESCUE SQUAD, RWFD - Ridgeway Fire Dept, RWFR - Ridgeway First Responder	HARDY, CRAIG ERIC	13:46	14:24
					6688 US HIGHWAY 18-151, RIDGEWAY, WI 53582		
10/19/24	911 Hang Up	CFS24019165					19:32
					6568 US HIGHWAY 18-151, RIDGEWAY, WI 53582		
10/20/24	Traffic Stop	CFS24019181		18 - Fuerstenberg, Nicholas		00:15	00:18
					6519 US HIGHWAY 18-151, RIDGEWAY, WI 53582		
10/20/24	Traffic Complaint	CFS24019224	SOP2401338	147 - Baumann, Bryan, 14 - Miller, Wyatt, 21 - Cejpek, Alex	DEVINE, CHARLES EDWARD	16:33	17:23
					6688 US HIGHWAY 18-151, RIDGEWAY, WI 53582		
10/20/24	Citizen Assist	CFS24019231		14 - Miller, Wyatt	MONTGOMERY, PATRICIA JOANNE	18:30	20:32
					222 GROVE ST, RIDGEWAY, WI 53582		

Date	Description	CFS	Incident Report #	Responder Personnel	Caller/Address	Dispatched	Completed
10/21/24	Fall	CFS24019277			HIRSCH, ERWIN PAUL 111 MURPHY ST, RIDGEWAY, WI 53582		14:39
10/22/24	Debris in Roadway	CFS24019324		5 - Gunderson, Lin	BISBACH, KEZIAH JOY 6688 US HIGHWAY 18-151, RIDGEWAY, WI 53582	11:59	12:38
10/22/24	MVA	CFS24019339	SOP2401349	19 - Benisch, Stephanie	HORSFALL, TARA LEE 110 GROVE ST, RIDGEWAY, WI 53582	15:59	16:34
10/23/24	MVA Deer	CFS24019371		22 - Wotnoske, Richard	MCHONE, GARY A 6688 US HIGHWAY 18-151, RIDGEWAY, WI 53582	07:54	08:01
10/24/24	Motorist Assist	CFS24019422		18 - Fuerstenberg, Nicholas		00:19	00:22
10/25/24	Motorist Assist	CFS24019548		715 - Gorham, Michael	6688 US HIGHWAY 18-151, RIDGEWAY, WI 53582	21:31	21:32
10/26/24	Suspicious	CFS24019558		23 - Stroik, Nicholas, 715 - Gorham, Michael	114 LORRAINE CT, RIDGEWAY, WI 53582 AIDE, CARMEN CATHERINE	00:25	00:28
10/26/24	Traffic Stop	CFS24019560		715 - Gorham, Michael	205 W KEANE ST, RIDGEWAY, WI 53582	00:42	00:51
10/26/24	Suicide Threats	CFS24019613	SOP2401375	19 - Benisch, Stephanie, 23 - Stroik, Nicholas, 83 - BARNEVELD AREA RESCUE SQUAD, RWFR - Ridgeway First Responder	408 MAIN ST, RIDGEWAY, WI 53582 988 CHAT 105 MAIN ST, RIDGEWAY, WI 53582	22:21	23:20
10/28/24	Pulsless Non Breathing	CFS24019698	SOP2401380	12 - Okey, Jeffry, 16 - Kennicker, Nathan, 22 - Wotnoske, Richard, 2 - Durst, Austin, 793 - Hamlin, Wendall, 83 - BARNEVELD AREA RESCUE SQUAD, 9 - Bowers, Lana, RWFR - Ridgeway First Responder	JACOBSON, EDITH M 114 W KEANE ST, RIDGEWAY, WI 53582	16:02	18:40
10/28/24	Stroke	CFS24019703		12 - Okey, Jeffry, 15 - Baker, Kevin, 16 - Kennicker, Nathan, 80 - Dodgeville EMS, RWFR - Ridgeway First Responder	MCCONNELL, BRIAN SCOTT 116 W KEANE ST, RIDGEWAY, WI 53582	17:34	19:05
10/29/24	Medical Emergency	CFS24019833		83 - BARNEVELD AREA RESCUE SQUAD, RWFR - Ridgeway First Responder	VERIZON WIRELESS 301 RICHARDS ST #105, RIDGEWAY, WI 53582	22:11	23:57
10/30/24	Training	CFS24019900					21:16
10/31/24	Assist LE	CFS24019961		19 - Benisch, Stephanie	210 JARVIS ST, RIDGEWAY, WI 53582 102 LORRAINE CT, RIDGEWAY, WI 53582	18:42	18:45

Date	Description	CFS	Incident Report #	Responder Personnel	Caller/Address	Dispatched	Completed

Total Records: 40

DELTA 3

The staff at **Delta 3 Engineering**
cordially invites you to our

2024 Client Appreciation Event

Friday, December 13, 2024

Join us for an evening of socializing and refreshments to show our appreciation for your business.

