

BOARD OF TRUSTEES MEETING AGENDA

June 13, 2023 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

CONFIRMATION OF OPEN MEETING

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

CONSENT AGENDA

1. Minutes to be Adopted:
Board Meetings: 05/08/2023, 05/09/2023, 05/15/2023, 05/31/2023
Finance Committee: 05/31/2023, 06/12/2023
2. ACH Payments and General Fund Disbursements, Renu Invoice 2201
3. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

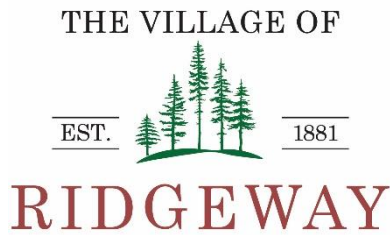
4. Announcements
Date/Time for Public Works, Safety, and Health Committee Meeting (July 19 at 4:30 pm to a Monday, Tuesday or Thursday in July at ?)
Service Agreement for Trane RTU
5. Department Reports
6. Correspondence
Fire Call/Noon Whistle Referred to Public Works, Safety, and Health Committee for Best Practices Recommendation to Board

ITEMS FOR CONSIDERATION AND ACTION

7. 2023-2024 Liquor License Applications
8. Provisional Liquor License Ordinance Amendment to Chapter 8 Licenses and Permits
9. Private Property Sign Request - Tracy and Susan Peterson
10. Camera Equipment Installation for Village Squad
11. Verizon Site Lease
12. Compliance Maintenance Annual Report
13. WWTP Blower Variable Frequency Drive

- [14.](#) Utility Rate Long Range Cash Flow Projections - Ehlers Estimate
- [15.](#) 2023 Park and Village Green Improvements Update
- [16.](#) Playground Mulch
17. CDL Training for Braden Losby
- [18.](#) 620 Main Street Survey - CSM
- [19.](#) Slow Children at Play Sign Request - Cardinal Way Subdivision
- [20.](#) Sign Quotes - Welcome Home Signs, Public Works Shop Sign
- [21.](#) Johnson Controls Simplex Fire Alarm Service
- [22.](#) Barneveld Brigham Fire Rescue Protection District Agreement
- [23.](#) Assessor RFP

ADJOURNMENT



BOARD OF TRUSTEES MEETING MINUTES

May 08, 2023 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 6:30 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Hailey Roessler - Clerk/Treasurer, Dave Ferris

CONFIRMATION OF OPEN MEETING

Roessler confirmed this was an open meeting.

1. Adoption of Agenda

Trustees adopted tonight's agenda by unanimous consent.

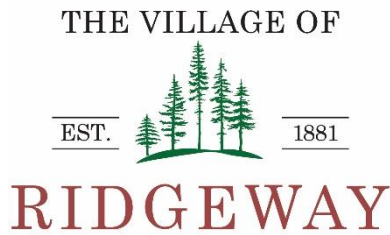
ITEMS FOR CONSIDERATION AND ACTION

2. Financial Management Plan Final Report - Dave Ferris, Ehlers Consulting

Dave Ferris and Trustees discussed the final draft of the Financial Management Plan.

ADJOURNMENT

Motion by Venden, Seconded by Garner, to adjourn at 7:40 pm.



BOARD OF TRUSTEES MEETING (AMENDED) MINUTES

May 09, 2023 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:00 pm. Picture was taken to post to village website of 2023 Board of Trustees.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Dale Peterson-Director of Public Works, Braden Losby -Streets and Parks Superintendent, Hailey Roessler-Clerk/Treasurer, Marshal Michael Gorham

CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on May 8, 2023, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers. The amended agenda with emergency consideration of park bathrooms was posted at noon, May 9, 2023 preceding park project updates.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

There was no wishing to speak.

CONSENT AGENDA

Motion by Venden, Seconded by Garner, to adopt the consent agenda as presented. Motion carried.

1. Minutes to be Adopted:
 - 04-11-2023 Regular Board of Trustees Meeting
 - 04-19-2023 Public Works, Safety, Health Committee Meeting
 - 04-26-2023 Finance Committee Meeting

2. ACH Payments and General Fund Disbursements

3. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. Announcements

Malcolm Stack Foundation not charging for pillar repair

Malcolm Stack Foundation is not charging the village to repair the brick pillar at the end of their driveway knocked over during the ice storm.

Short updated Trustees regarding the Barneveld Area Rescue Squad (BARS) meetings. There will be a committee consisting of representatives from each of the service communities that will govern BARS. The service manager from BARS will report to this board. One Trustee will need to be appointed to that committee each year.

5. Department Reports

Marshal Gorham recommended Public Works Safety and Health review the Burn Permit Ordinance and parking along Main Street. Calls for service were discussed. County calls for service can be provided to the board in the future. Roessler recommended Park and Recreation Commission discuss signage for events. Chair Casper will review and determine next steps.

Regulation of fire ordinance language was discussed. Language and definitions of campfire and bonfire will be addressed at the next Public Works Safety and Health Committee Meeting in July.

6. Correspondence was discussed.

Zach Pacana's requests regarding refuse, dogs, and the fire sirens were discussed. Marshal Gorham will follow up with the resident.

ITEMS FOR CONSIDERATION AND ACTION

7. Green Shed Lease Agreement

Motion by Short, Seconded by Garner, to accept the shed lease agreement with the modification to add that the renter has insurance. Motion carried.

8. LTE Police Clerk and Budget Amendment Reallocating Intern Monies

Motion by Niehaus, Seconded by Venden, to approve the Temporary Police Clerk Job Description. Motion carried.

Motion by Niehaus, Seconded by Short, to adopt Resolution 2023-05 General Fund Budget Amendment. Motion carried.

Motion by Niehaus, Seconded by Venden, to publish a job summary for two weeks, allow the Finance Committee to schedule and conduct interviews with qualified candidates and make a recommendation for hire to the board. Motion carried.

9. Sale of Current Assets - Trench box, Generator, Smartboards, Portable AC Units, Revolving Book Stand

Trustees advised of preferred minimums on the discussed assets. Niehaus offered some suggestions to reach out to for various items.

10. Replace Gym Lighting with LED Ballasts and Lights with Rented Lift

Motion by Nevins, Seconded by Garner, to authorize up to \$700 for the replacement of gym lightbulbs by village staff under Facilities Improvements to be completed after the roof repairs were done. Motion carried.

11. 2022 PSC REPORT

Received and filed.

12. 2022 TID Audit Report

Received and filed.

13. EMS/Fire Call policy for staff

Motion by Venden, Seconded by Niehaus, to adopt EMS/Fire On Call Policy to be incorporated into village employee handbook. Motion carried.

14. 2023-2024 Utility Rate Increase

Tabled to be discussed by the Finance Committee at budget time.

15. Park Bathrooms - Temporary and Permanent Options

Motion by Garner, Seconded by Niehaus, to authorize obtaining 1 ADA compliant and 4 regular portable restrooms with two by the current restrooms, the ADA portable by the handicap stall, and 2 units by the barbecue pit with Dale and Braden working with Nature's Way. Motion carried.

16. Park Project Planning Update

Roessler updated trustees regarding grant projects and tentative timeline. DNR Contract, design and bid documents expected in June, contractors selected in July and proceeding with construction mid-July.

ADJOURNMENT

Motion by Venden, Seconded by Garner, to adjourn at 9:08 pm.



RIDGEWAY

MAIN STREET SITE VISIT MINUTES

May 15, 2023 at 5:00 PM

Ridgeway Main Street/County Hwy HHH and County Hwy H Intersection by Cardinal Way
Subdivision

NOTICE OF POSSIBLE QUORUM

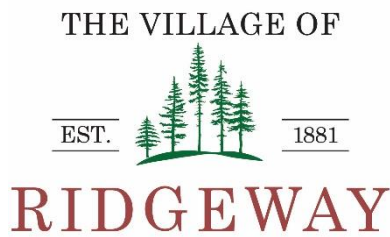
The Village of Ridgeway is conducting a site visit with Iowa County Highway Commissioner and Delta3 Engineering to allow trustees and commissioners to view the site of potential reconstruction of Main Street and discuss water, sewer, and stormwater management options. The purpose is to discuss, gather information, and facilitate planning.

The entire Village Board of Trustees and Village Plan Commission has been invited to attend and their presence may constitute a quorum. Should a quorum be present at the meeting no action will be taken in compliance with open meetings laws.

For more information, please contact the Village Clerk at 608-924-5881 or send an email to clerk@ridgewaywi.gov

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Andrew Phelan, Gus Bellenger, Mark Doyle-Delta3 Engineering, Bart Nies-Delta3 Engineering, Craig Hardy-Iowa County Highway Commissioner, Dale Peterson-Director of Public Works, Braden Losby -Streets and Parks Superintendent, Hailey Roessler-Clerk/Treasurer

Those present walked down Main Street to discuss potential design elements for Iowa County's grant application and Delta3's cost estimates for water and sewer.



BOARD OF TRUSTEES MEETING MINUTES

May 31, 2023 at 7:15 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:15 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Hailey Roessler- Clerk/Treasurer

CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on May 30, 2023, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers.

ITEMS FOR CONSIDERATION AND ACTION

1. Fourth of July Event Budget

Motion by Niehaus, Seconded by Nevins, to authorize up to \$15,000 for Fourth of July Event expenses paid from concession stand proceeds. Motion carried.

2. Fourth of July Event T-shirt and Koozie Design

Motion by Short, Seconded by Garner, to change 4th July to July 4th on the proof and accept the design. Motion carried.

3. Liquor License Renewal Update

Roessler informed trustees only 50% of the establishments turned in their liquor license renewal paperwork. A letter was mailed May 16 and an email reminder was sent May 25. Trustees advised Roessler to draft the provisional liquor license ordinance into village municipal code and allow for the village clerk to have issuing authority.

ADJOURNMENT

Motion by Nevins, Seconded by Venden, to adjourn at 8:03 pm. Motion carried.



RIDGEWAY

FINANCE COMMITTEE MEETING MINUTES

May 31, 2023 at 5:00 PM

Ridgeway Community Center - Multipurpose Room (Room 113/114) 208 Jarvis Street, Ridgeway, WI
53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 5:00 pm.

PRESENT: Michele Casper, Kellee Venden, Steve Vosberg

ITEMS FOR CONSIDERATION AND ACTION

1. Convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction.

**Motion by Venden, Seconded by Vosberg, to convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction.
Motion carried.**

ADJOURNMENT

Motion by Venden, Seconded by Vosberg, to adjourn at 6:03 pm. Motion carried.



RIDGEWAY

FINANCE COMMITTEE MEETING MINUTES

June 12, 2023 at 6:00 PM

Ridgeway Community Center - Library (Room 110/111) 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order at 6:10 pm.

PRESENT: Michele Casper, Kellee Venden

ITEMS FOR CONSIDERATION AND ACTION

1. Convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Police Clerk Interviews

Motion by Venden, Seconded by Casper, to convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction for LTE Police Clerk Interviews. Motion carried.

ADJOURNMENT

Motion by Venden, Seconded by Casper, to adjourn at 8:30 pm. Motion carried.

1-POOLED CHECKING ACCOUNT **0307 Accounting Checks

Posted From: 5/01/2023 From Account:
Thru: 5/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	5/01/2023	USDA RURAL DEVELOPMENT	
Fund 92/Loan 02			Manual Check
300-00-58200-000-428		INTEREST EXPENSE USDA RD LOAN	17,007.00
Fund 92/Loan 02			
300-00-58200-000-428		INTEREST EXPENSE USDA RD LOAN	2,105.43
Fund 92/Loan 04			
300-00-58100-000-000		PRINCIPAL ON LT DEBT	31,300.00
Fund 92/Loan 02			
300-00-58100-000-000		PRINCIPAL ON LT DEBT	3,000.00
Fund 92/Loan 04			
		Total	53,412.43
184268	5/09/2023	MERL & MARYANNE HALVERSON	
void, market pd out of their act			Manual Check
150-00-59000-000-000		FARMER'S MARKET EXPENSE	-200.00
void, market pd out of their act			
		Total	-200.00
May W6	5/24/2023	WISCONSIN DEPT. OF REVENUE	
May 2023 Payroll Tax			Manual Check
100-00-21513-000-000		STATE W/H TAXES PAYABLE	847.83
May 2023 Payroll Tax			
		Total	847.83
ACH Fee	5/31/2023	FARMERS SAVINGS BANK	
Monthly ACH Fee			Manual Check
100-00-51500-220-000		BANK & PAYROLL PROCESSING FEES	30.00
Monthly ACH Fee			
		Total	30.00
Apr ACH	5/09/2023	MADISON GAS & ELECTRIC CO.	
206 Kirby St.			Manual Check
300-00-53610-000-823		UTILITIES-LIFT STATIONS&SHOP	61.61
206 Kirby St.			
400-00-53610-000-823		UTILITIES-TOWER&SHOP	61.61
206 Kirby St.			
100-00-53311-760-000		STREETS - UTILITIES	123.22
206 Kirby St.			
100-00-51600-100-000		VILLAGE HALL UTILITIES	42.25
208 Jarvis St			

6/07/2023 11:05 AM

Reprint Check Register - Full Report - Manual

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1-POOLED CHECKING ACCOUNT **0307

Accounting Checks

Posted From: 5/01/2023 From Account:
Thru: 5/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51980-760-000 208 Jarvis St		FACILITIES UTILIITIES	584.39
100-00-52100-760-000 208 Jarvis St		POLICE - UTILITIES	77.44
		Total	950.52
Apr ACH Apr ACH	5/16/2023	ASCENTIS CORPORATION	Manual Check
100-00-51500-240-000 Apr ACH		SOFTWARE SUBSCRIPTIONS & FEES	33.70
		Total	33.70
May ACH Dale P 50%	5/02/2023	PRINCIPAL LIFE INSURANCE COMPANY	Manual Check
300-00-53612-000-854 Dale P 50%		EMPLOYEE BENEFITS	44.04
400-00-53710-000-686 Dale P 50%		EMPLOYEE BENEFITS	44.03
100-00-52100-125-000 Michael G		POLICE - EMPLOYEE BENEFITS	49.33
100-00-51420-125-000 Hailey, Maggie 75%		CLERK EMPLOYEE BENEFITS	76.06
300-00-53612-000-854 Hailey, Maggie 12.5%		EMPLOYEE BENEFITS	12.68
400-00-53710-000-686 Hailey, Maggie 12.5%		EMPLOYEE BENEFITS	12.68
100-00-53311-125-000 Braden L		STREETS - EMPLOYEE BENEFITS	27.26
		Total	266.08
May ACH Charter ACH 50%	5/15/2023	SPECTRUM BUSINESS	Manual Check
100-00-51980-760-000 Charter ACH 50%		FACILITIES UTILIITIES	57.50
100-00-51600-100-000 Charter ACH 50%		VILLAGE HALL UTILITIES	57.49
		Total	114.99
May ACH 9583420000	5/24/2023	ALLIANT ENERGY	Manual Check

1-POOLED CHECKING ACCOUNT **0307 Accounting Checks

Posted From: 5/01/2023 From Account:
Thru: 5/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-55200-765-000 9583420000		PARK - LIGHTS	33.10
300-00-53610-000-821 4394940000, 7724650000		OPERATION EXPENSES-WWTP	1,294.77
300-00-53610-000-823 4426910000, 8598850000		UTILITIES-LIFT STATIONS&SHOP	69.61
400-00-53700-000-620 6728200000, 8812110000		ELECTRIC FOR WELL PUMPING	884.42
400-00-53610-000-823 3807720000		UTILITIES-TOWER&SHOP	175.30
100-00-53311-760-000 0487210000, 0399650000		STREETS - UTILITIES	132.59
100-00-53420-000-000 685030000		STREET (HWY) LIGHTING	1,028.19
100-00-51980-760-000 1972296511		FACILITIES UTILIITIES	788.36
100-00-51600-100-000 1972296511		VILLAGE HALL UTILITIES	56.99
100-00-52100-760-000 1972296511		POLICE - UTILITIES	104.48
		Total	4,567.81
NSF Fee 5/30/2023 FARMERS SAVINGS BANK			
Returned Check Fee			Manual Check
100-00-51500-220-000 Returned Check Fee		BANK & PAYROLL PROCESSING FEES	5.00
		Total	5.00
941 5.10 5/10/2023 INTERNAL REVENUE SERVICE			
05.10.2023 SS Tax			Manual Check
100-00-21511-000-000 05.10.2023 SS Tax		941 TAXES PAYABLE	1,272.68
100-00-21511-000-000 05.10.2023 Medicare		941 TAXES PAYABLE	297.64
100-00-21511-000-000 05.10.2023 Fed Tax Withholding		941 TAXES PAYABLE	809.79
		Total	2,380.11

1-POOLED CHECKING ACCOUNT **0307 Accounting Checks

Posted From: 5/01/2023 From Account:
Thru: 5/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
941 5.24	5/24/2023	INTERNAL REVENUE SERVICE	
	05.24.2023	SS Tax	
		Manual Check	
100-00-21511-000-000		941 TAXES PAYABLE	1,267.76
	05.24.2023	SS Tax	
100-00-21511-000-000		941 TAXES PAYABLE	296.50
	05.24.2023	Medicare	
100-00-21511-000-000		941 TAXES PAYABLE	772.45
	05.24.2023	Fed Tax Withholding	
		Total	2,336.71
May Tfer	5/12/2023	FARMERS SAVINGS BANK	
		Cardinal Way Phase 2 - TID loan x5570	
		Manual Check	
210-00-58290-000-000		TIF INTEREST & FISCAL CHARGES	650.98
		Cardinal Way Phase 2 - TID loan x5570	
		Total	650.98
WWTP ACH	5/11/2023	FRONTIER COMMUNICATIONS	
		WWTP phone line	
		Manual Check	
300-00-53610-000-821		OPERATION EXPENSES-WWTP	94.28
		WWTP phone line	
		Total	94.28
AprACH MO	5/01/2023	FIRSTNET - AT&T MOBILITY	
]	
		Manual Check	
100-00-52100-325-000		POLICE - TELEPHONE	88.77
		SmartPhone & Hotspot Service	
		Total	88.77
MayACH MO	5/31/2023	FIRSTNET - AT&T MOBILITY	
		SmartPhone & Hotspot Service	
		Manual Check	
100-00-52100-325-000		POLICE - TELEPHONE	88.77
		SmartPhone & Hotspot Service	
		Total	88.77
Office ACH	5/11/2023	FRONTIER COMMUNICATIONS	
		Office Two Phone lines	
		Manual Check	
100-00-51420-325-000		CLERK TELEPHONE	158.58
		Office Two Phone lines	
		Total	158.58

1-POOLED CHECKING ACCOUNT **0307

Accounting Checks

Posted From: 5/01/2023 From Account:
Thru: 5/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
MayACH WWTP	5/02/2023	FIRSTNET - AT&T MOBILITY	
		Mobile Internet Service	
			Manual Check
300-00-53612-000-852		CONTRACTED SERVICES	16.75
		Mobile Internet Service	
400-00-53710-000-682		CONTRACTED SERVICES	16.74
		Mobile Internet Service	
		Total	33.49
		Grand Total	65,860.05

6/07/2023

11:05 AM

Reprint Check Register - Full Report - Manual

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1-POOLED CHECKING ACCOUNT **0307

Accounting Checks

Posted From: 5/01/2023 From Account:
Thru: 5/31/2023 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 100 - GENERAL FUND	9,208.12
Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS	-200.00
Total Expenditure from Fund # 210 - TIF FUND	650.98
Total Expenditure from Fund # 300 - SEWER FUND	55,006.17
Total Expenditure from Fund # 400 - WATER FUND	1,194.78
Total Expenditure from all Funds	65,860.05

6/06/2023

1:58 PM

Check Register - Full Report - Manual

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ALL Checks

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
STORE	5/11/2023	RIDGEWAY POST OFFICE	
		1/3 POSTAGE FOR UTILITY BILLS	
			Manual Check
100-00-51420-310-000		CLERK OFFICE SUPPLIES	64.38
		1/3 POSTAGE FOR UTILITY BILLS	
300-00-53612-000-840		BILLING & ACCOUNTING	64.38
		1/3 POSTAGE FOR UTILITY BILLS	
400-00-53612-000-840		BILLING & ACCOUNTING	64.39
		1/3 POSTAGE FOR UTILITY BILLS	
		Total	193.15
STORE	4/28/2023	TRI STATE OUTDOORS	
		Ammunition	
			Manual Check
100-00-52100-432-000		POLICE - AMMUNITION	47.90
		Ammunition	
100-00-52100-315-000		POLICE - MISC SUPPLIES	17.37
		LANE RENT, HEARING PROT, TARGETS	
		Total	65.27
STORE	5/15/2023	KWIK TRIP	
		CAR WASH PKG (10)	
			Manual Check
100-00-52100-400-000		POLICE - VEHICLE EXPENSE	90.00
		CAR WASH PKG (10)	
		Total	90.00
STORE	5/01/2023	RIDGEWAY POST OFFICE	
		1/3 POSTAGE FOR UTILITY BILLS	
			Manual Check
100-00-51420-310-000		CLERK OFFICE SUPPLIES	63.00
		1/3 POSTAGE FOR UTILITY BILLS	
300-00-53612-000-840		BILLING & ACCOUNTING	63.00
		1/3 POSTAGE FOR UTILITY BILLS	
400-00-53612-000-840		BILLING & ACCOUNTING	63.00
		1/3 POSTAGE FOR UTILITY BILLS	
		Total	189.00
STORE	5/08/2023	COSTCO	
			Manual Check
150-00-55200-000-400		CONCESSION STAND INVENTORY EXP	412.68
		Total	412.68

6/06/2023

1:58 PM

Check Register - Full Report - Manual

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ALL Checks

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee		Amount
	STORE 5/21/2023	MENARDS		
	FORDEN 1 H SIDEHNDL LAV B		Manual Check	
400-00-53700-000-640		SUPPLIES		43.79
	FORDEN 1 H SIDEHNDL LAV B			
			Total	43.79
	STORE 5/05/2023	FARM & FLEET		
	CLAMPS RETURNED		Manual Check	
300-00-53611-000-833		MAINT OF TREATMENT SYSTEM		-47.88
	CLAMPS RETURNED			
			Total	-47.88
	STORE 4/27/2023	FARM & FLEET		
	HOSE MENDER AND ELBOW		Manual Check	
100-00-55200-745-000		PARK - SUPPLIES		3.67
	HOSE MENDER AND ELBOW			
			Total	3.67
	STORE 4/28/2023	FARM & FLEET		
	Gravelly battery		Manual Check	
100-00-53311-722-000		STREETS - EQUIP REPAIR/MAINT		51.99
	Gravelly battery			
			Total	51.99
	STORE 5/02/2023	FARM & FLEET		
	CLAMPS, BATTERIES		Manual Check	
300-00-53611-000-833		MAINT OF TREATMENT SYSTEM		58.87
	CLAMPS, BATTERIES			
			Total	58.87
	STORE 5/05/2023	FARM & FLEET		
	PVC CEMENT, PRIMER		Manual Check	
300-00-53611-000-833		MAINT OF TREATMENT SYSTEM		22.38
	PVC CEMENT, PRIMER			
			Total	22.38
	STORE 5/08/2023	FARM & FLEET		
	STARTING FLUID, CARB SPRAY, SPARK PLUG		Manual Check	
100-00-55200-745-000		PARK - SUPPLIES		29.22
	STARTING FLUID, CARB SPRAY, SPARK PLUG			

6/06/2023

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ALL Checks

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			29.22
STORE TUBING	5/17/2023	FARM & FLEET	
		Manual Check	
300-00-53610-000-827		OTHER SUPPLIES & EXPENSES	21.20
100-00-53311-722-000		STREETS - EQUIP REPAIR/MAINT	58.23
		SM.ENGINE PLUG,PARTS CLEANER	
100-00-51980-762-000		FACILITIES MAINTENANCE	5.28
		LIBRARY REVOLVING BOOK SHELF	
400-00-53700-000-640		SUPPLIES	29.98
		CLAMP KIT	
Total			114.69
STORE FAUCET REPLACEMENT	5/22/2023	FARM & FLEET	
		Manual Check	
100-00-53311-710-000		STREETS - GARAGE MAINTENANCE	35.77
		FAUCET REPLACEMENT	
Total			35.77
STORE BAGS, PAINT REMOVER, TRAIL CAM, TOOLS	5/24/2023	FARM & FLEET	
		Manual Check	
100-00-55200-745-000		PARK - SUPPLIES	302.07
		BAGS, PAINT REMOVER, TRAIL CAM, TOOLS	
Total			302.07
ONLINE INV292682 DATED 05.22.23	5/22/2023	ROBERT BROOK & ASSOCIATES	
		Manual Check	
100-00-55200-744-000		PARK - MATERIALS	185.90
		BLEACHER END CAPS	
Total			185.90
ONLINE CSM RECORDING DOCUMENT DOWNLOADS	5/25/2023	IOWA COUNTY REGISTER OF DEEDS	
		Manual Check	
100-00-51980-000-000		OTHER GENERAL GOV'T	19.00
		CSM RECORDING DOCUMENT DOWNLOADS	
Total			19.00
ONLINE CASE MGMT FILES	5/12/2023	LAW ENFORCEMENT SYSTEMS, INC.	
		Manual Check	

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CHASE VISA CARD

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Check Nbr	Check Date	Payee	Amount
100-00-52100-310-000		POLICE - OFFICE SUPPLIES	136.00
		CASE MGMT FILES	
		Total	136.00
ONLINE	4/26/2023	AMAZON	
T BALLS		Manual Check	
150-00-55200-000-600		LITTLE LEAGUE EXPENSE	34.99
		T BALLS	
		Total	34.99
ONLINE	5/21/2023	AMAZON	
FLOOR TAPE (GYM) PICKLEBALL		Manual Check	
100-00-51980-763-000		FACILITIES MATERIALS	27.70
		FLOOR TAPE (GYM) PICKLEBALL	
		Total	27.70
ONLINE	4/30/2023	AMAZON	
SCREEN, GLOVES		Manual Check	
300-00-53611-000-833		MAINT OF TREATMENT SYSTEM	47.96
		SCREEN, GLOVES	
		Total	47.96
ONLINE	5/02/2023	AMAZON	
DOG WASTE BAGS		Manual Check	
100-00-55200-744-000		PARK - MATERIALS	44.77
		DOG WASTE BAGS	
		Total	44.77
ONLINE	5/03/2023	AMAZON	
SHELF CLIPS		Manual Check	
150-00-55200-000-450		CONCESSION STAND EXPENSE - OTH	12.98
		SHELF CLIPS	
		Total	12.98
		Grand Total	2,073.97

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CHASE VISA CARD

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	Amount
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Total Expenditure from Fund # 100 - GENERAL FUND	1,182.25
Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS	460.65
Total Expenditure from Fund # 300 - SEWER FUND	229.91
Total Expenditure from Fund # 400 - WATER FUND	201.16
Total Expenditure from all Funds	2,073.97

Asphalt Appeal, LLC dba



P.O. Box 44158
 Madison, WI. 53744
 Phone: 608-576-7897

Inv Item 2.

