

## **BOARD OF TRUSTEES MEETING AGENDA**

**June 11, 2024 at 7:00 PM**

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### **CALL TO ORDER AND ROLL CALL**

### **CONFIRMATION OF OPEN MEETING**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT**

### **CONSENT AGENDA**

- [1.](#) Minutes to be Adopted: Board of Trustees May 14, 2024; Finance Committee May 29, 2024.
- [2.](#) ACH Payments and General Fund Disbursements
3. Adoption of Agenda

### **ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE**

- [4.](#) Announcements
- [5.](#) Department Reports
- [6.](#) Correspondence

### **ITEMS FOR CONSIDERATION AND ACTION**

7. Craig Hardy-Iowa County Highway Department
8. Bart Nies from Delta 3:  
Well No. 1 DNR Compliance  
County Trunk 'HHH'/Main Street Project  
Capital Improvements Program/Public Works' Projects' Update
- [9.](#) James Gardner regarding rezoning/potential new home on E Keane Street
- [10.](#) High Flows and Manhole Leak
- [11.](#) Kuschel CSM 6868 Rock Rd
- [12.](#) 2024-2025 Liquor License Applications
- [13.](#) Garbage Cans
- [14.](#) Street Use Application
- [15.](#) 2023 NR Compliance Maintenance Annual Report (CMAR)

- [16.](#) Resolution 2024-02 2023 CMAR
- [17.](#) Water and Sewer Rates  
SRC Notice Published on 5/22 and Application Filed on 5/24
18. Park and Rec Commission
19. Library Update
20. Portable Building
21. Village Office Summer Hours

**ADJOURNMENT**



# RIDGEWAY

## BOARD OF TRUSTEES MEETING MINUTES

May 14, 2024 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by President Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Brad Butler, Trustee Julene Garner, Trustee Steve Vosberg, Dale Peterson-Director of Public Works, Braden Losby -Streets and Parks Superintendent, Shyanne Cushman-Deputy/Utility Clerk, Lori Phelan-Clerk/Treasurer

ABSENT: Marshal Michael Gorham

### CONFIRMATION OF OPEN MEETING

Phelan indicated this was a properly noticed meeting posted on May 10, 2024, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers with an amended agenda posted on May 13, 2024.

### PLEDGE OF ALLEGIANCE WAS RECITED.

### PUBLIC COMMENT

Tracy Peterson thanked the board for the work being done at the park with the new poles and lights. Also appreciates the clean-up days. He had questions relating to MHTC fiber. Casper said to reach out to MHTC directly.

**Motion by Vosberg, Seconded by Niehaus to adopt the consent agenda as presented. Motion carried.**

1. Minutes to be Adopted: Board of Trustees April 9, 2024, Finance Committee May 6, 2024
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

### ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. President Casper appointed:  
Niehaus as chair of the Public Works, Safety and Health Committee, Butler and Nevins as members.  
All other committees remain unchanged.

D Peterson resignation accepted with his last day to be May 31, 2024. Casper shared that the Director of Public Works position has been posted on the Village website, Indeed, Wisconsin

Wastewater Operation Association, League of Wisconsin Municipalities, Rural Water Association and the Village Facebook page.

Phelan informed the board that the Village Community Center is being switched to MHTC Fiber and phone. Dennis will be on site with the MHTC technicians to ensure all is set up for a smooth transition. Cost savings to the village will be over \$2000 per year.

Notification received that Iowa County Highway Department project has been approved. Craig Hardy to discuss more at the June board meeting.

Phelan shared the award of the 2024 Recycling Grant in the amount of \$2641.79 has been received from the DNR.

5. Losby shared that the delivery of the skid steer will be the week of May 20th. The new mower is working great!  
Peterson, Losby and Phelan provided updates on the projects at the park and depot. All light poles have been placed and lights are being installed and anticipate they will be working next week. ADA sidewalks and paths have been put in place in the park and Depot. Asphalt was laid at the Depot today. Clean up and landscaping will be done for project completion.  
Department reports have been received and filed.
6. Property Insurance Appraisal was shared in the announcements.  
James Orr Inspection Report for Well #1 West Farwell Street, passed.  
Casper informed the board that she gave pre-approval for Peterson to order the Polymer Drum and GeoTubes due to the anticipated long delivery time for the GeoTubes.

#### ITEMS FOR CONSIDERATION AND ACTION

7. **Motion by Nevins, Seconded by Niehaus to accept the Plan Commission recommendation to allow Jon & Sue Husom to put in their own well and septic at 56 Stonier Lane, contingent on a passing perk test and future hook up to Village Utilities if they become available. The home owner will be responsible for sealing up the well and septic at their own expense.**  
**Motion carried.**
8. **Motion by Butler, Seconded by Niehaus to accept the recommendation of the Plan Commission to rezone 711 Main Street from B-1 to R-2.**  
**Motion carried.**
9. **Motion by Niehaus, Seconded by Garner to accept the recommendation of the Plan Commission to assign the address of 108 E Keane Street to parcel ID 177-0203.08.**  
**Motion carried.**
10. **Motion by Vosberg, Seconded by Butler to approve the Leary CSM for 108 E Keane Street.**  
**Motion carried.**
11. **Motion by Venden, Seconded by Niehaus to rent the Golden Room at a rate of \$550 per month to Candice Stolz, per the published fee schedule or July-Dec for \$3000 (\$500/month). Revisit end of year for annual agreement.**



**Motion carried.**

Phelan will contact Candice.

12. Community Center Roof hasn't been leaking. Braden, Lori and Shyanne will keep an eye on it.
13. High Flows and Manhole Leak quotes have been requested. Tabled till next month.
14. **Motion by Niehaus, Seconded by Butler to approve a budget amount not to exceed \$15,000 for the Independence Day Celebration being held on Saturday, June 29, 2024.**

**Motion carried.**

15. Cushman shared the funds raised by the RaeAnn Butteris and the library volunteers for new carpet have reached \$6725.00. Casper recommended using the funds donated by the Cullen, Johnson and McSherry families to cover the remaining amount and move forward with ordering and installation.

**Motion by Venden, Seconded by Butler to use up to \$3500 for new carpet and installation in the library from the donations.**

**Motion carried.**

16. **After discussion a motion was made by Butler and Seconded by Niehaus to continue with our current pest control service.**

**Motion carried.**

17. Jamie Coogan was in attendance with interest in the portable building on the back side of the Community Center. He had questions regarding the current status and what the expectations would be for clean-up. After some discussion he is still interested. He will get back to Phelan as he works to try to get a plan in place for moving it.
18. **Motion by Nevins, Seconded by Garner to approve the Rule Construction pay app #2 in the amount of \$72,043.89**

**Motion carried.****ADJOURNMENT**

**Motion by Nevins, Seconded by Garner to adjourn at 8:58pm**

THE VILLAGE OF



# RIDGEWAY

## FINANCE COMMITTEE MEETING MINUTES

May 29, 2024 at 4:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by President Casper at 4:00 pm.

PRESENT: Chair Michele Casper, Trustee Kellee Venden, Trustee Vosberg, Dale Peterson-Director of Public Works, Braden Losby-Streets and Parks Superintendent, Marshal Michael Gorham, Shyanne Cushman-Deputy/Utility Clerk, Lori Phelan-Clerk/Treasurer.

### CONFIRMATION OF OPEN MEETING

Phelan indicated this was a properly noticed meeting posted on May 28, 2024, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

### CONSENT AGENDA

**Motion by Venden, Seconded by Casper to adopt the consent agenda as presented. Motion carried.**

1. Adoption of Agenda

### ITEMS FOR CONSIDERATION AND ACTION

2. Capital Improvement Plan Discussion

The Finance Committee along with Peterson, Losby, Gorham, Cushman and Phelan discussed and reviewed the Capital Improvement Plan. Pre-planning for the future for upcoming years and budgets for the needs of the Village.

3. Convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Director of Public Works

**Motion by Venden, Seconded by Casper to convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Director of Public Works**

### ADJOURNMENT

**Motion by Venden, Seconded by Casper to adjourn at 8:00pm.**

6/04/2024

10:31 AM

Reprint Check Register - Quick Report - Manual

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ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

ALL Checks

Posted From: 5/01/2024 From Account:  
Thru: 5/31/2024 Thru Account:

| Check Nbr | Check Date | Payee                               | Amount    |
|-----------|------------|-------------------------------------|-----------|
| ACH       | 5/01/2024  | FIRSTNET - AT&T MOBILITY            | 33.49     |
|           |            | Manual Check                        |           |
| ACH       | 5/01/2024  | FIRSTNET - AT&T MOBILITY            | 242.79    |
|           |            | Manual Check                        |           |
| ACH       | 5/01/2024  | USDA RURAL DEVELOPMENT              | 53,863.81 |
|           |            | Manual Check                        |           |
|           |            | Fund 92/Loan 02                     |           |
| ACH       | 5/02/2024  | PRINCIPAL LIFE INSURANCE COMPANY    | 286.28    |
|           |            | Manual Check                        |           |
|           |            | May 2024 Premiums                   |           |
| ACH       | 5/07/2024  | MADISON GAS & ELECTRIC CO.          | 617.64    |
|           |            | Manual Check                        |           |
| ACH       | 5/14/2024  | FRONTIER COMMUNICATIONS             | 114.34    |
|           |            | Manual Check                        |           |
|           |            | WWTP phone line                     |           |
| ACH       | 5/14/2024  | FRONTIER COMMUNICATIONS             | 170.72    |
|           |            | Manual Check                        |           |
|           |            | Office Two Phone lines              |           |
| ACH       | 5/17/2024  | ALLIANT ENERGY                      | 4,532.91  |
|           |            | Manual Check                        |           |
| ACH       | 5/22/2024  | ALLIANT ENERGY                      | 1,039.68  |
|           |            | Manual Check                        |           |
|           |            | 685030000                           |           |
| ACH       | 5/17/2024  | ASCENTIS CORPORATION                | 37.70     |
|           |            | Manual Check                        |           |
|           |            | APR 2024 ACH                        |           |
| ACH       | 5/31/2024  | FIRSTNET - AT&T MOBILITY            | 279.10    |
|           |            | Manual Check                        |           |
| ACH       | 5/22/2024  | INTERNAL REVENUE SERVICE            | 2,497.19  |
|           |            | Manual Check                        |           |
|           |            | 05.22.2024 SS Tax                   |           |
| ACH       | 5/22/2024  | WISCONSIN DEPT. OF REVENUE          | 833.23    |
|           |            | Manual Check                        |           |
|           |            | May 2024 Payroll Tax                |           |
| ACH       | 5/22/2024  | WISCONSIN EMPLOYEE TRUST FUNDS      | 3,292.61  |
|           |            | Manual Check                        |           |
|           |            | May 2024-SC                         |           |
| ACH       | 5/31/2024  | FARMERS SAVINGS BANK                | 30.00     |
|           |            | Manual Check                        |           |
|           |            | May ACH Fees                        |           |
| V1322     | 5/08/2024  | CUSHMAN, SHYANNE                    | 1,149.62  |
|           |            | Manual Check                        |           |
|           |            | Pay period 04/15/2024 to 04/28/2024 |           |
| V1323     | 5/08/2024  | PHELAN, LORI L                      | 1,297.69  |
|           |            | Manual Check                        |           |
|           |            | Pay period 04/15/2024 to 04/28/2024 |           |
| V1324     | 5/08/2024  | PETERSON, DALE                      | 1,746.80  |
|           |            | Manual Check                        |           |
|           |            | Pay period 04/15/2024 to 04/28/2024 |           |
| V1325     | 5/08/2024  | GORHAM, MICHAEL                     | 1,625.02  |
|           |            | Manual Check                        |           |
|           |            | Pay period 04/15/2024 to 04/28/2024 |           |
| V1326     | 5/08/2024  | JOHNSON, HAROLD                     | 727.96    |
|           |            | Manual Check                        |           |
|           |            | Pay period 04/15/2024 to 04/28/2024 |           |

6/04/2024

10:31 AM

Reprint Check Register - Quick Report - Manual

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ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

ALL Checks

Posted From: 5/01/2024 From Account:  
Thru: 5/31/2024 Thru Account:

| Check Nbr   | Check Date   | Payee                                 | Amount    |
|-------------|--------------|---------------------------------------|-----------|
| V1327       | 5/08/2024    | LOSBY, BRADEN                         | 1,497.56  |
|             | Manual Check | Pay period 04/15/2024 to 04/28/2024   |           |
| V1328       | 5/22/2024    | CUSHMAN, SHYANNE                      | 1,149.62  |
|             | Manual Check | Pay period 04/29/2024 to 05/12/2024   |           |
| V1329       | 5/22/2024    | PHELAN, LORI L                        | 1,283.77  |
|             | Manual Check | Pay period 04/29/2024 to 05/12/2024   |           |
| V1330       | 5/22/2024    | PETERSON, DALE                        | 1,731.26  |
|             | Manual Check | Pay period 04/29/2024 to 05/12/2024   |           |
| V1331       | 5/22/2024    | GORHAM, MICHAEL                       | 1,754.32  |
|             | Manual Check | Pay period 04/29/2024 to 05/12/2024   |           |
| V1332       | 5/22/2024    | JOHNSON, HAROLD                       | 926.64    |
|             | Manual Check | Pay period 04/29/2024 to 05/12/2024   |           |
| V1333       | 5/22/2024    | LOSBY, BRADEN                         | 1,588.14  |
|             | Manual Check | Pay period 04/29/2024 to 05/12/2024   |           |
| ONLINE      | 5/07/2024    | CHASE CARD SERVICES                   | 1,346.93  |
|             | Manual Check |                                       |           |
| ONLINE      | 5/08/2024    | INTERNAL REVENUE SERVICE              | 2,331.33  |
|             | Manual Check | 05.08.2024 SS Tax                     |           |
| ONLINE      | 5/07/2024    | FARMERS SAVINGS BANK                  | 650.99    |
|             | Manual Check | Cardinal Way Phase 2 - TID loan x5570 |           |
| AUTOPAY     | 5/23/2024    | US CELLULAR                           | 4.50      |
|             | Manual Check |                                       |           |
| AUTOPAY     | 5/10/2024    | SPECTRUM ENTERPRISE                   | 199.99    |
|             | Manual Check | Charter ACH 50%                       |           |
| Grand Total |              |                                       | 88,883.63 |

1-POOLED CHECKING ACCOUNT \*\*0307 ALL Checks

Posted From: 5/01/2024 From Account:  
Thru: 5/31/2024 Thru Account:

|  | Amount    |
|--|-----------|
| <hr/>  |           |
| Total Expenditure from Fund # 100 - GENERAL FUND               | 22,546.53 |
| Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS | 64.37     |
| Total Expenditure from Fund # 210 - TIF FUND                   | 650.99    |
| Total Expenditure from Fund # 300 - SEWER FUND                 | 61,414.89 |
| Total Expenditure from Fund # 400 - WATER FUND                 | 4,206.85  |
| Total Expenditure from all Funds                               | 88,883.63 |

6/04/2024

4:04 PM

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ALL Checks by Payee

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru: 5/27/2024

Thru Account:

| Voucher Nbr          | Check Date                          | Payee                                 | Amount |
|----------------------|-------------------------------------|---------------------------------------|--------|
|                      | 5/17/2024                           | AMAZON                                |        |
|                      | Purchased on 4/20/24                |                                       |        |
|                      |                                     | Manual Check Nbr:                     | RETURN |
| 100-00-52100-310-000 |                                     | POLICE - OFFICE SUPPLIES              | -14.06 |
|                      |                                     | camera battery-item being returned    |        |
|                      |                                     | Total                                 | -14.06 |
|                      | 5/15/2024                           | AMAZON                                |        |
|                      | HP 80X BLACK HIGH YIELD TONER       |                                       |        |
|                      |                                     | Manual Check Nbr:                     | ONLINE |
| 100-00-51420-310-000 |                                     | CLERK OFFICE SUPPLIES                 | 174.00 |
|                      |                                     | HP 80X BLACK HIGH YIELD TONER         |        |
|                      |                                     | Total                                 | 174.00 |
|                      | 5/15/2024                           | AMAZON                                |        |
|                      | CLERK MISCELLANEOUS                 |                                       |        |
|                      |                                     | Manual Check Nbr:                     | ONLINE |
| 100-00-51420-380-000 |                                     | Lori Phelan - engraved name plate     | 12.48  |
|                      |                                     | Total                                 | 12.48  |
|                      | 5/19/2024                           | AMAZON                                |        |
|                      | WALLET LAMINATING POUCHES-OPERATORS |                                       |        |
|                      |                                     | Manual Check Nbr:                     | ONLINE |
| 100-00-51430-000-000 |                                     | LICENSING EXPENSE                     | 24.14  |
|                      |                                     | WALLET LAMINATING POUCHES-OPERATORS   |        |
| 100-00-51420-380-000 |                                     | CLERK MISCELLANEOUS                   | 2.44   |
|                      |                                     | Will Return sign                      |        |
|                      |                                     | Total                                 | 26.58  |
|                      | 5/12/2024                           | AMAZON                                |        |
|                      | Trash Can rubberbands               |                                       |        |
|                      |                                     | Manual Check Nbr:                     | ONLINE |
| 100-00-55200-745-000 |                                     | PARK - SUPPLIES                       | 9.99   |
|                      |                                     | Trash Can rubberbands                 |        |
| 100-00-55200-745-000 |                                     | PARK - SUPPLIES                       | 53.20  |
|                      |                                     | HD Trash Can Liners 55-60 gal 2.0 MIL |        |
|                      |                                     | Total                                 | 63.19  |
|                      | 5/01/2024                           | AMAZON                                |        |
|                      | 10 x 13 mailing envelopes           |                                       |        |
|                      |                                     | Manual Check Nbr:                     | ONLINE |
| 100-00-51420-310-000 |                                     | CLERK OFFICE SUPPLIES                 | 19.99  |
|                      |                                     | 10 x 13 mailing envelopes             |        |
| 100-00-51420-310-000 |                                     | CLERK OFFICE SUPPLIES                 | 7.49   |
|                      |                                     | Color Coding Dot stickers-Library     |        |

6/04/2024

4:04 PM

In Progress Checks - Full Report - Manual

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ALL Checks by Payee

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru: 5/27/2024

Thru Account:

| Voucher Nbr          | Check Date | Payee                                  | Amount                     |
|----------------------|------------|--|----------------------------|
| <b>Total</b>         |            |  | 27.48                      |
|                      | 4/25/2024  | AMAZON                                 |                            |
|                      |            | GLOVES                                 | Manual Check Nbr: ONLINE   |
| 300-00-53610-000-827 |            | OTHER SUPPLIES & EXPENSES              | 39.96                      |
|                      |            | GLOVES                                 |                            |
| <b>Total</b>         |            |  | 39.96                      |
|                      | 5/09/2024  | FACEBOOK/META                          |                            |
|                      |            | farm market ads                        | Manual Check Nbr: ONLINE   |
| 150-00-59000-000-000 |            | FARMER'S MARKET EXPENSE                | 7.53                       |
|                      |            | farm market ads                        |                            |
| <b>Total</b>         |            |  | 7.53                       |
|                      | 5/09/2024  | FACEBOOK/META                          |                            |
|                      |            | farm market ads                        | Manual Check Nbr: ONLINE   |
| 150-00-59000-000-000 |            | FARMER'S MARKET EXPENSE                | 43.61                      |
|                      |            | farm market ads                        |                            |
| <b>Total</b>         |            |  | 43.61                      |
|                      | 4/29/2024  | FARM & FLEET                           |                            |
|                      |            | Water pump                             | Manual Check Nbr: IN STORE |
| 300-00-53610-000-821 |            | OPERATION EXPENSES-WWTP                | 199.99                     |
|                      |            | Water pump                             |                            |
| <b>Total</b>         |            |  | 199.99                     |
|                      | 5/10/2024  | FARM & FLEET                           |                            |
|                      |            | Lawn garden tubes, trailer mount       | Manual Check Nbr: STORE    |
| 100-00-53311-722-000 |            | STREETS - EQUIP REPAIR/MAINT           | 61.48                      |
|                      |            | Lawn garden tubes, trailer mount       |                            |
| <b>Total</b>         |            |  | 61.48                      |
|                      | 5/17/2024  | FARM & FLEET                           |                            |
|                      |            | 4 Zinc Screw TE bolt, dock cleat       | Manual Check Nbr: STORE    |
| 100-00-55200-744-000 |            | PARK - MATERIALS                       | 17.35                      |
|                      |            | 4 Zinc Screw TE bolt, dock cleat       |                            |
| <b>Total</b>         |            |  | 17.35                      |
|                      | 5/17/2024  | FARM & FLEET                           |                            |
|                      |            | Fabric staples, trimmer line, bandaids | Manual Check Nbr: STORE    |

6/04/2024

4:04 PM

In Progress Checks - Full Report - Manual

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ALL Checks by Payee

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru: 5/27/2024

Thru Account:

| Voucher Nbr          | Check Date | Payee                                   | Amount   |
|----------------------|------------|---|----------|
| 100-00-55200-745-000 |            | PARK - SUPPLIES                         | 41.97    |
|                      |            | Fabric staples, trimmer line, bandaids  |          |
|                      |            | Total                                   | 41.97    |
|                      | 5/23/2024  | FARM & FLEET                            |          |
|                      |            | missing receipt                         |          |
|                      |            | Manual Check Nbr:                       | STORE    |
| 100-00-55200-745-000 |            | PARK - SUPPLIES                         | 99.98    |
|                      |            | missing receipt                         |          |
|                      |            | Total                                   | 99.98    |
|                      | 5/01/2024  | HOTELS & MOTELS & DINING                |          |
|                      |            | Logding for Training 4/28-5/1/24        |          |
|                      |            | Manual Check Nbr:                       | ONSITE   |
| 100-00-52100-330-000 |            | POLICE - TRAINING/EDUCATION             | 294.00   |
|                      |            | Comfort Suites Appleton                 |          |
|                      |            | Total                                   | 294.00   |
|                      | 4/30/2024  | SAN-A-CARE                              |          |
|                      |            | Buckeye Blue All-Purpose Cleaner        |          |
|                      |            | Manual Check Nbr:                       | ONLINE   |
| 100-00-51980-763-000 |            | FACILITIES MATERIALS                    | 41.06    |
|                      |            | Buckeye Blue All-Purpose Cleaner        |          |
|                      |            | Total                                   | 41.06    |
|                      | 4/29/2024  | WORDPRESS.COM                           |          |
|                      |            | Receipt ID 92782516                     |          |
|                      |            | Manual Check Nbr:                       | ONLINE   |
| 150-00-59000-000-000 |            | FARMER'S MARKET EXPENSE                 | 48.00    |
|                      |            | Receipt ID 92782516                     |          |
|                      |            | Total                                   | 48.00    |
|                      | 5/01/2024  | WORDPRESS.COM                           |          |
|                      |            | Receipt ID 92841837 Domain registration |          |
|                      |            | Manual Check Nbr:                       | ONLINE   |
| 150-00-59000-000-000 |            | FARMER'S MARKET EXPENSE                 | 19.00    |
|                      |            | Receipt ID 92841837 Domain registration |          |
|                      |            | Total                                   | 19.00    |
|                      |            | Grand Total                             | 1,203.60 |