4:00 P.M. – 9:00 P.M. (or later!)

Steve's Pizza Palace -Upstairs

175 W. Main Street, Platteville, WI

Please contact Chris Buswell at
at buswellc@delta3eng.biz or (608) 348-5355, Ext. 1021
NO LATER than Wednesday, November 27, 2024
with your availability to attend and the number of persons attending.

Gmail

Lori Phelan <clerk@ridgewaywi.gov>

Ridgeway Fire Department notification of funds to be spent

1 message

Ridgeway Volunteer Fire Department <rfd@mhtc.net> Fri, Nov 8, 2024 at 5:07 PM
To: RVFD Jason Neis <jasonneis78@gmail.com>, president@ridgewaywi.gov, RVFD Joe Thomas <joethomasrepair@gmail.com>, twnridge@mhtc.net, clerk@ridgewaywi.gov

Hello,

The Ridgeway Fire Department would like to notify the Village and Township of funds that are going to be spent from the capital replacement fund within the next month. RFD intends to order and pay for the chassis for our new engine 1 from the Capital Replacement Fund. The cost of the chassis will be between 135-145K out of the available ~183K in this account. Please let us know if you have any questions or concerns.

Thanks,
Jason Neis
Chief Ridgeway Fire Department

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 4

	Application Period: 8/1/24 to 10/24/24	Application Date:	10/24/2024
To (Owner): Village of Ridgeway	From (Contractor): Rule Construction, Ltd.	Via (Engineer):	Parkitecture + Planning
Project: Ridgeway Community Park Improvements	Contract: Contract #1		
Owner's Contract No.: Contract #1	Contractor's Project No.: Ridgeway 2024 Contract #1	Engineer's Project No.:	Contract #1

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
Change Order #1	$59,862.00	
TOTALS	$59,862.00	
NET CHANGE BY CHANGE ORDERS	**$59,862.00**	

1. ORIGINAL CONTRACT PRICE	$	**$371,162.89**
2. Net change by Change Orders	$	
3. Current Contract Price (Line 1 ± 2)	$	**$371,162.89**
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	$	**$362,139.44**
5. RETAINAGE:		
a. X $362,139.44 **Work Completed.**	$	
b. X _____ **Stored Material....**	$	
c. Total Retainage (Line 5.a + Line 5.b)	$	
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	$	**$362,139.44**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	**$301,313.46**
8. AMOUNT DUE THIS APPLICATION	$	**$60,825.98**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	$	**$6,026.27**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:	Date: 10/24/2024

Payment of: $ **$60,825.98**
(Line 8 or other - attach explanation of the other amount)

is recommended by: Katie MacDonald, PE Digitally signed by Katie MacDonald, PE Date: 2024.10.24 13:02:41 -05'00'
(Engineer) (Date)

Payment of: $ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ _____
(Owner) (Date)

Approved by: _____ _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

Item 8.

