

# **VILLAGE OF RIDGEWAY**

# PARK & RECREATION COMMISSION MEETING AGENDA

February 01, 2022 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

## **CALL TO ORDER AND ROLL CALL**

## **CONFIRMATION OF OPEN MEETING**

# **CONSENT AGENDA**

- 1. Minutes from 01.04.2022
- 2. Adopt this meeting's agenda

# **CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS**

### ITEMS FOR CONSIDERATION AND ACTION

- 3. Community Garden (Hailey)
- 4. Farmers Market Updates (Amy/Maggie)
- 5. Ridgeway Volunteer Library Updates (Carol Murphy/Maggie)
  - 1: Library updates and progress
- <u>6.</u> Park and Community Center Movie Licenses (Maggie)
- 7. Dog Park (Maggie)
- 8. Park and Recreation Intern (Michele/Maggie)
- 9. Baseball Updates (Maggie)
  - 1: Youth baseball
  - 2: Home Talent
- 10. 2022 Event Planning (Michele)
  - 1: Community survey results

#### **ADJOURNMENT**



# Park and Recreation Commission

# **Meeting Minutes**

Date: January 4, 2022, 6:30 p.m.
Location: Ridgeway Community Center

Room 101/102 208 Jarvis Street Ridgeway, WI 53582

Members Present: Michele Casper, J Garner, K Venden, A Richardson, J McSherry

Members Absent: M James, T Cullen

Staff Present: M Johnson, H Roessler

# 1. Meeting Opening

# 1.a <u>Call to Order and Roll Call</u>

Meeting called to order by Chair Casper at 6:33pm.

# 2. <u>Consent Agenda</u>

# 2.b Adoption of Agenda

Motion by K Venden, seconded by J McSherry to adopt the consent agenda and minutes as presented. Motion carried.

# 4. Winter Market

Amber Chitwood and Amy McKernan were present to discuss the winter farmers market. The winter market will be held at the Ridgeway Community Center on January 29, February 12 and 26, March 12 and 26, and April 9 and 23 from 10am-noon.

# 5. Movie Licensing

M Johnson presented movie license pricing and options for the Ridgeway Community Center and park. Commission members suggested to research equipment needed.

# 6. Park Bathroom Updates

M Johnson presented quotes provided by T Cullen for new toilet paper dispensers, paper towels dispensers, and air dryers for the park bathrooms. Commission members suggested looking into other vendors before making a decision.

# 7. <u>2022 Event Planning</u>

M Casper discussed event planning for 2022 and asked that Commission members discuss with the community and think about events they want to see in 2022 for the February 4th meeting.

# 8. Adjournment

Motion by K Venden, seconded by J Garner to adjourn at 7:48pm. Motion carried.

# Swank Motion Pictures, Inc.: https://www.swank.com/public-libraries/

The licenses are per movie, per event and the licensing fees will vary depending on your movie selection and your crowd size. A one-day Public Performance License for most movies, for a crowd size of less than 200 people ranges from \$395 to \$450. If you are charging admission for the event, the cost of the license is the original quoted rate vs. 50% of total ticket sales – whichever is greater.

You will be licensed to obtain and use your own legal copy of the movie for your showing. Should you want a rental copy shipped out to you it is an additional \$30 for the rental/round-trip shipping of the movie.

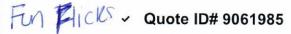
# **Guidelines and Availability:**

- Availability to show Disney films outdoors is subject to restricted dates called the Disney Windows. Click here to view those availability windows.
- You can access our library of films categorized on our website by new releases, throwbacks, family-friendly and more: https://www.swank.com/parks-recreation/
- Our website reflects films that Swank represents, however this does not mean that all films are
  available for all dates and screening scenarios. Please check with us to confirm that your
  preferred film choices are available for your date(s) and location.
- If this is a drive-in event, the studios ask that you refrain from using the term "drive-in" or "theater" to promote your event. You can use something creative like carpool cinema, wheels and reels, cars under the stars, etc.
- Movie availability is based on your proximity to movie theaters—do you have a movie theater within one mile of your screening location?
- Feel free to visit our FAQ page for more in depth information.