Date	Invoice #
5/10/2023	2201

Bill To
Brandon 206 Kerby St. Ridgeway, WI

Ship To
Farwell St S. Weaver St Level St North St South St & Murphy St

P.O. No.	Project

Item	Description	Qty	Rate	Amount
Crack Filling 2	Crack Fill Roads Seal cracks with Fed. Spec. ASTM-D-3405 hot rubberized joint sealant. Blow out cracks with air and/or heat lance.		6,600.00	6,600.00
Crack Filling 2	Touch up any previously sealed cracks. 6,600 lf Seal cracks with Fed. Spec. ASTM-D-3405 hot rubberized joint sealant. Blow out cracks with air and/or heat lance. Touch up any previously sealed cracks. Murphy St. added		800.00	800.00
	~~~~~ CHANGE ORDER ~~~~~ May 10, 2023 > Added 1 Crack Filling 2. (+\$800.00) Total change to estimate +\$800.00 ~~~~~			

	<b>We appreciate your business.</b>	<b>Total</b>	\$7,400.00
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Phone #
6083345007

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ACCT

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Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	6/13/2023	ANTICS ENTERTAINMENT	
		Bounce House July 2, 2023 Celebration	
150-00-55500-000-000		EVENT EXPENSES	500.00
		Bounce House July 2, 2023 Celebration	
		<b>Total</b>	<b>500.00</b>
	6/13/2023	ASPHALT APPEAL, LLC	
		Invoice2201 dated 05.10.2023	
100-00-53311-715-000		STREETS MAINTENANCE	7,400.00
		Invoice2201 dated 05.10.2023	
150-00-55200-000-100		PARK - OUTSIDE SERVICE	3,900.00
		Invoice2203 dated 05.10.2023	
		<b>Total</b>	<b>11,300.00</b>
	6/13/2023	AT-SCENE LLC	
		iCrimeFighterSubscription	
100-00-52100-450-000		POLICE - COMPUTER/SOFTWARE	350.00
		iCrimeFighterSubscription	
		<b>Total</b>	<b>350.00</b>
	6/13/2023	B & M TECHNICAL SERVICES, INC.	
		LIFT STATION RAIL REPAIRS APVD03.14.23	
300-00-53611-000-833		MAINT OF TREATMENT SYSTEM	4,369.00
		LIFT STATION RAIL REPAIRS APVD03.14.23	
		<b>Total</b>	<b>4,369.00</b>
	6/13/2023	BADGER METER	
		MAY 2023	
400-00-53612-000-840		BILLING & ACCOUNTING	98.80
		MAY 2023	
		<b>Total</b>	<b>98.80</b>
	6/13/2023	CHASE CARD SERVICES	
100-00-21800-000-000		CREDIT CARD PAYABLE	1,182.25
150-00-21800-000-000		CREDIT CARD PAYABLE	460.65
300-00-21800-000-000		CREDIT CARD PAYABLE	229.91

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Voucher Nbr	Check Date	Payee	Amount
400-00-21800-000-000		CREDIT CARD PAYABLE	201.16
<b>Total</b>			<b>2,073.97</b>

6/13/2023 CINTAS CORP.

300-00-53311-000-852		UNIFORMS	40.83
400-00-53311-000-852		UNIFORMS	40.82
100-00-53311-755-000		STREETS - UNIFORMS	55.97
100-00-51980-760-000		FACILITIES UTILIITIES	87.35
<b>Total</b>			<b>224.97</b>

6/13/2023 CT LABORATORIES

Inv177915 WWTP Sludge

300-00-53612-000-852		CONTRACTED SERVICES	758.00
		Inv177915 WWTP Sludge	
<b>Total</b>			<b>758.00</b>

6/13/2023 CULLIGAN TOTAL WATER TREATMENT

40# Solar Salt - Community Center

100-00-51980-760-000		FACILITIES UTILIITIES	0.00
		40# Solar Salt - Community Center	
100-00-51600-100-000		VILLAGE HALL UTILITIES	12.56
		Water Service	
<b>Total</b>			<b>12.56</b>

6/13/2023 DEAN HEALTH PLAN

July 2023 - M Gorham

100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE	1,123.52
		July 2023 - M Gorham	
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE	883.21
		July 2023 - H Roessler	
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE	493.41
		July 2023 - M Johnson	
300-00-53612-000-854		EMPLOYEE BENEFITS	920.46
		July 2023 - D Peterson	

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Voucher Nbr	Check Date	Payee	Amount
400-00-53710-000-686		EMPLOYEE BENEFITS	920.47
	July 2023 - D Peterson		
<b>Total</b>			<b>4,341.07</b>

6/13/2023 DELTA 3 ENGINEERING, INC.

INV20361, INV20342

300-00-53612-000-852		CONTRACTED SERVICES	140.00
	D21-009 WWTF Permit Compliance		
300-00-53612-000-852		CONTRACTED SERVICES	176.66
	D23-032 MAIN STREET IMPROVEMENTS		
400-00-53710-000-682		CONTRACTED SERVICES	176.67
	D23-032 MAIN STREET IMPROVEMENTS		
140-00-57331-000-000		HIGHWAY & STREET OUTLAY	176.67
	D23-032 MAIN STREET IMPROVEMENTS		
<b>Total</b>			<b>670.00</b>

6/13/2023 DIGGERS HOTLINE, INC.

Inv230521051 dated 05.31.2023

400-00-53710-000-682		CONTRACTED SERVICES	19.20
	Inv230521051 dated 05.31.2023		
<b>Total</b>			<b>19.20</b>

6/13/2023 DODGEVILLE CHRONICLE

ADVERTISER NO:2220 MAY STATEMENT

100-00-52100-310-000		POLICE - OFFICE SUPPLIES	127.20
	2WK POLICE CLERK AD		
100-00-51500-210-000		ASSESSMENT OF PROPERTY	98.99
	BOR/OPEN BOOK NOTICE		
210-00-51940-000-000		ADMINISTRATION & FEES	25.44
	JRB NOTICE		
<b>Total</b>			<b>251.63</b>

6/13/2023 DREW HALVERSON

July 2 2023 Music Entertainment

150-00-59000-000-000		FARMER'S MARKET EXPENSE	150.00
	July 2 2023 Music Entertainment		
<b>Total</b>			<b>150.00</b>

6/13/2023 DRS ENTERPRISES, LLC

MAY 2023

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100-00-53311-730-000 MAY 2023		STREETS - FUEL	358.27
100-00-52100-410-000 MAY 2023		POLICE - FUEL	330.41
100-00-55200-730-000 MAY 2023		PARK - FUEL	375.34
300-00-53610-000-822 MAY 2023		FUEL-AUTO	107.89
400-00-53610-000-822 MAY 2023		FUEL-AUTO	107.89
300-00-53610-000-827 ICE		OTHER SUPPLIES & EXPENSES	3.98
<b>Total</b>			<b>1,283.78</b>

6/13/2023 FAHERTY, INC.

Dec 2021

100-00-53635-000-000 MAY 2023		RECYCLING COLLECTION	1,592.85
100-00-53620-000-000 MAY 2023		GARBAGE COLLECTION	2,479.68
100-00-53635-000-000 Electronic Recycling Event		RECYCLING COLLECTION	852.52
300-00-53611-000-833 GEOTUBE DISPOSAL		MAINT OF TREATMENT SYSTEM	4,099.60
100-00-53635-000-000 SPRING CLEAN UP DAY INVOICE AMOUNT		RECYCLING COLLECTION	360.00
<b>Total</b>			<b>9,384.65</b>

6/13/2023 FRANK BEER DISTRIBUTORS, INC

Inv4543650 dated 05.24.2023

150-00-55200-000-400 Inv4543650 dated 05.24.2023		CONCESSION STAND INVENTORY EXP	362.50
<b>Total</b>			<b>362.50</b>

6/13/2023 GARDINER APPRAISAL SERVICE, LLC

1 yr assess, postage, print assess roll

100-00-51500-210-000 1 yr assess, postage, print assess roll		ASSESSMENT OF PROPERTY	2,302.10
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Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			2,302.10
<hr/>			
	6/13/2023	HOLIDAY WHOLESALE	
		Order1402461	
150-00-55200-000-400		CONCESSION STAND INVENTORY EXP	368.90
		Order1402461	
150-00-55200-000-400		CONCESSION STAND INVENTORY EXP	291.38
		Inv1430034 dated 06.06.2023	
<b>Total</b>			660.28
<hr/>			
	6/13/2023	JEWELL ASSOCIATES ENGINEERS, INC.	
		Topo Survey	
140-00-57620-000-000		PARKS OUTLAY	3,000.00
		Topo Survey	
<b>Total</b>			3,000.00
<hr/>			
	6/13/2023	KASTNER PYROTECHNICS	
		Inv11468-1 dated 04/26/2023	
150-00-55500-000-100		FIREWORKS EXP	3,477.46
		2023 Fireworks	
<b>Total</b>			3,477.46
<hr/>			
	6/13/2023	KURT KIEFER	
		JULY 23 2023 MUSIC ENTERTAINMENT	
150-00-59000-000-000		FARMER'S MARKET EXPENSE	200.00
		JULY 23 2023 MUSIC ENTERTAINMENT	
<b>Total</b>			200.00
<hr/>			
	6/13/2023	LV LABS WATER, LLC	
		Inv25045 dated 05.30.2023	
400-00-53710-000-682		CONTRACTED SERVICES	50.00
		Inv24900 dated 05.01.2023	
<b>Total</b>			50.00
<hr/>			
	6/13/2023	LV LABS WW,LLC	
		Inv1491 dated06.07.2023	
300-00-53612-000-852		CONTRACTED SERVICES	998.00
		Inv1491 dated06.07.2023	
300-00-53612-000-852		CONTRACTED SERVICES	610.22
		Inv1549 dated 06.09.2023	

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Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			1,608.22
<hr/>			
	6/13/2023	MARTELLE WATER TREATMENT	
	Inv25120 dated 05.15.2023		
300-00-53610-000-821		OPERATION EXPENSES-WWTP	1,151.10
	Alum Sulfate, Sodium Hypo		
<b>Total</b>			1,151.10
<hr/>			
	6/13/2023	MERL & MARYANNE HALVERSON	
	July 9 2023 Music Entertainment		
150-00-59000-000-000		FARMER'S MARKET EXPENSE	200.00
	July 9 2023 Music Entertainment		
<b>Total</b>			200.00
<hr/>			
	6/13/2023	MERL & MARYANNE HALVERSON	
	July 30 2023 Music Entertainment		
150-00-59000-000-000		FARMER'S MARKET EXPENSE	200.00
	July 30 2023 Music Entertainment		
<b>Total</b>			200.00
<hr/>			
	6/13/2023	MUELLER IMPLEMENT, INC.	
	Inv37873, Inv37932		
100-00-53311-722-000		STREETS - EQUIP REPAIR/MAINT	253.80
	Inv37873, Inv37932		
<b>Total</b>			253.80
<hr/>			
	6/13/2023	NATURE'S WAY	
	Invoice53414 dated 05.31.2023		
100-00-55200-210-000		PARK - OUTSIDE SERVICE	720.00
	4 reg, 1ADA, 1 sink, service portable		
<b>Total</b>			720.00
<hr/>			
	6/13/2023	NETFORTRIS AQUISITION CO. INC (WWTP)	
	Act 104568		
300-00-53612-000-852		CONTRACTED SERVICES	117.25
	Act 104568		
<b>Total</b>			117.25
<hr/>			
	6/13/2023	PERFORMANCE FOODSERVICE	
	Statement dated 05.18.2023 Account 93057		

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150-00-55200-000-400		CONCESSION STAND INVENTORY EXP	573.41
		Invoice 432219 dated 05.11.23	
150-00-55200-000-400		CONCESSION STAND INVENTORY EXP	953.75
		Invoice 448896 dated 06.01.23	
<b>Total</b>			<b>1,527.16</b>

6/13/2023 RIDGEWAY FIRE DEPARTMENT

Second Draw 2023 Budget

100-00-52200-245-000		FIRE DEPT OPERATIONS	24,125.00
		Second Draw 2023 Budget	
<b>Total</b>			<b>24,125.00</b>

6/13/2023 RIDGEWAY UTILITIES

1/3 206 Kirby

100-00-53311-760-000		STREETS - UTILITIES	24.10
		1/3 206 Kirby	
300-00-53610-000-823		UTILITIES-LIFT STATIONS&SHOP	24.09
		1/3 206 Kirby	
400-00-53610-000-823		UTILITIES-TOWER&SHOP	24.09
		1/3 206 Kirby	
100-00-55200-760-000		PARK - UTILITIES	99.56
		299 Hughett St.	
100-00-52100-760-000		POLICE - UTILITIES	25.38
		208 Jarvis 10%	
100-00-51980-760-000		FACILITIES UTILIITIES	190.32
		208 Jarvis 75%	
100-00-51600-100-000		VILLAGE HALL UTILITIES	38.06
		208 Jarvis 15%	
<b>Total</b>			<b>425.60</b>

6/13/2023 SHEKINAH KING

JULY 16 2023 MUSIC ENTERTAINMENT

150-00-59000-000-000		FARMER'S MARKET EXPENSE	100.00
		JULY 16 2023 MUSIC ENTERTAINMENT	
<b>Total</b>			<b>100.00</b>

6/13/2023 SJE, INC

InvCD99482353 dated 05.30.2023

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Voucher Nbr	Check Date	Payee	Amount
300-00-53612-000-852		CONTRACTED SERVICES	757.28
		flow switch, electrical labor	
		Total	757.28
6/13/2023 SPEE-DEE DELIVERY SERVICE, INC.			
Inv824722 dated 06.10.2023			
400-00-53610-000-821		OPERATION EXPENSES	23.81
		Inv824722 dated 06.10.2023	
		Total	23.81
6/13/2023 TEAM LAB CHEMICAL LLC			
Inv0035946 dated 05.31.2023			
100-00-53311-735-000		STREETS - MATERIALS	252.25
		weed killer	
100-00-55200-744-000		PARK - MATERIALS	252.25
		weed killer	
		Total	504.50
6/13/2023 TOP PACK DEFENSE LLC			
Inv10681 dated 05.19.2023			
100-00-52100-432-000		POLICE - AMMUNITION	206.97
		Inv10681 dated 05.19.2023	
		Total	206.97
6/13/2023 UNION TECHNOLOGY COOPERATIVE			
INV4272 DATED 05.15.2023			
300-00-53612-000-852		CONTRACTED SERVICES	50.00
		ACRONIS/SECURITY	
		Total	50.00
6/13/2023 UPLAND HILLS HEALTH			
05/17/2023 Alcohol			
100-00-52100-440-000		POLICE - LEGAL & COLLECTIONS	40.50
		05/17/2023 Alcohol	
		Total	40.50
6/13/2023 US CELLULAR			
100-00-51420-325-000		CLERK TELEPHONE	35.32

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Voucher Nbr	Check Date	Payee	Amount
300-00-53610-000-823		UTILITIES-LIFT STATIONS&SHOP	43.83
400-00-53610-000-823		UTILITIES-TOWER&SHOP	23.59
100-00-53311-750-000		STREETS - TELEPHONE/CELL	0.00
<b>Total</b>			<b>102.74</b>

6/13/2023 USA BLUE BOOK

INV349953 DATED 04.26.2023 CUST85573

300-00-53611-000-833		MAINT OF TREATMENT SYSTEM AMMONIA POWDER	321.43
<b>Total</b>			<b>321.43</b>

6/13/2023 WDI LLC dba WISCONSIN DISTRIBUTORS

Inv6199021

150-00-55200-000-400		CONCESSION STAND INVENTORY EXP	179.13
		Inv6199021	
150-00-55200-000-400		CONCESSION STAND INVENTORY EXP	319.23
		Inv6232539	
<b>Total</b>			<b>498.36</b>

6/13/2023 WIL-KIL PEST CONTROL

Inv4650314 dated06.18.23

300-00-53612-000-852		CONTRACTED SERVICES	98.55
		Inv4650314 dated06.18.23	
<b>Total</b>			<b>98.55</b>

6/13/2023 WISCONSIN DEPT. OF NATURAL RESOURCES

Invoice No125003010-2023-1

300-00-53610-000-821		OPERATION EXPENSES-WWTP 2023 wastewater fees	341.89
<b>Total</b>			<b>341.89</b>

6/13/2023 WISCONSIN DNR-ENVIRONMENTAL FEES

InvWU102963 dated 05.15.23 owner3812

400-00-53610-000-821		OPERATION EXPENSES 2023 Water Use Fees	125.00
<b>Total</b>			<b>125.00</b>

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Voucher Nbr	Check Date	Payee	Amount
	6/13/2023	WISCONSIN RURAL WATER ASSOCIATION	
	INV#S5917 DATED 6.1.23		
400-00-53610-000-821		OPERATION EXPENSES	330.00
	InvS5344 ANNUAL MEMBERSHIP 6/1/2023		
		Total	330.00
	6/13/2023	WISCONSIN STATE LABRATORY OF HYGIENE	
	INV745517 DATED 5.31.23		
400-00-53610-000-821		OPERATION EXPENSES	300.00
	PFAS TESTING, WELL2		
		Total	300.00
		Grand Total	79,969.13

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Total Expenditure from Fund # 100 - GENERAL FUND	46,729.14
Total Expenditure from Fund # 140 - CAPITAL PROJECTS FUND	3,176.67
Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS	12,236.41
Total Expenditure from Fund # 210 - TIF FUND	25.44
Total Expenditure from Fund # 300 - SEWER FUND	15,359.97
Total Expenditure from Fund # 400 - WATER FUND	2,441.50
Total Expenditure from all Funds	79,969.13

### Employee Timecard - Hourly Distribution Report

05/01/2023 - 05/07/2023 [7 days]

Item 5.

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	601
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/01/2023 Mon	205 [POP]	06:30PM*	11:30PM*	5.00	5.0000000	
05/02/2023 Tue	205 [POP]	01:00PM*	03:30PM*		2.5000000	
	205 [POP]	08:00PM*	01:00AM*	7.50	5.0000000	
05/03/2023 Wed	205 [POP]	04:00PM*	11:00PM*	7.00	7.0000000	
05/04/2023 Thu	205 [POP]	04:00PM*	02:30AM*	10.50	10.5000000	
05/05/2023 Fri	205 [POP]	04:30PM*	01:15AM*	8.75	8.7500000	
05/06/2023 Sat	205 [POP]	07:00PM*	02:00AM*	7.00	7.0000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									117.00
3 [SICK]					135.00	4.00			139.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	45.75		45.75					
<b>TOTALS</b>		<b>45.75</b>		<b>45.75</b>	<b>135.00</b>	<b>4.00</b>			<b>264.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____  
Employee Signature

X _____  
Supervisor Signature

### Employee Timecard - Hourly Distribution Report

Item 5.

Report Date: 05/15/2023

05/08/2023 - 05/14/2023 [7 days]

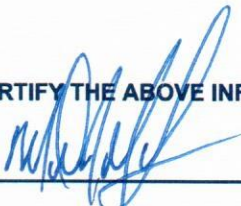
Report Time: 12:03:14 PM

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	601
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/08/2023 Mon	205 [POP]	06:30PM*	12:00AM*	5.50	5.5000000	
05/09/2023 Tue	205 [POP]	03:30PM*	01:00AM*	9.50	9.5000000	
05/10/2023 Wed	205 [POP]	02:30AM*	06:30AM*	4.00	4.0000000	
05/12/2023 Fri	205 [POP]	05:00PM*	01:30AM*	8.50	8.5000000	
05/13/2023 Sat	205 [POP]	08:00PM*	12:30AM*	4.50	4.5000000	
05/14/2023 Sun	208 [PADJ]			-5.75	-5.7500000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									117.00
3 [SICK]									139.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	32.00		32.00					
208 [PADJ]	1[UNUSED]	-5.75		-5.75					
<b>TOTALS</b>		<b>26.25</b>		<b>26.25</b>					<b>264.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 _____  
 Employee Signature

X _____  
 Supervisor Signature

### Employee Timecard - Hourly Distribution Report

Item 5.

Report Date: 05/08/2023

05/01/2023 - 05/07/2023 [7 days]

Report Time: 1:27:23 PM

AD002 [ROESSLER, HAILEY]			
Employee ID	AD002	DEPT(G2)	AD
Pay Type	3	Last Name	ROESSLER
		Pay Policy	500
		First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/01/2023 Mon	501 [TRW]	08:15AM	11:33AM		3.2500000	
	501 [TRW]	12:45PM	01:21PM		0.5000000	
	501 [TRW]	02:05PM	04:40PM		2.7500000	
	501 [TRW]	07:51PM	10:21PM	9.00	2.5000000	
05/02/2023 Tue	503 [TRS]			8.00	8.0000000	
05/03/2023 Wed	503 [TRS]			8.00	8.0000000	
05/04/2023 Thu	503 [TRS]			7.50	7.5000000	
05/05/2023 Fri	504 [TRV]			7.50	7.5000000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					96.25		7.50		88.75
3 [SICK]					19.50	4.00	23.50		
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	9.00		9.00					
503 [TRS]	1[UNUSED]	23.50		23.50					
504 [TRV]	1[UNUSED]	7.50		7.50					
<b>TOTALS</b>		<b>40.00</b>		<b>40.00</b>	<b>115.75</b>	<b>4.00</b>	<b>31.00</b>		<b>96.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

*Hailey*  
Employee Signature

X _____  
Supervisor Signature

Bingo License Reporting; HR/Timesheets/Payroll Processing  
 Park/Grants (Survey Corresp.; Board Agenda Prep,  
 Wellness Grant Reporting Admin; Financial Mgmt Plan Prep;  
 Shed Lease Drafting; Open Book / Board of Review Corresp.  
 Drafting/Notice/Publish/Post; Joint Review Board Mtg  
 Prep.; Surgery 5/2/23 Recovery 5/3-5/5

**Employee Timecard - Hourly Distribution Report**

Item 5.

Report Date: 05/15/2023

05/08/2023 - 05/14/2023 [7 days]

Report Time: 12:03:14 PM

<b>AD002 [ROESSLER, HAILEY]</b>					
Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/08/2023 Mon	501 [TRW]	10:47AM*	02:54PM		4.2500000	
	501 [TRW]	06:20PM	07:47PM	5.75	1.5000000	
05/09/2023 Tue	501 [TRW]	08:05AM	12:01PM		4.0000000	
	501 [TRW]	01:39PM	04:18PM		2.5000000	
	501 [TRW]	06:49PM	09:20PM	9.00	2.5000000	
05/10/2023 Wed	501 [TRW]	07:56AM	12:01PM		4.0000000	
	501 [TRW]	01:09PM	04:29PM	7.25	3.2500000	
05/11/2023 Thu	501 [TRW]	08:00AM*	12:46PM		4.7500000	
	501 [TRW]	01:47PM	04:30PM	7.50	2.7500000	
05/12/2023 Fri	501 [TRW]	08:16AM	12:01PM	3.75	3.7500000	
05/13/2023 Sat	501 [TRW]	09:45AM*	02:05PM*	4.25	4.2500000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									88.75
3 [SICK]									
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	37.50		37.50					
<b>TOTALS</b>		<b>37.50</b>		<b>37.50</b>					<b>96.75</b>

Sewer Admin = 5.75    Water Admin = 3.75    Gen Admin = 28

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Hailey Roessler  
Employee Signature

x _____  
Supervisor Signature

Spring Cleanup/Electronic Recycling Fee/Communications/  
Admin; APIAR; Gun Comm Phone/EMAIL; Fuel Tax Refund Req.  
Corresp. RE: Ordinances; HR; Port-a-potty research & rental  
Coord.; BOT Agenda Post/Prep/Minutes/Follow Up; Checks, Contracts  
Meet w/ Parkitecture re: grant work; Meet w/ Pickleball  
Coord.; BOT Special Mtg Agenda/Prep/post Minutes  
Processed Seasonal Consumption in Utility Billing

### Employee Timecard - Hourly Distribution Report

Report Date: 05/08/2023

05/01/2023 - 05/07/2023 [7 days]

Report Time: 1:27:23 PM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/01/2023 Mon	511 [CW]	07:58AM	03:32PM	7.50	7.500000	
05/02/2023 Tue	511 [CW]	07:58AM	03:00PM		7.000000	
05/03/2023 Wed	511 [CW]	06:15PM*	09:01PM*	9.75	2.750000	
	511 [CW]	07:58AM	11:45AM*		3.750000	
05/04/2023 Thu	511 [CW]	12:15PM*	02:32PM*	6.00	2.250000	
	511 [CW]	07:59AM	03:02PM	7.00	7.000000	
05/05/2023 Fri	511 [CW]	07:58AM	12:11PM	4.25	4.250000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									86.50
3 [SICK]					64.75	4.00			68.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	34.50		34.50					
<b>TOTALS</b>		<b>34.50</b>		<b>34.50</b>	<b>64.75</b>	<b>4.00</b>			<b>163.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X   
Supervisor Signature

Maggie's work for May 1st – May 5th

**General:**

- Utility payments/deposits
- Library/open gym communications
- Burn permits
- Community center rentals

**Monday:**

- Published Park and Rec. agenda
- Prepped for Park and Rec. meeting
- Office hours communication

**Tuesday:**

- Prepped for Park and Rec. meeting
- Home talent came communication
- Library programming

**Wednesday:**

- Park and Rec. minutes
- Library programming

**Thursday:**

- 4th of July
- Cleaned library

**Friday:**

- 1 day disconnects
- Bike rack mats
- Village office hours communication

### Employee Timecard - Hourly Distribution Report

Report Date: 05/15/2023

05/08/2023 - 05/14/2023 [7 days]

Report Time: 12:03:14 PM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/08/2023 Mon	514 [CV]			7.00	7.0000000	
05/09/2023 Tue	514 [CV]			7.00	7.0000000	
05/10/2023 Wed	514 [CV]			7.00	7.0000000	
05/11/2023 Thu	514 [CV]			7.00	7.0000000	
05/12/2023 Fri	514 [CV]			4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					86.50		32.00		54.50
3 [SICK]									68.75
6 [FH]									8.00
514 [CV]	1[UNUSED]	32.00		32.00					
<b>TOTALS</b>		<b>32.00</b>		<b>32.00</b>	<b>86.50</b>		<b>32.00</b>		<b>131.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x   
Supervisor Signature

Was out on vacation.

Employee Timecard - Hourly Distribution Report

Item 5.

Report Date: 05/08/2023

05/01/2023 - 05/07/2023 [7 days]

Report Time: 1:27:23 PM

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/01/2023 Mon	401 [STW]	08:14AM	12:28PM	4.25	4.250000	
05/02/2023 Tue	401 [STW]	08:22AM	12:47PM	4.50	4.500000	
05/03/2023 Wed	401 [STW]	08:17AM	01:53PM	5.75	5.750000	
05/04/2023 Thu	401 [STW]	08:00AM	12:43PM	4.75	4.750000	
05/05/2023 Fri	401 [STW]	08:10AM	12:56PM	4.75	4.750000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	24.00		24.00					
<b>TOTALS</b>		<b>24.00</b>		<b>24.00</b>					

Parks = 9.25 Streets = 14.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Harry Johnson  
Employee Signature

x [Signature]  
Supervisor Signature

Mon 5/1 checked skitter on UTV, checked on concession stand, pushed back burn pile

Tues 5/2 Mowed small ball field, mowed outfield, mowed park & volley ball area

Wed 5/3 Mowed along HHH across from church

Thurs 5/4 Mowed part of playground, next to Badger Mart, fire station, ditches along HHH

Fri 5/5 Mowed food's water from ice to concession stand. Mowed west end of village

### Employee Timecard - Hourly Distribution Report

Item 5.

Report Date: 05/15/2023

05/08/2023 - 05/14/2023 [7 days]

Report Time: 12:03:14 PM

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/08/2023 Mon	101 [PAW]	08:25AM	11:58AM	3.50	3.500000	
05/09/2023 Tue	401 [STW]	08:17AM	01:30PM	5.25	5.250000	
05/10/2023 Wed	401 [STW]	08:23AM	01:07PM	4.50	4.500000	
05/11/2023 Thu	401 [STW]	08:17AM	01:23PM	5.25	5.250000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
101 [PAW]	1[UNUSED]	3.50		3.50					
401 [STW]	1[UNUSED]	15.00		15.00					
<b>TOTALS</b>		<b>18.50</b>		<b>18.50</b>					

Fac Maint = 5.25 Parks = 8.75 Streets = 4.5

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x VACATION  
Employee Signature

x [Signature]  
Supervisor Signature

5/8/23 Cleaned Shop, Picked up Brush

5/9/23 Mowed RCC, Picked up brush, Mowed Green Depot

5/10/23 Mowed Triangles, RCC, Cemetery Detention Pond

5/11/23 Mowed Park/Ballfields

### Employee Timecard - Hourly Distribution Report

Report Date: 05/15/2023

05/08/2023 - 05/14/2023 [7 days]

Report Time: 12:03:14 PM

PW005 [PETERSON, DALE]			
Employee ID	PW005	DEPT(G2)	PW
Pay Type	3	Last Name	PETERSON
		Pay Policy	300
		First Name	DALE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/08/2023 Mon	301 [SEW]	06:55AM	12:12PM	8.00	5.2500000	
	601 [WAW]	12:37PM	03:27PM		2.7500000	
05/09/2023 Tue	301 [SEW]	06:55AM	12:05PM	10.25	5.0000000	
	601 [WAW]	12:30PM	03:30PM		3.0000000	
05/10/2023 Wed	301 [SEW]	06:58PM	09:15PM	8.00	2.2500000	
	601 [WAW]	06:56AM	12:16PM		5.2500000	
05/11/2023 Thu	301 [SEW]	12:40PM	03:28PM	8.00	2.7500000	
	401 [STW]	06:57AM	12:20PM		5.2500000	
05/12/2023 Fri	401 [STW]	12:49PM	03:29PM	5.00	2.7500000	
	401 [STW]	06:58AM	11:55AM		5.0000000	

Summary - PW005 [PETERSON, DALE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									76.00
3 [SICK]									8.00
6 [FH]									8.00
301 [SEW] <i>er</i>	1[UNUSED] <i>Hours</i>	20.50		20.50					
401 [STW] <i>ner</i>	1[UNUSED] <i>23.25</i>	7.75		7.75					
601 [WAW] <i>at</i>	1[UNUSED] <i>5.25</i>	11.00		11.00					
	<i>10.75</i>								
<b>TOTALS</b>		<b>39.25</b>		<b>39.25</b>					<b>92.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X _____  
Supervisor Signature

Dale Peterson Weekly Work Log 5-8-2023Monday 5-8-2023:

Daily Labs at WWTP 2 Hours

Pumped sludge to GeoTubes 2 Hours, Troubleshoot Well 1 operation 2 Hours, Started the annual CMAR report for the DNR 2 Hours

Tuesday 5-9-2023:

Daily Labs at WWTP 2 Hours

Continued loading sludge 3 Hours, Took first PFAS water sample to State Lab in Madison 2 Hours, Searched for required CMOM document that is needed to complete the annual CMAR report 1 Hour

Board Meeting 1.5 Hours

Wednesday 5-10 -2023:

Daily Labs at WWTP 2 Hours

Continued pumping sludge at WWTP 4 Hours, Continued testing at Well 1, 2 Hours

Thursday 5-11-2023:

Daily Labs at WWTP 2 Hours

Filled a couple of potholes 3 Hours, Continued testing at Well 1, 2 Hours, Vacuumed out some storm drains 1 Hour

Friday 5-12P-2023:

Daily Labs at WWTP 2 Hours

Mowed East end of Village 3 Hours

### Employee Timecard - Hourly Distribution Report

Item 5.

Report Date: 05/08/2023

05/01/2023 - 05/07/2023 [7 days]

Report Time: 1:27:23 PM

<b>PW005 [PETERSON, DALE]</b>					
Employee ID	PW005	DEPT (G2)	PW	Pay Policy	300
Pay Type	3	Last Name	PETERSON	First Name	DALE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/01/2023 Mon	401 [STW]	06:56AM	12:22PM		5.2500000	
	301 [SEW]	12:51PM	03:29PM	8.00	2.7500000	
05/02/2023 Tue	301 [SEW]	06:55AM	11:39AM		4.7500000	
	301 [SEW]	12:07PM	05:30PM*	10.00	5.2500000	
05/03/2023 Wed	301 [SEW]	06:56AM	12:01PM		5.0000000	
	601 [WAW]	12:25PM	03:27PM	8.00	3.0000000	
05/04/2023 Thu	301 [SEW]	06:54AM	12:18PM		5.2500000	
	601 [WAW]	12:49PM	03:28PM	8.00	2.7500000	
05/05/2023 Fri	301 [SEW]	06:59AM	12:22PM	5.25	5.2500000	

Summary - PW005 [PETERSON, DALE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									76.00
3 [SICK]					4.00	4.00			8.00
6 [FH]									8.00
301 [SEW]	1[UNUSED] 20.5	28.25		28.25					
401 [STW]	1[UNUSED] 7.75	5.25		5.25					
601 [WAW]	1[UNUSED] 11	5.75		5.75					
<b>TOTALS</b>		<b>39.25</b>		<b>39.25</b>	<b>4.00</b>	<b>4.00</b>			<b>92.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x _____  
Supervisor Signature

Dale Peterson Weekly Work Log 5-1-2023Monday 5-1-2023:

Daily Labs at WWTP 2 Hours

Monthly Brush Pickup 4 Hours, Meter Install 1 Hour, Cleanup at WWTP 1 Hour

Tuesday 5-2-2023:

Daily Labs at WWTP 2 Hours

Load out of GeoTube 6 Hours, Delivered sludge samples to Baraboo lab for testing 2 Hours

Wednesday 5-3 -2023:

Daily Labs at WWTP 2 Hours

Continued clean up of GeoTube 4 Hours, 2 Diggers Hotline locates 1 Hour, Met with Benjamin Plumbing and Allen Roofing contractor 1 Hour

Thursday 5-4-2023:

Daily Labs at WWTP 2 Hours

Final loading of GeoTube and cleaning up the loading area 6 Hours

Friday 5-5-2023:

Daily Labs at WWTP 2 Hours

Started pumping sludge to new GeoTube 2 Hours, Mowed around the WWTP 1 Hour

### Employee Timecard - Hourly Distribution Report

Report Date: 05/08/2023

05/01/2023 - 05/07/2023 [7 days]

Report Time: 1:27:23 PM

<b>SP003 [LOSBY, BRADEN]</b>			
Employee ID	SP003	DEPT(G2)	ST
Pay Type	3	Last Name	LOSBY
		Pay Policy	400
		First Name	BRADEN

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/01/2023 Mon	401 [STW]	06:55AM	12:20PM		5.2500000	
	101 [PAW]	12:51PM	03:33PM	8.00	2.7500000	
05/02/2023 Tue	401 [STW]	06:50AM	11:36AM		4.5000000	
	301 [SEW]	12:10PM	04:24PM		4.2500000	
	401 [STW]	06:29PM	08:15PM	10.50	1.7500000	
05/03/2023 Wed	401 [STW]	06:51AM	12:56PM		6.0000000	
	101 [PAW]	01:25PM	03:46PM	8.25	2.2500000	
05/04/2023 Thu	401 [STW]	06:50AM	12:23PM		5.5000000	
	301 [SEW]	01:00PM	03:29PM	8.00	2.5000000	
05/05/2023 Fri	401 [STW]	06:55AM	12:28PM	5.50	5.2500000	0.2500000
05/06/2023 Sat	601 [WAW]	09:53AM	11:53AM*	2.00		2.0000000
05/07/2023 Sun	301 [SEW]	09:30AM	11:30AM*	2.00		2.0000000

Summary - SP003 [LOSBY, BRADEN]					Accrual				
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									40.00
3 [SICK]					8.00	4.00			12.00
6 [FH]									8.00
101 [PAW]	1[UNUSED]	5.00		5.00					
301 [SEW]	1[UNUSED]	6.75	2.00	8.75					
401 [STW]	1[UNUSED]	28.25	0.25	28.50					
601 [WAW]	1[UNUSED]		2.00	2.00					
<b>TOTALS</b>		<b>40.00</b>	<b>4.25</b>	<b>44.25</b>	<b>8.00</b>	<b>4.00</b>			<b>60.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x BL

Employee Signature

x [Signature]

Supervisor Signature

**Weekly Work Log May 1 – May 7 2023**      **Braden Losby****Monday May 1 2023:**

Daily rounds. – 2 hours

Brush pickup. – 5 hours

Working on filling hole at dog park. – 1 hour

**Tuesday May 2 2023:**

Daily rounds. – 2 hours

Assembled the dog ramp and installed it at park. – 1 hour

Taking out geo tube at waste water plant. – 6 hours

**Wednesday May 3 2023:**

Daily rounds. – 2 hours

Repaired street sign on cardinal way. – 1 hour

Watered new trees. – 2 hours

Moved dog ramp and repaired dog waste station. – 1 hour

Met with Benjamin plumbing at the park bathrooms. – 2 hours

**Thursday May 4 2023:**

Daily rounds. – 2 hours

Working on removing geo tube. – 6 hours

**Friday May 5 2023:**

Daily rounds. – 2 hours

Installed new geo tube. – 1 hour

Farm and fleet run. – 1 hour

Leveled the gravel by geo tubes with skid steer. – 1 hour

**Saturday May 6 2023:**

Weekend rounds. – 2 hours

**Sunday May 7 2023:**

Weekend rounds. – 2 hours

### Employee Timecard - Hourly Distribution Report

Report Date: 05/15/2023

05/08/2023 - 05/14/2023 [7 days]

Report Time: 12:03:14 PM

**SP003 [LOSBY, BRADEN]**

Employee ID	SP003	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	LOSBY	First Name	BRADEN

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/08/2023 Mon	401 [STW]	06:55AM	11:34AM		4.5000000	
	401 [STW]	12:00PM*	03:38PM*	8.25	3.7500000	
05/09/2023 Tue	401 [STW]	06:55AM	12:16PM		5.2500000	
	401 [STW]	12:44PM	03:30PM		2.7500000	
	401 [STW]	06:57PM	09:12PM	10.25	2.2500000	
05/10/2023 Wed	401 [STW]	06:55AM	12:16PM		5.2500000	
	401 [STW]	12:52PM	03:31PM	8.00	2.7500000	
05/11/2023 Thu	401 [STW]	06:55AM	11:28AM		4.5000000	
	401 [STW]	12:00PM	03:30PM	8.00	3.5000000	
05/12/2023 Fri	401 [STW]	06:55AM	11:55AM	5.00	5.0000000	
05/13/2023 Sat	401 [STW]	09:02AM	02:04PM	5.00	0.5000000	4.5000000
05/14/2023 Sun	401 [STW]	08:37AM	10:37AM*	2.00		2.0000000

**Summary - SP003 [LOSBY, BRADEN]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									40.00
3 [SICK]									12.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00	6.50	46.50					
<b>TOTALS</b>		<b>40.00</b>	<b>6.50</b>	<b>46.50</b>					<b>60.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BL

Employee Signature

X [Signature]

Supervisor Signature

**Weekly Work Log May 8 – May 14 2023** **Braden Losby****Monday May 8 2023:**

Daily rounds. – 2 hours

Working on well 1. – 2 hours

Farm and fleet and orileys run. – 2 hours

Meeting with Benjamin plumbing at park bathrooms. – 1 hour

Rode around with harry to go over mowing areas while he is on vacation. – 1 hour

**Tuesday May 9 2023:**

Daily rounds. – 2 hours

Worked on spraying weeds. – 2 hours

Removed tables from park shelter to get ready for renu to come and do the shelter floor. – 2 hours

Fixed shelf at concession stand. – 1 hour

Fixing on lawn equipment. – 1 hour

Board meeting. – 3 hours

**Wednesday May 10 2023:**

Daily rounds. – 2 hours

Locating water and sewer on a couple of properties. – 1 hour

Pumping sludge. – 1 hour

Weed trimming. – 4 hours

**Thursday May 11 2023:**

Daily rounds. – 2 hours

Moving tables around at park shelter. – 1 hour

Cleaning clarifiers at the wwtp. – 1 hour

Mowing and trimming. – 4 hours

**Friday May 12 2023:**

Daily rounds. – 2 hours

Mowing. – 3 hours

**Saturday May 13 2023:**

Weekend rounds and electronic recycling event. – 5 hours

**Sunday May 14 2023:**

Weekend rounds. – 2 hours

### Employee Timecard - Hourly Distribution Report

Report Date: 05/22/2023

05/15/2023 - 05/21/2023 [7 days]

Report Time: 8:27:44 AM

<b>PD011 [GORHAM, MICHAEL]</b>			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
		Pay Policy	601
		First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/15/2023 Mon	205 [POP]	06:00PM*	11:00PM*	5.00	5.0000000	
05/16/2023 Tue	205 [POP]	02:00PM*	11:00PM*	9.00	9.0000000	
05/17/2023 Wed	206 [POG]	10:30AM*	08:30PM*			10.0000000
	205 [POP]	09:00PM*	10:00PM*	11.00	1.0000000	
05/18/2023 Thu	204 [POV]				8.0000000	
	205 [POP]	04:00PM*	08:30PM*	12.50	4.5000000	
05/19/2023 Fri	205 [POP]	02:30PM*	07:45PM*		5.2500000	
	206 [POG]	09:00PM*	10:00PM*			1.0000000
	205 [POP]	10:00PM*	02:00AM*	10.25	4.0000000	
05/20/2023 Sat	205 [POP]	06:00PM*	10:30PM*	4.50	4.5000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					117.00		8.00		109.00
3 [SICK]									139.00
6 [FH]									8.00
204 [POV]	1[UNUSED]	8.00		8.00					
205 [POP]	1[UNUSED]	33.25		33.25					
206 [POG]	1[UNUSED]		11.00	11.00					
<b>TOTALS</b>		<b>41.25</b>	<b>11.00</b>	<b>52.25</b>	<b>117.00</b>		<b>8.00</b>		<b>256.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X _____  
Supervisor Signature

Grant 10:30 - 8:30 p.m 5-17-2023

Grant 2100 - 2200 hrs - 5-19-2023  
9:00 - 10:00 p.m

11 hrs

### Employee Timecard - Hourly Distribution Report

Item 5.

Report Date: 05/30/2023

05/22/2023 - 05/28/2023 [7 days]

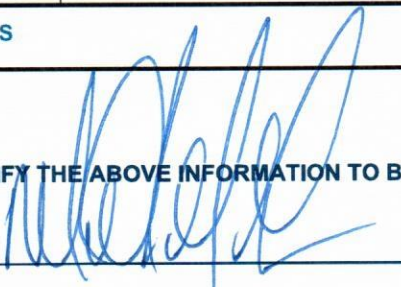
Report Time: 8:21:20 AM

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	601
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/22/2023 Mon	205 [POP]	09:00AM*	11:00AM*		2.0000000	
	205 [POP]	06:30PM*	01:30AM*	9.00	7.0000000	
05/23/2023 Tue	205 [POP]	01:00PM*	06:15PM*		5.2500000	
	205 [POP]	09:30PM*	01:00AM*	8.75	3.5000000	
05/24/2023 Wed	205 [POP]	02:00PM*	12:00AM*	10.00	10.0000000	
05/26/2023 Fri	205 [POP]	10:00PM*	02:00AM*	4.00	4.0000000	
05/27/2023 Sat	205 [POP]	04:30PM*	02:30AM*	10.00	10.0000000	
05/28/2023 Sun	208 [PADJ]			-11.00	-11.0000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									109.00
3 [SICK]									139.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	41.75		41.75					
208 [PADJ]	1[UNUSED]	-11.00		-11.00					
<b>TOTALS</b>		<b>30.75</b>		<b>30.75</b>					<b>256.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X _____  
Supervisor Signature

### Employee Timecard - Hourly Distribution Report

05/15/2023 - 05/21/2023 [7 days]

#### AD002 [ROESSLER, HAILEY]

Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

#### Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/15/2023 Mon	501 [TRW]	07:55AM	12:06PM		4.0000000	
	501 [TRW]	01:00PM*	07:15PM*	10.25	6.2500000	
05/16/2023 Tue	501 [TRW]	08:03AM	12:15PM		4.2500000	
	501 [TRW]	01:13PM	05:02PM	8.00	3.7500000	
05/17/2023 Wed	501 [TRW]	08:04AM	12:02PM		4.0000000	
	501 [TRW]	12:27PM	04:32PM	8.00	4.0000000	
05/18/2023 Thu	501 [TRW]	08:02AM	12:32PM		4.5000000	
	501 [TRW]	01:19PM	04:30PM*	7.75	3.2500000	
05/19/2023 Fri	501 [TRW]	08:06AM	11:59AM	4.00	4.0000000	

#### Summary - AD002 [ROESSLER, HAILEY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									88.75
3 [SICK]									
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	38.00		38.00					
<b>TOTALS</b>		<b>38.00</b>		<b>38.00</b>					<b>96.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Hailey Roessler*  
 Employee Signature

X _____  
 Supervisor Signature

Bank Reconciliations; Consumer Confidence Report Postings;  
 Liquor License Renewal Application Prep, Letters, Mailing;  
 Utility ACH/General Paymts; AP/AR; Joint Review Board  
 Scheduling/Posting/Publishing/Notice Prep + Dissemination;  
 Clean-up Day Payments. Beanstack Training; Payroll Processing  
 Vibrant Spaces/DNR/UNCF Planning w/ Park Kitchure; Dog Licenses  
 July Event Coordination/Planning; Alegion Service Planning

### Employee Timecard - Hourly Distribution Report

Report Date: 05/30/2023

05/22/2023 - 05/28/2023 [7 days]

Report Time: 8:21:20 AM

<b>AD002 [ROESSLER, HAILEY]</b>			
Employee ID	AD002	DEPT(G2)	AD
Pay Type	3	Last Name	ROESSLER
		Pay Policy	500
		First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/22/2023 Mon	501 [TRW]	08:07AM	11:22AM		3.2500000	
	501 [TRW]	11:56AM	04:37PM	7.75	4.5000000	
05/23/2023 Tue	501 [TRW]	08:07AM	12:15PM*		4.2500000	
	501 [TRW]	01:00PM*	04:32PM*	7.75	3.5000000	
05/24/2023 Wed	501 [TRW]	08:05AM*	12:33PM		4.5000000	
	501 [TRW]	01:08PM	04:32PM	7.75	3.2500000	
05/25/2023 Thu	501 [TRW]	08:01AM	12:09PM		4.2500000	
	501 [TRW]	01:01PM	04:34PM	7.75	3.5000000	
05/26/2023 Fri	501 [TRW]	07:55AM	12:36PM	4.50	4.5000000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									88.75
3 [SICK]									
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	35.50		35.50					
<b>TOTALS</b>		<b>35.50</b>		<b>35.50</b>					<b>96.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

*Hailey Roessler*  
 Employee Signature

X _____  
 Supervisor Signature

Johnson Controls/Fire Alarm Contact Research  
 Bank Reconciliations; Consumer Confidence Report Posting;  
 Liquor License Renewals, Utility ACH/ General Payments/Corresp  
 Joint Review Board Coordination/ Agenda/ Notices/Publish;  
 Clean-Up Day Accounting/ Electronics Grant Reporting;  
 Open Book Coord.; Newsletter; CMAR search; DNR Permitting;  
 CDC Requirement List for BL; Vibrant Spaces Grant Contract;  
 Public Records Requests; Bleacher End Cap Research/Order; Beacon  
 Temp Police Clerk Resumes Prep; AP/AR; Gun Comm.

### Employee Timecard - Hourly Distribution Report

Item 5. ✓

Report Date: 05/22/2023  
Report Time: 8:27:43 AM

05/15/2023 - 05/21/2023 [7 days]

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/15/2023 Mon	511 [CW]	07:57AM	03:31PM	7.50	7.5000000	
05/16/2023 Tue	511 [CW]	07:55AM	03:01PM	7.00	7.0000000	
05/17/2023 Wed	511 [CW]	08:00AM*	02:31PM*	6.50	6.5000000	
05/18/2023 Thu	511 [CW]	07:57AM	03:01PM	7.00	7.0000000	
05/19/2023 Fri	511 [CW]	08:00AM	11:59AM	4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									54.50
3 [SICK]									68.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.00		32.00					
<b>TOTALS</b>		<b>32.00</b>		<b>32.00</b>					<b>131.25</b>

Water = 3 Sewer = 3 Clerk = 26

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x   
Supervisor Signature

General: Spring clean up, utility payments, library/open gym communications, burn permit, CC rentals

Monday: 4th of July, library programming

Tuesday: 4th of July, Dog park, dog licenses

Wednesday: 4th of July, Account move in/out, Memorial day/util billing communications

Thursday: Home talent communications, library programming, Duke otherwise

Friday: Cleaned CC, beanstack training w/ DPL

**Employee Timecard - Hourly Distribution Report**

Report Date: 05/30/2023

05/22/2023 - 05/28/2023 [7 days]

Report Time: 8:21:20 AM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/22/2023 Mon	511 [CW]	08:02AM	03:31PM	7.50	7.5000000	
05/23/2023 Tue	511 [CW]	07:57AM	03:00PM	7.00	7.0000000	
05/24/2023 Wed	511 [CW]	08:00AM	02:31PM	6.50	6.5000000	
05/25/2023 Thu	511 [CW]	07:57AM	03:00PM	7.00	7.0000000	
05/26/2023 Fri	511 [CW]	08:00AM	12:03PM	4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									54.50
3 [SICK]									68.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.00		32.00					
<b>TOTALS</b>		<b>32.00</b>		<b>32.00</b>					<b>131.25</b>

Water = 4 Sewer = 2 Clerk = 26

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x   
Supervisor Signature

General : Utility payments, library / open gym communications, dog licenses, bum permits, cc rentals

Monday : Summer reading challenge, Summer story time, 4th of July, Summer newsletter

Tuesday : ~~Open~~ Summer newsletter, 4th of July

Wednesday : Summer newsletter, Posted late fees, account move in/out updated trimble, name talent & police job FB communications

Thursday : Memorial day communications, newsletter, 4th of July

Friday : Summer reading program, 4th of July

### Employee Timecard - Hourly Distribution Report

Report Date: 05/22/2023

05/15/2023 - 05/21/2023 [7 days]

Report Time: 8:27:44 AM

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/20/2023 Sat	101 [PAW]	01:01PM	04:28PM	3.50	3.5000000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
101 [PAW]	1[UNUSED]	3.50		3.50					
<b>TOTALS</b>		<b>3.50</b>		<b>3.50</b>					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *[Signature]*  
 Employee Signature

X *[Signature]*  
 Supervisor Signature

*Sat. 5:30 dragged infield, mowed Home Talent out field,  
 put up light pole pads*

Employee Timecard - Hourly Distribution Report

Report Date: 05/30/2023

05/22/2023 - 05/28/2023 [7 days]

Report Time: 8:21:20 AM

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/22/2023 Mon	401 [STW]	08:23AM	01:05PM	4.50	4.5000000	
05/23/2023 Tue	401 [STW]	08:12AM	01:50PM	5.50	5.5000000	
05/24/2023 Wed	401 [STW]	08:15AM	01:00PM	4.75	4.7500000	
05/25/2023 Thu	101 [PAW]	08:19AM	01:37PM	5.25	5.2500000	
05/26/2023 Fri	401 [STW]	08:17AM	12:31PM	4.25	4.2500000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
101 [PAW]	1[UNUSED]	5.25		5.25					
401 [STW]	1[UNUSED]	19.00		19.00					
<b>TOTALS</b>		<b>24.25</b>		<b>24.25</b>					

Fac Maint = 4.25      Parks = 10      Streets = 10

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*  
Employee Signature

x *[Signature]*  
Supervisor Signature

Mon 5/22 Mowed Rec Lawn, along HHH, Repot + green  
 Tues 5/23 Mowed ditches along HHH, fire station, corner  
 on HHH + 18, across from church  
 Wed 5/24 Mowed west end of village + playground,  
 3:30 to 4:30 Meeting for snow fence  
 Thurs 5/25 got table top for concession stand, Mowed  
 park, dog park, dragged Home Talent infield, Mowed  
 Volley Ball area  
 Fri 5/26 Mowed park parking area, Mowed behind Rec,  
 ordered pulley and belt for mower

### Employee Timecard - Hourly Distribution Report

Report Date: 05/22/2023

05/15/2023 - 05/21/2023 [7 days]

Report Time: 8:27:44 AM

<b>PW005 [PETERSON, DALE]</b>			
Employee ID	PW005	DEPT(G2)	PW
Pay Type	3	Last Name	PETERSON
Pay Policy	300	First Name	DALE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/15/2023 Mon	301 [SEW]	07:00AM	11:56AM		5.0000000	
	601 [WAW]	12:26PM	03:50PM		3.2500000	
05/16/2023 Tue	301 [SEW]	05:01PM	07:14PM	10.50	2.2500000	
	301 [SEW]	07:00AM*	12:05PM		5.0000000	
05/16/2023 Tue	601 [WAW]	12:35PM	02:58PM	7.50	2.5000000	
	601 [WAW]	06:53AM	11:52AM		4.7500000	
05/17/2023 Wed	301 [SEW]	12:25PM	03:29PM	7.75	3.0000000	
	301 [SEW]	06:58AM	12:22PM		5.2500000	
05/18/2023 Thu	601 [WAW]	12:50PM	03:30PM	8.00	2.7500000	
	301 [SEW]	07:02AM	12:05PM*	5.00	5.0000000	
05/19/2023 Fri	301 [SEW]	07:02AM	12:05PM*	5.00	5.0000000	
05/20/2023 Sat	601 [WAW]	07:00AM*	09:00AM*	2.00	1.2500000	0.7500000
05/21/2023 Sun	301 [SEW]	07:00AM*	09:00AM*	2.00		2.0000000

Summary - PW005 [PETERSON, DALE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									76.00
3 [SICK]									8.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	25.50	2.00	27.50					
601 [WAW]	1[UNUSED]	14.50	0.75	15.25					
<b>TOTALS</b>		<b>40.00</b>	<b>2.75</b>	<b>42.75</b>					<b>92.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X _____  
Supervisor Signature

Dale Peterson Weekly Work Log 5-15-2023Monday 5-15-2023:

Daily Labs at WWTP 2 Hours

Cleaned clarifiers at WWTP 2 Hours, refilled Well 1, 1 Hour, Mowed at WWTP 2 Hours, Submitted monthly WasteWater report to the DNR 1 Hour, Main street tour/meeting 2.25 Hours

Tuesday 5-16-2023:

Daily Labs at WWTP 2 Hours

Continued testing at Well 1, 2 Hours, cleaning skimmers at WWTP 4 Hours.

Wednesday 5-17 -2023:

Daily Labs at WWTP 2 Hours

Continued testing at Well 1, 2 Hours, Removing silt fence at WWTP 4 Hours.

Thursday 5-18-2023:

Daily Labs at WWTP 2 Hours

Met with LW Allen to troubleshoot and replace a bad flow switch at Well 1, 2 Hours, Met with MSA about a sludge pumping study they will be performing 4 Hours.

Friday 5-19-2023:

Daily Labs at WWTP 2 Hours

Assisted MSA with their Sludge/Geotube study 1 Hour, General cleaning and maintenance at WWTP 2 Hours

Saturday 5-20-2023:

Weekend Rounds 2 Hours

Sunday 5-21-2023:

Weekend Rounds 2 Hours

### Employee Timecard - Hourly Distribution Report

Report Date: 05/30/2023

05/22/2023 - 05/28/2023 [7 days]

Report Time: 8:21:21 AM

<b>PW005 [PETERSON, DALE]</b>			
Employee ID	PW005	DEPT(G2)	PW
Pay Type	3	Last Name	PETERSON
Pay Policy	300	First Name	DALE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/22/2023 Mon	301 [SEW]	06:54AM	12:30PM		5.5000000	
	601 [WAW]	12:56PM	03:23PM	8.00	2.5000000	
05/23/2023 Tue	301 [SEW]	06:54AM	12:16PM		5.2500000	
	601 [WAW]	12:49PM	03:34PM	8.00	2.7500000	
05/24/2023 Wed	601 [WAW]	09:19AM	11:49AM		2.5000000	
	301 [SEW]	12:26PM	04:56PM	7.00	4.5000000	
05/25/2023 Thu	301 [SEW]	06:29AM	02:56PM	8.50	8.5000000	
05/26/2023 Fri	301 [SEW]	06:56AM	02:00PM	7.00	7.0000000	

Summary - PW005 [PETERSON, DALE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									76.00
3 [SICK]									8.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	30.75		30.75					
601 [WAW]	1[UNUSED]	7.75		7.75					
<b>TOTALS</b>		<b>38.50</b>		<b>38.50</b>					<b>92.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X _____  
Supervisor Signature

Dale Peterson Weekly Work Log 5-22-2023Monday 5-22-2023:

Daily Labs at WWTP 2 Hours

Delivered Copper samples to LV Labs in Lancaster and toured Fennimore WWTP facility 2.5 Hours, Cleaned Clarifiers and Influent screen 3.5 Hours

Tuesday 5-23-2023:

Daily Labs at WWTP 2 Hours

Assisted MSA with their sludge study at WWTP 1 Hour, Went thru the street shop office trying to locate a CMOM document, found some links and located with the help of the DNR a CMOM that was written by Town and Country Engineering, 5 Hours.

Wednesday 5-24 -2023:

Arrived at 9:15 due to Dr. Appt

Assisted MSA with their sludge study 1 Hour, delivered 10 day disconnects and 1 final read 1 Hour, Studied CMOM's for needed updates etc 2 Hours, Assisted Braeden with the bleacher safety issue 2 Hours, Snow fence meeting 1 Hour.

Thursday 5-25-2023:

Daily Labs at WWTP 1 Hour

SWWO seminar in Lancaster 6 Hours, cleaned clarifiers and skimmers at WWTP 1.5

Friday 5-26-2023:

Daily Labs at WWTP 2 Hours

Assist MSA with their sludge study 1 Hour, Water meter reads 4 Hours

### Employee Timecard - Hourly Distribution Report

Report Date: 05/22/2023

05/15/2023 - 05/21/2023 [7 days]

Report Time: 8:27:44 AM

SP003 [LOSBY, BRADEN]					
Employee ID	SP003	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	LOSBY	First Name	BRADEN

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/15/2023 Mon	401 [STW]	06:55AM	11:50AM	10.00	4.7500000	
	401 [STW]	12:25PM	03:27PM		3.0000000	
	401 [STW]	04:55PM	07:10PM		2.2500000	
05/16/2023 Tue	401 [STW]	06:55AM	11:43AM	8.00	4.7500000	
	401 [STW]	12:16PM	03:33PM		3.2500000	
05/17/2023 Wed	401 [STW]	06:51AM	11:51AM	8.00	4.7500000	
	401 [STW]	12:21PM	03:28PM		3.2500000	
05/18/2023 Thu	401 [STW]	06:56AM	03:29PM	8.50	8.5000000	
05/19/2023 Fri	404 [STV]			5.50	5.5000000	

Summary - SP003 [LOSBY, BRADEN]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					40.00		5.50		34.50
3 [SICK]									12.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	34.50		34.50					
404 [STV]	1[UNUSED]	5.50		5.50					
<b>TOTALS</b>		<b>40.00</b>		<b>40.00</b>	<b>40.00</b>		<b>5.50</b>		<b>54.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BL

Employee Signature

X [Signature]

Supervisor Signature

**Weekly Work Log May 15 – May 21 2023**      **Braden Losby****Monday May 15 2023:**

Daily rounds. – 2 hours

Mowing and trimming. – 6 hours

**Tuesday May 16 2023:**

Daily rounds. – 2 hours

Working on well 1. - 1 hour

Working on lawn equipment. – 1 hour

Mowing. – 4 hours

**Wednesday May 17 2023:**

Daily rounds. – 2 hours

Farm and fleet run. – 1 hour

Working on sampler at wwtp. – 2 hours

Removing silt fencing at wwtp. – 3 hours

**Thursday May 18 2023:**

Daily rounds. – 2 hours

Cleaning out clarifiers at wwtp. – 1 hour

Mowing. – 5 hours

**Friday May 19 2023:**

Vacation

**Saturday May 20 2023:**

Dale did weekend rounds

**Sunday May 21 2023:**

Dale did weekend rounds

### Employee Timecard - Hourly Distribution Report

Report Date: 05/30/2023

05/22/2023 - 05/28/2023 [7 days]

Report Time: 8:21:21 AM

<b>SP003 [LOSBY, BRADEN]</b>		<b>DEPT(G2)</b> ST	<b>Pay Policy</b> 400
<b>Employee ID</b> SP003		<b>Last Name</b> LOSBY	<b>First Name</b> BRADEN
<b>Pay Type</b> 3			

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/22/2023 Mon	401 [STW]	06:55AM	12:31PM		5.5000000	
	601 [WAW]	01:05PM	03:49PM	8.25	2.7500000	
05/23/2023 Tue	101 [PAW]	06:55AM	12:27PM		5.5000000	
	601 [WAW]	01:00PM*	03:35PM*	8.00	2.5000000	
05/24/2023 Wed	401 [STW]	06:50AM	04:53PM	10.00	10.0000000	
05/25/2023 Thu	401 [STW]	06:30AM*	03:21PM*	8.75	8.7500000	
05/26/2023 Fri	401 [STW]	06:56AM	01:50PM	6.75	5.0000000	1.7500000
05/27/2023 Sat	601 [WAW]	09:46AM	11:46AM*	2.00		2.0000000
05/28/2023 Sun	301 [SEW]	09:24AM	11:24AM*	2.00		2.0000000

Summary - SP003 [LOSBY, BRADEN]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									34.50
3 [SICK]									12.00
6 [FH]									8.00
101 [PAW]	1[UNUSED]	5.50		5.50					
301 [SEW]	1[UNUSED]		2.00	2.00					
401 [STW]	1[UNUSED]	29.25	1.75	31.00					
601 [WAW]	1[UNUSED]	5.25	2.00	7.25					
<b>TOTALS</b>		<b>40.00</b>	<b>5.75</b>	<b>45.75</b>					<b>54.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BL

Employee Signature

X [Signature]

Supervisor Signature

**Weekly Work Log May 22 – May 28 2023**      **Braden Losby****Monday May 22 2023:**

Daily rounds. – 2 hours

Ran to Lancaster to drop off copper labs and toured Fennimore plant. – 3 hours

Replaced faucet at street shop. – 2 hours

Farm and fleet run. – 1 hour

**Tuesday May 23 2023:**

Daily rounds. – 2 hours

Testing outlets and lights at park shelter. – 1 hour

Looking for cmom documents. – 2 hours

Working on park bleachers. – 1 hour

Working on utv issue. – 1 hour

Working on well 1. – 1 hour

**Wednesday May 24 2023:**

Daily rounds. – 2 hours

Pumping sludge for msa samples. – 2 hours

Pushing back brush with skid steer. – 1 hour

Working on park bleachers. – 3 hours

Snow fence meeting. – 1.5 hours

**Thursday May 25 2023:**

Daily rounds. – 2 hours

Waste water seminar. – 4 hours

Weed burning behind school. – 2 hours

**Friday May 26 2023:**

Daily rounds. – 2 hours

Pumped sludge. – 1 hour

Mowing and trimming. – 3 hours

**Saturday May 27 2023:**

Weekend rounds. – 2 hours

**Sunday May 28 2023:**

Weekend rounds. – 2 hours



Wisconsin State Laboratory of Hygiene  
 2601 Agriculture Drive, PO Box 7996  
 Madison, WI 53707-7996  
 (800)442-4618 - Fax (608)224-6213  
 http://www.slh.wisc.edu

Item 5.

# Laboratory Report

Environmental Health Division

**WSLH Sample: 677545001**

Report To:  
 DALE PETERSON  
 206 KIRBY ST  
 RIDGEWAY, WI 53582

Invoice To:  
 HAILEY ROESSLER  
 208 Jarvis Street  
 Suite A  
 Ridgeway, WI 53582  
 Customer ID: 12500873

System Name: RIDGEWAY WATERWORKS  
 City: RIDGEWAY  
 Collection Date/Time: 5/9/2023 10:40  
 Collected By: D PETERSON  
 County: 25 - Iowa  
 Source Code: E - Entry Point  
 Collection Address: LORAIN CT  
 Location of Sample: SAMPLE TAP BEFORE  
 TREATMENT

Monitor Point ID: W2  
 PWS ID#: 12500873  
 WI Unique Well#: BF969  
 Entry Point ID: 2  
 Date Received: 5/9/2023  
 Date Reported: 5/18/2023  
 Sample Type: D-Rout Dist Comp & FU

## PFAS in DW

Analyte	Analysis Method	Result	Units	LOD	LOQ
Prep Date: 05/11/23 10:00		Analysis Date: 05/12/23 12:47			
PFBS (375-73-5)	EPA Method 537.1	<0.335	ng/L	0.335	1.12
PFHxA (307-24-4)	EPA Method 537.1	<0.477	ng/L	0.477	2.23
HFPO-DA (13252-13-6)	EPA Method 537.1	<0.493	ng/L	0.493	2.23
PFHpA (375-85-9)	EPA Method 537.1	<0.431	ng/L	0.431	2.23
PFHxS (355-46-4)	EPA Method 537.1	<0.308	ng/L	0.308	1.12
DONA (919005-14-4)	EPA Method 537.1	<0.459	ng/L	0.459	2.23
PFNA (375-95-1)	EPA Method 537.1	<0.451	ng/L	0.451	2.23
PFOS (1763-23-1)	EPA Method 537.1	<0.339	ng/L	0.339	1.12
9CI-PF3ONS (756426-58-1)	EPA Method 537.1	<0.340	ng/L	0.340	1.12
PFDA (335-76-2)	EPA Method 537.1	<0.486	ng/L	0.486	2.23
N-MeFOSAA (2355-31-9)	EPA Method 537.1	<0.344	ng/L	0.344	1.12
N-EtFOSAA (2991-50-6)	EPA Method 537.1	<0.332	ng/L	0.332	1.12
PFUnA (2058-94-8)	EPA Method 537.1	<0.466	ng/L	0.466	2.23
PFOA (335-67-1)	EPA Method 537.1	<0.466	ng/L	0.466	2.23
11CI-PF3OUdS (763051-92-9)	EPA Method 537.1	<0.326	ng/L	0.326	1.12

# Laboratory Report

Environmental Health Division

**WSLH Sample: 677545001**

## PFAS in DW

Analyte	Analysis Method	Result	Units	LOD	LOQ
Prep Date: 05/11/23 10:00		Analysis Date: 05/12/23 12:47			
PFDaA (307-55-1)	EPA Method 537.1	<0.430	ng/L	0.430	2.23
PFTTrDA (72629-94-8)	EPA Method 537.1	<0.510	ng/L	0.510	2.23
PFTeDA (376-06-7)	EPA Method 537.1	<0.447	ng/L	0.447	2.23

# Laboratory Report

Environmental Health Division

**WSLH Sample: 677545001**

WDNR LAB ID:113133790    NELAP LAB ID:2091    EPA LAB ID:WI00007, WI00008    WI DATCP ID:105-415

## List of Abbreviations:

LOD = Level of detection  
LOQ = Level of quantification (for PFAS the LOQ = MRL)  
ND = None detected. Results are less than the LOD  
F next to result = Result is between LOD and LOQ  
Z next to result = Result is between 0 (zero) and LOD  
if LOD=LOQ, Limits were not statistically derived

Test results for NELAP accredited tests are certified to meet the requirements of the NELAC standards. For a list of accredited analytes see <http://www.slh.wisc.edu/about/compliance/nelac-laboratory-accreditation>  
Results, LOD and LOQ values have been adjusted for analytical dilutions and percent moisture where applicable.  
Results relate only to the items tested.  
This Laboratory Report shall not be reproduced except in full, without written approval of the laboratory.  
The water microbiology unit analyzes samples as received and not all samples are tested for preservation before analysis is performed.

## Responsible Party

Inorganic Chemistry: Graham Anderson, Supervisor 608-224-6281  
Metals: Graham Anderson, Supervisor 608-224-6281  
Organics: Erin Mani, Supervisor 608-224-6269  
Environmental Toxicology: Dawn Perkins, Supervisor 608-224-6230  
Water Microbiology: Martin Collins, Supervisor 608-224-6239  
Radiochemistry: Jesse Wouters, Radiochemistry Supervisor 608-224-6227



June 7, 2023

Hailey Roessler, Clerk Treasurer  
VILLAGE OF RIDGEWAY  
208 Jarvis St  
Ridgeway, WI 53582-9658

SUBJECT: Wastewater Facility Inspection  
WPDES Permit No: WI-0031348-10-1  
Inspection Date: 04/18/2023

Dear Ms. Roessler,

A compliance inspection of the Ridgeway Wastewater Treatment Facility was performed on 04/18/2023. The purpose of the inspection was to determine compliance with the conditions of the WPDES permit and review wastewater operations and management activities at the plant. Findings and recommendations are found in the attached report. Please take the time to read it carefully.

The treatment plant was found in compliance with the effluent limits and all terms and conditions of the permit. The following recommendations or follow-up actions are needed:

- 1. To prevent overdosing and toxicity, a chemical dosing SOP should be developed and implemented. Without an implemented SOP, Ridgeway may have more frequent WET testing in the upcoming permit.**
- 2. Flow meter calibration needs to occur on at least an annual basis pursuant s. NR 218.06(1), Wis. Adm. Code.**
- 3. pH probe is only being calibrated monthly and needs to be calibrated prior to each use. pH electrode should be kept moist in electrode solution per manufacturer. Buffers used for two-point calibration expired in August '21.**
- 4. DO probe is only autocalibrated on a monthly basis. The DO probe needs to be calibrated prior to each use and following a correct calibration method. See attached documentation regarding DO calibration.**
- 5. Bacteria testing needs to be started (sample placed in incubator) within 8 hours.**
- 6. A sampling log that includes the sample collection date, time, temperature of the composite sampler, and the collector should be developed. This log can be kept at the sampler itself or in the main building.**
- 7. A formal preventative maintenance plan should be developed and implemented.**

I want to thank Dale Peterson for the time and cooperation in the performance of this inspection. Within 30 days, please provide a written response to this inspection report if any follow-up actions are noted above. If you have any questions regarding the report, feel free to call me at (262) 574-2135 or e-mail me at Amy.Garbe@wisconsin.gov.

Sincerely,  
Amy Garbe, Wastewater Engineer

### Wastewater Treatment Plant Compliance/Inspection Checklist

Ridgeway Wastewater Treatment Facility  
206 Kirby St Ridgeway, WI 53582

Inspection Date 04/18/2023  
Evaluated By Kenzie L Ostien  
Effective Date 01/01/2021  
Expiration Date 12/31/2023

OIC Name DALE T PETERSON WPDES Permit # 0031348-10-1  
On-Site Representative Dale Peterson Design Flow (Avg) 0.045  
Responsible Official Hailey Roessler 208 Jarvis St Ridgeway, WI 53582-9658