6/04/2024

4:04 PM

In Progress Checks - Full Report - Manual

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ALL Checks by Payee

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru: 5/27/2024

Thru Account:

Amount

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|  |          |
|--|----------|
| Total Expenditure from Fund # 100 - GENERAL FUND               | 845.51   |
| Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS | 118.14   |
| Total Expenditure from Fund # 300 - SEWER FUND                 | 239.95   |
| Total Expenditure from all Funds                               | 1,203.60 |

6/07/2024 4:02 PM In Progress Checks - Full Report - Regular  
ALL Checks by Payee  
1-POOLED CHECKING ACCOUNT \*\*0307

Page: 1  
ACCT

Dated From: From Account:  
Thru: 6/11/2024 Thru Account:

| Voucher Nbr          | Check Date | Payee                                    | Amount   |
|----------------------|------------|--|----------|
|                      | 6/11/2024  | B & C TRUCKING AND EXCAVATING, LLC       |          |
|                      |            | Repair yard-104 Level St from main break |          |
| 400-00-53700-000-650 |            | REPAIRS & MAINTENANCE                    | 495.00   |
|                      |            | Repair yard-104 Level St from main break |          |
|                      |            | Total                                    | 495.00   |
|                      | 6/11/2024  | BADGER METER                             |          |
|                      |            | March, April, May 2024                   |          |
| 400-00-53612-000-840 |            | BILLING & ACCOUNTING                     | 417.60   |
|                      |            | March, April, May 2024                   |          |
|                      |            | Total                                    | 417.60   |
|                      | 6/11/2024  | BAUMAN, JESSE                            |          |
|                      |            | MUSIC 06.29.2024                         |          |
| 150-00-55500-000-000 |            | EVENT EXPENSES                           | 600.00   |
|                      |            | MUSIC 06.29.2024                         |          |
|                      |            | Total                                    | 600.00   |
|                      | 6/11/2024  | BRAND L EMBROIDERY, LLC                  |          |
|                      |            | TSHIRTS AND KOOZIES                      |          |
| 150-00-55200-000-450 |            | CONCESSION STAND EXPENSE - OTH           | 2,025.00 |
|                      |            | INV 70290 dated 05.30.2024               |          |
|                      |            | Total                                    | 2,025.00 |
|                      | 6/11/2024  | CINTAS CORP.                             |          |
| 300-00-53311-000-852 |            | UNIFORMS                                 | 57.96    |
| 400-00-53311-000-852 |            | UNIFORMS                                 | 57.96    |
| 100-00-53311-755-000 |            | STREETS - UNIFORMS                       | 76.39    |
| 100-00-51980-760-000 |            | FACILITIES UTILIITIES                    | 109.95   |
|                      |            | Total                                    | 302.26   |
|                      | 6/11/2024  | CT LABORATORIES                          |          |
|                      |            | Inv187216 dated 06.05.2024               |          |
| 400-00-53710-000-682 |            | CONTRACTED SERVICES                      | 368.00   |
|                      |            | Inv187216 dated 06.05.2024               |          |

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| Voucher Nbr                              | Check Date | Payee                                    | Amount          |
|--|------------|--|-----------------|
| <b>Total</b>                             |            |  | <b>368.00</b>   |
| 6/11/2024 CULLIGAN TOTAL WATER TREATMENT |            |  |                 |
| INV dated 05.30.2024                     |            |  |                 |
| 100-00-51980-760-000                     |            | FACILITIES UTILIITIES                    | 11.89           |
|  |            | 40# Solar Salt 1 bag - Community Center  |                 |
| 100-00-51600-100-000                     |            | VILLAGE HALL UTILITIES                   | 19.46           |
|  |            | Water Service 4 btl                      |                 |
| 100-00-52100-315-000                     |            | POLICE - MISC SUPPLIES                   | 9.73            |
|  |            | Water Service 1 btl                      |                 |
| <b>Total</b>                             |            |  | <b>41.08</b>    |
| 6/11/2024 CUSHMAN, SHYANNE               |            |  |                 |
| Mileage reimb to and from Dville-posters |            |  |                 |
| 150-00-55500-000-000                     |            | EVENT EXPENSES                           | 14.74           |
|  |            | Mileage reimb to and from Dville-posters |                 |
| <b>Total</b>                             |            |  | <b>14.74</b>    |
| 6/11/2024 DEAN HEALTH PLAN               |            |  |                 |
| July 2024 - M Gorham                     |            |  |                 |
| 100-00-21530-000-000                     |            | HEALTH & DENTAL INS PAYABLE              | 1,340.29        |
|  |            | July 2024 - M Gorham                     |                 |
| 100-00-21530-000-000                     |            | HEALTH & DENTAL INS PAYABLE              | 1,802.16        |
|  |            | July 2024-S Cushman                      |                 |
| 100-00-21530-000-000                     |            | HEALTH & DENTAL INS PAYABLE              | 1,446.88        |
|  |            | July 2024-L Phelan                       |                 |
| 100-00-21530-000-000                     |            | HEALTH & DENTAL INS PAYABLE              | 1,042.16        |
|  |            | July 2024-B Losby                        |                 |
| <b>Total</b>                             |            |  | <b>5,631.49</b> |
| 6/11/2024 DELTA DENTAL OF WISCONSIN      |            |  |                 |
| July 2024 - MG, SC, LP, BL               |            |  |                 |
| 100-00-21530-000-000                     |            | HEALTH & DENTAL INS PAYABLE              | 349.57          |
|  |            | July 2024 - MG, SC, LP, BL               |                 |
| <b>Total</b>                             |            |  | <b>349.57</b>   |
| 6/11/2024 DODGEVILLE CHRONICLE           |            |  |                 |
| Simplified Rate Incr. Notice             |            |  |                 |
| 400-00-53612-000-840                     |            | BILLING & ACCOUNTING                     | 41.66           |
|  |            | Simplified Rate Incr. Notice             |                 |

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| <b>Total</b> |            |       | 41.66  |

6/11/2024 DREW HALVERSON

06.29.2024 Music Entertainment

|                      |  |                         |        |
|----------------------|--|-------------------------|--------|
| 150-00-59000-000-000 |  | FARMER'S MARKET EXPENSE | 150.00 |
|----------------------|--|-------------------------|--------|

06.29.2024 Music Entertainment

|              |  |  |        |
|--------------|--|--|--------|
| <b>Total</b> |  |  | 150.00 |
|--------------|--|--|--------|

6/11/2024 DRS ENTERPRISES, LLC

Truck, Mower, UTV

|                      |  |               |        |
|----------------------|--|---------------|--------|
| 100-00-52100-410-000 |  | POLICE - FUEL | 369.19 |
|----------------------|--|---------------|--------|

|                      |  |                |        |
|----------------------|--|----------------|--------|
| 100-00-53311-730-000 |  | STREETS - FUEL | 494.80 |
|----------------------|--|----------------|--------|

Truck, Mower, UTV

|                      |  |             |        |
|----------------------|--|-------------|--------|
| 100-00-55200-730-000 |  | PARK - FUEL | 130.62 |
|----------------------|--|-------------|--------|

Parks mowing

|                      |  |           |       |
|----------------------|--|-----------|-------|
| 300-00-53610-000-822 |  | FUEL-AUTO | 58.85 |
|----------------------|--|-----------|-------|

|                      |  |           |       |
|----------------------|--|-----------|-------|
| 400-00-53610-000-822 |  | FUEL-AUTO | 58.85 |
|----------------------|--|-----------|-------|

|              |  |  |          |
|--------------|--|--|----------|
| <b>Total</b> |  |  | 1,112.31 |
|--------------|--|--|----------|

6/11/2024 FAHERTY, INC.

MAY 2024

|                      |  |                      |          |
|----------------------|--|----------------------|----------|
| 100-00-53635-000-000 |  | RECYCLING COLLECTION | 1,635.74 |
|----------------------|--|----------------------|----------|

MAY 2024

|                      |  |                    |          |
|----------------------|--|--------------------|----------|
| 100-00-53620-000-000 |  | GARBAGE COLLECTION | 2,546.09 |
|----------------------|--|--------------------|----------|

MAY 2024

|                      |  |                           |          |
|----------------------|--|---------------------------|----------|
| 300-00-53611-000-833 |  | MAINT OF TREATMENT SYSTEM | 4,772.00 |
|----------------------|--|---------------------------|----------|

GEOTUBE DISPOSAL

|                      |  |                      |        |
|----------------------|--|----------------------|--------|
| 100-00-53635-000-000 |  | RECYCLING COLLECTION | 266.00 |
|----------------------|--|----------------------|--------|

SPRING CLEAN UP DAY INVOICE AMOUNT

|              |  |  |          |
|--------------|--|--|----------|
| <b>Total</b> |  |  | 9,219.83 |
|--------------|--|--|----------|

6/11/2024 FARMERS SAVINGS BANK

Regular pymt principle xx652

|                      |  |                      |           |
|----------------------|--|----------------------|-----------|
| 400-00-58100-000-000 |  | PRINCIPAL ON LT DEBT | 25,398.08 |
|----------------------|--|----------------------|-----------|

Regular pymt principle xx652

|                      |  |                          |          |
|----------------------|--|--------------------------|----------|
| 400-00-58200-000-427 |  | INTEREST EXPENSE - WATER | 6,042.36 |
|----------------------|--|--------------------------|----------|

Regular pymt interest xx652

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|---|------------|---|------------------|
| <b>Total</b>  |            |   | <b>31,440.44</b> |
| 6/11/2024 FARMERS SAVINGS BANK<br>Community Center Loan   |            |   |                  |
| 340-00-58100-000-000                                      |            | PRINCIPAL ON LT DEBT GF<br>Regular pymt principle xx654             | 31,443.05        |
| 340-00-58290-000-000                                      |            | INTEREST & FISCAL CHARGES GF<br>Regular pymt interest xx654         | 3,968.11         |
| <b>Total</b>  |            |   | <b>35,411.16</b> |
| 6/11/2024 FLEMAL, JENNA<br>June 29 Face Painting          |            |   |                  |
| 150-00-55500-000-000                                      |            | EVENT EXPENSES<br>June 29 Face Painting                             | 125.00           |
| <b>Total</b>  |            |   | <b>125.00</b>    |
| 6/11/2024 FRANK BEER DISTRIBUTORS, INC                    |            |   |                  |
| 150-00-55200-000-400                                      |            | CONCESSION STAND INVENTORY EXP<br>INV5032247 DTD 05.15.24           | 699.31           |
| 150-00-55200-000-400                                      |            | CONCESSION STAND INVENTORY EXP<br>INVOICE 5052805 DATED 05.30.2024  | 221.04           |
| <b>Total</b>  |            |   | <b>920.35</b>    |
| 6/11/2024 HENNESSEY IMPLEMENT                             |            |   |                  |
| 100-00-53311-722-000                                      |            | STREETS - EQUIP REPAIR/MAINT<br>Inv 452081 dated 05.13.2024 Blade   | 90.09            |
| 100-00-53311-722-000                                      |            | STREETS - EQUIP REPAIR/MAINT<br>Inv 452159 dated 05.15.2024 V-Belt  | 83.20            |
| 100-00-53311-722-000                                      |            | STREETS - EQUIP REPAIR/MAINT<br>Credit applied Inv442183 08.12.2023 | -84.57           |
| <b>Total</b>  |            |   | <b>88.72</b>     |
| 6/11/2024 HUSOM, SUE or JON<br>REFUND SHELTER RENT 6/1/24 |            |   |                  |
| 100-00-48200-000-000                                      |            | PARK RENTAL INCOME<br>REFUND SHELTER RENT 6/1/24                    | 50.00            |
| <b>Total</b>  |            |   | <b>50.00</b>     |

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|----------------------|------------|--|-----------------|
|                      | 6/11/2024  | IOWA COUNTY TREASURER<br>Tech Dept Inv dated 06.05.2024              |                 |
| 100-00-52100-450-000 |            | POLICE - COMPUTER/SOFTWARE<br>Tech Dept Inv dated 06.05.2024         | 281.70          |
| <b>Total</b>         |            |  | <b>281.70</b>   |
|                      | 6/11/2024  | JOHNSON BLOCK & CO INC<br>Direct Exp LeaseCrunch (2 Leases)          |                 |
| 100-00-51500-200-000 |            | AUDIT/ACCOUNTING EXPENSE<br>Direct Exp LeaseCrunch (2 Leases)        | 156.00          |
| 400-00-53612-000-840 |            | BILLING & ACCOUNTING<br>PSC Report 2023                              | 1,650.00        |
| 100-00-51500-200-000 |            | AUDIT/ACCOUNTING EXPENSE<br>Form C 2023                              | 1,650.00        |
| 100-00-51500-200-000 |            | AUDIT/ACCOUNTING EXPENSE<br>Update Cap Asset Depreciation Sched 2023 | 500.00          |
| <b>Total</b>         |            |  | <b>3,956.00</b> |
|                      | 6/11/2024  | JUDD PUMPS & PLUMBING, LLC<br>REPAIR BROKEN PVC FROM SUMP PUMP       |                 |
| 100-00-51980-762-000 |            | FACILITIES MAINTENANCE<br>REPAIR BROKEN PVC FROM SUMP PUMP           | 118.65          |
| <b>Total</b>         |            |  | <b>118.65</b>   |
|                      | 6/11/2024  | LAMAR COMPANIES<br>INV 115940615 DATED 05.13.2024                    |                 |
| 150-00-59000-000-000 |            | FARMER'S MARKET EXPENSE<br>INV 115940615 DATED 05.13.2024            | 400.00          |
| <b>Total</b>         |            |  | <b>400.00</b>   |
|                      | 6/11/2024  | LAST MINUTE NOTICE<br>06.29.2024 Music 2 hours                       |                 |
| 150-00-55500-000-000 |            | EVENT EXPENSES<br>06.29.2024 Music 2 hours                           | 200.00          |
| <b>Total</b>         |            |  | <b>200.00</b>   |
|                      | 6/11/2024  | LOSBY, BRADEN<br>MILEAGE TO/FROM MADISON FOR EXAMS                   |                 |
| 300-00-53710-000-689 |            | TRAINING & EDUCATION<br>MILEAGE TO/FROM MADISON FOR EXAMS            | 22.75           |

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|----------------------|------------|-----------------------------------|--------------|
| 400-00-53710-000-689 |            | TRAINING & EDUCATION              | 22.74        |
|                      |            | MILEAGE TO/FROM MADISON FOR EXAMS |              |
| <b>Total</b>         |            |                                   | <b>45.49</b> |

6/11/2024 LV LABS WW,LLC

|                      |  |                           |               |
|----------------------|--|---------------------------|---------------|
| 300-00-53610-000-821 |  | OPERATION EXPENSES-WWTP   | 729.50        |
|                      |  | INV 2921 DATED 05.09.2024 |               |
| 400-00-53610-000-821 |  | OPERATION EXPENSES        | 120.00        |
|                      |  | INV 2922 DATED 05.09.2024 |               |
| <b>Total</b>         |  |                           | <b>849.50</b> |

6/11/2024 MARTELLE WATER TREATMENT

Liquid Aluminum Sulfate

|                      |  |                                       |                 |
|----------------------|--|---------------------------------------|-----------------|
| 300-00-53612-000-852 |  | CONTRACTED SERVICES                   | 1,026.00        |
|                      |  | Inv 27144 dated 05.22.2024            |                 |
| 300-00-53611-000-833 |  | MAINT OF TREATMENT SYSTEM             | 353.80          |
|                      |  | Inv 26745 dated 03.13.2024            |                 |
| 300-00-53612-000-852 |  | CONTRACTED SERVICES                   | -25.00          |
|                      |  | Overpayment Inv26452 dated 01.11.2024 |                 |
| 400-00-53710-000-682 |  | CONTRACTED SERVICES                   | -25.00          |
|                      |  | Overpayment Inv26452 dated 01.11.2024 |                 |
| <b>Total</b>         |  |                                       | <b>1,329.80</b> |

6/11/2024 MCSHERRY, WILLIAM

REFUND SPRING CLEAN-UP WASHING MACHINE

|                      |  |  |              |
|----------------------|--|--|--------------|
| 100-00-51980-000-000 |  | OTHER GENERAL GOV'T                    | 15.00        |
|                      |  | REFUND SPRING CLEAN-UP WASHING MACHINE |              |
| <b>Total</b>         |  |  | <b>15.00</b> |

6/11/2024 MERL & MARYANNE HALVERSON

06.16.2024 Music Entertainment

|                      |  |                                |               |
|----------------------|--|--------------------------------|---------------|
| 150-00-59000-000-000 |  | FARMER'S MARKET EXPENSE        | 200.00        |
|                      |  | 06.16.2024 Music Entertainment |               |
| <b>Total</b>         |  |                                | <b>200.00</b> |

6/11/2024 NETFORTRIS AQUISITION CO. INC (WWTP)

Acct 104568, Inv 168763

|                      |  |                         |        |
|----------------------|--|-------------------------|--------|
| 300-00-53612-000-852 |  | CONTRACTED SERVICES     | 117.25 |
|                      |  | Acct 104568, Inv 168763 |        |

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|----------------------|------------|--|----------|
| <b>Total</b>         |            |  | 117.25   |
| <hr/>                |            |  |          |
|                      | 6/11/2024  | PETERSON, DALE                         |          |
|                      |            | Mileage-To and from CT Labs Baraboo    |          |
| 400-00-53610-000-821 |            | OPERATION EXPENSES                     | 64.32    |
|                      |            | Mileage-To and from CT Labs Baraboo    |          |
| <b>Total</b>         |            |  | 64.32    |
| <hr/>                |            |  |          |
|                      | 6/11/2024  | POWER TAKE OFF, PTO                    |          |
|                      | 06.29.2024 | Music 4 hours                          |          |
| 150-00-55500-000-000 |            | EVENT EXPENSES                         | 1,200.00 |
|                      | 06.29.2024 | Music 4 hours                          |          |
| <b>Total</b>         |            |  | 1,200.00 |
| <hr/>                |            |  |          |
|                      | 6/11/2024  | RADIANT SMILES FACE PAINTING           |          |
|                      |            | Balloon Twisting & Travel              |          |
| 150-00-55500-000-000 |            | EVENT EXPENSES                         | 300.00   |
|                      |            | Balloon Twisting & Travel              |          |
| <b>Total</b>         |            |  | 300.00   |
| <hr/>                |            |  |          |
|                      | 6/11/2024  | RAE ANN BUTTERIS                       |          |
|                      |            | Reimburse Carpet Deposit               |          |
| 150-00-57630-000-000 |            | COMMUNITY CENTER OUTLAY                | 5,920.00 |
|                      |            | Reimburse Carpet Deposit               |          |
| <b>Total</b>         |            |  | 5,920.00 |
| <hr/>                |            |  |          |
|                      | 6/11/2024  | RANDY'S SERVICE & TOWING               |          |
|                      |            | Inv 52902 04/16/2024 seal muffler seam |          |
| 100-00-52100-400-000 |            | POLICE - VEHICLE EXPENSE               | 20.00    |
|                      |            | Inv 52902 04/16/2024 seal muffler seam |          |
| <b>Total</b>         |            |  | 20.00    |
| <hr/>                |            |  |          |
|                      | 6/11/2024  | RIDGELINE UTILITY CO. LLC              |          |
|                      |            | Inv 1609 dated 03.13.2024              |          |
| 300-00-53610-000-821 |            | OPERATION EXPENSES-WWTP                | 342.50   |
|                      |            | meter calibrations, XConnect, travel   |          |
| 400-00-53610-000-821 |            | OPERATION EXPENSES                     | 342.50   |
|                      |            | meter calibrations, XConnect, travel   |          |
| <b>Total</b>         |            |  | 685.00   |