# Planning for your showing:

- Your licensing does need to be obtained before you are able to begin promoting your event. Ideally we like to have at least 2 weeks' notice prior to your showing to get all in place.
- Please note that advanced payment is required.
- Once you license a film through Swank you are then able to promote and publicize your movie event. We do have free promotional materials for our newest and most popular movies to help assist with making your event successful!

Item 6.



Contact Details

Name

Maggie Johnson Organization Village of Ridgeway

Billing Address 208 Jarvis Street Ridgeway, WI 53582 Phone

deputyclerk@villageofridgeway.com

(608) 924-5881

Tax Exempt

© Event Details

**Event Start Event End** 

8:30pm Sat, Jun 4, 2022 10:30pm Sat, Jun 4, 2022 Address

208 Jarvis St

Surface

Ridgeway, WI 53582 Grass - Allow Stakes

Delivery

Fully Staffed

**S** Items



25' Movie Screen (16' x 9' Viewable)

1 - \$539.00



All Projection, Sound & Blu-ray Player Included

1 - \$0.00

FREE Weather Policy - All Days

1 - \$0.00

\$ Prices

Rentals \$539.00

Distance Charges \$216.47

Surcharge \$60.44 **Subtotal** \$815.91

Tax +\$0.00

Total \$815.91

crowd of 250 or less



# Here is the Personal Price Quote for Your Event!

Custom Price Quote for Maggie			
To change any options, please click the "Adjust Quote"	button below:		
Name:	Maggie		
Email:	deputyclerk@villageofridgeway.com		
Phone:	608-924-5881		
Address:	208 Jarvis Street		
City, State, Zip:	Ridgeway WI 53582		
Event Type:	Outdoor Movie		
Event Location:	Ridgeway, WI		
Number of Guests:	250		
Event Date:	Wednesday, August 17, 2022		
Event Times:	8:30 PM to 10:30 PM		
Total Time Needed:	2 Hours		
Package Selected:	25 foot HD Outdoor Movie Package		
Time Included with Package:	3 Hours		
Price for Package:	\$1,200.00		
Travel/Lodging 100 (141.0 MI to 53582):	\$150.00		
TOTAL:	41.250.00		
Description to the Name of State	\$1,350.00		
DEPOSIT (Included in total):	\$675.00		

This quote was generated on Friday, January 21, 2022.
Customer or The Party Company, LLC is under no obligation to book this event.
This price quote represents a good faith estimate for cost of services. Additional charges or discounts may apply.

Adjust Quote Print Quote

**Home** 

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#### Here is the Personal Price Quote for Your Event!

Custom	Price Quote for Maggie
To change any options, please click the "Adjust Quote	" button below:
Name:	Maggie
Email:	deputyclerk@villageofridgeway.com
Phone:	608-924-5881
Address:	208 Jarvis Street
City, State, Zip:	Ridgeway WI 53582
Event Type:	Outdoor Movie
Event Location:	Ridgeway, WI
Number of Guests:	250
Event Date:	Saturday, June 4, 2022
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Adjust Quote Print Quote

Home

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# **DIRECTIONS FOR MOVIE NIGHTS**

# ITEMS YOU WILL NEED



2 SPEAKERS



**SUBWOOFER** 



**PROJECTOR** 



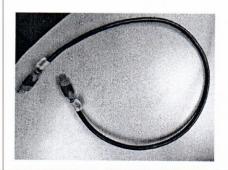
POWER CORD FOR PA SYSTEM



**BLOWER** 



PROJECTOR LENS IN BOX (Plastic cover on both ends)



**BLUE/GREY HDMI CORD** 



PROJECTOR POWER CORD



2 SPEAKER CORDS





ALL THE EXTENSION CORDS YOU CAN FIND





**SANDBAGS** 

TOTE W/ INFLATABLE MOVIE SCREEN (Also need Blower & Straps)