For (Contract): Contract #1

Application Number: 4

Application Period: 8/1/24 to 10/24/24

Application Date: 10/24/2024

A					B	C	D	E	F		
Item		Contract Information									
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item ($)	Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
1	Mobilization	1	LS	$8,000.00	$8,000.00	1.00	$8,000.00		$8,000.00	100.0%	
2	Erosion Control	1	LS	$2,500.00	$2,500.00	1.00	$2,500.00		$2,500.00	100.0%	
3	Demolition	1	LS	$10,000.00	$10,000.00	1.00	$10,000.00		$10,000.00	100.0%	
4	Earthwork	1	LS	$5,100.00	$5,100.00	1.00	$5,100.00		$5,100.00	100.0%	
5	Dense Graded Base Course	720	TON	$15.00	$10,800.00	294.42	$4,416.30		$4,416.30	40.9%	$6,383.70
6	Concrete Pavement - 5" Thickened	595	SF	$16.00	$9,520.00	550.00	$8,800.00		$8,800.00	92.4%	$720.00
7	Concrete Pavement - 5"	210	SF	$8.00	$1,680.00	286.50	$2,292.00		$2,292.00	136.4%	-$612.00
8	Tactile Warning Plates	28	SF	$52.00	$1,456.00	28.00	$1,456.00		$1,456.00	100.0%	
9	Asphalt Pavement - Parking Lot	145	TON	$135.45	$19,640.25	130.00	$17,608.50		$17,608.50	89.7%	$2,031.75
10	Pavement Markings	1	LS	$750.00	$750.00	1.00	$750.00		$750.00	100.0%	
11	Regulatory Signs	2	EA	$250.00	$500.00	2.00	$500.00		$500.00	100.0%	
12	4" Storm Sewer	30	LF	$30.00	$900.00	30.00	$900.00		$900.00	100.0%	
13	Storm Sewer Outfall	1	LS	$500.00	$500.00						$500.00
14	Trench Drain	24	LF	$275.00	$6,600.00	24.00	$6,600.00		$6,600.00	100.0%	
15	Site Electrical and Exterior Athletic Lighting	1	LS	$189,434.59	$189,434.59	1.00	$189,434.59		$189,434.59	100.0%	
16	Restoration	1	LS	$7,500.00	$7,500.00	1.00	$7,500.00		$7,500.00	100.0%	
17	Limestone Screenings Trail	1	LS	$2,500.00	$2,500.00	1.00	$2,500.00		$2,500.00	100.0%	
A1	Removal and Installation of Light Poles	1	LS	$32,956.07	$32,956.07	1.00	$32,956.07		$32,956.07	100.0%	
CO#1	Change Order #1	1	LS	$59,862.50	$59,862.50	1	$59,862.50		$59,862.50	100.0%	
	Added Concrete Area (77.7 SF @ $12.40/SF)	77.7	SF	$12.40	$963.48	77.7	$963.48		$963.48	100.0%	
	$12.40/SF Includes Excavation, Aggregate, Concrete and Layout										
	$12.40 is Rule's original cost per square foot										
	Totals				**$371,162.89**		**$362,139.44**		**$362,139.44**	97.6%	**$9,023.45**

EXTENDED WELL ABANDONMENT AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES (DEPARTMENT) AND THE VILLAGE OF RIDGEWAY (Public Water System 12500873)

PURPOSE

Section NR 811.13(3), Wisconsin Administrative Code, requires, unless otherwise approved by the Department, well owners to permanently abandon wells that have temporarily been removed from service for more than five (5) years. This Agreement between the Department and the Village of Ridgeway is intended to allow wells to be temporarily abandoned for longer than five (5) years, pursuant to s. NR 811.13(3), Wis. Adm. Code, and NR 810(22), Wis. Adm. Code.

The Village of Ridgeway currently owns and operates a well that does not currently meet the primary maximum contaminant levels (MCLs) for combined radium contained in ch. NR 809, Wis. Adm. Code, and has temporarily abandoned Well 1, Wisconsin Unique Well Number BF968.

This agreement allows the Village of Ridgeway the use of the above well for emergency purposes where the loss of the primary water source would necessitate the use of a well not in compliance with a primary MCL, if certain criteria are met, as an alternative to loss of system pressure for the entire water system.

REQUIREMENTS

The Village of Ridgeway agrees to comply with the following operation, maintenance and monitoring requirements, for the wells to which this agreement applies:

1. Wells in excess of 70 years old shall be inspected using a video camera for the entire well depth at least once every 15 years to demonstrate that the well is not a potential contamination source.
2. Wells shall continue to meet current construction and pump installation standards contained in ch. NR 811, Wis. Adm. Code.
3. The well(s) may be used for emergency purposes for no more than two (2) days per quarter unless specifically authorized, in writing, by the Department, for use for a longer period, such as for the duration of the emergency.
4. Wells shall be pumped to waste quarterly to ensure that the well is operational.
5. Samples shall be collected, analyzed, and reported quarterly at each well for bacteria and annually at each well for nitrates.
6. Samples shall be collected, analyzed and reported on a 6-year cycle for inorganic chemicals (IOCs), volatile organic chemicals (VOCs), synthetic organic chemicals (SOCs) and radionuclides (RADs).
7. The Village of Ridgeway shall public notice emergency use of the well(s) within a week of use for emergency purposes. Inclusion in the annual Consumer Confidence Report shall also be required.

SIGNATURES

This agreement shall expire five (5) years after the date of signature, unless the Department has completed an evaluation and issued an extension for another five (5) years. The evaluation may be completed by the Department prior to the five (5)-year anniversary, if the Department determines it is necessary. The evaluation may be completed by the Department during the performance of a Sanitary Survey and the extension of the agreement shall be made part of the Sanitary Survey Report.