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|----------------------|------------|---|-----------------|
|                      | 6/11/2024  | RIDGEWAY UTILITIES                      |                 |
|                      |            | 299 Hughett St.                         |                 |
| 100-00-55200-760-000 |            | PARK - UTILITIES                        | 100.15          |
|                      |            | 299 Hughett St.                         |                 |
| 100-00-53311-760-000 |            | STREETS - UTILITIES                     | 26.72           |
|                      |            | 1/3 206 Kirby                           |                 |
| 300-00-53610-000-823 |            | UTILITIES-LIFT STATIONS&SHOP            | 26.72           |
|                      |            | 1/3 206 Kirby                           |                 |
| 400-00-53610-000-823 |            | UTILITIES-TOWER&SHOP                    | 26.72           |
|                      |            | 1/3 206 Kirby                           |                 |
| 100-00-52100-760-000 |            | POLICE - UTILITIES                      | 11.47           |
|                      |            | 208 Jarvis 10%                          |                 |
| 100-00-51600-100-000 |            | VILLAGE HALL UTILITIES                  | 17.20           |
|                      |            | 208 Jarvis 15%                          |                 |
| 100-00-51980-760-000 |            | FACILITIES UTILIITIES                   | 86.01           |
|                      |            | 208 Jarvis 75%                          |                 |
|                      |            | <b>Total</b>                            | <b>294.99</b>   |
|                      | 6/11/2024  | STAFFORD ROSENBAUM, LLP                 |                 |
|                      |            | INV 1295605 dated 06.06.2024            |                 |
| 100-00-51300-000-000 |            | LEGAL EXPENSE                           | 1,890.00        |
|                      |            | 9 hrs Municipal code - Fees             |                 |
|                      |            | <b>Total</b>                            | <b>1,890.00</b> |
|                      | 6/11/2024  | SUPERIOR CHEMICAL, LLC                  |                 |
|                      |            | Inv 391503 Dated 05.17.2024             |                 |
| 100-00-53311-715-000 |            | STREETS MAINTENANCE                     | 198.78          |
|                      |            | Inv 391503 Dated 05.17.2024             |                 |
|                      |            | <b>Total</b>                            | <b>198.78</b>   |
|                      | 6/11/2024  | UNION TECHNOLOGY COOPERATIVE            |                 |
|                      |            | Inv 4770 dated 06.06.2024               |                 |
| 300-00-53611-000-833 |            | MAINT OF TREATMENT SYSTEM               | 100.00          |
|                      |            | Inv 4770 dated 06.06.2024               |                 |
|                      |            | <b>Total</b>                            | <b>100.00</b>   |
|                      | 6/11/2024  | USA BLUE BOOK                           |                 |
|                      |            | Freight INV00285696 02.22.2024 item ret |                 |

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| 300-00-53611-000-833 |            | MAINT OF TREATMENT SYSTEM                             | 50.02           |
|                      |            | Freight INV00285696 02.22.2024 item ret               |                 |
| 300-00-53611-000-833 |            | MAINT OF TREATMENT SYSTEM                             | 129.10          |
|                      |            | INV00361152 DATED 05.09.2024                          |                 |
| 300-00-53611-000-833 |            | MAINT OF TREATMENT SYSTEM                             | 379.33          |
|                      |            | INV00380072 dated 05.30.2024                          |                 |
| 300-00-53611-000-833 |            | MAINT OF TREATMENT SYSTEM                             | -301.14         |
|                      |            | Credit on acct-INV00099587 09.26.2023                 |                 |
| <b>Total</b>         |            |   | <b>257.31</b>   |
| <hr/>                |            |   |                 |
|                      |            | 6/11/2024 WATERSOLVE, LLC                             |                 |
| 300-00-53610-000-821 |            | OPERATION EXPENSES-WWTP                               | 3,390.00        |
|                      |            | GeoTube (2) INV#10050 05.15.2024                      |                 |
| 300-00-53610-000-821 |            | OPERATION EXPENSES-WWTP                               | 1,395.00        |
|                      |            | 465 lb drum INV#10051 05.14.2024                      |                 |
| <b>Total</b>         |            |   | <b>4,785.00</b> |
| <hr/>                |            |   |                 |
|                      |            | 6/11/2024 WDI LLC dba WISCONSIN DISTRIBUTORS          |                 |
|                      |            | INV6641476  |                 |
| 150-00-55200-000-400 |            | CONCESSION STAND INVENTORY EXP                        | 399.32          |
|                      |            | INV6641476  |                 |
| 150-00-55200-000-400 |            | CONCESSION STAND INVENTORY EXP                        | 429.03          |
|                      |            | INV6654500 06.04.2024                                 |                 |
| 150-00-55200-000-400 |            | CONCESSION STAND INVENTORY EXP                        | -41.08          |
|                      |            | Credit 4522-00025 06.04.2024                          |                 |
| <b>Total</b>         |            |   | <b>787.27</b>   |
| <hr/>                |            |   |                 |
|                      |            | 6/11/2024 WIL-KIL PEST CONTROL                        |                 |
|                      |            | INV4884371 DATED 05.15.24                             |                 |
| 300-00-53612-000-852 |            | CONTRACTED SERVICES                                   | 105.10          |
|                      |            | INV4884371 DATED 05.15.24                             |                 |
| <b>Total</b>         |            |   | <b>105.10</b>   |
| <hr/>                |            |   |                 |
|                      |            | 6/11/2024 WISCONSIN DEPT. OF AG, TRADE, CONSUMER PROT |                 |
|                      |            | Trans Ret Lic #ATCFP-013104                           |                 |
| 150-00-55200-000-450 |            | CONCESSION STAND EXPENSE - OTH                        | 170.00          |
|                      |            | TRANSIENT RETAIL FOOD 7/1/24-6/30/25                  |                 |
| <b>Total</b>         |            |   | <b>170.00</b>   |

6/07/2024 4:02 PM In Progress Checks - Full Report - Regular  
ALL Checks by Payee  
1-POOLED CHECKING ACCOUNT \*\*0307

Page: 10  
ACCT

Dated From: From Account:  
Thru: 6/11/2024 Thru Account:

| Voucher Nbr          | Check Date | Payee                                | Amount            |
|----------------------|------------|--------------------------------------|-------------------|
| <hr/>                |            |                                      |                   |
|                      | 6/11/2024  | WISCONSIN RURAL WATER ASSOCIATION    |                   |
|                      |            | Membership renewal                   |                   |
| 400-00-53610-000-821 |            | OPERATION EXPENSES                   | 165.00            |
|                      |            | Inv S6521 dated 06.01.2024           |                   |
| 300-00-53610-000-821 |            | OPERATION EXPENSES-WWTP              | 165.00            |
|                      |            | Inv S6521 dated 06.01.2024           |                   |
|                      |            | <b>Total</b>                         | <b>330.00</b>     |
| <hr/>                |            |                                      |                   |
|                      | 6/11/2024  | WISCONSIN STATE LABRATORY OF HYGIENE |                   |
|                      |            | PFAS TESTING                         |                   |
| 400-00-53610-000-821 |            | OPERATION EXPENSES                   | 600.00            |
|                      |            | PFAS TESTING                         |                   |
|                      |            | <b>Total</b>                         | <b>600.00</b>     |
| <hr/>                |            |                                      |                   |
|                      | 6/11/2024  | Y'ALLBEE INFLATABLES, LLC            |                   |
|                      |            | Indep Day Celeb-Obstacle Course      |                   |
| 150-00-55500-000-000 |            | EVENT EXPENSES                       | 550.00            |
|                      |            | Inv #139 dated 05.15.2024            |                   |
|                      |            | <b>Total</b>                         | <b>550.00</b>     |
| <hr/>                |            |                                      |                   |
|                      |            | <b>Grand Total</b>                   | <b>114,575.37</b> |

6/07/2024

4:02 PM

In Progress Checks - Full Report - Regular

Page: 11

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru: 6/11/2024

Thru Account:

|  | Amount     |
|--|------------|
| <hr/>  |            |
| Total Expenditure from Fund # 100 - GENERAL FUND               | 16,861.32  |
| Total Expenditure from Fund # 150 - PUBLIC PROPERTY AND EVENTS | 13,562.36  |
| Total Expenditure from Fund # 300 - SEWER FUND                 | 12,894.74  |
| Total Expenditure from Fund # 340 - DEBT SERVICE FUND          | 35,411.16  |
| Total Expenditure from Fund # 400 - WATER FUND                 | 35,845.79  |
| Total Expenditure from all Funds                               | 114,575.37 |



# Radium in Drinking Water Fact Sheet

Item 4.

## What Is Radium?

Naturally occurring radium (Ra) is a radioactive element contained in many rock formations, usually in small amounts. There are two forms of radium that can most likely be transferred from the rock into Wisconsin (WI) groundwater: Ra-226 and Ra-228. As they naturally break down over time, (a process called radioactive decay), they give off different types of radioactive particles. Ra-226 gives off alpha particles; Ra228 gives off beta particles. However chemically, they both behave like calcium and magnesium, the two major components of water hardness.

## How does radium get into the water supply?

Radium naturally occurs in some of Wisconsin’s groundwater. Nearly 70% of Wisconsin residents receive drinking water from groundwater resources. Groundwater moves slowly through the pores and cracks in underground layers of unconsolidated material and rock called aquifers. As it moves through the aquifer, minerals and other elements, including radium, can be dissolved out of the rock into the groundwater. Some rock more effectively transfers radium into groundwater than others. Eventually, the water can be drawn into nearby drinking water wells as the water is extracted.

Under the requirements of the federal Safe Drinking Water Act (SDWA), all community public water systems must routinely monitor their water source(s) for certain radioactive substances, elevated levels of these indicator parameters are discovered, additional testing is required to measure the actual levels of Ra-226 and Ra-228.

***Ridgeway’s Well #1 was put on emergency standby as of June 12, 2024, due to a higher average last quarter. This is a minimal issue as this well is not the main well and is only used once a month. Well #1 is a 40,000 gallon reservoir and combined with the 150,000 gallon tower, the water has been diluted and at no point exceeded the maximum limit.***

## What makes a well likely to have high levels of radium?

Location may be the biggest factor in determining if a well is likely to have a high level of radium present. In Wisconsin, the highest radium levels occur in water from two types of rock aquifers; the deep sandstone in Wisconsin’s eastern quarter and the crystalline granite rock found in the north central part of the state. Wells located in these aquifers may be most likely to contain elevated levels of radium. However, elevated radium may also occur in other areas if conditions are right.

## What are the health risks of radium in drinking water?

The National Academy of Sciences has concluded that long-term exposure to elevated levels of radium in drinking water may result in an increased risk of bone cancer. When ingested into the body from drinking water, radium can accumulate in the bones; just like calcium does from milk. When consumed in high doses, or at a lower dose extended over a lifetime, the risk increases. The background exposure risk from other radioactive elements in food, in the air, etc. was considered in setting the radium drinking water standard. Your local Public Health Department or family doctor is the best resource for determining how important the risk of exposure may be to your overall health.

## How can I find out if my water is safe to drink?

All community public water systems are required to notify consumers, on a quarterly basis, if any contaminant, including radium, goes above the maximum contaminant level (MCL) allowed by the federal and state drinking water codes. The MCL for combined Ra-226 and Ra-228 is currently 5 pCi/l (picocuries per liter of water). A picocurie is a measurement describing the rate of radioactive decay.

In addition, all public water systems are required to complete a Consumer Confidence Report (CCR) each year. CCR’s must include information on all regulated contaminants found in the drinking water system throughout the year. If you would like to view your community’s CCR, visit the Wisconsin Department of Natural Resources (DNR) website [dnr.wi.gov](http://dnr.wi.gov), Search: Drinking Water Select the Water Quality Data link where you may search for public water systems by city or system name.



**More information: [dnr.wisconsin.gov/topic/DrinkingWater](http://dnr.wisconsin.gov/topic/DrinkingWater)  
Call toll free: 1-888-WDNRINFO (1-888-936-7463)**

PWS ID: 12500873 – DNR Violation: 109154236  
MC – Iowa County

**Important Information about your Drinking Water**

**Levels of Radium, (226 + 228) in Ridgeway Waterworks well 1 water exceeded standard**

The average concentration of water samples collected quarterly the past year in well 1 to determine compliance with the radium (226 + 228) exceeds the 5 pCi/L maximum contaminant level (MCL). This is a violation of state and federal safe drinking water standards. Samples collected on the following dates and results were used in making this determination: April 25, 2024, 5.99 pCi/L; February 6, 2024, 6.94 pCi/L; November 7, 2023, 4.1 pCi/L; September 11, 2023, 4.97 pCi/L.

**What precautions should be taken at this time?**

Looking at historical data provided to the department, well 1 is not used often, Well 2 provides nearly all water that enters Ridgeway's distribution system. You do not need to use an alternative (e.g., bottled) water supply. However, if you have specific health concerns, consult your doctor.

**What does this mean?**

This is not an immediate risk. If it had been, you would have been notified immediately. However, you should be aware of the following:

Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.

**What is being done to correct the problem?**

Corrective action(s) taken: Well is being put into emergency stand by

We are working to resolve this problem as soon as possible. We will notify you when the problem is resolved.

**If you have questions regarding the safety of our drinking water, please contact:**

Lori Phelan Clerk/Treasurer 608-924-5881  
 Name of Responsible Person Area Code-Telephone Number  
205 Jarvis St Ste A Ridgeway WI 53582  
 Street Address City State Zip

I certify that the information and statements contained in this public notice are true and correct and have been provided to consumers in accordance with the delivery, content, format, and deadline requirements in Subchapter VII of ch. NR 809, Wis. Adm. Code.

X Lori Phelan Signature 5/31/24 Date

**Tier 2 Notice**

\*\* Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.



VILLAGE OF RIDGEWAY  
 Report Date: 05/15/2024  
 Report Time: 2:16:48 PM

**Summary Report.TA - LPHELAN-09/01/2016**

Item 5.

Primary Sort By: LOC(G1);DEPT(G2);Employee

04/29/2024 - 05/12/2024 [14 days]

| Employee                              | Police Wages | Reg Hours | Police Phone Reg Hours | Adjust Hours | Holidays Hours | Police Float Ho Hours | Vacation Hours | Police Sick Hours | Police Grant Reg Hours | Total Hrs |
|---------------------------------------|--------------|-----------|------------------------|--------------|----------------|-----------------------|----------------|-------------------|------------------------|-----------|
| <b>LOC: 1 [Village of Ridgeway]</b>   |              |           |                        |              |                |                       |                |                   |                        |           |
| <b>DEPT: PD [Police]</b>              |              |           |                        |              |                |                       |                |                   |                        |           |
| GORHAM, MICHAEL [PD011]               |              | 90.50     |                        | -10.50       |                |                       |                |                   | 8.00                   | 88.00     |
| <b>PD [Police] Total:</b>             |              | 90.50     | 0.00                   | -10.50       | 0.00           | 0.00                  | 0.00           | 0.00              | 8.00                   | 88.00     |
| <i>Head Count:</i>                    |              |           |                        |              |                |                       |                |                   |                        | <b>1</b>  |
| <b>1 [Village of Ridgeway] Total:</b> |              | 90.50     | 0.00                   | -10.50       | 0.00           | 0.00                  | 0.00           | 0.00              | 8.00                   | 88.00     |
| <i>Head Count:</i>                    |              |           |                        |              |                |                       |                |                   |                        | <b>1</b>  |
| <b>Grand Total:</b>                   |              | 90.50     | 0.00                   | -10.50       | 0.00           | 0.00                  | 0.00           | 0.00              | 8.00                   | 88.00     |
| <i>Head Count:</i>                    |              |           |                        |              |                |                       |                |                   |                        | <b>1</b>  |

**END OF REPORT**

**Summary Report.TA - LPHELAN-09/01/2016**

### Employee Timecard - LPHELAN-07/27/2015

04/29/2024 - 05/05/2024 [7 days]

Item 5.

#### PD011 [GORHAM, MICHAEL]

|             |       |           |        |            |         |
|-------------|-------|-----------|--------|------------|---------|
| Employee ID | PD011 | DEPT(G2)  | PD     | Pay Policy | 203     |
| Pay Type    | 1     | Last Name | GORHAM | First Name | MICHAEL |

#### Time Card

| Date           | Paycode   | IN       | OUT      | Reg Hrs   | OT Hrs | Daily Total |
|----------------|-----------|----------|----------|-----------|--------|-------------|
| 04/29/2024 Mon | 201 [POW] | 08:00AM* | 04:00PM* | 8.0000000 |        | 8.00        |
| 04/30/2024 Tue | 201 [POW] | 08:00AM* | 04:00PM* | 8.0000000 |        | 8.00        |
| 05/01/2024 Wed | 201 [POW] | 08:00AM* | 02:30PM* | 6.5000000 |        |             |
|                | 201 [POW] | 06:00PM* | 09:00PM* | 3.0000000 |        | 9.50        |
| 05/02/2024 Thu | 201 [POW] | 02:45PM* | 11:24PM  | 8.7500000 |        | 8.75        |
| 05/03/2024 Fri | 201 [POW] | 03:00PM* | 11:00PM* | 8.0000000 |        | 8.00        |
| 05/04/2024 Sat | 201 [POW] | 04:36PM  | 12:29AM  | 8.0000000 |        | 8.00        |

#### Summary - PD011 [GORHAM, MICHAEL]

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual       |             |      |        |               |
|---------------|-----------|--------------|------------|--------------|---------------|-------------|------|--------|---------------|
|               |           |              |            |              | Prior Bal     | Adjust      | Used | Earned | Available     |
| 2 [VACA]      |           |              |            |              |               |             |      |        | 111.25        |
| 3 [SICK]      |           |              |            |              | 161.00        | 4.00        |      |        | 165.00        |
| 6 [FH]        |           |              |            |              |               |             |      |        | 8.00          |
| 201 [POW]     | 1[UNUSED] | 50.25        |            | 50.25        |               |             |      |        |               |
| <b>TOTALS</b> |           | <b>50.25</b> |            | <b>50.25</b> | <b>161.00</b> | <b>4.00</b> |      |        | <b>284.25</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature



### Employee Timecard - LPHELAN-07/27/2015

05/06/2024 - 05/12/2024 [7 days]

Item 5.

#### PD011 [GORHAM, MICHAEL]

|             |       |           |        |            |         |
|-------------|-------|-----------|--------|------------|---------|
| Employee ID | PD011 | DEPT(G2)  | PD     | Pay Policy | 203     |
| Pay Type    | 1     | Last Name | GORHAM | First Name | MICHAEL |


#### Time Card

| Date           | Paycode    | IN       | OUT      | Reg Hrs     | OT Hrs | Daily Total |
|----------------|------------|----------|----------|-------------|--------|-------------|
| 05/06/2024 Mon | 201 [POW]  | 02:25PM  | 10:30PM* | 8.0000000   |        | 8.00        |
| 05/07/2024 Tue | 201 [POW]  | 03:03PM  | 10:54PM  | 8.0000000   |        | 8.00        |
| 05/08/2024 Wed | 201 [POW]  | 08:00PM* | 11:00PM* | 3.0000000   |        | 3.00        |
| 05/09/2024 Thu | 201 [POW]  | 10:30AM  | 10:31PM  | 12.0000000  |        | 12.00       |
| 05/10/2024 Fri | 201 [POW]  | 01:43PM  | 10:59PM  | 9.2500000   |        | 9.25        |
| 05/12/2024 Sun | 206 [POG]  | 12:00PM* | 08:00PM* | 8.0000000   |        |             |
|                | 208 [PADJ] |          |          | -10.5000000 |        | -2.50       |

#### Summary - PD011 [GORHAM, MICHAEL]

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |               |
|---------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|---------------|
|               |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available     |
| 2 [VACA]      |           |              |            |              |           |        |      |        | 111.25        |
| 3 [SICK]      |           |              |            |              |           |        |      |        | 165.00        |
| 6 [FH]        |           |              |            |              |           |        |      |        | 8.00          |
| 201 [POW]     | 1[UNUSED] | 40.25        |            | 40.25        |           |        |      |        |               |
| 206 [POG]     | 1[UNUSED] | 8.00         |            | 8.00         |           |        |      |        |               |
| 208 [PADJ]    | 1[UNUSED] | -10.50       |            | -10.50       |           |        |      |        |               |
| <b>TOTALS</b> |           | <b>37.75</b> |            | <b>37.75</b> |           |        |      |        | <b>284.25</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

**Time Distribution Report.LC - LPHELAN-01/25/2024**

Report Date: 05/15/2024

Primary Sort By: Employee;DEPT(G2)

Report Time: 3:37:44 PM

04/29/2024 - 05/12/2024 [14 days]

| DEPT (G2)                                 | Paycode   | Reg. Hrs      | OT-1         | Total Hrs       |
|---|-----------|---------------|--------------|-----------------|
| <b>Employee: AD001 [PHELAN, LORI L]</b>   |           |               |              |                 |
| AD [General Admin]                        | 501[TRW]  | 28.75         | 0.00         | 28.75           |
| AD [General Admin]                        | 504[TRV]  | 3.00          | 0.00         | 3.00            |
| AD [General Admin]                        | 511[CW]   | 29.50         | 0.00         | 29.50           |
| AD [General Admin]                        | 514[CV]   | 3.00          | 0.00         | 3.00            |
| EL [ADMIN-ELECTION]                       | 551[ECW]  | 1.00          | 0.00         | 1.00            |
| FM [FACILITES MAINTENANCE]                | 611[FMW]  | 1.50          | 0.00         | 1.50            |
| SE [Sewer]                                | 308[SADV] | 3.00          | 0.00         | 3.00            |
| WA [Water]                                | 608[WADV] | 3.00          | 0.00         | 3.00            |
| <b>AD001 [PHELAN, LORI L] Total:</b>      |           | <b>72.75</b>  | <b>0.00</b>  | <b>72.75</b> ✓  |
| <b>Employee: AD004 [CUSHMAN, SHYANNE]</b> |           |               |              |                 |
| DC [Deputy Clerk]                         | 511[CW]   | 65.00         | 0.00         | 65.00           |
| SE [Sewer]                                | 305[SADW] | 3.50          | 0.00         | 3.50            |
| WA [Water]                                | 605[WADW] | 3.50          | 0.00         | 3.50            |
| <b>AD004 [CUSHMAN, SHYANNE] Total:</b>    |           | <b>72.00</b>  | <b>0.00</b>  | <b>72.00</b> ✓  |
| <b>Employee: PW003 [JOHNSON, HARRY]</b>   |           |               |              |                 |
| FM [FACILITES MAINTENANCE]                | 611[FMW]  | 4.50          | 0.00         | 4.50            |
| PA [Parks]                                | 101[PAW]  | 30.75         | 0.00         | 30.75           |
| ST [Streets]                              | 401[STW]  | 17.75         | 0.00         | 17.75           |
| <b>PW003 [JOHNSON, HARRY] Total:</b>      |           | <b>53.00</b>  | <b>0.00</b>  | <b>53.00</b> ✓  |
| <b>Employee: PW005 [PETERSON, DALE]</b>   |           |               |              |                 |
| PA [Parks]                                | 101[PAW]  | 2.00          | 0.00         | 2.00            |
| SE [Sewer]                                | 301[SEW]  | 68.50         | 0.00         | 68.50           |
| WA [Water]                                | 601[WAW]  | 8.00          | 0.00         | 8.00            |
| <b>PW005 [PETERSON, DALE] Total:</b>      |           | <b>78.50</b>  | <b>0.00</b>  | <b>78.50</b> ✓  |
| <b>Employee: SP003 [LOSBY, BRADEN]</b>    |           |               |              |                 |
| FM [FACILITES MAINTENANCE]                | 611[FMW]  | 2.00          | 0.00         | 2.00            |
| PA [Parks]                                | 101[PAW]  | 27.25         | 0.00         | 27.25           |
| SE [Sewer]                                | 301[SEW]  | 18.25         | 5.25         | 23.50           |
| ST [Streets]                              | 401[STW]  | 13.25         | 0.00         | 13.25           |
| WA [Water]                                | 601[WAW]  | 19.25         | 4.75         | 24.00           |
| <b>SP003 [LOSBY, BRADEN] Total:</b>       |           | <b>80.00</b>  | <b>10.00</b> | <b>90.00</b> ✓  |
| <b>Grand Totals:</b>                      |           | <b>356.25</b> | <b>10.00</b> | <b>366.25</b> ✓ |