**Part A: ON-SITE INSPECTION**

Compliance Questions	Comments	Followup
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**Facility Site Review**

No	1. Is a schematic diagram available of the treatment plant? If yes, attach.	Current flow diagram on file is for the WWTP pre-upgrade. An updated flow diagram of the WWTP post construction is needed and will be needed as part of reissuance application.	
Yes	2. Are all liquid treatment train unit operations and processes operating satisfactorily?	New treatment plant (AeroMod package plant) built in 2019. Overall, treatment plan appeared to be operating very well and effluent quality supports these findings. See below for process specific questions and comments. Entire plant appeared clean and well maintained.	

**Subclass A1: Biological Treatment - Suspended Growth Process**

Yes	A1-1. Does the appearance of the aeration basin look good?	Some grease balls present on surface, but there is not a good way to completely remove grease from system since it tends to recycle from aeration tanks to digester and back. AeroMod system has 2 basins that cycle between fill/aeration, react (with air) and mix (anoxic zone without air) for biological treatment prior to final clarifiers.	
Yes	A1-2. Does the aeration pattern show that all diffusers are working?	During aeration phase, even aeration noticeable throughout basin. Bubbles not too dark and not foam forming.	
N/E	A1-3. Is the dissolved oxygen level adequate?	DO levels in SCADA, not sure of set points	
Yes	A1-4. Is the MLSS level optimum, resulting in a good F/M ratio?	~3100 mg/L, trying to reduce MLSS	
Yes	A1-5. Is the 30 minute settling test and resultant SVI good?	Settles like a rock, reflective of old sludge	
Yes	A1-6. Do the bugs look good?	Filamentous, rotifers, some free swimmers	
Yes	A1-7. Is sludge wasted regularly to maintain an optimum and consistent sludge age?	Sludge is wasted out of aeration basins based on volume. Current wasting rates are higher to bring down mixed liquor.	
Yes	A1-8. Are all blowers or mechanical aerators operational and on a regular maintenance schedule?	Somewhat, maintenance does occur but facility needs to work on a formal PM plan.	
Yes	A1-9. Has the aeration basin been emptied, inspected and cleaned within the last five years, including diffusers?	New plant was installed in 2019.	Investigate partially draining to clean sides of tank.
No	A1-10. Are there safety flotation devices on the railings?		Install safety flotation devices on aeration basin railings.

**Subclass B: Solids Separation**

No	B-1. Are clarifier surfaces free of floating sludge, grease and gas bubbles?	Some floating sludge not too much	
Yes	B-2. Does the operator measure and record clarifier sludge blankets on a regular basis?	Twice/week	
Yes	B-3. Is the effluent flow over the entire length of the weirs?		
N/A	B-4. If the clarifier is rectangular, are the flights and chains in sound shape and working correctly?	Clarifiers are rectangular with no regular flights and chains. Surface scrapers are instead tubes to collect floaters.	
N/A	B-5. If the clarifier is circular, do the surface skimmer and subsurface sludge scraper mechanism appear to be working well?		

No	B-6. Are the clarifier(s) drained, cleaned, and inspected on a regular basis?	The clarifiers have not been drained and cleaned since installation occurred in 2019.	Investigate partially draining to clean tank.
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**Subclass D: Disinfection**

N/A	D-1. Is the chlorine contact tank cleaned regularly and absent of surface gas bubbles or floating clumps of sludge?	UV Disinfection as part of recent facility upgrade	
N/A	D-2. Is chlorine (gas or liquid) adequately and completely mixed into the contact basin?	UV Disinfection	
N/A	D-3. If using chlorine gas, does the storage room meet all safety requirements?	UV Disinfection	
Yes	D-4. Are uv lamps submerged in the effluent channel?	Lamps put into channel in preparation of disinfection season.	
Yes	D-5. Do uv sleeves need to be cleaned regularly to maintain disinfection efficiency?	UV sleeves are manually cleaned before regular rec season.	
N/A	D-6. Are residual chlorine samples tested within 15 minutes of collecting the sample?	UV Disinfection	

**Subclass P: Biological Nutrient Removal (Phosphorus)**

Yes	P-1. Does the plant utilize in-line monitoring (ORP? dissolved oxygen) for monitoring anoxic, anaerobic and aerobic conditions?		
No	P-2. Does the plant monitor ortho-P across treatment units?	Effluent for ortho-P only	
No	P-3. Are side streams monitored for phosphorus?		
N/A	P-4. Are detention times in anoxic and anaerobic selector tanks short enough to achieve good phosphorus removal?	Alum addition into first basin	
N/A	P-5. Are process conditions optimized for BPR?	Only partial Bio-P, main way for phosphorus removal is chemical addition	To prevent overdoing and toxicity, a chemical dosing SOP should be developed and implemented. Without an implemented SOP, Ridgeway may have more frequent WET testing in the upcoming permit.
No	3. Are there any unique treatment units, processes or operations in the liquid treatment train? If yes, comment.		
Yes	4. Is effluent being discharged clear, free of floating solids or visible foam other than in trace amounts?	Discharge at treatment plant after UV appeared clear and free of solids. As stated in Q#36 comments, there were floating solids at the actual outfall which may have been algae sloughing off from pipe.	

**Flow Measurement**

Yes	5. Is wastewater flow, influent and/or effluent, being accurately measured?	Influent - magmeter after the screen Effluent - none	
No	6. Are flow monitoring devices calibrated annually?	Unsure of when last calibrated, unable to find any records	Flow meter calibration needs to occur on at least an annual basis pursuant s. NR 218.06(1), Wis. Adm. Code.
No	7. Are there significant industrial/commercial contributors of wastewater to the plant? If yes, list in comments.	Accept ~1500 gpd holding tank and ~1500 gpd septic tank Only allow 1 hauler, comes in around 1-2 times/month No significant industrial contributors. 1 restaurant, no grease trap (not sure what grease trap requirements there are in the sewer use ordinance).	

**Sampling and Testing**

No	8. Are wastewater influent, effluent, biosolids and groundwater samples, as applicable, being collected and tested as required by the WPDES permit?	Influent - 24-hr flow proportional composite samples are taken after influent screening. Effluent - 24-hr time proportional composite samples shall be taken prior to UV disinfection. Grab samples shall be taken from the outfall prior to discharge to smith-conley creek.	pH probe is only being calibrated more needs to be calibrated prior to each use. pH electrode should be kept moist in electrode solution per manufacturer. Buffers used for two-point calibration expired in August '21.  DO probe is only autocalibrated on a monthly basis. The DO probe needs to be calibrated prior to each use and following a correct calibration method. See attached documentation regarding DO calibration.  Bacteria testing needs to be started (sample placed in incubator) within 8 hours.
Yes	9. Are wastewater composite samplers being maintained at or less than 6C?	Influent - 3.5 °C Effluent - no thermometer, but composite sampler read <6 °C	
No	10. Are sampling logs being used to record sample days, times, temperatures and collector?		A sampling log that includes the sample collection date, time, temperature of the composite sampler, and the collector should be developed. This log can be kept at the sampler itself or in the main building.
No	11. Were samples collected as part of this inspection? If yes, include state lab results.	No samples collected as part of this inspection.	

Operations and Maintenance			
Yes	12. Is the Operator-in-Charge certified at the proper grade(s)?	Plant Classification: Basic - A1, B, C, D, P & SS OIC - Dale Peterson #37403 Held: Basic - A1, A3, B, C, D, P, & SS No back-up operators. Currently in the process	
Yes	13. Is the treatment works and disposal system being properly operated and maintained, when in operation?		
Yes	14. Are process control tests being performed and recorded to properly operate and maintain the plant?	M-F daily 30-min settling pH, DO, NH3, ortho-P, MLSS	
No	15. Does the plant have a documented and implemented preventative maintenance program for major equipment?	None, somewhat a spreadsheet	A formal preventative maintenance plan should be developed and implemented.
N/A	16. Is the permittee following the requirements contained in any approved management plan?		

Biosolids Treatment, Handling and Storage			
Yes	17. Are all unit operations and processes for biosolids/sludge treatment and storage operating satisfactorily?		
Yes	18. Are there any unique treatment units, processes or operations in the solids treatment train? If yes, comment.	Geotubes	
Yes	19. Are biosolids/solids meeting all applicable sludge quality standards and processes standards before disposal or distribution?	When land applied in 2018, metals were meeting high quality limits Pathogen Reduction - fecal coliform Vector Attraction - injection	
N/A	20. Are biosolids/solids being landsread meeting all NR 204 or NR 214 landspreading requirements?	Sludge last land applied in 2018. Sludge was hauled to Dodgeville WWTP in 2019, and was landfilled in 2022.	
No	21. Are all biosolids/solids and land application reports completed and submitted on time?	No sampling of solids occurred in 2019, 2020, 2021, or 2022. Required to sample annually regardless of distribution method. 52/55 forms submitted on time.	

**Part B: PERMIT AND REPORTING REQUIREMENTS**

Permit			
Yes	22. Is a copy of the current WPDES permit kept at the treatment plant?		Keep signed copy on site.
Yes	23. Was the WPDES permit reviewed with the operator-in-charge?	Permit Application - monitoring requirements (due 7/5/23) including E. coli this disinfection season New effluent limits - E. coli, nitrogen series, MDV P interim limit (based on current treatment), temperature, chloride Recommend increased monitoring frequency due to variable nature of discharge and previous limit violations.	

Records/Reports			
No	24. Are all Discharge Monitoring Reports completed correctly and submitted on time?	Several late submittals of reports, averages 2 late reports/year. Not a chronic issue.	
Yes	25. Are all other WPDES permit required reports completed correctly and submitted on time?		
Yes	26. Were there any CMAR compliance recommendations made or actions required because of low CMAR grades (C, D or F)?	Low grades for ammonia, biosolids, and TSS in 2017, 2019 and 2020. Actions taken were related to a facility upgrade and then issues with plant start-up.	
No	27. Were there any CMAR follow-up actions regardless of grades?	Only follow-up comments were for low grades.	

Compliance Schedules			
Yes	28. Is the permittee up to date on required actions as specified in the Schedule of Compliance?	MDV optimization, interim limit, and payment verification 2022 MDV Payment Verification Form Missing - due 3/31/2023, was resent during the inspection	

Sanitary Sewer Overflows			
No	29. Have any sanitary sewer overflows occurred since the last inspections?	Last overflow was in 2000.	
Yes	30. Have SSOs been reported as required?	Initial notification within 24 hours and written report to be submitted electronically within 5 days.	
Yes	31. Does the facility have a documented collection system O&M or CMOM program?	See attached for additional questions and comments related to the CMOM evaluation.	

## Part C: EFFLUENT / RECEIVING WATERS

Effluent Limits			
No	32. Is the permittee in compliance with all effluent limits based on a review of discharge monitoring reports?	See attached graphs for summary of effluent data and violations. Dec 2019 and early 2020 violations were due to a mix of start up of the new treatment plant and cold weather. Late 2022 violations - unsure, current operator was not present and no paperwork was left Feb & March 2023 violations - high incoming flows due to I/I caused a washout of the plant	
N/A	33. Is the permittee in compliance with all groundwater standards based on a review of groundwater monitoring forms?	No groundwater requirements in current permit.	

Outfalls			
Yes	34. Have you physically observed the effluent outfall?		
Yes	35. If observable, does the outfall structure appear structurally sound and located as originally designed/constructed?		

Receiving Waters			
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No	36. Does the receiving water below the outfall appear acceptable compared to upstream water quality?	Floating clumps of algae or solids, either from the WWTP or from within the pipe were noticed being discharged. Clumps of either floating solids or algae was not noticeable upstream within the treatment plant, so it is thought that it is either growth within the pipe or right at the outfall in which sloughing off is occurring. Investigation should occur.	
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**General Comments**

No	37. Are there any general comments about this treatment facility?		
----	-------------------------------------------------------------------	--	--

**SUBSTANTIAL COMPLIANCE DETERMINATION**

No	38. Are all conditions of the permit, including standard conditions, being met?	Most conditions and standard requirements of the current WPDES permit are being met. As identified above, there are some follow-up actions related to paperwork items that need to be developed and implemented.	
Yes	39. IS THE PERMITTEE IN SUBSTANTIAL COMPLIANCE WITH THE PERMIT? If not, please comment.	The permittee has been found to be in substantial compliance with their WPDES permit.	

## SAMPLING COLLECTION & TESTING CHECKLIST

Item 5.

COMPOSITE SAMPLING COLLECTION, STORAGE, & TRANSPORTATION	
<i>Are influent &amp; effluent composite samplers flow or time proportional?</i>	Influent is flow proportional; effluent is time proportional. Samples are missed prior to pouring into sample bottles for the labs.
<i>Are composite samplers maintained between 0-6°C?</i>	Effluent sampler did not have a thermometer, but automatic sampler indicated <6 °C. Thermometers are typically checked or replaced on an annual basis.
<i>Composite Sampling Collection, Storage, &amp; Transportation</i>	Automatic sampler is started at 7:30am and collected at 7:30am the next day. Certified Lab (LV Labs) picks up the samples and drives to the lab.
<i>Equipment Care</i>	Tubing is changed on a quarterly basis and carboys are cleaned in between samples.
<i>pH</i>	pH probe is only being calibrated monthly and needs to be calibrated prior to each use. pH electrode should be kept moist in electrode solution per manufacturer. Buffers used for two-point calibration expired in August '21.
<i>Dissolved Oxygen</i>	DO probe is only auto calibrated on a monthly basis. The DO probe needs to be calibrated prior to each use and following a correct calibration method. See attached documentation regarding DO calibration.
<i>Fecal Coliform/E. coli</i>	Outside lab (LV labs) tests for both fecal coliform and <i>E. coli</i> . Tests are not started within 8 hours.
<i>Total Residual Chlorine</i>	N/A
<i>Temperature</i>	Probe is in the stream. Oct 2022 data has the potential that it was reading ambient air. Now temperatures are being verified with both the pH and DO meters.

# CMOM COMPLIANCE CHECKLIST SUMMARY

Permittee: Widgway Inspected by: Amy Garbe, Reviewed by Jordan White  
 Permit No.: 0031348-10-1 Date: 5/30/2023

1.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Is the facility implementing their CMOM program? (NR 210.23(1), Wis. Adm. Code)	
2.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Is the CMOM updated on an annual basis? If so, when was the date of the last review? (NR 210.23(5)(b), Wis. Adm. Code)	version provided is 2019 minimum is annual should include an update tracking table
3.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Are the goals manageable, quantifiable, realistic and being achieved? (NR 210.23(4)(a), Wis. Adm. Code)	"annual" vs "as needed" contradict define clearly and specifically w/ a quantifiable metric →
4.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Does the organization section include a detailed list of internal and external contacts, responsibility, and lines of communication? (NR 210.23(4)(b), Wis. Adm. Code)	Public Utilities Director contact provided Add DNR contact Kenzie + Spills hotline could add President + clerk contacts
5.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Does the facility have the documented legal authority to maintain and protect its sewer system? (NR 210.23(4)(c), Wis. Adm. Code)	Sewer use ordinance in place Summary in s. 3.5 looks complete, has comprehensive considerations
6.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Does the facility have an up to date collection <u>system map</u> , management system and capacity assessment program? (NR 210.23(4)(d), Wis. Adm. Code)	no map in CMOM Table 3-2 condition Assessment to help w/ asset management SIO capacity assessment
7.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Does the CMOM include a detailed list of O&M activities, building backups, and critical replacement parts? (NR 210.23(4)(d), Wis. Adm. Code)	Records of maintenance and inspection kept e municip. garage very detailed comments on activities to be performed & priority Section H.9 parts inventory
8.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Does the CMOM include a list of required training for new and experienced operators with an appropriate frequency? (NR 210.23(4)(d), Wis. Adm. Code)	section 3.3
9.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Does the CMOM contain a detailed response plan for emergencies including: SSOs, TFOs, and various types of spills? (NR 210.23(4)(f), Wis. Adm. Code)	Needs Spills hotline + DNR contact otherwise includes all actions for reporting.
10.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Does the CMOM document the proper communication to be taken in the event of an emergency including public and DNR notification? (NR 210.23(4)(f), Wis. Adm. Code)	Section 6.1, 6.2, 6.3 Sufficient, example public notice attached to CMOM but not provided.
11.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> N/E	Are lift stations properly maintained, powered, and monitored? (NR 210.23(4), Wis. Adm. Code)	Section 3.1.2, no dedicated backup gen. but on-site light and alarm. portable generator stored in village.

**Comments:**

- Actionable edits highlighted in yellow above, Summary here:
- provide a table w/in the document tracking annual updates
  - goals that can be quantified should have a goal value to better evaluate success
  - include DNR contacts for compliance engineer and Spills Hotline
  - provide a map of the current sanitary system in the interim as the GIS mapping is a long-term goal

Goals: "annually" and "as needed" → should express in terms of % cleaned each year, or define "as needed" specifically

goals are comprehensive but should be more quantifiable to measure success more directly.

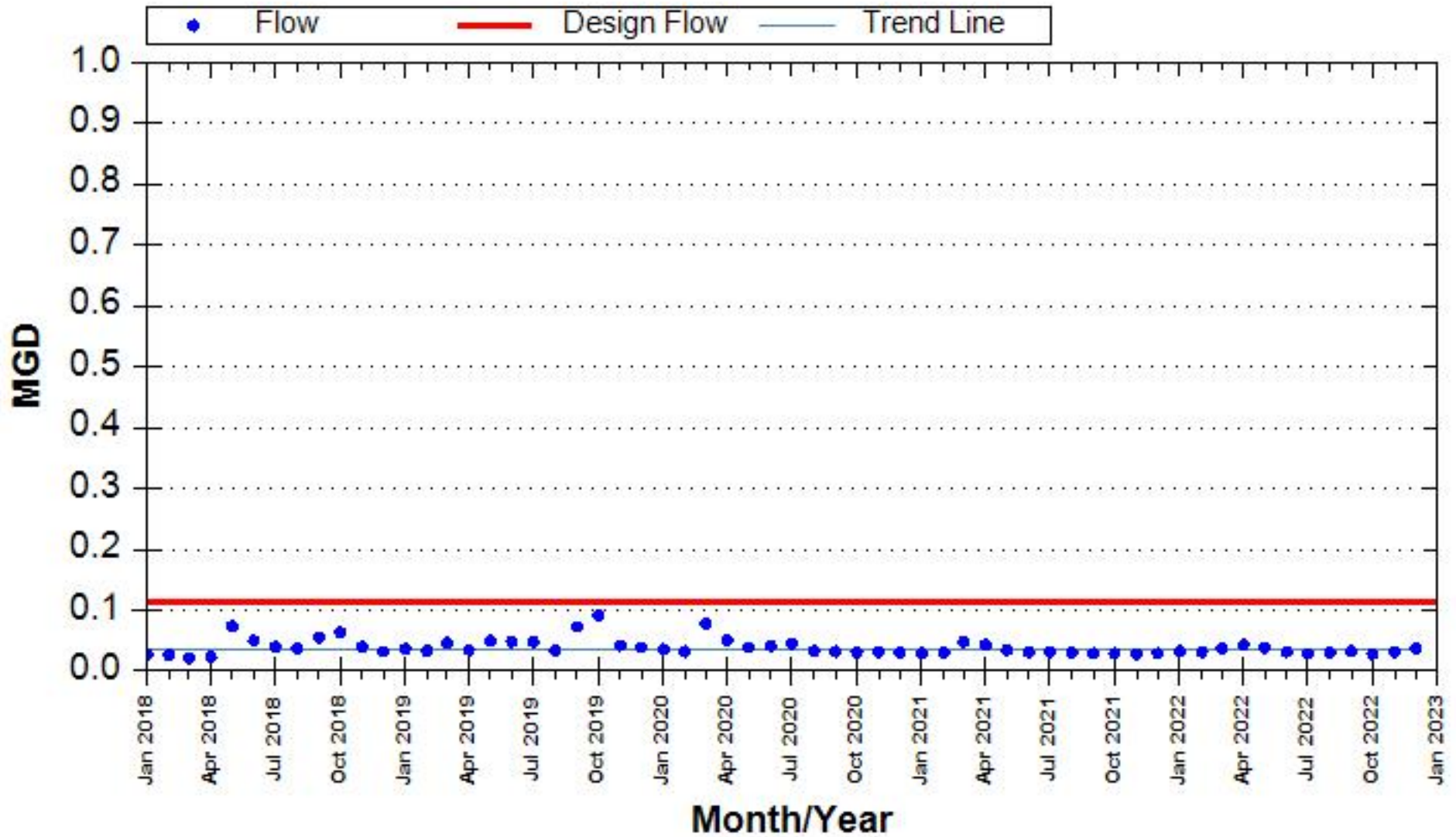
For example, state how often condition assessments are performed on what equipment  
what % of manholes are looked @ each year (100%?)

# Ridgeway Wastewater Treatment Facility

Linear equation uses 2004 - 2022 CMAR data

for Trend Line:  $y = -0.000032x + 0.04$

## Monthly Average Influent Flow Year Trend Line Intersects Avg Flow: NA

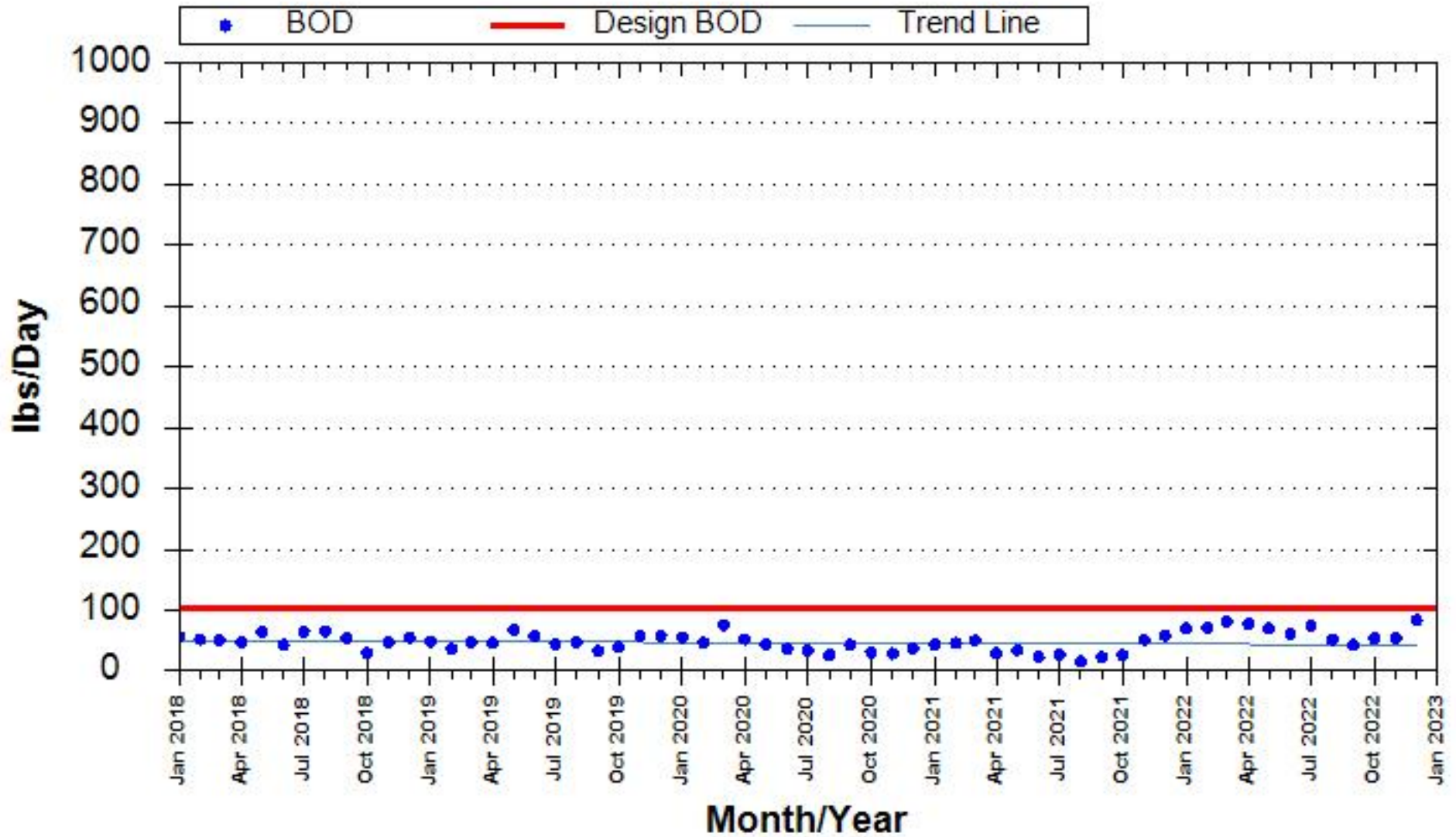


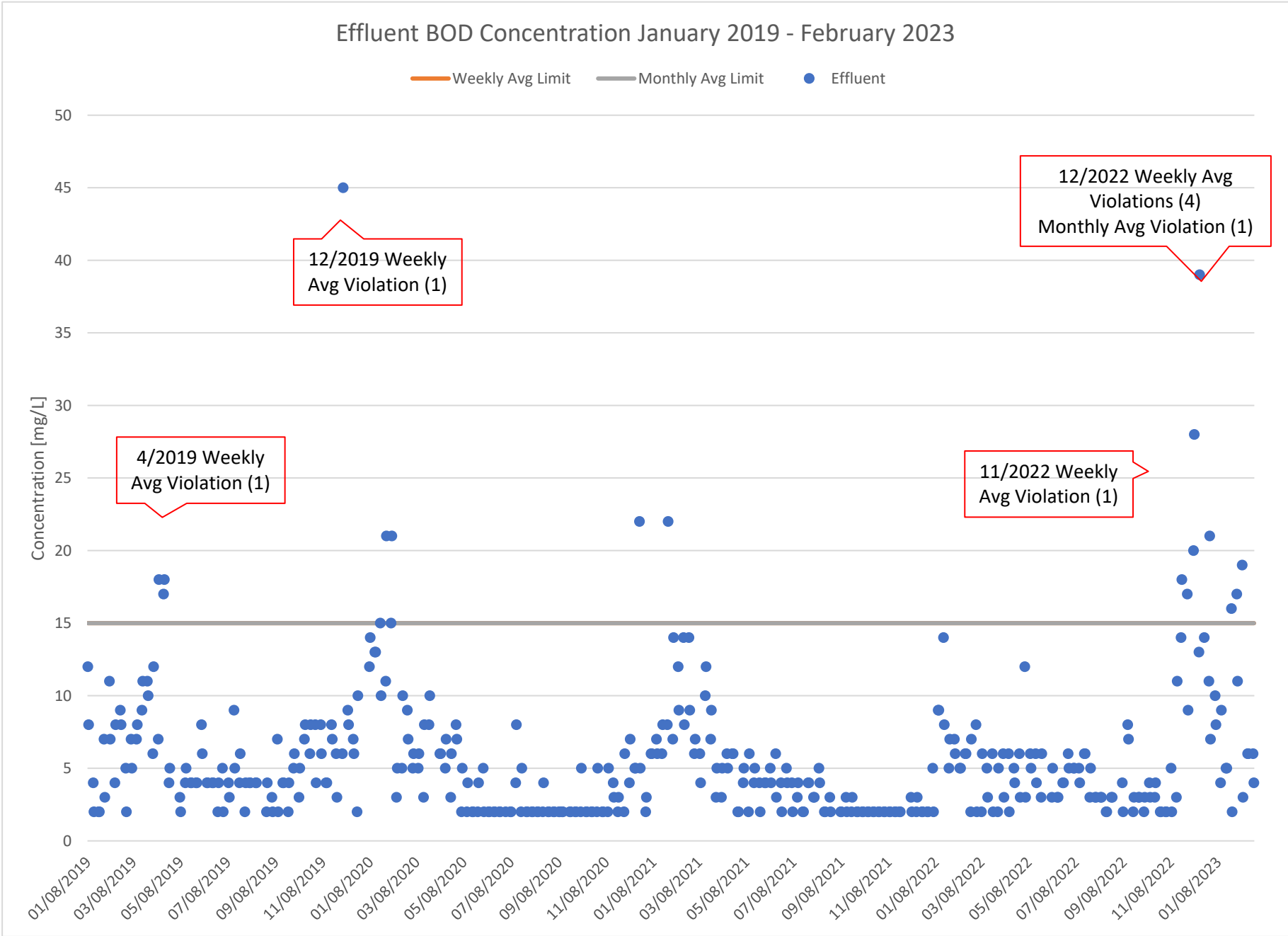
**Ridgeway Wastewater Treatment Facility**

Linear equation uses 2004 - 2022 CMAR data

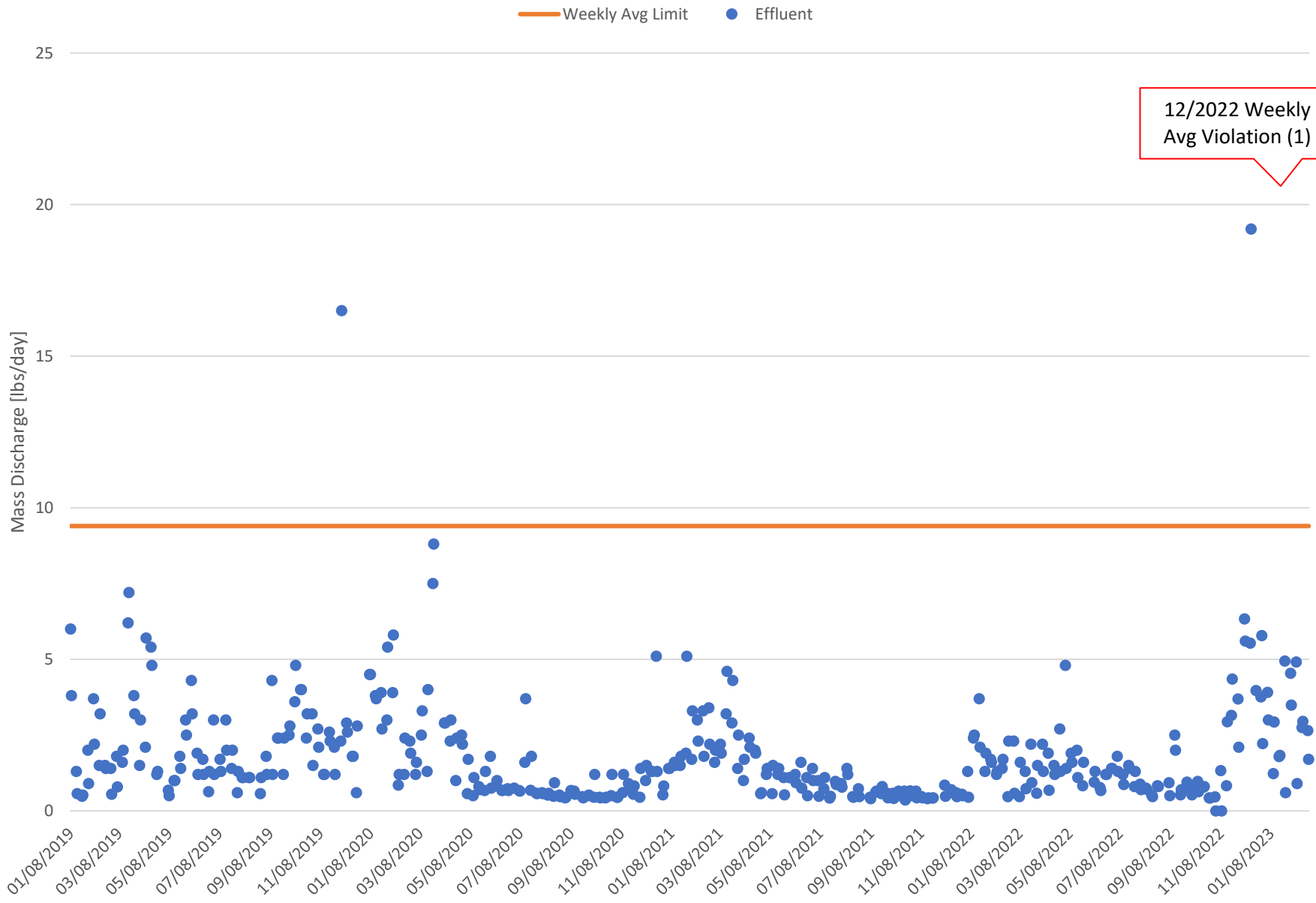
for Trend Line:  $y = -0.119527x + 50.13$

### Monthly Average Influent BOD Loading Year Trend Line Intersects Design BOD: NA

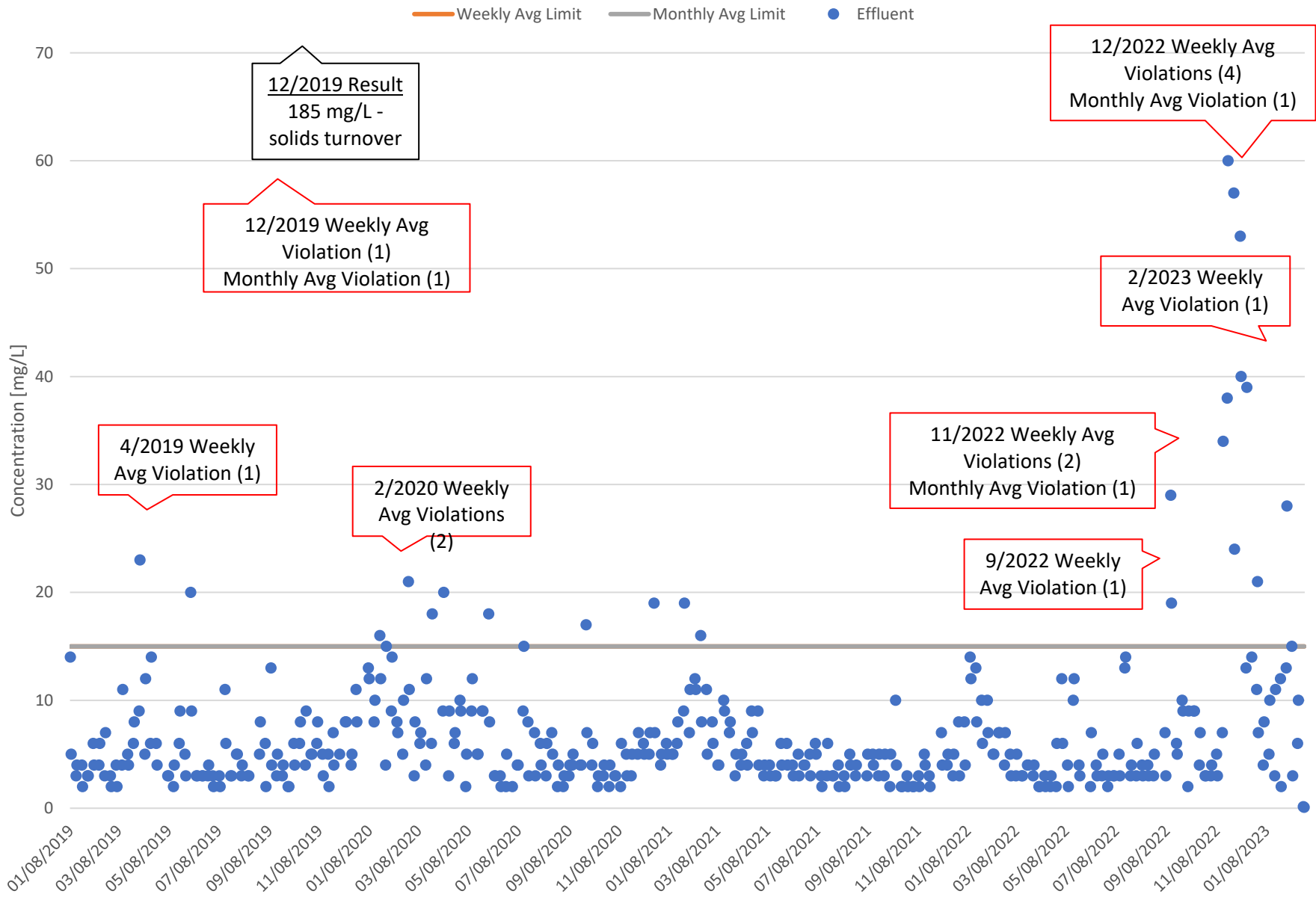




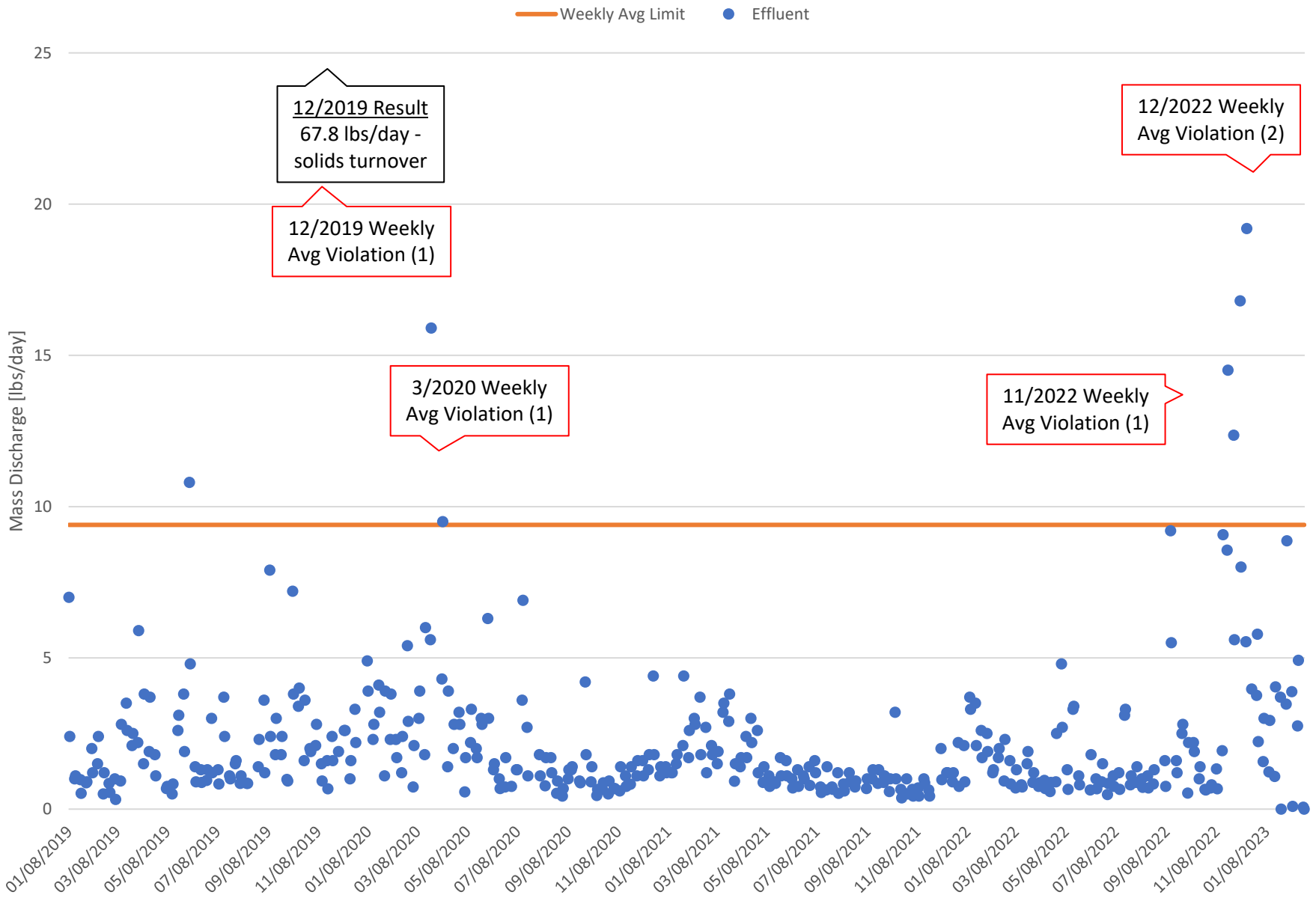
### Effluent BOD Mass Discharge January 2019 - February 2023



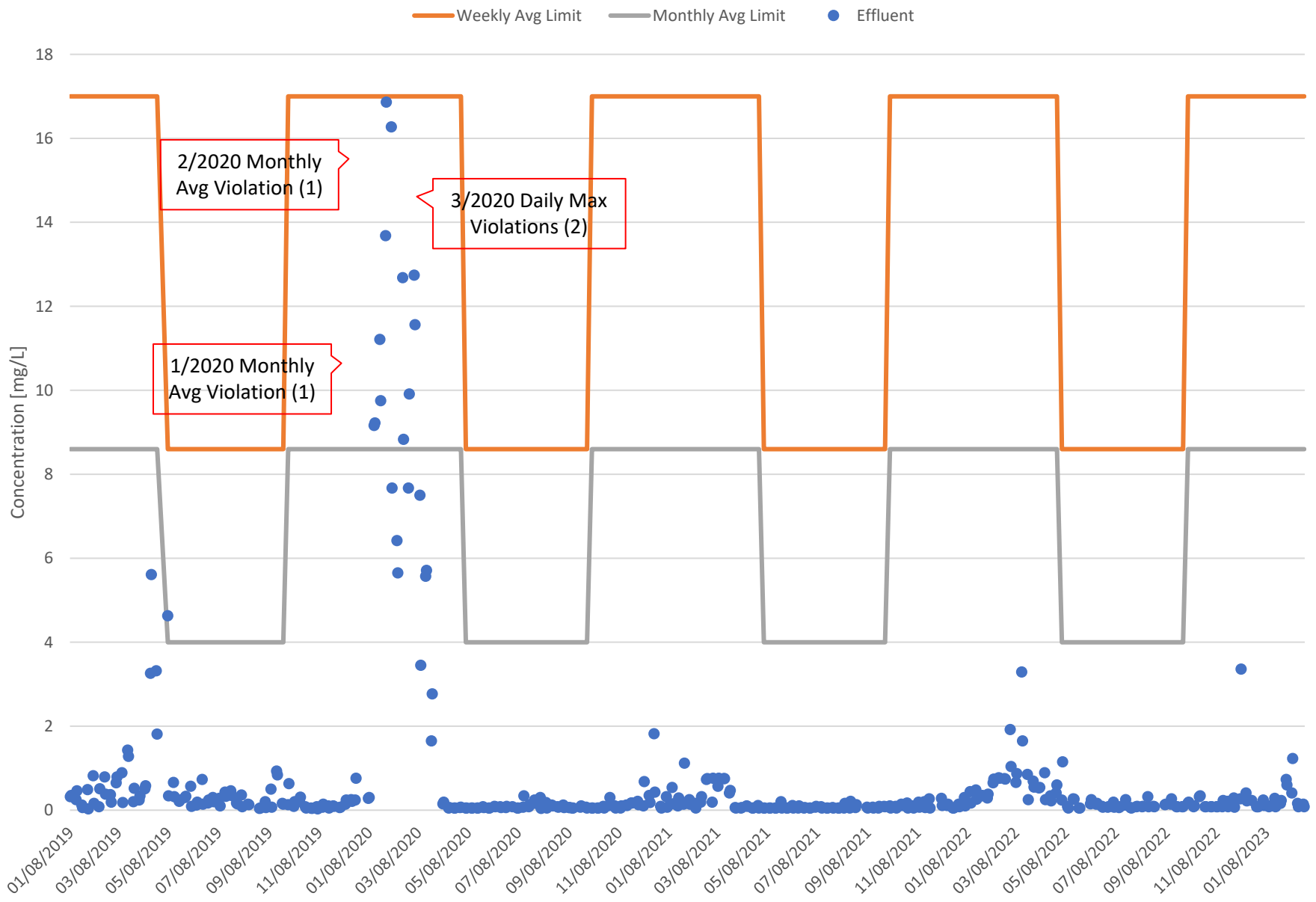
# Effluent TSS Concentration January 2019 - February 2023



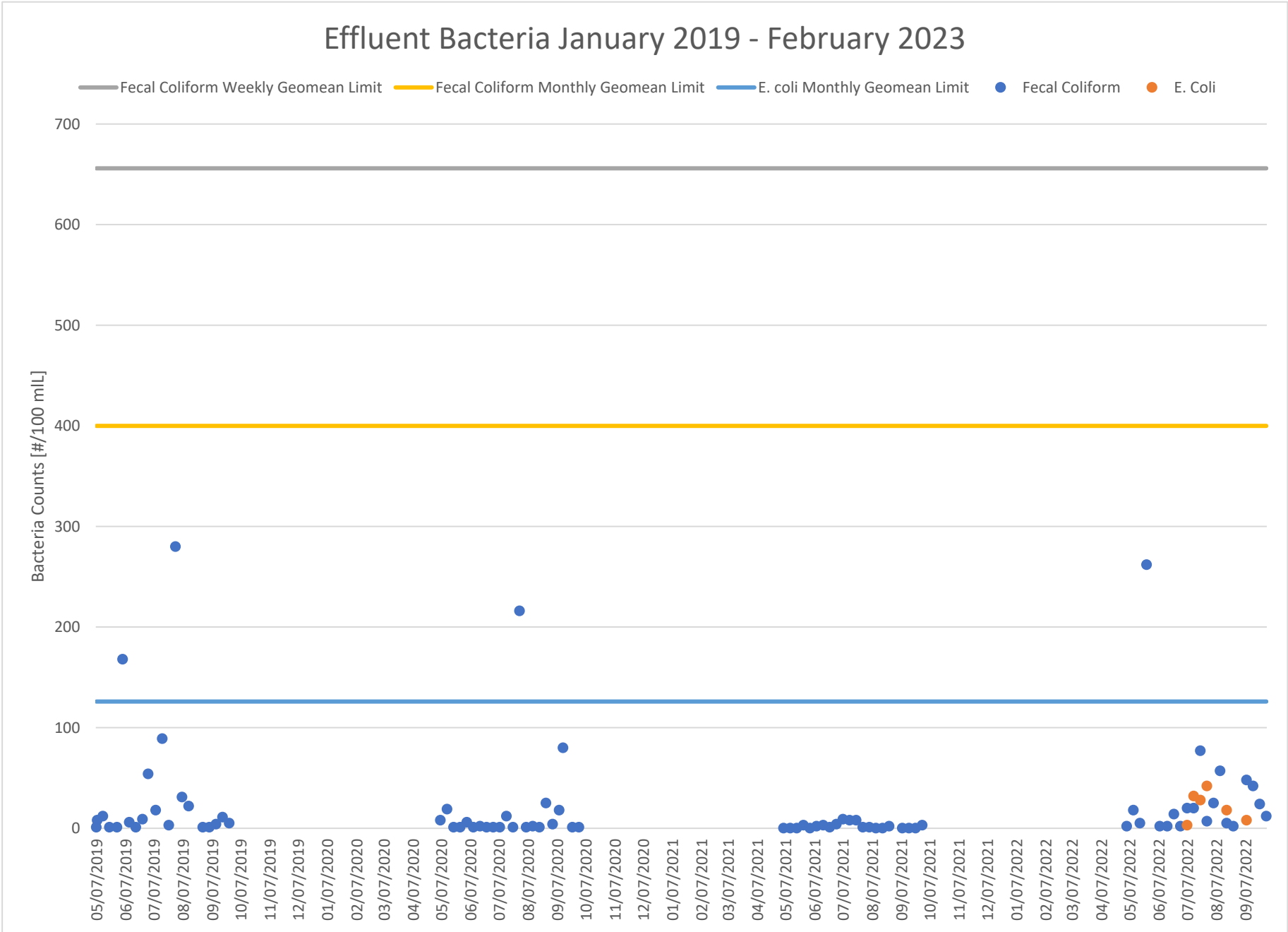
### Effluent TSS Mass Discharge January 2019 - February 2023

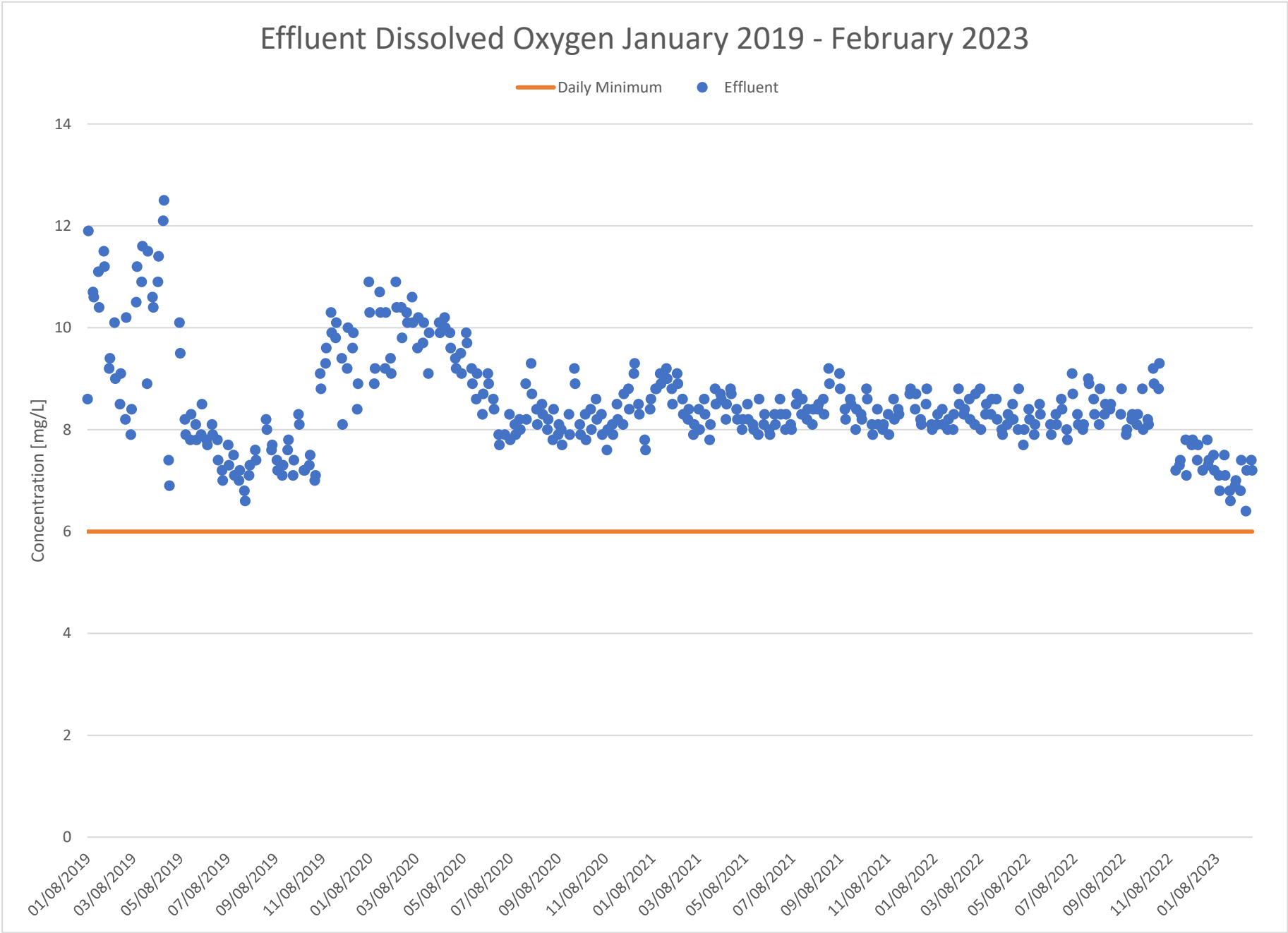


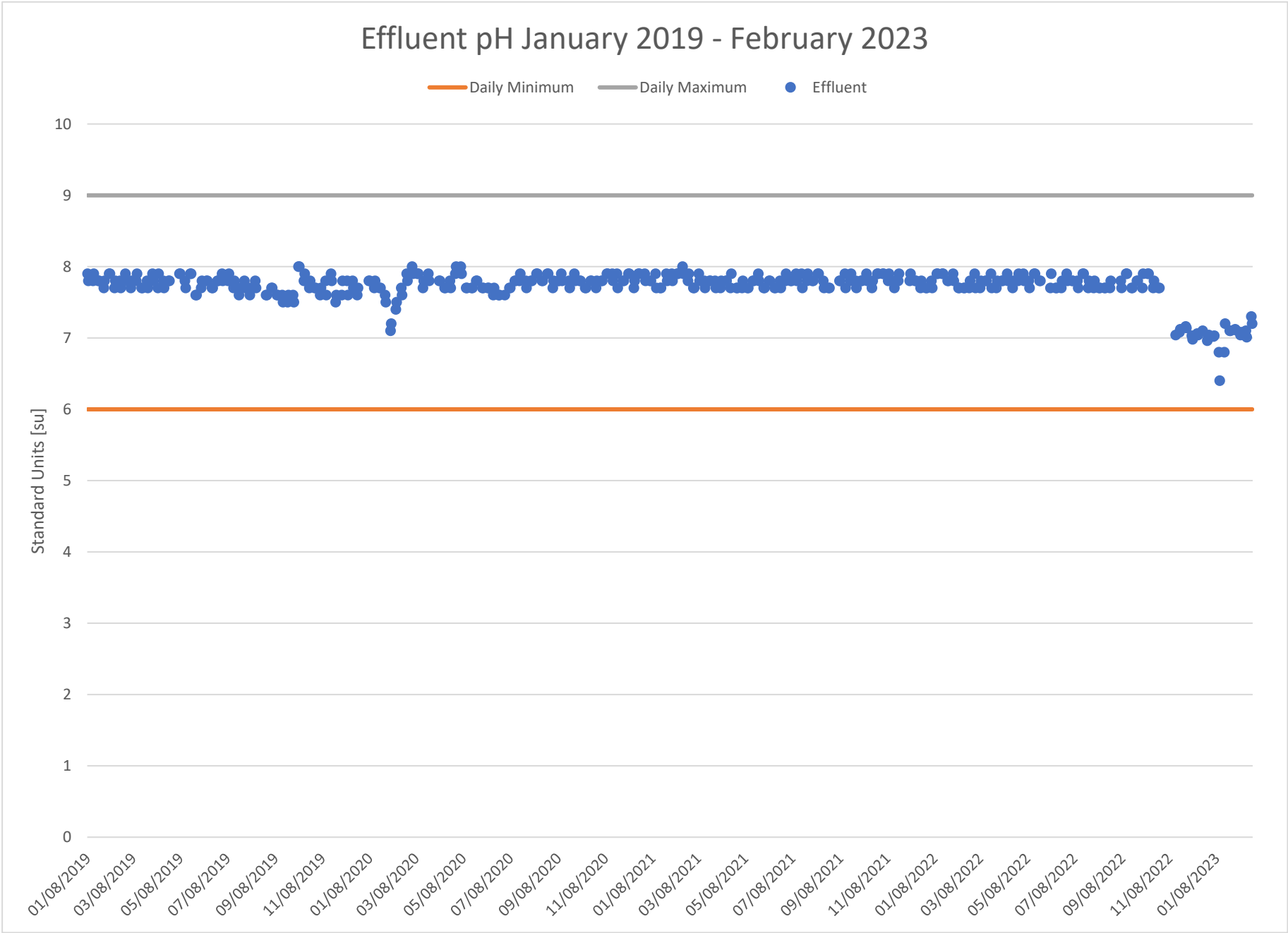
# Effluent Ammonia (NH3) Concentration January 2019 - February 2023

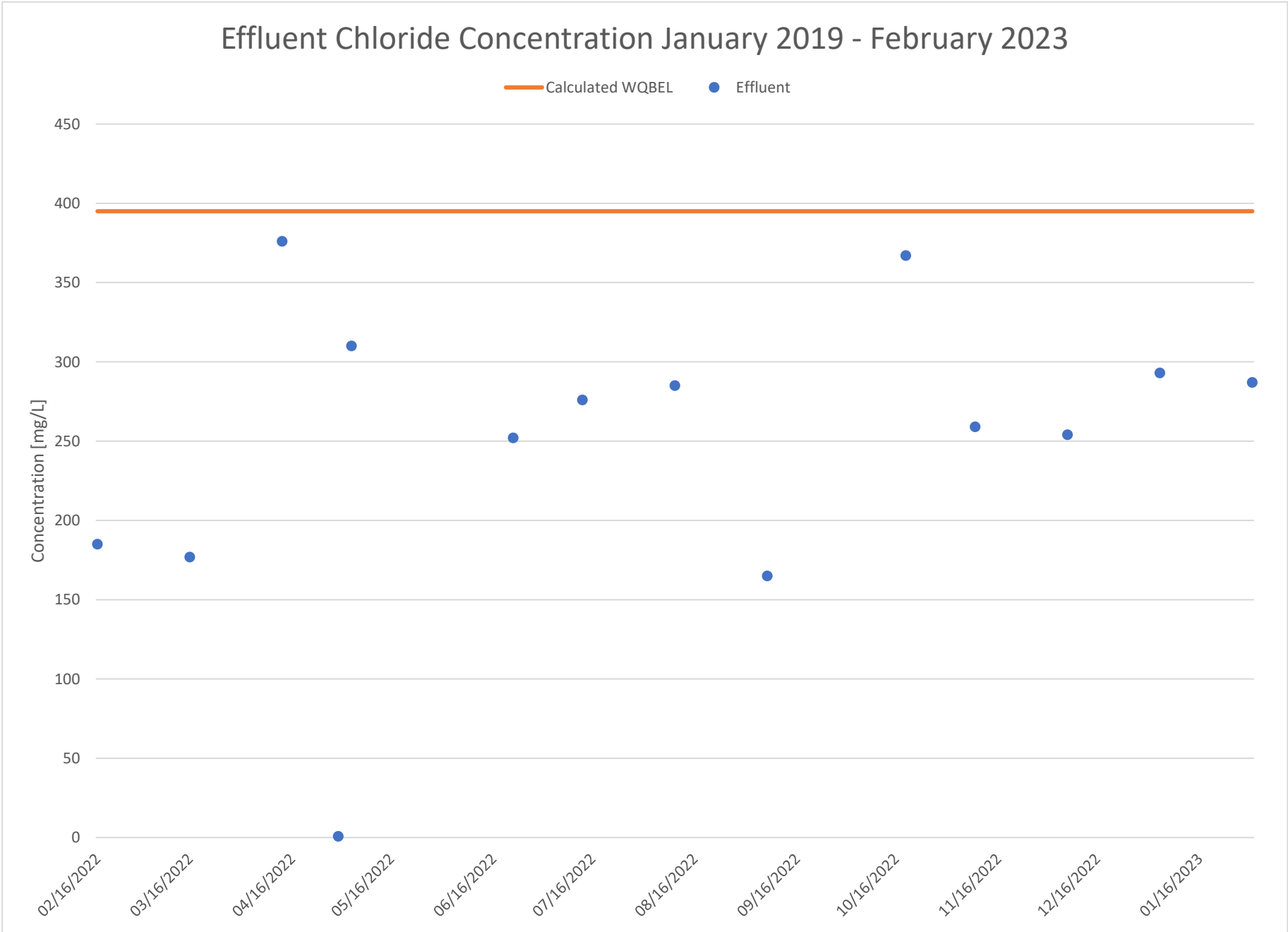




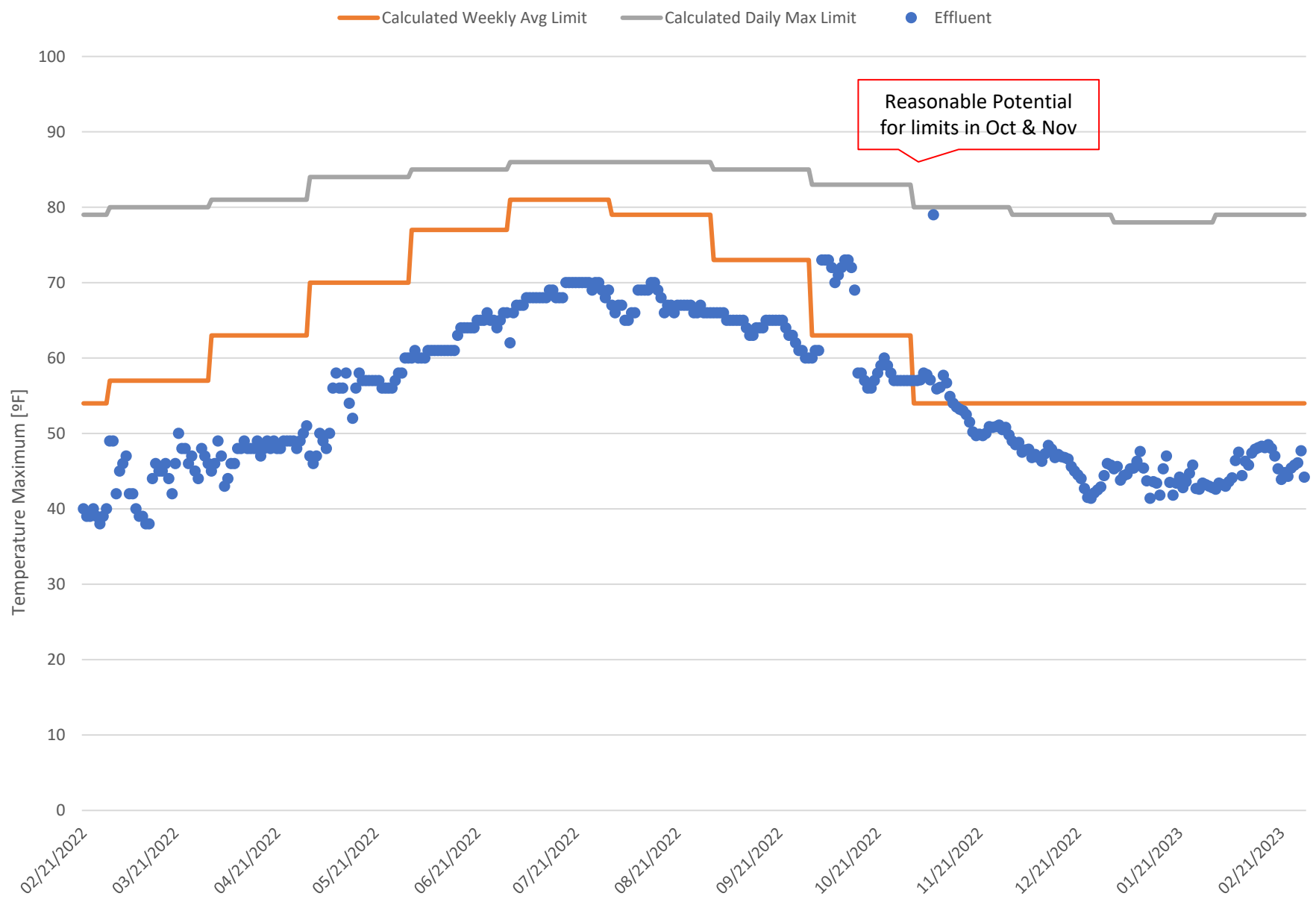








### Effluent Temperature January 2019 - February 2023

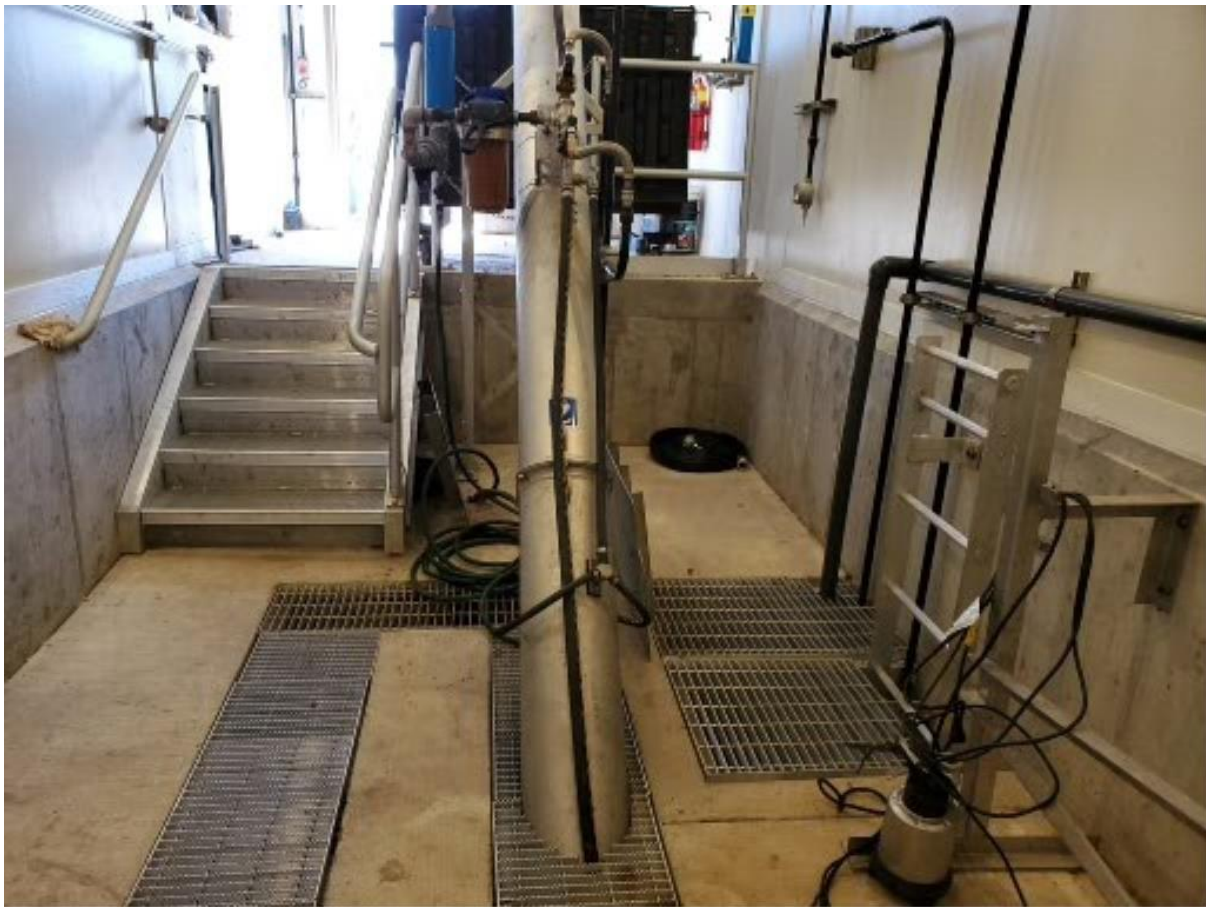


# CMAR Summary Report

Report Criteria : Permit No - 0031348, Report Year - 2021, 2020, 2019, 2018, 2017

Facility	DNR Contact	Design Flow	Year	GPA	Inf	BOD	TSS	NH3	P	N	GW	Ponds	BSlds	Staffing	OpCert	CollSys	FinMgt
<b>RIDGEWAY WASTEWATER TREATMENT FACILITY</b> <b>0031348 SC Iowa</b>	Ostien, Kenzie (608) 516-6487	.114	2021	4	A	A	A	A	A	-	-	-	A	A	A	A	A
Receiving Water:Headwaters Smith-Conley Creek																	
Watershed: Upper East Branch Pecatonica River																	
River Basin: Pecatonica River																	
			2020	3.73	A	A	A	C	A	-	-	-	A	A	A	A	A
			2019	3.86	A	A	B	A	A	-	-	-	A	A	A	A	A
			2018	4	A	A	A	A	A	-	-	-	A	A	A	A	A
			2017	3.19	A	A	A	D	A	-	-	-	D	A	A	A	A

Inf - Influent; BOD,TSS, Nh3, P, N - Effluent Quality; GW - Groundwater Quality; Ponds - Leakage; Bslds - Biosolids; OpCert - Operator Certification; CollSys - Sanitary Sewers; FinMgt - Financial Management



Picture #1 - Rotary Fine Screen at Headworks



Picture #2 - Aeration Basin in Fill/Aeration Mode



Picture #3 - Clarifier



Picture #4 - Aeration Basin in Anoxic Zone



Picture #5 - Geotube Ready for Removal



Picture #6 - Aerated Sludge Storage



Picture #7 - Discharge into Receiving Water



Picture #8 - Receiving Water Upstream of Discharge

## DO Calibrating Cheatsheet

### Calibration.

- Verify accuracy of your DO meter-probe thermometer occasionally. Meter reads to  $\pm 0.1$  ° C. If off by  $> 0.5$  then get fixed.
- Verify accuracy of your DO meter barometer. Barometer reads to  $\pm 1.0$  % =  $\pm 9$  mmHg. If off by more then recalibrate.
- In order to determine an accurate Theoretical DO (TDO) value, an accurate temperature and pressure must be measured by the DO meter.
- Verify the accuracy of the calibration using an ICV. The ICV is always analyzed right after calibration. On day 0 the ICV is the method blank. On day 5 the ICV is a read-back of the calibration standard. The value of the ICV should be close ( $\sim 0.2 - 0.4$ ) to the TDO or there is a problem. If there is a problem, investigate and correct before measuring sample DO's. Look at saturation of std, temp, press, membrane, probe, meter as potential corrective action measures.
- The DO meter may not be able to display the one point calibration "tuning value". This value is based solely on DO meter readings for temperature and pressure using a saturated calibration standard as the basis. The results are based on the assumption that this "standard" is at 100% saturation. If the "standard" is anything less than 100% saturated then all results will be biased high by that percent. Conversely, if the "standard" is supersaturated, then all results will be biased low by that percent.
- The DO meter does not compensate for the actual percent saturation in the calibration standard when determining the DO value to tune the meter to during auto-calibration. The meter assumes that the standard is at 100% saturation (which is the TDO value for that temperature and pressure)

### DO saturating

- It absolutely critical that the "standard" used by the meter during calibration (whether it is manual or auto) be 100% saturated with DO.
- Water Saturated Air (WSA) standards are recommended as the standard of choice.
- To saturate a WSA standard, place at least 1 inch of water in a 300 mL BOD bottle. Reagent water is fine. Shake it vigorously for at least 1 minute. Place probe in it after making sure there is no water on the probe tip (shake or gently touch with a tissue). Wait 15 - 30 minute and then calibration can occur – manual or auto.
- To saturate an Air Saturated Water (ASW) standard, place enough water in a 300 mL BOD bottle so that when the probe is placed in the bottle it will be submersed enough to measure properly. We do not want to fill this bottle entirely with water because then there is not enough air space to allow saturation from shaking the bottle. Cap and shake this bottle vigorously for 30 seconds, open cap for a few seconds. Repeat this cap/shake/uncap process for a total of 4 times. If asked for our recommendation we would opt for using dilution water as it more closely assimilates the ionic strength and temperature of the samples,
- To saturate your large container of dilution water, use the same procedure as for ASW (above). This is critical because the blank which uses all dilution water is used as an ICV to demonstrate that the DO in the blank is equal to the TDO. If they are too far off (more than  $\sim 0.2 - 0.4$ ) then troubleshooting needs to be done to determine the cause. Most likely the standard used for calibration was not saturated completely, or temperature/pressure measurements are not accurate. Always analyze the blank (ICV) immediately after calibration.
- To saturate samples, first ensure that they are brought to room temperature before shaking. The best measurements will result when the samples are at the same temperature as the water used to calibrate the meter. Do not shake cold samples. Make sure there is plenty of headspace in the lab sample bottle before shaking (usually 50% is good). If there isn't much headspace then cap and shake this bottle vigorously for 30 seconds, open cap for a few seconds. Repeat this cap/shake/uncap process for a total of 4 times.

### Notes

- Electrolyte solution should be fresh. Once hydrated has shelf life of one year.
- Membranes must be installed correctly. Bubbles, wrinkles, tears and holes can create problems.
- Gold cathode should be bright and have fine scratches covering the entire surface.
- Silver anode should be light in color and silver looking (only clean when necessary).
- Do not leave meter on overnight as it keeps sending out voltage. Turn on and let warm up for 30 minutes before calibration.
- If there is difficulty calibrating, or drifting/jumpy readings, try these corrective actions in order 1) change membrane (allow time to stabilize), 2) clean gold cathode (tip of probe), 3) clean silver anode (body of probe).
- New membranes need at least 30 minutes to stabilize (overnight is much better when possible).
- New probe needs at least overnight to stabilize.
- Make sure the temperature in ASW or WSA calibration std is at room temperature before calibration.
- Only one successful calibration per day is needed.
- Documentation needed during calibration
  - ❖ DO meter temperature
  - ❖ DO meter pressure (local)
  - ❖ TDO (just recommended – for ease of user evaluation to ICV value)
  - ❖ Analyst/Date
  - ❖ ICV = method blank IDO (to compare to TDO) on day 0
  - ❖ ICV = Calibration standard IDO (measured after calibration – to compare to TDO) on day 5

# Ridgeway Marshal's Office

208 Jarvis Street, Suite B Ridgeway, WI 53582  
Marshal Michael J. F. Gorham

Item 5.

June 1, 2023,

To: Michele Casper, Village President  
Honorable Members, Board of Trustees  
Village of Ridgeway

Re: June Monthly Report

Esteemed Member,

I have attached the Data Collection Report for June 2023. I have also attached the Iowa County Ridgeway Calls Service Log as a reference.

I realize that most of you have many papers to review, so I will try to simplify the data. I encourage you to meet with me if you have specific questions, and I will address your concerns. I can speak more candidly and in-depth outside of a board meeting.

Next, I would like to know what information you may want. For example, I worked 24 Shifts in May, with 1 Shift on the traffic grant. There were 1,197 miles driven on the squad. The current mileage for the end of May 2023 is approximately 78,737.

Among of items of concern:

The Departmental Credit Card was compromised and was referred for investigation.

Neighbor's Tavern was cited for being open after hours. Generally, I was required to notify the governing Board in other municipalities due to a licensing condition.

Next, Generally, as a rule, I attempt to avoid advocating for ordinances, and I believe, as a general rule, unless there is a problem concerning the enforcement of an issue, I try to keep the two separate. In the past, I have rendered suggestions to the governing body concerning matters where I had experience or expertise. At the turn of the Century, 2000, I was heavily involved with combating Methamphetamine Abuse in Wisconsin. I testified on several laws due to my experience and expertise. As a result, I am also responsible for the law on the Illegal dumping of Methamphetamine Waste 961.573 (1).

What does this mean for you as a Board? I am charged with the enforcement of your ordinances. Last Month, I had a real issue with the ordinance governing "Burning." Ordinances are written to govern behavior or conditions. This ordinance needs to be cleaned up and rewritten. I suggest returning the \$5.00 that residents paid for campfires.

*"Partnership of Service and Protection"*

Office: 608-924-1030 (voicemail) 24 Hour Dispatch: 608-930-9500

[marshal@ridgewaywi.gov](mailto:marshal@ridgewaywi.gov)

# Ridgeway Marshal's Office

208 Jarvis Street, Suite B Ridgeway, WI 53582  
Marshal Michael J. F. Gorham

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Next, in reviewing your Ordinances, I suggest you consider an ordinance addressing illegal dumping. There was an issue with dumping trash in the compost area. I located two subjects responsible and informed them they had to clean up the trash.

As a side note, there has been confusion about a public dumpster—this you may want to include in your discussion.

Further, your ordinances can be confusing and, in some places, contradictory, in my experience. First, the Village Attorney should draft the ordinance. Penalties for the Violations should be in the subsection in each Chapter. There should be a uniform bond schedule, which means the cost of the forfeiture or sometimes referred to as the "fine." I am fixing that; daily police work has hampered my efforts. From my experience, some firms specialize in codifying ordinances.

I would suggest you consider that enforcing an unconstitutional ordinance can cost the municipality a considerable amount in litigation.

Also, The Iowa County Sheriff's Office has donated one of their old in-car video car systems and compatible body-worn cameras. The current in-car video camera system does not work consistently. In modern police work, these tools are as necessary as our firearms.

The hold-up is that I need assistance from the manufacturer to get the software and instructions for this to work. If I am successful, I would like to install this in the squad.

This is the premise. However, I suggested replacing the squad in or around 2024/2025. I suspect a squad and changeover with new equipment will cost around \$55,000.00 to \$60,000.00. There are many variables in that guestimate. Therefore, I recommend pushing the squad replacement to the beginning of 2026. This would make the cost of the camera installation worth it now. This is provided the manufacturer will deal with us.

Also, as it is getting older, the squad has run into an issue. The arrow stick in the rear, which directs traffic, requires attention. The holder that keeps it in place fell apart. It needs to be replaced.

There is also some cosmetic damage on the A-pillar, which should be fixed. This would help in the resale. I have not looked into an estimate. I will attach photos so you better understand the situation.

As related to this matter, I would like the Board to start considering the future of the Ridgeway Marshal's Office. I am going to work on a community survey regarding service to our citizens as a measuring device.

*"Partnership of Service and Protection"*

Office: 608-924-1030 (voicemail) 24 Hour Dispatch: 608-930-9500

[marshal@ridgewaywi.gov](mailto:marshal@ridgewaywi.gov)

# Ridgeway Marshal's Office

208 Jarvis Street, Suite B Ridgeway, WI 53582  
Marshal Michael J. F. Gorham

---

My overall concern is that while there is a need for a law enforcement officer in Ridgeway, I am concerned about whether there is enough tax base to support a law enforcement agency. Over the last five years, I can say without hesitation that I have used my resources to mitigate expenses. I suggest that my predecessor will not do what I did, "good or bad." I suggest you consider your expectations versus your agency's realities.

As two last items of note, Last year, I was asked to work at Dodgefest for security Saturday, August 8, 2022. There was a shortage of police in Iowa County, which is not an uncommon practice. I was not paid for the extra work. The Dodgefest Committee, I am told, sent a check. I am not entitled to the money under our current conditions.

However, in 2019 I worked security for the Valdez Trail, and the County reimbursed the Village. The week I worked security at the Courthouse, I came and worked in the Village afterward. Village Clerk Lori Phelan secured permission for the Board to pay me extra.

I was told that you, as a Board, will have to make these arrangements more permanent if I asked to assist again. I am not looking for more overtime, but there are times like last summer when I was asked to assist.

Currently, I am on a salary which I found was the best solution so as not to get into debated arguments regarding police overtime. My salary is based on a 36-hour work week. What you see in the payroll does not include how much I do "off the clock"- add an average of 8 more hours a week. Attorney Eileen Brownlee explained that salary is "work until the job is done." For reference, the previous administration received 2 hours of call-out pay for receiving calls while off duty. I was uncomfortable with this practice as I believe there was "abuse" in the past. To protect the Village, I choose a salary. My work is more like running a small family farm.

I apologize for the length of this letter. There were several things to go over. The last is the most important for me. I understand that the Village is moving to the Wisconsin Retirement System in 2024. Please give me a definitive response as soon as possible as this will affect my employment. Moving to WRS is good for the Village of Ridgeway to retain and attract qualified employees. However, it might have negative consequences for me. My caveat is in the adage, "The needs of the many outweigh the needs of the few."

Thank you for your consideration of these matters.

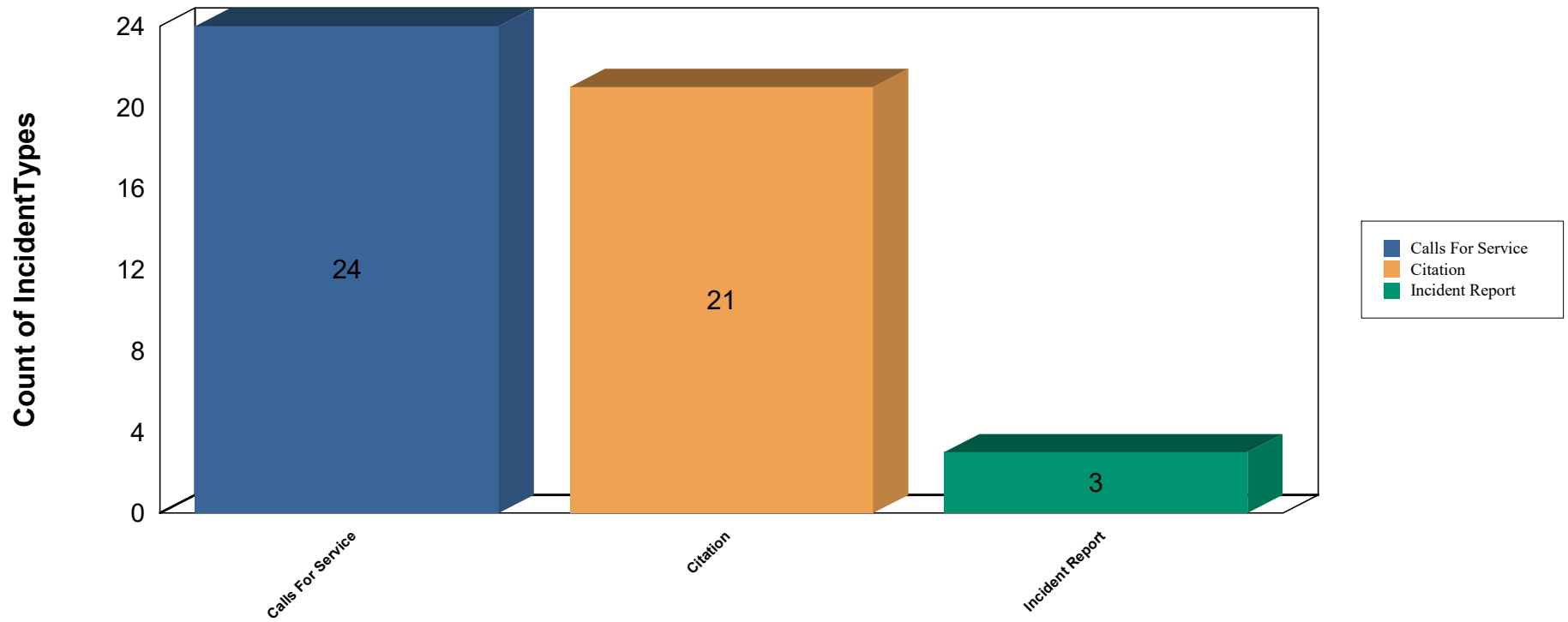
////signed/////

Michael J. F. Gorham  
Village Marshal

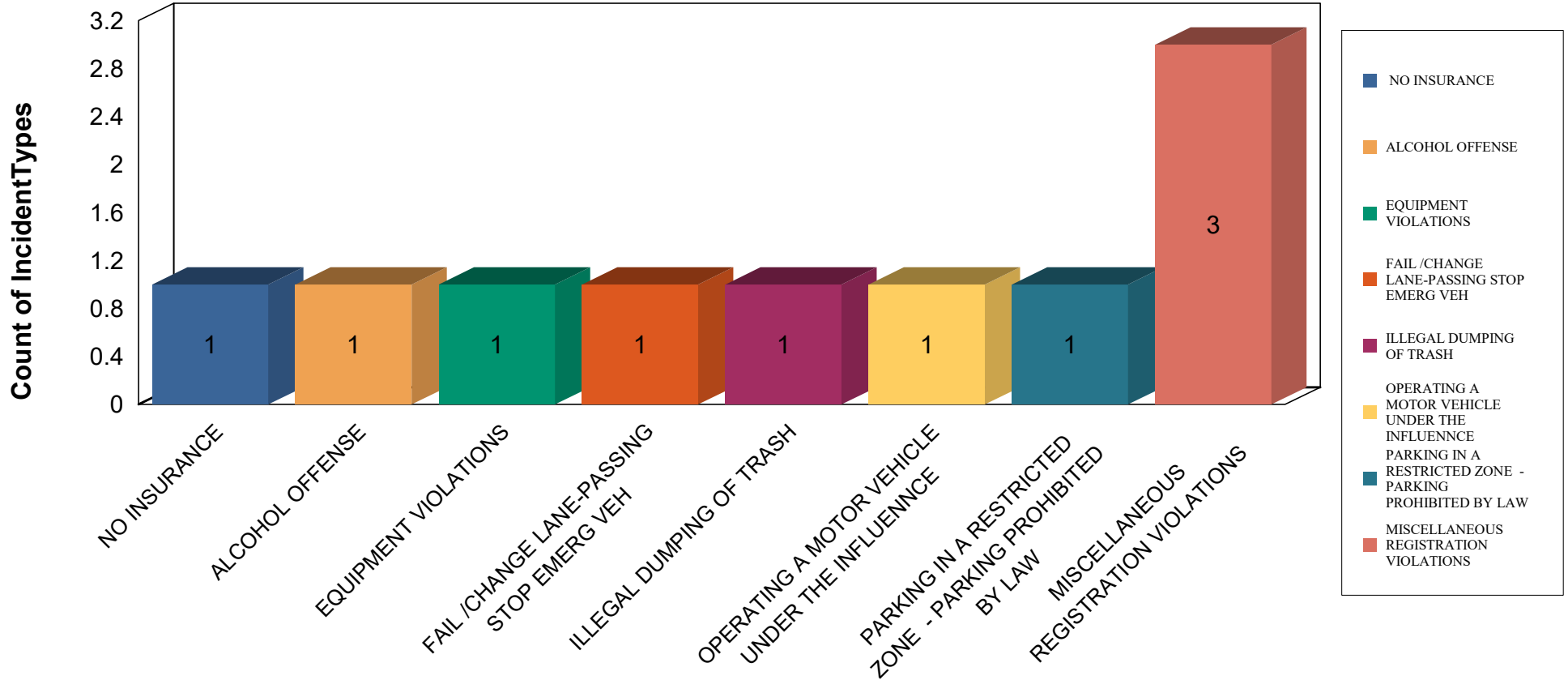
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[marshal@ridgewaywi.gov](mailto:marshal@ridgewaywi.gov)

MONTHLY Statistics from: 5/1/2023 12:00:00AM to 5/31/2023 11:59:00PM

### Count of Reports Completed



# Count of Incident Types

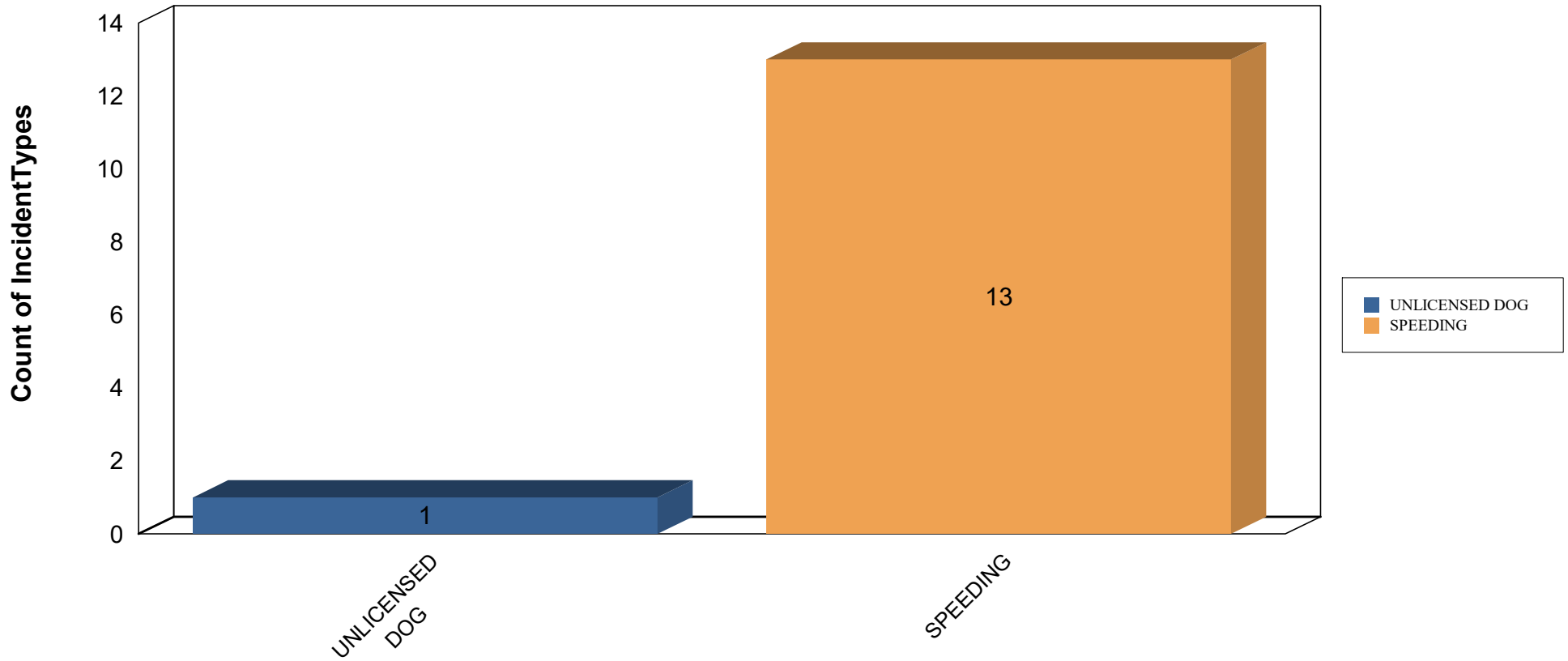


4.17% # of Reports: 1 Citation NO INSURANCE

4.17% # of Reports: 1 Citation ALCOHOL OFFENSE

4.17% # of Reports: 1 Citation EQUIPMENT VIOLATIONS

# Count of Incident Types

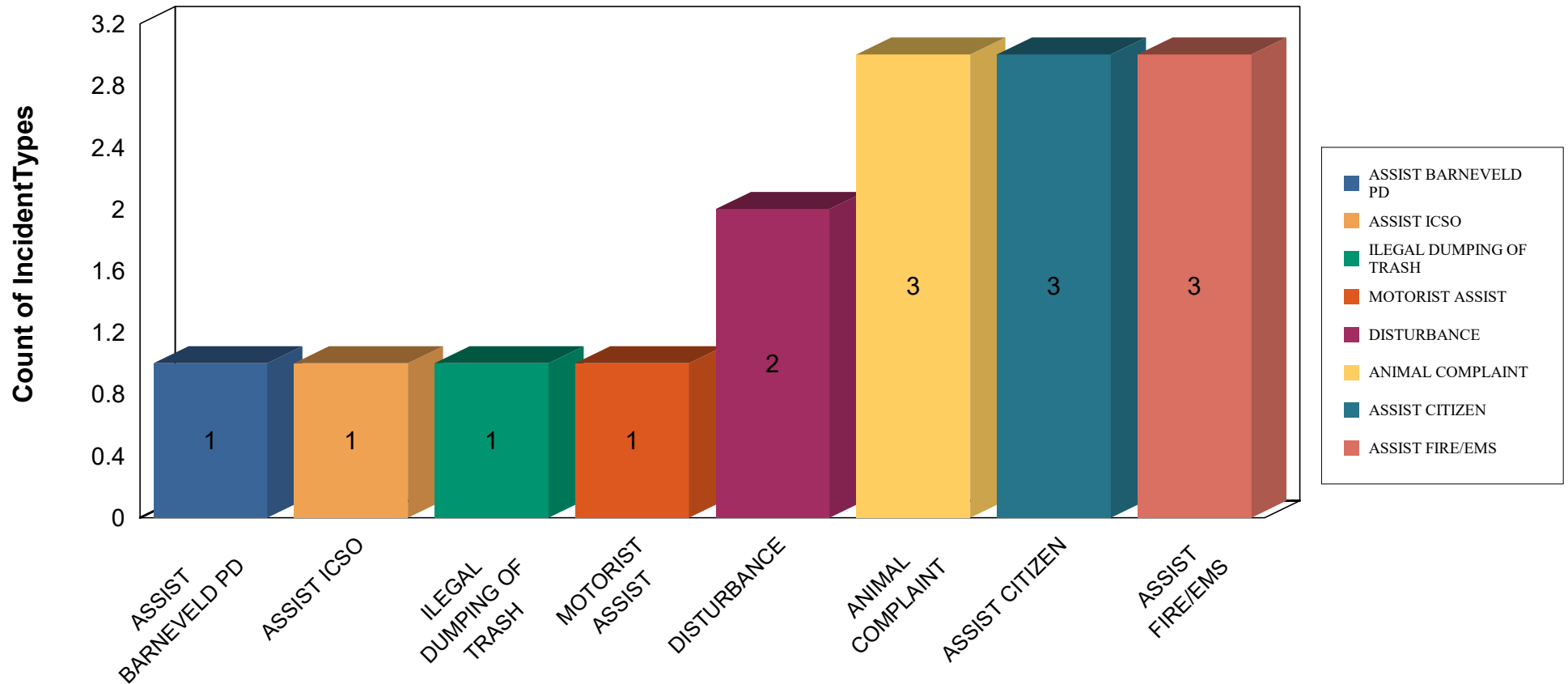


4.17% # of Reports: 1 Citation UNLICENSED DOG

54.17% # of Reports: 13 Citation SPEEDING

**Grand Total: 100.00% Total # of Incident Types Reported: 24 Total # of Reports: 21**

# Count of Incident Types

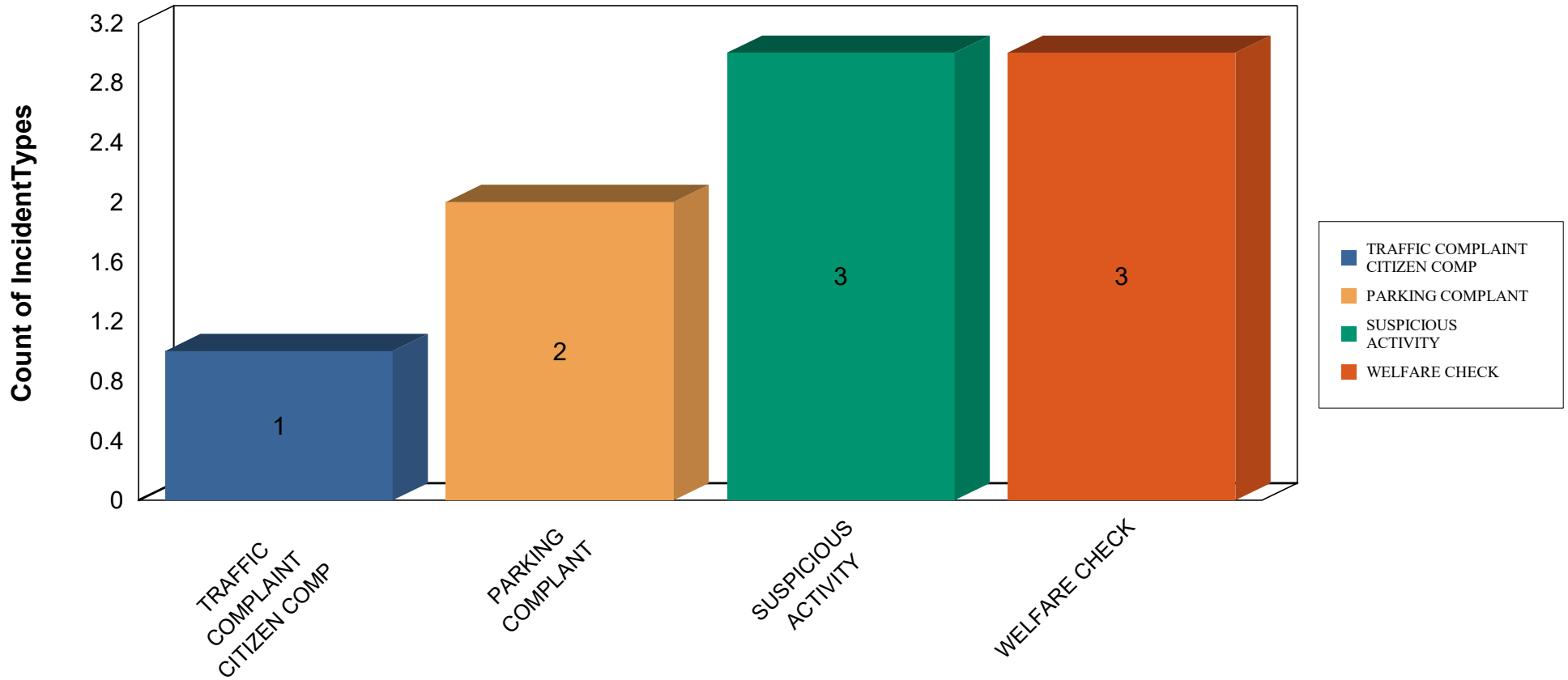


4.17% # of Reports: 1 Calls For Service ASSIST BARNEVELD PD

4.17% # of Reports: 1 Calls For Service ASSIST ICSO

4.17% # of Reports: 1 Calls For Service ILEGAL DUMPING OF TRASH

# Count of Incident Types

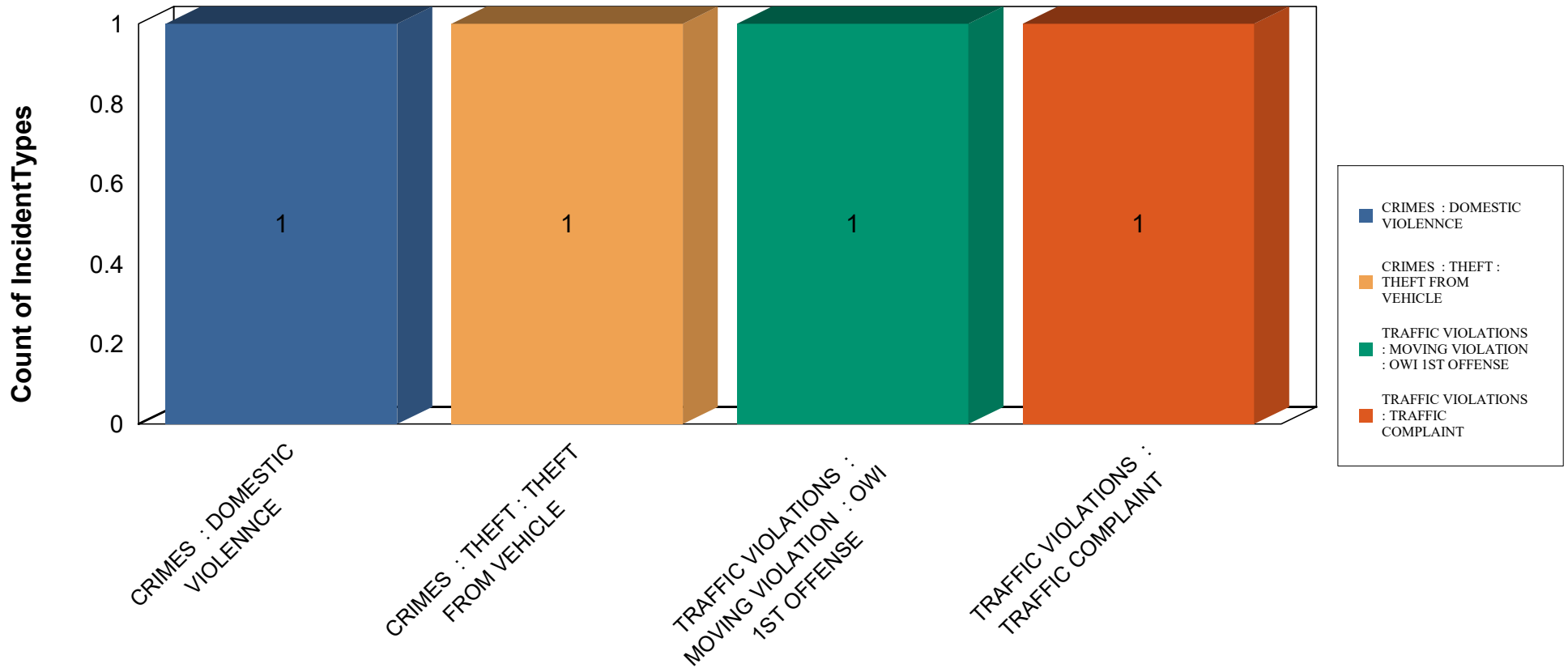


4.17% # of Reports: 1 Calls For Service TRAFFIC COMPLAINT CITIZEN COMP

8.33% # of Reports: 2 Calls For Service PARKING COMPLAINT

12.50% # of Reports: 3 Calls For Service SUSPICIOUS ACTIVITY

# Count of Incident Types



25.00% # of Reports: 1 Incident Report CRIMES : DOMESTIC VIOLENCE

25.00% # of Reports: 1 Incident Report CRIMES : THEFT : THEFT FROM VEHICLE

25.00% # of Reports: 1 Incident Report TRAFFIC VIOLATIONS : MOVING VIOLATION : OWI 1ST OFFENSE



# Iowa County Sheriff's Office

109 East Leffler Street • Dodgeville, WI 53533  
Phone: 608-930-9500 • Fax: 608-935-0331  
Crime Stoppers: 608-935-9090



**Austin L. Durst**  
Chief Deputy

**Michael W. Peterson**  
Sheriff

Calls for Service Ridgeway

Printed on June 1, 2023

CFS #	CFS Date/Time	Description	Address	Description
CFS23007880	05/03/23 01:50:36	Traffic Stop	COUNTY RD HHH, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23007959	05/03/23 22:27:30	Motorist Assist	US HIGHWAY 151 / US HIGHWAY 18-151, DODGEVILLE, WI 53533	Assignment Completed/Settled By Contact
CFS23008048	05/05/23 00:57:02	Suspicious Person	700 MAIN ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23008102	05/05/23 17:14:47	Follow Up	203 WELL ST, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23008104	05/05/23 17:30:31	Parking Complaint	105 GROVE ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23008128	05/05/23 20:55:15	Suspicious Person	100 MAIN ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23008130	05/05/23 21:02:55	Law Enforcement	RIDGEWAY BALL PARK, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23008199	05/06/23 19:57:32	Traffic Stop	US HIGHWAY 18-151 / COUNTY ROAD YZ, DODGEVILLE, WI 53533	Assignment Completed/Settled By Contact
CFS23008201	05/06/23 20:26:52	Traffic Stop	5485 US HIGHWAY 18-151, DODGEVILLE, WI 53533	Assignment Completed/Settled By Contact
CFS23008220	05/07/23 02:24:24	Animal Complaint		Assignment Completed/Settled By Contact
CFS23008400	05/09/23 18:53:35	Property Damage	210 PARK ST, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23008847	05/15/23 18:57:46	Traffic Stop	5485 US HIGHWAY 18-151, DODGEVILLE, WI 53533	Assignment Completed/Settled By Contact
CFS23008850	05/15/23 20:14:56	Citizen Assist	600 MAIN ST	Assignment Completed/Settled By Contact
CFS23008852	05/15/23 20:38:34	Traffic Stop	408 MAIN ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact

<b>CFS #</b>	<b>CFS Date/Time</b>	<b>Description</b>	<b>Address</b>	<b>Description</b>
CFS23008855	05/15/23 21:20:48	MVA	6201 US HIGHWAY 18-151, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23008973	05/17/23 11:31:08	Traffic Stop	6045 US HIGHWAY 18-151, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23008987	05/17/23 13:06:25	Welfare Check	107 NORTH ST, RIDGEWAY, WI 53580	Assignment Completed/Settled By Contact
CFS23008990	05/17/23 13:26:32	Traffic Stop	6045 US HIGHWAY 18-151, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23008995	05/17/23 13:49:58	Traffic Stop	US HIGHWAY 18-151 / COUNTY ROAD YZ, DODGEVILLE, WI 53533	Assignment Completed/Settled By Contact
CFS23008997	05/17/23 14:11:24	Traffic Stop	6045 US HIGHWAY 18-151, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009009	05/17/23 16:37:01	Animal Complaint	100 BLOCK OF LEVEL ST, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23009012	05/17/23 17:07:29	Traffic Stop	6201 US HIGHWAY 18-151, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23009016	05/17/23 17:24:09	Traffic Stop	6289 US HIGHWAY 18-151, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009021	05/17/23 18:06:27	Traffic Complaint	6289 US HIGHWAY 18-151, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009026	05/17/23 18:54:16	Traffic Complaint	105 MAIN STREET, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009094	05/18/23 16:46:25	Citizen Assist	107 GROVE ST, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23009201	05/19/23 21:02:03	Traffic Stop	6045 US HIGHWAY 18-151, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009202	05/19/23 21:18:50	Traffic Stop	6289 US HIGHWAY 18-151, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009207	05/19/23 21:38:25	Traffic Stop	200 MAIN STREET, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23009215	05/20/23 00:49:05	Citizen Assist	102 ARNESON RD, BARNEVELD, WI 53507	Assignment Completed/Settled By Contact
CFS23009270	05/20/23 18:25:51	Traffic Stop	3350 COUNTY ROAD BB, DODGEVILLE, WI 53533	Assignment Completed/Settled By Contact
CFS23009393	05/22/23 09:02:51	Suicide Threats	113 GROVE ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact

CFS #	CFS Date/Time	Description	Address	Description
CFS23009444	05/22/23 18:52:36	Follow Up	3708 COUNTY ROAD H, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23009449	05/22/23 19:43:43	MVA	7112 US HIGHWAY 18-151, BARNEVELD	Assignment Completed/Settled By Contact
CFS23009460	05/22/23 23:44:46	Assist LE	100 CRETNEY ST, RIDGEWAY	Assignment Completed/Settled By Contact
CFS23009536	05/23/23 22:29:06	Disturbance	206 GROVE ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009607	05/24/23 19:46:24	Traffic Stop	5811 US HIGHWAY 18-151, DODGEVILLE, WI 53533	Assignment Completed/Settled By Contact
CFS23009661	05/25/23 12:52:58	Domestic Violent	711 MAIN ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009673	05/25/23 17:02:53	Misc Traffic Complaint		Assignment Completed/Settled By Contact
CFS23009677	05/25/23 18:02:55	Stolen Property	101 NORTH ST, RIDGEWAY, WI 53580	Assignment Completed/Settled By Contact
CFS23009829	05/27/23 15:38:30	Traffic Stop	MAIN ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009830	05/27/23 15:43:29	Disturbance	705 MAIN ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23009846	05/27/23 17:58:11	Medical Emergency	107 NORTH ST, RIDGEWAY, WI 53580	Assignment Completed/Settled By Contact
CFS23009879	05/28/23 01:20:13	Unconscious	312 CORBIN DR, BARNEVELD	Assignment Completed/Settled By Contact
CFS23009882	05/28/23 02:59:45	Bar Check	619 MAIN ST, RIDGEWAY, WI 53582	Assignment Completed/Settled By Contact
CFS23010018	05/29/23 17:14:17	Parking Complaint	620 MAIN ST, RIDGEWAY	Accidental CFS

**Total Records: 46**

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Balance Sheet Detail Report

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ACCT

Dated From: 1/01/2023  
Thru: 12/31/2023

Fund: All Funds

Account Number		Debit	Credit
100-00-11100-000-000	POOLED GENERAL FUND	704,054.70	
140-00-11100-000-000	POOLED CAPITAL FUND		13,287.34
150-00-11100-000-000	POOLED CAPITAL FUND		153,265.35
210-00-11100-000-000	POOLED TIF FUND		34,356.90
220-00-11100-000-000	SRF-ALLOCATED CASH	8,632.13	
250-00-11100-000-000	POOLED CDBG ACCOUNT		94,646.05
300-00-11100-000-000	POOLED SEWER FUND	219,648.96	
340-00-11100-000-000	POOLED CASH DEBT SERVICE		68,384.27
400-00-11100-000-131	POOLED WATER FUND		152,074.17
100-00-11101-000-000	MONEY MARKET - GENERAL FUND	708,558.35	
250-00-11101-000-000	CDBG - MATCHING FUNDS		
300-00-11101-000-000	WWTP UPGRADE CHECKING		
100-00-11102-000-000	PETTY CASH	61.60	
250-00-11102-000-000	CDBG BANK ACCOUNT 0767		
150-00-11104-000-000	HOLIDAY HELPER CASH	13,106.51	
100-00-11105-000-000	SDWL DEBT SERVICE	127.68	
250-00-11105-000-000	SDWL DEBT SERVICE	219.02	
300-00-11105-000-000	SDWL DEBT SERVICE		
100-00-11110-000-001	FIRE DEPT INVESTMENT FUND		
300-00-11120-000-132	DEPRECIATION FUND ACCOUNT		
300-00-11120-000-133	BOND REDEMPTION ACCOUNT		
300-00-11120-000-134	DNR EQUIP REPLACEMENT ACCOUNT	86,157.37	
300-00-11120-000-135	USDA RD REPLACEMENT FUND	30,248.42	
400-00-11120-000-135	SDWFL DEBT SERVICE CASH	19,388.40	
400-00-11120-000-136	MONEY MARKET ACCOUNT - WATER	102,784.00	
<b>CASH AND MARKETABLE SECURITIES</b>		<b>1,376,973.06</b>	
100-00-12100-000-000	PROPERTY TAXES RECEIVABLE		18,735.18
100-00-12310-000-000	DEL PP TAXES RECEIVABLE	1,872.29	
<b>TAXES &amp; SPEC. ASSMT. RECV'BLE.</b>			<b>16,862.89</b>
140-00-13100-000-000	ACCOUNTS REC - CAPITAL PROJ	18,604.00	
300-00-13100-000-000	ACCOUNTS RECEIVABLE	22,304.81	
400-00-13100-000-142	ACCOUNTS RECEIVABLE	13,163.76	
300-00-13100-000-143	ACCOUNTS RECEIVABLE - OTHER		
400-00-13100-000-143	ACCOUNTS RECEIVABLE - OTHER		
100-00-13101-000-000	ACCOUNTS REC. - GARBAGE	4,521.37	
100-00-13200-000-000	SPEC ASSESS RECEIVABLE	5,438.40	
<b>ACCOUNTS RECEIVABLE</b>		<b>64,032.34</b>	
250-00-14100-000-000	DUE FROM OTHER GOVERNMENT		

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ACCT

Dated From: 1/01/2023  
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Fund: All Funds

Account Number		Debit	Credit
100-00-14201-000-000	GRANTS RECEIVABLE-POLICE		1,595.00
100-00-14300-000-000	DUE FROM COUNTY-DEL SPECIALS	401.81	
<b>DUE FROM OTHER GOVERNMENTS</b>			<b>1,193.19</b>
400-00-15100-000-145	DUE FROM SEWER		
100-00-15210-000-000	DUE FROM TIF FUND		
100-00-15610-000-000	DUE FROM WATER		
100-00-15620-000-000	DUE FROM SEWER	60,877.50	
100-00-15700-000-000	ADVANCE TO SEWER UTILITY	80,681.68	
<b>DUE FROM OTHER FUNDS</b>			<b>141,559.18</b>
210-00-16110-000-000	INVENTORY		
300-00-16110-000-150	MATERIALS & SUPPLIES INVENTORY	1,288.23	
400-00-16110-000-154	MATERIALS & SUPPLIES INVENTORY	5,829.93	
100-00-16200-000-000	PREPAYMENTS		
<b>INVENTORIES AND PREPAYMENTS</b>			<b>7,118.16</b>
400-00-17000-000-186	MISC DEFERRED DEBITS	294,873.00	
100-00-17100-000-000	ADVANCE TO TIF	771,403.90	
<b>LONG-TERM RECEIVABLES</b>			<b>1,066,276.90</b>
300-00-18200-000-300	CONST IN PROGRESS-WWTP		
300-00-18200-000-310	CONST IN PROGRESS-2018 STREET		
400-00-18200-000-310	CONST IN PROGRESS-2018 STREET		
300-00-18200-000-315	CONST IN PROGRESS-2021 STREET		
400-00-18200-000-315	CONST IN PROGRESS-2020 CDBG		
400-00-18200-000-320	CONST IN PROGRESS-2021 TOWER	29,843.79	
300-00-18300-000-310	LAND & LAND RIGHTS	680.00	
300-00-18300-000-312	SERVICE CONNECTIONS	162,937.31	
300-00-18300-000-313	COLLECTING MAINS	1,090,232.19	
300-00-18300-000-315	FORCE MAINS	61,819.87	
400-00-18390-000-110	ACCUMULATED DEPR - FINANCED		509,831.16
400-00-18390-100-110	ACCUMULATED DEPR - CONTRIBUTED		52,778.44
400-00-18400-000-310	SOURCE - LAND & LAND RIGHTS	7,359.00	
400-00-18400-000-314	SOURCE - WELLS & SPRINGS	154,455.32	
300-00-18400-000-823	ELECTRIC PUMPING EQUIPMENT	95,540.46	
400-00-18410-000-320	PUMPING - LAND	408.00	
400-00-18410-000-321	PUMPING - STRUCTURES & IMPROV	25,033.47	
400-00-18410-000-325	PUMPING - ELECTRIC EQUIPMENT	79,357.00	
400-00-18420-000-332	TREATMENT - WATER EQUIPMENT	2,713.00	
400-00-18430-000-340	TRANSMISSION - LAND	445.00	

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ACCT

Dated From: 1/01/2023  
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Fund: All Funds

Account Number		Debit	Credit
400-00-18430-000-342	TRANSMISSION - STANDPIPES	322,878.00	
400-00-18430-000-343	TRANSMISSION - MAINS	848,721.42	
400-00-18430-000-345	TRANSMISSION - SERVICES	179,368.87	
400-00-18430-000-346	TRANSMISSION - METERS	72,610.37	
400-00-18430-000-348	TRANSMISSION - HYDRANTS	127,526.90	
400-00-18430-000-349	TRANSMISSION - OTHER	20,134.00	
400-00-18430-100-342	TRANS STANDPIPES-CONTRIBUTED		
400-00-18430-100-343	TRANS MAINS - CONTRIBUTED	526,712.37	
400-00-18430-100-345	TRANS SERVICES - CONTRIBUTED	96,650.79	
400-00-18430-100-348	TRANS HYDRANTS - CONTRIBUTED	54,088.65	
400-00-18440-000-372	GENERAL - OFFICE EQUIPMENT	590.00	
400-00-18440-000-373	GENERAL - TRANSPORTATION EQUIP	37,264.43	
400-00-18440-000-374	GENERAL - COMPUTER EQUIPMENT	4,679.45	
400-00-18440-000-379	GENERAL - OTHER	161.12	
400-00-18440-000-396	GENERAL - POWER OP EQUIP GENER	24,950.00	
400-00-18440-000-397	GENERAL - SCADA EQUIPMENT	86,735.00	
300-00-18500-000-321	STRUCTURE & IMPROVEMENTS		
300-00-18500-000-330	LAND & LAND RIGHTS	17,415.00	
300-00-18500-000-331	STRUCTURES & IMPROVEMENTS	4,687,048.57	
300-00-18500-000-332	PRELIMINARY TREATMENT EQUIP	66,534.61	
300-00-18500-000-334	SECONDARY TREATMENT EQUIP	335,845.65	
300-00-18500-000-336	CHLORINATION EQUIPMENT	32,729.64	
300-00-18600-000-140	ACCUMULATED DEPRECIATION		1,465,866.53
300-00-18600-000-372	OFFICE EQUIPMENT	5,406.25	
300-00-18600-000-373	TRANSPORTATION EQUIPMENT	117,746.92	
300-00-18600-000-379	MISCELLANEOUS EQUIPMENT	10,071.21	
<b>FIXED ASSETS</b>		<b>7,358,217.50</b>	
100-00-19000-000-000	PREPAID EXPENSES		
300-00-19000-000-000	PREPAID EXPENSES		
400-00-19000-000-000	PREPAID EXPENSES		
<b>DEBT RETIREMENT RESOURCES</b>			
<b>TOTAL ASSETS</b>		<b>9,996,121.06</b>	
100-00-21000-000-000	ACCOUNTS PAYABLE		
140-00-21000-000-000	ACCOUNTS PAYABLE		
210-00-21000-000-000	ACCOUNTS PAYABLE		
150-00-21100-000-000	ACCOUNTS PAYABLE		
250-00-21100-000-000	ACCOUNTS PAYABLE	1,950.00	
300-00-21100-000-000	ACCOUNTS PAYABLE		

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ACCT

Dated From: 1/01/2023  
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Fund: All Funds

Account Number		Debit	Credit
340-00-21100-000-000	ACCOUNTS PAYABLE		
400-00-21100-000-000	ACCOUNTS PAYABLE	650.00	
100-00-21110-000-001	FIRE DEPT INVESTMENT PAYABLE		
300-00-21200-000-000	RETAINAGE		
100-00-21511-000-000	941 TAXES PAYABLE	667.12	
100-00-21513-000-000	STATE W/H TAXES PAYABLE		319.67
100-00-21520-000-000	RETIREMENT PAYABLE	257.85	
100-00-21530-000-000	HEALTH & DENTAL INS PAYABLE		4,956.33
100-00-21535-000-000	GARNISHMENT PAYABLE		119.25
100-00-21540-000-000	REAL ESTATE TAX REFUNDS	2,439.89	
400-00-21600-000-236	ACCRUED TAXES		
250-00-21600-000-237	ACCRUED INTEREST - CDBG		
300-00-21600-000-237	ACCRUED INTEREST		6,845.00
400-00-21600-000-237	ACCRUED INTEREST		1,646.00
300-00-21600-000-238	ACCRUED PAYROLL		2,583.79
300-00-21600-000-239	FSB-LINE OF CREDIT		
400-00-21600-000-245	ACCRUED PAYROLL		2,172.53
100-00-21700-000-000	ACCRUED PAYROLL		12,183.49
100-00-21800-000-000	CREDIT CARD PAYABLE		1,182.25
140-00-21800-000-000	CREDIT CARD PAYABLE		
150-00-21800-000-000	CREDIT CARD PAYABLE		460.65
210-00-21800-000-000	CREDIT CARD PAYABLE		
300-00-21800-000-000	CREDIT CARD PAYABLE		229.91
400-00-21800-000-000	CREDIT CARD PAYABLE		201.16
220-00-21900-000-000	SRF UNEARNED REVENUE		32,970.59
<b>ACCOUNTS PAYABLE</b>			<b>59,905.76</b>
100-00-24310-000-000	TAXES DUE COUNTY / STATE	221,488.67	
100-00-24400-000-000	DUE TO PROPERTY OWNER REFUND		
100-00-24500-000-000	DUE TO SWTC	37,500.86	
100-00-24600-000-000	DUE TO DODGEVILLE SCHOOLS	295,829.17	
<b>DUE TO OTHER GOVERNMENTS</b>			<b>554,818.70</b>
300-00-25100-000-233	DUE TO GENERAL FUND		60,877.50
400-00-25100-000-233	DUE TO GENERAL FUND		
100-00-25200-000-000	ADVANCE FROM GENERAL (TIF)		
210-00-25200-000-000	ADVANCE FROM GENERAL FUND		771,403.90
300-00-25300-000-000	DUE TO RD REPLACEMENT FUND		
<b>DUE TO OTHER FUNDS</b>			<b>832,281.40</b>
100-00-26100-000-000	DEFERRED REVENUE - TAX ROLL		

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Balance Sheet Detail Report

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ACCT

Dated From: 1/01/2023  
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Fund: All Funds

Account Number		Debit	Credit
210-00-26100-000-000	DEFERRED REVENUE - TAX ROLL		
100-00-26200-000-000	DEFERRED SPECIAL ASSESSMENTS		5,438.40
100-00-26300-000-000	DEFERRED REV - PROP TAX EQUIV		92,303.00
100-00-26400-000-000	DEFERRED REVENUE - PILT		
400-00-26900-000-253	OTHER DEFERRED CREDITS		4,098.68
<b>DEFERRED REVENUES</b>			<b>101,840.08</b>
210-00-29600-000-000	NOTE PAYABLE - CARDINAL WAY		
250-00-29600-000-000	NOTE PAYABLE - FARMERS CDBG		265,032.50
300-00-29600-000-000	NOTE PAYABLE - FARMERS CDBG 18		129,361.69
400-00-29600-000-000	NOTE PAYABLE - FARMERS CDBG		281,851.27
300-00-29600-000-223	ADVANCE FROM VILLAGE		80,681.68
400-00-29600-000-224	NOTE PAYABLE - FARMERS CDBG 18		492,919.66
300-00-29610-000-000	NOTE PAYABLE - RD REV BOND		1,911,700.00
<b>LONG-TERM DEBT</b>			<b>3,161,546.80</b>
<b>TOTAL LIABILITY</b>			<b>3,600,755.34</b>
400-00-31100-000-200	CAPITAL PAID BY MUNICIPALITY		535,121.50
<b>CONTRIBUTED CAPITAL</b>			<b>535,121.50</b>
100-00-33000-000-000	FUND BALANCE - UNRESTRICTED		2,317,653.99
140-00-33000-000-000	FUND BALANCE		62,678.81
150-00-33000-000-000	FUND BALANCE	171,153.64	
210-00-33000-000-000	FUND BALANCE	145,813.10	
340-00-33000-000-000	FUND BALANCE		13,910.79
300-00-33900-000-216	UNAPPROPRIATED EARNED SURPLUS		3,414,689.36
400-00-33900-000-216	UNAPPROPRIATED EARNED SURPLUS		1,159,626.07
<b>RETAINED EARNINGS</b>			<b>6,651,592.28</b>
250-00-34000-000-000	FUND BALANCES	357,509.53	
<b>FUND BALANCES</b>			<b>357,509.53</b>
100-00-35000-000-000	TIF BALANCE		
210-00-35000-000-000	TIF BALANCE	666,334.81	
<b>TIF BALANCE</b>			<b>666,334.81</b>

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ACCT

Dated From: 1/01/2023  
Thru: 12/31/2023

Fund: All Funds

Account Number	Debit	Credit
<hr/>		
<hr/>		
TOTAL FUND EQUITY		6,162,869.44
<hr/>		
2023 Revenues		904,468.74
2023 Expenditures	671,972.46	
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GRAND TOTALS	10,668,093.52	10,668,093.52
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Statement of Revenues & Expenditures - Detail

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ACCT

Dated From: 1/01/2023

Fund: All Funds

Unposted Included

Thru: 6/30/2023

Account Number		2022 Total	2023 Total
100-00-41110-000-000	REAL ESTATE TAXES		565,428.85
140-00-41110-000-000	REAL ESTATE TAXES		
150-00-41110-000-000	COMMUNITY CENTER PROCEEDS	2,054.50	3,157.50
340-00-41110-000-000	REAL ESTATE TAXES		
100-00-41111-000-000	PERS PROP TAXES		
100-00-41120-000-000	TAX INCREMENTS (TID)		
210-00-41120-000-000	TAX INCREMENTS (TID)		
100-00-41200-000-000	LOTTERY CREDIT		
100-00-41310-000-000	PROP TAX EQUIVALENT - WATER		
<b>TAXES</b>		<b>2,054.50</b>	<b>568,586.35</b>
100-00-42000-000-000	SPECIAL ASSESSMENTS		16.00
140-00-42000-000-000	SPECIAL ASSESSMENTS		
<b>SPECIAL ASSESSMENTS</b>			<b>16.00</b>
220-00-43211-000-000	ARPA STATE AID	32,970.59	
100-00-43410-000-000	STATE SHARED REVENUES		
100-00-43420-000-000	STATE FIRE INSURANCE DUES		
100-00-43430-000-000	STATE AIDS-EXEMPT COMPUTER		
100-00-43510-000-000	PERS PROPERTY TAX AID	1,309.04	1,309.04
210-00-43510-000-000	PERS PROPERTY TAX AID	432.21	432.21
100-00-43521-000-000	LAW ENFORCEMENT IMPROVEMENT		
100-00-43522-000-000	STATE AID-POLICE GRANT		
100-00-43531-000-000	STATE HIGHWAY AIDS	25,495.88	29,320.28
250-00-43533-000-000	STATE GRANT HWY-FEMACDB		
100-00-43545-000-000	STATE AID-RECYCLING GRANT	2,636.05	2,637.25
100-00-43550-000-000	STATE AID-CDBG GRANT		
140-00-43550-000-000	STATE AID-CDBG GRANT		
250-00-43550-000-000	STATE AID-CDBG GRANT	177,908.89	
300-00-43550-000-000	STATE AID-CDBG GRANT		
400-00-43550-000-000	STATE AID-CDBG GRANT		
250-00-43560-000-000	LOAN PROCEEDS CLEAN WATER		
140-00-43600-000-000	GRANT PROCEEDS	866.00	
150-00-43600-000-000	GRANT PROCEEDS-RCC		
100-00-43620-000-000	STATE- DNR PMT IN LIEU OF TAX	67.62	67.62
100-00-43690-000-000	STATE-OTHER STATE PAYMENTS		13,610.85
<b>INTERGOVERNMENTAL REVENUES</b>		<b>241,686.28</b>	<b>47,377.25</b>
100-00-44100-000-000	BUS & OCCUPATIONAL LICENSE	2,428.33	525.00
100-00-44200-000-000	DOG LICENSES	1,424.00	1,078.00
100-00-44300-000-000	BUILDING PERMITS	3,350.36	1,394.40

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100-00-44400-000-000	CHICKEN LICENSE	10.00	10.00
100-00-44500-000-000	BURN PERMIT	125.00	155.00
150-00-44550-000-000	EVENT DONATION		
100-00-44600-000-000	PLANNING AND ZONING	879.55	
100-00-44700-000-000	TRANSIENT MERCHANT		
<b>LICENSES AND PERMITS</b>		<b>8,217.24</b>	<b>3,162.40</b>
100-00-45101-000-000	MUNICIPAL CITATIONS	842.79	634.67
100-00-45102-000-000	PARKING AND OTHER FINES	60.00	75.00
100-00-45103-000-000	STARK CO COLLECTIONS		
100-00-45104-000-000	POLICE GRANT PROCEEDS		289.72
<b>FINES, FORFEITS AND PENALTIES</b>		<b>902.79</b>	<b>999.39</b>
100-00-46100-000-000	GENERAL GOV'T FEES	150.00	125.00
300-00-46411-001-622	MEASURED SEWER RESIDENTIAL	106,535.62	89,873.60
300-00-46411-002-622	MEASURED SEWER COMMERCIAL	4,919.80	4,023.00
300-00-46411-004-622	MEASURED SEWER PUB AUTHORITY	2,115.64	1,524.92