_____

, Regional Water Supply Engineer Date

For the Department

_____

Date

For the Village of Ridgeway

Iowa County Humane Society
305 Hwy. YZ, PO Box 195 Dodgeville, WI. 53533
(608) 935-1381 Fax (608) 935-2884
e-mail: office@ichs.net website: www.ichs.net

Enclosed please find your 2025 Iowa County Humane Society (ICHS) Stray and Abandoned Animal Services Contract.

Your signed contract authorizes ICHS to provide housing and care for the stray/abandoned dogs and cats found in your municipality for the period of January 1, 2025 to December 31, 2025. **Signed contracts must be received by ICHS no later than December 30th, 2024.**

All municipalities will receive a copy of their monthly billing statements, **via mail,** should we intake a stray from your municipality the prior month. If we do not intake a stray, you will not receive a bill for that month. Strays claimed by the owner during the state mandated stray hold will not be billed to the municipality. The payment term for the billing is 30 days. Municipalities may prepay $500 if you prefer. However, if the municipality does not use the $500 within the contract's calendar year, the balance will not roll over into the following calendar year. It is considered a non-refundable retainer.

If you would like, Myself and Hannah Guenther our Kennel Manager, would be more than happy to come and speak with anyone from your municipality and answer any questions you might have concerning the contract. You can call the shelter, or email me directly, to set up a time. I am also more than happy to discuss questions or concerns via phone or email. As a reminder, if you choose to provide your own shelter for stray cats or dogs, please review the applicable state statutes and provide us with the contact information of the person who will be taking care of this.

Sincerely,

Shanna Gundlach

Shanna Gundlach
Executive Director
Iowa County Humane Society
director@ichs.net
608-935-1381

Iowa County Humane Society
305 Hwy. YZ, Dodgeville, WI. 53533
(608) 935-1381 Fax (608) 935-2884
e-mail: office@ichs.net website: www.ichs.net

2025 Stray Cat and Dog Contract for Services

Village of Ridgeway agrees to contract with the Iowa County Humane Society (ICHS) for the housing and care of stray/abandoned dogs and cats for the period January 1, 2025 to December 31, 2025. ICHS shall hold and care for the stray/abandoned animals in accordance with Wisconsin law.

Fees for 2025 strays and abandoned dogs and cats are as follows

- Dogs - $180 each
- Pregnant dogs or females with any number of nursing puppies - $285 total
- Cats - $85 each
- Pregnant cats or females with any number of nursing kittens - $160 total

*If a dog or cat is brought in with puppies or kittens and they are weaned, you will be charged for each animal brought in.

ICHS will inform the municipality **by email within 48 hours of intake** of an animal. We will provide finder information, where the animal was found, and animal details.

Contact Person: _____

Email: _____

Phone Number: _____

Please check the appropriate box below if you would like prior authorization from your municipality, prior to the intake of a stray/abandoned cat or dog. The finder of the stray/abandoned animal will be given this contact information. We will not accept the animal without verbal authorization, directly to ICHS, from the contact given below.

☐ We would like prior authorization for the intake of a stray/abandoned cat.

☐ We would like prior authorization for the intake of a stray/abandoned dog.

Contact Person: _____

Phone Number: _____

Please check the box below if you will not be contracting with us for the 2025 calendar year, and provide the contact information should we be called about a stray/abandoned cat or dog in your municipality. This information will be given to the finder of the animal.

☐ We will provide our own stray animal services for **cats** and will not contract with the Iowa County Humane Society for the 2025 calendar year.

☐ We will provide our own stray animal services for **dogs** and will not contract with the Iowa County Humane Society for the 2025 calendar year.

Contact Person: _____

Phone Number: _____

_____
Name of Municipality Representative

_____
Signature of Municipality Representative

_____
Date

Ordinance No. 2402-02

VILLAGE OF RIDGEWAY
AN ORDINANCE AMENDING THE VILLAGE OF RIDGEWAY MUNICIPAL CODE OF ORDINANCES TO SET FEES VIA RESOLUTION

RECITALS

A. The Village of Ridgeway currently specifies its fees in its Municipal Code of Ordinances.

B. Currently, in order to adjust Village imposed fees the Village Board must adopt an ordinance amendment.

C. The Village Board has determined it is more efficient to set a fee schedule via resolution instead of identifying every fee in its ordinances.

D. The Village Board desires to amend its municipal code to allow for establishing any and all fees via resolution instead of specifying fees in its municipal code.