END OF REPORT

**Time Distribution Report.LC - LPHELAN-01/25/2024**



### Employee Timecard - LPHELAN-07/27/2015

05/06/2024 - 05/12/2024 [7 days]

Item 5.

|                               |       |           |        |            |        |
|-------------------------------|-------|-----------|--------|------------|--------|
| <b>AD001 [PHELAN, LORI L]</b> |       |           |        |            |        |
| Employee ID                   | AD001 | DEPT(G2)  | AD     | Pay Policy | 500    |
| Pay Type                      | 3     | Last Name | PHELAN | First Name | LORI L |

| Time Card      |            |         |         |           |        |             |
|----------------|------------|---------|---------|-----------|--------|-------------|
| Date           | Paycode    | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 05/06/2024 Mon | 511 [CW]   | 08:01AM | 12:38PM | 4.7500000 |        |             |
|                | 501 [TRW]  | 01:12PM | 04:30PM | 3.2500000 |        | 8.00        |
| 05/07/2024 Tue | 511 [CW]   | 08:01AM | 01:45PM | 5.7500000 |        |             |
|                | 501 [TRW]  | 02:14PM | 04:30PM | 2.2500000 |        | 8.00        |
| 05/08/2024 Wed | 501 [TRW]  | 07:57AM | 11:38AM | 3.7500000 |        |             |
|                | 511 [CW]   | 12:13PM | 05:17PM | 5.0000000 |        | 8.75        |
| 05/09/2024 Thu | 608 [WADV] |         |         | 4.0000000 |        |             |
|                | 504 [TRV]  |         |         | 4.0000000 |        | 8.00        |
| 05/10/2024 Fri | 514 [CV]   |         |         | 4.0000000 |        |             |
|                | 308 [SADV] |         |         | 4.0000000 |        | 8.00        |

| Summary - AD001 [PHELAN, LORI L] |           |              |            |              |              |        |              |        |              |
|----------------------------------|-----------|--------------|------------|--------------|--------------|--------|--------------|--------|--------------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual      |        |              |        |              |
|                                  |           |              |            |              | Prior Bal    | Adjust | Used         | Earned | Available    |
| 2 [VACA]                         |           |              |            |              | 96.00        |        | 16.00        |        | 80.00        |
| 3 [SICK]                         |           |              |            |              |              |        |              |        | 8.00         |
| 6 [FH]                           |           |              |            |              |              |        |              |        | 8.00         |
| 308 [SADV]                       | 1[UNUSED] | 4.00         |            | 4.00         |              |        |              |        |              |
| 501 [TRW]                        | 1[UNUSED] | 9.25         |            | 9.25         |              |        |              |        |              |
| 504 [TRV]                        | 1[UNUSED] | 4.00         |            | 4.00         |              |        |              |        |              |
| 511 [CW]                         | 1[UNUSED] | 15.50        |            | 15.50        |              |        |              |        |              |
| 514 [CV]                         | 1[UNUSED] | 4.00         |            | 4.00         |              |        |              |        |              |
| 608 [WADV]                       | 1[UNUSED] | 4.00         |            | 4.00         |              |        |              |        |              |
| <b>TOTALS</b>                    |           | <b>40.75</b> |            | <b>40.75</b> | <b>96.00</b> |        | <b>16.00</b> |        | <b>96.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X \_\_\_\_\_

Employee Signature

X \_\_\_\_\_

Supervisor Signature

Time Distribution Work Log Week of May 6-10, 2024

Monday

- Print/distribute timesheets for review/signatures
- Emails
- Bank Deposit
- Send pay stubs
- Prepare/provide documents for Finance Committee Meeting
- Process IRS 941 payment
- Submit sign up for MHTC Luminous with Dennis

Tuesday

- Emails
- Draft/Post Finance Committee Meeting Minutes
- Job Description DPW
- Post DPW job opening on Indeed, village website & send notifications to subscribers
- Contact repair company for water heater
- Bank Deposit
- Submit job posting to WMCA, RWA, LWM and WWOA

Wednesday

- Deliver ICE Machine to County for Command Central maintenance
- Emails
- Enter invoices/checks for BOT Mtg
- Finalize agenda for BOT Mtg
- Change of address @ USPS

Thursday

- Vacation

Friday

- Vacation

### Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/06/2024

04/29/2024 - 05/05/2024 [7 days]

Report Time: 9:58:32 AM

|                                 |       |           |         |            |         |
|---------------------------------|-------|-----------|---------|------------|---------|
| <b>AD004 [CUSHMAN, SHYANNE]</b> |       |           |         |            |         |
| Employee ID                     | AD004 | DEPT(G2)  | DC      | Pay Policy | 550     |
| Pay Type                        | 3     | Last Name | CUSHMAN | First Name | SHYANNE |

| Time Card      |          |         |         |           |        |             |
|----------------|----------|---------|---------|-----------|--------|-------------|
| Date           | Paycode  | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 04/29/2024 Mon | 511 [CW] | 08:01AM | 01:20PM | 5.2500000 |        |             |
|                | 511 [CW] | 01:51PM | 04:30PM | 2.7500000 |        | 8.00        |
| 04/30/2024 Tue | 511 [CW] | 07:58AM | 01:28PM | 5.5000000 |        |             |
|                | 511 [CW] | 01:58PM | 04:30PM | 2.5000000 |        | 8.00        |
| 05/01/2024 Wed | 511 [CW] | 07:58AM | 11:59AM | 4.0000000 |        | 4.00        |
| 05/02/2024 Thu | 511 [CW] | 08:03AM | 01:58PM | 6.0000000 |        |             |
|                | 511 [CW] | 05:57PM | 08:47PM | 2.7500000 |        | 8.75        |
| 05/03/2024 Fri | 511 [CW] | 09:10AM | 04:30PM | 7.2500000 |        | 7.25        |

| Summary - AD004 [CUSHMAN, SHYANNE] |           |              |            |              |              |             |      |        |               |
|------------------------------------|-----------|--------------|------------|--------------|--------------|-------------|------|--------|---------------|
| Paycode                            | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual      |             |      |        |               |
|                                    |           |              |            |              | Prior Bal    | Adjust      | Used | Earned | Available     |
| 2 [VACA]                           |           |              |            |              |              |             |      |        | 108.00        |
| 3 [SICK]                           |           |              |            |              | 16.00        | 4.00        |      |        | 20.00         |
| 6 [FH]                             |           |              |            |              |              |             |      |        | 8.00          |
| 511 [CW]                           | 1[UNUSED] | 36.00        |            | 36.00        |              |             |      |        |               |
| <b>TOTALS</b>                      |           | <b>36.00</b> |            | <b>36.00</b> | <b>16.00</b> | <b>4.00</b> |      |        | <b>136.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

## Time Distribution

|                  |   |
|------------------|---|
| <b>Monday</b>    | Utility Payments (15 min)<br>4th of July Planning<br>Social Posting<br>Dog License<br>Library Gathering           |
| <b>Tuesday</b>   | Utility Payments (1 hour)<br>Social Posting<br>Park & Rec Planning/Meeting<br>Dog License<br>4th of July Planning |
| <b>Wednesday</b> | (Half Day)<br>Utility Payments (15 min)<br>4th of July Planning<br>Park Rental Forms                              |
| <b>Thursday</b>  | 4th of July Event Planning<br>Social Posting<br>Utility Billing (1 hour)<br>Dog License                           |
| <b>Friday</b>    | Utility Billing (1 hour)<br>4th of July Event Planning<br>Finance Committee Meeting<br>Social Posting             |



**Employee Timecard - LPHELAN-07/27/2015**

04/29/2024 - 05/05/2024 [7 days]

Item 5.

|                               |       |            |         |
|-------------------------------|-------|------------|---------|
| <b>PW003 [JOHNSON, HARRY]</b> |       |            |         |
| Employee ID                   | PW003 | DEPT(G2)   | FM      |
| Pay Type                      | 1     | Last Name  | JOHNSON |
|                               |       | Pay Policy | 401     |
|                               |       | First Name | HARRY   |

| Time Card      |           |         |         |           |        |             |
|----------------|-----------|---------|---------|-----------|--------|-------------|
| Date           | Paycode   | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 04/29/2024 Mon | 401 [STW] | 08:03AM | 12:32PM | 4.5000000 |        | 4.50        |
| 04/30/2024 Tue | 401 [STW] | 07:38AM | 02:28PM | 6.7500000 |        | 6.75        |
| 05/01/2024 Wed | 401 [STW] | 07:58AM | 12:16PM | 4.2500000 |        | 4.25        |
| 05/02/2024 Thu | 401 [STW] | 08:07AM | 11:58AM | 4.0000000 |        | 4.00        |
| 05/03/2024 Fri | 401 [STW] | 08:00AM | 01:25PM | 5.5000000 |        | 5.50        |

| Summary - PW003 [JOHNSON, HARRY] |           |              |            |              |           |        |      |        |           |
|----------------------------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|-----------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |           |
|                                  |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available |
| 401 [STW]                        | 1[UNUSED] | 25.00        |            | 25.00        |           |        |      |        |           |
| <b>TOTALS</b>                    |           | <b>25.00</b> |            | <b>25.00</b> |           |        |      |        |           |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Harry Johnson*  
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

Mon 4/29 Painted wall in golden room, stained and repaired bench for dog park, helped ~~lights~~ move lights and poles for kale court.

Tues 4/30 Opened RCC, mowed playground and park, fire station & corners of HHH & 1st

Wed 5/1 Mowed west end of village, well #2, dog park Home talent field, cardinal way pond.

Thurs 5/2 check for no hot water at RCC, finished painting wall in golden room, stained bench, cleaned shop

Fri 5/3 Mowed RCC lawn, small ball field, dragged infield Mowed valley ball area & village green

**Employee Timecard - LPHELAN-07/27/2015**

Item 5.

Report Date: 05/06/2024

04/29/2024 - 05/05/2024 [7 days]

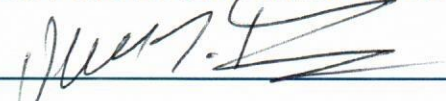
Report Time: 9:58:32 AM

|                               |       |           |          |            |      |
|-------------------------------|-------|-----------|----------|------------|------|
| <b>PW005 [PETERSON, DALE]</b> |       |           |          |            |      |
| Employee ID                   | PW005 | DEPT(G2)  | PW       | Pay Policy | 300  |
| Pay Type                      | 3     | Last Name | PETERSON | First Name | DALE |

| Time Card      |           |          |          |           |        |             |
|----------------|-----------|----------|----------|-----------|--------|-------------|
| Date           | Paycode   | IN       | OUT      | Reg Hrs   | OT Hrs | Daily Total |
| 04/29/2024 Mon | 301 [SEW] | 06:34AM  | 12:22PM  | 5.7500000 |        |             |
|                | 301 [SEW] | 12:48PM* | 03:26PM  | 2.7500000 |        | 8.50        |
| 04/30/2024 Tue | 301 [SEW] | 06:32AM  | 12:00PM  | 5.5000000 |        |             |
|                | 301 [SEW] | 12:27PM  | 03:23PM  | 3.0000000 |        | 8.50        |
| 05/01/2024 Wed | 301 [SEW] | 06:28AM  | 11:53AM  | 5.5000000 |        |             |
|                | 301 [SEW] | 12:24PM  | 03:12PM  | 2.7500000 |        | 8.25        |
| 05/02/2024 Thu | 301 [SEW] | 06:33AM  | 12:05PM* | 5.5000000 |        |             |
|                | 301 [SEW] | 12:28PM* | 03:24PM  | 3.0000000 |        | 8.50        |
| 05/03/2024 Fri | 301 [SEW] | 06:45AM  | 12:05PM  | 5.2500000 |        | 5.25        |

| Summary - PW005 [PETERSON, DALE] |           |              |            |              |             |             |      |        |              |
|----------------------------------|-----------|--------------|------------|--------------|-------------|-------------|------|--------|--------------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual     |             |      |        |              |
|                                  |           |              |            |              | Prior Bal   | Adjust      | Used | Earned | Available    |
| 2 [VACA]                         |           |              |            |              |             |             |      |        | 60.00        |
| 3 [SICK]                         |           |              |            |              | 6.00        | 4.00        |      |        | 10.00        |
| 6 [FH]                           |           |              |            |              |             |             |      |        | 8.00         |
| 301 [SEW]                        | 1[UNUSED] | 39.00        |            | 39.00        |             |             |      |        |              |
| <b>TOTALS</b>                    |           | <b>39.00</b> |            | <b>39.00</b> | <b>6.00</b> | <b>4.00</b> |      |        | <b>78.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature



Dale Peterson Weekly Work Log 4-29-2024Monday 4-29-2024

✓ Daily Labs at WWTP 2 Hours

Pumped sludge for 4 Hours, Cleaned Influent screen and trough 2 Hours

Tuesday 4-30-2024:

✓ Daily Labs at WWTP 2 Hours

Located and repaired water curb box at the Depot, ordered extensions to get at grade when paving is complete 3 Hours, Setup sludge bag hauling with Faherty 1 Hour, Pumped sludge 2 Hours..

Wednesday 5-1-2024:

Daily Labs at WWTP 2 Hours

✓ Weed Control at WWTP property 2 Hours, Cleaned screen and trough 1 Hour, Troubleshoot with Manufacturer Tech support DO probe cap 3 Hours.

Thursday: 5-2-2024:

Daily Labs at WWTP 2 Hours

✓ Started annual CMAR report 3 Hours, Met with plumber leaking water heater at the community center 1 Hour, Cleaned skimmers and pumped sludge 2 Hours.

Friday 5-3-2024:

✓ Daily Labs at WWTP 2 Hours

Pumped down and scrubbed clarifiers 3 Hours.

**Employee Timecard - LPHELAN-07/27/2015**

04/29/2024 - 05/05/2024 [7 days]

Item 5.

**SP003 [LOSBY, BRADEN]**

|             |       |           |       |            |        |
|-------------|-------|-----------|-------|------------|--------|
| Employee ID | SP003 | DEPT(G2)  | ST    | Pay Policy | 400    |
| Pay Type    | 3     | Last Name | LOSBY | First Name | BRADEN |

**Time Card**

| Date           | Paycode   | IN      | OUT      | Reg Hrs   | OT Hrs    | Daily Total |
|----------------|-----------|---------|----------|-----------|-----------|-------------|
| 04/29/2024 Mon | 401 [STW] | 06:55AM | 12:04PM  | 5.0000000 |           |             |
|                | 401 [STW] | 12:38PM | 03:32PM  | 2.7500000 |           | 7.75        |
| 04/30/2024 Tue | 401 [STW] | 06:55AM | 12:15PM  | 5.2500000 |           |             |
|                | 401 [STW] | 12:34PM | 03:37PM  | 3.0000000 |           | 8.25        |
| 05/01/2024 Wed | 401 [STW] | 06:55AM | 11:56AM  | 5.0000000 |           |             |
|                | 401 [STW] | 12:30PM | 03:31PM  | 3.0000000 |           | 8.00        |
| 05/02/2024 Thu | 401 [STW] | 06:55AM | 12:00PM  | 5.0000000 |           |             |
|                | 401 [STW] | 12:26PM | 03:31PM  | 3.0000000 |           |             |
|                | 401 [STW] | 06:32PM | 08:56PM  | 2.5000000 |           | 10.50       |
| 05/03/2024 Fri | 401 [STW] | 06:55AM | 12:11PM  | 5.2500000 |           | 5.25        |
| 05/04/2024 Sat | 301 [SEW] | 10:25AM | 12:25PM* | 0.2500000 | 1.7500000 | 2.00        |
| 05/05/2024 Sun | 401 [STW] | 10:43AM | 12:43PM* |           | 2.0000000 | 2.00        |

**Summary - SP003 [LOSBY, BRADEN]**

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2  | Total Hrs    | Accrual      |             |      |        |              |
|---------------|-----------|--------------|-------------|--------------|--------------|-------------|------|--------|--------------|
|               |           |              |             |              | Prior Bal    | Adjust      | Used | Earned | Available    |
| 2 [VACA]      |           |              |             |              |              |             |      |        | 46.25        |
| 3 [SICK]      |           |              |             |              | 35.75        | 4.00        |      |        | 39.75        |
| 6 [FH]        |           |              |             |              |              |             |      |        | 8.00         |
| 7 [BREV]      |           |              |             |              |              |             |      |        |              |
| 301 [SEW]     | 1[UNUSED] | 0.25         | 1.75        | 2.00         |              |             |      |        |              |
| 401 [STW]     | 1[UNUSED] | 39.75        | 2.00        | 41.75        |              |             |      |        |              |
| <b>TOTALS</b> |           | <b>40.00</b> | <b>3.75</b> | <b>43.75</b> | <b>35.75</b> | <b>4.00</b> |      |        | <b>94.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x BL  
 Employee Signature

x [Signature]  
 Supervisor Signature

**Weekly Work Log April 29 – 2024**      **Braden Losby****Monday April 29 2024:**

✓ Daily rounds. – 2 hours – Water/Sewer  
Moving old poles and electrical equipment at park. – 2 hours – Parks  
Working on water fountain at park. – 4 hours - parks

**Tuesday April 30 2024:**

✓ Daily rounds. – 2 hours – Water/Sewer  
Fixing curb box at depot and hauling off old concrete tire stops. – 2 hours - Water/Streets  
Weed wacking and weed spraying. – 4 hours - Parks

**Wednesday May 1 2024:**

✓ Daily rounds. – 2 hours – Water/Sewer  
Weed wacking. – 1 hour - Parks  
Water and wastewater reports. – 3 hours - Water/Sewer  
Mowing at wwtp. – 2 hours - Sewer

**Thursday May 2 2024:**

✓ Daily rounds. – 2 hours – Water/Sewer  
Meeting with plumber at school for water heater issue. – 2 hours  
Street sweeping. – 4 hours - Streets  
Park and rec meeting. – 2.5 hours

**Friday May 3 2024:**

✓ Daily rounds. – 2 hours – Water/Sewer  
Street sweeping. – 3 hours - Streets

**Saturday May 4 2024:**

✓ Weekend rounds. – 2 hours – Water/Sewer

**Sunday May 5 2024:**

✓ Weekend rounds. – 2 hours – Water/Sewer



### Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/06/2024

04/29/2024 - 05/05/2024 [7 days]

Report Time: 9:58:31 AM

|                               |       |           |        |            |        |
|-------------------------------|-------|-----------|--------|------------|--------|
| <b>AD001 [PHELAN, LORI L]</b> |       |           |        |            |        |
| Employee ID                   | AD001 | DEPT(G2)  | AD     | Pay Policy | 500    |
| Pay Type                      | 3     | Last Name | PHELAN | First Name | LORI L |

| Time Card      |           |         |         |           |        |             |
|----------------|-----------|---------|---------|-----------|--------|-------------|
| Date           | Paycode   | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 04/29/2024 Mon | 501 [TRW] | 07:59AM | 12:31PM | 4.5000000 |        |             |
|                | 511 [CW]  | 01:07PM | 04:30PM | 3.5000000 |        | 8.00        |
| 04/30/2024 Tue | 511 [CW]  | 07:56AM | 12:09PM | 4.2500000 |        |             |
|                | 501 [TRW] | 12:43PM | 04:30PM | 3.7500000 |        | 8.00        |
| 05/01/2024 Wed | 511 [CW]  | 07:58AM | 11:29AM | 3.5000000 |        |             |
|                | 501 [TRW] | 11:59AM | 04:51PM | 4.7500000 |        | 8.25        |
| 05/02/2024 Thu | 511 [CW]  | 08:00AM | 12:43PM | 4.7500000 |        |             |
|                | 501 [TRW] | 01:21PM | 04:37PM | 3.2500000 |        | 8.00        |
| 05/03/2024 Fri | 501 [TRW] | 08:00AM | 11:46AM | 3.7500000 |        | 3.75        |

| Summary - AD001 [PHELAN, LORI L] |           |              |            |              |             |             |      |        |               |
|----------------------------------|-----------|--------------|------------|--------------|-------------|-------------|------|--------|---------------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual     |             |      |        |               |
|                                  |           |              |            |              | Prior Bal   | Adjust      | Used | Earned | Available     |
| 2 [VACA]                         |           |              |            |              |             |             |      |        | 96.00         |
| 3 [SICK]                         |           |              |            |              | 4.00        | 4.00        |      |        | 8.00          |
| 6 [FH]                           |           |              |            |              |             |             |      |        | 8.00          |
| 501 [TRW]                        | 1[UNUSED] | 20.00        |            | 20.00        |             |             |      |        |               |
| 511 [CW]                         | 1[UNUSED] | 16.00        |            | 16.00        |             |             |      |        |               |
| <b>TOTALS</b>                    |           | <b>36.00</b> |            | <b>36.00</b> | <b>4.00</b> | <b>4.00</b> |      |        | <b>112.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X \_\_\_\_\_