300-00-46411-005-622	MEASURED SEWER MULTI FAMILY	5,887.29	4,756.64
300-00-46415-000-421	CAPITAL CONTRIBUTIONS	219.02	
300-00-46415-000-622	FORFEITED DISCOUNTS	402.21	354.71
100-00-46420-000-000	SANITATION INCOME (GARBAGE)	14,153.25	12,459.29
100-00-46430-000-000	SANITATION INCOME (RECYCLING)	9,061.20	8,019.27
150-00-46430-000-000	CANS RECYCLING		1,560.10
100-00-46435-000-000	CLEAN UP DAY RECYCLING FEES	468.00	828.00
400-00-46450-000-463	HYDRANT RENTAL		
400-00-46451-000-470	FORFEITED DISCOUNTS	134.05	183.58
400-00-46451-001-461	METERED SALES RESIDENTIAL	38,463.07	48,491.31
400-00-46451-002-461	METERED SALES COMMERCIAL	1,573.83	1,849.78
400-00-46451-004-461	METERED SALES PUBLIC AUTHORITY	1,333.42	1,367.43
400-00-46451-005-461	METERED SALES MULTI FAMILY	979.60	1,177.94
300-00-46452-000-421	MISC NON OPERATING REVENUE	741.25	3,110.00
400-00-46452-000-421	ANTENNA & GENERATOR RENT	15,609.84	17,851.62
400-00-46452-000-422	MISC NON OPERATING REVENUE		
400-00-46452-000-474	OTHER WATER REVENUES		
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>202,747.09</b>	<b>197,556.19</b>
100-00-47100-000-000	TIF ADMINISTRATION		
100-00-47323-000-000	RFD PENSION REIMB.	9,882.69	9,903.30
<b>INTERGOV'T. CHARGES FOR SERV.</b>		<b>9,882.69</b>	<b>9,903.30</b>
100-00-48110-000-000	INTEREST INCOME	2,069.27	19,935.51

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300-00-48110-000-419	INTEREST INCOME	109.57	1,312.94
400-00-48110-000-419	INTEREST INCOME	74.04	413.79
400-00-48110-000-421	AMORTIZATION INCOME		
100-00-48111-000-000	INTEREST ON ADVANCES		
100-00-48120-000-000	LATE FEES-GARBAGE		
100-00-48130-000-000	INTEREST ON SPECIAL ASSESS		
100-00-48140-000-000	ANNUAL IMPACT FEE		12,037.73
100-00-48200-000-000	PARK RENTAL INCOME	345.00	150.00
100-00-48309-000-000	SALE OF FIXED ASSETS	19,104.00	
140-00-48309-000-000	SALE OF FIXED ASSETS		
100-00-48440-000-000	INSURANCE PROCEEDS		
150-00-48500-000-000	LAW ENFORCEMENT DONATIONS		
150-00-48500-000-001	COMMUNITY CENTER DONATIONS	120,831.11	50,022.75
150-00-48500-000-002	LIBRARY DONATIONS		
100-00-48500-000-100	FIREWORKS DONATIONS	399.20	
150-00-48500-000-100	FIREWORKS DONATIONS		58.63
150-00-48500-000-200	DOG PARK DONATIONS		272.60
100-00-48500-000-201	LAW ENFORCEMENT DONATIONS	500.00	1,641.10
150-00-48500-000-300	PARK & REC DONATIONS		203.00
100-00-48900-000-000	OTHER MISC REVENUES	146,534.61	287.08
210-00-48900-000-000	MISCELLANEOUS INCOME		3,646.00
100-00-48900-000-100	HOLIDAY HELPERS	236.00	
150-00-48900-000-100	HOLIDAY HELPERS DONATIONS		
100-00-48900-000-400	CONCESSION STAND SALES	3,576.00	
150-00-48900-000-400	CONCESSION STAND PROCEEDS		1,355.00
<b>MISCELLANEOUS REVENUES</b>		<b>293,778.80</b>	<b>91,336.13</b>
150-00-49000-000-000	FARMER'S MARKET REVENUE		
100-00-49100-000-000	LOAN PROCEEDS	3,370.00	
140-00-49100-000-000	PROCEEDS FROM LT DEBT		
210-00-49100-000-000	PROCEEDS FROM LT DEBT		
250-00-49100-000-000	PROCEEDS FROM LT DEBT		
340-00-49100-000-000	PROCEEDS FROM BANK LOANS		
300-00-49120-000-000	PROCEEDS FROM LT BANK LOANS		
400-00-49120-000-000	PROCEEDS FROM LT BANK NOTES		
210-00-49130-000-000	PROCEEDS FROM PROPERTY SALES	97,851.00	53,490.00
300-00-49130-000-000	PROCEEDS FROM USDA RD GRANT		
140-00-49140-000-000	PROCEEDS LT BANK LOAN-CDBG		
300-00-49140-000-000	PROCEEDS LT BANK LOAN-CDBG		
400-00-49140-000-000	PROCEEDS LT BANK LOAN-CDBG		
100-00-49200-000-000	TRANSFERS FROM OTHER FUNDS		
140-00-49200-000-000	TXFRS FROM OTHER FUNDS		

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150-00-49200-000-000	TXFRS FROM OTHER FUNDS		
210-00-49200-000-000	TXFRS FROM OTHER FUNDS-TID 1		
340-00-49200-000-000	TXFRS FROM OTHER FUNDS		
100-00-49300-000-000	FUND BALANCE APPLIED		
140-00-49300-000-000	FUND BALANCE APPLIED	-558,187.19	-40,976.56
150-00-49300-000-000	FUND BALANCE APPLIED		
220-00-49300-000-000	SRF-FUND BALANCE APPLIED		-24,338.46
250-00-49500-000-000	MISC REVENUE		
<b>OTHER FINANCING SOURCES</b>		<b>-456,966.19</b>	<b>-11,825.02</b>
<b>Total Revenues</b>		<b>302,303.20</b>	<b>907,111.99</b>

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100-00-51100-110-000	BOARD WAGES		419.19
100-00-51100-120-000	BOARD PAYROLL TAXES		
100-00-51100-130-000	BOARD MEMBERSHIP DUES	421.78	
100-00-51100-140-000	BOARD TRAVEL/MILEAGE/TRAINING		
100-00-51100-150-000	BOARD MISC EXPENSES	11,316.26	739.00
100-00-51111-000-000	COVID		
100-00-51300-000-000	LEGAL EXPENSE	75.18	1,270.00
210-00-51300-000-000	LEGAL EXPENSE		
100-00-51400-100-000	BUILDING INSPECTOR	1,200.60	5,154.80
100-00-51400-110-000	BUILDING INSP PAYROLL TAXES	91.85	391.27
100-00-51410-110-000	MISC CLERICAL WAGES		
100-00-51410-120-000	MISC CLERICAL PAYROLL TAXES		
100-00-51420-110-000	CLERK WAGES	22,969.34	23,713.64
100-00-51420-120-000	CLERK PAYROLL TAXES	1,625.80	1,715.68
100-00-51420-125-000	CLERK EMPLOYEE BENEFITS	5,903.41	5,668.91
100-00-51420-310-000	CLERK OFFICE SUPPLIES	863.75	1,684.90
100-00-51420-315-000	CLERK EQUIPMENT LEASE/PURCHASE	269.37	379.97
100-00-51420-316-000	CLERK INFORMATION TECHNOLOGY	5,250.00	4,555.55
100-00-51420-320-000	CLERK MEMBERSHIP DUES	65.00	85.00
100-00-51420-325-000	CLERK TELEPHONE	913.48	1,031.46
100-00-51420-326-000	CLERK UTILITIES	939.53	
100-00-51420-330-000	CLERK TRAINING	549.00	255.00
100-00-51420-350-000	CLERK TRAVEL/MILEAGE	92.02	196.50
100-00-51420-370-000	ELECTION NOTICES		
100-00-51420-371-000	ELECTION WAGES	581.00	1,113.46
100-00-51420-372-000	ELECTION SUPPLIES	405.64	373.65
100-00-51420-375-000	ELECTION EQUIPMENT		1,048.65
100-00-51420-380-000	CLERK MISCELLANEOUS		
100-00-51421-110-000	DEPUTY CLERK - WAGES	12,820.53	12,190.13
100-00-51421-120-000	DEPUTY CLERK MED/SS	924.33	887.83
100-00-51421-125-000	DEPUTY CLERK BENEFITS	2,591.09	2,182.06
100-00-51430-000-000	LICENSING EXPENSE		
100-00-51440-110-000	ELECTION CLERK - WAGES	222.00	
100-00-51440-120-000	ELECTION CLERK MED/SS	16.03	
100-00-51440-125-000	ELECTION CLERK BENEFITS	43.94	
100-00-51500-200-000	AUDIT/ACCOUNTING EXPENSE	7,958.33	5,327.50
100-00-51500-210-000	ASSESSMENT OF PROPERTY	2,380.61	2,541.21
100-00-51500-220-000	BANK & PAYROLL PROCESSING FEES	180.00	180.00
250-00-51500-220-000	BANK AND PAYROLL FEES		
100-00-51500-240-000	SOFTWARE SUBSCRIPTIONS & FEES	1,588.22	165.55
100-00-51500-275-000	WORKER'S COMP INSURANCE		
100-00-51540-000-000	VILLAGE INSURANCE	464.00	
100-00-51600-000-000	GENERAL BUILDINGS AND PLANT		

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100-00-51600-100-000	VILLAGE HALL UTILITIES	229.96	1,387.02
100-00-51931-000-000	LAW ENFORCEMENT INSURANCE		
100-00-51938-000-000	GENERAL GOV'T INSURANCE	1,537.33	2,727.83
210-00-51940-000-000	ADMINISTRATION & FEES	2,665.68	5,250.44
100-00-51980-000-000	OTHER GENERAL GOV'T	10,796.10	69.00
100-00-51980-760-000	FACILITIES UTILIITIES	10,416.76	13,121.16
100-00-51980-761-000	FACILITIES IMPROVEMENTS	3,752.91	6.82
100-00-51980-762-000	FACILITIES MAINTENANCE	433.75	857.66
100-00-51980-763-000	FACILITIES MATERIALS	1,310.33	1,138.87
100-00-51990-390-000	CONTINGENCY		
<b>GENERAL GOVERNMENT</b>		<b>113,864.91</b>	<b>97,829.71</b>
100-00-52100-110-000	POLICE - WAGES	25,298.81	26,328.63
100-00-52100-120-000	POLICE - PAYROLL TAXES	1,830.15	1,964.76
100-00-52100-125-000	POLICE - EMPLOYEE BENEFITS	4,822.85	5,575.41
100-00-52100-310-000	POLICE - OFFICE SUPPLIES	248.03	474.25
100-00-52100-315-000	POLICE - MISC SUPPLIES	271.06	17.37
100-00-52100-321-000	POLICE - EQUIPMENT LEASE		
100-00-52100-325-000	POLICE - TELEPHONE	559.75	438.25
100-00-52100-330-000	POLICE - TRAINING/EDUCATION	1,696.85	927.50
100-00-52100-335-000	POLICE - TRAVEL/MILEAGE	157.95	366.00
100-00-52100-400-000	POLICE - VEHICLE EXPENSE	97.48	183.95
100-00-52100-410-000	POLICE - FUEL	1,255.84	1,901.49
100-00-52100-420-000	POLICE - CRIMINAL HISTORY		
100-00-52100-430-000	POLICE - EQUIPMENT PURCHASED	478.57	656.43
100-00-52100-431-000	POLICE - UNIFORMS	924.99	352.55
100-00-52100-432-000	POLICE - AMMUNITION	667.34	254.87
100-00-52100-440-000	POLICE - LEGAL & COLLECTIONS	165.00	40.50
100-00-52100-450-000	POLICE - COMPUTER/SOFTWARE	2,845.84	2,992.08
100-00-52100-760-000	POLICE - UTILITIES	1,282.71	1,626.81
100-00-52200-245-000	FIRE DEPT OPERATIONS	47,500.00	48,250.00
100-00-52200-245-001	FIRE DUES 2%		
100-00-52200-260-000	FIRE DEPT PENSION EXPENSE	9,882.69	9,903.30
100-00-52200-265-000	HYDRANT RENTAL		
100-00-52300-245-000	AMBULANCE ANNUAL CONTRACT		
<b>PUBLIC SAFETY</b>		<b>99,985.91</b>	<b>102,254.15</b>
300-00-53311-000-852	UNIFORMS	201.34	348.01
400-00-53311-000-852	UNIFORMS	201.36	347.99
100-00-53311-110-000	STREETS - WAGES	26,050.88	25,183.67
100-00-53311-120-000	STREETS - PAYROLL TAXES	1,992.95	1,910.27
100-00-53311-125-000	STREETS - EMPLOYEE BENEFITS	744.83	1,386.28

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100-00-53311-330-000	STREETS - TRAINING & EDUCATION		
100-00-53311-710-000	STREETS - GARAGE MAINTENANCE	64.00	
100-00-53311-715-000	STREETS MAINTENANCE	3,080.01	7,435.77
100-00-53311-720-000	STREETS - EQUIPMENT - NEW		320.32
100-00-53311-721-000	STREETS - EQUIPMENT RENTAL	3,800.00	
100-00-53311-722-000	STREETS - EQUIP REPAIR/MAINT	724.87	2,922.83
100-00-53311-730-000	STREETS - FUEL	2,054.77	3,672.38
100-00-53311-735-000	STREETS - MATERIALS		444.89
100-00-53311-736-000	STREETS - GARDEN CLUB	1,500.00	1,000.00
100-00-53311-740-000	STREETS - SALT		
100-00-53311-745-000	STREETS - SUPPLIES. OFC & GEN	313.08	203.50
100-00-53311-750-000	STREETS - TELEPHONE/CELL	19.19	13.00
100-00-53311-755-000	STREETS - UNIFORMS	253.37	338.05
100-00-53311-760-000	STREETS - UTILITIES	1,906.60	2,048.56
100-00-53311-770-000	STREETS - SNOW REMOVAL		
250-00-53315-000-000	HIGHWAY & STREET CONSTRUCTION	292,464.71	
100-00-53420-000-000	STREET (HWY) LIGHTING	5,113.03	5,117.27
100-00-53432-000-000	SIDEWALK MAINTENANCE		
220-00-53500-000-000	PUBLIC SPACE IMPROVEMENTS		
220-00-53610-000-000	SEWER INFRASTRUCTURE IMPRVMTS	16,769.00	
300-00-53610-000-820	WAGES - DIRECT LABOR	16,375.53	22,459.56
300-00-53610-000-821	OPERATION EXPENSES-WWTP	13,599.06	15,149.09
400-00-53610-000-821	OPERATION EXPENSES	914.35	959.19
300-00-53610-000-822	FUEL-AUTO	415.95	384.06
400-00-53610-000-822	FUEL-AUTO	415.94	384.06
300-00-53610-000-823	UTILITIES-LIFT STATIONS&SHOP	2,249.43	1,312.39
400-00-53610-000-823	UTILITIES-TOWER&SHOP	1,571.28	1,716.55
300-00-53610-000-827	OTHER SUPPLIES & EXPENSES	169.42	634.43
300-00-53611-000-833	MAINT OF TREATMENT SYSTEM	137.13	10,814.62
300-00-53612-000-840	BILLING & ACCOUNTING	5,797.54	4,798.05
400-00-53612-000-840	BILLING & ACCOUNTING	19,881.30	7,652.99
300-00-53612-000-850	ADMIN & GENERAL WAGES	1,505.63	1,965.81
300-00-53612-000-851	OFFICE SUPPLIES	141.88	318.91
300-00-53612-000-852	CONTRACTED SERVICES	8,191.10	13,444.30
300-00-53612-000-853	INSURANCE	1,537.33	1,769.83
300-00-53612-000-854	EMPLOYEE BENEFITS	864.94	10,808.71
300-00-53612-000-855	PAYROLL TAXES	1,360.71	1,345.54
300-00-53612-000-857	JOINT METER ALLOCATION		
300-00-53615-000-403	DEPR EXPENSE - SEWER		
100-00-53620-000-000	GARBAGE COLLECTION	11,729.61	14,462.73
100-00-53635-000-000	RECYCLING COLLECTION	7,998.64	10,502.98
220-00-53700-000-000	WATER INFRASTRUCTURE IMPRVMTS	31,040.05	
400-00-53700-000-600	WAGES - DIRECT LABOR	16,064.61	11,752.49

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400-00-53700-000-620	ELECTRIC FOR WELL PUMPING	4,170.88	4,831.13
400-00-53700-000-640	SUPPLIES	34.89	796.16
400-00-53700-000-650	REPAIRS & MAINTENANCE	728.87	8,811.17
300-00-53700-000-660	VEHICLE EXPENSE		165.78
400-00-53700-000-660	VEHICLE EXPENSE		106.84
400-00-53710-000-680	GENERAL & ADMINISTRATIVE WAGES	2,603.62	2,880.68
400-00-53710-000-681	OFFICE SUPPLIES	199.96	530.66
400-00-53710-000-682	CONTRACTED SERVICES	1,780.80	2,980.18
400-00-53710-000-684	INSURANCE	1,537.34	1,769.84
400-00-53710-000-686	EMPLOYEE BENEFITS	1,120.40	9,669.99
300-00-53710-000-689	TRAINING & EDUCATION		301.97
400-00-53710-000-689	TRAINING & EDUCATION	45.00	557.00
400-00-53730-000-403	DEPRECIATION EXP-FINANCED		
400-00-53730-000-404	DEPRECIATION EXP-CONTRIBUTED		
400-00-53730-001-408	PAYROLL TAXES - LABOR	1,228.92	702.22
400-00-53730-002-408	PAYROLL TAXES - ADMIN	185.86	174.69
400-00-53730-003-408	TAXES -- PSC ASSESSMENT		
300-00-53730-004-408	TAXES-PT EQUIVALENT		
400-00-53730-004-408	TAXES-PT EQUIVALENT		
<b>PUBLIC WORKS</b>		<b>512,851.96</b>	<b>219,607.39</b>
100-00-54100-000-000	ANIMAL CONTROL	500.00	500.00
100-00-54910-000-000	CEMETERY EXPENSES		
<b>HEALTH AND HUMAN SERVICES</b>		<b>500.00</b>	<b>500.00</b>
100-00-55140-110-000	FACILITIES PERSONEL - WAGES	2,341.55	3,235.30
100-00-55140-120-000	FACILITIES - PAYROLL TAXES	143.58	247.51
100-00-55140-125-000	FACILITIES - EMPLOYEE BENEFITS	120.59	
150-00-55190-000-000	COMMUNITY CENTER OPERATIONS	45.00	45.61
150-00-55190-000-100	COMMUNITY CENTER OUTSIDE SVC		
150-00-55200-000-100	PARK - OUTSIDE SERVICE		3,900.00
150-00-55200-000-400	CONCESSION STAND INVENTORY EXP		3,812.85
150-00-55200-000-450	CONCESSION STAND EXPENSE - OTH		297.47
150-00-55200-000-500	HOME TALENT EXPENSE		100.50
150-00-55200-000-600	LITTLE LEAGUE EXPENSE		34.99
100-00-55200-110-000	PARK - WAGES	1,610.79	1,392.94
100-00-55200-120-000	PARK - PAYROLL TAXES	98.87	85.94
100-00-55200-125-000	PARK - EMPLOYEE BENEFITS	104.40	48.23
100-00-55200-210-000	PARK - OUTSIDE SERVICE		720.00
100-00-55200-730-000	PARK - FUEL	229.30	420.16
100-00-55200-744-000	PARK - MATERIALS	3,471.09	317.79
100-00-55200-745-000	PARK - SUPPLIES	-1,731.95	591.78

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100-00-55200-760-000	PARK - UTILITIES	204.89	597.36
100-00-55200-765-000	PARK - LIGHTS	266.08	188.75
150-00-55500-000-000	EVENT EXPENSES		1,453.10
150-00-55500-000-100	FIREWORKS EXP		3,477.46
150-00-55500-100-000	EVENT MARKETING		175.00
<b>CULTURE, RECREATION AND EDU.</b>		<b>6,904.19</b>	<b>21,142.74</b>
210-00-56700-000-000	ECONOMIC DEVELOPMENT-TID	3,589.24	
210-00-56700-110-000	TID DEVELOPMENT-WAGES		
<b>CONSERVATION AND DEVELOPMENT</b>		<b>3,589.24</b>	
140-00-57190-000-000	GENERAL GOVERNMENT OUTLAY		
300-00-57190-000-000	GENERAL GOVERNMENT OUTLAY	219.02	
400-00-57190-000-000	GENERAL GOVERNMENT OUTLAY	685.00	
300-00-57190-100-000	CDBG OUTLAY		
400-00-57190-100-000	CDBG OUTLAY		
140-00-57210-000-000	LAW ENFORCEMENT OUTLAY		
140-00-57324-000-000	HIGHWAY EQUIPMENT OUTLAY	9,257.50	
140-00-57331-000-000	HIGHWAY & STREET OUTLAY	14,880.00	8,008.34
140-00-57620-000-000	PARKS OUTLAY	11,750.52	11,553.92
150-00-57630-000-000	COMMUNITY CENTER OUTLAY	72,804.94	21,190.00
210-00-57735-000-000	TIF CAPITAL OUTLAY	5,805.00	
<b>CAPITAL OUTLAY</b>		<b>115,401.98</b>	<b>40,752.26</b>
100-00-58100-000-000	PRINCIPAL ON LT DEBT	13,274.69	
210-00-58100-000-000	PRINCIPAL ON TIF LOAN	97,851.00	41,740.00
250-00-58100-000-000	PRINCIPAL ON LT DEBT GF		
300-00-58100-000-000	PRINCIPAL ON LT DEBT	6,230.98	40,633.79
340-00-58100-000-000	PRINCIPAL ON LT DEBT GF	65,315.38	75,062.17
400-00-58100-000-000	PRINCIPAL ON LT DEBT	31,674.64	54,565.41
300-00-58100-000-428	PRINCIPAL ON RD LOAN	33,700.00	
250-00-58110-000-000	PRINCIPAL ON LT DEBT - WATER		
250-00-58115-000-000	PRINCIPAL ON LT DEBT - SEWER		
250-00-58200-000-000	DEBT SERVICE INTEREST GF		
300-00-58200-000-427	INTEREST EXPENSE - SEWER	1,067.23	1,015.83
400-00-58200-000-427	INTEREST EXPENSE - WATER	8,650.58	15,289.14
300-00-58200-000-428	INTEREST EXPENSE USDA RD LOAN	19,455.06	19,112.43
400-00-58200-000-428	DEBT EXPENSE		
250-00-58210-000-000	INTEREST LT DEBT - WATER		
250-00-58215-000-000	INTEREST ON LT DEBT - SEWER		
100-00-58290-000-000	INTEREST & FISCAL CHARGES	2,273.67	

Dated From: 1/01/2023 Fund: All Funds Unposted Included  
Thru: 6/30/2023

Account Number		2022 Total	2023 Total
210-00-58290-000-000	TIF INTEREST & FISCAL CHARGES	7,813.32	4,216.10
250-00-58290-000-000	CDBG INTEREST EXPENSE		
340-00-58290-000-000	INTEREST & FISCAL CHARGES GF	5,966.74	7,232.89
210-00-58291-000-000	TIF INTEREST ON ADVANCES		
150-00-58500-000-200	DOG PARK EXPENSE		760.23
150-00-58900-000-100	HOLIDAY HELPER EXPENSE		
<b>DEBT SERVICE</b>		<b>293,273.29</b>	<b>259,627.99</b>
150-00-59000-000-000	FARMER'S MARKET EXPENSE		1,350.00
100-00-59200-000-000	TRANSFERS TO OTHER FUNDS-GENER		
140-00-59200-000-000	TRANSFERS TO OTHER FUNDS		
150-00-59200-000-000	TRANSFERS FROM OTHER FUNDS		
250-00-59200-000-000	TRANSFERS TO OTHER FUNDS-CDBG		
<b>OTHER FINANCING USES</b>			<b>1,350.00</b>
<b>Total Expenses</b>		<b>1,146,371.48</b>	<b>743,064.24</b>
<b>Excess of Revenues Over (Under) Expenditures</b>		<b>(844,068.28)</b>	<b>164,047.75</b>

Unposted Included

Fund: 100 - GENERAL FUND

Account Number		2022 Actual 12/31/2022	2023 Actual 06/07/2023	2023 Budget	Budget Status	% of Budget
100-00-41110-000-000	REAL ESTATE TAXES	657,160.56	565,428.85	261,967.00	303,461.85	215.84
100-00-41310-000-000	PROP TAX EQUIVALENT - WATER	0.00	0.00	54,765.00	-54,765.00	0.00
<b>TAXES</b>		<b>657,160.56</b>	<b>565,428.85</b>	<b>316,732.00</b>	<b>248,696.85</b>	<b>178.52</b>
100-00-42000-000-000	SPECIAL ASSESSMENTS	3,003.60	16.00	820.00	-804.00	1.95
<b>SPECIAL ASSESSMENTS</b>		<b>3,003.60</b>	<b>16.00</b>	<b>820.00</b>	<b>-804.00</b>	<b>1.95</b>
100-00-43410-000-000	STATE SHARED REVENUES	125,473.96	0.00	141,482.00	-141,482.00	0.00
100-00-43420-000-000	STATE FIRE INSURANCE DUES	1,896.34	0.00	1,800.00	-1,800.00	0.00
100-00-43430-000-000	STATE AIDS-EXEMPT COMPUTER	7.27	0.00	7.00	-7.00	0.00
100-00-43510-000-000	PERS PROPERTY TAX AID	1,309.04	1,309.04	1,309.00	0.04	100.00
100-00-43522-000-000	STATE AID-POLICE GRANT	160.00	0.00	0.00	0.00	0.00
100-00-43531-000-000	STATE HIGHWAY AIDS	50,991.79	29,320.28	58,641.00	-29,320.72	50.00
100-00-43545-000-000	STATE AID-RECYCLING GRANT	2,636.05	2,637.25	2,643.00	-5.75	99.78
100-00-43620-000-000	STATE- DNR PMT IN LIEU OF TAX	67.62	67.62	34.00	33.62	198.88
100-00-43690-000-000	STATE-OTHER STATE PAYMENTS	0.00	13,610.85	0.00	13,610.85	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		<b>182,542.07</b>	<b>46,945.04</b>	<b>205,916.00</b>	<b>-158,970.96</b>	<b>22.80</b>
100-00-44100-000-000	BUS & OCCUPATIONAL LICENSE	2,938.33	525.00	2,500.00	-1,975.00	21.00
100-00-44200-000-000	DOG LICENSES	1,712.00	1,078.00	1,400.00	-322.00	77.00
100-00-44300-000-000	BUILDING PERMITS	9,787.76	1,394.40	3,000.00	-1,605.60	46.48
100-00-44400-000-000	CHICKEN LICENSE	10.00	10.00	20.00	-10.00	50.00
100-00-44500-000-000	BURN PERMIT	145.00	155.00	200.00	-45.00	77.50
100-00-44600-000-000	PLANNING AND ZONING	1,679.55	0.00	400.00	-400.00	0.00
100-00-44700-000-000	TRANSIENT MERCHANT	0.00	0.00	30.00	-30.00	0.00
<b>LICENSES AND PERMITS</b>		<b>16,272.64</b>	<b>3,162.40</b>	<b>7,550.00</b>	<b>-4,387.60</b>	<b>41.89</b>
100-00-45101-000-000	MUNICIPAL CITATIONS	1,347.95	634.67	1,000.00	-365.33	63.47
100-00-45102-000-000	PARKING AND OTHER FINES	110.00	75.00	50.00	25.00	150.00
<b>FINES, FORFEITS AND PENALTIES</b>		<b>1,457.95</b>	<b>709.67</b>	<b>1,050.00</b>	<b>-340.33</b>	<b>67.59</b>
100-00-46100-000-000	GENERAL GOV'T FEES	380.00	125.00	200.00	-75.00	62.50
100-00-46420-000-000	SANITATION INCOME (GARBAGE)	28,847.91	12,459.23	28,222.00	-15,762.77	44.15
100-00-46430-000-000	SANITATION INCOME (RECYCLING)	18,443.64	8,019.27	18,180.00	-10,160.73	44.11
100-00-46435-000-000	CLEAN UP DAY RECYCLING FEES	468.00	828.00	450.00	378.00	184.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>48,139.55</b>	<b>21,431.50</b>	<b>47,052.00</b>	<b>-25,620.50</b>	<b>45.55</b>
100-00-47100-000-000	TIF ADMINISTRATION	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-47323-000-000	RFD PENSION REIMB.	9,882.69	9,903.30	10,000.00	-96.70	99.03
<b>INTERGOV'T. CHARGES FOR SERV.</b>		<b>9,882.69</b>	<b>9,903.30</b>	<b>12,000.00</b>	<b>-2,096.70</b>	<b>82.53</b>
100-00-48110-000-000	INTEREST INCOME	14,005.67	19,935.51	17,000.00	2,935.51	117.27
100-00-48111-000-000	INTEREST ON ADVANCES	0.00	0.00	25,816.00	-25,816.00	0.00
100-00-48130-000-000	INTEREST ON SPECIAL ASSESS	0.00	0.00	80.00	-80.00	0.00
100-00-48140-000-000	ANNUAL IMPACT FEE	0.00	12,037.73	12,038.00	-0.27	100.00
100-00-48200-000-000	PARK RENTAL INCOME	545.00	150.00	1,000.00	-850.00	15.00
100-00-48309-000-000	SALE OF FIXED ASSETS	19,104.00	0.00	4,370.00	-4,370.00	0.00
100-00-48500-000-201	LAW ENFORCEMENT DONATIONS	500.00	1,641.10	0.00	1,641.10	0.00
100-00-48900-000-000	OTHER MISC REVENUES	160,875.26	287.08	3,000.00	-2,712.92	9.5

Unposted Included

Fund: 100 - GENERAL FUND

Account Number	2022	2023	2023 Budget	Budget Status	% of Budget
	Actual 12/31/2022	Actual 06/07/2023			
<b>MISCELLANEOUS REVENUES</b>	195,029.93	34,051.42	63,304.00	-29,252.58	53.79
100-00-49100-000-000    LOAN PROCEEDS	3,370.00	0.00	0.00	0.00	0.00
100-00-49200-000-000    TRANSFERS FROM OTHER FUNDS	0.00	0.00	1,000.00	-1,000.00	0.00
<b>FARMER'S MARKET REVENUE</b>	3,370.00	0.00	1,000.00	-1,000.00	0.00
<b>Total Revenues</b>	1,116,858.99	681,648.18	655,424.00	26,224.18	104.00

Unposted Included

Fund: 100 - GENERAL FUND

Account Number		2022 Actual 12/31/2022	2023 Actual 06/07/2023	2023 Budget	Budget Status	% of Budget
100-00-51100-110-000	BOARD WAGES	12,389.94	419.19	14,000.00	13,580.81	2.99
100-00-51100-120-000	BOARD PAYROLL TAXES	947.85	0.00	1,300.00	1,300.00	0.00
100-00-51100-130-000	BOARD MEMBERSHIP DUES	863.31	0.00	725.00	725.00	0.00
100-00-51100-140-000	BOARD TRAVEL/MILEAGE/TRAINING	0.00	0.00	350.00	350.00	0.00
100-00-51100-150-000	BOARD MISC EXPENSES	6,960.46	739.00	800.00	61.00	92.38
100-00-51300-000-000	LEGAL EXPENSE	1,663.75	1,270.00	3,000.00	1,730.00	42.33
100-00-51400-100-000	BUILDING INSPECTOR	7,157.56	5,154.80	8,000.00	2,845.20	64.44
100-00-51400-110-000	BUILDING INSP PAYROLL TAXES	547.55	391.27	612.00	220.73	63.93
100-00-51420-110-000	CLERK WAGES	46,668.32	23,713.64	48,017.00	24,303.36	49.39
100-00-51420-120-000	CLERK PAYROLL TAXES	3,307.16	1,715.68	3,673.00	1,957.32	46.71
100-00-51420-125-000	CLERK EMPLOYEE BENEFITS	11,742.40	5,668.91	9,140.00	3,471.09	62.02
100-00-51420-310-000	CLERK OFFICE SUPPLIES	1,993.26	1,684.90	3,000.00	1,315.10	56.16
100-00-51420-315-000	CLERK EQUIPMENT LEASE/PURCHASE	657.23	379.97	200.00	-179.97	189.99
100-00-51420-316-000	CLERK INFORMATION TECHNOLOGY	8,676.18	4,555.55	1,000.00	-3,555.55	455.56
100-00-51420-320-000	CLERK MEMBERSHIP DUES	265.00	85.00	100.00	15.00	85.00
100-00-51420-325-000	CLERK TELEPHONE	2,089.36	996.14	2,640.00	1,643.86	37.73
100-00-51420-326-000	CLERK UTILITIES	187.39	0.00	0.00	0.00	0.00
100-00-51420-330-000	CLERK TRAINING	1,163.00	255.00	700.00	445.00	36.43
100-00-51420-350-000	CLERK TRAVEL/MILEAGE	349.85	196.50	250.00	53.50	78.60
100-00-51420-371-000	ELECTION WAGES	1,616.75	1,113.46	2,160.00	1,046.54	51.55
100-00-51420-372-000	ELECTION SUPPLIES	523.87	373.65	300.00	-73.65	124.55
100-00-51420-375-000	ELECTION EQUIPMENT	644.84	1,048.65	1,500.00	451.35	69.91
100-00-51420-380-000	CLERK MISCELLANEOUS	514.38	0.00	0.00	0.00	0.00
100-00-51421-110-000	DEPUTY CLERK - WAGES	24,954.27	12,190.13	26,624.00	14,433.87	45.79
100-00-51421-120-000	DEPUTY CLERK MED/SS	1,784.50	887.83	2,037.00	1,149.17	43.59
100-00-51421-125-000	DEPUTY CLERK BENEFITS	4,936.98	2,182.06	5,148.00	2,965.94	42.39
100-00-51430-000-000	LICENSING EXPENSE	456.75	0.00	0.00	0.00	0.00
100-00-51500-200-000	AUDIT/ACCOUNTING EXPENSE	15,193.33	5,327.50	9,450.00	4,122.50	56.38
100-00-51500-210-000	ASSESSMENT OF PROPERTY	2,380.61	140.12	2,400.00	2,259.88	5.84
100-00-51500-220-000	BANK & PAYROLL PROCESSING FEES	409.00	180.00	360.00	180.00	50.00
100-00-51500-240-000	SOFTWARE SUBSCRIPTIONS & FEES	3,784.42	165.55	5,460.00	5,294.45	3.03
100-00-51540-000-000	VILLAGE INSURANCE	2,968.66	0.00	0.00	0.00	0.00
100-00-51600-100-000	VILLAGE HALL UTILITIES	1,899.57	1,336.40	1,500.00	163.60	89.09
100-00-51938-000-000	GENERAL GOVT INSURANCE	7,875.83	2,727.83	10,458.00	7,730.17	26.08
100-00-51980-000-000	OTHER GENERAL GOVT	11,424.44	69.00	500.00	431.00	13.80
100-00-51980-760-000	FACILITIES UTILITIES	16,061.61	12,843.49	20,000.00	7,156.51	64.22
100-00-51980-761-000	FACILITIES IMPROVEMENTS	7,373.86	6.82	3,000.00	2,993.18	0.23
100-00-51980-762-000	FACILITIES MAINTENANCE	2,174.00	857.66	3,000.00	2,142.34	28.59
100-00-51980-763-000	FACILITIES MATERIALS	1,967.19	1,138.87	1,000.00	-138.87	113.89

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<b>GENERAL GOVERNMENT</b>	<b>216,574.43</b>	<b>89,814.57</b>	<b>192,404.00</b>	<b>102,589.43</b>	<b>46.68</b>
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100-00-52100-110-000	POLICE - WAGES	51,172.53	26,328.63	61,488.00	35,159.37	42.82
100-00-52100-120-000	POLICE - PAYROLL TAXES	3,704.32	1,964.76	4,704.00	2,739.24	41.77
100-00-52100-125-000	POLICE - EMPLOYEE BENEFITS	9,594.29	5,575.41	10,495.00	4,919.59	53.12
100-00-52100-310-000	POLICE - OFFICE SUPPLIES	248.03	347.05	700.00	352.95	49.58
100-00-52100-315-000	POLICE - MISC SUPPLIES	835.50	17.37	800.00	782.63	2.17
100-00-52100-325-000	POLICE - TELEPHONE	1,062.16	438.25	1,000.00	561.75	43.83
100-00-52100-330-000	POLICE - TRAINING/EDUCATION	1,696.85	927.50	1,000.00	72.50	92.75
100-00-52100-335-000	POLICE - TRAVEL/MILEAGE	210.81	366.00	100.00	-266.00	366.00
100-00-52100-400-000	POLICE - VEHICLE EXPENSE	2,591.85	183.95	2,000.00	1,816.05	9.20
100-00-52100-410-000	POLICE - FUEL	2,875.88	1,571.08	3,000.00	1,428.92	52.37
100-00-52100-430-000	POLICE - EQUIPMENT PURCHASED	3,941.83	656.43	1,500.00	843.57	43.7

Unposted Included

Fund: 100 - GENERAL FUND

Account Number		2022	2023	2023	Budget	Budget Status	% of Budget
		Actual 12/31/2022	Actual 06/07/2023				
100-00-52100-431-000	POLICE - UNIFORMS	1,662.87	352.55	500.00		147.45	70.51
100-00-52100-432-000	POLICE - AMMUNITION	667.34	47.90	250.00		202.10	19.16
100-00-52100-440-000	POLICE - LEGAL & COLLECTIONS	165.00	0.00	500.00		500.00	0.00
100-00-52100-450-000	POLICE - COMPUTER/SOFTWARE	4,750.28	2,642.08	3,000.00		357.92	88.07
100-00-52100-760-000	POLICE - UTILITIES	1,901.81	1,601.43	2,500.00		898.57	64.06
100-00-52200-245-000	FIRE DEPT OPERATIONS	47,500.00	24,125.00	48,250.00		24,125.00	50.00
100-00-52200-245-001	FIRE DUES 2%	1,896.34	0.00	1,800.00		1,800.00	0.00
100-00-52200-260-000	FIRE DEPT PENSION EXPENSE	9,882.69	9,903.30	10,000.00		96.70	99.03
100-00-52200-265-000	HYDRANT RENTAL	82,500.00	0.00	104,220.00		104,220.00	0.00
100-00-52300-245-000	AMBULANCE ANNUAL CONTRACT	5,681.93	0.00	12,619.00		12,619.00	0.00
<b>PUBLIC SAFETY</b>		<b>234,542.31</b>	<b>77,048.69</b>	<b>270,426.00</b>		<b>193,377.31</b>	<b>28.49</b>
100-00-53311-110-000	STREETS - WAGES	51,004.54	25,183.67	55,795.00		30,611.33	45.14
100-00-53311-120-000	STREETS - PAYROLL TAXES	3,901.91	1,910.27	4,268.00		2,357.73	44.76
100-00-53311-125-000	STREETS - EMPLOYEE BENEFITS	1,358.80	1,386.28	1,164.00		-222.28	119.10
100-00-53311-710-000	STREETS - GARAGE MAINTENANCE	3,639.42	0.00	0.00		0.00	0.00
100-00-53311-715-000	STREETS MAINTENANCE	4,448.35	35.77	10,000.00		9,964.23	0.36
100-00-53311-720-000	STREETS - EQUIPMENT - NEW	3,298.20	320.32	1,000.00		679.68	32.03
100-00-53311-721-000	STREETS - EQUIPMENT RENTAL	3,900.00	0.00	3,800.00		3,800.00	0.00
100-00-53311-722-000	STREETS - EQUIP REPAIR/MAINT	3,640.10	2,669.03	3,000.00		330.97	88.97
100-00-53311-730-000	STREETS - FUEL	4,160.77	3,314.11	4,200.00		885.89	78.91
100-00-53311-735-000	STREETS - MATERIALS	2,791.83	444.89	3,000.00		2,555.11	14.83
100-00-53311-736-000	STREETS - GARDEN CLUB	1,500.00	1,000.00	1,000.00		0.00	100.00
100-00-53311-740-000	STREETS - SALT	0.00	0.00	4,500.00		4,500.00	0.00
100-00-53311-745-000	STREETS - SUPPLIES, OFC & GEN	608.45	203.50	300.00		96.50	67.83
100-00-53311-750-000	STREETS - TELEPHONE/CELL	38.69	13.00	40.00		27.00	32.50
100-00-53311-755-000	STREETS - UNIFORMS	789.70	282.08	800.00		517.92	35.26
100-00-53311-760-000	STREETS - UTILITIES	3,003.89	2,024.46	4,000.00		1,975.54	50.61
100-00-53420-000-000	STREET (HWY) LIGHTING	11,153.05	5,117.27	13,000.00		7,882.73	39.36
100-00-53432-000-000	SIDEWALK MAINTENANCE	0.00	0.00	2,500.00		2,500.00	0.00
100-00-53620-000-000	GARBAGE COLLECTION	25,774.47	11,983.05	28,222.00		16,238.95	42.46
100-00-53635-000-000	RECYCLING COLLECTION	17,021.50	7,697.61	18,180.00		10,482.39	42.34
<b>PUBLIC WORKS</b>		<b>142,033.67</b>	<b>63,585.31</b>	<b>158,769.00</b>		<b>95,183.69</b>	<b>40.05</b>
100-00-54100-000-000	ANIMAL CONTROL	500.00	500.00	500.00		0.00	100.00
<b>HEALTH AND HUMAN SERVICES</b>		<b>500.00</b>	<b>500.00</b>	<b>500.00</b>		<b>0.00</b>	<b>100.00</b>
100-00-55140-110-000	FACILITIES PERSONEL - WAGES	6,596.53	3,235.30	7,956.00		4,720.70	40.66
100-00-55140-120-000	FACILITIES - PAYROLL TAXES	406.37	247.51	609.00		361.49	40.64
100-00-55140-125-000	FACILITIES - EMPLOYEE BENEFITS	235.24	0.00	0.00		0.00	0.00
100-00-55200-110-000	PARK - WAGES	10,099.10	1,392.94	14,304.00		12,911.06	9.74
100-00-55200-120-000	PARK - PAYROLL TAXES	620.02	85.94	896.00		810.06	9.59
100-00-55200-125-000	PARK - EMPLOYEE BENEFITS	748.38	48.23	60.00		11.77	80.38
100-00-55200-730-000	PARK - FUEL	2,242.60	44.82	2,000.00		1,955.18	2.24
100-00-55200-744-000	PARK - MATERIALS	436.57	317.79	3,000.00		2,682.21	10.59
100-00-55200-745-000	PARK - SUPPLIES	2,466.75	591.78	2,500.00		1,908.22	23.67
100-00-55200-760-000	PARK - UTILITIES	899.61	497.80	500.00		2.20	99.56
100-00-55200-765-000	PARK - LIGHTS	1,269.56	188.75	1,500.00		1,311.25	12.58
<b>CULTURE, RECREATION AND EDU.</b>		<b>26,020.73</b>	<b>6,650.86</b>	<b>33,325.00</b>		<b>26,674.14</b>	<b>19.96</b>

Unposted Included

Fund: 100 - GENERAL FUND

Account Number		2022 Actual 12/31/2022	2023 Actual 06/07/2023	2023 Budget	Budget Status	% of Budget
100-00-58100-000-000	PRINCIPAL ON LT DEBT	13,274.69	0.00	0.00	0.00	0.00
100-00-58290-000-000	INTEREST & FISCAL CHARGES	2,273.67	0.00	0.00	0.00	0.00
<b>DEBT SERVICE</b>		15,548.36	0.00	0.00	0.00	0.00
100-00-59200-000-000	TRANSFERS TO OTHER FUNDS-GENER	7,475.82	0.00	0.00	0.00	0.00
<b>FARMER'S MARKET EXPENSE</b>		7,475.82	0.00	0.00	0.00	0.00
<b>Total Expenses</b>		642,695.32	237,599.43	655,424.00	417,824.57	36.25
<b>Net Totals</b>		474,163.67	444,048.75	0.00	-444,048.75	

Unposted Included

Fund: 300 - SEWER FUND

Account Number		2022	2023	2023	Budget	Budget	% of
		Actual	Actual				
		12/31/2022	06/07/2023				
300-00-46411-001-622	MEASURED SEWER RESIDENTIAL	213,990.03	89,873.60	221,105.00		-131,231.40	40.65
300-00-46411-002-622	MEASURED SEWER COMMERCIAL	9,835.56	4,023.00	10,136.00		-6,113.00	39.69
300-00-46411-004-622	MEASURED SEWER PUB AUTHORITY	3,950.92	1,524.92	4,520.00		-2,995.08	33.74
300-00-46411-005-622	MEASURED SEWER MULTI FAMILY	11,709.40	4,756.64	12,205.00		-7,448.36	38.97
300-00-46415-000-421	CAPITAL CONTRIBUTIONS	219.02	0.00	0.00		0.00	0.00
300-00-46415-000-622	FORFEITED DISCOUNTS	919.00	354.71	600.00		-245.29	59.12
300-00-46452-000-421	MISC NON OPERATING REVENUE	5,876.25	3,110.00	4,600.00		-1,490.00	67.61
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>246,500.18</b>	<b>103,642.87</b>	<b>253,166.00</b>		<b>-149,523.13</b>	<b>40.94</b>
300-00-48110-000-419	INTEREST INCOME	1,363.19	1,312.94	1,200.00		112.94	109.41
<b>MISCELLANEOUS REVENUES</b>		<b>1,363.19</b>	<b>1,312.94</b>	<b>1,200.00</b>		<b>112.94</b>	<b>109.41</b>
<b>Total Revenues</b>		<b>247,863.37</b>	<b>104,955.81</b>	<b>254,366.00</b>		<b>-149,410.19</b>	<b>41.26</b>

## Unposted Included

## Fund: 300 - SEWER FUND

Account Number		2022	2023	2023 Budget	Budget Status	% of Budget
		Actual 12/31/2022	Actual 06/07/2023			
300-00-53311-000-852	UNIFORMS	587.12	307.18	450.00	142.82	68.26
300-00-53610-000-820	WAGES - DIRECT LABOR	32,758.15	22,459.56	28,000.00	5,540.44	80.21
300-00-53610-000-821	OPERATION EXPENSES-WWTP	29,003.31	13,656.10	30,000.00	16,343.90	45.52
300-00-53610-000-822	FUEL-AUTO	958.38	276.17	1,000.00	723.83	27.62
300-00-53610-000-823	UTILITIES-LIFT STATIONS&SHOP	3,193.69	1,244.47	4,400.00	3,155.53	28.28
300-00-53610-000-827	OTHER SUPPLIES & EXPENSES	1,680.60	630.45	1,800.00	1,169.55	35.03
300-00-53611-000-833	MAINT OF TREATMENT SYSTEM	6,983.14	2,024.59	4,000.00	1,975.41	50.61
300-00-53612-000-840	BILLING & ACCOUNTING	7,399.54	4,798.05	5,425.00	626.95	88.44
300-00-53612-000-850	ADMIN & GENERAL WAGES	3,670.70	1,965.81	10,327.00	8,361.19	19.04
300-00-53612-000-851	OFFICE SUPPLIES	166.29	318.91	500.00	181.09	63.78
300-00-53612-000-852	CONTRACTED SERVICES	15,810.63	12,221.09	15,000.00	2,778.91	81.47
300-00-53612-000-853	INSURANCE	10,380.49	1,769.83	8,535.00	6,765.17	20.74
300-00-53612-000-854	EMPLOYEE BENEFITS	1,802.87	9,888.25	2,985.00	-6,903.25	331.26
300-00-53612-000-855	PAYROLL TAXES	2,769.20	1,345.54	2,928.00	1,582.46	45.95
300-00-53615-000-403	DEPR EXPENSE - SEWER	173,496.00	0.00	173,500.00	173,500.00	0.00
300-00-53700-000-660	VEHICLE EXPENSE	0.00	165.78	400.00	234.22	41.45
300-00-53710-000-689	TRAINING & EDUCATION	0.00	301.97	500.00	198.03	60.39
<b>PUBLIC WORKS</b>		<b>290,660.11</b>	<b>73,373.75</b>	<b>289,750.00</b>	<b>216,376.25</b>	<b>25.32</b>
300-00-57190-000-000	GENERAL GOVERNMENT OUTLAY	219.02	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>		<b>219.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
300-00-58100-000-000	PRINCIPAL ON LT DEBT	6,230.98	40,633.79	0.00	-40,633.79	0.00
300-00-58100-000-428	PRINCIPAL ON RD LOAN	33,700.00	0.00	0.00	0.00	0.00
300-00-58200-000-427	INTEREST EXPENSE - SEWER	2,083.06	1,015.83	2,031.00	1,015.17	50.02
300-00-58200-000-428	INTEREST EXPENSE USDA RD LOAN	38,567.49	19,112.43	37,877.00	18,764.57	50.46
<b>DEBT SERVICE</b>		<b>80,581.53</b>	<b>60,762.05</b>	<b>39,908.00</b>	<b>-20,854.05</b>	<b>152.26</b>
<b>Total Expenses</b>		<b>371,460.66</b>	<b>134,135.80</b>	<b>329,658.00</b>	<b>195,522.20</b>	<b>40.69</b>
<b>Net Totals</b>		<b>-123,597.29</b>	<b>-29,179.99</b>	<b>-75,292.00</b>	<b>-46,112.01</b>	<b>38.76</b>

## Unposted Included

Fund: 400 - WATER FUND

Account Number		2022	2023	2023	Budget	Budget	% of
		Actual	Actual				
		12/31/2022	06/30/2023				
400-00-46450-000-463	HYDRANT RENTAL	82,500.00	0.00	104,200.00	-104,200.00	0.00	
400-00-46451-000-470	FORFEITED DISCOUNTS	349.93	183.58	260.00	-76.42	70.61	
400-00-46451-001-461	METERED SALES RESIDENTIAL	94,734.81	48,491.31	210,708.00	-162,216.69	23.01	
400-00-46451-002-461	METERED SALES COMMERCIAL	3,775.64	1,849.78	9,780.00	-7,930.22	18.91	
400-00-46451-004-461	METERED SALES PUBLIC AUTHORITY	2,845.60	1,367.43	4,056.00	-2,688.57	33.71	
400-00-46451-005-461	METERED SALES MULTI FAMILY	2,411.20	1,177.94	11,652.00	-10,474.06	10.11	
400-00-46452-000-421	ANTENNA & GENERATOR RENT	29,600.58	17,851.62	34,423.00	-16,571.38	51.86	
=====							
<b>PUBLIC CHARGES FOR SERVICES</b>		216,217.76	70,921.66	375,079.00	-304,157.34	18.91	
=====							
400-00-48110-000-419	INTEREST INCOME	876.43	413.79	1,200.00	-786.21	34.48	
400-00-48110-000-421	AMORTIZATION INCOME	4,094.04	0.00	4,100.00	-4,100.00	0.00	
=====							
<b>MISCELLANEOUS REVENUES</b>		4,970.47	413.79	5,300.00	-4,886.21	7.81	
=====							
<b>Total Revenues</b>		221,188.23	71,335.45	380,379.00	-309,043.55	18.75	
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Unposted Included

Fund: 400 - WATER FUND

Account Number		2022	2023	2023	Budget	Budget Status	% of Budget
		Actual 12/31/2022	Actual 06/30/2023				
400-00-53311-000-852	UNIFORMS	587.14	347.99	400.00		52.01	87.00
400-00-53610-000-821	OPERATION EXPENSES	1,602.49	959.19	3,500.00		2,540.81	27.41
400-00-53610-000-822	FUEL-AUTO	850.02	384.06	1,000.00		615.94	38.41
400-00-53610-000-823	UTILITIES-TOWER&SHOP	2,213.76	1,716.55	5,500.00		3,783.45	31.21
400-00-53612-000-840	BILLING & ACCOUNTING	22,045.26	7,652.99	9,500.00		1,847.01	80.56
400-00-53700-000-600	WAGES - DIRECT LABOR	30,663.67	11,752.49	29,106.00		17,353.51	40.38
400-00-53700-000-620	ELECTRIC FOR WELL PUMPING	7,201.70	4,831.13	10,000.00		5,168.87	48.31
400-00-53700-000-640	SUPPLIES	34.89	796.16	150.00		-646.16	530.77
400-00-53700-000-650	REPAIRS & MAINTENANCE	1,972.88	8,811.17	4,500.00		-4,311.17	195.80
400-00-53700-000-660	VEHICLE EXPENSE	62.96	106.84	200.00		93.16	53.42
400-00-53710-000-680	GENERAL & ADMINISTRATIVE WAGES	5,106.28	2,880.68	10,327.00		7,446.32	27.89
400-00-53710-000-681	OFFICE SUPPLIES	224.36	530.66	200.00		-330.66	265.33
400-00-53710-000-682	CONTRACTED SERVICES	2,844.79	2,980.18	3,700.00		719.82	80.55
400-00-53710-000-684	INSURANCE	10,380.52	1,769.84	8,535.00		6,765.16	20.74
400-00-53710-000-686	EMPLOYEE BENEFITS	2,090.77	9,669.99	2,426.00		-7,243.99	398.60
400-00-53710-000-689	TRAINING & EDUCATION	45.00	557.00	500.00		-57.00	111.40
400-00-53730-000-403	DEPRECIATION EXP-FINANCED	42,252.00	0.00	42,255.00		42,255.00	0.00
400-00-53730-000-404	DEPRECIATION EXP-CONTRIBUTED	8,268.00	0.00	8,265.00		8,265.00	0.00
400-00-53730-001-408	PAYROLL TAXES - LABOR	2,345.77	702.22	2,227.00		1,524.78	31.53
400-00-53730-002-408	PAYROLL TAXES - ADMIN	365.45	174.69	790.00		615.31	22.11
400-00-53730-004-408	TAXES-PT EQUIVALENT	46,152.00	0.00	54,765.00		54,765.00	0.00
<b>PUBLIC WORKS</b>		<b>187,309.71</b>	<b>56,623.83</b>	<b>197,846.00</b>		<b>141,222.17</b>	<b>28.62</b>
400-00-57190-000-000	GENERAL GOVERNMENT OUTLAY	685.00	0.00	0.00		0.00	0.00
400-00-57190-100-000	CDBG OUTLAY	23.26	0.00	0.00		0.00	0.00
<b>CAPITAL OUTLAY</b>		<b>708.26</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
400-00-58100-000-000	PRINCIPAL ON LT DEBT	56,084.58	54,565.41	79,991.00		25,425.59	68.21
400-00-58200-000-427	INTEREST EXPENSE - WATER	16,917.74	15,289.14	28,109.00		12,819.86	54.39
<b>DEBT SERVICE</b>		<b>73,002.32</b>	<b>69,854.55</b>	<b>108,100.00</b>		<b>38,245.45</b>	<b>64.62</b>
<b>Total Expenses</b>		<b>261,020.29</b>	<b>126,478.38</b>	<b>305,946.00</b>		<b>179,467.62</b>	<b>41.34</b>
<b>Net Totals</b>		<b>-39,832.06</b>	<b>-55,142.93</b>	<b>74,433.00</b>		<b>129,575.93</b>	<b>-74.08</b>

Unposted Included

Fund: 150 - PUBLIC PROPERTY AND EVENTS

Account Number		2022 Actual 12/31/2022	2023 Actual 06/07/2023	2023 Budget	Budget Status	% of Budget
150-00-41110-000-000	COMMUNITY CENTER PROCEEDS	4,110.50	3,157.50	3,000.00	157.50	105.25
<b>TAXES</b>		4,110.50	3,157.50	3,000.00	157.50	105.25
150-00-43600-000-000	GRANT PROCEEDS-RCC	500.00	0.00	0.00	0.00	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		500.00	0.00	0.00	0.00	0.00
150-00-44550-000-000	EVENT DONATION	100.00	0.00	0.00	0.00	0.00
<b>LICENSES AND PERMITS</b>		100.00	0.00	0.00	0.00	0.00
150-00-48500-000-001	COMMUNITY CENTER DONATIONS	122,331.11	50,022.75	50,000.00	22.75	100.05
150-00-48500-000-002	LIBRARY DONATIONS	0.00	0.00	100.00	-100.00	0.00
150-00-48500-000-100	FIREWORKS DONATIONS	1,769.85	58.63	1,000.00	-941.37	5.86
150-00-48500-000-200	DOG PARK DONATIONS	583.80	272.60	0.00	272.60	0.00
150-00-48900-000-100	HOLIDAY HELPERS DONATIONS	10,737.00	0.00	7,000.00	-7,000.00	0.00
150-00-48900-000-400	CONCESSION STAND PROCEEDS	32,941.45	1,355.00	30,000.00	-28,645.00	4.52
<b>MISCELLANEOUS REVENUES</b>		168,363.21	51,708.98	88,100.00	-36,391.02	58.69
150-00-49200-000-000	TXFRS FROM OTHER FUNDS	7,475.82	0.00	0.00	0.00	0.00
<b>FARMER'S MARKET REVENUE</b>		7,475.82	0.00	0.00	0.00	0.00
<b>Total Revenues</b>		180,549.53	54,866.48	91,100.00	-36,233.52	60.23

Unposted Included

Fund: 150 - PUBLIC PROPERTY AND EVENTS

Account Number		2022	2023	2023	Budget	Budget Status	% of Budget
		Actual 12/31/2022	Actual 06/07/2023				
150-00-55190-000-000	COMMUNITY CENTER OPERATIONS	45.00	45.61	0.00		-45.61	0.00
150-00-55200-000-100	PARK - OUTSIDE SERVICE	0.00	0.00	18,700.00		18,700.00	0.00
150-00-55200-000-400	CONCESSION STAND INVENTORY EXP	17,227.02	2,037.53	14,000.00		11,962.47	14.55
150-00-55200-000-450	CONCESSION STAND EXPENSE - OTH	2,918.27	297.47	400.00		102.53	74.37
150-00-55500-000-000	EVENT EXPENSES	3,337.38	953.10	5,000.00		4,046.90	19.06
150-00-55500-000-100	FIREWORKS EXP	2,989.05	0.00	3,000.00		3,000.00	0.00
150-00-55500-100-000	EVENT MARKETING	310.00	175.00	0.00		-175.00	0.00
<b>CULTURE, RECREATION AND EDU.</b>		<b>26,826.72</b>	<b>3,508.71</b>	<b>41,100.00</b>		<b>37,591.29</b>	<b>8.54</b>
150-00-57630-000-000	COMMUNITY CENTER OUTLAY	669,644.54	21,190.00	50,000.00		28,810.00	42.38
<b>CAPITAL OUTLAY</b>		<b>669,644.54</b>	<b>21,190.00</b>	<b>50,000.00</b>		<b>28,810.00</b>	<b>42.38</b>
150-00-58500-000-200	DOG PARK EXPENSE	36.99	760.23	0.00		-760.23	0.00
<b>DEBT SERVICE</b>		<b>36.99</b>	<b>760.23</b>	<b>0.00</b>		<b>-760.23</b>	<b>0.00</b>
<b>Total Expenses</b>		<b>696,508.25</b>	<b>25,458.94</b>	<b>91,100.00</b>		<b>65,641.06</b>	<b>27.95</b>
<b>Net Totals</b>		<b>-515,958.72</b>	<b>29,407.54</b>	<b>0.00</b>		<b>-29,407.54</b>	

Unposted Included

Fund: 140 - CAPITAL PROJECTS FUND

Account Number		2022 Actual 12/31/2022	2023 Actual 06/07/2023	2023 Budget	Budget Status	% of Budget
140-00-41110-000-000	REAL ESTATE TAXES	32,500.00	0.00	10,000.00	-10,000.00	0.00
<b>TAXES</b>		32,500.00	0.00	10,000.00	-10,000.00	0.00
140-00-43600-000-000	GRANT PROCEEDS	0.00	0.00	177,300.00	-177,300.00	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		0.00	0.00	177,300.00	-177,300.00	0.00
140-00-49300-000-000	FUND BALANCE APPLIED	0.00	-40,976.56	187,400.00	-228,376.56	-21.87
<b>FARMER'S MARKET REVENUE</b>		0.00	-40,976.56	187,400.00	-228,376.56	-21.87
<b>Total Revenues</b>		32,500.00	-40,976.56	374,700.00	-415,676.56	-10.94

Unposted Included

Fund: 140 - CAPITAL PROJECTS FUND

Account Number		2022	2023	2023	Budget	Budget	% of
		Actual	Actual				
		12/31/2022	06/07/2023				
140-00-57324-000-000	HIGHWAY EQUIPMENT OUTLAY	9,257.50	0.00	14,500.00	14,500.00		0.00
140-00-57331-000-000	HIGHWAY & STREET OUTLAY	20,353.54	7,831.67	4,600.00	-3,231.67		170.25
140-00-57620-000-000	PARKS OUTLAY	25,261.52	8,553.92	354,600.00	346,046.08		2.41
<b>CAPITAL OUTLAY</b>		<b>54,872.56</b>	<b>16,385.59</b>	<b>373,700.00</b>	<b>357,314.41</b>		<b>4.38</b>
140-00-58100-000-000	PRINCIPAL ON LT DEBT GF	18,604.00	0.00	0.00	0.00		0.00
<b>DEBT SERVICE</b>		<b>18,604.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>
140-00-59200-000-000	TRANSFERS TO OTHER FUNDS	0.00	0.00	1,000.00	1,000.00		0.00
<b>FARMER'S MARKET EXPENSE</b>		<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>		<b>0.00</b>
<b>Total Expenses</b>		<b>73,476.56</b>	<b>16,385.59</b>	<b>374,700.00</b>	<b>358,314.41</b>		<b>4.37</b>
<b>Net Totals</b>		<b>-40,976.56</b>	<b>-57,362.15</b>	<b>0.00</b>	<b>57,362.15</b>		

Unposted Included

Fund: 340 - DEBT SERVICE FUND

Account Number		2022 Actual 12/31/2022	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
340-00-41110-000-000	REAL ESTATE TAXES	123,142.00	0.00	121,240.00	-121,240.00	0.00
<b>TAXES</b>		123,142.00	0.00	121,240.00	-121,240.00	0.00
340-00-49100-000-000	PROCEEDS FROM BANK LOANS	17,711.00	0.00	17,711.00	-17,711.00	0.00
<b>FARMER'S MARKET REVENUE</b>		17,711.00	0.00	17,711.00	-17,711.00	0.00
<b>Total Revenues</b>		140,853.00	0.00	138,951.00	-138,951.00	0.00

Unposted Included

Fund: 340 - DEBT SERVICE FUND

Account Number		2022	2023	2023	Budget	Budget	% of
		Actual	Actual				
		12/31/2022	06/30/2023	Budget			
340-00-58100-000-000	PRINCIPAL ON LT DEBT GF	113,541.84	75,062.17	125,610.00	50,547.83		59.76
340-00-58290-000-000	INTEREST & FISCAL CHARGES GF	13,400.37	7,232.89	13,341.00	6,108.11		54.22
<b>DEBT SERVICE</b>		126,942.21	82,295.06	138,951.00	56,655.94		59.23
<b>Total Expenses</b>		126,942.21	82,295.06	138,951.00	56,655.94		59.23
<b>Net Totals</b>		13,910.79	-82,295.06	0.00	82,295.06		

May 25, 2023

Hailey Roessler RU #25177  
CLERK  
Village of Ridgeway  
208 Jarvis St  
Ridgeway, WI 53582-9658

SUBJECT: Announcement of 2023 Recycling Grants to Responsible Units

Dear Recycling Responsible Unit Contact:

On behalf of the Governor, the Department of Natural Resources (DNR) is pleased to offer an award of \$2637.25 to your responsible unit to offset your recycling program costs during the current calendar year. This grant amount is composed of your Basic Recycling Grant + the Recycling Consolidation grant if you applied and are eligible. Remember that the total grant amount may not exceed projected net eligible costs as stated in your grant application.

Basic Recycling Grant Award	\$2637.25
Recycling Consolidation Grant Award	\$0.00

#### Calculating Your Basic Recycling Grant

Your Basic Recycling grant amount was determined as prescribed by Wisconsin Statutes:

- 1- We identify your RU percentage of total available funds from 1999, then
- 2- We apply that percentage to the total available grant appropriation (\$19,000,000).

#### Calculating Your Recycling Consolidation Grant

Per Wisconsin Statutes, the consolidation grant awards are calculated on a per capita basis. A total of 211 Responsible Units applied for this grant by the deadline and are eligible to receive this grant. The total population of all those eligible applicants is 4,045,694. The Legislature provided \$1M for this program. So, the per capita rate is \$0.247 per person in each Responsible Unit ( $\$1,000,000 \div$  by population = \$0.247 per person in eligible RUs).

#### Timing of Grant Check

The grant award payments will be issued as one check per responsible unit on or before June 1, 2023.

#### Accepting Grant Conditions

By endorsing the grant check we send you, you are accepting this award and you agree to comply with the attached grant conditions, the program's financial guidelines, and the assurances you signed in your grant application.

Important Reminders

- If you spent less than the awarded amount within the current grant year, you will be required to repay the difference between your awarded amount and the actual amount you spent. A separate notification about this will be sent to affected RUs.
- Your Recycling Grant Award is to be used for eligible expenditures directly related to the cost estimates submitted with your grant application—*Estimated Budget Spreadsheet*.
- You will report actual 2023 recycling costs in the *2024 Annual Report of Recycling Program Accomplishments*. This Annual Report is necessary for maintaining continuity of data collection and to determine whether or not your total net eligible recycling costs matched or exceeded your grant award.

We appreciate your efforts to recycle in Wisconsin. Should you have any questions about this or any aspect of the recycling grant program, please contact Wendy Soleska, Grant Manager by e-mail at [Wendy.Soleska@wisconsin.gov](mailto:Wendy.Soleska@wisconsin.gov) or by telephone number (608) 852-1358.

Sincerely,



Jim Ritchie,  
Director Community Financial Assistance

C. Wendy Soleska – Grant Manager (via e-mail)

## Chapter 8 Licenses and Permits

## 8.04 INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES. (Cr. Oct. 4, 1954) (Am. Dec. 6, 1954).

(1) State Statutes Adopted. The provisions of Wis. Stat. ch. 125, defining and regulating the sale, procurement, dispensing and transfer of beverages, including provisions relating to the penalty to be imposed or the punishment for violation of such statutes, are adopted and made a part of this section by reference. A violation of any of such provisions shall constitute a violation of this section.

(2) Licenses, Permits, Authorization Required

(a) When Required. No person, firm, partnership, corporation or association, except as provided by Wis. Stat. § 125.06, shall, within the Village, serve, sell, manufacture, rectify, brew, barter, or engage in any other activity for which this chapter or Wis. Stat. ch. 125, required a license, permit or other authorization without holding the appropriate license, permit or other authorization as provided in this chapter. See Wis. Stat. § 125.04.

(b) No license shall be issued for the purpose of selling, offering for sale, or trafficking in any such beverages in any dwelling house, flat or apartment.

(c) Exceptions. Except for licensed public warehouses, a license shall be required for each location or premises which is in direct connection or communication to each other where alcohol beverages are stored, sold or offered for sale. See Wis. Stat. § 125.04(9).

(3) Classes of Licenses and Fees. The following classes and denominations of licenses may be issued by the Village Clerk, under the authority of the Village Board after payment of the fee herein specified, which when so issued shall permit the holder to sell, deal or traffic in alcohol beverages as provided in Wis. Stat. §§ 125.17, 125.25, 125.26, 125.28, 125.51 and 125.57. Except as otherwise provided in this section, the full license fee shall be charged for the whole or fraction of any year.

(a) Class A Fermented Malt Beverages Wholesaler's License. See Wis. Stat. § 125.28. The fee for a wholesaler's license shall be \$25.00 per year or fraction thereof.

(b) Class A Fermented Malt Beverage Retailer's License. See Wis. Stat. § 125.25. The fee for such Class "A" license shall be \$10.00 per year or fraction thereof.

(c) Class B Fermented Malt Beverage Retailer's License. See Wis. Stat. § 125.26. The license fee for a retail Class "B" license shall be \$75.00 per year or a fraction thereof. A license may be issued at any time for six (6) months in any calendar year, for which 3/4 of the applicable license fee shall be paid, but such license shall not be renewable during the calendar year in which issued.

## Chapter 8 Licenses and Permits

(d) Retail Class A Liquor License. See Wis. Stat. § 125.51 (2). The fee for such retail Class "A" license shall be \$75.00 per year.

(e) Retail Class B Liquor License. Wine may be sold in original packages or otherwise in any quantity to be consumed off the premises. See Wis. Stat. § 125.51 (3). The fee for such retail Class "B" liquor license shall be \$275.00.

1. A license may be issued after July 1, in any license year which shall expire on the following June 30th. The fee for the license shall be prorated according to the number of months or fractions thereof remaining until the following June 30th.

2. Licenses valid for 6 months may be issued at any time. The fee for such license shall be 50% of the annual license fee. The license may not be renewed during the calendar year in which issued.

(f) Pharmacist's License.

1. See Wis. Stat. § 125.57.

2. A permit for the sale of intoxicating liquors, pursuant to Wis. Stat. § 125.57, may be granted to a registered pharmacist upon action by the Village Board. A separate application for each premises shall be made to the Village Clerk upon forms provided by him/her.

3. Fee. The fee for such license shall be \$10.00 per year or fraction thereof. Upon the approval of the application by the Village Board, the Village Clerk shall, upon filing by the applicant a receipt showing the payment to the Village Treasurer of a permit fee of \$10.00, issue to the applicant a permit which shall remain in force until the first day of July next after the granting thereof. Each permit shall be numbered in the order in which issued and shall specifically state the premises for which issued, the fee paid, and the name of the licensee.

(g) Operator's License. See Wis. Stat. § 125.17. (Am 03-10-2020)

1. Operator's licenses may be granted to individuals by the Village Board designated staff member for the purposes of complying with Wis. Stat. §§ 125.32 (2) and 125.68 (2).

2. Operator's licenses may be issued only on written application on forms provided by the Village Clerk.

3. Operator's licenses shall be valid for one year and shall expire on June 30th of each year.

4. The fee for such license shall be \$15.00 per year.

## Chapter 8 Licenses and Permits

(h) Special Class "B" Fermented Malt Liquor Retailer's License for Picnics and Meetings. See Wis. Stat. § 125.26 (6). The fee for such license shall not exceed \$10.00. No license shall be granted for longer than one (1) week.

(4) License Application.

(a) See Wis. Stat. § 125.04.

(b) Form. Application for a license to sell or deal in intoxicating liquor or fermented malt beverages shall be made in writing on forms prescribed by Wisconsin Department of Revenue, or governing body for operators' licenses, and filed with the Village Clerk. The premises shall be physically described, including every room and storage space to be covered by the license and including all rooms joined by connecting entrances or not separated by a solid wall.

(c) Application shall be filed with the Village Clerk not less than 15 days prior to the granting of such license.

(d) Application to be Notarized: The application shall be signed and sworn to by the applicant as provided by Wis. Stat. § 887.01.

(e) The Village Board shall meet and act upon applications as provided by Wis. Stat. § 125.51 (1)(c).

(f) Duplicate: Upon approval, a duplicate copy of each application shall be forwarded by the Village Clerk to the State Department of Revenue.

(5) License Restrictions.

(a) Statutory Requirements. Licenses shall be issued only to persons eligible therefor under Wis. Stat. §§ 125.04 and 125.32 (3)(b).

(b) Location.

1. No retail "Class A" or "Class B" license shall be issued for premises the main entrance of which is less than 300 feet from the main entrance of any established public school, parochial school, hospital or church. Such distance shall be measured by the shortest route along the highway from the closest point of the main entrance to the premises covered by the license.

2. The above paragraph shall not apply to premises licensed as such on June 30, 1947, nor shall it apply to any premises licensed as such prior to the occupation of real property within 300 feet thereof by any school, hospital or church building.

3. No retail "Class A" or "Class B" license shall be issued within a residence district. Any premises shall be deemed to be included within a residence

## Chapter 8 Licenses and Permits

district if 2/3 of the buildings with a radius of 300 feet are used exclusively for residence purposes or the uses incidental thereto. Restrictions on Class B retail licenses shall not apply to those establishments exempted from restriction under Wis. Stat. § 125.32(4).

(c) Violators of Liquor or Beer Laws or Ordinances. No retail Class A or B license shall be issued to any person who has been convicted of a violation of any Federal or State liquor or fermented malt beverage law or the provisions of this section during one year prior to such application. A conviction of a member of a partnership or the partnership itself shall make the partnership or any member thereof ineligible for such license for one year.

(d) Applicants for licenses and permits must follow requirements pursuant to Wis. Stat. § 125.04 (5).

(e) Health and Sanitation Requirements. No retail Class B license shall be issued for any premises which does not conform to the sanitary, safety and health requirements of the State Department of Industry, Labor and Human Relations pertaining to buildings and plumbing, to the rules and regulations of the State Department of Health and Social Services applicable to restaurants and to all such ordinances and regulations adopted by the Village Board.

(f) License Quota. The number of persons and places that may be granted a retail Class B liquor license under this section is limited as provided in Wis. Stat. § 125.51 (4).

(g) Corporations. No license shall be granted to any corporation when more than 50% of the voting stock interest, legal interest or beneficial interest is held by a person or persons not eligible for a license under this section.

(h) Age Requirements. No license hereunder shall be granted to any person under the legal drinking age.

(i) Effect of Revocation of License. Whenever any license shall be revoked, at least six (6) months from the time of such revocation shall elapse before another license shall be granted for the same premises, and twelve (12) months shall elapse before any other license shall be granted to the person whose license was revoked.

(j) Delinquent Taxes, Assessments and Claims. No license shall be granted for any premises for which taxes, assessments or other claims of the Village are delinquent and unpaid, or to any person delinquent in payment of such claims to the Village.

(k) Issuance for Sales in Dwellings Prohibited. No license shall be issued to any person for the purpose of possessing, selling or offering for sale any alcohol beverages in any dwelling house, flat or residential apartment.

## Chapter 8 Licenses and Permits

(6) Granting of License.