2 TABLES

2 SPEKAER STANDS



**TARP** 



RCA CORD



FURMAN SURGE PROTECTOR (Inside Gator Case)

# **INFLATABLE MOVIE SCREEN DIRECTIONS**

- 1. Remove Inflatable Screen from tote and lay flat on ground. (In the location where the movie will be viewed)
- 2. Tie hole in back of inflatable screen base around the blower. Plug in blower and turn on. Blow up inflatable screen until fully upright.
- 3. Hook straps up to inflatable screen and tie to sand bags until secured to ground.

# Movie Rental Prices

# Party Company: Racine, WI

- Date requested: Saturday, June 4, 2022
- Time requested: 8:30-10:30pm
- Items included:
  - 25' Movie Screen (perfect for groups of up to about 300)
  - o Professional sound system
  - Movie crew
  - o Up to 3 hours of movie time, cartoons and music prior to the movie, and more.
- Overall price: \$1,350
- Deposit: \$675

# Fun Flicks: Milwaukee, WI

- Date requested: Saturday, June 4, 2022
- Time requested: 8:30-10:30pm
- Items included:
  - o 25' Movie Screen
  - o Projection, sound, and Blu-ray player
  - o FREE weather policy
- Overall price: \$815.91
- Deposit: None (that we know of)

# Fox City Flix: Fox City, WI

- Date requested: None just reached out for pricing
- Time requested: 8:30-10:30pm
- Items included:
  - o 20' Movie Screen
  - o Projection, sound, and Blu-ray player
  - FREE weather policy
- Overall price: \$525 or \$675 for 33' screen + staff hotel accommodations +travel fee
- Deposit: None (that we know of)
- Other costs: Depending on the movie time, staff may need hotel accommodations + travel fee

# Movie Screen and Accessories Prices

## Inflatable Screens:

28' Inflatable Screen: \$589.99

- Screen is 19' wide
- Comes with: Blower, tethers, base stakes, storage bag and repair kit

25' Inflatable Screen: \$385

- Screen is 19' wide
- Comes with: Blower, four sandbags, storage bag, pegs, tie down ropes

25' Inflatable Screen: \$299.99

- Screen is 17.8' wide
- Comes with: Blower, large storage bag, sandbag, repair kit, ropes, stakes

# Projectors:

We have two that were purchased by the Advancement

# Speakers:

- We have one purchased by the Advancement
- We have a second one that is located at the Community Center

# Subwoofer:

Polk Audio PSW10 10" Powered Subwoofer: \$149

Tarp:

Woven Poly Tarp - Blue, 20 x 30': \$28

**DVD Player:** 

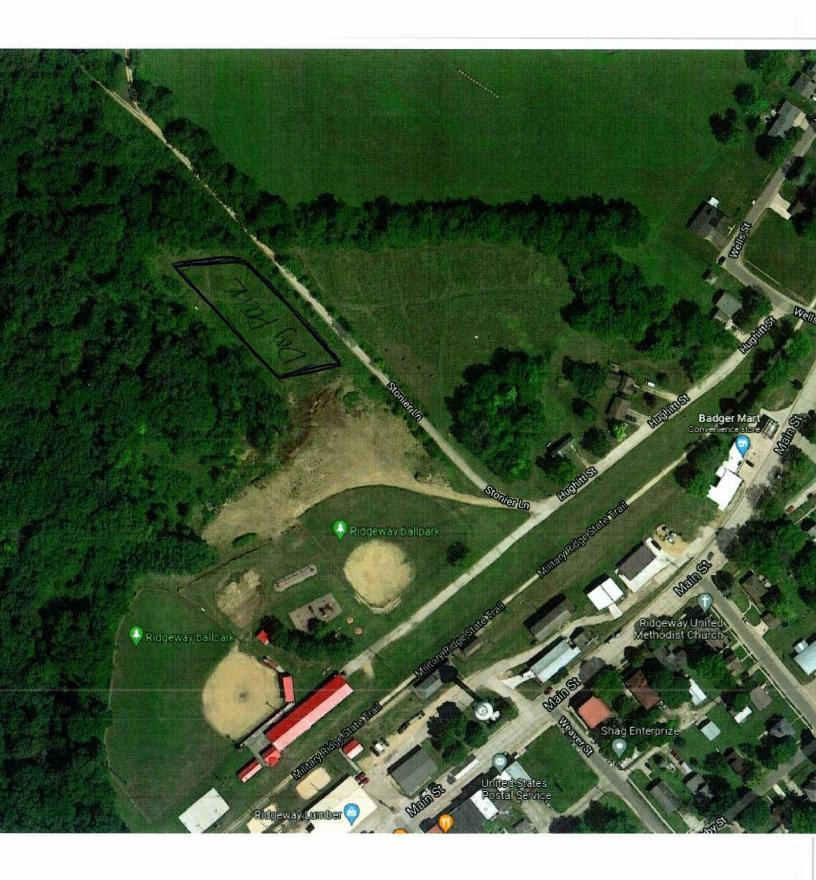
Philips Blu-Ray and DVD Player - BDP1502/F7: \$49.97

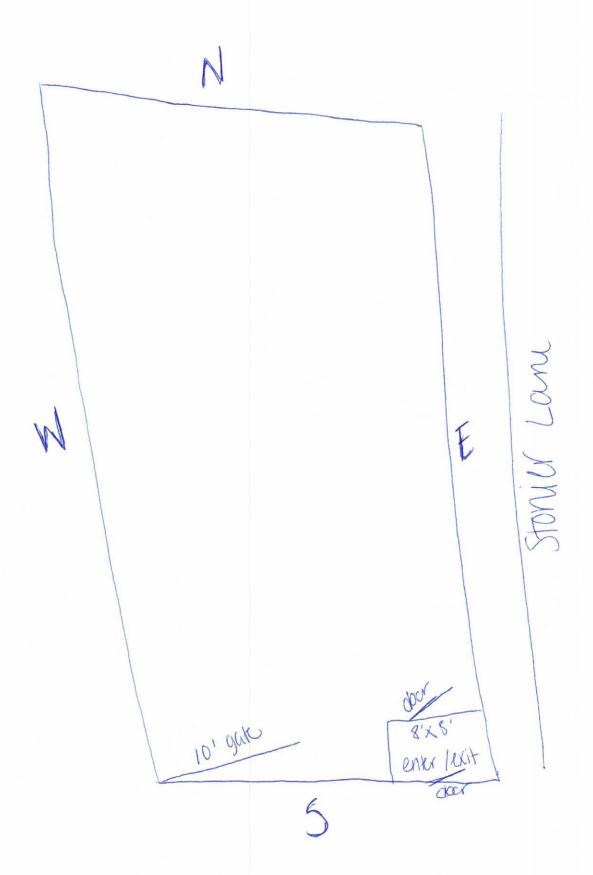
Cords:

Amazon Basics High-Speed HDMI Cable - 6': \$6.99

Surge protector:

Alestor Surge Protector with 12 Outlets and 4 USB Ports, 6 Feet Extension Cord: \$21.98







# Mt. Horeb - Verona 848-2804

# When Quality Matters

Raymond A. Hellenbrand

Cell: (608) 516-5526 Home: (608) 848-2804 Fax: (608) 848-2804 E-mail: drhfence@gmail.com

FS	T	L	М	Δ	T	F

# Verona, WI

January 25, 2022	ESTIMATE DATE
Maggie5881	CUSTOMER ID

#### Amount Due Date:

Please remit balance within 15 days of invoice. Or add a 1.5% interest charge per month.