Employee Signature

X \_\_\_\_\_

Supervisor Signature

## Time Distribution Work Log Week of April 29-May 3, 2024

## Monday

- Print/distribute timesheets for review/signatures
- Emails
- BOT Meeting agenda prep

## Tuesday

- Park project updates
- Emails
- Distribute or mail liquor license renewal forms
- Bank Deposit
- Credit card reconciliation

## Wednesday

- Allocate Timesheets
- Liquor licensing questions with clerks and DOR
- Sick time auto-accrual posted
- Calculate & process payroll, upload file to FSB
- Post payroll in WH

## Thursday

- Emails
- Reschedule meeting with Ela and Dana
- Contact plumbers-hot water heater recirculation pump leak at the Community Center
- New liquor & tobacco license forms to include electronic vaping devices
- Meet w/Dave from Judd Pumps & :Plumbing, located the cause of the leak
- Enter interest receipts into bank accounts
- Begin bank account reconciliation

## Friday

- Complete Bank Reconciliations
- Prepare Treasurer Report
- Meet with Dana/Ela - WEDC VS Grant
- Half Day

### Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/14/2024

05/06/2024 - 05/12/2024 [7 days]

Report Time: 9:04:13 AM

|                                 |       |           |         |            |         |
|---------------------------------|-------|-----------|---------|------------|---------|
| <b>AD004 [CUSHMAN, SHYANNE]</b> |       |           |         |            |         |
| Employee ID                     | AD004 | DEPT(G2)  | DC      | Pay Policy | 550     |
| Pay Type                        | 3     | Last Name | CUSHMAN | First Name | SHYANNE |

| Time Card      |          |          |          |           |        |             |
|----------------|----------|----------|----------|-----------|--------|-------------|
| Date           | Paycode  | IN       | OUT      | Reg Hrs   | OT Hrs | Daily Total |
| 05/06/2024 Mon | 511 [CW] | 07:59AM  | 12:06PM  | 4.0000000 |        | 8.00        |
|                | 511 [CW] | 12:33PM  | 04:30PM  | 4.0000000 |        |             |
| 05/07/2024 Tue | 511 [CW] | 08:01AM  | 11:56AM  | 4.0000000 |        | 8.00        |
|                | 511 [CW] | 12:26PM  | 04:30PM  | 4.0000000 |        |             |
| 05/08/2024 Wed | 511 [CW] | 08:00AM* | 12:00PM* | 4.0000000 |        | 4.00        |
| 05/09/2024 Thu | 511 [CW] | 08:00AM  | 12:38PM  | 4.7500000 |        | 8.00        |
|                | 511 [CW] | 01:08PM  | 04:30PM  | 3.2500000 |        |             |
| 05/10/2024 Fri | 511 [CW] | 08:00AM  | 12:24PM  | 4.5000000 |        | 8.00        |
|                | 511 [CW] | 12:54PM  | 04:30PM  | 3.5000000 |        |             |

| Summary - AD004 [CUSHMAN, SHYANNE] |           |              |            |              |           |        |      |        |               |
|------------------------------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|---------------|
| Paycode                            | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |               |
|                                    |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available     |
| 2 [VACA]                           |           |              |            |              |           |        |      |        | 108.00        |
| 3 [SICK]                           |           |              |            |              |           |        |      |        | 20.00         |
| 6 [FH]                             |           |              |            |              |           |        |      |        | 8.00          |
| 511 [CW]                           | 1[UNUSED] | 36.00        |            | 36.00        |           |        |      |        |               |
| <b>TOTALS</b>                      |           | <b>36.00</b> |            | <b>36.00</b> |           |        |      |        | <b>136.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
 Employee Signature

x \_\_\_\_\_  
 Supervisor Signature

# Time Distribution

- Monday**      Utility Payments (1 hour)  
4th of July Planning  
Social Posting  
Dog Licenses  
Burn Permit
  
- Tuesday**    Materials Inventory (Water) 30 min  
Social Posting  
Utility Payments (15 min)  
4th of July Planning
  
- Wednesday** (Half Day)  
Utility Payments/Final Read (1 hour)  
Social Posting  
4th of July Planning
  
- Thursday**    4th of July Event Planning  
Social Posting  
Utility Billing (30 min)  
Flexible Facilities Grant Training (2 hours)  
Park & Recreation Meeting Planning  
Burn Permit  
Dog License
  
- Friday**      Utility Billing (<sup>1 hour</sup>~~30 min~~)  
4th of July Event Planning  
Social Posting  
Clean Up Day



### Employee Timecard - LPHELAN-07/27/2015

05/06/2024 - 05/12/2024 [7 days]

Item 5.

#### PW003 [JOHNSON, HARRY]

|             |       |           |         |            |       |
|-------------|-------|-----------|---------|------------|-------|
| Employee ID | PW003 | DEPT(G2)  | FM      | Pay Policy | 401   |
| Pay Type    | 1     | Last Name | JOHNSON | First Name | HARRY |

| Date           | Paycode   | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
|----------------|-----------|---------|---------|-----------|--------|-------------|
| 05/06/2024 Mon | 401 [STW] | 08:08AM | 03:02PM | 6.7500000 |        | 6.75        |
| 05/07/2024 Tue | 401 [STW] | 08:02AM | 12:14PM | 4.2500000 |        | 4.25        |
| 05/08/2024 Wed | 401 [STW] | 08:04AM | 01:30PM | 5.5000000 |        | 5.50        |
| 05/09/2024 Thu | 401 [STW] | 08:05AM | 12:29PM | 4.5000000 |        | 4.50        |
| 05/10/2024 Fri | 401 [STW] | 08:02AM | 02:53PM | 7.0000000 |        | 7.00        |

| Summary - PW003 [JOHNSON, HARRY] |           |              |            |              |           |        |      |        |           |
|----------------------------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|-----------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |           |
|                                  |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available |
| 401 [STW]                        | 1[UNUSED] | 28.00        |            | 28.00        |           |        |      |        |           |
| <b>TOTALS</b>                    |           | <b>28.00</b> |            | <b>28.00</b> |           |        |      |        |           |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*  
 Employee Signature

x \_\_\_\_\_  
 Supervisor Signature

Mon 5/6 Mowed a long HHH, Badger Mart, across from Badger Mart, across from lumber yard  
 Tues 5/7 Turned on cooler at concession stand, opened, rest bathrooms and cleaned  
 Wed 5/8 Weed wacked at park, mowed playground, outside of dog park, small ball field, dragged infield  
 Thurs 5/9 Emptied garbage at FCC, put out garbage cans at park, arranged picnic table  
 Fri 5/10 got park ready for Farmers market, mowed Park, green shed + Village green,



### Employee Timecard - LPHELAN-07/27/2015

05/06/2024 - 05/12/2024 [7 days]

Item 5.

#### PW005 [PETERSON, DALE]

|             |       |           |          |            |      |
|-------------|-------|-----------|----------|------------|------|
| Employee ID | PW005 | DEPT(G2)  | PW       | Pay Policy | 300  |
| Pay Type    | 3     | Last Name | PETERSON | First Name | DALE |

#### Time Card

| Date           | Paycode   | IN       | OUT      | Reg Hrs   | OT Hrs | Daily Total |
|----------------|-----------|----------|----------|-----------|--------|-------------|
| 05/06/2024 Mon | 301 [SEW] | 06:28AM  | 12:54PM  | 6.5000000 |        |             |
|                | 301 [SEW] | 01:15PM  | 03:27PM  | 2.0000000 |        | 8.50        |
| 05/07/2024 Tue | 301 [SEW] | 06:26AM  | 12:12PM  | 5.7500000 |        |             |
|                | 301 [SEW] | 12:41PM  | 03:24PM  | 2.7500000 |        | 8.50        |
| 05/08/2024 Wed | 301 [SEW] | 06:30AM  | 02:54PM  | 8.5000000 |        | 8.50        |
| 05/09/2024 Thu | 301 [SEW] | 06:27AM  | 12:30PM* | 6.0000000 |        |             |
|                | 301 [SEW] | 12:55PM* | 03:24PM  | 2.5000000 |        | 8.50        |
| 05/10/2024 Fri | 301 [SEW] | 06:27AM  | 11:53AM  | 5.5000000 |        | 5.50        |

#### Summary - PW005 [PETERSON, DALE]

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |              |
|---------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|--------------|
|               |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available    |
| 2 [VACA]      |           |              |            |              |           |        |      |        | 60.00        |
| 3 [SICK]      |           |              |            |              |           |        |      |        | 10.00        |
| 6 [FH]        |           |              |            |              |           |        |      |        | 8.00         |
| 301 [SEW]     | 1[UNUSED] | 39.50        |            | 39.50        |           |        |      |        |              |
| <b>TOTALS</b> |           | <b>39.50</b> |            | <b>39.50</b> |           |        |      |        | <b>78.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X \_\_\_\_\_

Supervisor Signature

Dale Peterson Weekly Work Log 5-6-2024Monday 5-6-2024

Daily Labs at WWTP 2 Hours

✓ Assisted Contractor setting Curb box at the Depot 1 Hour, Checked in with Electrical work at the park 2 Hours, Pumped sludge and general cleaning etc at the WWTP 3 Hours.

Tuesday 5-7-2024:

Daily Labs at WWTP 2 Hours

✓ Adjusted and observed wasting and digester cycles 4 Hours, Train and test prep for Braden 2 Hours...

Wednesday 5-8-2024:

Daily Labs at WWTP 2 Hours

✓ Finalized orders for polymer and GeoTubes 1 Hour, Pumped sludge 2 Hours, Purged and cleaned polymer system 3 Hours.

Thursday: 5-9-2024:

Daily Labs at WWTP 2 Hours

✓ Prepared and pulled PFAS samples 2 Hours, Cleaned skimmers 2 Hours, continued purging polymer system 2 Hours

Friday 5-10-2024:

✓ Daily Labs at WWTP 2 Hours

Pumped down and scrubbed clarifiers 3 Hours

Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/14/2024

05/06/2024 - 05/12/2024 [7 days]

Report Time: 3:00:51 PM

|                              |       |           |       |            |        |
|------------------------------|-------|-----------|-------|------------|--------|
| <b>SP003 [LOSBY, BRADEN]</b> |       |           |       |            |        |
| Employee ID                  | SP003 | DEPT(G2)  | ST    | Pay Policy | 400    |
| Pay Type                     | 3     | Last Name | LOSBY | First Name | BRADEN |

| Time Card      |           |         |          |           |           |             |
|----------------|-----------|---------|----------|-----------|-----------|-------------|
| Date           | Paycode   | IN      | OUT      | Reg Hrs   | OT Hrs    | Daily Total |
| 05/06/2024 Mon | 401 [STW] | 06:55AM | 02:34PM  | 7.5000000 |           | 7.50        |
| 05/07/2024 Tue | 401 [STW] | 06:55AM | 12:15PM  | 5.2500000 |           |             |
|                | 401 [STW] | 12:40PM | 03:30PM* | 2.7500000 |           | 8.00        |
| 05/08/2024 Wed | 401 [STW] | 06:54AM | 03:12PM  | 8.2500000 |           |             |
|                | 401 [STW] | 03:59PM | 05:59PM* | 2.0000000 |           | 10.25       |
| 05/09/2024 Thu | 401 [STW] | 06:25AM | 12:43PM  | 6.2500000 |           |             |
|                | 401 [STW] | 01:14PM | 03:33PM  | 2.2500000 |           | 8.50        |
| 05/10/2024 Fri | 401 [STW] | 06:55AM | 03:04PM  | 5.7500000 | 2.2500000 | 8.00        |
| 05/11/2024 Sat | 401 [STW] | 09:01AM | 11:01AM* |           | 2.0000000 | 2.00        |
| 05/12/2024 Sun | 401 [STW] | 10:50AM | 12:50PM* |           | 2.0000000 | 2.00        |

| Summary - SP003 [LOSBY, BRADEN] |           |              |             |              |           |        |      |        |              |
|---------------------------------|-----------|--------------|-------------|--------------|-----------|--------|------|--------|--------------|
| Paycode                         | N/A       | Reg Hrs      | OT1 - OT-2  | Total Hrs    | Accrual   |        |      |        |              |
|                                 |           |              |             |              | Prior Bal | Adjust | Used | Earned | Available    |
| 2 [VACA]                        |           |              |             |              |           |        |      |        | 46.25        |
| 3 [SICK]                        |           |              |             |              |           |        |      |        | 39.75        |
| 6 [FH]                          |           |              |             |              |           |        |      |        | 8.00         |
| 7 [BREV]                        |           |              |             |              |           |        |      |        |              |
| 401 [STW]                       | 1[UNUSED] | 40.00        | 6.25        | 46.25        |           |        |      |        |              |
| <b>TOTALS</b>                   |           | <b>40.00</b> | <b>6.25</b> | <b>46.25</b> |           |        |      |        | <b>94.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x     *BL*      
Employee Signature

x     *[Signature]*      
Supervisor Signature

**Weekly Work Log May 6 – May 12 2024**      **Braden Losby****Monday May 6 2024:**

- ✓ Daily rounds. – 2 hours – Water/Sewer
- Meeting with AB electric over park project. – 1 hour - Parks
- Burning brush. – 3 hours
- Brush pickup. – 2 hours

**Tuesday May 7 2024:**

- ✓ Daily rounds. – 2 hours – Water/Sewer
- ✓ Getting bathrooms opened up and cooler in concession stand. – 4 hours
- Getting ready for DNR exams. – 2 hours – Water/Sewer

**Wednesday May 8 2024:**

- ✓ DNR exams. – 8 hours – Water/Sewer

**Thursday May 9 2024:**

- ✓ Daily rounds. – 2 hours – Water/Sewer
- ✓ Getting garbage cans set up at shelter. – 3 hours - Parks
- Running sample to Madison. – 2 hours - Water

**Friday May 10 2024:**

- ✓ Daily rounds. – 2 hours – Water/Sewer
- ✓ Working on mowers. – 3 hours - Parks
- Trimming at park. – 3 hours - Parks

**Saturday May 11 2024:**

- ✓ Weekend rounds. – 2 hours – Water/Sewer

**Sunday May 12 2024:**

- ✓ Weekend rounds. – 2 hours – Water/Sewer



Report Date: 05/30/2024

Report Time: 3:05:32 PM

### Summary Report.TA - LPHELAN-09/01/2016

Primary Sort By: LOC(G1);DEPT(G2);Employee

05/13/2024 - 05/26/2024 [14 days]

Item 5.

| Employee                              | Police Wages Reg Hours | Police Phone Reg Hours | Adjust Hours | Holidays Hours | Police Float Ho Hours | Vacation Hours | Police Sick Hours | Police Grant Hours | Reg Hours | Total Hrs |
|---------------------------------------|------------------------|------------------------|--------------|----------------|-----------------------|----------------|-------------------|--------------------|-----------|-----------|
| <b>LOC: 1 [Village of Ridgeway]</b>   |                        |                        |              |                |                       |                |                   |                    |           |           |
| <b>DEPT: PD [Police]</b>              |                        |                        |              |                |                       |                |                   |                    |           |           |
| GORHAM, MICHAEL [PD011]               | 89.75                  |                        | -9.75        |                |                       |                |                   |                    | 7.00      | 87.00     |
| <b>PD [Police] Total:</b>             | 89.75                  | 0.00                   | -9.75        | 0.00           | 0.00                  | 0.00           | 0.00              |                    | 7.00      | 87.00     |
| <b>Head Count:</b>                    |                        |                        |              |                |                       |                |                   |                    |           | <b>1</b>  |
| <b>1 [Village of Ridgeway] Total:</b> | 89.75                  | 0.00                   | -9.75        | 0.00           | 0.00                  | 0.00           | 0.00              |                    | 7.00      | 87.00     |
| <b>Head Count:</b>                    |                        |                        |              |                |                       |                |                   |                    |           | <b>1</b>  |
| <b>Grand Total:</b>                   | 89.75                  | 0.00                   | -9.75        | 0.00           | 0.00                  | 0.00           | 0.00              | ✓7.00              |           | 87.00     |
| <b>Head Count:</b>                    |                        |                        |              |                |                       |                |                   |                    |           | <b>1</b>  |

END OF REPORT

### Summary Report.TA - LPHELAN-09/01/2016

V 1334 - 1339

### Employee Timecard - LPHELAN-07/27/2015

05/13/2024 - 05/19/2024 [7 days]

Item 5.

#### PD011 [GORHAM, MICHAEL]

|             |       |           |        |            |         |
|-------------|-------|-----------|--------|------------|---------|
| Employee ID | PD011 | DEPT(G2)  | PD     | Pay Policy | 203     |
| Pay Type    | 1     | Last Name | GORHAM | First Name | MICHAEL |

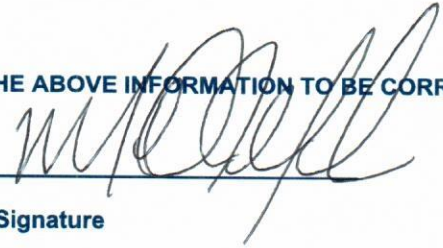
#### Time Card

| Date           | Paycode   | IN       | OUT      | Reg Hrs   | OT Hrs | Daily Total |
|----------------|-----------|----------|----------|-----------|--------|-------------|
| 05/13/2024 Mon | 201 [POW] | 03:30PM* | 05:00hrs |           |        |             |
| 05/14/2024 Tue | 201 [POW] | 03:14PM  | 11:00PM* | 7.7500000 |        | 7.75        |
| 05/15/2024 Wed | 205 [POP] | 08:30AM* | 06:00PM* | 9.5000000 |        | 9.50        |
| 05/16/2024 Thu | 201 [POW] | 04:00PM  | 10:54PM  | 7.0000000 |        | 7.00        |
| 05/17/2024 Fri | 201 [POW] | 03:02PM  | 11:36PM  | 8.5000000 |        | 8.50        |
| 05/18/2024 Sat | 205 [POP] | 04:00PM* | 12:00AM* | 8.0000000 |        | 8.00        |

#### Summary - PD011 [GORHAM, MICHAEL]

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |               |
|---------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|---------------|
|               |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available     |
| 2 [VACA]      |           |              |            |              |           |        |      |        | 111.25        |
| 3 [SICK]      |           |              |            |              |           |        |      |        | 165.00        |
| 6 [FH]        |           |              |            |              |           |        |      |        | 8.00          |
| 201 [POW]     | 1[UNUSED] | 23.25        |            | 23.25        |           |        |      |        |               |
| 205 [POP]     | 1[UNUSED] | 17.50        |            | 17.50        |           |        |      |        |               |
| <b>TOTALS</b> |           | <b>40.75</b> |            | <b>40.75</b> |           |        |      |        | <b>284.25</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

**Employee Timecard - LPHELAN-07/27/2015**

Item 5.

Report Date: 05/28/2024

05/20/2024 - 05/26/2024 [7 days]

Report Time: 1:03:16 PM

**PD011 [GORHAM, MICHAEL]**

|             |       |           |        |            |         |
|-------------|-------|-----------|--------|------------|---------|
| Employee ID | PD011 | DEPT(G2)  | PD     | Pay Policy | 203     |
| Pay Type    | 1     | Last Name | GORHAM | First Name | MICHAEL |

**Time Card**

| Date           | Paycode    | IN       | OUT      | Reg Hrs    | OT Hrs | Daily Total |
|----------------|------------|----------|----------|------------|--------|-------------|
| 05/21/2024 Tue | 201 [POW]  | 04:12PM  | 12:41AM  | 8.5000000  |        | 8.50        |
| 05/22/2024 Wed | 201 [POW]  | 08:30AM* | 12:30PM* | 4.0000000  |        |             |
|                | 201 [POW]  | 04:30PM* | 10:55PM  | 6.5000000  |        | 10.50       |
| 05/23/2024 Thu | 201 [POW]  | 04:00PM* | 10:55PM  | 7.0000000  |        | 7.00        |
| 05/24/2024 Fri | 201 [POW]  | 03:57PM  | 10:56PM  | 7.0000000  |        | 7.00        |
| 05/25/2024 Sat | 201 [POW]  | 04:33PM  | 11:53PM  | 7.5000000  |        | 7.50        |
| 05/26/2024 Sun | 206 [POG]  | 01:00PM* | 08:00PM* | 7.0000000  |        |             |
|                | 208 [PADJ] |          |          | -9.7500000 |        | -2.75       |

**Summary - PD011 [GORHAM, MICHAEL]**

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |               |
|---------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|---------------|
|               |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available     |
| 2 [VACA]      |           |              |            |              |           |        |      |        | 111.25        |
| 3 [SICK]      |           |              |            |              |           |        |      |        | 165.00        |
| 6 [FH]        |           |              |            |              |           |        |      |        | 8.00          |
| 201 [POW]     | 1[UNUSED] | 40.50        |            | 40.50        |           |        |      |        |               |
| 206 [POG]     | 1[UNUSED] | 7.00         |            | 7.00         |           |        |      |        |               |
| 208 [PADJ]    | 1[UNUSED] | -9.75        |            | -9.75        |           |        |      |        |               |
| <b>TOTALS</b> |           | <b>37.75</b> |            | <b>37.75</b> |           |        |      |        | <b>284.25</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

→ Grant Sunday 1:00 p.m - 8:00 p.m -



Time Distribution Report.LC - LPHELAN-01/25/2024

Report Date: 05/30/2024

Primary Sort By: Employee;DEPT(G2)