(a) Opportunity to be Heard. Opportunity shall be governed by the governing body to any person to be heard for or against the granting of any license. Upon the approval of the Village Board and payment of the required license fee to the Village Treasurer, the Village Clerk shall attest and issue to the applicant the proper license.

(b) Form and Expiration of Licenses. All licenses shall be numbered in the order in which they are issued and shall state clearly the specific premises for which granted, the date of issuance, the fee paid and the name of the licensee and, unless sooner revoked, shall expire on June 30th thereafter except as otherwise provided. The Village Clerk shall affix his/her affidavit as required by Wis. Stat. § 125.04 (4). If license is revoked sooner than June 30th, it will be pursuant to Wis. Stat. § 125.12 (1) and (2).

(7) Transfer of Licenses.

(a) As to Person. No license shall be transferrable as to licensee except as provided by Wis. Stat. § 125.04 (12).

(b) As to Place. Licenses issued pursuant to this section may be transferred as provided in Wis. Stat. § 125.04 (12). Application for such transfer shall be made on blanks furnished by the State Department of Revenue. Proceedings for transfer shall be had in the same manner and form as the original application.

(8) Posting and Care of Licenses. Every license or permit required under this section shall be framed and posted and at all times displayed as provided in Wis. Stat. § 125.04 (10). No person shall post such license or permit any other person to post it upon premises other than those mentioned in the application, or knowingly deface or destroy such license. Whenever a license shall be lost or destroyed without fault on the part of the holder or his/her agent or employee, a duplicate license in lieu thereof under the original application shall be issued by the Village Clerk on satisfying himself/herself as to the facts.

(9) Inspection and Investigation.

(a) Prior to issuance of license. The Village Clerk shall notify the Chief of Police and the Village Board of such application for license, and these officials may inspect or cause to be inspected each application and the premises covered thereby to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto. These officials shall furnish to the Village Board in writing the information derived from such investigation accompanied by a recommendation as to whether a license should be granted or refused.

(b) Search of Licenses Premises. It shall be a condition of any license issued hereunder that the licensed premises may be entered and inspected at any

## Chapter 8 Licenses and Permits

reasonable hour by any police officer, his/her deputies or assistants and any Trustee and the President of the Village of Ridgeway, without a search warrant, and application for a license hereunder shall be deemed a consent to this provision. Any refusal to permit such inspection and search shall automatically operate as revocation of any license issued hereunder and shall be deemed a violation of this Section.

(10) Regulation of Licensed Premises and Licensees.

(a) There shall be upon premises operated under a retail Class A or Class B beverage license, at all times, the licensee or some person who shall have an operator's license under Wis. Stat. § 125.04., and who shall be responsible for the acts of all persons serving as waiters, or in any other manner to customers. No other person other than the licensee shall serve alcohol beverages in any place operated under a retail Class A or Class B liquor license unless he shall possess such operator's license, or unless he shall be under the immediate supervision of the licensee or a person holding an operator's license who shall be at the time of such service upon said premises.

(b) **Gambling and Disorderly Conduct Prohibited.** Each licensed and permitted premises shall at all times be conducted in an orderly manner; and no disorderly, riotous or indecent conduct or gambling shall be allowed at any time on any such premises.

(c) **Employment of Underage Person.** No licensee shall employ any underage person to serve, sell, dispense or give away any alcohol beverage.

(d) **Sales by Clubs.** No club shall sell intoxicating liquors or fermented malt beverages except to members and guests invited by members.

(e) **Safety and Sanitation Requirements.** Each licensed premises shall be maintained and conducted in a sanitary manner and shall be a safe and proper place for the purpose for which used.

(f) **Windows Not to be Obstructed.** All windows in the front of any licensed premises shall be of clear glass, and the premises shall be so arranged as to furnish a clear view of the entire premises from the sidewalk. There shall be no partition, box, stall, screen, curtain, blinds, or other device which shall obstruct the view of said room from the general observation of persons. During the hours in which the sale of alcohol beverages is permitted, the premises shall be properly and adequately lighted. However, retail Class B licenses shall entitle the holder thereof to serve such beverages in a separate room on the licensed premises at banquets or dinners.

(g) **Intoxicated Persons.** No alcohol beverages shall be served or sold to any person who shall be intoxicated, pursuant to Wis. Stat. § 125.07 (2).

(h) **Underage Persons.** Concerning alcoholic beverages, restrictions relating to underage persons shall be governed under Wis. Stat. § 125.07.

## Chapter 8 Licenses and Permits

(i) Evidence of Alcohol Sales. The existence of any license, permit or special tax stamp from the United States Government, or from the State of Wisconsin, to any licensee or any person in the employ of the licensee authorizing or permitting such licensee or any person in his employ to engage in the occupation of selling alcohol beverages at the time and place of any alleged violation of the provisions of this Chapter, shall be accepted as prima facie evidence that such licensee is vending, selling, dealing or trafficking in alcohol beverages in violation of the provisions of this Chapter.

(j) Evidence of Revocation. The existence of the issue of any license, permit, or special tax stamp from the United States Government, or from the State of Wisconsin, to any licensee or any person in the employ of the licensee, authorizing or permitting such licensee or any person in his/her employ to engage in the occupation of selling intoxicating alcohol shall automatically work a revocation of any license issued to the licensee under the provisions of this Chapter and he/she shall thereupon forfeit his/her license fees.

(11) Closing Hours. (Am. Jan. 3, 1955). This section shall be pursuant to Wis. Stat. §§ 125.32 (3), and 125.68 (4). No premises for which an alcohol beverage license has been issued shall remain open for the sale of alcohol beverages:

(a) If a wholesale license, between 5:00 p.m. and 8:00 a.m., except on Saturday when the closing hour shall be 9:00 p.m.

(b) If a retail Class A license, for fermented malt beverages, between midnight and 8:00 a.m.

(c) If a retail Class A license for intoxicating liquors, between 9:00 p.m. and 8:00 a.m.

(d) If a retail Class B license, between 2:00 a.m. and 6:00 a.m. except on January 1st, when the premises is not required to close. No package, container or bottle sales may be made after midnight.

(e) A licensed premise whose principal business is the furnishing of food or lodging to patrons, bowling alleys, and golf courses, may remain open for the conduct of their regular business, but no intoxicating liquors or fermented malt beverages shall be sold during prohibited hours.

(12) Revocation and Suspension of Licenses.

(a) Procedure. Whenever the holder of any license under this section violates any portion of this section, proceedings for the revocation or suspension of such license may be instituted in the manner and under the procedure established by Wis. Stat. § 125.12, and the provisions therein relating to granting a new license shall likewise be applicable.

## Chapter 8 Licenses and Permits

(b) **Suspension of Licenses.** The Village President or Police Department, by direction of the Village President, upon obtaining reasonable information that any licensee has violated any provision of this section or any State or Federal liquor or fermented beverage law, or committed any felony, may suspend the license or permit of such person not to exceed ten (10) days pending hearing by the Board, pursuant to par. (a).

(c) **Repossession of License or Permit.** Whenever any license or permit under this section shall be revoked or suspended by the Board, Village President, Police Department or action of any court, the Village Clerk shall notify the licensee or permittee of such suspension or revocation and shall notify the Police Department, who shall take physical possession of the license or permit where ever it may be found and file it in the Village Clerk's office.

(d) **Effect of Revocation.** See sub. (5)(i) of this section.

(13) **Non-renewal of License.** Before renewal of any license issued under this section is refused, the licensee shall be given written notice of any charges or violations or the reasons proposed for non-renewal and a copy of any proposed motion for non-renewal and shall have an opportunity to be heard before the Village Board.

(14) **Violations by Agents and Employees.** A violation of this section by an authorized agent or employee of a licensee shall constitute a violation by the licensee.

(15) **Prohibition of Sale or Consumption of Fermented Malt Beverages and Intoxicating Liquor.**

(a) No person shall sell or serve, or offer to sell or serve, any fermented malt beverages or intoxicating liquor upon any public street within the Village.

(b) No person shall consume any fermented malt beverages or intoxicating liquor upon any public street within the Village except when such street or portion thereof is included within an area for which the Village Board has granted, under Wis. Stat. § 125.32 (4)(b), a temporary malt beverage license.

(c) No owner, operator or any person employed in any place, other than a public park, where food or soft drinks are sold or any place or entertainment or amusement, shall permit any person to drink alcohol beverages therein or consume therein any alcohol beverages.

(d) No person shall drink or have in his possession any alcohol beverages in any Village Park after the hours set by the Park Committee.

(e) Each holder of an intoxicating liquor or fermented malt beverage license granted by the Village shall:

Chapter 8 Licenses and Permits

1. Keep prominently displayed in the licensed premises, at all times, a notice to customers that no consumption of fermented malt beverages or intoxicating liquors is allowed upon public street within the Village.

2. Be held personally responsible to ensure that no customer exits the licensed establishment consuming any fermented malt beverages or intoxicating liquor upon entry to the street within the Village.

(16) Manager's License.

(a) No person shall manage a premise operating under a Class B license issued under this Chapter unless such person is the licensee or has a manager's license.

(b) A person manages a premise if they are responsible or have authority for:

1. Personnel management of all employees regardless of whether that person is authorized to sign employment contracts.

2. The terms of contracts for the purchase or sale of goods or services regardless whether the person is authorized to sign contracts for the goods or services.

3. The daily operation of the premises.

(c) Upon the proper application of an individual over the legal drinking age and a resident of the State for a manager's license, the Village Board may, in its discretion, issue such license for a period of one year. A person holding a manager's license shall also be considered to hold an operator's license

(17) Penalty. Any person, firm, or corporation violating any provision of this section shall, upon conviction thereof, forfeit not more than \$200.00 and the costs of prosecution, and in default of payment of such forfeiture and costs of prosecution may be imprisoned in the County jail until payment of such forfeiture and the costs of prosecution, but not exceeding thirty (30) days for each violation. Each day of violation shall constitute a separate offense.

8.05 LICENSING AND REGULATION OF PETS. (Cr. Oct. 7, 1981) (Am. Jan. 15, 2003) (Am. June 16, 2020).

(1) Purpose.

(a) The purpose of this ordinance is to control feral or otherwise uncontrolled animals, and the noise, odor, health and other safety problems which could be associated with any pet.



## RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

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### **2023-2024 Liquor License Applications**

1. Beckett-Kurth Legion
  - Class "B" Liquor
  - Class "B" Beer
  
2. DRS Enterprises, LLC, dba Badger Mart
  - Class "A" Liquor
  - Class "A" Beer
  - Tobacco-over the counter
  
3. Corey Phelan dba Porky's Pub
  - Class "B" Liquor
  - Class "B" Beer
  - Tobacco-over the counter

Chapter 8 Licenses and Permits

- (a) Per Space – \$2.00, but no less than \$25.00 nor more than \$100.00.
- (b) Transfer Fee – \$10.00.
- (14) Peddlers, Canvassers, Solicitors and Transient Merchants. \$10.00 annually.
- (15) Soda Water Beverages. \$5.00 per year.

8.02 ISSUANCE AND REVOCATION OF LICENSES. (Am 3-10-20) (Am. 06-13-2023)

(1) License Required. No person shall engage in any business or activity enumerated in this chapter without a license or permit therefor as provided by this section. The words "license" and "permit" as used throughout this chapter shall be considered interchangeable.

(2) Application. Application for a license under this chapter shall be made to the Village Clerk on a form furnished by the Village. Such application shall contain such information as may be required by the provisions of this chapter or as may be otherwise required by the Village Board.

(3) Payment of License Fee. License fees imposed under Sec. 8.01 shall accompany the license application. If a license is granted, the Village Clerk shall issue the applicant a receipt for his/her license fee.

(4) Refund of License Fee. No fee paid shall be refunded unless the license is denied.

(5) Granting of Licenses. The Village Clerk may issue the following licenses subject to the standards established by this chapter without prior approval of the Board:

- (a) Dog licenses.
- (b) Chicken licenses.
- (c) Operator licenses.
- ~~(d)~~ Burn Permits.
- ~~(d)~~(e) Provisional Liquor Licenses.

~~(e)~~(f) All other licenses shall be issued by the Village Board unless otherwise designated.

(6) Terms of Licenses. All licenses issued hereunder shall expire on June 30th in the year of issuance unless issued for a shorter term. Then they shall expire on midnight of the last effective day of the license, or unless otherwise provided by these ordinances or State laws.

## Chapter 8 Licenses and Permits

(7) Form of License. All licenses issued hereunder shall show the day of issue, the activity licenses, and the term of the license, and shall be signed by the Village President and Village Clerk and be impressed with the Village Seal.

(8) Record of Licenses. The Village Clerk shall keep a record of all licenses issued.

(9) Display of Licenses. All licenses hereunder shall be displayed upon the premises or vehicle for which issued, or if carried on the person shall be displayed to any officer of the Village upon request.

(10) Compliance with Ordinances Required. It shall be a condition of holding a license under this chapter that the licensee comply with all ordinances of the Village. Failure to do so shall be cause for revocation of the license.

(11) Transfer of License. All licenses issued hereunder shall be personal to whom issued and shall not be transferred except with the consent of the Board.

(12) Exemptions. No license other than a liquor or beer license shall be required under this section for any non-profit, education, charitable, civic, military or religious organization where the activity which would otherwise be licensed if conducted for the benefit of the members or for the benefit of the public generally.

(13) Renewal of Licenses. All applications for renewal of licenses hereunder shall be made to the Village Clerk by April 15th.

(14) Consent to Inspection. An applicant for a license under this chapter thereby consents to the entry of police or authorized representatives of the Village upon licensed premises at all reasonable hours for the purposes of inspection and search, and consents to removal from the premises and introduction into evidence in prosecutions for violations of this chapter all things found therein in violation of this chapter or State law.

(15) Revocation of Licenses. Except as otherwise provided within this chapter, any license issued under this chapter may be revoked for cause by the Village President or Board. Any licensee who license is so revoked may apply within 10 days of the revocation for a public hearing before the Village Board. At such hearing the licensee shall be entitled to be represented by counsel. After hearing the evidence, the Board may confirm or reverse the revocation or modify the revocation by imposing a limited period of suspension. The determination of the Board shall be final. The police department shall repossess any license revoked hereunder.

### 8.03 SODA WATER BEVERAGES.

Licenses shall be regulated pursuant to Wis. Stat. § 66.0433(2).

## Chapter 8 Licenses and Permits

8.04 INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES. (Cr. Oct. 4, 1954) (Am. Dec. 6, 1954) (Am. June 13, 2023).

(1) State Statutes Adopted. The provisions of Wis. Stat. ~~e~~Ch. 125, defining and regulating the sale, procurement, dispensing ~~and transfer,~~ and consumption of alcohol beverages, including provisions relating to underage persons and the penalty to be imposed or the punishment for violation of such statutes, are adopted and made a part of this section by reference. A violation of any of such provisions shall constitute a violation of this section.

(2) Licenses, Permits, Authorization Required

(a) When Required. No person, firm, partnership, corporation or association, except as provided by Wis. Stat. § 125.06, shall, within the Village, serve, sell, manufacture, rectify, brew, barter, or engage in any other activity for which this chapter or Wis. Stat. ch. 125, required a license, permit or other authorization without holding the appropriate license, permit or other authorization as provided in this chapter. See Wis. Stat. § 125.04.

(b) No license shall be issued for the purpose of selling, offering for sale, or trafficking in any such beverages in any dwelling house, flat or apartment.

(c) Exceptions. Except for licensed public warehouses, a license shall be required for each location or premises which is in direct connection or communication to each other where alcohol beverages are stored, sold or offered for sale. See Wis. Stat. § 125.04(9).

(3) Classes of Licenses and Fees. The following classes and denominations of licenses may be issued by the Village Clerk, under the authority of the Village Board after payment of the fee herein specified, which when so issued shall permit the holder to sell, deal or traffic in alcohol beverages as provided in Wis. Stat. §§ 125.17, 125.25, 125.26, 125.28, 125.51 and 125.57. Except as otherwise provided in this section, the full license fee shall be charged for the whole or fraction of any year.

(a) Class A Fermented Malt Beverages Wholesaler's License. See Wis. Stat. § 125.28. The fee for a wholesaler's license shall be \$25.00 per year or fraction thereof.

(b) Class A Fermented Malt Beverage Retailer's License. See Wis. Stat. § 125.25. The fee for such Class "A" license shall be \$10.00 per year or fraction thereof.

(c) Class B Fermented Malt Beverage Retailer's License. See Wis. Stat. § 125.26. The license fee for a retail Class "B" license shall be \$75.00 per year or a fraction thereof. A license may be issued at any time for six (6) months in any calendar

Chapter 8 Licenses and Permits

year, for which 3/4 of the applicable license fee shall be paid, but such license shall not be renewable during the calendar year in which issued.

(d) Retail Class A Liquor License. See Wis. Stat. § 125.51 (2). The fee for such retail Class "A" license shall be \$75.00 per year.

(e) Retail Class B Liquor License. Wine may be sold in original packages or otherwise in any quantity to be consumed off the premises. See Wis. Stat. § 125.51 (3). The fee for such retail Class "B" liquor license shall be \$275.00.

1. A license may be issued after July 1, in any license year which shall expire on the following June 30th. The fee for the license shall be prorated according to the number of months or fractions thereof remaining until the following June 30th.

2. Licenses valid for 6 months may be issued at any time. The fee for such license shall be 50% of the annual license fee. The license may not be renewed during the calendar year in which issued.

~~2.~~

(f) Provisional License

1. The Village of Ridgeway Clerk may issue a provisional retail license to a person who has applied for a Class "A", Class "B", "Class A", "Class B", or "Class C" license and authorizes only the activities that the type of retail license applied for authorizes in accordance with § 125.185, Wis. Stats.

2. The fee for such license shall be \$15.

3. The provisional license shall expire 60 days after its issuance or when the Class "A", Class "B", "Class A", "Class B", or "Class C" license is issued or denied to the holder, whichever is sooner. The Clerk may revoke the provisional retail license sooner if it is discovered that the holder of the license made a false statement on the application.

~~(f) Pharmacist's License.~~

~~1. See Wis. Stat. § 125.57.~~

~~2. A permit for the sale of intoxicating liquors, pursuant to Wis. Stat. § 125.57, may be granted to a registered pharmacist upon action by the Village Board. A separate application for each premises shall be made to the Village Clerk upon forms provided by him/her.~~

~~3. Fee. The fee for such license shall be \$10.00 per year or fraction thereof. Upon the approval of the application by the Village Board, the Village Clerk shall, upon filing by the applicant a receipt showing the payment to the Village Treasurer of a permit fee of \$10.00, issue to the applicant a permit which shall remain in force until the first day of July next after the granting thereof. Each permit shall be numbered in the order in which issued and shall specifically state the premises for which issued, the fee paid, and the name of the licensee.~~



Park Aerial and North Properties

DISCLAIMER: No guarantee in the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 400'

Print Date: 5/26/2



265957

# CERTIFIED SURVEY MAP No. 743

OF IOWA COUNTY, BEING PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 14, TOWN 6 NORTH, RANGE 4 EAST, VILLAGE OF RIDGEWAY, IOWA COUNTY, WISCONSIN, INCLUDING BLOCKS 6, 7 AND 8 OF THE ORIGINAL PLAT OF RIDGEWAY AND ALL STREETS LOCATED NORTHERLY OF THE RAILROAD.

I, BRUCE D. BOWDEN, REGISTERED WISCONSIN LAND SURVEYOR, S-1250, DO HEREBY CERTIFY:

:THAT I HAVE SURVEYED, DIVIDED, MAPPED AND MONUMENTED PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 14, TOWN 6 NORTH, RANGE 4 EAST, VILLAGE OF RIDGEWAY, IOWA COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF SECTION 14; THENCE S 89° 01' 54" E ON THE NORTH LINE OF THE NORTHWEST QUARTER, 854.34'; THENCE S 24° 44' 57" E, 98.18'; THENCE S 64° 06' 03" E, 63.42'; THENCE S 62° 46' 44" E, 214.30' TO A POINT ON THE ARC OF A 1362.69' RADIUS CURVE; THENCE NORTHEASTERLY ALONG SAID CURVE TO THE LEFT A DISTANCE OF 86.04', MAKING A CENTRAL ANGLE OF 3° 37' 04", AND A CHORD OF 86.03' WHICH BEARS N 36° 49' 17" E; THENCE S 54° 58' 36" E, 30.00' TO A POINT ON THE ARC OF A 1392.69' RADIUS CURVE; THENCE SOUTHWESTERLY ALONG SAID CURVE TO THE RIGHT A DISTANCE OF 169.13', MAKING A CENTRAL ANGLE OF 6° 57' 30", AND A CHORD OF 169.03' WHICH BEARS S 38° 30' 09" W; THENCE S 68° 20' 40" W, 22.86' TO A POINT ON THE ARC OF A 1382.69' RADIUS CURVE; THENCE SOUTHWESTERLY ALONG SAID CURVE TO THE RIGHT A DISTANCE OF 187.66', MAKING A CENTRAL ANGLE OF 7° 46' 34", AND A CHORD OF 187.52' WHICH BEARS S 46° 43' 07" W; THENCE S 50° 36' 24" W, 1246.59' TO THE WEST LINE OF THE NORTHWEST QUARTER; THENCE N 0° 20' 15" E, 1238.13' TO THE POINT OF BEGINNING.

:PARCEL CONTAINS 19.02 ACRES (828,525 SQ. FT.), MORE OR LESS, AND IS SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD AND/OR USAGE.

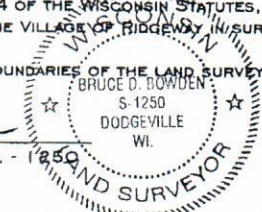
:THAT I HAVE MADE SUCH SURVEY AND LAND DIVISION UNDER THE DIRECTION OF THE VILLAGE BOARD OF RIDGEWAY.

:THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES, SECTION A. E. 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE SUBDIVISION REGULATIONS OF THE VILLAGE OF RIDGEWAY IN SURVEYING, DIVIDING AND MAPPING THE SAME.

:THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION THEREOF MADE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 5th DAY OF August, 2003. Bruce D. Bowden

BRUCE D. BOWDEN, R.L.S. - 1250



### OWNER'S CERTIFICATE

AS OWNERS, WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND MONUMENTED AS REPRESENTED HEREON.

SIGNED THIS 5 DAY OF Aug, 2003.  
Bruce Bjorg  
PRESIDENT, VILLAGE OF RIDGEWAY - OWNER

SIGNED THIS 5 DAY OF Aug, 2003.  
John M. Stuel  
PRESIDENT, RIDGEWAY ADVANCEMENT CORP. - OWNER

SIGNED THIS 5 DAY OF Aug, 2003.  
John F. McSherry  
JOHN F. MCSHERRY - OWNER

SIGNED THIS 5th DAY OF Aug, 2003.  
Sally R. McSherry  
SALLY R. MCSHERRY - OWNER

SIGNED THIS 5 DAY OF AUG, 2003.  
James A. Beerkircher  
JAMES A. BEERKIRCHER - OWNER

STATE OF WISCONSIN  
IOWA COUNTY) SS

PERSONALLY CAME BEFORE ME THIS 5th DAY OF August, 2003, THE ABOVE NAMED OWNERS, TO ME KNOWN TO BE THE SAME PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

Bruce D. Bowden  
NOTARY PUBLIC, WISCONSIN

MY COMMISSION EXPIRES August 7, 2005

### LOCAL GOVERNMENT APPROVAL

APPROVED FOR RECORDING BY RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF RIDGEWAY ON THIS 5 DAY OF Aug, 2003.

Dorcas L. Nichols  
CLERK, VILLAGE OF RIDGEWAY

### REGISTER OF DEEDS

RECEIVED FOR RECORDING THIS 8th DAY OF August, 2003 AT 1:00 O'CLOCK P.M. AND RECORDED IN VOLUME 5 OF CERTIFIED SURVEY MAPS OF IOWA COUNTY ON PAGES 82 AND 83.

Dixie Edge  
DIXIE EDGE - IOWA CO. REGISTER OF DEEDS

BOWDEN SURVEYING, LTD.  
61 9 W. MERRIMAC STREET  
DODGEVILLE, WI, 53533  
PHONE (608) 935-5513  
JOB NO. 23001

SHEET 2 OF 2

Vol 5 Page 83

191529



THOM R. GRENLEIE REGISTERED LAND SURVEYOR S1051

114 S. MAIN STREET, VERONA, WISCONSIN 53593 PHONE : 845-6882

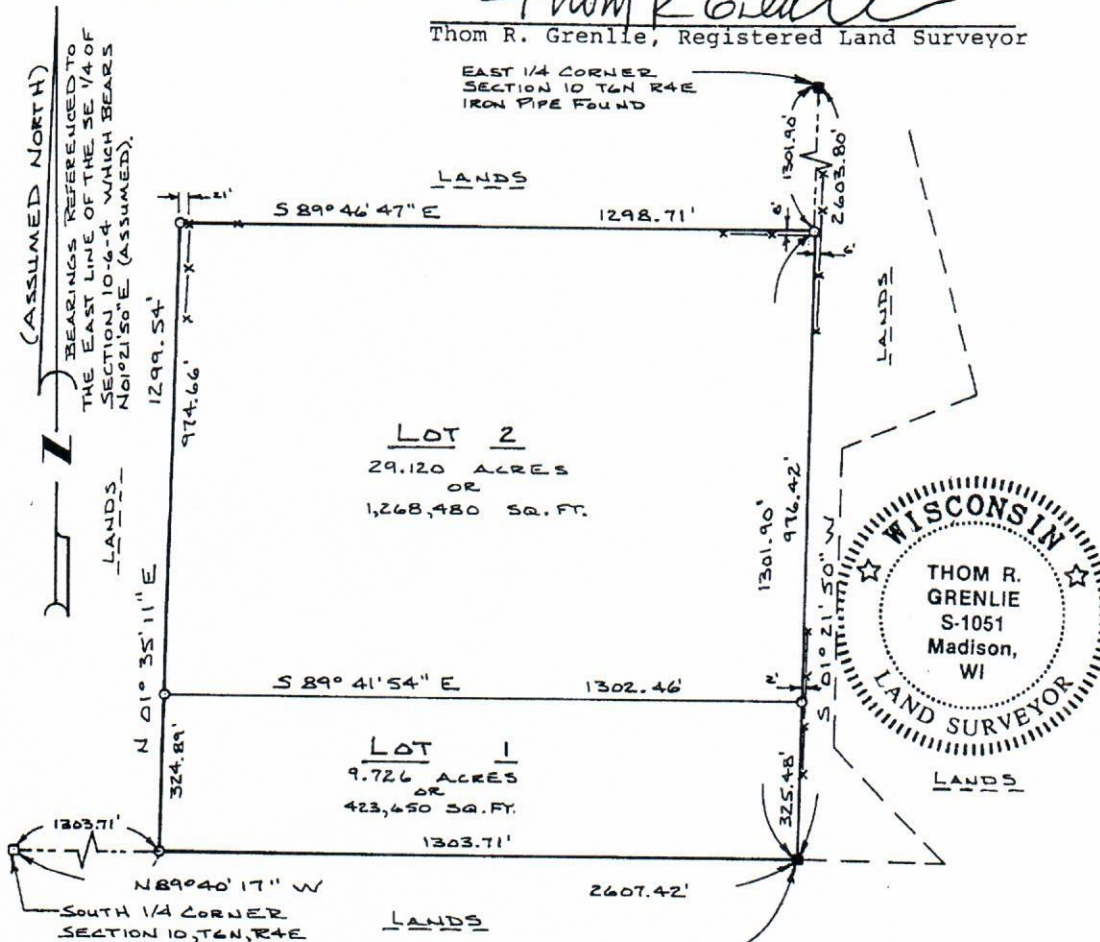
SURVEYOR'S CERTIFICATE  
State of Wisconsin )  
County of Dane ) SS.

# CERTIFIED SURVEY MAP

I, Thom R. Grenlie, hereby certify that this survey is in compliance with Chapter 236.34 of Wisconsin Statutes. I also certify that I have surveyed and mapped the lands described hereon and that the map is a correct representation in accordance with the information provided.

*Thom R. Grenlie*

Thom R. Grenlie, Registered Land Surveyor



**LEGAL DESCRIPTION:** THE SE 1/4 OF THE SE 1/4 OF SECTION 10, T6N, R4E, VILLAGE OF RIDGEWAY, 1/4" SAID IRON ROD FOUND IOWA COUNTY, WI.

**LEGEND**

- Scale: 1 inch = 200 ft.
- iron stake found
- 1"x24" iron pipe set min.wt.=1.13#/ln ft.
- x FENCE

SURVEYED TRG, AGK & NK  
 DRAWN AGK  
 APPROVED TRG  
 FIELD BOOK 105 / 25  
 DATE JUNE 24, 1993  
 TAPE/FILE 18 / 54

SURVEYED FOR: GEORGE & KAREN SCHLEIF (608) 924-1046  
 317 W. FARWELL STREET, RIDGEWAY, WI 53582  
 DESCRIPTION-LOCATION: THE SE 1/4 OF THE SE 1/4 OF SECTION 10, T6N, R4E, TOWN OF RIDGEWAY, IOWA COUNTY, WISCONSIN

APPROVED FOR RECORDING PER *Village of Ridgeway* action of *June 30* 19*93*.

REGISTER OF DEEDS CERTIFICATE  
 Received for recording this *30th* day of *June*, 19*93* at *11:05* o'clock *A.*m. and recorded in Volume *2* of Certified Survey Maps of Iowa County on Pages *281*.  
*Marian J. Kress*  
 Register of Deeds

OFFICE MAP NO. 2128

DOCUMENT # 191529  
CERTIFIED SURVEY MAP # 440 Vol. 2 Page 281

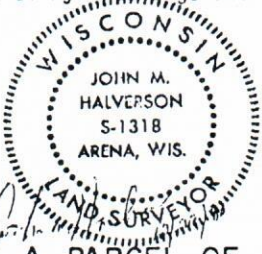
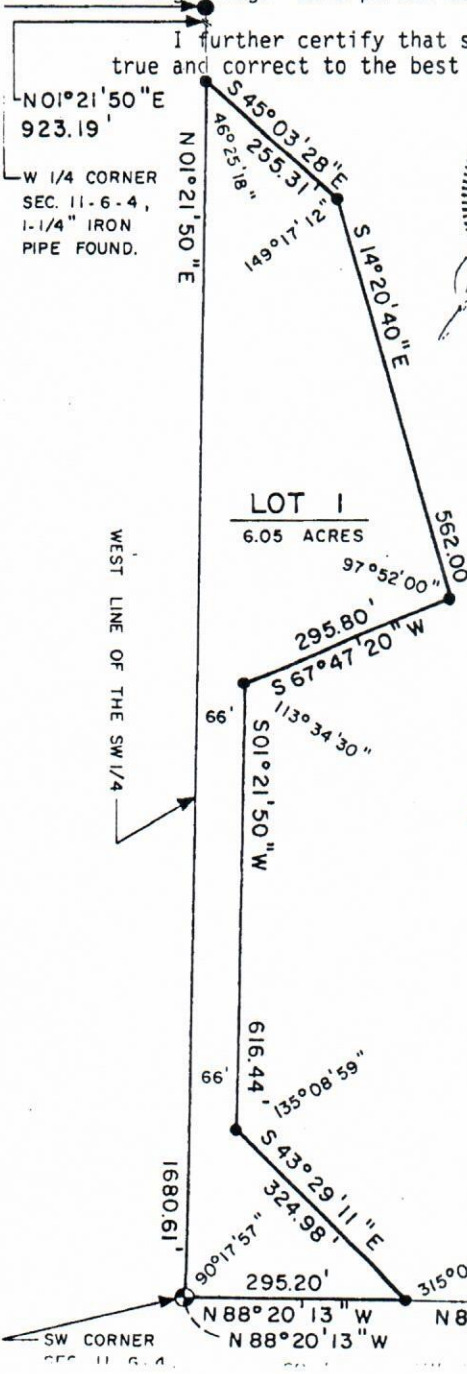
*Vol. 2 CS Page 281*

# SURVEY PLAT

I, John M. Halverson, Registered Land Surveyor, hereby certify that I have made a survey of a parcel located in the Southwest 1/4 of the Southwest 1/4 and also the Northwest 1/4 of the Southwest 1/4, all in Section 11, Town 6 North, Range 4 East, Town of Ridgeway, Iowa County, State of Wisconsin described as follows:

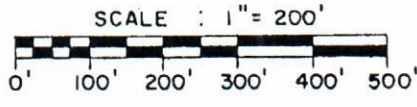
Commencing at the Southwest corner of said Section 11, said point also being the point of beginning; thence North 01°21'50" East, 1680.61 feet along the West line of said SW 1/4; thence South 45°03'28" East, 255.31 feet; thence South 14°20'40" East, 562.00 feet; thence South 67°47'20" West, 295.80 feet; thence South 01°21'50" West, 616.44 feet; thence South 43°29'11" East, 324.98 feet to a point in the South line of said SW 1/4-SW 1/4; thence North 88°20'13" West, 295.20 feet along said South line to the point of beginning. Said parcel contains 6.05 acres.

I further certify that such survey and the representation thereof hereon are true and correct to the best of my knowledge and belief.



*John M. Halverson*  
 John M. Halverson  
 Registered Land Surveyor  
 S-1318  
 Arena, Wisconsin  
 December 29, 1980

A PARCEL OF LAND LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 11, TOWN 6 NORTH, RANGE 4 EAST, TOWN OF RIDGEWAY, IOWA COUNTY, WISCONSIN

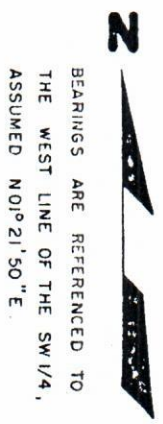


**LEGEND AND NOTES**

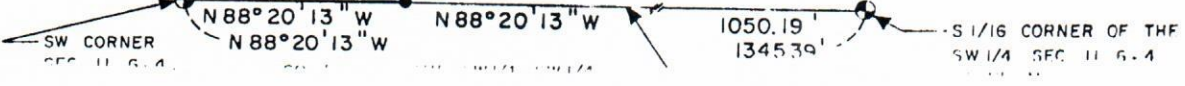
- DENOTES 1-1/4" x 24" IRON PIPE SET, MIN. WGHT. 1.13 LBS./ LIN. FOOT

OWNER - JOHN EDL  
 RIDGEWAY, WI

*February 16, 1981*  
 RECORDED  
 10:30 AM  
*Walter E. Holman*  
 REG. CLERK



*Page 483*





June 1, 2023

ATTN:

**Site Name: Ridgeway**

**Site ID: 90230**

Dear Landlord,

I am following up with you regarding our recent telephone conversation setting forth Verizon Wireless's Lease Optimization Program. As discussed during our conversation, Verizon Wireless is interested in making certain modifications to the cell site lease regarding the Verizon Wireless communications facility on your property. These lease modifications will allow the cell site on your property to better meet Verizon Wireless's current operational needs and enhance its long term value to the overall network.

#### **Criteria for Cell Site Retention**

As we discussed, Verizon Wireless would like to include this site in its long-term portfolio under the following terms:

- **New Rent Amount:** \$1,505.07 per month, commencing on (September 1, 2023)
- **New Rent Escalator:** Three Percent (3%) every year (next increase on September 1, 2024)
- **Additional Renewal Terms:** Six (6) additional five (5) year renewal terms

The foregoing proposal does not constitute a binding offer to amend the lease. No legal obligation is created by this letter or any other written or oral communications until a written amendment to the lease has been signed by both Landlord and Verizon Wireless. Verizon Wireless will continue to abide by the terms of the current lease until an amendment has been executed or the existing lease has been terminated or expires. Verizon Wireless values its affiliation with you and hopes that you choose to secure your site(s) to continue a long and mutually profitable relationship in the years to come. After having reviewed this proposal, please contact me prior to **June 8, 2023**.

Sincerely,



**Shiree Alexander**

Lease Consultant

Lease Optimization - CENREV

0 469.421.2954

180 Washington Valley Road, Bedminster, NJ 07921



# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 **2022**

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.0331	x	252	x	8.34	=	70
February	0.0318	x	269	x	8.34	=	71
March	0.0371	x	263	x	8.34	=	81
April	0.0430	x	217	x	8.34	=	78
May	0.0384	x	218	x	8.34	=	70
June	0.0321	x	228	x	8.34	=	61
July	0.0288	x	310	x	8.34	=	75
August	0.0308	x	202	x	8.34	=	52
September	0.0328	x	157	x	8.34	=	43
October	0.0285	x	227	x	8.34	=	54
November	0.0314	x	207	x	8.34	=	54
December	0.0371	x	270	x	8.34	=	84

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.114	x	90	=	0.1026
		x	100	=	.114
Design BOD, lbs/day	104	x	90	=	93.6
		x	100	=	104

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
<b>Total Number of Points</b>					<b>0</b>

0

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 2022

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?  
● Yes Enter last calibration date (MM/DD/YYYY)

2022-04-19

○ No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

○ Yes

● No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

● Yes

● Yes

○ Yes

○ No

○ No

● No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

● Yes

209,700

gallons

○ No

Holding Tanks

● Yes

24,350

gallons

○ No

Grease Traps

○ Yes

0

gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

No issues from Hauled Septage

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 2022

Yes

No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per. 5/23/2023 2022

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	15	13.5	7	1	0	0
February	15	13.5	6	1	0	0
March	15	13.5	4	1	0	0
April	15	13.5	4	1	0	0
May	15	13.5	6	1	0	0
June	15	13.5	4	1	0	0
July	15	13.5	5	1	0	0
August	15	13.5	3	1	0	0
September	15	13.5	4	1	0	0
October	15	13.5	3	1	0	0
November	15	13.5	8	1	0	0
December	15	13.5	19	1	1	1

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		1	1
Points		7	3
<b>Total number of points</b>			<b>10</b>

10

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Prior operator wasn't using standard methods of testing, adjustments to the overall operation of the plant were made and corrected the issues.

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes Enter last calibration date (MM/DD/YYYY)

2022-04-19

- No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 **2022**

No  
If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?  
 Yes  
 No  
If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?  
 Yes  
 No  
 N/A  
Please explain unless not applicable:

<b>Total Points Generated</b>	10
<b>Score (100 - Total Points Generated)</b>	90
<b>Section Grade</b>	<b>B</b>

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 **2022**

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	15	13.5	9	1	0	0
February	15	13.5	7	1	0	0
March	15	13.5	4	1	0	0
April	15	13.5	2	1	0	0
May	15	13.5	7	1	0	0
June	15	13.5	3	1	0	0
July	15	13.5	6	1	0	0
August	15	13.5	4	1	0	0
September	15	13.5	11	1	0	0
October	15	13.5	6	1	0	0
November	15	13.5	24	1	1	1
December	15	13.5	25	1	1	1
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
<b>Points per each exceedance with 12 months of discharge:</b>					<b>7</b>	<b>3</b>
Exceedances					2	2
Points					14	6
<b>Total Number of Points</b>						<b>20</b>

20

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

Prior operator wasn't using standard methods of testing, adjustments to the overall operation of the plant were made and corrected the issues.

<b>Total Points Generated</b>	20
<b>Score (100 - Total Points Generated)</b>	80
<b>Section Grade</b>	<b>C</b>

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 **2022**

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	8.6		.305	0					
February	8.6		.635	0					
March	8.6		1.177	0					
April	8.6		.473	0					
May	4		.27	0					
June	4		.126	0					
July	4		.104	0					
August	4		.114	0					
September	4		.125	0					
October	8.6		.169	0					
November	8.6		.08	0					
December	8.6		.561	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per. 5/23/2023 **2022**

Item 12.

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	3	0.219	1	0
February	3	0.160	1	0
March	3	0.105	1	0
April	3	0.188	1	0
May	3	0.200	1	0
June	3	0.424	1	0
July	3	0.403	1	0
August	3	0.166	1	0
September	3	0.366	1	0
October	3	0.263	1	0
November	3	0.513	1	0
December	3	0.580	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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Ridgeway Wastewater Treatment Facility

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## Biosolids Quality and Management

<p>1. Biosolids Use/Disposal</p> <p>1.1 How did you use or dispose of your biosolids? (Check all that apply)</p> <p><input type="checkbox"/> Land applied under your permit</p> <p><input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids</p> <p><input type="checkbox"/> Hauled to another permitted facility</p> <p><input checked="" type="checkbox"/> Landfilled</p> <p><input type="checkbox"/> Incinerated</p> <p><input type="checkbox"/> Other</p> <p>NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.</p> <p>1.1.1 If you checked Other, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> &gt;= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> &lt; 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
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## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points) <input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes<ul style="list-style-type: none"><li>○ Paper file system</li><li>○ Computer system</li><li>● Both paper and computer system</li></ul></li><li>○ No (10 points)</li></ul>	<b>0</b>
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>● Excellent</li><li>○ Very good</li><li>○ Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px;">The plant was new in 2019 and maintained at a high level.</div>	<b>175</b>

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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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Item 12.

Ridgeway Wastewater Treatment Facility

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## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

DALE T PETERSON

Certification No:

37403

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP		OIC	
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X		X	
A2	Attached Growth Processes				
A3	Recirculating Media Filters			X	
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X		X	
C	Biological Solids/Sludges	X		X	
P	Total Phosphorus			X	
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

0

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

### 4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

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OIT and Basic Certification: ● Averaging 6 or more CECs per year. ○ Averaging less than 6 CECs per year. Advanced Certification: ○ Averaging 8 or more CECs per year. ○ Averaging less than 8 CECs per year.	
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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Ridgeway Wastewater Treatment Facility

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## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 300px;" type="text" value="Hailey Roessler"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="608-924-5881"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="clerk@ridgewaywi.gov"/></p>																	
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2022"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0																
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																	
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2022"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																	
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 150px;" type="text" value="128,983.35"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="2,596.32"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="126,387.03"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="8,375.27"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="128,983.35"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	-	\$	<input style="width: 150px;" type="text" value="2,596.32"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="126,387.03"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="8,375.27"/>	
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="128,983.35"/>														
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	-	\$	<input style="width: 150px;" type="text" value="2,596.32"/>														
3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="126,387.03"/>														
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="8,375.27"/>														

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 134,762.30

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 125,810.00

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
None reported			

## 5. Financial Management General Comments

### ENERGY EFFICIENCY AND USE

## 6. Collection System

### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	16,529	
February	16,286	
March	16,265	
April	16,864	
May	13,452	
June	17,362	
July	14,898	
August	15,494	
September	14,280	
October	14,319	
November	13,431	
December	14,085	
<b>Total</b>	<b>183,265</b>	<b>0</b>
<b>Average</b>	<b>15,272</b>	<b>0</b>

### 6.1.2 Comments:

### 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

### 6.2.2 Comments:

### 6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

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## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	16,200	1.03	15,728	2.17	7,465	
February	15,900	0.89	17,865	1.99	7,990	
March	15,900	1.15	13,826	2.51	6,335	
April	16,500	1.29	12,791	2.34	7,051	
May	13,200	1.19	11,092	2.17	6,083	
June	17,100	0.96	17,813	1.83	9,344	
July	14,700	0.89	16,517	2.33	6,309	
August	15,300	0.95	16,105	1.61	9,503	
September	14,100	0.98	14,388	1.29	10,930	
October	14,100	0.88	16,023	1.67	8,443	
November	13,200	0.94	14,043	1.62	8,148	
December	13,800	1.15	12,000	2.60	5,308	
<b>Total</b>	<b>180,000</b>	<b>12.30</b>		<b>24.13</b>		<b>0</b>
<b>Average</b>	<b>15,000</b>	<b>1.03</b>	<b>14,849</b>	<b>2.01</b>	<b>7,742</b>	<b>0</b>

7.1.2 Comments:

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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## 7.2.2 Comments:

Nonne

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

None at this time.

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2018

By Whom:

MSA Engineering

Describe and Comment:

Prior to new facility construction in 2019

Part of the facility

Year:

By Whom:

Describe and Comment:

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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

Previous Operator indicated that a CMOM existed in the past years CMAR's, however current staff has been unable to locate it and in discussion with Village Engineer's, has determined that it didn't exist. We are in discussion with the current engineer on getting one developed ASAP.

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

Previous Operator indicated that a CMOM existed in the past years CMAR's, however current staff has been unable to locate it and in discussion with Village Engineer's, has determined that it didn't exist. We are in discussion with the current engineer on getting one developed ASAP.

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

As a new operator with the Village of Ridgeway, there was very little documentation, so moving forward good documentation and file systems will be in place.

Did you accomplish them?

- Yes
- No

If No, explain:

As a new operator with the Village of Ridgeway, there was very little documentation, so moving forward good documentation and file systems will be in place.

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Chapter 6 Water and Sewer

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2022-07-19

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance
- Operation and Maintenance [NR 210.23 (4) (d)]

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Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training
- Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

- Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training
- Emergency operation protocols and implementation procedures

- Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

- Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input style="width: 100px; text-align: center;" type="text" value="0"/>	% of system/year
Root removal	<input style="width: 100px; text-align: center;" type="text" value="0"/>	% of system/year
Flow monitoring	<input style="width: 100px; text-align: center;" type="text" value="0"/>	% of system/year
Smoke testing	<input style="width: 100px; text-align: center;" type="text" value="0"/>	% of system/year
Sewer line televising	<input style="width: 100px; text-align: center;" type="text" value="10"/>	% of system/year
Manhole inspections	<input style="width: 100px; text-align: center;" type="text" value="0"/>	% of system/year
Lift station O&M	<input style="width: 100px; text-align: center;" type="text" value="0"/>	# per L.S./year
Manhole rehabilitation	<input style="width: 100px; text-align: center;" type="text" value="13"/>	% of manholes rehabbed
Mainline rehabilitation	<input style="width: 100px; text-align: center;" type="text" value="19"/>	% of sewer lines rehabbed

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Private sewer inspections  % of system/year  
 Private sewer I/I removal  % of private services  
 River or water crossings  % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches  
 Annual average precipitation (for your location)  
 Miles of sanitary sewer  
 Number of lift stations  
 Number of lift station failures  
 Number of sewer pipe failures  
 Number of basement backup occurrences  
 Number of complaints  
 Average daily flow in MGD (if available)  
 Peak monthly flow in MGD (if available)  
 Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)  
 Sewer pipe failures (pipe failures/sewer mile/yr)  
 Sanitary sewer overflows (number/sewer mile/yr)  
 Basement backups (number/sewer mile)  
 Complaints (number/sewer mile)  
 Peaking factor ratio (Peak Monthly:Annual Daily Avg)  
 Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 **2022**

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

We have identified areas of concern and are addressing those areas.

5.4 What is being done to address infiltration/inflow in your collection system?

We are addressing known areas of I&I and completing a plan to mitigate those areas.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 **2022**

Item 12.

## Grading Summary

WPDES No: 0031348

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	B	3	10	30
TSS	C	2	5	10
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>128</b>
<b>GRADE POINT AVERAGE (GPA) = 3.46</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Item 12.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
5/23/2023 2022

## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Village of Ridgeway

Date of Resolution or  
Action Taken:

2023-06-13

Resolution Number:

2023-06

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = B

Effluent Quality: TSS: Grade = C

Prior operator wasn't using standard methods of testing, adjustments to the overall operation of the plant were made and corrected the issues.

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 3.46**

THE VILLAGE OF



**RIDGEWAY**

208 Jarvis Street | Suite A | Ridgeway, WI 53582

Iowa County, Wisconsin

**RESOLUTION NO. 2023-06**

**NR208 - COMPLIANCE MAINTENANCE RESOLUTION**

**WHEREAS**, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR 208;

**WHEREAS**, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

**WHEREAS**, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades of "C" or less and/or overall grade point average <3.00;

**BE IT THEREFORE RESOLVED** by the Board of Trustees of the Village of Ridgeway, Iowa County, Wisconsin that the Compliance Maintenance Annual Report (CMAR) was reviewed, discussed, and any deficiencies addressed.

**Grade Point Average = 3.46**

Adopted the 13th day of June, 2023

Village of Ridgeway, Iowa County, Wisconsin

X

Michele B. Casper  
Village President

X

Attested by:  
Hailey E. Roessler-Clerk/Treasurer

Date: June 13, 2023



# Quotation

Item 13.

Phone: 608.222.9414  
Fax: 608.222.9414  
4633 Tompkins Drive  
Madison, WI 53716

Address:  
Dale Peterson (608) 341-5238  
208 Jarvis St  
ridgewaypwd@mhtc.net  
Ridgeway, WI  
US - 53582

PROPOSAL ID: 6349  
BID DATE: 05/31/2023

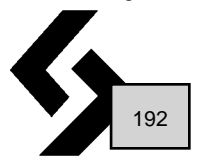
Terms: Net - 30 Days per attached Terms and Conditions

Freight is F.O.B. Origin - Allowed  
Prices do not include sales or use taxes

## WORK DESCRIPTION

Replace Blower 3 VFD. Includes parts, labor, and travel.

Item	Part Number	Quantity	Description	Total Price
QUOTE		1.0	Quote Engineered Systems	\$2,956.21



ACCEPTED THIS _____ DAY OF _____, 20__

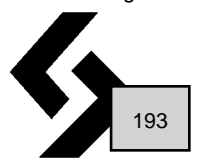
PRICE FIRM FOR 30 DAYS

_____  
NAME OF PURCHASER

SUBMITTED May 31, 2023  
TIME _____

BY: _____  
NAME & TITLE

SJE, INC - BY: JOHN.SCHULZ



## Standard Terms and Conditions

Item 13.

**Controlling Provisions:** The terms and conditions and supplemental exhibits contained herein (the "Terms and Conditions") shall supersede any provisions, terms, and conditions contained on any purchase order or other written form any direct buyer ("Buyer") may use or provide (whether received by S.J. Electro Systems, Inc. or any of its subsidiaries or affiliates (collectively, "SJE") prior or subsequent to the date hereof), and the rights of the parties shall be governed exclusively by the Terms and Conditions as described herein. SJE sells certain services, products, replacement parts and related software (collectively, the "Goods"). The purchase of the Goods is governed by the Terms and Conditions. Any communication by Buyer to SJE to purchase Goods will be treated by SJE as a request to purchase the Goods. The response, however communicated, will be understood by all parties as an agreement by SJE to sell to Buyer the requested Goods pursuant to the Terms and Conditions. **SJE specifically opposes any terms or conditions that are in addition to or different from the Terms and Conditions, unless specifically agreed to in each instance in writing by SJE.**

**Quotations, Acceptance, and Agreements:** Any quotation is a good faith estimate. Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgement and approval of the quotation as written and an acceptance of the Terms and Conditions. Written quotations which have not been finalized by a binding purchase order shall expire on the date specified in the quotation or, in the absence of such specification, thirty (30) calendar days from the date issued. SJE may revise or withdraw a quotation at any time prior to the finalization of a binding purchase order.

Per company policy, a separate written agreement signed by both parties or a purchase order accepted and acknowledged by SJE is required to form any legally binding agreement.

**Intellectual Property:** All devices, patents, designs (including drawings, plans and specifications), software existing or to be developed, estimates, prices, notes, memos, summaries, electronic data and other documents or information prepared or disclosed by SJE shall remain the sole intellectual property of SJE. Following acceptance and final payment, SJE shall grant to Buyer a non-transferable, non-exclusive license for use and sale of the Goods.

**Credit Approval:** The credit terms granted on each order are subject to SJE's continuing approval of Buyer's credit. SJE may withdraw the extension of credit and require modified payment terms if, in SJE's sole judgment, Buyer's credit or financial standing is impaired such that SJE in good faith deems payment insecure.

**Prices and Taxes:** All prices are FOB shipping point, unless otherwise stated or referenced in attached exhibits. All prices are subject to any commercially reasonable additions that may be necessary to cover any duties, taxes or charges. All prices are in U.S. Dollars. Prices may be subject to change without notice.

**Shipping Policy:** Shipping and handling charges cover the transportation of the Goods from SJE's warehouse to Buyer, unless otherwise specified. Standard shipping rates are assessed upon placement of order. SJE uses many methods of shipment including UPS shipping services but reserves the right to substitute carriers without notice. UPS next-day air, UPS second-day air, UPS three-day ground, UPS Express and UPS Expedited are services available to Buyer for expediting orders. Expedited orders will be shipped based on the method Buyer selects. These services may not be available for shipment into all countries.

Shipping weights listed on website are estimates only. The actual shipping weights may vary.

**Title, Risk of Loss, Inspection of Equipment:** Title and risk of loss to the Goods shall pass to Buyer upon delivery of the Goods to the respective delivery carrier. Buyer shall immediately inspect the Goods upon receipt and any damage must be noted on the delivery carrier's bill of lading at time of receipt. SJE is not liable for any damages caused by shipping. SJE is not liable for any shortages or nonconformance unless notified by Buyer within two (2) business days of Buyer's receipt of the Goods.

**Operations/Maintenance Manuals:** Installation, maintenance and operation manuals will be furnished to Buyer in the number of copies specified at the time of quotation or order. Additional copies subject to charges as outlined in attached exhibits.

**Installation and Use:** Buyer will be solely responsible for the proper application, installation and service of the Goods. Installation instructions are supplied by SJE and must be followed.

**Payment:** Buyer shall pay SJE the full purchase price as set forth in the respective order between SJE and Buyer. Unless otherwise agreed to in writing between SJE and Buyer, freight, storage, insurance, taxes, duties, and any governmental charges relating to the Goods shall be paid by Buyer. If SJE is required to pay any such charges, Buyer shall immediately reimburse SJE upon notice from SJE of same. All payments are due within approved credit terms. Buyer may be charged the lower of 1.5% interest per month or the maximum legal rate on all amounts not received by the due date described therein.

**Security Interest:** SJE shall retain a security interest in the Goods until the full purchase price has been paid. Buyer's failure to pay any amounts due, including interest, shall give SJE the right to possession and removal of the Goods after providing ten (10) days written notice to Buyer. SJE's taking of such possession shall be without prejudice to any other remedies SJE may have.

**Changes, Cancellations, Returns:** All changes, cancellations, or returns must have SJE prior written approval and are conditional on compliance with manufacturer's cancellation/return policies and subject to restocking fees and service charges. Authorized returns must be packaged and shipped prepaid to SJE.

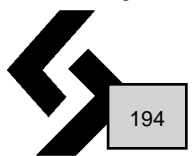
**Return Policy:** SJE will only accept Goods returned within one (1) year from the date of manufacture, un-used, and current production models. Returned Material Authorization ("RMA") numbers must be assigned to any Goods Buyer wishes to return for credit. To obtain an RMA, Buyer must contact SJE's Service Center at 218-847-1317 or toll free at 888-342-5753. Buyer is responsible for payment of return shipping fees unless such returned Goods result from an SJE order processing error. Upon return, SJE shall reimburse Buyer for the return freight resulting from the return of Goods due to such SJE order processing error. In the event of any return in compliance with this paragraph, SJE will provide Buyer credit for the returned Goods and work to reship correct Goods to Buyer. SJE reserves the right to refuse acceptance of returned Goods after inspection.

Notwithstanding the foregoing (and so long as the return is not due to an order processing error of SJE), a restocking fee shall be charged to Buyer for returned Goods as outlined in the attached Exhibits.