1.5% interest:
Amount Due After Due Date:

CUSTOMER INFO: Village of Ridgeway

Maggie 208 Jarvis St. Ridgeway, WI

Phone: 608-924-5881

Email: deputyclerk@villageofridgeway.com

# **Estimate Detail**

				\$ per		Down Payment /
Date	Item#	Description	Quantity	Quantity	<b>Total Charge</b>	Discount
1/25/22	1	Install roughly 900' of a 4' woven wire fence (4x4 squares) to create the dog park area. Includes one 10' utility gate and one 8x8 enter and exit area that will include two 4' gates.	1	6,750.00	6,750.00	
					-	
	2	This option would have the front facing the parking lot (130') be 4' Galvanized chain link that we would incorporate an 8x8 enter and exit area where people can take leashes on and off their dogs safely.		7,500.00	•	
1/28/22	3	This would be for the entire dog park as 4' Galvanized (commercial grade) chain link with one 10' utility gate and one 8x8 enter and exit area with two gates.		17,500.00	·	
					-	
					-	
	NOTE	The woven wire corners will be double braced for strength and 6 1/2' steel will be used.			-	
					-	
					-	
					-	
	•			Total	6,750.00	

### PROPERTY BOUNDARIES ARE THE RESPONSIBILITY OF THE PROPERTY OWNERS

After the job has started there will be an extra charge for:

- 1. Installation of gates if not already on the bid
- $\hbox{2. Tree and brush cutting}\\$
- 3. Removal of brush
- 4. Tear out of old fence
- 5. Removal of old materials
- ${\bf 6.\ Digging\ through\ rock}$
- 7. Hand dig over electrical lines

Subtotal	\$ 6,750.00

Down Payment / Discount \$ -

Total Amount Due

Estimate

Down payment to accept bid: \$ 4,050.00

Make all checks payable to: DRH Fencing, LLC

8112 Dairy Ridge Rd.

Item 7.



# **ESTIMATE**

Expires 30 days from issue date

Address: 130 Lueders Road, Prairie du Sac, WI 53578

Phone: Josh Slaney (608) 574-7545

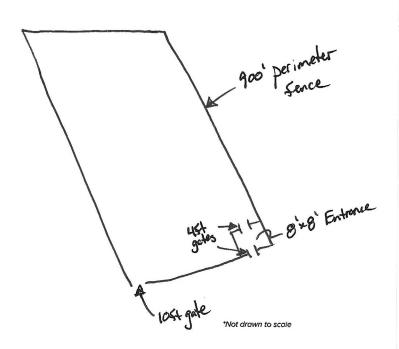
Email: info@driftlessfence.com

ESTIMATE PREPARED FOR	ESTIMATE #	ISSUE DATE
Village of Ridgeway 208 Jarvis Street	22009	1/31/2022
Ridgeway, WI 53582		

#### **Project Summary:**

Village Dog Park 900' Woven Wire

PROJECT COMPONENTS	QUANTITY
48", 12.5ga, 4" x 4" Opening Woven Wire	900'
Double Braced, 6" x 8' Corner Post	
Line Post 5-1/2" x 7" w 6-1/2" Steel	
10ft Gate	1
4ft Gates	2



#### **Project Notes:**

- Not included in this estimate is the cost of any rock excavation if encountered
- Fence must be located 18" minimum away from utilities
- For an additional \$1,000 all line posts can be wood 5-1/2"x7' if requested
- Terms: 50% down upon estimate acceptance (\$4,200); remaining balance due upon project completion

# As the property owner, you are responsible for:

- Obtaining local permits (if required)
- Locating and marking property lines, along with any setback requirements; Private underground utility lines or obstructions
- Removing existing fences, trees, shrubs, etc. that may impede work described above

Client Signature	Signature Date	
1.1 00 -	1/01/00	
Islia Slaner	1/36/2022	
DFS Regresentative Signature	Signature Date	