Report Time: 2:06:10 PM

05/13/2024 - 05/26/2024 [14 days]

| DEPT (G2)                                 | Paycode   | Reg. Hrs        | OT-1           | Total Hrs      |
|---|-----------|-----------------|----------------|----------------|
| <b>Employee: AD001 [PHELAN, LORI L]</b>   |           |                 |                |                |
| AD [General Admin]                        | 501[TRW]  | 43.50 ✓         | 0.00           | 43.50          |
| AD [General Admin]                        | 503[TRS]  | 1.50 ✓          | 0.00           | 1.50           |
| AD [General Admin]                        | 506[TRBV] | 4.00 ✓          | 0.00           | 4.00           |
| AD [General Admin]                        | 511[CW]   | 15.50 ✓         | 0.00           | 15.50          |
| AD [General Admin]                        | 513[CS]   | 1.50 ✓          | 0.00           | 1.50           |
| AD [General Admin]                        | 516[CBV]  | 4.00 ✓          | 0.00           | 4.00           |
| SE [Sewer]                                | 305[SADW] | 1.75 ✓          | 0.00           | 1.75           |
| WA [Water]                                | 605[WADW] | 1.75 ✓          | 0.00           | 1.75           |
| <b>AD001 [PHELAN, LORI L] Total:</b>      |           | <b>73.50</b>    | <b>0.00</b>    | <b>73.50</b> ✓ |
| <b>Employee: AD004 [CUSHMAN, SHYANNE]</b> |           |                 |                |                |
| DC [Deputy Clerk]                         | 511[CW]   | 64.00 ✓         | 0.00           | 64.00          |
| SE [Sewer]                                | 305[SADW] | 4.00 ✓          | 0.00           | 4.00           |
| WA [Water]                                | 605[WADW] | 4.00 ✓          | 0.00           | 4.00           |
| <b>AD004 [CUSHMAN, SHYANNE] Total:</b>    |           | <b>72.00</b>    | <b>0.00</b>    | <b>72.00</b> ✓ |
| <b>Employee: PW003 [JOHNSON, HARRY]</b>   |           |                 |                |                |
| FM [FACILITES MAINTENANCE]                | 611[FMW]  | 7.75 ✓          | 0.00           | 7.75           |
| PA [Parks]                                | 101[PAW]  | 20.75 ✓         | 0.00           | 20.75          |
| ST [Streets]                              | 401[STW]  | 21.00 ✓         | 0.00           | 21.00          |
| <b>PW003 [JOHNSON, HARRY] Total:</b>      |           | <b>49.50</b>    | <b>0.00</b>    | <b>49.50</b> ✓ |
| <b>Employee: PW005 [PETERSON, DALE]</b>   |           |                 |                |                |
| SE [Sewer]                                | 301[SEW]  | 42.50 ✓         | 2.75 ✓         | 45.25          |
| SE [Sewer]                                | 303[SES]  | 2.00 ✓          | 0.00           | 2.00           |
| SE [Sewer]                                | 304[SEV]  | 6.50 ✓          | 0.00           | 6.50           |
| ST [Streets]                              | 401[STW]  | 6.00 ✓          | 0.00           | 6.00           |
| WA [Water]                                | 601[WAW]  | 13.00 ✓         | 0.00           | 13.00          |
| WA [Water]                                | 603[WAS]  | 2.00 ✓          | 0.00           | 2.00           |
| WA [Water]                                | 604[WAV]  | 6.50 ✓          | 0.00           | 6.50           |
| <b>PW005 [PETERSON, DALE] Total:</b>      |           | <b>78.50</b>    | <b>2.75</b>    | <b>81.25</b> ✓ |
| <b>Employee: SP003 [LOSBY, BRADEN]</b>    |           |                 |                |                |
| PA [Parks]                                | 101[PAW]  | 19.25 ✓         | 2.00 ✓         | 21.25          |
| SE [Sewer]                                | 301[SEW]  | 18.00 ✓         | 8.00 ✓         | 26.00          |
| ST [Streets]                              | 401[STW]  | 30.75 ✓         | 4.25 ✓         | 35.00          |
| WA [Water]                                | 601[WAW]  | 12.00 ✓         | 4.00 ✓         | 16.00          |
| <b>SP003 [LOSBY, BRADEN] Total:</b>       |           | <b>80.00</b>    | <b>18.25</b>   | <b>98.25</b> ✓ |
| <b>Grand Totals:</b>                      |           | <b>353.50</b> ✓ | <b>21.00</b> ✓ | <b>374.50</b>  |

*Vac -13  
SICK-4*

END OF REPORT

Time Distribution Report.LC - LPHELAN-01/25/2024



**Employee Timecard - LPHELAN-07/27/2015**

Item 5.

Report Date: 05/20/2024

05/13/2024 - 05/19/2024 [7 days]

Report Time: 8:45:16 AM

|                               |       |           |        |            |        |
|-------------------------------|-------|-----------|--------|------------|--------|
| <b>AD001 [PHELAN, LORI L]</b> |       |           |        |            |        |
| Employee ID                   | AD001 | DEPT(G2)  | AD     | Pay Policy | 500    |
| Pay Type                      | 3     | Last Name | PHELAN | First Name | LORI L |

| Time Card      |           |         |         |           |        |             |
|----------------|-----------|---------|---------|-----------|--------|-------------|
| Date           | Paycode   | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 05/13/2024 Mon | 501 [TRW] | 08:02AM | 01:41PM | 5.7500000 |        |             |
|                | 501 [TRW] | 02:09PM | 04:30PM | 2.2500000 |        | 8.00        |
| 05/14/2024 Tue | 501 [TRW] | 08:00AM | 03:04PM | 7.0000000 |        |             |
|                | 501 [TRW] | 05:22PM | 09:38PM | 4.5000000 |        | 11.50       |
| 05/15/2024 Wed | 501 [TRW] | 08:02AM | 12:55PM | 5.0000000 |        |             |
|                | 501 [TRW] | 01:36PM | 04:35PM | 3.0000000 |        | 8.00        |
| 05/16/2024 Thu | 501 [TRW] | 08:00AM | 11:00AM | 3.0000000 |        | 3.00        |
| 05/17/2024 Fri | 501 [TRW] | 07:59AM | 12:01PM | 4.0000000 |        |             |
|                | 501 [TRW] | 12:43PM | 04:35PM | 3.7500000 |        | 7.75        |

| Summary - AD001 [PHELAN, LORI L] |           |              |            |              |           |        |      |        |               |
|----------------------------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|---------------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |               |
|                                  |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available     |
| 2 [VACA]                         |           |              |            |              |           |        |      |        | 84.00         |
| 3 [SICK]                         |           |              |            |              |           |        |      |        | 8.00          |
| 6 [FH]                           |           |              |            |              |           |        |      |        | 8.00          |
| 501 [TRW]                        | 1[UNUSED] | 38.25        |            | 38.25        |           |        |      |        |               |
| <b>TOTALS</b>                    |           | <b>38.25</b> |            | <b>38.25</b> |           |        |      |        | <b>100.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L Phelan  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of May 13-17, 2024

Monday

- Print/distribute timesheets
- ✓ ● Emails
- Bank Deposit
- Enter checks for BOT approval
- Draft Minutes for MC

Tuesday

- Emails
- ✓ ● Allocate timesheets
- Print checks and prepare for approval and signatures
- BOT Meeting

Wednesday

- MHTC onsite-plan for Fiber and phone
- ✓ ● Emails
- Finalize and post draft BOT meeting minutes
- Prepare/process 5.22.24 payroll
  - Send ACH file to FSB

Thursday

- ✓ ● Emails
- Send ACH Utility files to FSB for approval
- Out @ 11am

Friday

- ✓ ● Emails
- Bank Deposit
- Complete payroll processing and accounting
  - Submit and Pay 941, May W6 and WRS contributions

### Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/20/2024

05/13/2024 - 05/19/2024 [7 days]

Report Time: 8:45:16 AM

|                                 |       |           |         |            |         |
|---------------------------------|-------|-----------|---------|------------|---------|
| <b>AD004 [CUSHMAN, SHYANNE]</b> |       |           |         |            |         |
| Employee ID                     | AD004 | DEPT(G2)  | DC      | Pay Policy | 550     |
| Pay Type                        | 3     | Last Name | CUSHMAN | First Name | SHYANNE |

| Time Card      |          |         |         |           |        |             |
|----------------|----------|---------|---------|-----------|--------|-------------|
| Date           | Paycode  | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 05/13/2024 Mon | 511 [CW] | 07:59AM | 11:30AM | 3.5000000 |        | 8.00        |
|                | 511 [CW] | 11:59AM | 04:30PM | 4.5000000 |        |             |
| 05/14/2024 Tue | 511 [CW] | 08:00AM | 12:40PM | 4.7500000 |        | 9.50        |
|                | 511 [CW] | 02:17PM | 04:38PM | 2.5000000 |        |             |
|                | 511 [CW] | 06:45PM | 09:04PM | 2.2500000 |        |             |
| 05/15/2024 Wed | 511 [CW] | 07:59AM | 12:01PM | 4.0000000 |        | 8.00        |
|                | 511 [CW] | 12:31PM | 04:30PM | 4.0000000 |        |             |
| 05/16/2024 Thu | 511 [CW] | 07:58AM | 01:31PM | 5.5000000 |        | 8.00        |
|                | 511 [CW] | 02:02PM | 04:30PM | 2.5000000 |        |             |
| 05/17/2024 Fri | 511 [CW] | 07:59AM | 10:30AM | 2.5000000 |        | 2.50        |

| Summary - AD004 [CUSHMAN, SHYANNE] |           |              |            |              |           |        |      |        |               |
|------------------------------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|---------------|
| Paycode                            | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |               |
|                                    |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available     |
| 2 [VACA]                           |           |              |            |              |           |        |      |        | 108.00        |
| 3 [SICK]                           |           |              |            |              |           |        |      |        | 20.00         |
| 6 [FH]                             |           |              |            |              |           |        |      |        | 8.00          |
| 511 [CW]                           | 1[UNUSED] | 36.00        |            | 36.00        |           |        |      |        |               |
| <b>TOTALS</b>                      |           | <b>36.00</b> |            | <b>36.00</b> |           |        |      |        | <b>136.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

## Time Distribution

### Monday

- Utility Payments (1 hour)
- 4th of July Planning
- Social Posting
- Clean Up Day

### Tuesday

- Utility Payments/Final Read (1 Hour)
- Social Posting - Veterans Social Plan
- 4th of July Planning
- Board Meeting (2.25 hours)
- Clean Up Day

### Wednesday

- Utility Payments (30 minutes)
- Social Posting
- 4th of July Planning
- Dog License
- Clean Up Day

### Thursday

- Utility Billing (1.5 hours)
- Social Posting
- 4th of July Event Planning
- Library Carpet
- Dog License
- Park & Rec Meeting Planning
- Grant Research

### Friday (2.5 hours)

- Utility Payments/Seasonal Adjustment (1 hour)
- 4th of July Event Planning
- Social Posting



Report Date: 05/20/2024

05/13/2024 - 05/19/2024 [7 days]

Report Time: 8:45:16 AM

PW003 [JOHNSON, HARRY]

|             |       |           |         |            |       |
|-------------|-------|-----------|---------|------------|-------|
| Employee ID | PW003 | DEPT(G2)  | FM      | Pay Policy | 401   |
| Pay Type    | 1     | Last Name | JOHNSON | First Name | HARRY |

Time Card

| Date           | Paycode   | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
|----------------|-----------|---------|---------|-----------|--------|-------------|
| 05/13/2024 Mon | 401 [STW] | 08:05AM | 12:47PM | 4.7500000 |        | 4.75        |
| 05/14/2024 Tue | 401 [STW] | 08:07AM | 02:33PM | 6.5000000 |        | 6.50        |
| 05/15/2024 Wed | 401 [STW] | 08:01AM | 01:57PM | 6.0000000 |        | 6.00        |
| 05/16/2024 Thu | 401 [STW] | 08:06AM | 01:11PM | 5.2500000 |        | 5.25        |
| 05/17/2024 Fri | 401 [STW] | 08:00AM | 01:20PM | 5.2500000 |        | 5.25        |

Summary - PW003 [JOHNSON, HARRY]

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |           |
|---------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|-----------|
|               |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available |
| 401 [STW]     | 1[UNUSED] | 27.75        |            | 27.75        |           |        |      |        |           |
| <b>TOTALS</b> |           | <b>27.75</b> |            | <b>27.75</b> |           |        |      |        |           |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Harry Johnson*  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Mon 5/13 Mowed RCC lawn, dog park, other side of RCC lawn fence, got a load of sand from quarry for small ball field.

Tues 5/14 Emptied garbage at RCC, cleaned cooler at concession stand, mowed floors in cooler spread sand at small ball field and dragged.

Wed 5/15 checked cooler in concession stand, mowed along HHH, Home Talent field, dragged small ball field again.

Thurs 5/16 cleared out paint supplies from edder room, mowed Well #1, cemetery, ditches on HHH, next to budget Mart, dragged playground, mowed spot, dragged.

Fri 5/17 Mowed part of playground, mowed spot, dragged Home Talent field.

**Employee Timecard - LPHELAN-07/27/2015**

Item 5.

Report Date: 05/20/2024

05/13/2024 - 05/19/2024 [7 days]

Report Time: 8:45:16 AM

|                               |       |            |          |
|-------------------------------|-------|------------|----------|
| <b>PW005 [PETERSON, DALE]</b> |       |            |          |
| Employee ID                   | PW005 | DEPT(G2)   | PW       |
| Pay Type                      | 3     | Last Name  | PETERSON |
|                               |       | Pay Policy | 300      |
|                               |       | First Name | DALE     |

| Time Card      |           |          |          |           |        |             |
|----------------|-----------|----------|----------|-----------|--------|-------------|
| Date           | Paycode   | IN       | OUT      | Reg Hrs   | OT Hrs | Daily Total |
| 05/13/2024 Mon | 301 [SEW] | 06:35AM  | 11:39AM  | 5.2500000 |        | 8.50        |
|                | 301 [SEW] | 12:12PM  | 03:24PM  | 3.2500000 |        |             |
| 05/14/2024 Tue | 604 [WAV] |          |          | 4.0000000 |        | 10.00       |
|                | 301 [SEW] | 06:53PM  | 08:59PM  | 2.0000000 |        |             |
| 05/15/2024 Wed | 304 [SEV] |          |          | 4.0000000 |        | 6.50        |
|                | 303 [SES] |          |          | 2.0000000 |        |             |
| 05/16/2024 Thu | 301 [SEW] | 06:38AM  | 09:13AM  | 2.5000000 |        | 8.50        |
|                | 603 [WAS] |          |          | 2.0000000 |        |             |
| 05/17/2024 Fri | 301 [SEW] | 06:28AM  | 12:00PM* | 5.5000000 |        | 5.00        |
|                | 301 [SEW] | 12:30PM* | 03:24PM  | 3.0000000 |        |             |
|                | 604 [WAV] |          |          | 2.5000000 |        |             |
|                | 304 [SEV] |          |          | 2.5000000 |        |             |

| Summary - PW005 [PETERSON, DALE] |           |              |            |              |              |               |              |        |              |
|----------------------------------|-----------|--------------|------------|--------------|--------------|---------------|--------------|--------|--------------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual      |               |              |        |              |
|                                  |           |              |            |              | Prior Bal    | Adjust        | Used         | Earned | Available    |
| 2 [VACA]                         |           |              |            |              | 60.00        | -47.00        | 13.00        |        |              |
| 3 [SICK]                         |           |              |            |              | 10.00        |               | 4.00         |        | 6.00         |
| 6 [FH]                           |           |              |            |              |              |               |              |        | 8.00         |
| 301 [SEW]                        | 1[UNUSED] | 21.50        |            | 21.50        |              |               |              |        |              |
| 303 [SES]                        | 1[UNUSED] | 2.00         |            | 2.00         |              |               |              |        |              |
| 304 [SEV]                        | 1[UNUSED] | 6.50         |            | 6.50         |              |               |              |        |              |
| 603 [WAS]                        | 1[UNUSED] | 2.00         |            | 2.00         |              |               |              |        |              |
| 604 [WAV]                        | 1[UNUSED] | 6.50         |            | 6.50         |              |               |              |        |              |
| <b>TOTALS</b>                    |           | <b>38.50</b> |            | <b>38.50</b> | <b>70.00</b> | <b>-47.00</b> | <b>17.00</b> |        | <b>14.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature



Dale Peterson Weekly Work Log 5-13-2024

Monday 5-13-2024

✓ Daily Labs at WWTP 2 Hours

Pumped sludge and calibrated polymer system 4 Hours, Adjusted wasting and digester cycles 2 Hours

Tuesday 5-14-2024:

✓ 8 Hours Vacation

*Board Mtg - 2*

Wednesday 5-15-2024:

Daily Labs at WWTP 2 Hours

✓ Called out for a structure fire in Avoca used 4 Hours of sick time.

Thursday: 5-16-2024:

✓ Daily Labs at WWTP 2 Hours

Unloaded and setup new polymer barrel 2 Hours, repaired mowing deck and installed on New Holland Mower 2 Hours, Cleaned skimmers and algae growth on clarifiers 2 Hours.

Friday 5-17-2024:

✓ Daily Labs at WWTP 2 Hours

Pumped down and scrubbed clarifiers 3 Hours

### Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/20/2024

05/13/2024 - 05/19/2024 [7 days]

Report Time: 8:45:16 AM

#### SP003 [LOSBY, BRADEN]

|             |       |           |       |            |        |
|-------------|-------|-----------|-------|------------|--------|
| Employee ID | SP003 | DEPT(G2)  | ST    | Pay Policy | 400    |
| Pay Type    | 3     | Last Name | LOSBY | First Name | BRADEN |

#### Time Card

| Date           | Paycode   | IN      | OUT      | Reg Hrs  | OT Hrs   | Daily Total |
|----------------|-----------|---------|----------|----------|----------|-------------|
| 05/13/2024 Mon | 401 [STW] | 06:54AM | 12:36PM  | 5.500000 |          | 8.00        |
|                | 401 [STW] | 01:03PM | 03:30PM  | 2.500000 |          |             |
| 05/14/2024 Tue | 401 [STW] | 06:55AM | 11:29AM  | 4.500000 |          | 10.00       |
|                | 401 [STW] | 11:59AM | 03:37PM  | 3.500000 |          |             |
|                | 401 [STW] | 06:58PM | 09:03PM  | 2.000000 |          |             |
| 05/15/2024 Wed | 401 [STW] | 06:55AM | 11:52AM  | 4.750000 |          | 8.75        |
|                | 401 [STW] | 12:31PM | 04:35PM  | 4.000000 |          |             |
| 05/16/2024 Thu | 401 [STW] | 06:55AM | 12:13PM  | 5.250000 |          | 8.00        |
|                | 401 [STW] | 12:46PM | 03:29PM  | 2.750000 |          |             |
| 05/17/2024 Fri | 401 [STW] | 06:57AM | 11:22AM  | 4.250000 |          | 9.50        |
|                | 401 [STW] | 12:01PM | 05:18PM  | 1.000000 | 4.250000 |             |
| 05/18/2024 Sat | 301 [SEW] | 10:32AM | 12:32PM* |          | 2.000000 | 2.00        |
| 05/19/2024 Sun | 601 [WAW] | 11:29AM | 01:29PM* |          | 2.000000 | 2.00        |


#### Summary - SP003 [LOSBY, BRADEN]

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2  | Total Hrs    | Accrual   |        |      |        |              |
|---------------|-----------|--------------|-------------|--------------|-----------|--------|------|--------|--------------|
|               |           |              |             |              | Prior Bal | Adjust | Used | Earned | Available    |
| 2 [VACA]      |           |              |             |              |           |        |      |        | 46.25        |
| 3 [SICK]      |           |              |             |              |           |        |      |        | 39.75        |
| 6 [FH]        |           |              |             |              |           |        |      |        | 8.00         |
| 7 [BREV]      |           |              |             |              |           |        |      |        |              |
| 301 [SEW]     | 1[UNUSED] |              | 2.00        | 2.00         |           |        |      |        |              |
| 401 [STW]     | 1[UNUSED] | 40.00        | 4.25        | 44.25        |           |        |      |        |              |
| 601 [WAW]     | 1[UNUSED] |              | 2.00        | 2.00         |           |        |      |        |              |
| <b>TOTALS</b> |           | <b>40.00</b> | <b>8.25</b> | <b>48.25</b> |           |        |      |        | <b>94.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X 

Supervisor Signature



Weekly Work Log May 13 – May 19 2024      Braden Losby

✓ Monday May 13 2024:

- ✓ Daily rounds. – 2 hours – Water/Sewer
- ✓ Getting load of gravel fines from corey. – 3 hours
- ✓ Working on concession stand and going over park project. – 3 hours

Tuesday May 14 2024:

- ✓ Daily rounds. – 2 hours – Water/Sewer
- Working on little league field. – 3 hours
- Cleaning concession stand. – 3 hours

*Board Mtg - 2*

Wednesday May 15 2024:

- Daily rounds. – 2 hours – Water/Sewer
- ✓ Mowing/Trimming. – 3 hours
- Working on little league field. – 4 hours

Thursday May 16 2024:

- Daily rounds. – 2 hours – Water/Sewer
- ✓ Cleaning shop. – 2 hours
- Street sweeping. – 4 hours

Friday May 17 2024:

- Daily rounds. – 2 hours – Water/Sewer
- ✓ Mowing and trimming. – 4 hours
- Changing trash and cleaning park. – 4 hours

Saturday May 18 2024:

- ✓ Weekend rounds. – 2 hours – Water/Sewer

Sunday May 19 2024:

- ✓ Weekend rounds. – 2 hours – Water/Sewer

**Employee Timecard - LPHELAN-07/27/2015**

Item 5.

