



BOARD OF REVIEW MEETING AGENDA

May 04, 2026 at 5:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

CONFIRMATION OF BOARD REVIEW AND OPEN MEETING NOTICE COMPLIANCE

SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

ADOPTION OF PREVIOUS MEETING MINUTES

1. May 5, 2025 Board of Review

TRAINING CERTIFICATION AFFIDAVIT PURSUANT TO STATE STATUE 70.46(4)

REMINDER TO BOARD MEMBERS: CONFIDENTIALITY OF INFORMATION ABOUT INCOME AND EXPENSE REQUIRED BY VILLAGE ASSESSOR IN PROPERTY ASSESSMENT MATTERS

ASSESSOR'S REPORT ON VALUE AND TRENDS IN THE VILLAGE OF RIDGEWAY

RECEIVE ASSESSMENT ROLL AND SWORN ADDIFAVIT OF VILLAGE ASSESSOR

EXAMINATION, CORRECTION OF ERRORS, AND CERIFICATION OF CORRECTIONS IF WARRENTED, AND ACCEPTANCE OF THE ASSESMENT ROLL FOLLWOING A DETERMINGATION THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL PRESENTED

REVIEW OBJECTIONS FOR ACCEPTABILITY, AND SCHEDULE/DENY/WAIVE/HEARINGS FOR WRITTEN OBJECTIONS RECEIVED. CONSIDER ASSESSOR'S REQUEST FOR SUBPOENA(S) AS NEEDED

ADJOURNMENT

Any person(s) with a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the Village Clerk at the address listed above or call 608-924-5881, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Ridgeway Community Center, on the Village Web Site and notifications sent to subscribers.

/s/ Lori Phelan, Clerk/Treasurer

THE VILLAGE OF



RIDGEWAY

BOARD OF REVIEW MEETING MINUTES

May 05, 2025 at 5:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Clerk Phelan at 5:32 pm.

PRESENT: Bradley Butler, Cindy Niehaus, Kellee Venden, Ruth Nevins, Julene Garner, Lori Phelan-Clerk/Treasurer, Jill Frazier-Gardiner Appraisal Service. Absent: Steve Vosberg.

CONFIRMATION OF BOARD REVIEW AND OPEN MEETING NOTICE COMPLIANCE

Phelan confirmed this was a properly noticed meeting posted on May 1, 2025, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Motion by Nevins, seconded by Butler to nominate Garner as Chairperson. Motion carried.

Motion by Butler, seconded by Garner to nominate Nevins as Vice Chairperson. Motion carried.

ADOPTION OF PREVIOUS MEETING MINUTES

1. November 21, 2024 Board of Review Minutes

Motion by Nevins, seconded by Butler to approve the November 21, 2024 minutes as presented. Motion carried.

TRAINING CERTIFICATION AFFIDAVIT PURSUANT TO STATE STATUE 70.46(4)

2. Select Trustee to do Board of Review Training as required to have two trained Board of Review members.

Phelan successfully completed the Board of Review Training in October 2024 and is good until October 2026. It is recommended to have another trained to ensure one trained member is present.

Motion by Garner, seconded by Venden to appoint Butler to do the 2025 Board of Review Training. Motion carried.

REMINDER TO BOARD MEMBERS: CONFIDENTIALITY OF INFORMATION ABOUT INCOME AND EXPENSE REQUIRED BY VILLAGE ASSESSOR IN PROPERTY ASSESSMENT MATTERS

Board of Review members were reminded that Board of Review Resolution and Wis. Stat. § 70.47 (7) provides income and expense data confidentiality to taxpayers for purposes of valuation of real property in the Village of Ridgeway.

ASSESSOR'S REPORT ON VALUE AND TRENDS IN THE VILLAGE OF RIDGEWAY

Assessor previously indicated this is no longer needed, therefore it is not filed.

RECEIVE ASSESSMENT ROLL AND SWORN AFFIDAVIT OF VILLAGE ASSESSOR

Phelan affirmed that the tax roll was received and evaluated. The assessor submitted the sworn affidavit for the 2025 Assessment roll for real estate and personal property in the Village of Ridgeway.

EXAMINATION, CORRECTION OF ERRORS, AND CERTIFICATION OF CORRECTIONS IF WARRANTED, AND ACCEPTANCE OF THE ASSESSMENT ROLL FOLLOWING A DETERMINATION THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL PRESENTED

The assessment roll for 2025 was reviewed.

REVIEW OBJECTIONS FOR ACCEPTABILITY, AND SCHEDULE/DENY/WAIVE/HEARINGS FOR WRITTEN OBJECTIONS RECEIVED. CONSIDER ASSESSOR'S REQUEST FOR SUBPOENA(S) AS NEEDED

No objections were filed.

ADJOURNMENT

Motion by Garner, seconded by Venden adjourn at 7:33 pm. Motion carried.