# **ESTIMATE**

Expires 30 days from issue date

Address: 130 Lueders Road, Prairie du Sac, WI 53578

Phone: Josh Slaney (608) 574-7545

Email: info@driftlessfence.com

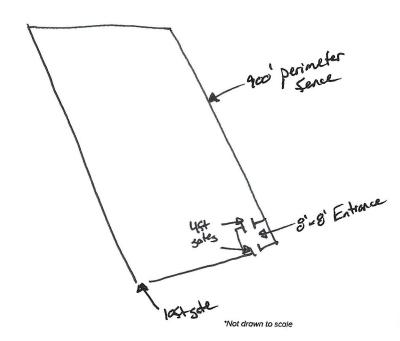
ESTIMATE PREPARED FOR	ESTIMATE #	ISSUE DATE
Village of Ridgeway 208 Jarvis Street Ridgeway, WI 53582	22010	1/31/2022

# **Project Summary:**

Village Dog Park

900' - 4ft Galvanized Chain Link

PROJECT COMPONENTS	QUANTITY
4' Galvanized Chain Link	900,
4' Gate	2
5' Gate	2
Terminals 2-%"	
Line Posts 1-5/8"	
Top Rail 1-%"	
Fabric 2", 11ga, 4' KK	
TOTA	AL \$15,350



## **Project Notes:**

- Not included in this estimate is the cost of any rock excavation if encountered
- Fence must be located 18" minimum away from utilities
- For an additional \$1,600 could install 9ga fabric if requested
- Terms: 50% down upon estimate acceptance (\$7,675); remaining balance due upon project completion

# As the property owner, you are responsible for:

- Obtaining local permits (if required)
- Locating and marking property lines, along with any setback requirements; Private underground utility lines or obstructions
- Removing existing fences, trees, shrubs, etc. that may impede work described above

Client Signature	Signature Date	
Joshua Slane	1/31/2022	
DFS Representative Signature	Signature Date	• • • • • • • • • • • • • • • • • • • •



Customer: Village Of Ridgeway

Fence Type: 4' Chain link dog park enclosure

Length: Approximately 900'

Item	Amount	Un	it Price	Before tax cost		
Labor	Linear Foot	•	7.00	\$	6,300.00	
Steel Post	18	\$	57.47	\$	1,034.46	
Cedar 8' 2X4	32	\$	14.88	\$	476.16	
<b>Cedar Pickets</b>	262	\$	3.47	\$	909.64	
screws	2 boxes	\$	54.95	\$	115.94	
All chain link	780 feet		N/A	\$	8,998.76	
Total:				\$	17,834.96	

**Fence type:** Woven wire with dog park enclosure **Length:** Approximately 900'

Item	Amount	Un	it Price	Bef	ore tax cost
Labor	Linear Foot	\$	7.00	\$	6,300.00
6" treated posts	30	\$	21.99	\$	659.70
T- Posts	60	\$	5.79	\$	347.40
Concrete	60	\$	2.94	\$	176.40
Braces	8	\$	31.99	\$	255.92
Staples	1 box	\$	45.99	\$	45.99
Clips	3	\$	13.29	\$	39.87
Steel Post	18	\$	57.47	\$	1,034.46
Cedar 8' 2X4	32	\$	14.88	\$	476.16
Cedar Pickets	262	\$	3.47	\$	909.64
screws	2 boxes	\$	54.95	\$	115.94
Total:				\$	10,361.48

#### Waste stations:

**Uline:** https://www.uline.com/BL\_8262/Dog-Waste-System

**TOTAL FOR WASTE SYTEM:** \$375



# **DOG WASTE SYSTEM**

Keeps apartment landscaping, hiking trails, dog parks and recreation areas free of dog waste.

- Sign Large, easy-to-read reflective aluminum.
- Dispenser Tough powder-coated aluminum.
   Locking front panel. Includes 400 bags.
- Receptacle 18-gauge steel. Includes retainer band. 10-gallon capacity.