Report Date: 05/29/2024

05/20/2024 - 05/26/2024 [7 days]

Report Time: 11:54:47 AM

**AD001 [PHELAN, LORI L]**

|                    |       |                  |        |                   |        |
|--------------------|-------|------------------|--------|-------------------|--------|
| <b>Employee ID</b> | AD001 | <b>DEPT(G2)</b>  | AD     | <b>Pay Policy</b> | 500    |
| <b>Pay Type</b>    | 3     | <b>Last Name</b> | PHELAN | <b>First Name</b> | LORI L |

**Time Card**

| Date           | Paycode    | IN       | OUT     | Reg Hrs   | OT Hrs | Daily Total |
|----------------|------------|----------|---------|-----------|--------|-------------|
| 05/20/2024 Mon | 503 [TRS]  |          |         | 3.0000000 |        |             |
|                | 501 [TRW]  | 07:59AM  | 01:01PM | 5.0000000 |        | 8.00        |
| 05/21/2024 Tue | 501 [TRW]  | 07:43AM  | 01:55PM | 6.2500000 |        | 6.25        |
| 05/22/2024 Wed | 501 [TRW]  | 07:31AM* | 12:26PM | 5.0000000 |        | 5.00        |
| 05/23/2024 Thu | 516 [CBV]  |          |         | 4.0000000 |        |             |
|                | 506 [TRBV] |          |         | 4.0000000 |        | 8.00        |
| 05/24/2024 Fri | 501 [TRW]  | 07:54AM  | 11:30AM | 3.5000000 |        |             |
|                | 501 [TRW]  | 11:58AM  | 04:30PM | 4.5000000 |        | 8.00        |

**Summary - AD001 [PHELAN, LORI L]**

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual     |        |             |        |              |
|---------------|-----------|--------------|------------|--------------|-------------|--------|-------------|--------|--------------|
|               |           |              |            |              | Prior Bal   | Adjust | Used        | Earned | Available    |
| 2 [VACA]      |           |              |            |              |             |        |             |        | 84.00        |
| 3 [SICK]      |           |              |            |              | 8.00        |        | 3.00        |        | 5.00         |
| 6 [FH]        |           |              |            |              |             |        |             |        | 8.00         |
| 501 [TRW]     | 1[UNUSED] | 24.25        |            | 24.25        |             |        |             |        |              |
| 503 [TRS]     | 1[UNUSED] | 3.00         |            | 3.00         |             |        |             |        |              |
| 506 [TRBV]    | 1[UNUSED] | 4.00         |            | 4.00         |             |        |             |        |              |
| 516 [CBV]     | 1[UNUSED] | 4.00         |            | 4.00         |             |        |             |        |              |
| <b>TOTALS</b> |           | <b>35.25</b> |            | <b>35.25</b> | <b>8.00</b> |        | <b>3.00</b> |        | <b>97.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Lori L. Phelan  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of May 20-24, 2024

Monday

- Emails
- Print/distribute timesheets
- ✓ • Verizon lease payments/update Village address
- Half Day-Dentist

Tuesday

- Enter invoices and CC receipts in WH
- Emails
- ✓ • Prepare form for 2nd reimbursement request for DNR grant project
- Review liquor/tobacco and operator applications submitted to date
- Out early

Wednesday

- Enter invoices/ACH payments
- Emails
- ✓ • Process online Util payments
- Half Day

Thursday

- ✓ • Bereavement

Friday

- Emails
- ✓ • Process/print RShort final BOT check
- Generate FM Entertainment Ck
- Submit SRC to PSC
- Update garbage/recycling rates in WH

### Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/28/2024

05/20/2024 - 05/26/2024 [7 days]


Report Time: 1:03:16 PM

|                                 |       |           |         |            |         |
|---------------------------------|-------|-----------|---------|------------|---------|
| <b>AD004 [CUSHMAN, SHYANNE]</b> |       |           |         |            |         |
| Employee ID                     | AD004 | DEPT(G2)  | DC      | Pay Policy | 550     |
| Pay Type                        | 3     | Last Name | CUSHMAN | First Name | SHYANNE |

| Time Card      |          |         |         |           |        |             |
|----------------|----------|---------|---------|-----------|--------|-------------|
| Date           | Paycode  | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 05/20/2024 Mon | 511 [CW] | 07:59AM | 12:04PM | 4.0000000 |        | 8.00        |
|                | 511 [CW] | 12:35PM | 04:30PM | 4.0000000 |        |             |
| 05/21/2024 Tue | 511 [CW] | 07:59AM | 12:19PM | 4.2500000 |        | 8.00        |
|                | 511 [CW] | 12:48PM | 04:30PM | 3.7500000 |        |             |
| 05/22/2024 Wed | 511 [CW] | 07:57AM | 11:28AM | 3.5000000 |        | 8.00        |
|                | 511 [CW] | 12:02PM | 04:31PM | 4.5000000 |        |             |
| 05/23/2024 Thu | 511 [CW] | 08:00AM | 01:25PM | 5.5000000 |        | 8.00        |
|                | 511 [CW] | 01:57PM | 04:30PM | 2.5000000 |        |             |
| 05/24/2024 Fri | 511 [CW] | 07:56AM | 11:58AM | 4.0000000 |        | 4.00        |

| Summary - AD004 [CUSHMAN, SHYANNE] |           |              |            |              |           |        |      |        |               |
|------------------------------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|---------------|
| Paycode                            | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |               |
|                                    |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available     |
| 2 [VACA]                           |           |              |            |              |           |        |      |        | 108.00        |
| 3 [SICK]                           |           |              |            |              |           |        |      |        | 20.00         |
| 6 [FH]                             |           |              |            |              |           |        |      |        | 8.00          |
| 511 [CW]                           | 1[UNUSED] | 36.00        |            | 36.00        |           |        |      |        |               |
| <b>TOTALS</b>                      |           | <b>36.00</b> |            | <b>36.00</b> |           |        |      |        | <b>136.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature



## Time Distribution

### Monday

- Utility Payments/Final Read (1.5 hours)
- 4th of July Planning
- Social Posting
- Dog Licenses

### Tuesday

- Utility Payments (30 min)
- Park & Rec Planning
- Neighborhood Street Party Research
- Social Posting

### Wednesday

- Utility Payments (1.5 hour)
- Social Posting
- Burn Permit
- 4th of July Planning

### Thursday

- 4th of July Event Planning - meeting with Michele
- Utility Payments (15 min)
- Social Posting

### Friday (4 hours)

- Utility Payments (15 min)
- 4th of July Event Planning



Report Date: 05/28/2024

05/20/2024 - 05/26/2024 [7 days]

Report Time: 1:03:16 PM

|                               |       |            |         |
|-------------------------------|-------|------------|---------|
| <b>PW003 [JOHNSON, HARRY]</b> |       |            |         |
| Employee ID                   | PW003 | DEPT(G2)   | FM      |
| Pay Type                      | 1     | Last Name  | JOHNSON |
|                               |       | Pay Policy | 401     |
|                               |       | First Name | HARRY   |

| Time Card      |           |         |         |           |        |             |
|----------------|-----------|---------|---------|-----------|--------|-------------|
| Date           | Paycode   | IN      | OUT     | Reg Hrs   | OT Hrs | Daily Total |
| 05/20/2024 Mon | 401 [STW] | 08:05AM | 11:58AM | 4.0000000 |        | 4.00        |
| 05/21/2024 Tue | 401 [STW] | 08:09AM | 12:30PM | 4.2500000 |        | 4.25        |
| 05/22/2024 Wed | 401 [STW] | 08:12AM | 01:00PM | 4.7500000 |        | 4.75        |
| 05/23/2024 Thu | 401 [STW] | 08:05AM | 01:13PM | 5.2500000 |        | 5.25        |
| 05/24/2024 Fri | 401 [STW] | 07:50AM | 11:16AM | 3.5000000 |        | 3.50        |

| Summary - PW003 [JOHNSON, HARRY] |           |              |            |              |           |        |      |        |           |
|----------------------------------|-----------|--------------|------------|--------------|-----------|--------|------|--------|-----------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2 | Total Hrs    | Accrual   |        |      |        |           |
|                                  |           |              |            |              | Prior Bal | Adjust | Used | Earned | Available |
| 401 [STW]                        | 1[UNUSED] | 21.75        |            | 21.75        |           |        |      |        |           |
| <b>TOTALS</b>                    |           | <b>21.75</b> |            | <b>21.75</b> |           |        |      |        |           |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

Mon 5/20 Moved latch on electrical shed at park, sweep and washed shop floor, cleared of Mower  
 Tues 5/21, Remove table from back of Golden room  
 Wed 5/22 Mowed lawn + park, helped load mower on trailer  
 Wed 5/23 Picked up brush, Mowed green shed, cardinal way  
 Pond, Volley ball area  
 Thurs 5/23 Mowed Ace lawn, across from church, North  
 Street, ball fields, dugged ball fields  
 Fri 5/24 Mowed part of park, village green, got park  
 ready for Farmers Market + ball game

### Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/28/2024

05/20/2024 - 05/26/2024 [7 days]

Report Time: 1:03:16 PM

|                               |       |            |          |
|-------------------------------|-------|------------|----------|
| <b>PW005 [PETERSON, DALE]</b> |       |            |          |
| Employee ID                   | PW005 | DEPT(G2)   | PW       |
| Pay Type                      | 3     | Last Name  | PETERSON |
|                               |       | First Name | DALE     |

| Time Card      |           |          |          |           |           |             |
|----------------|-----------|----------|----------|-----------|-----------|-------------|
| Date           | Paycode   | IN       | OUT      | Reg Hrs   | OT Hrs    | Daily Total |
| 05/20/2024 Mon | 301 [SEW] | 06:42AM  | 03:23PM  | 8.7500000 |           | 8.75        |
| 05/21/2024 Tue | 301 [SEW] | 06:32AM  | 02:55PM  | 8.5000000 |           |             |
|                | 601 [WAW] | 09:00PM* | 10:00PM* | 1.0000000 |           |             |
|                | 301 [SEW] | 10:00PM* | 11:00PM* | 1.0000000 |           | 10.50       |
| 05/22/2024 Wed | 301 [SEW] | 06:37AM  | 04:05PM* | 9.5000000 |           | 9.50        |
| 05/23/2024 Thu | 301 [SEW] | 06:32AM  | 12:20PM  | 5.7500000 |           |             |
|                | 301 [SEW] | 12:31PM  | 02:26PM  | 2.0000000 |           | 7.75        |
| 05/24/2024 Fri | 301 [SEW] | 06:29AM  | 12:44PM  | 3.5000000 | 2.7500000 | 6.25        |

| Summary - PW005 [PETERSON, DALE] |           |              |             |              |           |        |      |        |              |
|----------------------------------|-----------|--------------|-------------|--------------|-----------|--------|------|--------|--------------|
| Paycode                          | N/A       | Reg Hrs      | OT1 - OT-2  | Total Hrs    | Accrual   |        |      |        |              |
|                                  |           |              |             |              | Prior Bal | Adjust | Used | Earned | Available    |
| 2 [VACA]                         |           |              |             |              |           |        |      |        |              |
| 3 [SICK]                         |           |              |             |              |           |        |      |        | 6.00         |
| 6 [FH]                           |           |              |             |              |           |        |      |        | 8.00         |
| 301 [SEW]                        | 1[UNUSED] | 39.00        | 2.75        | 41.75        |           |        |      |        |              |
| 601 [WAW]                        | 1[UNUSED] | 1.00         |             | 1.00         |           |        |      |        |              |
| <b>TOTALS</b>                    |           | <b>40.00</b> | <b>2.75</b> | <b>42.75</b> |           |        |      |        | <b>14.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x \_\_\_\_\_  
Supervisor Signature



Dale Peterson Weekly Work Log 5-20-2024Monday 5-20-2024

Daily Labs at WWTP 2 Hours

- ✓ Unloaded new Geo Tubes 1 Hour, cleaned and prepped old skid steer for return 2 Hours, cleaned influent trough and screen 3 Hours.

Tuesday 5-21-2024:

Daily Labs at WWTP 2 Hours

- ✓ Cleaned pumped down and scrubbed clarifiers due to excess algae buildup 6 Hours.

Wednesday 5-22-2024:

Daily Labs at WWTP 2 Hours

- ✓ Started Hauling out sludge from a GeoTube 4 Hours, Tree debris clean up 2 Hours, Delivered sludge samples to Baraboo Lab 1.5 Hours.

Thursday: 5-23-2024:

Daily Labs at WWTP 2 Hours

- ✓ Continued GeoTube Haul out 5.75 Hours

Friday 5-24-2024:

Daily Labs 2 Hours

Finished loading GeoTubes 2 Hours, Wrap up meeting with Bart Nies 2.25 Hours



Employee Timecard - LPHELAN-07/27/2015

Item 5.

Report Date: 05/28/2024

05/20/2024 - 05/26/2024 [7 days]

Report Time: 1:03:16 PM

**SP003 [LOSBY, BRADEN]**

|             |       |           |       |            |        |
|-------------|-------|-----------|-------|------------|--------|
| Employee ID | SP003 | DEPT(G2)  | ST    | Pay Policy | 400    |
| Pay Type    | 3     | Last Name | LOSBY | First Name | BRADEN |

**Time Card**

| Date           | Paycode   | IN       | OUT      | Reg Hrs   | OT Hrs    | Daily Total |
|----------------|-----------|----------|----------|-----------|-----------|-------------|
| 05/20/2024 Mon | 401 [STW] | 06:56AM  | 11:26AM  | 4.5000000 |           | 8.00        |
|                | 401 [STW] | 11:59AM  | 03:30PM  | 3.5000000 |           |             |
| 05/21/2024 Tue | 401 [STW] | 06:54AM  | 04:22PM  | 9.2500000 |           | 13.00       |
|                | 401 [STW] | 07:43PM  | 11:30PM* | 3.7500000 |           |             |
| 05/22/2024 Wed | 401 [STW] | 06:55AM  | 03:11PM  | 8.2500000 |           | 8.25        |
| 05/23/2024 Thu | 401 [STW] | 06:55AM  | 11:33AM  | 4.5000000 |           | 7.50        |
|                | 401 [STW] | 12:08PM  | 03:17PM  | 3.0000000 |           |             |
| 05/24/2024 Fri | 401 [STW] | 06:55AM  | 02:15PM  | 3.2500000 | 4.0000000 | 7.25        |
| 05/25/2024 Sat | 401 [STW] | 08:48AM  | 10:48AM* |           | 2.0000000 | 4.00        |
|                | 101 [PAW] | 09:00PM* | 11:00PM* |           | 2.0000000 |             |
| 05/26/2024 Sun | 401 [STW] | 07:22AM  | 09:22AM* |           | 2.0000000 | 2.00        |

**Summary - SP003 [LOSBY, BRADEN]**

| Paycode       | N/A       | Reg Hrs      | OT1 - OT-2   | Total Hrs    | Accrual   |        |      |        |              |
|---------------|-----------|--------------|--------------|--------------|-----------|--------|------|--------|--------------|
|               |           |              |              |              | Prior Bal | Adjust | Used | Earned | Available    |
| 2 [VACA]      |           |              |              |              |           |        |      |        | 46.25        |
| 3 [SICK]      |           |              |              |              |           |        |      |        | 39.75        |
| 6 [FH]        |           |              |              |              |           |        |      |        | 8.00         |
| 7 [BREV]      |           |              |              |              |           |        |      |        |              |
| 101 [PAW]     | 1[UNUSED] |              | 2.00         | 2.00         |           |        |      |        |              |
| 401 [STW]     | 1[UNUSED] | 40.00        | 8.00         | 48.00        |           |        |      |        |              |
| <b>TOTALS</b> |           | <b>40.00</b> | <b>10.00</b> | <b>50.00</b> |           |        |      |        | <b>94.00</b> |

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x   
Supervisor Signature

Weekly Work Log May 20 – May 26 2024      Braden Losby**Monday May 20 2024:**

Daily rounds. – 2 hours – Water/Sewer

✓ Taking possession of new track loader. – 3 hours

Pushing brush. – 2 hours

Street sweeping. – 1 hour

**Tuesday May 21 2024:**

Daily rounds. – 2 hours – Water/Sewer

Working on park. – 3 hours

✓ Getting Ferris mower fixed. – 3 hours

Storm damage cleanup. – 4 hours

**Wednesday May 22 2024:**

✓ Daily rounds. – 2 hours – Water/Sewer

Working on geo tube. – 6.25 hours

**Thursday May 23 2024:**

Daily rounds. – 2 hours – Water/Sewer

✓ Working on geo tube. – 3 hours

Storm cleanup. – 3 hours

**Friday May 24 2024:**

Daily rounds. – 2 hours – Water/Sewer

✓ Working on geo tube. – 3 hours

Meeting with Delta 3 – 2 hours

**Saturday May 25 2024:**

Weekend rounds. – 2 hours – Water/Sewer

✓ Call in at the ballpark. – 2 hours

**Sunday May 26 2024:**

✓ Weekend rounds. – 2 hours – Water/Sewer



6/04/2024 2:51 PM

Treasurer's Report  
All Banks  
5/01/2024 Thru: 5/31/2024

Page: 1  
ACCT

---

4/30/2024 Balance: 1,473,292.24

Checks: -260,652.94

Receipts: 134,923.76

Other Cash Transactions: 0.00

5/31/2024 Balance: 1,347,563.06

6/04/2024 2:51 PM

Treasurer's Report

Page: 2

All Banks

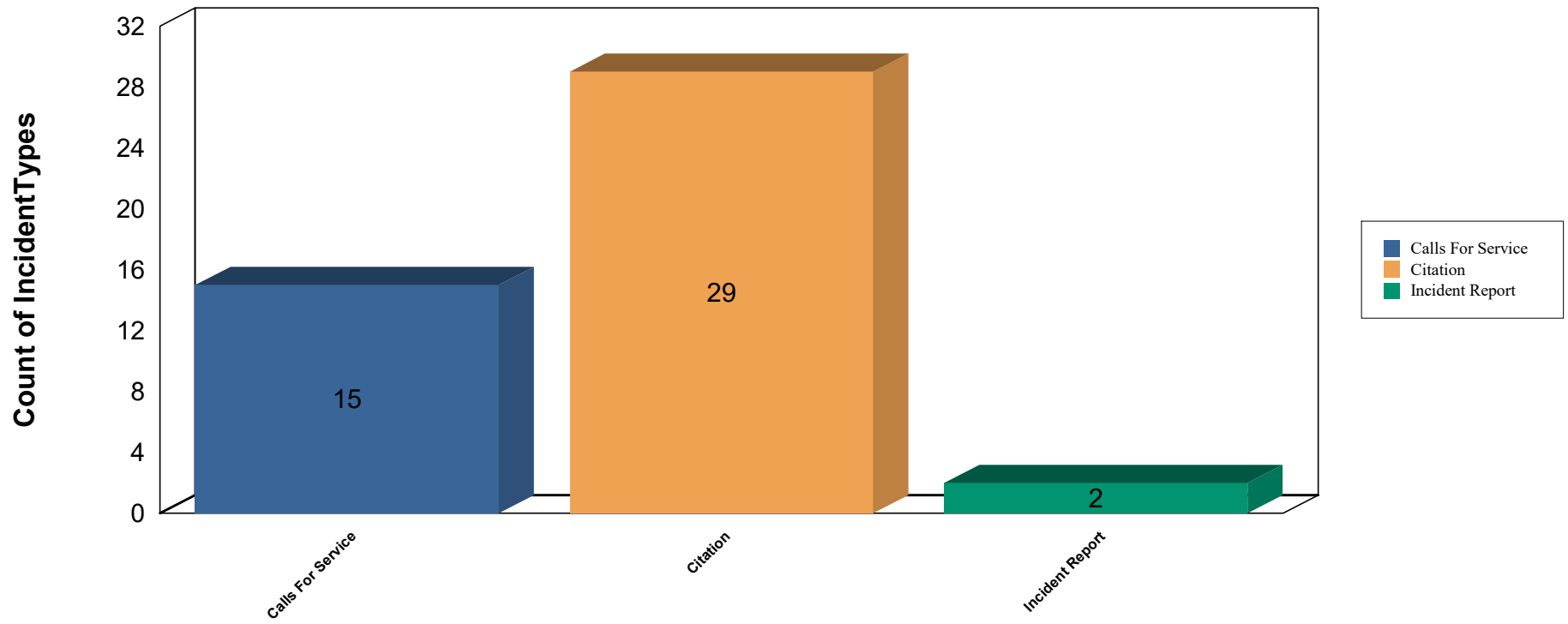
ACCT

5/01/2024 Thru: 5/31/2024

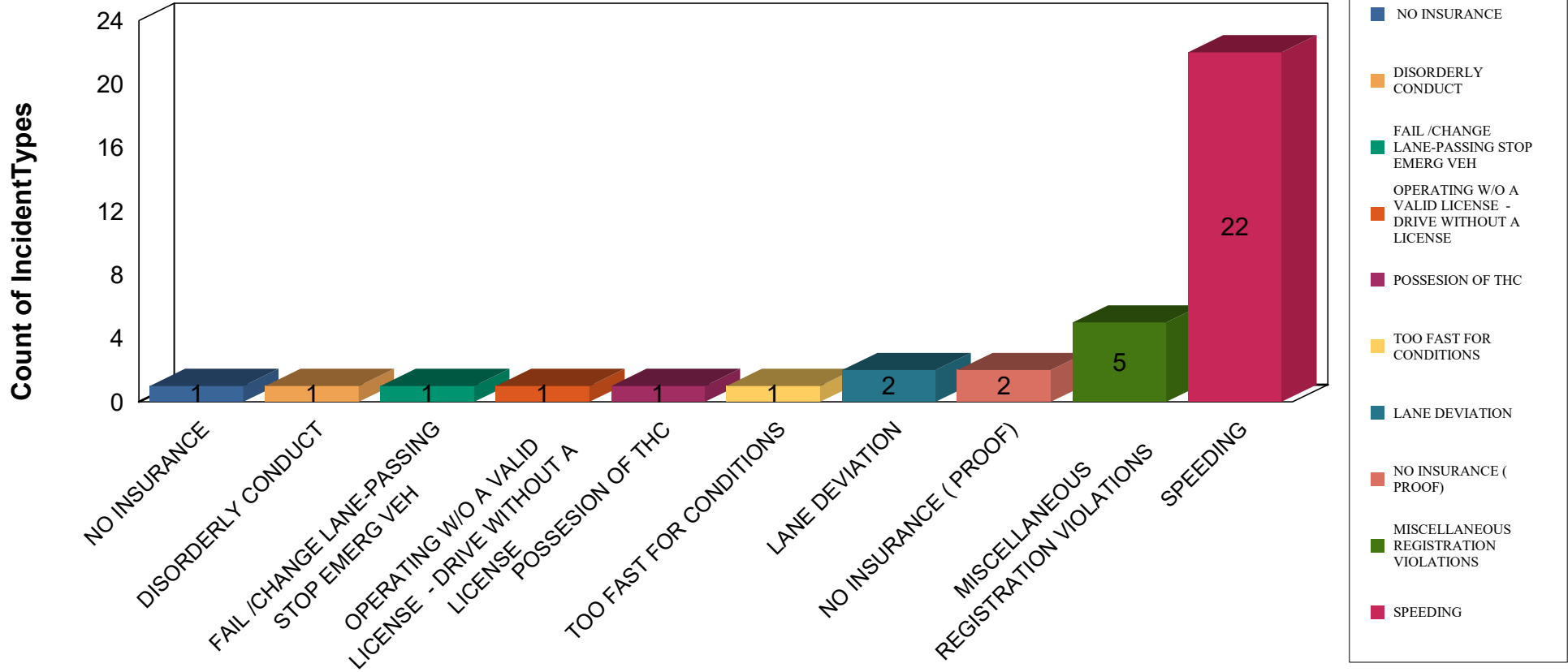
| Post Date | Type | Trans ID | Description               | Amount |
|-----------|------|----------|---------------------------|--------|
|           |      |          | Others Cash Transactions: | 0.00   |

MONTHLY Statistics from: 5/1/2024 12:00:00AM to 5/31/2024 11:59:00PM

### Count of Reports Completed



# Count of Incident Types



2.63% # of Reports: 1 Citation NO INSURANCE

2.63% # of Reports: 1 Citation DISORDERLY CONDUCT

2.63% # of Reports: 1 Citation FAIL /CHANGE LANE-PASSING STOP EMERG VEH

2.63% # of Reports: 1 Citation OPERATING W/O A VALID LICENSE - DRIVE WITHOUT A LICENSE

Item 5.

