

THE VILLAGE OF



# RIDGWAY

## PARK & RECREATION COMMISSION MEETING- AGENDA

November 04, 2024 at 6:30 PM

Ridgeway Community Center - Room 110 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

### CONFIRMATION OF OPEN MEETING

### CONSENT AGENDA

1. Meeting Agenda
2. Minutes: September 30, 2024

### CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

3. Farmers Market Recap/Winter Market
4. Boo Bash Recap
  - 1: What went well?
  - 2: What are some opportunities?
  - 3: Plans for next year.
5. Veteran's Memorial Update
6. Antiques Road Show Event
7. January Kid's Movie

### ITEMS FOR CONSIDERATION AND ACTION

8. Holiday Helper Planning & Budget

### ADJOURNMENT

*Any person(s) with a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the Village Clerk at the address listed above or call 608-924-5881, prior to the meeting so that any necessary arrangements can be made to accommodate each request.*

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# RIDGWAY

## PARK & RECREATION COMMISSION MEETING MINUTES

September 30, 2024 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 6:34 pm.

PRESENT: Chair Michele Casper, Trustee Cynthia Niehaus, Trustee Julene Garner, Commissioner Megan James, Commissioner Lexus Barnard, Commissioner Melissa Hooks, Braden Losby-Parks & Streets Superintendent.

Minutes taken by Chair Michele Casper.

### CONFIRMATION OF OPEN MEETING

Casper confirmed this was a properly noticed meeting posted on September 23, 2024 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

### CONSENT AGENDA

Motion by Niehaus, seconded by James to approve the consent agenda as presented. Motion carried.

1. September 3, 2024 Minutes

### CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

2. November Meeting - Monday, Nov. 4, 2024  
Next meeting will be Monday November 4th.

3. Deputy Clerk Position

Shyanne has left the Village to pursue other opportunities. We will miss her and wish her the best in her future endeavors.

4. Holiday Helper Date: Saturday, December 14, 2024

Date set for Holiday Helper to be Saturday December 14, 2024.

### ITEMS FOR CONSIDERATION AND ACTION

5. Farmers Market Updates

No updates. Final outdoor market is October 13th.

6. Veterans Memorial Update

Work has begun. Flag poles are in, Bruce Company will begin landscaping Tuesday and AB Electric will begin next week on Tuesday for the US Flag. Mike and Harry did a great job trimming the trees. Michele commented that the progress looks great.

7. Cruise In / Alumni Game Recap

Cruise In/Alumni game recap-car show was a great success. Will need more advertising in the future.

8. Concession Stand

Goal to get a card reader for next season.

Braden to contact Charlie A regarding the water fountain repair this fall.

Turn off water by November 1st.

Casper approved \$400 to Benjamin Plumbing to winterize the restroom toilets.

Work on getting the LP tank and cage for next year.

9. Holiday Helper - Saturday, December 14, 2024

The commission discussed a lights parade, fireworks and the silent auction.

10. 2025 Event Dates Planning

Dates planned for 2025 Events: Easter-April 18, July 4th to be held on June 28, Alumni Game/car show-September 6th, Halloween-October 26 and Holiday Helpers-December 13.

11. Halloween Planning - Sunday, October 27, 2024

Halloween Boo Bash from 11:30-1:30. Release form needed for photos. Photographer-Kari Phelan noon-1:00.

Harry, Mike, Braden to bring up decorations. Decorating on October 25 beginning at 4:30.

## ADJOURNMENT

Motion by Barnard seconded by Niehaus to adjourn at 8:10 pm. Motion carried.