**Force Majeure:** SJE shall not be liable or responsible to Buyer, nor be deemed to have defaulted under or breached any agreement with Buyer, for any failure or delay in fulfilling or performing any term of any agreement with Buyer, when and to the extent such failure or delay is caused by or results (directly or indirectly) from acts beyond SJE's reasonable control, including, without limitation: (a) acts of God; (b) flood, fire, earthquake or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of any subject agreement between SJE and Buyer; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial services; or (i) any other cause beyond the reasonable control of SJE.

**Indemnification and Default:** In addition to all other amounts due hereunder, Buyer shall reimburse SJE in full for all collection costs or charges, including reasonable attorney fees, which SJE may incur in the collection of any past due amounts from Buyer, including applicable interest on overdue accounts. If Buyer is in default under this or any other agreement with SJE, SJE may defer performance hereunder until such default is resolved. SJE shall have no obligation to provide factory startup assistance or factory training (when requested) until all invoices (including retentions) for equipment have been paid in full. Furthermore, SJE shall have no liability to Buyer to the extent Buyer damages, or any damages are suffered by, or claims are made against Buyer as a result of Buyer's negligence, willful misconduct, misrepresentation of any Goods, or failure to utilize the Goods properly.

**Warranty and Liability:** During the warranty period, Buyer's exclusive remedy will be either repair or replacement, at the sole discretion of SJE and subject to the Terms and Conditions of any component which proves to be defective due to defective materials or workmanship of SJE.



SJE DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE, AND SJE SHALL NOT, IN ANY MATTER, BE FOR ANY SPECIAL, INDIRECT, PUNITIVE, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING LIQUIDATED DAMAGES, OR PENALTIES THAT RESULT FROM BREACH OF CONTRACT, BREACH OF WARRANTY (EXPRESS OR IMPLIED), STRICT LIABILITY, PRODUCT LIABILITY OR OTHERWISE. IN NO EVENT SHALL LIABILITY TO BUYER OR ANY OTHER PARTY EXCEED THE LESSER OF (i) THE COST OF REMEDIATING ANY DEFECT OR DEFICIENCY IN THE PERFORMANCE OF SJE HEREUNDER OR (ii) THE PURCHASE PRICE OF THE GOODS IN RESPECT OF WHICH THE CLAIM IS MADE.

Item 13.

ANY ELECTRICAL WIRING AND SERVICING OF THE GOODS MUST BE PERFORMED BY A LICENSED ELECTRICIAN. WARRANTY CLAIMS FOR GOODS WHICH WERE AT ANY TIME WIRED OR SERVICED BY ANYONE OTHER THAN A LICENSED ELECTRICIAN SHALL NOT BE HONORED IN WHOLE OR PART BY SJE.

Furthermore, this warranty shall not apply to: (a) damage due to any weather-related or other conditions beyond the control of SJE; (b) defects or malfunctions resulting from the Goods not installed, operated, or maintained in accordance with instructions provided, applicable local codes, ordinances, or accepted trade practices; (c) failures resulting from abuse, misuse, accident, or negligence; or (d) Goods repaired and/or modified without prior written authorization from SJE.

Some states do not allow limitations on implied warranty duration, as such, this limitation may not apply to Buyer. Some states do not allow the exclusion or limitation of incidental or consequential damages, as such, these limitations or exclusions may not apply to Buyer. The above-described warranty gives Buyer specific legal rights, and Buyer may also have other rights which vary from state to state.

TO OBTAIN WARRANTY SERVICE: Buyer shall assume all responsibility and expense for removal, reinstallation, and freight associated with any warranty service. Any Goods to be repaired or replaced under this warranty must be returned to SJE, or such place as designated by SJE. Buyer can contact SJE Service Center at 218-847-1317 or toll free at 888-342-5753 for an RMA on any Goods being submitted for a warranty claim.

**Applicable Law and Forum:** Any disputes between Buyer and SJE shall be venued in Becker County District Court in the State of Minnesota. Buyer agrees to submit to such jurisdiction and agrees that the dispute shall be governed by and construed in accordance with the laws of the State of Minnesota without giving effect to any choice or conflict of law provision or rule.

## **EXHIBIT - PRIMEX**

**PRIMEX is a trademark in the SJE family of products.**

**Submittal Drawings:** Submittal of drawings for approval, if required, will be made after receipt of complete information from Buyer. The quantity of the submittal drawing sets will be specified in the purchase order or contract documents. Complex submittal packages will be subject to a documentation upgrade fee. Buyer must return to PRIMEX two (2) final approved drawing sets; such return shall constitute notice to PRIMEX of final acceptance of Buyer of such drawing sets and binding indication to PRIMEX to proceed with manufacturing. If Buyer's order is conditioned upon "engineer approval", Buyer must also provide written notification of such approval to PRIMEX with such drawing sets in the form required pursuant to the submittal. If an order is cancelled after a submittal has been provided, the order will be subject to a cancellation fee.

**Prices and Taxes:** Non-project or replacement parts are shipped pre-paid and added to any service-related invoices. Prices do not include sales, excise, municipal, state, or any other governmental taxes. Buyer shall be responsible for payment of all taxes.

**Operations/Maintenance Manuals:** Buyer's installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation or order with additional copies at \$300.00 each.

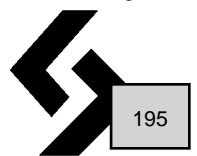
**Warranty and Liability:** Such warranties typically do not cover force majeure or Acts of God. All warranties shall be immediately voided if any party other than a PRIMEX employee or authorized representative makes any changes, additions, deletions, or adjustments to the Goods, software or computers provided by PRIMEX.

PRIMEX shall not be liable for any damages, charges for labor, or expenses incurred in making repairs or adjustments to the Goods without prior written approval of PRIMEX. PRIMEX shall not be liable for any damages, charges or expenses sustained in the adaptation or use of the engineering data or service by Buyer or any third party. PRIMEX shall not be liable for start-up or any other field work performed by personnel other than an employee or authorized representatives of PRIMEX, unless expressly approved in writing in advance by PRIMEX.

**Warranty and Liability:** Two-Year Limited Warranty Policy

Effective for the Goods manufactured after June 1, 2019. PRIMEX warrants to Buyer that the Goods shall be free of manufacturing defects for two (2) years from product shipment unless otherwise specified in writing. The two-year warranty does not apply to:

- Motor start kit components. PRIMEX provides a limited warranty on motor start kit components supplied by PRIMEX for one (1) year. PRIMEX makes no warranties of any type with respect to motor start kits supplied by Buyer.
- Custom panels. PRIMEX provides a limited warranty for two (2) years.
- Pressure transducer products. PRIMEX provides a limited warranty for one (1) year.
- C-Level sensor products. PRIMEX provides a limited warranty for one (1) year.
- Any software or related services provided in conjunction with the Goods, all of which are subject to the terms and conditions set forth in the applicable end user license agreement.



May 16, 2023

Hailey Roessler, Clerk/Treasurer  
Village of Ridgeway, Wisconsin  
208 Jarvis Street  
Suite A  
Ridgeway, WI 53582

**Re: Written Municipal Advisor Client Disclosure with the Village of Ridgeway (“Client”) for 2023 Water and Sewer Utilities Long Range Cash Flow Analysis (“Project”) Pursuant to MSRB Rule G-42)**

Dear Hailey:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

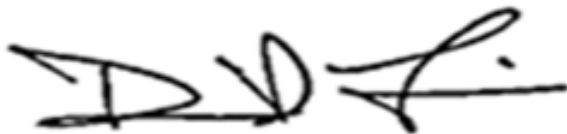
This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates



David Ferris, CPA  
Senior Municipal Advisor

---

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

## Appendix A

### DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

#### Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

#### Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

#### Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

#### Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

#### Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

#### Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

#### Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

## Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

## Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

## MSRB Contact Information

The website address of the MSRB is [www.msrb.org](http://www.msrb.org). Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

## Appendix B

### Utilities Financial Planning Services

#### Scope of Service

Client has requested that Ehlers conduct utilities consulting services for its water and sanitary sewer utilities. (“Project”). Ehlers proposes and agrees to provide the following scope of services in three separate phases:

#### Phase I – Information Review

- Request and review the following (we may have this information on file):
  - Audits for each utility for the past four years.
  - Detailed actual revenues and expenses for each of the utilities for the past three years, to the extent they are available.
  - Most recent available Budgets for the utilities
  - Detailed debt service schedules for all outstanding debt for each utility.
  - Capital improvement plans for each utility.
  - Current cash balances of the utilities both Restricted and Unrestricted.
- Review budget for the two utilities:
  - Historical revenues by revenue type for the past four years
  - Historical expenses by line item for the past four years to as detailed a level as possible based upon existing utility financial records.
  - Actual utility debt service payments

#### Phase II – Long Range Cash Flow Analysis for each Utility

- Prepare separate detailed cash flow analysis for both utilities with the following:
  - Actual (for the past four years) and budgeted revenues and expenses for each utility based upon the work completed in Phase I above.
  - Development of annual operating expenses for the utilities using an assumed rate of inflation based on historical expenses and discussions with staff.
  - Actual annual debt service expenses for existing utility debt.
  - Planned capital improvement expenses for each utility.
  - The development of preliminary financing plans for planned capital improvement expenses including the use of cash vs. debt financing for each utility.
  - The planned debt service for each utility’s upgrades recommended in taking into consideration available and minimum recommended

reserves, existing debt and existing revenue bond covenants if applicable.

- Project revenues and identify projected user rate increases to meet all financial obligations of each utility in future years.
- Use benchmarking analysis to put forth a plan for fiscal sustainability. Using key metrics established by rating agencies, creditors, underwriters, and the PSC, create a plan that focuses on self-sustaining rates.
- Provide Village staff with draft analysis to discuss and review the analysis.

**Phase III – Presentation and Report**

- Be available for one (1) meeting with the Village Board or other designated governing body to present the cash flow analysis for each utility.
- Provide final report Village to staff.

**Compensation**

In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers, as follows:

Service	Water	Sewer	Total
Phase I & II - Cash Flow Preparation	\$2,500	\$2,500	\$5,000
Phase III – Presentation			\$500
<b>Total</b>			<b>\$5,500</b>

**Payment for Services**

For all compensation due to Ehlers, Ehlers will invoice Client for the amount due at the completion of the work. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

**Hourly Charges**

For any service directed by Client and not covered by this, or another applicable Appendix, Client will be charged on an hourly basis. Current hourly rates are:

Senior Municipal Advisor	\$250-300/hour
Municipal Advisor	\$225-250/hour
Financial Specialist	\$200/hour
Senior Financial Analyst	\$200-230/hour
Financial Analyst	\$195-215/hour
Clerical Support	\$100/hour

**Client Engagement**

The above Proposal is hereby accepted by the Village of Ridgeway, Wisconsin,

by its authorized officer this                      day of                      , 2023.

Signature:

Title:

**COMMUNITY DEVELOPMENT INVESTMENT VIBRANT SPACES GRANT  
AGREEMENT  
BETWEEN  
THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION  
AND  
VILLAGE OF RIDGEWAY**

This Agreement is entered into pursuant to Chapter 238 of the Wisconsin Statutes between the Wisconsin Economic Development Corporation (“WEDC”), a public body corporate and politic authorized to grant funds for the purpose of economic development pursuant to Chapter 238 of the Wisconsin Statutes, and Village of Ridgeway (“Recipient”). Certain capitalized terms are defined in Section 1 of this Agreement.

**WITNESSETH**

**WHEREAS**, the Recipient has submitted an Application to WEDC, requesting funds from WEDC’s Community Development Investment Vibrant Spaces Grant Program (“CDI-VS Funds”);

**WHEREAS**, WEDC has determined that the Recipient is an eligible recipient of CDI-VS Funds; and

**WHEREAS**, in reliance upon the Application, WEDC has approved the Recipient for up to Fifty Thousand Dollars (\$50,000) in CDI-VS Funds.

**NOW, THEREFORE**, for valid consideration, the receipt of which is hereby acknowledged, and in consideration for the promises and covenants in this Agreement, WEDC and the Recipient agree as follows:

**1. Definitions.** For purposes of this Agreement, the following terms have the following meanings:

(a) “Agreement” means this agreement, to include all documents required to be delivered contemporaneously with the execution and delivery of this Agreement, and the attached Exhibits, together with any future amendments executed in compliance with Section 20 of this Agreement.

(b) “Application” means the materials submitted by the Recipient to WEDC relating to this allocation of CDI-VS Funds.

(c) “CDI-VS Funds” means the grant monies the Recipient is eligible to receive from WEDC’s Community Development Investment Vibrant Spaces Grant Program in accordance with this Agreement.

(d) “Effective Date” means the date on which this Agreement is fully executed by both parties.

(e) “Eligible Project Costs” means costs for which CDI-VS Funds and Matching Funds may be used, as outlined in Section 3(b) of this Agreement, which the Recipient incurs between the Project Start Date and the Project End Date.

(f) “Ineligible Costs” means costs for which CDI-VS Funds and Matching Funds may not be used including: costs incurred prior to the Project Start Date; costs for acquisition; costs related to grant applications or bid preparation; costs for events; costs for private spaces that are not open to the public; indirect expenses or soft costs; in-kind contributions; costs which may be covered by other grant or statutory programs; permits; Phase I and II environmental studies; Lien claims of the Department of Natural Resources and Environmental Protection Agency; performance and payment bonds; contingencies; developer fees; insurance premiums; signage (except for wayfinding, interpretive signage, a single entrance or gateway sign and kiosks); financing fees, interest payments, or the assumption of debt; relocation fees; accounting, legal, appraisal, and architectural fees; mergers and acquisitions; project administration fees, including costs associated with WEDC compliance reporting, schedules of expenditures, and payment requests, interior renovations (except for restrooms), district or community-wide improvement projects, staffing, programming, ongoing maintenance, lease costs, and demolition costs.

(g) “Leverage” means funding provided for the Project other than CDI-VS Funds, including Matching Funds.

(h) “Matching Funds” means non-WEDC funds secured by the Recipient to meet the match requirement of CDI-VS Funds under this Agreement. Eligible Matching Funds must be incurred between the Project Start Date and Project End Date. In order to receive the full amount of CDI-VS Funds contemplated under this Agreement, Matching Funds must be at least Fifty Thousand Dollars (\$50,000). No more than Fifty Percent (50%) of the Matching Funds may consist of other state and/or federal grants. Matching Funds must be cash and may not be in-kind.

(i) “Program Guidelines” means the WEDC approved rules and eligibility requirements for the Community Development Investment Vibrant Spaces Grant Program in force as of the Effective Date.

(j) “Project” means the Recipient assisting in the transformation of a vacant lot into a public park with seating, landscaping, and improved design in accordance with the Application and the terms of this Agreement.

(k) “Project End Date” means December 31, 2024, the date by which the Project will be complete and the last day which the Recipient may incur costs against CDI-VS Funds and Matching Funds.

(l) “Project Location” means the site or sites at which the Project will take place, specifically 601 Main Street, Ridgeway, Wisconsin and related Project space.

(m) “Project Start Date” means March 22, 2023, the date on which the Project begins and the Recipient may start incurring costs against CDI-VS Funds and Matching Funds.

(n) “Recipient” means Village of Ridgeway.

(o) "WEDC" means the Wisconsin Economic Development Corporation, together with its successors and assigns.

**2. CDI-VS Funds.** Subject to the terms and conditions set forth in this Agreement, Program Guidelines, and in Wisconsin law, WEDC shall provide to the Recipient a grant of up to Fifty Thousand Dollars (\$50,000) in CDI-VS Funds.

**3. Recipient's Obligations.** The Recipient will or will ensure that:

(a) The Project is completed as it is contemplated in the Application and in accordance with the terms of this Agreement,

(b) CDI-VS Funds and Matching Funds are used for Eligible Project Costs, incurred between the Project Start Date and Project End Date, as outlined in the following budget:

USES		SOURCES		TOTAL
Budget Code	Eligible Project Costs	CDI-VS Funds	Public Funds	
0330	Public Facilities	\$50,000	\$50,000	\$100,000

(i) Eligible Project Costs to be applied to CDI-VS Funds for public facilities include specifically seasonal furniture, fixtures, and equipment, public parking lot construction, sidewalk, curbs, gutters construction associated with the Project, landscaping, and lighting and public wayfinding signage (including installation).

(ii) Eligible Project Costs to be applied to Matching Funds for public facilities include specifically seasonal furniture, fixtures, and equipment, public parking lot construction, sidewalk, curbs, gutters construction associated with the Project, landscaping, and lighting and public wayfinding signage (including installation).

(c) CDI-VS Funds or Matching Funds are not used for Ineligible Costs.

(d) Matching Funds from non-WEDC sources are secured sufficient to achieve the match requirement of the CDI-VS Funds under this Agreement. Matching Funds must equal at least Fifty Thousand Dollars (\$50,000) in order for the Recipient to obtain the maximum amount of the CDI-VS Funds, and must be documented prior to the final reimbursement.

(e) WEDC's logo will be prominently displayed on any signage at the Project Location.

(f) Reports are provided to WEDC as further described in Section 5 of this Agreement, in such form as required by WEDC.

**4. Release of Funds.** WEDC will release the CDI-VS Funds contemplated by this Agreement to the Recipient on a reimbursement basis. The Recipient may request CDI-VS Funds in up to Two (2) reimbursements and each reimbursement will be contingent on the following:

(a) The Recipient submitting to WEDC a request for payment of funds in such form as required by WEDC, a sample of which is attached to this Agreement as Exhibit A.

(b) Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment.

(c) The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the CDI-VS Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the CDI-VS Funds being requested.

(d) If an Eligible Project Cost is more than Two Thousand Five Hundred Dollars (\$2,500), the Recipient submitting to WEDC proof of payment documentation evidencing that the Eligible Project Cost incurred at the Project Location against the CDI-VS Funds and the Matching Funds covered by the request have been paid. Proof of payment documentation may include the following:

- (i) Receipt showing payment;
- (ii) Statement from the vendor showing the payment has been applied to a particular invoice;
- (iii) Subsequent invoices showing the first payment was applied;
- (iv) Copy of a cancelled check;
- (v) Image of original check with check number, accompanied by a bank statement showing check number clearing;
- (vi) Credit card statement showing purchase amount and vendor which match the invoice;
- (vii) Bank statement showing wire or ACH purchase that matches the invoice;
- (viii) Letter from vendor, on vendor letterhead, specifying the invoice number was paid; or
- (ix) Lien waivers for construction including the dollar amount which matches the invoice or invoice totals.

(e) If an Eligible Project Cost is Two Thousand Five Hundred Dollars (\$2,500) or less, the Recipient submitting documentation evidencing that the Eligible Project Cost incurred at the Project Location against both the CDI-VS Funds and the Matching Funds covered by the request has been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information:

- (i) Vendor name and contact information;
- (ii) Description of the item(s) purchased;
- (iii) Cost of purchase;
- (iv) Date of purchase (invoice date or date received, not date ordered unless it is the same); and
- (v) Project Location.

(f) The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC.

(g) The Recipient requesting all CDI-VS Funds no later than February 28, 2025.

**5. Reporting.** The Recipient shall provide reports and information to WEDC according to the following requirements:

(a) A performance report, due according to the Schedule of Reporting set forth in Section 5(b) below, in such form as required by WEDC. The report must include information required by WEDC to determine Project performance which must include, at a minimum, photos of the completed Project, which may be used for marketing purposes, a financial overview and narrative summary of the Project including the impact that the Project had on the number and type of audiences using the space, nearby businesses, and the number of events held at the Project Location, Project expenditures, and the Recipient’s progress on achieving the goals related to the following Project-specific metrics:

Metric	Goal*
Capital Investment	\$386,733
Leverage – Total	\$364,681

* These goals represent anticipated Project outcomes and failure to achieve these goals will not constitute an Event of Default, unless they are noted as a requirement elsewhere in the Agreement.

(b) Schedule of Reporting:

PERIOD COVERED	DOCUMENTATION	DUE DATE
March 22, 2023 - December 31, 2024	Performance Report	March 1, 2025

(c) Within Thirty (30) days, notify WEDC in writing of any event or occurrence that may adversely impact the completion of the Project as represented in Recipient’s Application. Adverse impacts include, but are not limited to, lawsuits, regulatory intervention, and inadequate capital to complete the Project.

**6. Event of Default.** The occurrence of any one or more of the following events constitute an “Event of Default” for the purposes of this Agreement:

(a) The Recipient ceases the Project within Five (5) years of the Effective Date of this Agreement and commences substantially the same economic activity outside of Wisconsin.

(b) The Recipient supplies false or misleading information to WEDC in connection with this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the false or misleading information.

(c) The Recipient fails to comply with or perform, in any material respect, any of its obligations under this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the noncompliance.

(d) The Recipient is in default under any other agreement between WEDC and the Recipient.

## 7. Remedies in Event of Default.

(a) Upon the occurrence of any Event of Default, WEDC shall send a written notice of default to the Recipient, setting forth with reasonable specificity the nature of the default. If the Recipient fails to cure any such Event of Default to the reasonable satisfaction of WEDC within Thirty (30) calendar days, WEDC may extend the cure period if WEDC determines, in its sole discretion, that the Recipient has begun to cure the Event of Default and diligently pursues such cure, or, without further written notice to the Recipient, declare the Recipient in default. The cure period will in no event be extended more than Ninety (90) days. In the Event of Default, WEDC shall terminate the Agreement and recover from the Recipient:

(i) One Hundred Percent (100%) of the funds disbursed to the Recipient under this Agreement;

(ii) All court costs and attorneys' fees incurred by WEDC in terminating this Agreement and recovering the amounts owed by the Recipient under this provision; and

(iii) A financial penalty of up to One Percent (1%) of the CDI-VS Funds.

(b) These amounts must be paid to WEDC within Thirty (30) calendar days of demand by WEDC hereunder. If the Recipient fails to pay these amounts to WEDC as and when due, the Recipient will be liable for the full unpaid balance plus interest at the annual rate of up to Twelve Percent (12%) from the date of the notice of Event of Default.

(c) Upon an Event of Default, WEDC shall, without further notice, withhold remaining disbursements of the CDI-VS Funds.

**8. Recipient's Warranties and Representations.** In addition to the other provisions of this Agreement, the Recipient hereby warrants and represents to the best of its knowledge that as of the Effective Date and as long as Recipient has obligations under this Agreement:

(a) The Recipient is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it, the violation of which would have a material adverse effect on the Recipient's ability to perform its obligations under this Agreement or to otherwise engage in its business.

(b) The Recipient is not in default under the terms of any loan, lease or financing agreements with any creditor where such default would have a material adverse effect on the Recipient's ability to fulfill its obligations under this Agreement.

(c) The financial statements and other information provided by the Recipient to WEDC are complete and accurate in accordance in all material respects with Generally Accepted Accounting Principles where applicable and have been relied on by WEDC in deciding whether to enter into this Agreement with the Recipient.

(d) There are no actions, suits or proceedings, whether litigation, arbitration, or administrative, pending or threatened against or affecting the Recipient or the Project which, if

adversely determined, would individually or in the aggregate materially impair the ability of the Recipient to perform any of its obligations under this Agreement or adversely affect the financial condition or the assets of the Recipient.

(e) The Recipient is unaware of any conditions which could subject it to any damages, penalties or clean-up costs under any federal or state environmental laws which would have a material adverse effect on the Recipient's ability to comply with this Agreement.

(f) The Recipient has or will acquire before commencing any work for which they are required, all necessary permits, licenses, certificates or other approval, governmental or otherwise, necessary to operate its business and own and operate its assets, all of which are in full force and effect and not subject to proceedings to revoke, suspend, forfeit or modify.

(g) The Recipient has filed when due all federal and state income and other tax returns required to be filed by the Recipient and has paid all taxes shown thereon to be due. The Recipient has no knowledge of any uncompleted audit of the returns or assessment of additional taxes thereon.

(h) The Recipient and the undersigned officer thereof has all necessary or requisite power and authority to execute and deliver this Agreement.

(i) The execution and delivery by the Recipient of this Agreement has been duly authorized by all necessary action of the Recipient and no other proceedings on the part of the Recipient are necessary to authorize this Agreement or to consummate the transactions contemplated hereby.

(j) The Recipient has available or has the capacity to secure funds necessary to cover, as and when incurred, the costs and expenditures necessary for the completion of the Project, as identified in the Application and this Agreement.

(k) The Recipient is not making these representations and warranties specifically based upon information furnished by WEDC.

(l) These warranties and representations herein are true and accurate as of the Effective Date of this Agreement, and survive the execution thereof.

(m) The information disclosed to WEDC in the course of WEDC's evaluation of the Recipient's eligibility for the Program does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, taken as a whole and in light of the circumstances under which they were made, not misleading.

**9. Wisconsin Public Records Law.** The Recipient understands that this Agreement and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, Wis. Stats. §§ 19.31-.39, and any successor statutes and regulations.

## **10. Additional Requirements.**

(a) Project Records and Financial Records. The Recipient shall prepare, keep and maintain such records as may be reasonably required by WEDC to validate the Recipient's performance

under this Agreement, whether held by the Recipient or by a third-party conducting Project-related activities on behalf of the Recipient, and the performance report provided to WEDC. All of the Recipient's financial records must be complete and accurate, and prepared, kept, and maintained in accordance with Generally Accepted Accounting Principles. The Recipient shall provide such records to WEDC during the term of this Agreement as may be requested by WEDC. Such materials must be retained by the Recipient for a period of at least Three (3) years after March 1, 2025.

(b) Inspection.

(i) WEDC and its respective agents, shall, upon Forty-Eight (48) hours advance written notice to the Recipient, have the right to enter the Recipient's premises, during normal business hours, to inspect the Recipient's operations documentation relating to this Agreement, provided, however, that such access does not unreasonably disrupt the normal operations of the Recipient.

(ii) The Recipient shall produce for inspection, examination, auditing and copying, upon reasonable advance notice, any and all records which relate to this Agreement, whether held by the Recipient or by a third-party conducting Project-related activities on behalf of the Recipient.

(iii) WEDC reserves the right to conduct physical site visits of the Project during the term of this Agreement.

(c) Authorization to Receive Confidential Information. The Recipient hereby authorizes WEDC to request and receive confidential information that the Recipient has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue ("DOR") and the Wisconsin Department of Workforce Development ("DWD"), and to use such information solely for the purposes of assessing the Recipient's performance for the duration of the Project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the Eight (8) most recent quarters: the quarterly gross wages paid to the Recipient's employees; the monthly employee count; and the Recipient's FEIN, NAICS code, and legal and trade names. The Recipient also authorizes WEDC to share information submitted to WEDC by the Recipient with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the Recipient's performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from the public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

(d) Consolidation or Merger. During the term of this Agreement, the Recipient shall provide written notice to WEDC within Thirty (30) days of any consolidation or merger with or into any other unrelated corporation or business entity.

(e) Public Announcement. The Recipient agrees to cooperate with WEDC in making a public announcement of this Agreement.

(f) Insurance. The Recipient covenants that it will maintain insurance in such amounts and against such liabilities and hazards as customarily is maintained by other companies operating similar businesses.

(g) Online Portal and Document Delivery. Recipient agrees to respond timely to any invitation sent by WEDC to create an online account for use with WEDC’s online customer portal (“Portal”). Upon opening the account, Recipient hereby agrees to use the Portal to submit any required performance reports, schedule of expenditures and supporting documentation, unless WEDC directs otherwise. Recipient further agrees to identify appropriate assigned users, duly authorized by Recipient, to serve as contacts, to execute necessary documents, and to support specific tasks Recipient must complete in the Portal. WEDC may, in its sole discretion, rely on any document, performance report, schedule of expenditures, financial statement, tax return, agreement or other communication (“Document”) physically delivered to WEDC by mail, hand delivery, delivery service, email, facsimile, the Portal or other electronic means which WEDC in good faith believes was sent by Recipient or any representatives or employees of Recipient. WEDC may treat any Document as genuine and authorized to the same extent as if it was an original document validly executed or authenticated as genuine by Recipient. WEDC may from time to time in its sole discretion reject any such Document and require a signed original or require Recipient to provide acceptable authentication of any such Document before accepting or relying on the same. Recipient understands and acknowledges that there is a risk that Documents sent by electronic means may be viewed or received by unauthorized persons and Recipient agrees by sending Documents by electronic means that Recipient shall be deemed to have accepted this risk and the consequences of any such unauthorized disclosure. Recipient also agrees to create an account with Bill.com and provide a Payment Network ID in order to receive any payments from WEDC. Recipient accepts any risk associated with creating an account with Bill.com and releases WEDC from any liability related thereto.

**11. Conflicts.** In the event of any conflict between the provisions of this Agreement and any accompanying documents, the terms of this Agreement control.

**12. Choice of Law. THIS AGREEMENT AND ALL MATTERS RELATING TO IT OR ARISING FROM IT – WHETHER SOUNDING IN CONTRACT LAW OR OTHERWISE – WILL BE GOVERNED BY, AND CONSTRUED AND ENFORCED PURSUANT TO, THE LAWS OF THE STATE OF WISCONSIN.**

**13. Venue, Jurisdiction.** Any judicial action relating to the construction, interpretation, or enforcement of this Agreement, or the recovery of any principal, accrued interest, court costs, attorney’s fees and other amounts owed hereunder, must be brought and venued in the U.S. District Court for the Western District of Wisconsin or the Dane County Circuit Court in Madison, Wisconsin. **EACH PARTY HEREBY CONSENTS AND AGREES TO JURISDICTION IN THOSE WISCONSIN COURTS, AND WAIVES ANY DEFENSES OR OBJECTIONS THAT IT MAY HAVE ON PERSONAL JURISDICTION, IMPROPER VENUE OR FORUM NON CONVENIENS.**

**14. Waiver of Right to Jury Trial. EACH PARTY WAIVES ITS RIGHT TO A JURY TRIAL IN CONNECTION WITH ANY JUDICIAL ACTION OR PROCEEDING THAT MAY ARISE BY AND BETWEEN WEDC AND THE RECIPIENT CONCERNING OR RELATING TO THE CONSTRUCTION, INTERPRETATION OR ENFORCEMENT OF THIS AGREEMENT, OR THE RECOVERY OF ANY PRINCIPAL, ACCRUED**

**INTEREST, COURT COSTS, ATTORNEYS' FEES AND OTHER AMOUNTS THAT MAY BE OWED BY THE RECIPIENT HEREUNDER. THIS JURY TRIAL WAIVER CONSTITUTES A SUBSTANTIAL CONSIDERATION FOR AND INDUCEMENT TO THE PARTIES TO ENTER INTO THIS AGREEMENT.**

**15. LIMITATION OF LIABILITY. RECIPIENT HEREBY WAIVES ANY RIGHT IT MAY HAVE TO CLAIM OR RECOVER FROM WEDC ANY SPECIAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR DAMAGES OF ANY OTHER NATURE OTHER THAN ACTUAL DAMAGES INCURRED OR SUFFERED BY RECIPIENT.**

**16. Severability.** If any provision of this Agreement is held invalid or unenforceable by any Governmental Body of competent jurisdiction, such invalidity or unenforceability will not invalidate the entire Agreement. Instead, this Agreement will be construed as if it did not contain the particular provision or provisions held to be invalid or unenforceable, and an equitable adjustment will be made and necessary provisions added so as to give effect to the intention of the parties as expressed in this Agreement at the time of the execution of this Agreement and of any amendments to this Agreement. In furtherance of and not in limitation of the foregoing, the parties expressly stipulate that this Agreement will be construed in a manner which renders its provisions valid and enforceable to the maximum extent (not exceeding its express terms) possible under applicable law. "Governmental Body" means any federal, state, local, municipal, foreign or other government; courts, arbitration commission, governmental or quasi-governmental authority of any nature; or an official of any of the foregoing.

**17. WEDC is Not a Joint Venturer or Partner.** WEDC shall not, under any circumstances, be considered or represented to be a partner or joint venturer of the Recipient or any beneficiary thereof.

**18. Captions.** The captions in this Agreement are for convenience of reference only and not define or limit any of the terms and conditions set forth herein.

**19. No Waiver.** No failure or delay on the part of WEDC in exercising any power or right under this Agreement will operate as a waiver, nor will any single or partial exercise of any such power or right preclude any other exercise of any other power or right.

**20. Entire Agreement.** This Agreement embodies the entire agreement of the parties concerning WEDC's and the Recipient's obligations related to the subject of this Agreement. This Agreement may not be amended, modified or altered except in writing signed by the Recipient and WEDC. This Agreement supersedes all prior agreements and understandings between the parties related to the subject matter of this agreement.

*[Signature Page Follows]*

IN WITNESS WHEREOF, WEDC and the Recipient have executed and delivered this Agreement effective the date set forth next to WEDC's signature below.

**WISCONSIN ECONOMIC DEVELOPMENT CORPORATION**

By: _____  
Melissa L. Hughes,  
Secretary and CEO

_____  
Date

**VILLAGE OF RIDGEWAY**

By: Hailey Roessler  
Hailey Roessler  
Village Clerk and Treasurer

5-23-2023  
Date

Notices to the Recipient hereunder must be in writing and will be deemed to have been given: (i) at the time it is sent, as recorded by the WEDC's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

Village of Ridgeway  
208 Jarvis St.  
Ridgeway, WI 53582  
Attn: Hailey Roessler  
Email: clerk@ridgeway.gov

Notices to WEDC hereunder must be in writing and will be deemed to have been given: (i) at the time it is sent, as recorded by Recipient's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

Wisconsin Economic Development  
Corporation  
Division of Credit & Risk  
P.O. Box 1687  
Madison, WI 53701  
Attn: Community Development Investment  
Contract # CDI-VS FY23-53528  
Email: legal@wedc.org

## EXHIBIT A REQUEST FOR WEDC PAYMENT

Award Number: CDI-VS FY23-53528		Rep:	Recipient: Village of Ridgeway
FEIN #	Bill.com Payment Network ID (PNI):	Request Number:	
Program: Community Development Investment Grant		Award Type: Grant	
Funding Period Covered by this Request From: _____ To: _____			

### PROJECT EXPENSES INCURRED/PAID DURING THIS PERIOD (see attachment)

Budget Code	Description Line Item	WEDC Funding This Period	+	Matching Funding This Period	=	Total This Period
0330	Public Facilities					
<b>TOTAL:</b>						

Check here if this is the Final Request for Payment. If there is a balance remaining on the Project it may lapse.

#### PAYMENT/PROJECT EXPENSE/MATCH DESCRIPTION - Reimbursement

Prior to the release of funds, the following requirements must be met (to be initialed by WEDC staff):

- Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment. _____
- The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the CDI-VS Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the CDI-VS Funds being requested. _____
- If an Eligible Project Cost is more than Two Thousand Five Hundred Dollars (\$2,500), the Recipient submitting to WEDC proof of payment documentation evidencing that the Eligible Project Cost incurred at the Project Location against the CDI-VS Funds and the Matching Funds covered by the request has been paid. Proof of payment documentation may include the following: Receipt showing payment; Statement from the vendor showing the payment has been applied to a particular invoice; Subsequent invoices showing the first payment was applied; Copy of a cancelled check; Image of original check with check number, accompanied by a bank statement showing check number clearing; Credit card statement showing purchase amount and vendor which match the invoice; Bank statement showing wire or ACH purchase which match the invoice; Letter from vendor, on vendor letterhead, specifying the invoice number was paid; or, Lien waivers for construction including the dollar amount which matches the invoice or invoice totals. _____
- If an Eligible Project Cost is Two Thousand Five Hundred Dollars (\$2,500) or less, the Recipient submitting documentation evidencing that the Eligible Project Cost incurred at the Project Location against both the CDI-VS Funds and the Matching Funds covered by the request has been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information: Vendor name and contact information; Description of the item(s) purchased; Cost of purchase; Date of purchase (invoice date or date received, not date ordered unless it is the same). _____
- The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC. _____

- The Recipient requesting all CDI-VS Funds no later than February 28, 2025. _____

I hereby certify that the expenses reported on this form are in accordance with the terms of the Agreement and that complete and accurate records are being kept to substantiate such expenses.

_____  
**Authorized Recipient Signature**

_____  
**Date**

_____  
WEDC Division VP or Designee

_____  
Date

_____  
WEDC Servicing

_____  
Date

_____  
WEDC Controller or Finance Department

_____  
Date

Retain a copy of the completed form for your records and email a copy of the original and documentation to: [disbursements@wedc.org](mailto:disbursements@wedc.org). The hard copy may be required to be sent upon request.

**Site Prep and enhancement** includes village green landscaping, concrete patio installation, excavation, landscaping fabric, and wash stone installation around the water tower for easier maintenance and aesthetic improvement. Additionally, site enhancements and public space enhancements include solar safety lighting or hard wired lighting as appropriate throughout the area.

This includes \$7,000 from Line 2 of the Recreation Grant Project Cost Estimate Worksheet for Village Green/Courtyard/Dog Park Solar Safety Lighting provided from the DNR-LWCF Grant and Village of Ridgeway. We are requesting an additional \$5,833 for landscaping /patio work, and \$1,527 for wash stone and excavation from B&C Trucking and Excavating (Quotation Form).





Map data ©2023, Map data ©2023 20 ft

Measure distance  
 Total area: 834.55 ft² (77.53 m²)  
 Total distance: 103.33 ft (31.49 m)

800-850 ft²

National Cost Average = \$6.60 / ft²

We have two local concrete contractors, and a local landscaper. Too Tall Landscaping + Rockrete have done work + donated time in the past for Village projects. Estimating the patio to cost \$5,280 to \$5,610 with additional landscaping work in the area.

## Pricing Guide: How Much Does a Concrete Slab Cost?

by Jane Purnell | Updated: November 26, 2022 | 0 Comments

Cost

**A concrete slab costs between \$4.34 and \$7.73 per square foot, with an average cost of \$6.60 per square foot.**

[See Pricing in Your Area](#)

[Find a Local Pro](#)

The national average cost of a concrete slab is **\$6.60 per square foot** for materials and labor. Most homeowners can expect to pay between **\$4.34 and \$7.73 per square foot** for concrete installation.

Prices for your concrete slab will vary significantly depending on many factors, including the slab's thickness, concrete type, and size. If you'd like to add a decorative finish to your concrete slab or install reinforcements, it's safe to expect a higher bill. Reinforced concrete slabs can cost as much as **\$9.29 to \$10.04 per square foot**.


Want to add some hardscape or landscape features atop or around your concrete slab — such as a pergola for your patio or trees and bushes to line your new driveway? We've detailed those additional costs, too.



Larger line items in **Public Space Enhancements** are planned for as part of a DNR Land and Water Conservation Fund improvements project and include public parking areas for the village park/dog park and village green areas, porous paver sidewalk for access to the park, various stall and sidewalk improvements for ADA Access are part of the project.

This includes **Lines 3,4,5, and 8** from the Recreation Grant Project Cost Estimate Worksheet for Village Green/Courtyard/Dog Park Solar Safety Lighting provided from the DNR-LWCF Grant and Village of Ridgeway totaling \$67,000.

We are requesting an additional \$21,940 for lighting at the green and 600 Block of Main Street from CDI-VS.

<p><a href="#"><u>Vintage Municipal Quality Street Light Package - LED</u></a></p> <p>Price: \$2,896.98 for 8' + free shipping</p> <p>4 in The Green around the patio and 3 for along the sidewalk/ADA access to the park. Final placement and necessary amounts to be determined by electrical engineer/Parkitecture landscaping consultant and matched to the current ornamental lighting around the depot.</p>	
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------

State of Wisconsin  
 Department of Natural Resources  
 PO Box 7921, Madison WI 53707-7921  
 dnr.wi.gov

**Recreation Grant Project Cost Estimate Worksheet**  
 Form 8700-014 (R 02/22) Page 1 of 2  
 For use with Recreation Grant Application Forms

Project Name: Community Park Safety and Accessibility Improvements		Prepared By: Hailey Roessler	Date: 04/12/2022
County: Iowa	Project Applicant: Village of Ridgeway	Landowner Name: Village of Ridgeway	<input checked="" type="radio"/> Public <input type="radio"/> Private

Indicate - (C) Contract, (F) Force Acct., (D) Donated

Line  
1  
2  
3  
4  
5  
6  
7  
8  
9

	DEVELOPMENT PROJECT ITEMS <i>List by individual item or break down by Use Areas (See Item List On Back Of This Form)</i>	Quantity	Unit of Measure	Component Costs	Estimated Total Item Cost
1	Engineering and Design	1		\$18,000.00	18,000.00
2	Village Green/Courtyard/Solar Safety Lighting	1		\$7,000.00	7,000.00
3	Public Parking Lot/Overflow Parking/Dog Park Parking	1		\$22,000.00	22,000.00
4	Public Parking at the Depot - resurfacing asphalt	1		\$20,000.00	20,000.00
5	Porous paver sidewalk for access from parking lot to park	1		\$5,000.00	5,000.00
6	Baby Changing Stations for Public Restrooms	2		\$300.00	600.00
7	Park Electric Service Repairs and Ball Field Solar LED Lighting	1		\$250,000.00	250,000.00
8	Handicap Accessibility to park - stall and sidewalk improvement	1		\$20,000.00	20,000.00
9	Little League Field Infield Mix and Grading	1		\$12,000.00	12,000.00
				<b>TOTAL \$</b>	<b>\$354,600.00</b>

- NOTE:**
- For development projects, contingency and indirect costs are not eligible expenses.
  - For acquisition projects, complete the Acquisition Project Cost Estimate Section of this form.

**Public Signage** includes 16 Public Parking Signs for each parking stall in the village green parking area, public parking directional signage at the village green, and installation of two Military Ridge Trail and Depot Parking Signs (in inventory, provided by the DNR). Estimate obtained from Mueller Graphics Invoice 11667 and monies are budgeted for by the village in 2023.



**Infrastructure Improvements** include addressing stray voltage at the Home Talent/Adult Baseball field, electrical safety concerns throughout the park, new LED ballfield lighting for the Home Talent/Adult Baseball field, and new infield mix and grading for the Little League Field (Lines 7 and 9 on the Recreation Grant Project Cost Estimate Worksheet). Requesting privacy fencing around the utility infrastructure in the southeast corner of The Green as an infrastructure expense from CDI-VS.

Photo is inspirational.  
Privacy screening is estimated at \$5,200 for 45' of 8' tall cedar fence.  
  
Please see email estimate from DRH Fencing for \$5,200.







Hailey Roessler &lt;clerk@ridgewaywi.gov&gt;

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**Fwd: DRH Fencing**


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**Maggie Johnson** <deputyclerk@ridgewaywi.gov>  
 To: Hailey Roessler <clerk@ridgewaywi.gov>

Tue, Jan 31, 2023 at 8:14 AM

See Ray's pricing about the privacy fence below.

Thanks,

**Maggie Johnson**

Deputy Clerk

THE VILLAGE OF



**RIDGEWAY**

Phone: 608-924-5881

[www.villageofridgeway.com](http://www.villageofridgeway.com)

***PLEASE NOTE MY EMAIL ADDRESS HAS CHANGED  
 TO deputyclerk@ridgewaywi.gov***

**E-mail correspondence to and from this address may be subject to the open records law and may be disclosed to outside parties.**

----- Forwarded message -----

From: **DRH Fencing** <drhfence@gmail.com>  
 Date: Mon, Jan 30, 2023 at 3:35 PM  
 Subject: DRH Fencing  
 To: Maggie Johnson <deputyclerk@ridgewaywi.gov>

Hi Maggie,

**\$5200.00 for the 45' of an 8' tall Cedar fence**

They only had White Cedar pickets, I would like to do Red Cedar if I can find them but most likely I will have to use 4' pickets and add the center trim piece.

Another option is to use an actual 1x8 Cedar board??

Posts will be treated Cedar Tone 4x4x12' cemented in the ground, they will last longer than Cedar posts.

**Seasonal Equipment** includes black circular picnic tables and benches, monument lighting, cedar planter boxes, and a pit to enhance the patio and Village Green area.

Line drawings include planters that are 24"Wx48"L to allow for walkers to bypass easily on a sidewalk. Photo is inspirational.

Natural Cedar Planter Boxes

Size: 20"W x 20"L x 28" Price: \$250

Size: 26"W x 26"L x 28" Price: \$319

*Photo does not represent size

Mayne Fairfield 28" x 28" x 28" Black Planter

Size: 28" x 28" x 28" Price: \$426.49 (not pictured)

Planters to match cedar privacy fencing and sourced from same supplier DRH Fencing uses for the privacy fence of local building supplier Cedar Direct. Cedar prices have been volatile and difficult to source, so costs may vary. Estimated at \$350 per planter and would like to place around The Green and the 600 and 700 Block of Main Street for a unified appearance. Main Street Lighting as a whole will be addressed with the Main Street Reconstruction project planned in 2026 and will also match the selected lighting for The Green and Park Improvements Project completed in 2023. Ten planters estimated at **\$3,500**



Cassidy™ Arched Back Bench – Kirby Built

Size: 6' (comes in 8' too)

Price: \$978.85

Requesting 3 for around patio area = **\$2,937**

Requesting 2 additional benches for seating options along sidewalk/sunset viewing = **\$1,958**

Surface Mount Kits \$28.85 each = **\$144**



Nova Round Picnic Table – Kirby Built

Size: One size

Price: \$1,498.85

Requesting 3 for in and around patio area = **\$4,497**

Surface Mount Kits \$28.85 each = **\$87**



[Matching Style 32 Gallon Trash Can – Kirby Built](#)

\$898.85



[Bike Rack \(capacity 10\) – KirbyBuilt](#)

\$369



Firepit:

Briarglen Fire Ball with Tree Branches

Size: H 35.00 in, W 33.85 in, D 32.67 in

Price: \$329

Requesting 1 for patio area = \$329



Flag pole lighting:

2 Pack Flag Pole Light with Metal Stake

Price: \$80

Requesting 4 units (2 each) for flag pole area (potential veteran's memorial area as mentioned in Village CORP and worked on by Beckett-Kurth American Legion – Ridgeway) = \$160



The remaining \$620 of the \$15,500 requested for Seasonal Equipment would be used for an estimated \$500 of shipping costs and incidentals with the 2023 Village Budget for Materials covering the deficit. The village will also provide tools, screws, poles, labor etc. for further surface attachment needs as determined when items are delivered and setup upon completion of the landscaping in the summer of 2023.

### Playground Mulch Quotes

Est. Need 47 yards, all prices include delivery

<b>Vendor</b>	<b>Amount</b>	<b>Total Cost for 47 yards</b>	
T & J Landscapes	36/yard	\$	1,692.00
Tri Start Mulch	25/yard	\$	1,175.00
JR's Mulch Sales	36/yard	\$	1,692.00
Addoco	na	\$	1,246.00



## Slow Children at Play Signs

**Craig Hardy** <Craig.Hardy@iowacounty.org>  
To: Hailey Roessler <clerk@ridgewaywi.gov>

Thu, Jun 1, 2023 at 6:29 AM

This is the current design and sign template number. We typically order from Badger State Industries – BSI at this email link: BCE ROAD AND TRAIL ([BCEROADANDTRAILSIGNS@WISCONSIN.GOV](mailto:BCEROADANDTRAILSIGNS@WISCONSIN.GOV))

If you want me to order them for you, please advise and how many do you need.



### Section 2C.51 Playground Sign (W15-1)

Option:

The Playground (W15-1) sign (see Figure 2C-11) may be used to give advance warning of a designated children’s playground that is located adjacent to the road.

The Playground sign may have a fluorescent yellow-green background with a black legend and border.

Guidance:

*If the access to the playground area requires a roadway crossing, the application of crosswalk pavement markings (see Section 3B.18) and Non-Vehicular Warning signs (see Section 2C.50) should be considered.*

If a sidewalk or trail crossing is involved I would use one of these instead or along with:



Thanks

Please advise if I can be of further assistance.

Craig E Hardy

Iowa County Highway Commissioner





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## Planning the Week

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**Maggie Johnson** <deputyclerk@ridgewaywi.gov>  
To: Hailey Roessler <clerk@ridgewaywi.gov>

Mon, Apr 10, 2023 at 9:27 AM