# DOG WASTE SYSTEM

▲ Green or Galvanized

MODEL	DECODIDETION	SIZE	WT.	PRICE	EACH	ADD TO	
NO. DESCRIPTIO	DESCRIPTION	LxWxH	(LBS.)	1	3+	CART	
H-2898*	Sign	12 x 18"	2	\$28	\$26	1 ADD	
H-2897*	Dispenser	9 x 3 x 16"	7	119	112	1 ADD	
H-3491*	Receptacle 11.5" Diam. x 23" H 1		16	190	178	1 ADD	
H-1662▲	8 ft. U-Channel Post			38	36	Specify Color	

<sup>\*</sup> Mounting hardware included

# DOG WASTE BAGS

MODEL	DESCRIPTION	6175	QTY./	BOXES/	PRICE PER	CARTON	ADD TO
NO.	DESCRIPTION	SIZE	BOX	CTN.	1	3+	CART
<u>S-21319</u>	Uline	8 x 13"	200	10	\$55	\$55	1 ADD
<u>S-15585</u>	Dogipot <sup>®</sup>	0 x 13	200	10	93	73	1 ADD

#### DOG WASTE RECEPTACLE LINER BAGS

MODEL	DESCRIPTION	SIZE	QTY./	BOXES/	PRICE PER	CARTON	ADD TO
NO.	DESCRIPTION	SIZE	BOX	CTN.	1	3+	CART
<u>S-20825</u>	Receptacle Liner	28 x 29"	50	4	\$106	\$86	1 ADD

**Uline:** https://www.uline.com/BL 1613/Uline-Dog-Waste-System

**TOTAL FOR WASTE SYTEM:** \$706



# **ULINE DOG WASTE SYSTEM**

Attractive, low maintenance, vandal-proof choice for parks and recreation areas.

- · Recycled plastic won't rot, crack or corrode.
- Sign Reminds owners to clean up after Fido.
- Dispenser Locking top prevents theft. Holds 2 boxes of bags.
- Receptacle Easy-to-open lid is secured with cable.
   Includes rigid plastic liner. 10-gallon capacity.





SIGN

DISPENSER

#### DOG WASTE SYSTEM

MODEL	DESCRIPTION SIZE WT.		PRICE	ADD TO		
NO.	DESCRIPTION	LxWxH	(LBS.)	1	3+	CART
<u>H-5942</u>	Sign	12 x 18"	2	\$28	\$26	1 ADD
<u>H-5943</u> *	Dispenser	9 x 5 x 12"	7	155	145	1 ADD
<u>H-5944</u> *	Receptacle	17" Diam. x 19" H	19	385	365	1 ADD
<u>H-5945</u>	7 ft. Recycled Plo	25	138	133	1 ADD	

<sup>\*</sup> Mounting hardware included

#### **WASTE BAGS**

MODEL	DESCRIPTION	SIZE	QTY./	QTY./ BOXES/		BOXES/ PRICE PER CARTON	
NO.	DESCRIPTION	SIZE	BOX	CTN.	1	3+	CART
<u>S-21319</u>	Uline	8 x 13" 200		10	\$55 ar	ny qty.	1 ADD
<u>S-15585</u>	Dogipot <sup>®</sup>	0 x 13	200	10	\$93	\$73	1 ADD

#### RECEPTACLE LINER BAGS

MODEL	DESCRIPTION	SIZE	QTY./ BOXES/		PRICE PER	CARTON	ADD TO
NO.	DESCRIPTION	SIZE	BOX CTN.	1	3+	CART	
S-20825	Receptacle Liner	28 x 29"	50	4	\$106	\$86	1 ADD

Zero Waste USA: https://zerowasteusa.com/dog-waste-station/

**TOTAL FOR WASTE SYTEM: \$289.99** 



### The Sentry® Dog Station - Best Seller

\$289.99

SKU: JJB006-GRN

# **Quantity Discounts**

Quantity	Price Each	Savings
1-4	\$ 289.99	
5-9	\$ 239.99	17 %
10 - 24	\$ 209.99	28 %
25 - 99	\$ 169.99	41 %
100+	\$ 139.99	52 %

Buy 5-9 and get: \$50.00 off each product
Buy 10-24 and get: \$80.00 off each product
Buy 25 or more and get: \$120.00 off each product

Municipality & Property Manager's #1 Choice. COMMERCIAL GRADE. ALUMINUM. RUST-PROOF. STRONG.