ORDINANCE

Now, therefore, the Village Board of the Village of Ridgeway, Iowa County, Wisconsin, do ordain as follows:

1. The Village of Ridgeway Municipal Code of Ordinances shall be amended as depicted in Exhibit A.

2. This ordinance shall take effect upon publication in accordance with Wisconsin law.

Adopted this ___ day of _____, 2024.

APPROVED:

_____
Michele Casper
Village President

ATTEST:

_____
Lori Phelan
Village Clerk

JBC
JOHNSON BLOCK
CPAs

October 29, 2024

The Village Board
Village of Ridgeway
208 Jarvis Street, Suite A
Ridgeway, Wisconsin 53582

The following represents our understanding of the services we will provide the Village of Ridgeway.

You have requested that we audit the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Ridgeway, as of December 31, 2024, and for the year then ended and the related notes, which collectively comprise the Village of Ridgeway's basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS), will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) require that certain required supplementary information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1) Budgetary Comparison Schedules
2) Management's Discussion and Analysis (if prepared)

JOHNSON BLOCK AND COMPANY, INC. | 2500 Business Park Road, Mineral Point, WI 53565 | Phone: 608.987.2206 | Fax: 608.987.3391
JOHNSONBLOCK.COM

Supplementary information other than RSI will accompany the Village of Ridgeway's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole.

1) Combining Nonmajor Fund Schedules

The supplementary information referred to above will be presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information, which is the responsibility of management, will be subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. Our auditor's report will provide an opinion on the supplementary information in relation to the basic financial statements as a whole.

Auditor Responsibilities

We will conduct our audit in accordance with GAAS. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.

- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village of Ridgeway's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Village of Ridgeway's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
b. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
c. To provide us with:
    i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
    ii. Additional information that we may request from management for the purpose of the audit;
    iii. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence;
d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;

f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and
j. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, at the end of the year, we agree to perform the following:

- Preparation of financial statements
- Maintenance of capital asset summary
- Maintaining lease information, if requested or applicable

We will not assume management responsibilities on behalf of the Village of Ridgeway. However, we will provide advice and recommendations to assist management of the Village of Ridgeway in performing its responsibilities.

The Village of Ridgeway's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.

- The nonattest services are limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the Village of Ridgeway's basic financial statements. Our report will be addressed to the Village Board of the Village of Ridgeway. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing and Fees

We will maintain various physical, electronic, policy, and procedural safeguards to guard your information and personal data. We may communicate with you and /or store data through email, facsimile, third-party vendor secured portals or cloud environments, or other electronic means. If a more secure medium of communication is desired, we will provide you with various electronic alternatives. Electronic data that is confidential may be transmitted and/or stored using these methods and you authorize us to do so. Notwithstanding the security measures and safeguards employed by us and/or our third-party vendors, you accept that we have no control over the unauthorized interception or breach of communications and/or data. All confidential, proprietary, and personally identifiable information should be transmitted through secure means which we have available. We may communicate with you or your other representatives through unencrypted email and you authorize us to do so. Emails can be intercepted and read, disclosed, or otherwise used or shared with an unintended third party, or may not be delivered to each of the parties or persons to whom they were originally directed. As such we cannot guarantee emails will be read only by the intended recipient(s). In the event of a data breach, each of us agrees to notify each other in the most expedient time possible and without unreasonable delay. We specifically disclaim and waive any liability or responsibility whatsoever for the unauthorized interception and/or disclosure of confidential or proprietary information transmitted in connection with the performance of this engagement, except to the extent determined as a result from our gross negligence or willful misconduct.

Many banks have engaged a third party to electronically process cash or debt audit confirmation requests, and certain of those banks have mandated the use of this service. Further, such third-party confirmation requests processors also provide for the electronic (and manual) processing of other confirmation types (e.g. legal, accounts receivable, and accounts payable). To the extent applicable, the Village of Ridgeway hereby authorizes Johnson Block & Company, Inc. to participate in such confirmation processes, including through the third party's website (e.g. by entering the Village of Ridgeway bank account information to initiate the process and then accessing the bank's confirmation response), and agrees that Johnson Block & Company, Inc. shall have no liability in connection therewith.