Here is the quote for the home talent field equipment. I have also saved it to the board folder.

I also got an email from Funk about the signs. They are withdrawing their quote for the cardinal park sign, parking sign, and public works sign. They said it would be too many variables for them to quote and they don't have the original artwork. Their quotes for the welcome home signs still stand.

West welcome sign: 10' x 5' - \$550

East welcome sign: 10' x 6' - \$660

This is a link to what Wisconsin Surplus sent me last year: <http://images3.wisconsinsurplus.com/forms>. We're supposed to use the structure link, but when I clicked on it, nothing came up. I'd have to circle back with them to see if the form has changed.

I will post about the office closing on Thursday.

Thanks,

**Maggie Johnson**

Deputy Clerk

THE VILLAGE OF



**RIDGEWAY**

Phone: 608-924-5881

[www.ridgewaywi.gov](http://www.ridgewaywi.gov)

*PLEASE NOTE MY EMAIL ADDRESS HAS CHANGED  
TO [deputyclerk@ridgewaywi.gov](mailto:deputyclerk@ridgewaywi.gov)*

**E-mail correspondence to and from this address may be subject to the open records law and may be disclosed to outside parties.**



Customer Name: MAGGIE JOHNSON  
 Company: VILLAGE OF RIDGEWAY  
 Street: 208 Jarvis Street  
 City: Ridgeway  
 State: WI  
 Zip: 53582  
 P.O. NO.

**QUOTATION** Item 20.  
 4/28/2023

E-mail address: deputyclerk@ridgewaywi.gov  
 Phone: 608-924-5881



**QTY 2 signs**

Sand, clean, primer & paint using Sherwin Williams Exterior Latex (satin) and enamels. Clear coated graphic (bird) for added UV protection.

Price for above work.....\$1 400.00+tax

(optional)

Removal and reinstallation with new hardware...\$340.00+tax

**PRICE QUOTATION IS GOOD FOR 30 DAYS**

SKETCH DEPOSIT: The sketch deposit covers minimal costs involved in developing a concept. It does not cover the actual purchase of a custom design, which would be figured at an hourly rate, with a quoted minimum price. The sketch remains the property of the designer.

PRICES as indicated above, are minimum estimates for art or sign work only. Photostats, typography, photographs, overtime, changes and/or additions, delays caused by the client, special consultations and all other work expense that cannot be estimated accurately in advance will be billed extra unless otherwise specified herein.

FINISHED art, mechanicals, and signs will be released for use by the client only. Mechanicals, original art, sketches and materials other than signs originated by the designer are the property of the designer and will be held for the client, unless otherwise shown.

THE CLIENT agrees to pay all costs of collection in the event of default of payment by the client, including a reasonable attorney's fee. In the event of delinquent payments, the client will be charged a rate of 1 1/2% interest for every month after the first 30 days.

SPECIAL conditions on the client's purchase orders in no way negate the above Conditions of Sale. In ordering the work described above, the client accepts all of these conditions whether noted on his purchase order or not.

THANK YOU FOR YOUR ORDER; This signed contract constitutes authorization to proceed.

SIGNATURE

(608) 845-3766

COMPANY

245 Horizon Drive #105

DATE

Verona, WI 53593



Customer Name:  
 Company:  
 Street:  
 City:  
 State: E-mail address:  
 Zip: Phone:  
 P.O. NO.

**QUOTATION** Item 20.  
 6/3/2023



4'x8' single sided, routed 6mm ACM panel with digitally printed and overlaminated vinyl (3M IJ180Cv3/8519).

Price for above sign.....\$860.00 + tax*

**Optional add-on, 3D "Cardinal" & mascot.....add \$700.00

Installation, structure & permit.....TBD

*if exempt, form must be emailed prior to invoicing

**price for 15lb HDU, router cut with several depths (1in thick or greater), other options available.

**PRICE QUOTATION IS GOOD FOR 30 DAYS**

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THANK YOU FOR YOUR ORDER; This signed contract constitutes authorization to proceed.

SIGNATURE

COMPANY

DATE

(608) 845-3766

245 Horizon Drive #105

Verona, WI 53593



Customer Name: Hailey Roessler  
 Company: Village of Ridgeway  
 Street: 208 Jarvis Street, Suite A  
 City: Ridgeway  
 State: WI  
 Zip: 53582  
 P.O. NO.

**QUOTATION** Item 20.

6/3/2023

E-mail address: clerk@ridgewaywi.gov  
 Phone: Office: 608-924-5881 Cell: 608-574-1797



60"x25" double sided (qty 2), routed 6mm ACM panel with digitally printed and overlaminated vinyl (3M IJ180Cv3/8519).

Price for above sign.....\$600.00 + tax*  
 **Optional add-on, 3D "Cardinal" mascot.....add \$500.00  
 Installation, structure & permit.....TBD

*if exempt, form must be emailed prior to invoicing  
 **price for 15lb HDU, router cut with several depths (1 in thick or greater), other options available.

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THANK YOU FOR YOUR ORDER; This signed contract constitutes authorization to proceed.

SIGNATURE

(608) 845-3766

COMPANY

245 Horizon Drive #105

DATE

Verona, WI 53593



Customer Name: Hailey Roessler  
 Company: Village of Ridgeway  
 Street: 208 Jarvis Street, Suite A  
 City: Ridgeway  
 State: WI  
 Zip: 53582  
 P.O. NO.

**QUOTATION** Item 20.

6/3/2023

E-mail address: clerk@ridgewaywi.gov  
 Phone: Office 608-924-5881 Cell 608-574-1797



60"x54" single sided , routed 3mm  
 ACM panel with digitally printed and  
 overlaminated vinyl (3M IJ180Cv3/8519).

Price for above sign.....\$650.00+tax*  
 Installation & permit.....TBD

*if exempt, form must be emailed prior to invoicing

**PRICE QUOTATION IS GOOD FOR 30 DAYS**

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THANK YOU FOR YOUR ORDER; This signed contract constitutes authorization to proceed.

SIGNATURE

(608) 845-3766

COMPANY

245 Horizon Drive #105

DATE

Verona, WI 53593

# Ridgeway Community Center FA PSA - CPQ-417577

## Planned Service Agreement



**Johnson Controls Fire Protection LP**  
N58 W 14782 Shawn Circle  
Menomonee Falls WI53051  
USA

**Proposal Presented On:**  
05-30-2023

# SERVICE SOLUTION

**Customer #:**  
**Ridgeway Community Center**  
**Date: 30-May-23**  
**Proposal #: CPQ-417577**  
**Term: 1-Jun-23 to 31-May-28**

**Billing Customer:**

**Service Location:**  
 Ridgeway Community Center  
 208 Jarvis St,  
 Ridgeway, WI 53582

**Johnson Controls Fire Protection LP**  
**Sales Representative:**  
 Rich Prausa  
 N58 W 14782 Shawn Circle  
 Menomonee Falls WI 53051  
 rich.prausa@jci.com

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## INVESTMENT SUMMARY

*(Service Solution Valid for 30 Days)*

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SERVICE/PRODUCT DESCRIPTION	QUANTITY	FREQUENCY	INVESTMENT
		<b>Ridgeway Community Center</b>	<b>\$776.66</b>
<b>SYSTEM-FA-SIMPLEX 4007ES</b>			
<b>SIMPLEX 4007ES FIRE ALARM PANEL</b>			
Main Fire Alarm Panel	1	Annual	
Remote Power Supply/NAC Extender	1	Annual	
Fire Alarm Battery Test (each)	2	Annual	
Smoke Sensor Addressable	7	Annual	
Heat Detector Restorable	2	Annual	
Duct Sensor Addressable	1	Annual	
Pull Station	13	Annual	
Audio-Visual Unit Addressable ES (Self Testing)	28	Annual	

**FIRE ALARM ESSENTIAL SERVICE OFFER**

To the extent applicable, Johnson Controls has included an estimate for all state and local sales tax for this quote. The actual sales tax due will be calculated and billed upon issuance of an invoice, unless a valid exemption and/or resale certificate is received by Johnson Controls.

# SERVICE SOLUTION

## SUMMARY OF SERVICES

The summary of services is intended to cover the following locations:

Location	Address	City	State	Zip	Fire Alarm
Ridgeway Community Center	208 Jarvis St,	Ridgeway	WI	53582	\$776.66

### FIRE ALARM ESSENTIAL SERVICE OFFER

#### SYSTEM-FA-SIMPLEX 4007ES

##### TEST AND INSPECTION:

Inspections and diagnostic tests for the accessible peripheral devices listed and currently connected to the facility fire alarm system. Tests will be scheduled in advance. Unless otherwise specified herein, batteries installed within wireless initiating and notification peripheral devices are not covered under this agreement. Replacement of such batteries will be at an additional cost.

##### DOCUMENTATION:

Accessible components and devices logged for:

- Location of each device tested, including system address or zone location
- Test results and applicable voltage readings
- any discrepancies found noted

Inspection documentation provided to Customer's representative. NOTE: Certain additional services may be required by the Authority Having Jurisdiction. AHJ or internal organizational requirements may be more restrictive than state/provincial requirements. Building owners and managers should make themselves aware of applicable codes and references in order to ensure that contracted services are in compliance with these requirements.

### Smoke Detector Sensitivity Testing

#### SYSTEM-FA-SIMPLEX 4007ES

##### SENSITIVITY TESTING FOR CONVENTIONAL SMOKE DETECTORS:

Smoke detector sensitivity testing will be performed on smoke detectors. Testing will be performed using UL/ULC approved sensitivity testing equipment. Devices performing outside the listed sensitivity range will be re-cleaned and re-tested, and, if necessary, noted and recommended for replacement. NOTE: Certain types of analog smoke sensors automatically satisfy this testing requirement through sensitivity reports printed from the fire alarm panel. Ex cludes duct smoke detectors.

### Customer Portal (Basic)

#### SYSTEM-FA-SIMPLEX 4007ES

Basic Customer Portal functionality will be provided.

## SERVICE SOLUTION

This Service Solution (the "Agreement") sets forth the Terms and Conditions for the provision of equipment and services to be provided by Johnson Controls Fire Protection LP ("Company") to **Ridgeway Community Center** and is effective **1-Jun-23** (the "Effective Date") to **31-May-28** (the "Initial Term"). Customer agrees that initial inspections may be performed within 45 days from the Effective Date.

**PAYMENT FREQUENCY:** Annual In Advance

Initials

**PAYMENT TERMS:** *Due Upon Receipt*

*For applicable taxes, please see Section 3 of the Terms & Conditions*

**PAYMENT AMOUNT:** \$776.66 - **Proposal #:** CPQ-417577

**PAYMENT SUMMARY:**

Year	Term	PSA Charges
1	06/01/2023 - 05/31/2024	\$776.66
2	06/01/2024 - 05/31/2025	\$776.66
3	06/01/2025 - 05/31/2026	\$776.66
4	06/01/2026 - 05/31/2027	\$776.66
5	06/01/2027 - 05/31/2028	\$776.66

**CUSTOMER ACCEPTANCE:** In accepting this Agreement, Customer agrees to the Terms and Conditions on the following pages and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that Customer may issue. Any changes in the system requested by Customer after the execution of Agreement shall be paid for by Customer and such changes shall be authorized in writing.

**ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS CONTAINED IN THIS AGREEMENT.**

# SERVICE SOLUTION

## Multi Year Contract Rider AGREEMENT

Acknowledgement of Multi-Year Term. Customer agrees that issuance of a Purchase Order does not amend any provision of the service agreement, including without limitation the duration/term of the service agreement. Customer agrees to issue Purchase Orders sufficient to satisfy its obligations under the multi-year service agreement. Should Customer fail to issue additional Purchase Orders, Company will still be permitted to invoice Customer for services performed, and Customer shall not dispute the validity of such invoices.

Customer Initials:

Unless otherwise agreed to by the parties, pricing is based upon the following billing and payment terms: Invoices will be delivered via email, payment is due upon receipt, and invoices are to be paid via ACH/EFT bank transfer. Johnson Controls ACH/EFT bank transfer details will be forth coming upon contractual agreement.

This offer shall be void if not accepted in writing within thirty (30) days from the date first set forth above.

To ensure that JCI is compliant with your company's billing requirements, please provide the following information:

PO is required to facilitate billing:  NO: This signed contract satisfies requirement  
 YES: Please reference this PO Number: _____

AR Invoices are accepted via e-mail:  YES: E-mail address to be used: _____  
 NO: Please submit invoices via mail  
 NO: Please submit invoices via _____

# SERVICE SOLUTION

<b>Ridgeway Community Center</b>	<b>Johnson Controls Fire Protection LP</b>
Signature: _____	Authorized Signature: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Phone #: _____	Phone #: _____
Fax #: _____	Fax #: _____
Email: _____	License #: _____ (if applicable)
Date: _____	Date: _____

## TERMS AND CONDITIONS

**1. Term.** The Initial Term of this Agreement shall commence on the date of this Agreement and continue for the period indicated in this Agreement. At the conclusion of the Initial Term, this Agreement shall automatically extend for successive terms equal to the Initial Term (subject to Section 3) unless either party gives written notice to the other party at least thirty (30) days prior to the end of the then-current term (each a "Renewal Term").

**2. Payment and Invoicing.** Unless otherwise agreed by the parties in writing, fees for Services to be performed shall be paid annually in advance. Unless otherwise agreed to by the parties, amounts are due upon receipt of the invoice by Customer. Invoices shall be paid by Customer via electronic delivery via EFT/ACH. Invoicing disputes must be identified in writing within 21 days of the invoice date. Payments of any disputed amounts are due and payable upon resolution. Payment is a condition precedent to Company's obligation to perform Services under the Agreement. Work performed on a time and material basis shall be at the then-prevailing Company rate for material, labor, and related items, in effect at the time supplied under this Agreement. Customer acknowledges and agrees that timely payments of the full amounts listed on invoices is an essential term of this Agreement and Customer's failure to make payment in full when due is a material breach of this Agreement. Customer further acknowledges that if there is any amount outstanding on an invoice, it is material to Company and will give Company, without prejudice to any other right or remedy, the right to, without notice: (i) suspend, discontinue or terminate performing any Services and/or withhold further deliveries of equipment and other materials, terminate or suspend any unpaid software licenses, and/or suspend Company's obligations under or terminate this Agreement; and (ii) charge Customer interest on the amounts unpaid at a rate equal to the lesser of one and one half (1.5) percent per month or the maximum rate permitted under applicable law, until payment is made in full. Company's election to continue providing future services does not, in any way diminish Company's right to terminate or suspend services or exercise any or all rights or remedies under this Agreement. Company shall not be liable for any damages, claims, expenses, or liabilities arising from or relating to suspension of Services for non-payment. In the event that there are exigent circumstances requiring services or the Company otherwise performs Services at the premises following suspension, those services shall be governed by the terms of this Agreement unless a separate contract is executed. If Customer disputes any late payment notice or Company's efforts to collect payment, Customer shall immediately notify Company in writing and explain the basis of the dispute. Customer agrees to pay all of Company's reasonable collection costs, including legal fees and expenses.

**3. Pricing.** The pricing set forth in this Agreement is based on the number of devices and services to be performed as set forth in this Agreement. If the actual number of devices installed or services to be performed is greater than that set forth in this Agreement, the price will be increased accordingly. Company may increase prices upon notice to Customer to reflect increases in material and labor costs. All stated prices are exclusive of and Customer agrees to pay any taxes, fees, duties, tariffs, false alarm assessments, installation or alarm permits and levies or other similar charges imposed and/or enacted by a government, however designated or imposed, including but not limited to value-added and withholding taxes that are levied or based upon the amounts paid under this Agreement. Prices in any quotation or proposal from Company are subject to change upon notice sent to Customer at any time before the quotation or proposal has been accepted. Company will provide Customer with notice of any pricing adjustments applicable to any Renewal Term no later than 45 days prior to the commencement of that Renewal Term. Unless Customer terminates the Agreement at least thirty (30) days prior to the start of such Renewal Term, the adjusted price shall be the price for the Renewal Term. Prices for products covered by this Agreement may be adjusted by Company, upon notice to Customer at any time prior to shipment and regardless of Customer's acceptance of the Company's proposal or quotation, to reflect any increase in Company's cost of raw materials (e.g., steel, aluminum) inability to secure Products, changes or increases in law, labor, taxes, duties, tariffs or quotas, acts of government, any similar charges, or to cover any extra, unforeseen and unusual cost elements.

**4. Code Compliance.** Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in this Agreement. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.

**5. Limitation of Liability; Limitations of Remedy.** Customer understands that Company offers several levels of protection services and that the level described has been chosen by Customer after considering and balancing various levels of protection afforded and their related costs. **It is understood and agreed by Customer that Company is not an insurer and that insurance coverage shall be obtained by Customer and that amounts payable to Company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of Customer's property and the property of others located on the premises. Customer agrees to look exclusively to Customer's insurer to recover for injuries or damage in the event of any loss or injury. Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no**

**guaranty or warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability for Services performed on-site at Customer's premises shall be limited to an aggregate amount equal to the Agreement price (as increased by the price for any additional work) or, where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Company's liability with respect to Monitoring Services is set forth in Section 18 of this Agreement. Such sum shall be complete and exclusive. IN NO EVENT SHALL COMPANY BE LIABLE, FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S), AS HEREINAFTER DEFINED, OR ANY OF ITS COMPONENT PARTS BY CUSTOMER OR ANY THIRD PARTY. To the maximum extent permitted by law, in no event shall Company and its affiliates and their respective personnel, suppliers and vendors be liable to Customer or any third party under any cause of action or theory of liability, even if advised of the possibility of such damages, for any (a) special, incidental, consequential, punitive or indirect damages of any kind; (b) loss of profits, revenues, data, customer opportunities, business, anticipated savings or goodwill; (c) business interruption; or (d) data loss or other losses arising from viruses, ransomware, cyberattacks or failures or interruptions to network systems. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.**

**6. Reciprocal Waiver of Claims (SAFETY Act).** Certain of Company's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, Company and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

**7. Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action. **Customer's responsibility with respect to indemnification and defense of Company with respect to Monitoring Services is set forth in Section 18 of this Agreement.**

**8. General Provisions.** Customer has selected the service level desired after considering and balancing various levels of protection afforded and their related costs. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. - 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement. All work performed unscheduled unless otherwise specified in this Agreement. Appointments scheduled for fourhour window. Additional charges may apply for special scheduling requests (e.g. working around equipment shutdowns, after hours work). Company will perform the services described in the Service Solution ("Services") for one or more system(s) or equipment as described in the Service Solution or the listed attachments ("Covered System(s)"). UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT

DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.

**9. Customer Responsibilities.** Customer shall regularly test the System(s) in accordance with applicable law and manufacturers' and Company's recommendations. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon inspection, Company determines that repairs are recommended, repair charges will be submitted for approval by Customer's on-site representative prior to work. Should such repair work be declined, Company shall be relieved from any and all liability arising therefrom.

Customer further agrees to:

- provide Company clear access to Covered System(s) to be serviced including, if applicable, lift trucks or other equipment needed to reach inaccessible equipment;
- supply suitable electrical service, heat, heat tracing adequate water supply, and required system schematics and/or drawings;
- notify all required persons, including but not limited to authorities having jurisdiction, employees, and monitoring services, of scheduled testing and/or repair of systems;
- provide a safe work environment;
- in the event of an emergency or Covered System(s) failure, take reasonable precautions to protect against personal injury, death, and/or property damage and continue such measures until the Covered System(s) are operational; and
- comply with all laws, codes, and regulations pertaining to the equipment and/or Services provided under this Agreement.

Customer represents and warrants that it has the right to authorize the Services to be performed as set forth in this Agreement. Customer is solely responsible for the establishment, operation, maintenance, access, security and other aspects of its computer network ("Network") and shall supply Company secure Network access for providing its services. Products networked, connected to the internet, or otherwise connected to computers or other devices must be appropriately protected by Customer and/or end user against unauthorized access. Customer is responsible to take appropriate measures, including performing back-ups, to protect information, including without limit data, software, or files (collectively "Data") prior to receiving the service or products.

**10. Repair Services.** Where Customer expressly includes repair, replacement, and emergency response services in the Service Solution section of this Agreement, such Services apply only to the components or equipment of the Covered System(s). Customer agrees to promptly request repair services in the event the System becomes inoperable or otherwise requires repair. The Agreement price does not include repairs to the Covered System(s) recommended by Company as a result of an inspection, for which Company will submit independent pricing to Customer and as to which Company will not proceed until Customer authorizes such work and approves the pricing. Repair or replacement of non-maintainable parts of the Covered System(s) including, but not limited to, unit cabinets, insulating material, electrical wiring, structural supports, and all other non-moving parts, is not included under this Agreement.

**11. System Equipment.** The purchase of equipment or peripheral devices, (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company, Customer or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

**12. Reports.** Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

**13. Availability and Cost of Steel, Plastics & Other Commodities.** Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other

commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination.

**14. Confined Space.** If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then current hourly rate.

**15. Hazardous Materials.** Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- Space in which work must be performed that, because of its construction, location, contents or work activity therein, accumulation of a hazardous gas, vapour, dust or fume or the creation of an oxygen-deficient atmosphere may occur,
- "permit confined space," as defined by OSHA for work Company performs in the United States;
- risk of infectious disease;
- need for air monitoring, respiratory protection, or other medical risk; or
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions."

Company shall have the right to rely on the representations listed above. If Hazardous Conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control, and Company shall have no obligation to further perform in the area where the Hazardous Conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This Agreement does not provide for the cost of testing involving a discharge or release, capture, containment, transport, removal, or disposal (collectively, the "Discharge Services") of any hazardous waste materials, hazardous materials, firefighting materials including without limitation any firefighting foam encountered in and/or discharged from any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Customer shall be responsible for any Discharge Services associated with such materials, including all discharged firefighting foam in accordance with all applicable law. Company shall not be responsible for the testing, removal or disposal of such hazardous materials. Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the use of or any Discharge Services associated with any hazardous waste, hazardous materials, or firefighting materials including without limitation firefighting foam encountered or discharged during performance of the Services.

**16. Covid-19 Vaccination.** Company expressly disclaims any requirement, understanding or agreement, express or implied, included directly or incorporated by reference, in any Customer purchase order, solicitation, notice or otherwise, that any of Company's personnel be vaccinated against Covid-19 under any federal, state/provincial or local law, regulation or order applicable to government contracts or subcontracts, including, without limitation, Presidential Executive Order 14042 ("Ensuring Adequate COVID Safety Protocols for Federal Contractors") and Federal Acquisition Regulation (FAR) 52.223-99 ("Ensuring Adequate COVID Safety Protocols for Federal Contractors"). Any such requirement shall only apply to Company's personnel if and only to the extent contained in a written agreement physically signed by an authorized officer of Company.

**17. Other Services.**

**A. Remote Service.** If Customer selects Remote Service, Company shall provide support for the Customer's system by way of education, remote assistance and triage that does not require programming changes to the Customer's panel. In addition, Remote Service does not include service to address physical damage to the system or a device; troubleshoot wiring issues; programming changes and/or relocating, remounting, reconnecting, or adding a device to the system. Customer understands and agrees that, while Remote Service provides for communication regarding Customer's fire alarm system to Company via the Internet, Remote Service does not constitute monitoring of the system, and Customer understands that Remote Service does not provide for Company to contact the fire department or other authorities in the event of a fire alarm. Customer understands that if it wishes to receive monitoring of its fire alarm system and notification of the fire department or other authorities in the event of a fire alarm, it must select monitoring services as a separate Service under this Agreement.

**CUSTOMER FURTHER UNDERSTANDS AND AGREES THAT THE TERMS OF SECTION 18.F OF THIS AGREEMENT APPLY TO REMOTE SERVICE.**

**B. Connected Fire Sprinkler Services; Connected Fire Alarm Services.** Connected Fire Sprinkler Services and Connected Fire Alarm Services each means a data-analytics and software platform that uses a cellular or network connection to gather equipment performance data about a Customer's

Covered Equipment for Customer's sprinkler system or fire alarm system, as applicable, to assist JCI in advising Customer on such equipment's health, performance or potential malfunction. Connected Fire Sprinkler Services and Connected Fire Alarm Services are collectively, the Connected Equipment Services. If Customer has purchased Connected Fire Sprinkler Services and/or Connected Fire Alarm Services on any Covered Equipment, Customer agrees to allow Company to install diagnostic sensors and communication hardware ("Gateway Device") or Customer will supply a network connection suitable to enable communication with Customer's Covered Equipment in order for Company to deliver the connected services. For more information on whether your particular equipment includes Connected Fire Sprinkler Services and/or Connected Fire Alarm Services, a subscription to such services and the cost, if any, of such subscription, please see your applicable order, quote, proposal or purchase documentation or talk to your JCI sales representative. For certain subscriptions, Customer will be able to access equipment information from a mobile or smart device using the service's mobile or web app. The Gateway Device will be used to access, store, and trend data for the purposes of providing Connected Fire Sprinkler Services. Company will not use Connected Fire Sprinkler Services or the Connected Fire Alarm Services to remotely operate or make changes to Customer's Equipment. If the connection is disconnected by Customer, and a technician needs to be dispatched to the Customer site, then the Customer will pay JCI at JCI's then-current standard applicable contract regular time and/or overtime rate for such services. **Company makes no warranty or guarantee relating to the Connected Fire Sprinkler Services or Connected Fire Alarm Services. Customer acknowledges that, while Connected Fire Alarm Services or Connected Sprinkler Services generally improve equipment performance and services, these services do not prevent all potential malfunction, insure against all loss or guarantee a certain level of performance and that JCI shall not be responsible for any injury, loss, or damage caused by any act or omission of JCI related to or arising from the proactive health notifications of the equipment under Connected Equipment Services. Customer understands that if it wishes to receive monitoring of its fire alarm system or sprinkler system and notification of the fire department or other authorities in the event of an alarm, it must select monitoring services as a separate Service under this Agreement. CUSTOMER FURTHER UNDERSTANDS AND AGREES SECTION 20 (SOFTWARE AND DIGITAL SERVICES) APPLY TO CONNECTED FIRE ALARM SERVICES AND CONNECTED SPRINKLER SERVICES.** In the event of a conflict between these terms and the Software Terms, the Software Terms will control.

**C. Dashboards and Mobility Applications for Connected Fire Sprinkler Services and Connected Fire Alarm Services.** If Customer has purchased Connected Fire Sprinkler Services and/or Connected Fire Alarm Services, Customer may utilize Company's Dashboard(s) and Mobility Application(s), as applicable, during the term of the Agreement, pursuant to the then applicable Terms of Use Agreement. Terms for the Dashboard are located at <https://www.johnsoncontrols.com/buildings/legal/digital/general/tos>.

**18. Monitoring Services.** If Customer has selected Monitoring Services, the following shall apply to such Services:

**A. Alarm Monitoring Service.** Customer agrees and acknowledges that Company's sole and only obligation under this Agreement shall be to provide alarm monitoring, notification, and/or Runner Services as set forth in this Agreement and to endeavor to notify the party(ies) identified by Customer on the Contact/Call List ("Contacts") and/or Local Emergency Dispatch Numbers for responding authorities. Upon receipt of an alarm signal, Company may, at our sole discretion, attempt to notify the Contacts to verify the signal is not false. If we fail to notify the Contacts or question the response we receive, we will attempt to notify the responding authority. In the event Company receives a supervisory signal or trouble signal, Company shall endeavor to promptly notify one of the Contacts. Company shall not be responsible for a Contact's or responding authority's refusal to acknowledge/respond to Company's notifications of receipt of an alarm signal, nor shall Company be required to make additional notifications because of such refusal. The Contacts are authorized to act on Customer's behalf and, if so designated on the Contact/Call List, are authorized to cancel an alarm prior to the notification of authorities. Customer understands that local laws, ordinances or policies may restrict Company's ability to provide the alarm monitoring and notification services described in this Agreement and/or necessitate modified or additional services and related charges to Customer. Customer understands that Company may employ a number of industry-recognized measures to help reduce occurrences of false alarm signal activations. These measures may include, but are not limited to, implementation of industry-recognized default settings; implementation of "partial clear time bypass" procedures at our alarm monitoring center and other similar measures at our sole discretion from time to time. **THESE MEASURES CAN RESULT IN NO ALARM SIGNAL BEING SENT FROM AN ALARM ZONE IN CUSTOMER'S PREMISES AFTER THE INITIAL ALARM ACTIVATION UNTIL THE ALARM SYSTEM IS MANUALLY RESET.** Upon receiving notification from Company that a fire or gas detection (e.g. carbon monoxide) signal has been received, the responding authority may forcibly enter the premises. Cellular radio unit test supervision, if provided under this Agreement, provides only the status of the cellular radio unit's current signaling ability at the time of the test communication based on certain programmed intervals and does not serve to detect the potential loss of radio service at the time of an actual emergency event. Company shall not be

responsible to provide monitoring services under this Agreement until the communication link between Customer's premises and Company's Monitoring Center has been tested. **SUCH SERVICES ARE PROVIDED WITHOUT WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

**B. Limitation of Liability; Limitations of Remedy.** Customer understands that Company offers several levels of Monitoring Services and that the level described has been chosen by Customer after considering and balancing various levels of protection afforded and their related costs. **It is understood and agreed by Customer that Company is not an insurer and that insurance coverage shall be obtained by Customer and that amounts payable to Company hereunder are based upon the value of the Monitoring Services and the scope of liability set forth in this Agreement and are unrelated to the value of Customer's property and the property of others located on the premises. Customer agrees to look exclusively to Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or Services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or Service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its monitoring obligations under this Agreement. Accordingly, Customer agrees that Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or Service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or Service in any respect, Company's liability with respect to Monitoring Services shall be the lesser of the annual fee for Monitoring Services allocable to the site where the incident occurred or two thousand five hundred (\$2,500) dollars, as agreed upon damages and not as a penalty, as Customer's sole remedy. Such sum shall be complete and exclusive. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S), AS HEREINAFTER DEFINED, OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. In no event shall JCI and its affiliates and their respective personnel, suppliers and vendors be liable to Customer or any third party under any cause of action or theory of liability, even if advised of the possibility of such damages, for any (a) special, incidental, consequential, punitive or indirect damages of any kind, including but not limited to damages; (b) loss of profits, revenues, data, customer opportunities, business, anticipated savings or goodwill; (c) business interruption; or (d) data loss or other losses arising from viruses, ransomware, cyber-attacks or failures or interruptions to network systems CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, and each of their employees, agents, officers and directors.**

**C. Indemnity, Insurance.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third-party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of Customer or Company relating in any way to the Monitoring Services provided under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action. Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

**D. No modification.** Modification to Sections 18 B or C may only be made by a written amendment to this Agreement signed by both parties specifically referencing Section 18 B and/or C, and no such amendment shall be effective unless approved by the manager of Company's Central Monitoring Center.

**E. Customer's Duties.** In addition to Customer's duty to indemnify, defend, and hold Company harmless pursuant to this Section 18:

i. Customer agrees to furnish the names and telephone numbers of all persons authorized to enter or remain on Customer's premises and/or that should be notified in the event of an alarm (the Contact/Call List) and Local Emergency Dispatch Numbers and provide all changes, revision and modifications to the above to Company in writing in a timely manner. Customer must ensure that all such persons are authorized and able to respond to such notification.

ii. Customer shall carefully and properly test and set the system immediately prior to the securing of the premises and carefully test the system in a manner prescribed by Company during the term of this Agreement. Customer agrees

that it is responsible for any losses or damages due to malfunction, miscommunication or failure of Customer's system to accurately handle, process or communicate data. If any defect in operation of the System develops, or in the event of a power failure, interruption of telephone service, or other interruption at Customer's premises of signal or data transmission through any media, Customer shall notify Company immediately. If space/interior protection (i.e. ultrasonic, microwave, infrared, etc.) is part of the System, Customer shall walk test the system in the manner recommended by Company.

iii. When any device or protection is used, including, but not limited to, space protection, which may be affected by turbulence of air, occupied airspace change or other disturbance, forced air heaters, air conditioners, horns, bells, animals and any other sources of air turbulence or movement which may interfere with the effectiveness of the System during closed periods while the alarm system is on, Customer shall notify Company

iv. Customer shall promptly reset the System after any activation.

v. Customer shall notify Company regarding any remodeling or other changes to the protected premises that may affect operation of the system.

vi. Customer shall cooperate with Company in the installation, operation and/or maintenance of the system and agrees to follow all instructions and procedures which may be prescribed for the operation of the system, the rendering of services and the provision of security for the premises.

vii. Customer shall pay all charges made by any telephone or communications provider company or other utility for installation, leasing, and service charges of telephone lines connecting Customer's premises to Company. Customer acknowledges that alarm signals from Customer's premises to Company are transmitted over Customer's telephone or other transmission service and that in the event the telephone or other transmission service is out of order, disconnected, placed on "vacation," or otherwise interrupted, signals from Customer's alarm system will not be received by Company, during any such interruption in telephone or other transmission service and the interruption will not be known to Company. Customer agrees that in the event the equipment or system continuously transmits signals reasonably determined by Company to be false and/or excessive in number, Customer shall be subject to the additional costs and fees incurred by Company in the receiving and/or responding to the excessive signals and/or Company may at its sole discretion terminate this Agreement with respect to Monitoring services upon notice to Customer.

**F. Communication Facilities.**

i. **Authorization.** Customer authorizes Company, on Customer's behalf, to request services, orders or equipment from a telephone company, wireless carrier or other company providing communication facilities, signal transmission services or facilities under this Agreement (referred to as "Communication Company"). Should any third-party service, equipment or facility be required to perform the Monitoring Services set forth in this Agreement, and should the same be terminated or become otherwise unavailable or impracticable to provide, Company may terminate Monitoring Services upon notice to Customer.

ii. **Digital Communicator.** Customer understands that a digital communicator (DACT), if installed under this Agreement, uses traditional telephone lines for sending signals which eliminate the need for a dedicated telephone line and the costs associated with such dedicated lines.

iii. **Derived Local Channel.** The Communication Company's services provided to Customer in connection with the Services may include Derived Local Channel service. Such service may be provided under the Communication Company's service marks or service names. These services include providing lines, signal paths, scanning and transmission. Customer agrees that the Communication Company's liability is limited to the same extent Company's liability is limited pursuant to this Section 18.

iv. **CUSTOMER UNDERSTANDS THAT COMPANY WILL NOT RECEIVE ALARM SIGNALS WHEN THE TELEPHONE LINE OR OTHER TRANSMISSION MODE IS NOT OPERATING OR HAS BEEN CUT, INTERFERED WITH OR IS OTHERWISE DAMAGED OR IF THE ALARM SYSTEM IS UNABLE TO ACQUIRE, TRANSMIT OR MAINTAIN AN ALARM SIGNAL OVER CUSTOMER'S TELEPHONE SERVICE FOR ANY REASON INCLUDING NETWORK OUTAGE OR OTHER NETWORK PROBLEMS SUCH AS CONGESTION OR DOWNTIME, ROUTING PROBLEMS, OR INSTABILITY OF SIGNAL QUALITY. CUSTOMER UNDERSTANDS THAT OTHER POTENTIAL CAUSES OF SUCH A FAILURE OVER CERTAIN TELEPHONE SERVICES (INCLUDING BUT NOT LIMITED TO SOME TYPES OF DSL, ADSL, VOIP, DIGITAL PHONE, INTERNET PROTOCOL BASED PHONE OR OTHER INTERNET INTERFACE-TYPE SERVICE OR RADIO SERVICE, INCLUDING CELLULAR OR PRIVATE RADIO, ETC. ("NON-TRADITIONAL TELEPHONE SERVICE")) INCLUDE BUT ARE NOT LIMITED TO: (1) LOSS OF NORMAL ELECTRIC POWER TO CUSTOMER'S PREMISES (THE BATTERY BACK-UP FOR THE ALARM PANEL DOES NOT POWER TELEPHONE SERVICE); AND (2) ELECTRONICS FAILURES SUCH AS A MODEM MALFUNCTION. CUSTOMER UNDERSTANDS THAT COMPANY WILL ONLY REVIEW**

**THE INITIAL COMPATIBILITY OF CUSTOMER'S ALARM SYSTEM WITH NONTRADITIONAL TELEPHONE SERVICE AT THE TIME OF INITIAL CONNECTION TO COMPANY'S MONITORING CENTER AND THAT CHANGES IN CUSTOMER'S TELEPHONE SERVICE'S DATA FORMAT AFTER THE INITIAL REVIEW OF COMPATIBILITY COULD MAKE CUSTOMER'S TELEPHONE SERVICE UNABLE TO TRANSMIT ALARM**

**SIGNALS TO COMPANY'S MONITORING CENTERS. IF CO DETERMINES IN ITS SOLE DISCRETION THAT IT IS COMPATIBLE, COMPANY WILL PERMIT CUSTOMER TO USE NON-TRADITIONAL TELEPHONE SERVICE AS THE SOLE METHOD OF TRANSMITTING ALARM SIGNALS, ALTHOUGH CUSTOMER UNDERSTANDS THAT COMPANY RECOMMENDS THE USE OF AN ADDITIONAL BACKUP METHOD OF COMMUNICATION TO CONNECT CUSTOMER'S ALARM SYSTEM TO THE MONITORING CENTER REGARDLESS OF THE TYPE OF TELEPHONE SERVICE USED. CUSTOMER ALSO UNDERSTANDS THAT IF COMPANY DETERMINES IN ITS SOLE DISCRETION THAT CUSTOMER'S NON-TRADITIONAL TELEPHONE SERVICE IS OR LATER BECOMES NON-COMPATIBLE, OR IF CUSTOMER CHANGES TO ANOTHER NON-TRADITIONAL TELEPHONE SERVICE THAT IS NOT COMPATIBLE, THEN COMPANY REQUIRES THAT CUSTOMER USE AN ALTERNATE METHOD OF COMMUNICATION ACCEPTABLE TO COMPANY AS THE PRIMARY METHOD TO CONNECT CUSTOMER'S ALARM SYSTEM TO THE MONITORING CENTER. CUSTOMER UNDERSTANDS THAT TRANSMISSION OF FIRE ALARM SIGNALS BY MEANS OTHER THAN A TRADITIONAL TELEPHONE LINE MAY NOT BE IN COMPLIANCE WITH FIRE ALARM STANDARDS OR SOME LOCAL FIRE CODES, AND THAT IT IS CUSTOMER'S OBLIGATION TO COMPLY WITH SUCH STANDARDS AND CODES. CUSTOMER ALSO UNDERSTANDS THAT IF THE ALARM SYSTEM HAS A LINE CUT FEATURE, IT MAY NOT BE ABLE TO DETECT IF A NON-TRADITIONAL TELEPHONE SERVICE LINE IS CUT OR INTERRUPTED, AND THAT COMPANY MAY NOT BE ABLE TO PROVIDE CERTAIN AUXILIARY MONITORING SERVICES THROUGH A NON-TRADITIONAL TELEPHONE LINE OR SERVICE. CUSTOMER FURTHER UNDERSTANDS THAT THE ALARM PANEL MAY BE UNABLE TO SEIZE THE PHONE LINE TO TRANSMIT AN ALARM SIGNAL IF ANOTHER CONNECTION IS OFF THE HOOK DUE TO IMPROPER CONNECTION OR OTHERWISE.**

**G. Verification; Runner Service.** Some jurisdictions may require alarm verification by telephone or on-site verification ("Runner Service") before dispatching emergency services. In the event that a requirement of alarm verification becomes effective after the date of this Agreement, such services may be available at an additional charge. Company shall not be held liable for any delay or failure of dispatch of emergency services arising from such verification. Where Runner Service is indicated, such services may be provided by a third party.

COMPANY WILL NOT ARREST OR DETAIN ANY PERSON.

**H. Personal Emergency Response Service.** If Customer has selected Personal Emergency Response Services, Customer agrees that the very nature of Personal Emergency Response Services, irrespective of any delays, involves uncertainty, risk and possible serious injury, disability or death, for which Company should not under any circumstances be held responsible or liable; that the equipment furnished for Personal Emergency Response Services is not foolproof and may experience signal transmission failures or delays for any number of reasons, whether or not our fault or under Company's control; that the actual time required for medical emergency providers to arrive at the premises and/or to transport any person requiring medical attention is unpredictable and that many contributing factors, including but not limited to such things as telephone network operation, distance, weather, road and traffic conditions, alarm equipment function and human factors, both with responding authorities and with Company, may affect response

**19. Limited Warranty. COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL, EXCLUDING MONITORING SERVICES, FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING.**

**No warranty is provided for third-party products and equipment installed or furnished by Company. Such products and equipment are provided with the third party manufacturer's warranty to the extent available, and Company will transfer the benefits, together with all limitations, of that manufacturer's warranty to Customer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER.**

Company makes no and specifically disclaims all representations or warranties that the services, products, software or third party product or software will be secure from cyber threats, hacking or other similar malicious activity, or will detect the presence of, or eliminate, treat, or mitigate the spread transmission, or outbreak of any pathogen, disease, virus or other contagion, including but not limited to COVID 19.

**20. Software and Digital Services.** Use, implementation, and deployment of the software and hosted software products ("Software") offered under these terms shall be subject to, and governed by, Company's standard terms for such Software and Software related professional services in effect from time to time at <https://www.johnsoncontrols.com/techterms> (collectively, the "Software Terms"). Applicable Software Terms are incorporated herein by this reference. Other than the right to use the Software as set forth in the Software Terms, Company and its licensors reserve all right, title, and interest (including all intellectual property rights) in and to the Software and improvements to the Software. The Software that is licensed hereunder is licensed subject to the Software Terms and not sold. If there is a conflict between the other ter

herein and the Software Terms, the Software Terms shall take precedence and govern with respect to rights and responsibilities relating to the Software, its implementation and deployment and any improvements thereto. Notwithstanding any other provisions of this Agreement and unless otherwise agreed to by the parties in writing, the following terms apply to Software that is provided to Customer on a subscription basis (i.e., a time limited license or use right), (each a "Software Subscription"): Each Software Subscription provided hereunder will commence on the date the initial credentials for the Software are made available (the "Subscription Start Date") and will continue in effect until the expiration of the subscription term noted herein. At the expiration of the Software Subscription, such Software Subscription will automatically renew for consecutive one (1) year terms (each a "Renewal Subscription Term"), unless either party provides the other party with a notice of non-renewal at least ninety (90) days prior to the expiration of the then-current term. To the extent permitted by applicable law, Software Subscriptions purchases are non-cancelable and the sums paid nonrefundable. Fees for Software Subscriptions shall be paid annually in advance, invoiced on the Subscription Start Date and each subsequent anniversary thereof. Unless otherwise agreed by the parties in writing, the subscription fee for each Renewal Subscription Term will be priced at JCI's then applicable list price for that Software offering. Any use of Software that exceeds the scope, metrics or volume set forth in this Agreement will be subject to additional fees based on the date such excess use began.

**21. Taxes, Fees, Fines, Licenses, and Permits.** Customer agrees to pay all sales tax, use tax, property tax, utility tax and other taxes required in connection with the equipment and Services listed, including telephone company line charges, if any. Customer shall comply with all laws and regulations relating to the equipment and its use and shall promptly pay when due all sales, use, property, excise and other taxes and all permit, license and registration fees now or hereafter imposed by any government body or agency upon the equipment or its use. Company may, without notice, obtain any required permit, license or registration for Customer at Customer's expense and charge a fee for this service. If Customer fails to maintain any required licenses or permits, Company shall not be responsible for performing the services and may terminate the services without notice to Customer.

**22. Outside Charges.** Customer understands and accepts that Company specifically disclaims any responsibility for charges associated with the notification or dispatching of anyone, including but not limited to fire department, police department, paramedics, doctors, or any other emergency personnel, and if there are any charges incurred as a result of said notification or dispatch, said charges shall be the responsibility of Customer.

**23. Insurance.** Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

**24. Waiver of Subrogation.** Customer does hereby for itself and all other parties claiming under it release and discharge Company from and against all hazards covered by Customer's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against Company.

**25. Force Majeure, Exclusions.** Company shall not be liable, nor in breach or default of its obligations under this Agreement, for delays, interruption, failure to render services, or any other failure by Company to perform an obligation under this Agreement, where such delay, interruption or failure is caused, in whole or in part, directly or indirectly, by a Force Majeure Event. A "Force Majeure Event" is a condition or event that is beyond the reasonable control of Company, whether foreseeable or unforeseeable, including, without limitation, acts of God, severe weather (including but not limited to hurricanes, tornados, severe snowstorms or severe rainstorms), wildfires, floods, earthquakes, seismic disturbances, or other natural disasters, acts or omissions of any governmental authority (including change of any applicable law or regulation), epidemics, pandemics, disease, viruses, quarantines, or other public health risks and/or responses thereto, condemnation, strikes, lock-outs, labor disputes, an increase of 5% or more in tariffs or other excise taxes for materials to be used on the project, fires, explosions or other casualties, thefts, vandalism, civil disturbances, insurrection, mob violence, riots, war or other armed conflict (or the serious threat of same), acts of terrorism, electrical power outages, interruptions or degradations in telecommunications, computer, network, or electronic communications systems, data breach, cyber-attacks, ransomware, unavailability or shortage of parts, materials, supplies, or transportation, or any other cause or casualty beyond the reasonable control of Company. If Company's performance of the work is delayed, impacted, or prevented by a Force Majeure Event or its continued effects, Company shall be excused from performance under the Agreement. Without limiting the generality of the foregoing, if Company is delayed in achieving one or more of the scheduled milestones set forth in the Agreement due to a Force Majeure Event, Company will be entitled to extend the relevant completion date by the amount of time that Company was delayed as a result of the Force Majeure Event, plus such additional time as may be reasonably necessary to overcome the effect of the delay. To the extent that the Force Majeure Event directly or indirectly increases Company's cost to perform the services, Customer is obligated to reimburse Company for such increased costs, including, without limitation, costs incurred by Company for additional labor, inventory storage, expedited shipping fees, trailer and equipment rental fees, subcontractor fees or other costs and expenses incurred by Company in connection with the Force Majeure Event.

**26. Exclusions.** This Agreement expressly excludes, without limitation, provision of fire watches; reloading of, upgrading, and maintaining computer software; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises; vandalism; power failure; current fluctuation; failure due to non-JCI installation; lightning, electrical storm, or other severe weather; water; accident; fire; acts of God; testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")); cartridges greater than 16 grams; gas valve installation; or any other cause external to the Covered System(s) and JCI shall not be required to provide Service while interruption of service due to such causes shall continue. This Agreement does not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by JCI at JCI's sole discretion at an additional charge. If Emergency Services are expressly included in the Service Solution, the Agreement price does not include travel expenses.

**27. Delays.** Company shall have no responsibility or liability to Customer or any other person for delays in the installation or repair of the System or the performance of our Services regardless of the reason, or for any resulting consequences.

**28. Termination.** Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at Customer's premises or unavailability of parts.

**29. No Option to Solicit.** Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment with Company, for a period of two years after the termination of this Agreement.

**30. Default.** An Event of Default shall include (a) any full or partial termination of this Agreement by Customer before the expiration of the then-current Term, (b) failure of Customer to pay any amount when due and payable, (c) abuse of the System or the Equipment, (d) failure by Customer to observe, keep or perform any term of this Agreement; (e) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies, (i) discontinue furnishing Services, (ii) by written notice to Customer declare the balance of unpaid amounts due and to become due under this Agreement to be immediately due and payable, (iii) receive immediate possession of any equipment for which Customer has not paid, (iv) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and (v) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

**31. One-Year Limitation on Actions; Choice of Law.** For Customers located in the United

States, the laws of Wisconsin shall govern the validity, enforceability, and interpretation of this Agreement, without regard to conflicts of law. For Customers located in Canada, this agreement shall be governed by and be construed in accordance with the laws of Ontario. The parties agree that any disputes arising under this Agreement shall be determined exclusively by the Ontario courts and that no action or legal proceedings of any nature shall be filed or commenced in any other court pertaining to any dispute arising out of or in relation to this Agreement. The parties also hereby waive any objection to the exclusive jurisdiction of the Ontario courts, including any objection based on *forum non conveniens*. No claim or cause of action, whether known or unknown, shall be brought against Company more than one year after the claim first arose. Except as provided for herein, Company's claims must also be brought within one year. Claims for unpaid contract amounts are not subject to the one-year limitation.