### The Sentry® Station Includes:

SIGN -aluminum high visibility

POST -same galvanized steel post used by municipalities

**DISPENSER** -aluminum with 2 keys

ROUND TRASH CAN -aluminum with lid and liner clamps

BAGS -400 dog waste bags + 25 can liners

Hardware & Installation Instructions -easy to install

# Choose Bag Style:

ROLL BAGS: Universal 8"x13" bags on a roll SINGLpul<sub>®</sub> BAGS: Header bags with pull strap

MittN BAGS: Header bags with gusset to create hand pouch

TIE-HANDLE BAGS: On a Roll, 'tie handles' that make it easy to tie the bag closed TISSUE-STYLE BAGS: Tie-handle bags, in packets, dispensed 'tissue box' style

EZ-TIE HANGING BAGS: Tie-handle bags hang from a center tab on single prong in dispenser

Choose Color: Gloss Green or Matte Black

# The Village of Ridgeway

Ridgeway, WI | add tagline???

# 2022 SUMMER PARK AND RECREATION INTERNSHIP









# INTERNSHIP DETAILS

-Placeholder for internship details-

Pay: \$15 per hour 40 hours per week 12 week inter period

Applications are due XXX

Please submit a resume and cover letter to XXX

# VILLAGE OVE Item 8. W

Population: 624

Ridgeway is located along Highway 18/151, between Dodgeville and Barneveld

# **PARK DETAILS**

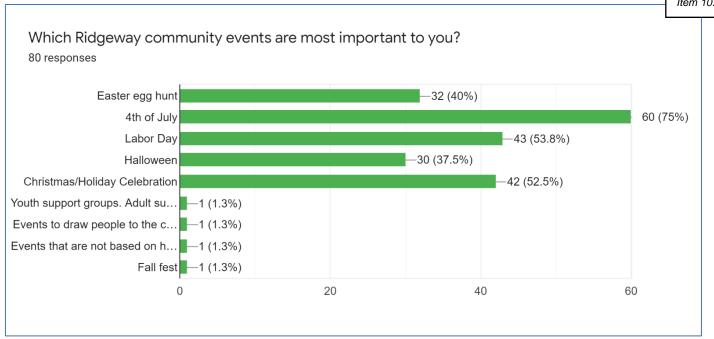
- Adult and kid's baseball fields
- Park Shelter
- Concession stand
- Shelter stange
- Two volleyball courts
- Bathrooms
- Parking areas
- Historic train depot
- Military Ridge State Trail runs between the park and Main Street

# **PARK EVENTS**

- Easter Egg Hunt
- 4th of July Celebration
- Farmers Market
  - Every Sunday, May-October
- Home Talent Baseball
- Youth Baseball

# 2022 VILLAGE EVENTS

- Easter
- 4th of July
- Labor Dau
- Trunk-or-Treat
- Christmas



If you selected other above, what are your suggestions for community events? 11 responses Farmers Market Events that are not based on holidays. More fun events for kids. Barbecue, fireworks, live music, kickball games, baseball games Ways to get to know the people in the neighborhood better. Ways to get better businesses in the area. More Food trucks Walking trail event Market. Ridgeway anniversary celebration Fall fest /apples /hayride/ open gym Parade

If you selected other above, what are your suggestions for community events?

11 responses

Partner with Folklore Village or small friend groups to do crafts or watch TV

events that can be done in safe ways while still under pandemic(s)

History room of Ridgeway. I think if we search to find some events in other communities we will find something that will draw people. They are out there we just need to put our heads together and search...