Shawn Roelli, CPA is the engagement partner for the audit services specified in this letter. The engagement partner's responsibilities include supervising Johnson Block & Company, Inc.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Based on our preliminary estimates, the total fees and expenses should approximate the following plus out-of-pocket costs such as staff travel, mileage, confirmation service provider fees, etc.:

Audit Services	
General Fund and other governmental funds	$ 9,450
TIF District (annual activity)	1,050
Water Utility	5,250
Sewer Utility	5,250
State Financial Report (Form C)	2,625
Public Service Commission Annual Report	2,625
Total	$ 26,250

Time related to the following services will be billed at our standard hourly rates:

- Compile TID annual report
- Governmental depreciation schedules and journal entries to record activity to comply with GASB 34
- Assistance adjusting net pension assets/liabilities, other postemployment benefit liabilities, and compensated absences liabilities to comply with GASB 68, GASB 75, and new GASB 101, respectively (if applicable)
- Lease schedules and journal entries to record activity to comply with GASB 87 (if applicable)

This letter was prepared under the assumption that a single audit performed in accordance with the Uniform Guidance will not be required. If we are requested or required by governmental agencies to audit additional funds or programs not included in our proposal, our time performing these services would be billed at our standard hourly rates. The amount of time spent on a single audit is dependent on the type of major programs to be tested.

Our invoices for these fees will be rendered as work progresses and are payable upon presentation. In accordance with firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, you will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. Third-party confirmation providers for certain financial institutions may invoice us for responding to confirmation requests and we will pass those costs through to you.

The attached Addendums A and B, which are an integral part of this engagement letter, relate to our preparation of the Department of Revenue annual report and the PSC annual report.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Village Board the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Johnson Block and Company, Inc. and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Johnson Block and Company Inc.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Changes in Accounting and Audit Standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in this letter increases due to such changes, our fee may need to be adjusted.

Unanticipated Services

We do not anticipate encountering the need to perform additional services beyond those described in this letter. However, below are listings of services considered to be outside the scope of our engagement. If any such service needs to be completed before the audit can proceed in an efficient manner, we will determine whether we can provide the service and maintain our independence. If appropriate, we will notify you and provide a fair and reasonable price for providing the service. We will bill you for the service at periodic dates after the additional service has been performed.

Bookkeeping services

Bookkeeping services are not audit services. Bookkeeping services include but are not limited to the following activities:

- Preparation of a trial balance
- Account or bank statement reconciliations
- Capital asset accounting (e.g., calculating depreciation, identify capital assets for additions and deletions), unless previously agreed to as part of services to be provided
- Significant additional time spent calculating accruals
- Processing immaterial adjustments through the financial statements requested by management
- Adjusting the financial statements for new activities and new disclosures
- Requests and support related to budget preparation

Additional work resulting from unanticipated changes in your organization or accounting records

If your organization undergoes significant changes in key personnel, accounting systems, and/or internal control, we are required to update our audit documentation and audit plan. The following are examples of situations that will require additional audit work:

- Deterioration in the quality of the entity's accounting records during the current-year engagement in comparison to the prior-year engagement
- Significant new accounting issues, significant changes in your volume of business or new or unusual transactions
- Changes in audit scope or requirements resulting from changes in your activities
- Erroneous or incomplete accounting records
- Implementation or adoption of new or existing accounting, reporting, regulatory, or tax requirements and any applicable financial statement disclosures such as the implementation of GASB 101, compensated absences

Please sign and return this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Johnson Block & Company, Inc.

Johnson Block & Company, Inc.

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of the Village of Ridgeway by:

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____

ADDENDUM A

We will perform the following services:

We will compile, from information you provide, the annual Financial Report Form to the Wisconsin Department of Revenue, for the year ended December 31, 2024. Upon completion of the compilation of the annual Financial Report Form, we will provide the Village of Ridgeway with our accountant's compilation report. If, for any reason caused by or relating to affairs or management of the Village of Ridgeway, we are unable to complete the compilation or if we determine in our professional judgement the circumstances necessitate, we may withdraw and decline to submit the annual Financial Report Forms to you as a result of this engagement.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The Village of Ridgeway's management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the Village of Ridgeway complies with the laws and regulations applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making the Village of Ridgeway personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.

ADDENDUM B

We will perform the following services:

We will compile, from information you provide, the Public Service Commission Annual Report, including the balance sheet of the water utility, an enterprise fund of the Village of Ridgeway, as of December 31, 2024, and the related income statements for the year then ended and the supplemental schedules as of and for the year ended December 31, 2024. Upon completion of the Public Service Commission Annual Report, we will provide the Village of Ridgeway with our accountant's compilation report. If, for any reason caused by or relating to affairs or management of the Village of Ridgeway we are unable to complete the compilation or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to submit the Public Service Commission Annual Report to you as a result of this engagement.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The Village of Ridgeway management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the Village of Ridgeway complies with the laws and regulations applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making the Village of Ridgeway personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.