**32. Assignment.** Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement without obtaining Customer's consent.

**33. Entire Agreement.** The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions relating to the Services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

**34. Headings.** The headings in this Agreement are for convenience only.

**35. Severability.** If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

**36. Electronic Media.** Customer agrees that Company may scan, image or otherwise convert this Agreement into an electronic format of any natu

Customer agrees that a copy of this Agreement produced from such electronic format is legally equivalent to the original for any and all purposes, including litigation. Customer agrees that Company's receipt by fax of the Agreement signed by Customer legally binds Customer and such fax copy is legally equivalent to the original for any and all purposes, including litigation.

**37. Legal Fees.** Company shall be entitled to recover from Customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

**38. Lien Legislation.** Notwithstanding anything to the contrary contained herein, the terms of this Agreement shall be subject to the lien legislation applicable to the location where the work will be performed, and, in the event of conflict, the applicable lien legislation shall prevail.

**39. Privacy.** A. **Company as Processor:** Where Company factually acts as Processor of Personal Data on behalf of Customer (as such terms are defined in the DPA) the terms at [www.johnsoncontrols.com/dpa](http://www.johnsoncontrols.com/dpa) shall apply. B.

**Company as Controller:** Company will collect, process and transfer certain personal data of Customer and its personnel related to the business relationship between it and Customer (for example names, email addresses, telephone numbers) as controller and in accordance with Company's Privacy Notice at <https://www.johnsoncontrols.com/privacy>. Customer acknowledges Company's Privacy Notice and strictly to the extent consent is mandatorily required under applicable law, Customer consents to such collection, processing and transfer. To the extent consent to such collection, processing and transfer by Company is mandatorily required from Customer's personnel under applicable law, Customer warrants and represents that it has obtained such consent.

**40. License Information** (Security System Customers): AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, PMB 392, Montgomery, Alabama 36116 (334) 264-9388: AR Regulated by: Arkansas Board of Private Investigators and Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501)618-8600: CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act: NY Licensed by the N.Y.S. Department of the State: TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, TX 78752-4422, 512424-7710. License numbers available at [www.johnsoncontrols.com](http://www.johnsoncontrols.com) or contact your local Johnson Controls office.

# Barneveld Brigham Fire-Rescue Protection District Agreement

THIS AGREEMENT, made and entered into this 30th day of May, 2023, is by and between the Town of Brigham, Village of Barneveld, Town of Ridgeway, Village of Ridgeway, Barneveld-Brigham Fire Department, Barneveld Area Rescue Squad, Inc., and Barneveld Brigham Fire-Rescue Protection District, all located in Iowa County, State of Wisconsin.

## **CHAPTER I – GENERAL PROVISIONS**

### **AUTHORIZATION**

THIS AGREEMENT is entered into pursuant to the provisions of Wis. Stats. § 60.55 and Wis. Stats. § 61.34. Portions of this Agreement applicable only to the provision of fire protection services are specified in Chapter II of this Agreement. Portions of this Agreement applicable only to the provision of rescue protection services are specified in Chapter III of this Agreement.

### **PURPOSE AND INTENT**

THIS AGREEMENT is entered into for the sole purpose of providing adequate fire and rescue protection to the areas subject to this Fire-Rescue Protection Agreement. It is intended that through this Agreement a mechanism heretofore not in writing will evolve to continue to assure that the joint Fire and Rescue Departments will be properly operated and maintained. It is understood that the Fire Department and Rescue Squad will each continue to be operated independently as separate departments.

### **DISPOSITION OF PRESENT EQUIPMENT AND FACILITIES**

Any and all vehicles and equipment associated with the Fire Department or Rescue Squad will be under the control of the Barneveld Brigham Fire-Rescue Protection District. The Rescue Squad owns its own supplies and equipment (inventory on file); however, it is insured by the Barneveld Brigham Fire-Rescue Protection District. It is further recognized that the current equipment, whether valued before or on hand prior to the disastrous tornado of 1984, is owned in equal shares between the Town of Brigham and Village of Barneveld, other than as specified in Chapter III of this Agreement.

### **TITLE DESIGNATION**

Hereafter in this Agreement, the Barneveld Brigham Fire-Rescue Protection District shall be referred to as “District”.

### **FACILITIES FOR VEHICLES AND EQUIPMENT**

It is agreed that the District’s vehicles and equipment shall be housed in the Barneveld-Brigham Municipal Building or in a building owned by the Town of Brigham or Village of Barneveld, all on a rent-free basis. The District will secure insurance for the Municipal Building, as well as for the vehicles and equipment owned by the District, and for any future additions thereto.

The District will also be responsible for the heat, electricity, telephone, water, sewer, and other utilities, if any, for the Municipal Building or any building jointly owned by the District, as well as maintenance of the building(s).

### **GROUNDS MAINTENANCE**

The grounds maintenance will be shared equally with by the Town of Brigham and Village of Barneveld, rotating responsibilities every year on April 15th. See Schedule A attached.

### **USE OF FIRE DEPARTMENT/RESCUE SQUAD OWNED EQUIPMENT**

No Fire Department or Rescue Squad equipment including, but not limited to, motorized equipment, air-packs, and turn-out gear, shall be used for personal use or monetary gain.

### **TRUSTEES**

A Board of Trustees shall administer the business and decisions of the District, and the business and decisions relating to public fire protection furnished by the District. The Board of Trustees shall consist of six (6) members, with two (2) resident elector Trustees being appointed from the Town of Brigham and two (2) resident elector Trustees being appointed from the Village of Barneveld. In addition, there will be one (1) Town Supervisor representative and one (1) Village Trustee representative, both appointed and approved by their respective Boards.

In order to pass and/or approve business of the District, a minimum of four (4) of the six (6) members of the District Board of Trustees must be in favor of the action.

#### ***Term of Office***

The resident elector Trustees representing the Town of Brigham and Village of Barneveld shall serve for terms of two (2) years, effective on the 1st of June following their appointment. The two resident elector Trustees representing the Town of Brigham shall have staggered terms and the two resident elector Trustees representing the Village of Barneveld shall also have staggered terms, so as to avoid both representatives from either municipality having to be appointed/reappointed in the same year.

The Town of Brigham Supervisor representative and the Village of Barneveld Trustee shall serve for terms of one (1) year. These positions shall be appointed/reappointed each year, effective on the 1st of June.

In addition to the foregoing, the Chief of the Barneveld-Brigham Fire Department and the Chief of the Barneveld Area Rescue Squad shall serve in an advisory capacity to the District Board of Trustees. The Chiefs shall be timely notified of meetings and allowed to attend and have the privilege of the floor at said meetings but shall not be afforded a voting membership on the District Board.

The Treasurer of the Barneveld-Brigham Fire Department and the Treasurer of the Barneveld Area Rescue Squad shall also serve in an advisory capacity to the District Board of Trustees of the District Board (if and only if, the respective department submits for budget monies). The Treasurers shall be timely notified of meetings and allowed to attend and have the privilege of the floor at said meetings but shall not be afforded a voting membership on the District Board.

### ***Vacancies***

The governmental body of the signatory municipality which appointed the Trustee shall fill vacancies on the District Board of Trustees by virtue of death, resignation, or removal. Appointments to fill vacancies shall be for the unexpired term of the Trustee.

### ***Removal for Cause***

The Trustee of any signatory municipality to this Agreement may be removed for just cause by the signatory municipality that appointed the Trustee.

### ***Organization***

Annually the District shall elect a President and Vice President from its members. The duties of said officers shall be as follows:

- **President:** The President shall preside at all meetings of the District Board of Trustees. The President shall execute all documents authorized by the District Board of Trustees. The President is a voting member. The President shall do all other things as directed from time-to-time by the District Board of Trustees. This shall be a one (1) year term.
- **Vice President:** The Vice President will act as the President in the absence of the President. This shall be a one (1) year term.

The Board shall appoint a Secretary/Treasurer (as a non-voting member). The duties of the Secretary/Treasurer shall be as follows:

- **Secretary/Treasurer:** The Secretary/Treasurer will prepare documents for meetings, attend and prepare minutes of the meetings, prepare a treasurer's report for the meetings, maintain accounting records, prepare the preliminary annual budget, prepare and mail the monthly payments, working annually with an auditor, work with the Fire Department and Rescue Squad on financial matters, maintain the replacement reserve accounts, handle the insurance for the District, work with the District on building maintenance, process all checks, issue W-2s, work with the Fire Department and Rescue Squad to submit the annual Service Award Program dollars, work with the Fire Department and Rescue Squad on billing and collection of cost recovery money, and any other duties as assigned that fall within the District.

### **ANNUAL BUDGET**

The District budget shall minimally include expenses over the last year, receipts over the last year, budget money expected over the next year, and money at hand. The Secretary/Treasurer will explain the budget in detail for the District Board, who in turn will present the budget to the signatory municipalities after District review.

The Secretary/Treasurer will submit copies of the approved District, Fire Department, and Rescue Squad budgets to the clerks of the respective signatory municipalities by October 1st of each year. The Secretary/Treasurer shall also submit to the clerks a complete financial statement covering the operations and fiscal status of the District.

The annual budget for the District will be paid 50% by the Town of Brigham and 50% by the Village of Barneveld. Payments shall be made as follows:

- The first 50% of the budget money shall be paid by the signatory municipalities by January 20th of each year.
- The second 50% of the budget money shall be paid by the signatory municipalities by August 20th of each year.

These dates coincide with the payment schedule of tax monies and aids from the State, County, School Districts, and Vocational School Districts.

### **POWER OF TRUSTEES**

The District Board of Trustees shall have the power to pay all normal budgeted items, pay the normal monthly bills, and pay any unbudgeted items if less than \$5,000.

Any non-budgeted item(s) in excess of \$5,000 is only payable if approved by both the Town of Brigham Board and the Village of Barneveld Board.

It is deemed essential to the operations of the District that the Trustees will rely heavily upon the judgment and advice of the Fire Chief and Rescue Chief in all matters germane to the technical requirements of the Fire Department and Rescue Squad.

The District Board of Trustees may approve an officer of the Fire Department taking a leave of absence and the length of such absence. Such officer shall not be paid their salary/benefits while on leave.

### **ATTACHMENT AND DETACHMENT FROM THE DISTRICT**

The District Board of Trustees may from time-to-time either attach or detach from the District such contiguous areas as it may direct. However, an affirmative vote of four (4) members of the District Board of Trustees must occur in any proposed detachment and shall not release the portion detached from its responsibilities with regards to any preexisting long-term indebtedness relating to the District, and provided further that detachment or attachment shall be predicated upon the overall consideration of sound fire and rescue protection services for the areas involved.

### **COMPENSATION**

The District shall have the power to establish and pay out of the funds of the District compensation to fire and rescue personnel of the District, the Fire Chief, the Rescue Chief, and others of the respective departments.

The District Board of Trustees may pay to themselves all reasonable expenses incurred in the performance of their duties for the District. All voting members of the District, the Secretary/Treasurer of the District, the Fire Chief, and the Rescue Chief shall be paid per diem for their attendance at meetings of the District. The Fire Department Treasurer and Rescue Squad Treasurer shall be paid per diem for their attendance at meetings of the District if, and only if, the respective department submits for budget monies.

## **AMENDMENTS**

The Boards of the Town of Brigham, Village of Barneveld, Town of Ridgeway, and Village of Ridgeway (the latter two Board in matters pertaining to Rescue Squad only), may, from time-to-time, while meeting jointly amend, alter, or rescind any provision of this Agreement, provided that all of the signatory bodies vote affirmatively for the proposed change, and provided further that the District Board of Trustees is given at least five (5) days written notice of such meeting. Such notice shall be deemed given when written notice is delivered to the Secretary/Treasurer of the District at the residence of the Secretary/Treasurer, and provided further that that such notice to the District Board of Trustees shall contain an agenda of such joint meeting of the signatory municipal bodies.

## **EFFECTIVE DATE**

This Agreement shall take effect on the ____ day of _____, 2023, and shall remain in effect until such time as changed or rescinded by the provisions of this Agreement.

It is recommended that this Agreement is reviewed at least once every five (5) years, but failure to review will not void this Agreement.

## CHAPTER II – FIRE PROTECTION SERVICES

### **AREAS INCLUDED FOR FIRE PROTECTION**

The areas designated shall be the lands to which fire protection services are provided as of the date of this Agreement:

1. Town of Brigham in its entirety.
2. Village of Barneveld in its entirety.

### **ANNUAL BUDGET**

Annually, the Chief of the Fire Department shall submit a proposed budget to the Secretary/Treasurer of the District by September 1st. The budget shall minimally include expenses over the last year, receipts over the last year, budget money expected over the next year, and money at hand. The Fire Department will explain the budget in detail for the District Board, who in turn will present the budget to the signatory municipalities after District review.

The District determines the annual amount necessary to maintain insurance coverage for the fire truck(s) and associated equipment for the upcoming calendar year. The annual insurance coverage cost shall be based on total out-of-pocket costs the District pays for the fire truck(s) and associated equipment.

The District's total annual replacement fund contributions shall be determined based on the District's projected cost of replacing a fire truck and the amount needed to grow the fund to meet that cost. The District may annually adjust the budgeted replacement cost for fire replacement and the amount needed to contribute to the fund to meet the projected cost. The planned timeline to replace a fire truck is every 30 years.

The annual budget for the Fire Department and the District's insurance and replacement fund costs will be paid 50% by the Town of Brigham and 50% by the Village of Barneveld. Payments shall be made as follows:

- The first 50% of the budget money shall be paid by the signatory municipalities by January 20th of each year.
- The second 50% of the budget money shall be paid by the signatory municipalities by August 20th of each year.

These dates coincide with the payment schedule of tax monies and aids from the State, County, School Districts, and Vocational School Districts.

In turn, the Secretary/Treasurer of the District shall issue the appropriate funds to the Fire Department immediately following the payment of monies from the signatory municipalities.

All budgeted expenses paid with taxpayer dollars shall be given to the District for approval and payment.

The signatory municipalities agree to pursue any claims they may have by virtue of Wis. Stats. § 60.557 (1) and (2) and § 61.65 (8), when notified of the possibility of such claim by the District. They further agree that any funds received by virtue of said claims shall be submitted directly to the Secretary/Treasurer of the District for such use as the District may deem proper.

The Fire Department shall keep its fundraising money in an account established in accordance with Wis. Stats. § 66.0608.

### **POWER OF THE FIRE CHIEF**

The Fire Department shall elect their Chief and officers, as they deem necessary in accordance with their bylaws. All officers of the Barneveld-Brigham Fire Department shall reside within the Town of Brigham or Village of Barneveld. Prior to taking office, the District Board shall approve the appointments.

It shall be the duty and responsibility of the Fire Department Chief to supervise and direct the day-to-day operations of the Barneveld-Brigham Fire Department, including any personnel whether volunteer or otherwise.

## CHAPTER III – RESCUE PROTECTION SERVICES

### **AREAS INCLUDED FOR RESCUE SERVICES**

The areas designated shall be the lands to which rescue protection services are provided as of the date of this Agreement:

- a. Town of Brigham in its entirety;
- b. Village of Barneveld in its entirety; and
- c. The portion of each participating municipality as specified in the Agreement for Provision of Emergency Medical Services with such participating municipality, if any.

### **RESCUE BOARD TRUSTEES**

A Rescue Board of Trustees shall administer the business and decisions relating to public rescue services furnished by the District. The Rescue Board of Trustees shall consist of one (1) member each from among the respective governing bodies of the Town of Brigham, Village of Barneveld, and each participating municipality as appointed and approved by their respective Boards. If no participating municipalities exist, the Rescue Board responsibilities lie with the District Board.

In order to pass and/or approve business of the District, two-thirds of the members of the Rescue Board of Trustees must be in favor of the action.

#### ***Term of Office***

The Trustees shall serve for terms of one (1) year. These positions shall be appointed/reappointed each year, effective on the 1st of June.

In addition to the foregoing, the Chief of the Barneveld Area Rescue Squad shall serve in an advisory capacity to the Trustees of the Rescue Board. The Chief shall be timely notified of meetings and allowed to attend and have the privilege of the floor at said meetings but shall not be afforded a voting membership on the Rescue Board.

The Treasurer of the Barneveld Area Rescue Squad shall also serve in an advisory capacity to the Trustees of the Rescue Board (if and only if, the Rescue Squad submits for budget monies). The Treasurer shall be timely notified of meetings and allowed to attend and have the privilege of the floor at said meetings but shall not be afforded a voting membership on the Rescue Board.

#### ***Vacancies***

The governmental body of the signatory municipality which appointed the Trustee shall fill vacancies on the Rescue Board of Trustees by virtue of death, resignation, or removal. Appointments to fill vacancies shall be for the unexpired term of the Trustee.

#### ***Removal for Cause***

The Trustee of any signatory municipality to this Agreement may be removed for just cause by the signatory municipality that appointed the Trustee.

## **Organization**

Annually, the Rescue Board shall elect a President and Vice President from its members. The duties of said officers shall be as follows:

- **President:** The President shall preside at all meetings of the Rescue Board of Trustees. The President shall execute all documents authorized by the Rescue Board of Trustees. The President is a voting member. The President shall do all other things as directed from time-to-time by the Rescue Board of Trustees. This shall be a one (1) year term.
- **Vice President:** The Vice President will act as the President in the absence of the President. This shall be a one (1) year term.

The District Secretary/Treasurer will prepare documents for meetings and attend and prepare minutes of the meetings.

## **ANNUAL BUDGET**

Annually, the Chief of the Rescue Squad shall submit a proposed budget to the Secretary/Treasurer of the District by April 1st. The budget shall minimally include expenses over the last year, receipts over the last year, budget money expected over the next year, and money at hand. The Rescue Squad will explain the budget in detail to the Rescue Board, who in turn will make a recommendation regarding the proposed budget to the District Board. The District Board will present the budget to the signatory municipalities after District review.

The District determines the annual amount necessary to maintain insurance coverage for the ambulance(s) and associated equipment for the upcoming calendar year. The annual insurance coverage cost shall be based on total out-of-pocket costs the District pays for ambulance(s) and associated equipment.

The District's total annual replacement fund contributions shall be determined based on the District's projected cost of replacing an ambulance and the amount needed to grow the fund to meet that cost. The District may annually adjust the budgeted replacement cost for ambulance replacement and the amount needed to contribute to the fund to meet the projected cost. The planned timeline to replace an ambulance is every 8-10 years.

The annual budget for the Rescue Squad and the District's insurance and replacement fund costs will be paid by the municipalities on the basis of their respective populations, as established by the Annual Population Estimate provided by the Wisconsin Department of Administration. No later than May 31st of each year, the District will inform the municipalities of the proposed prorated portion that will be due as follows:

- The first 50% of the budget money shall be paid by the municipalities by January 20th of each year.
- The second 50% of the budget money shall be paid by the municipalities by August 20th of each year.

These dates coincide with the payment schedule of tax monies to the State, County, School Districts, and Vocational School.

In turn, the Secretary/Treasurer of the District shall issue the appropriate funds to the Rescue Squad immediately following the payment of monies from the municipalities. All budgeted expenses paid with taxpayer dollars shall be given to the District for approval and payment.

The Rescue Squad shall keep its fundraising money in an account established in accordance with Wis. Stats. §66.0608.

### **POWER OF TRUSTEES**

It is deemed essential to the operations of the District that the Trustees will rely heavily upon the judgment and advice of the Rescue Chief in all matters germane to the technical requirements of the Rescue Squad.

The Rescue Board of Trustees may approve an officer of the Rescue Squad taking a leave of absence and the length of such absence. Such officer shall not be paid their salary/benefits while on leave.

### **POWER OF THE RESCUE SQUAD CHIEF**

The Rescue Squad shall elect their Chief and officers, as they deem necessary in accordance with the Barneveld Area Rescue Squad Constitution. All officers of the Barneveld Area Rescue Squad shall reside within the territorial limits of one of the signatory municipalities. Prior to taking office, the Rescue Board shall approve the Rescue Squad Chief appointment.

It shall be the duty and responsibility of the Rescue Squad Chief to supervise and direct the day-to-day operations of the Barneveld Area Rescue Squad, including any personnel whether volunteer or otherwise.

The respective Boards of the signatory bodies to this Agreement at a joint meeting duly called have met and discussed the provisions of this FIRE-RESCUE PROTECTION AGREEMENT and have agreed individually as Town and Village Boards to the provisions of this FIRE-RESCUE PROTECTION AGREEMENT. The Town of Ridgeway and the Village of Ridgeway have agreed solely as to provisions relating to Rescue Protection Services.

IN WITNESS WHEREOF the signatory bodies to this Agreement have caused their legal representatives to execute this Agreement on the ____ day of _____, 2023 at the Barneveld-Brigham Municipal Building, Barneveld, Wisconsin.

[Signature pages to follow]

ATTEST:

TOWN OF BRIGHAM

_____  
Megan Mieden, Town Clerk

_____  
Jason Carden, Town Chairperson

I, the Clerk of the Town of Brigham, hereby certify that the above Agreement was approved by the Town Board of the said Town on the _____ day of _____, 2023, at a meeting of the Town Board.

_____  
Megan Mieden, Town Clerk

ATTEST:

VILLAGE OF BARNEVELD

_____  
Michelle Walker, Village Clerk

_____  
John Forbes, Village President

I, the Clerk of the Village of Barneveld, hereby certify that the above Agreement was approved by the Village Board of the said Village on the _____ day of _____, 2023, at a meeting of the Village Board.

_____  
Michelle Walker, Village Clerk

ATTEST:

Town of Ridgeway

_____  
Nicole Wieczorek, Town Clerk

_____  
Joe Thomas, Town Chairperson

I, the Clerk of the Town of Ridgeway, hereby certify that the above Agreement was approved by the Town Board of the said Town on the _____ day of _____, 2023, at a meeting of the Town Board.

_____  
Nicole Wieczorek, Town Clerk

ATTEST:

Village of Ridgeway

_____  
Hailey Roessler, Village Clerk

_____  
Michele Casper, Village President

I, the Clerk of the Village of Ridgeway, hereby certify that the above Agreement was approved by the Village Board of the said Village on the _____ day of _____, 2023, at a meeting of the Village Board.

_____  
Hailey Roessler, Village Clerk

ATTEST:

BARNEVELD-BRIGHAM FIRE  
DEPARTMENT

_____  
Doug Manteufel, Secretary

_____  
Jerry Schlingen, Fire Department Chief

I, the Secretary of the Barneveld-Brigham Fire Department, hereby certify that the above Agreement was approved by the Barneveld-Brigham Fire Department on the ____ day of _____, 2023, at a meeting of the Fire Department.

_____  
Doug Manteufel, Secretary

ATTEST:

BARNEVELD AREA RESCUE SQUAD,  
INC.

_____  
Jenny Smillie, Secretary

_____  
Denise Meudt, Rescue Squad Chief

I, the Secretary of the Barneveld Area Rescue Squad, Inc., hereby certify that the above Agreement was approved by the Barneveld Area Rescue Squad, Inc. on the ____ day of _____, 2023, at a meeting of the Barneveld Area Rescue Squad, Inc.

_____  
Jenny Smillie, Secretary

ATTEST:

BARNEVELD BRIGHAM FIRE-  
RESCUE PROTECTION DISTRICT

_____  
Megan Mieden, Secretary/Treasurer

_____  
Jim Ramos, District President

I, the Secretary/Treasurer of the Barneveld Brigham Fire-Rescue Protection District, hereby certify that the above Agreement was approved by the Barneveld Brigham Fire-Rescue Protection District Board on the ____ day of _____, 2023, at a meeting of the Barneveld Brigham Fire-Rescue Protection District Board.

_____  
Megan Mieden, Secretary/Treasurer

## **SCHEDULE A**

**Mowing** – includes lawn care/maintenance, including mowing and trimming, and tree and shrub maintenance, including the flower beds of the Barneveld-Brigham Municipal Building.

**Snow Removal** – includes parking areas cleared of snow; snow removal around the Municipal Building shall be the priority of the assigned municipality.

Removal of snow and salting of sidewalks and around entrances is contracted through an outside company and shall be cleared of snow within 24 hours of snowfall.

### **April 15, 2023 – April 14, 2024**

- Mowing – Village of Barneveld
- Snow Removal – Town of Brigham

### **April 15, 2024 – April 14, 2025**

- Mowing – Town of Brigham
- Snow Removal – Village of Barneveld

### **April 15, 2025 – April 14, 2026**

- Mowing – Village of Barneveld
- Snow Removal – Town of Brigham

### **April 15, 2026 – April 14, 2027**

- Mowing – Town of Brigham
- Snow Removal – Village of Barneveld

### **April 15, 2027 – April 14, 2028**

- Mowing – Village of Barneveld
- Snow Removal – Town of Brigham

### **April 15, 2028 – April 14, 2029**

- Mowing – Town of Brigham
- Snow Removal – Village of Barneveld

### **April 15, 2029 – April 14, 2030**

- Mowing – Village of Barneveld
- Snow Removal – Town of Brigham

## Agreement for Provision of Emergency Medical Services

THIS AGREEMENT, entered this 30th day of May, 2023, by and between Barneveld Brigham-Fire Rescue Protection District, a commission created by contract for the provision of public fire and rescue services pursuant to Wis. Stats., § 66.0301 (“District”), and the Village of Ridgeway, a municipal corporation (“Village”).

### WITNESSETH:

WHEREAS, District has provided emergency medical services to the Village for many years; and  
WHEREAS, the parties wish to specify the terms and conditions under which emergency medical services will continue to be provided to the Village; and

WHEREAS, both parties recognize the public need for adequate levels of emergency medical services, and wish to make possible the provision of emergency medical services on a mutually cooperative basis;

NOW, THEREFORE, in consideration of the mutual benefits to both parties accruing from adoption of this Agreement, the parties mutually agree as follows:

1. **Geographic Area to be Served.** District shall provide emergency medical services to all areas within the corporate limits of Village as described in Exhibit A. If the boundaries of the Village expand by annexation, Village shall notify District of the increased area to be served within 30 days of the effective date of the annexation.

Village recognizes that District also provides emergency medical services to Village of Ridgeway on a similar contractual basis and may serve other municipalities in the future.

2. **Emergency Medical Services.** District shall make on call emergency medical services available at all times for sick, disabled, or injured persons within Village and shall respond to all calls for services from the Village without preferences or discrimination against any party to this or any similar service agreement. The emergency medical services shall be provided by District on a turnkey basis, with District being responsible, among other things, for:
  - a. Providing, housing, maintaining, inspecting, repairing, and replacing all emergency medical vehicles, facilities, equipment, and supplies used in the service;
  - b. Conveying sick, disabled, and injured persons to the nearest source of emergency room services deemed necessary by the patient’s condition or by the patient’s physician;
  - c. Determining the operational policies of the service;
  - d. Training and staffing of emergency medical technicians licensed to operate at the level of EMT-Intermediate Technician
  - e. Acquiring and retaining of all required licenses;

- f. Maintaining the records and dispatch system necessary for the service;
  - g. Obtaining appropriate liability insurance coverage; and
  - h. Providing or contracting for all required management, billing, and accounting services.
3. **Village Responsibility.** Village shall be responsible for the following duties:
- a. Village shall repair and maintain all roads under its jurisdiction in a reasonable manner so as to facilitate the safe and efficient provisions of services. Village shall notify District in advance, whenever possible, of road maintenance work or closings that might affect the normal routing of ambulances responding to emergency calls; and
  - b. In order to insure the quick and accurate identification of residential addresses during an emergency response, Village shall enforce the proper display of address numbering plates.
4. **Rescue Board.** Village shall appoint and approve a representative to serve as Trustee of the Rescue Board which shall administer the business and decisions relating to public rescue services furnished by the District.
5. **Compensation for Services.** The Village shall pay the District the prorated amount the District determines necessary to provide rescue services. The fee for services shall be based on the respective populations, as established by the Annual Population Estimate provided by the Wisconsin Department of Administration.

No later than May 31st of each year, the District will inform the Village of the proposed prorated portion that will be due the following year as follows:

- The first 50% of the budget money shall be paid by the Town/Village by January 20th of each year.
- The second 50% of the budget money shall be paid by the Town/Village by August 20th of each year.

These dates coincide with the payment schedule of tax monies to the State, County, School Districts, and Vocational School.

6. **Control of Service.** District shall retain full control over the operation of the emergency medical service but shall give reasonable notice to Village of any contemplated changes in service which would significantly alter the character of the service or have a direct fiscal impact upon the Village. District shall also bear responsibility for any liability for the operation or maintenance of the service, except for any liability arising from the negligent or intentional misconduct of Village, its officers, employees, or agents.
7. **Change in Licensure Levels.** In the event the District seeks upgrading to a higher level of certification, District shall inform Village of the intended change and discuss the impacts that the change would have on the service to Village residents and the financial cost to Village.

8. **Term of Agreement.** This Agreement, as amended from time-to-time, shall be in the nature of a continuing contract, and shall automatically renew from calendar year to calendar year. Either party may terminate this Agreement at the beginning of any calendar year, providing that written notice of the proposed termination was provided to the other party no later than June 1st of the preceding year.
9. **Amendment.** This Agreement may be amended from time to time by mutual agreement of the parties.
10. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto, as well as their heirs, successors, and assigns.

IN WITNESS WHEREOF the parties to this Agreement have caused their legal representatives to execute this Agreement on the _____ day of _____, 2023.

[Signature page to follow]

BARNEVELD BRIGHAM FIRE-  
RESCUE PROTECTION DISTRICT:

TOWN/VILLAGE OF _____:

_____  
Jim Ramos, District President

_____  
Michele Casper, Village of Ridgeway  
President

ATTEST:

ATTEST:

_____  
Megan Mieden, District  
Secretary/Treasurer

_____  
Hailey Roessler, Village of Ridgeway  
Clerk

_____  
Jason Carden, Town of Brigham  
Chairperson

_____  
Megan Mieden, Town of Brigham Clerk

_____  
John Forbes, Village of Barneveld  
President

_____  
Michelle Walker, Village of Barneveld  
Clerk

**EXHIBIT A**

Village of Ridgeway in its entirety.

**Rescue Squad Calculations - 2024 Budget - DRAFT FIGURES**

	<u>Preliminary 2022 Population Estimate</u>	<u>Cost Per Person</u>	<u>Ambulance Services Fund Due</u>	<u>Cost Per Person</u>	<u>EMS Staff Payroll Amount Due</u>	<u>TOTAL DUE in 2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Town of Brigham	1063	\$ 8.57	\$ 9,104.79	\$ 38.40	\$ 40,814.58	\$ 49,919.37	\$ 20,828.62	\$ 9,427.22	\$ 9,429.28	\$ 9,426.04	\$ 9,380.80
Village of Barneveld	1338	\$ 8.57	\$ 11,460.22	\$ 38.40	\$ 51,373.38	\$ 62,833.60	\$ 26,217.02	\$ 10,911.69	\$ 10,976.34	\$ 10,992.72	\$ 10,973.60
Town of Ridgeway	341	\$ 8.57	\$ 2,919.01	\$ 38.40	\$ 13,085.24	\$ 16,004.25	\$ 6,677.70	\$ 2,979.17	\$ 3,002.50	\$ 3,006.98	\$ 3,112.20
Village of Ridgeway	644	\$ 8.57	\$ 5,515.98	\$ 38.40	\$ 24,726.80	\$ 30,242.78	\$ 12,618.66	\$ 5,681.93	\$ 5,591.88	\$ 5,574.26	\$ 5,640.80
	<b>3386</b>		<b>\$ 29,000.00</b>		<b>\$ 130,000.00</b>	<b>\$ 159,000.00</b>	<b>\$ 66,342.00</b>	<b>\$ 29,000.01</b>	<b>\$ 29,000.00</b>	<b>\$ 29,000.00</b>	<b>\$ 29,107.40</b>
<b>TOTAL Ambulance Services Fund</b>			<b>\$ 29,000.00</b>								
<b>EMS Staff Payroll</b>											
Current AEMT - Wage + Employer Taxes			\$ 48,000.00								
Current AEMT - Health Stipend			\$ 6,000.00								
Service Director - Wage + Employer Taxes			\$ 70,000.00								
Service Director - Health Stipend			\$ 6,000.00								
<b>TOTAL EMS Staff Payroll</b>			<b>\$ 130,000.00</b>								
<b>TOTAL DUE</b>			<b>\$ 159,000.00</b>								



## RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

Iowa County, Wisconsin

### REQUEST FOR PROPOSALS TO PROVIDE ASSESSMENT SERVICES

The Village of Ridgeway invites proposals to provide annual assessment services for the period of January 1, 2024 to December 31, 2027. The proposal should also include services to conduct a possible revaluation during the three-year period.

#### **Village information:**

The Village of Ridgeway is located in Iowa County with a 2022 estimated population of 644.

The 2023 assessment includes the following:

- |                                                    |              |
|----------------------------------------------------|--------------|
| • Residential                                      | 306          |
| • Commercial                                       | 30           |
| • Agricultural                                     | 19           |
| • Personal Property                                | 19           |
| • Total Parcels                                    | 395          |
| • Total Improved                                   | 318          |
| • Assessed Value (2023)                            | \$42,003,500 |
| • Assessment Ratio (2022)                          | 0.73187      |
| • There is currently one (1) active TIF districts. |              |

#### **Obligations of the Village:**

The Village will perform limited clerical services to assist the assessor including:

- Answer general correspondence concerning assessment related inquiries that Village staff is capable of answering. Provide information as to how to contact the Assessor by mail, fax, e-mail or telephone.
- Provide copies of all building permits and commercial plans, previous assessment rolls and records as requested at no cost.
- Publish public notices at appropriate times during the assessment and revaluation process.
- Provide adequate work space for assessment personnel for office hours, if necessary.
- Provide the name, address of the owner and the block and lot number, size or other identifying description of each parcel to be appraised.
- Maintain current Village map including lot sizes, parcel numbers, and addresses.
- Provide access to the office during normal Village Municipal hours: 8:00 a.m. to 4:30 p.m. Monday through Thursday and 8:00 am to 12:00 pm Friday.

#### **Scope of Work – Assessment Services**



## RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

1. Assessor will perform all of the work required to properly and professionally assess the real and personal property of the Village in accordance with applicable Wisconsin State Statutes.
2. Assessor will review and assess all properties that were under partial construction as of January 1st of the previous year.
3. Assessor will review and assess new construction as of January 1st of the current year.
4. Assessor will mail out state approved forms to all holders of personal property in the Village, audit the returned forms and place the new values in the assessment roll.
5. Assessor will account for all buildings moved, destroyed or demolished.
6. Assessor will create new property record cards for all parcels created from parcel splits and new plats. All property record cards shall be updated as needed.
7. Assessor will correct legal descriptions as needed.
8. Assessor will record assessment data, prepare appointment mailers, stuff envelopes and mail notices and schedule and reschedule appointments as necessary.
9. Assessor will mail the notices of changed/increased assessments.
10. Assessor will be responsible for completing the real estate and personal property assessment rolls.
11. Assessor will stay informed about zoning changes, conditional use permits, and other municipal decisions that impact value. Assessor will also stay informed about court decisions, Department of Revenue advisories, and other governmental decisions that impact value.
12. All data and programs will become the property of the municipality.
13. Assessor will have office hours as mutually agreed to between Assessor and the Village, if necessary.
14. All office supplies, postage and other supplies necessary to perform the duties of the contract shall be provided by the Assessor.
15. Assessor will conduct Open Book sessions in accordance with Wisconsin State Statutes. Property owners will be given sufficient notice of changes in assessment and will be provided the opportunity to meet with the Assessor to discuss changes. The assessment roll will be available for public inspection prior to the Open Book session.
16. The Board of Review will be conducted prior to June 30th except for the year of the revaluation, or as approved by the Village Clerk.
17. Assessor will attend the Board of Review meetings and testify under oath while defending the Assessor's valuation and work products. In the event of an appeal to the courts, it is agreed that the Assessor will be available to furnish expert testimony in defense of any of the assessed values.
18. Assessor will be responsible for providing the Wisconsin Department of Revenue with final reports and TIF report per DOR regulations – the Assessor shall provide the Village a draft copy of final reports and TIF reports to be reviewed prior to their submittal to the DOR.
19. Assessor will provide a phone number for Village officials and residents to contact Assessor during regular business hours, Monday through Friday, and shall return calls within twenty-four (24) hours.
20. The assessment records are public records, which are subject to the provisions of the Wisconsin public records law and are the property of the Village. Assessor will maintain the assessment records in a format accessible by the public and will promptly and without delay comply with proper open records requests under the Wisconsin Public Records Law. The Village's data is currently maintained using Market Drive. The choice of assessment software is up to the assessor, subject to acceptance and approval by the Village. (Computer records should be updated within fourteen (14) days of the final adjournment of the Board of Review.)
21. Assessor will place the computer property assessment records on its own website with a link provided to it from the Village's website within six months of commencing the contract.



## RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

22. Assessor will be available by phone to provide information to Village staff as needed and return phone calls within twenty-four (24) hours.
23. Assessor will also perform all other duties incidental to the normal duties of Assessor.
24. The assessor shall communicate openly and in a timely fashion with the proper Village personnel and the public in the handling of all appeals to ensure the Board of Review has all available information to render its decisions. The assessor is expected to present a positive professional image in both dress and conduct while interfacing with Village staff and the public, especially during the appeals process. All assessor personnel shall carry proper photo identification to assure the public of their identity and purpose of gaining access to private property.
25. The assessor shall update market values on Village owned land and public buildings. Said information obtained shall be used for insurance purposes, depreciation and to establish lease values.
26. Assessor, as the Contract Assessor, shall be responsible to fulfill the duties of the statutory Assessor and all other duties incidental to the normal duties of Assessor.

### **Scope of Work – Revaluation Services:**

The Revaluation, if determined necessary by the Village Board, is to be completed at a mutually agreed upon time with the Village. The Assessor, having familiarized himself/herself with the local conditions affecting the cost of the work to be done, and the Standard Specifications for the Revaluation of all Real and Personal Property in the State of Wisconsin pursuant to Chapter 70, Wisconsin State Statutes, will perform everything required to be performed, and to complete in a professional manner, all the work required to be completed, to revalue all Real and Personal Property within the Village in accordance with all the applicable Wisconsin State Statutes.

1. The Assessor will complete all revaluation work in a timely and professional manner in compliance with Wisconsin State Statutes and with Volume 1 of the Wisconsin Property Assessment Manual. The Assessor will complete a market update in line with current sales for all properties in the Village.
2. For the valuation of personal property, the Assessor will follow the procedures outlined in Volume 1 of the Wisconsin Property Assessment Manual.
3. The Assessor will reconcile existing property record card data with data maintained in the Assessor's mass appraisal software program.
4. The Assessor will review all recent property sales, perform an outside inspection to verify property attributes, and take digital color photographs of all current sales.
5. The Assessor will perform sales analysis to determine value trends and help to build a valuation model specifically for the Village.
6. The Assessor will apply new valuation model to existing property record information to arrive at a new assessed value for all property in the Village.
7. The Assessor will individually review each property to insure a fair and equitable assessment.
8. The Assessor will mail new notices of assessment along with a letter explanation to all property owners.
9. Prior to the Open Book hearing period, a time for public inspection of the proposed roll will be allowed. The Open Book period should be scheduled to comply with appropriate Statutes and ensure notice to affected properties.
10. The Assessor will hold a sufficient number of "Open Book" meetings with taxpayers allowing enough time for those taxpayers wishing to ask questions or provide evidence supporting a different value.



## RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

11. The Board of Review for the revaluation period will be scheduled at the mutual convenience of the Assessor, Board of Review, and the Village Clerk.
12. The Assessor will attend "Board of Review" to provide testimony supporting the assessment.
13. The Assessor will defend assessed values should a taxpayer challenge their assessment after the board of review at no additional cost to the Village.

### **General Quotation Requirements**

1. Proposals must include no more than twenty (20) pages, 8 ½ inches by 11 inches.
2. All quotations must identify the firm name, address and specific assessment services experience in Wisconsin. The proposals should also include the names, educational background and municipal assessment experience of the person or persons to be assigned as the Village's point of contact for the work to be performed.
3. Assessor is to provide a list of municipal references for which the Assessor has provided assessment services and revaluation services. An explanation of how the Assessor would deliver the services requested and inclusion of a timetable for delivery and completion of the revaluation shall also be submitted.
4. A detailed resume of the person or persons to be assigned as the Village's primary contact for work to be performed should be submitted.
5. All work shall be accomplished in accordance with the provisions of the State of Wisconsin and in full compliance with the rules and regulations promulgated by the Wisconsin Department of Revenue.
6. The proposals should also identify any and all contractual requirements that the bidder has.
7. All personnel providing assessment services shall be currently certified in compliance with Wisconsin State Statutes and Administrative Rules of the Department of Revenue for the type of properties in the Village of Ridgeway.
8. Bidders are advised to carefully inspect the community, the entire records and facilities of the Village of Ridgeway and examine the above referenced specifications for the proposed work and judge for themselves the circumstances affecting the cost of the work or the time requirement for its completion. Failure to do so will not relieve the successful bidder of the obligation to furnish and perform the work, to carry out the provisions of the contract and to complete the contemplated work for consideration set forth in this RFP.
9. The successful bidder is not permitted to assign, subcontract or transfer the work of providing assessment services, without the prior written approval of the Village.
10. Assessor shall maintain insurance coverage to protect against claims, demands, actions and causes of action, arising from any act or omission of the Assessor, his/her agents and employees in the execution of the work. Certificates of insurance by a company authorized to transact business in the State of Wisconsin shall be supplied to the municipality. The Village of Ridgeway shall be named as an additional insured.
11. The proposals will be reviewed and awarded to the Assessor whose quote is the most responsive to the solicitation and is the most advantageous to the Village of Ridgeway, considering experience, knowledge, demonstration of a high level of accuracy in assessment work for municipal clients, high level of customer service to property owners as well as municipal clients and other factors. The conditions enumerated in this request for proposal will form the basis for the agreement which the Village will enter into. The final agreement will be modified upon selection and will be subject to review and approval by the Village Board.
12. Submit any additional information that is pertinent to the RFP.

### **Inquiries**

Inquiries about this RFP should be directed to:



## RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

---

Hailey Roessler, Clerk/Treasurer  
Village of Ridgeway  
208 Jarvis Street  
Suite A  
Ridgeway, WI 53582

Phone: 608-924-5881  
E-mail: [clerk@ridgewaywi.gov](mailto:clerk@ridgewaywi.gov)

### **Submission Instructions**

The Village reserves the right to request additional written or oral information to supplement all written statements of qualifications or proposals. Interviews and presentations are anticipated and will be on an invitation basis.

Submit an original and an electronic copy by **August 1, 2023**.

### **Right to Reject**

The Village of Ridgeway reserves the right to reject any and all proposals and statements of qualifications and accepts no responsibility for the cost of proposal preparation.