Please Remit To:
Command Central
POB 7306
St Cloud MN 56302

COMMAND CENTRAL
an Election Management company

Phone 320.259.7027
www.ccelections.com

Invoice

Date	Invoice #
11/1/2024	34361

Bill To	Ship To
Village of Ridgeway Lori Phelan 208 Jarvis ST Ridgeway WI 53582	Village of Ridgeway Lori Phelan 208 Jarvis ST Ridgeway WI 53582

P.O. Number	Terms	Shipped	Via	County
HMA Renewal	Net 30	11/1/2024		Iowa

Quantity	Item Code	Description	Price Each	Amount
1	5522702	HMA - ImageCast - ICE v5.5.6.5 / v5.17 Coverage for the period of: 1/1/2025 - 12/31/2025 This invoice covers the automatic renewal of your existing HMA and/or the addition of any equipment whose initial warranty period/prorated HMA expires on 12/31/2024. See details on the enclosed Hardware Maintenance Agreement (HMA). Please sign and return the enclosed HMA with your payment. Thank You !	410.00	410.00

RECEIVED
NOV 04 2024
Village of Ridgeway

Thank you for your continued confidence in Command Central!

Total $410.00

COMMAND CENTRAL
an Election Management company

Command Central, LLC
PO B
St Cloud MN 56302-7306
Phone: 320.259.7027

ImageCast
Election Hardware Maintenance Agreement

Customer	Village of Ridgeway	**Date**	11/1/2024
County	Iowa		
Contact	Lori Phelan	**Phone#**	608.924.5881
Address	208 Jarvis ST		
C/S/Z	Ridgeway WI 53582	**Service**	Depot
Email	clerk@ridgewaywi.gov	**Service Site**	Iowa County

Commencement Date	*Expiration Date*
January 1, 2025	**December 31, 2025**

Contract Type	Hardware Type	Quantity	Serial #'s	Maintenance Fee	Contract #
HMA	ICE	1	AAFEBKR0009	$410	4122
HMA	ICE - ATI	1	ATI000796		4122
HMA	ICE - BalBox	1	AAUCBKI0006		4122

Includes:
- Annual Preventative Maintenance
- Parts, Labor, and Service
- PreLAT and Public Test Support
- Election Day and Night Support
- Election Guide Updates
- Backup Units Available
- Post Election Support/Maintenance

Please see the Terms and Conditions on the reverse side of this document.

Please sign this Agreement and return it with your payment.

Thank you for your business !

Total of this Agreement
$410.00

# of Units
3

Command Central, LLC	**Village of Ridgeway**
	(I've reviewed and agree to the Terms and Conditions on the reverse side.)
By	**By**
Title President	**Title**
Date November 1, 2024	**Date**

2025 ImageCast Election Hardware Maintenance Agreement
Terms and Conditions

TERM/TERMINATION: This agreement shall be automatically renewed for another term (Calendar Year) at the expiration date. This agreement may only be terminated when Command Central is specifically notified in writing at least 60 days before the expiration date of the current term. Annual fees are non-refundable.

FEES: All annual fees are due to Command Central no later than thirty (30) days after invoicing (sent November 1st, two months prior to the start of the HMA's Calendar Year).

CUSTOMER RESPONSIBILITY/EXPECTATIONS: Should the Customer not provide all equipment at the designated service site and time, the Customer shall be responsible for shipping costs, (including insurance), to and from the Command Central maintenance facility. Customer will bear all risk of damage or loss to the equipment during the delivery process.

Should the Customer desire equipment service above and beyond the annual preventative maintenance inspection (PM), the Customer shall be responsible for all costs of shipping and labor (including insurance), to and from the Command Central office, where such service shall be performed.

The Customer assumes responsibility for storing the equipment in a clean, controlled environment. Equipment that has been subjected to extreme heat, cold, water damage, humidity or dust will not be covered under this agreement. Equipment that has been abused, mishandled, dropped, or not used in the manner prescribed in Command Central election guides, training materials or any other online training will not be covered under this agreement. Command Central will not clean exterior covers of the equipment during the PM.

ICE users - PaperMate Flair Black pens are the approved (and only) pens and should be used to mark ballots in the polling place and with early voting. Absentee ballots must be reviewed before inserting into tabulator to make sure no marking instruments that may leave residue are inserted in the tabulator (can cause the tabulator to be inoperable).

Municipality must contact Command Central immediately upon notice of equipment issues during regular business hours.

Command Central will only provide advice on how the equipment operates. Staff shall not interpret state statute. Municipality will consult County Clerk or Wisconsin Election Commission for advice.

On Election Day, any errors or issues should be called in to Command Central immediately. Command Central is not responsible for improper operation by election workers, nor any issues not promptly reported.

ANNNUAL PREVENTATIVE MAINTENANCE: Command Central Technician(s) shall provide such services as may be necessary to keep tabulators operational. Preventative Maintenance inspections occur once every twelve (12) months per calendar year. Annual inspections include cleaning, calibration, diagnostic and functionality testing, test election.

Any improper handling that does not adhere to written instructions by Command Central that results in excessive repair costs shall be the responsibility of the Customer.

IMPORTANT: Bent or broken pins in the CF card slots are caused by inserting the card(s) upside down or forcing the card in at an incorrect angle. This damage is considered incorrect use or customer damage. The repair of the pins requires replacing a new motherboard. This repair is not covered under the Dominion initial warranty (1 year after delivery), nor the Command Central Hardware Maintenance Agreement (HMA). This is currently a $2,250 cost that customers will incur if pins are bent or broken.

The Customer shall bear the costs to repair or replace all batteries*, ink cartridges, roll paper, or any other supplies.

***ICE/ICX battery replacement is currently $235/$205. Battery replacement will occur every Presidential Election year (every four years). You will be invoiced for the battery(ies) November 1st of the prior year, with battery replacement and recycling to occur by Command Central technicians during annual maintenance inspections. Proper charging of the battery is required every three months. The machine log will be accessed to determine if routine and proper charging occurred. If a battery fails because of improper charging, the customer shall be responsible for earlier replacement (and associated costs).**

The use of any applied adhesive label or "sticker" to a ballot for write-in campaigns or otherwise that cause any damage to the equipment or result in additional repair work are not covered by this agreement and will be the responsibility of the customer. Repair work related to stickers damaging the internal workings of a tabulator both void the tabulator warranty and can have costs for repair/replacement starting at $1,750...but could run as high as the full cost of a new tabulator. Stickers or any foreign object can cause ballot misreads and/or ballot jams for other ballots cast as well.

Command Central reserves the right to decline service to any equipment determined to be un-repairable to a maintainable condition.

Preventative Maintenance inspections are provided at County's designation depot location, where each municipality will deliver their equipment to be inspected.

REPAIR SERVICES:
Defects Under Normal Use and Service: If a defect or malfunction occurs on any tabulator while it is under normal use, Municipality shall promptly notify Command Central. Command Central will make reasonable efforts to restore the item to normal working condition as soon as practicable.

Defects Due to Municipality Actions or Omissions: If a defect or malfunction occurs as a result of (1) repairs, changes, modifications or alterations not authorized or approved by Command Central or (2) by accident, theft, vandalism, neglect, abuse or use that is not in accordance with instructions or specifications furnished by Command Central, Municipality shall pay Command Central for repairs at Command Central's current rates, as well as for the cost of all parts used in connection with the repair.

Loaner Units: Command Central shall use reasonable efforts to make loaner equipment available while municipality's tabulator is being repaired. Paid shipping/handling are part of this Hardware Maintenance agreement.

REINSTATEMENT OF HARDWARE MAINTENANCE AGREEMENT & INSPECTION: Reinstatement Fee is $300/unit plus shipping to/from the Command Central office for any agreement allowed to lapse. The purpose of such inspection shall be to determine whether or not the tabulator is in Normal Working Condition, and thus, able to be reinstated. An HMA must be maintained continuously, i.e., may not be purchased only during Partisan Primary/General Election years. (Without an active agreement, Command Central's technical support is billable at $180 per hour with a two-hour minimum ($360); and such work will only be undertaken after all customers covered by HMA's are assisted.

SUPPORT SERVICES:
STATEWIDE ELECTION SUPPORT: Command Central shall provide regional support for any statewide election in Wisconsin. Technicians across the state will be available should you have issues with your tabulator and phone support doesn't resolve the issue. Exceptions to this are if the weather, traffic/traffic incident or unforeseen circumstances prevent the technician from arriving in a timely manner.

FORCE MAJEURE: Command Central or Customer shall be excused from performance hereunder for any period Command Central or Customer is prevented from performing their obligations hereunder in whole or in part as a result of an act of God, war, civil disturbance, court order, labor dispute or other cause beyond its reasonable control. In addition, such nonperformance shall not be grounds for termination or default.

WAIVER: Any waiver by either party of any provision of this agreement must be in writing and shall not imply subsequent waiver of that or any other provision.

GOVERNING LAW: This agreement shall be construed and enforced with the laws of the State of Wisconsin.

Payment of your 2025 Hardware Maintenance Agreement constitutes acceptance of the above terms and conditions.