2.63% # of Reports: 1 Citation POSSESION OF THC

2.63% # of Reports: 1 Citation TOO FAST FOR CONDITIONS

5.26% # of Reports: 2 Citation LANE DEVIATION

5.26% # of Reports: 2 Citation NO INSURANCE ( PROOF)

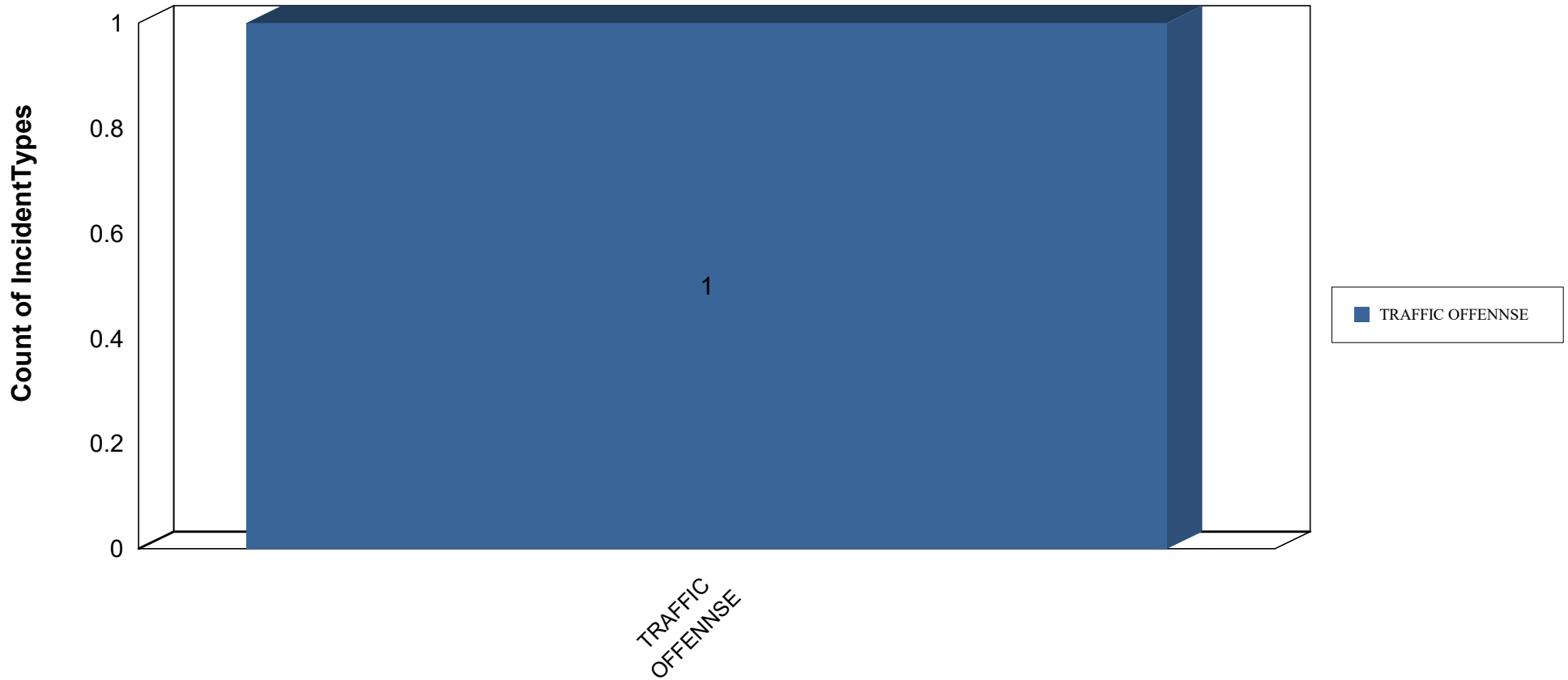
13.16% # of Reports: 5 Citation MISCELLANEOUS REGISTRATION VIOLATIONS

57.89% # of Reports: 22 Citation SPEEDING



# Count of Incident Types

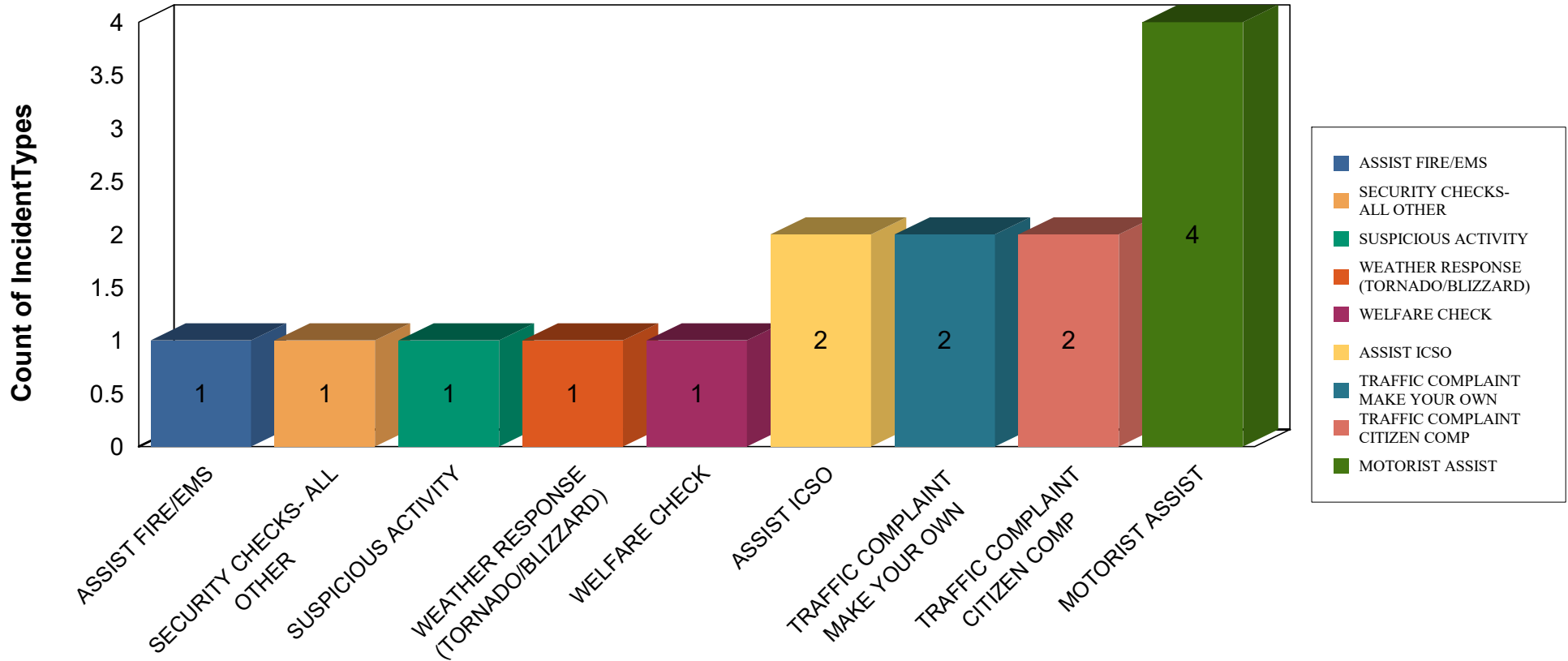
Item 5.



2.63% # of Reports: 1 Citation TRAFFIC OFFENSE

**Grand Total: 100.00% Total # of Incident Types Reported: 38 Total # of Reports: 29**

# Count of Incident Types



6.67% # of Reports: 1 Calls For Service ASSIST FIRE/EMS

6.67% # of Reports: 1 Calls For Service SECURITY CHECKS- ALL OTHER

6.67% # of Reports: 1 Calls For Service SUSPICIOUS ACTIVITY

6.67% # of Reports: 1 Calls For Service WEATHER RESPONSE (TORNADO/BLIZZARD)

Item 5.

6.67% # of Reports: 1 Calls For Service WELFARE CHECK

13.33% # of Reports: 2 Calls For Service ASSIST ICSSO

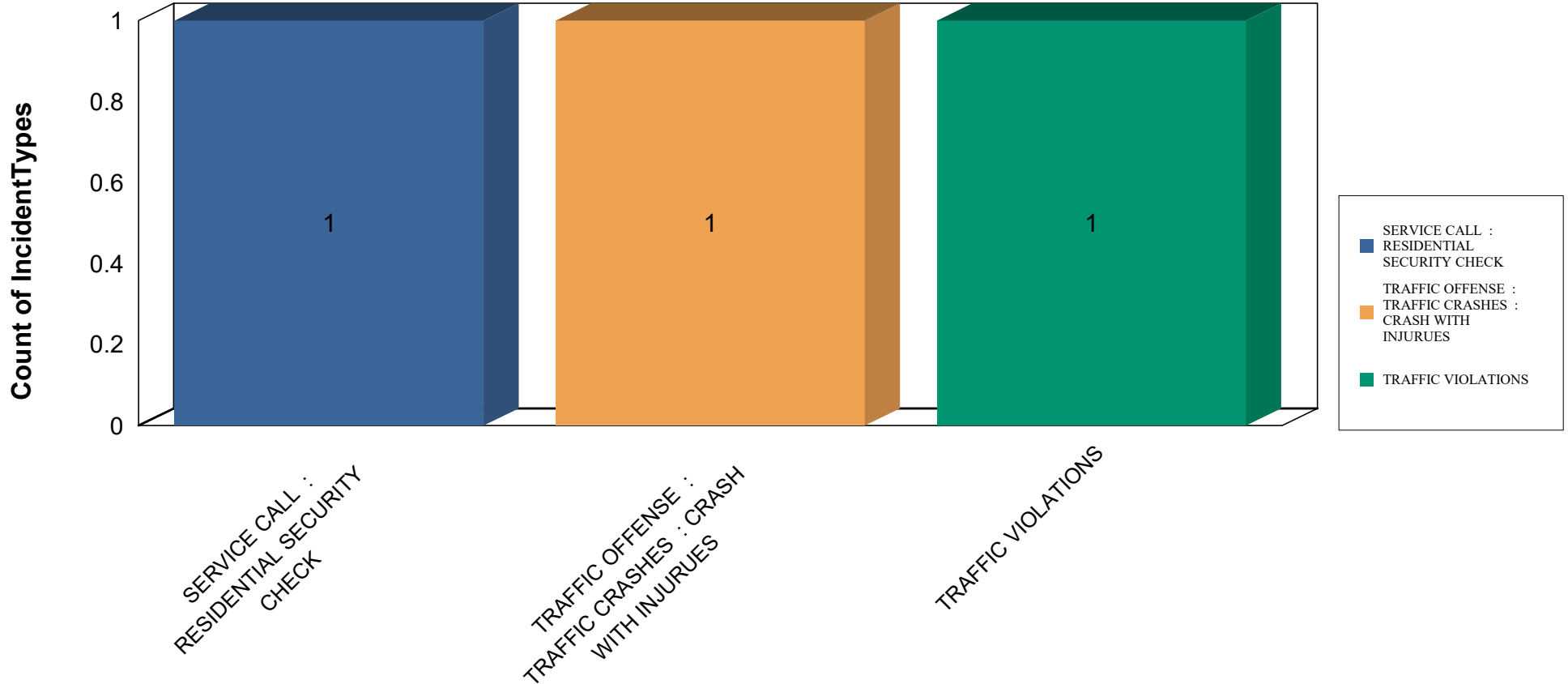
13.33% # of Reports: 2 Calls For Service TRAFFIC COMPLAINT MAKE YOUR OWN

13.33% # of Reports: 2 Calls For Service TRAFFIC COMPLAINT CITIZEN COMP

26.67% # of Reports: 4 Calls For Service MOTORIST ASSIST

**Grand Total: 100.00% Total # of Incident Types Reported: 15 Total # of Reports: 15**

# Count of Incident Types



33.33% # of Reports: 1 Incident Report SERVICE CALL : RESIDENTIAL SECURITY CHECK

33.33% # of Reports: 1 Incident Report TRAFFIC OFFENSE : TRAFFIC CRASHES : CRASH WITH INJURUES

33.33% # of Reports: 1 Incident Report TRAFFIC VIOLATIONS

**Grand Total: 100.00% Total # of Incident Types Reported: 3 Total # of Reports: 2**

**Grand Total: 100.00% Total # of Incident Types Reported: 56**



# TEAM LAFAYETTE

“A Living memorial dedicated to SGT Jakob Roelli and SSG Jesse Grindey.”  
PO BOX 241 Dodgeville WI 53533

June 6, 2024

Michelle Casper, Village President  
Ridgeway Board Of Trustees  
208 Jarvis Street  
Ridgeway WI 535382

Re: Initial Donation \$1400.00

To: Village President Michele Casper  
and Esteemed Member of the Village Board

Our organization has raised \$1400.00 to build a Veteran's Memorial in Ridgeway, Wisconsin. It should be noted that artist and musician Gabe Schillman gave us \$1000.00 in donations. We are continuing our efforts with the selling of TEAM Lafayette's "Operation Outpost" Tee shirts to bring awareness and raise funds for your project.

Ridgeway has a long and deep history of service dating back to at least the Civil War. We sincerely appreciate the collective efforts of you and the Village Board of Trustees, including the extra work of Trustees Julene Gardner and Cynthia Neihaus, in making this project a reality.

Your project, which aligns with the values and beliefs of SGT Jakob Roelli and SSG Jesse Grindey, is important. It is the very reason TEAM Lafayette was created: to honor and remember the sacrifices of those Americans who served this nation.

It is our pleasure and privilege to assist you with this endeavor.

Respectfully Submitted

////signed////  
Michael J Gorham  
Co-Founder

“John 15:13”

108 E. Keane  
↓



← Potential home ??

**VILLAGE OF RIDGEWAY, WI**  
**ZONING MAP**

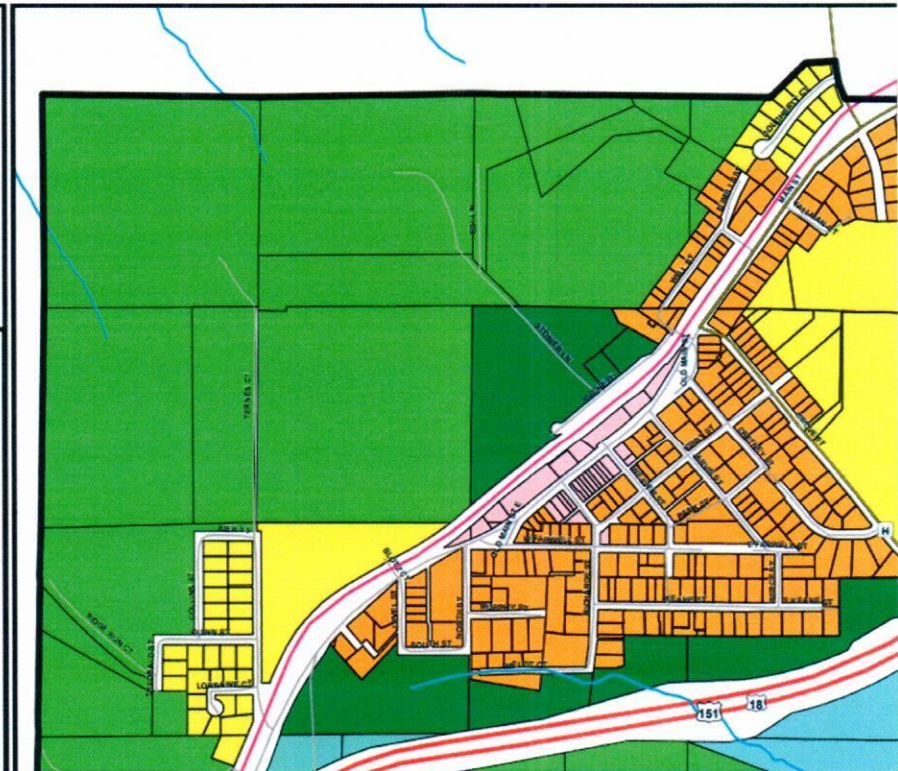
N

0 0.05 0.1 0.2 Miles

- Ridgeway Boundary
- Rivers and Streams
- Military Ridge State Trail
- US Highways
- County Roads
- Local Roads

**Zoning Districts**

- R-1 Residential
- R-2 Residential
- A-H Agricultural Holding
- A-P Agricultural Preservation
- A-T Agricultural Transition
- B-1 Retail Business
- B-2 Highway Business
- C-1 Conservation
- M-1 Industrial



← Zoned C-1



## VILLAGE OF RIDGEWAY MUNICIPAL CODE OF ORDINANCES

## Chapter 14 Zoning Ordinance

14.19.13 C-1 CONSERVANCY DISTRICT

This district is intended to preserve the natural state of scenic areas in the Village and to prevent the uncontrolled, uneconomical spread of residential or other development, and to help to discourage intensive development of marginal lands, particularly flood plain lands and steep slopes, as to prevent hazards to public and private property.

Permitted Uses: Flood mitigation facilities; forestry and the management of woodlands; wildlife preserves; the management of wildlife, including waterfowl, fish, and other similar lowland animals, and non-residential buildings used solely in conjunction with such activities; hunting, fishing, and trapping; park and recreation areas; hiking trails and bridle paths; preservation of areas of scenic, historic, or scientific value; uses similar and customarily incidental to any of the above uses; essential services and facilities.

Conditional Uses: None

There are no setback, lot size, and other dimensional standards applicable in the conservancy district.

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**Board item**

1 message

**Brayden Losby** <streetsandparks@ridgewaywi.gov>


Thu, Apr 4, 2024 at 3:06 PM

To: Hailey Roessler &lt;clerk@ridgewaywi.gov&gt;, Jeff Brindley &lt;publicworks@ridgewaywi.gov&gt;

Good afternoon, we have been getting high flows at the plant and we have a leaking manhole on the end of richards st. We wanted it as an item for board discussion. They have been made aware before but we went over there and took a video to show how bad the leak is. Thank you in advance.

Thanks,  
Braden Losby  
Streets & Parks Superintendent  
Village Of Ridgeway  
(608) 924-1520

---

 **IMG\_0043.MOV**  
6421K



**SHARED WELL AGREEMENT**

**RE: “Parcel A” Legal Description:** Lot 1,  
See Exhibit A

**“Parcel B” Legal Description:** Lot 2,  
See Exhibit A

Return to:  
Mark B. Rooney, Attorney, S.C.  
1809 Springdale St., Suite 204  
Mt. Horeb, WI 53572

Tax Parcel Nos.: 177.0206B

WHEREAS, **DYNAMIC FARMS, LLC** is the present owner of certain real property located in the Village of Ridgeway, Iowa County, Wisconsin, as described on the attached Exhibit A and referred to on the exhibit and in this Agreement as Parcel A; and

WHEREAS, **DYNAMIC FARMS, LLC** is the present owner of certain real property located in the Village of Ridgeway, Iowa County, Wisconsin, as described on the attached Exhibit A and referred to on the exhibit and in this Agreement as Parcel B; and

WHEREAS, these two parcels are contiguous to each other; and

WHEREAS, the parties to this Shared Well Agreement (hereinafter the “Agreement”) share the water from a well, pump and water system that is located on Parcel A and owned by the owner of Parcel A.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto that:

1. The owner of Parcel A grants to the owner of Parcel B an easement ten feet in width from the place on the eastern boundary line of Parcel B where the

well water pipe line serving Parcel B owner's residence is located, and then moving in a northerly and/or easterly direction along the existing well water pipe line serving Parcel B owner's residence to the existing shared well located on Parcel A, for the purpose of obtaining water from the shared well.

2. In addition, the owner of Parcel A grants to the owner of Parcel B the right to keep, inspect and maintain the existing water pipe lines serving Parcel B through the easement described above.

3. Parcel A owner shall be responsible for ensuring that the shared well is kept in good operating condition and produces safe drinking water. The owners of both parcels agree to share in all costs of maintenance, repair and replacement of the well pump, pressure tank, well pit, well casing and well system, with Parcel A owner paying 65% of these costs and Parcel B owner paying 35% of these costs. Each parcel owner shall be solely responsible for the cost of maintaining, repairing and/or replacing the water pipe line(s) serving their respective properties. Parcel B owner shall not alter the location of the existing well water pipe line serving Parcel B's property without the written permission of Parcel A owner. Parcel B owner shall remit payment for Parcel B owner's 35% share of all the above-described costs to Parcel A owner upon receipt of invoices for such costs, or reimburse Parcel A owner for Parcel B owner's 35% share of the same within thirty (30) days from the date the billing for any such expense is first received.

4. In this Agreement, the costs of maintaining, repairing or replacing any component or part of the shared well water system shall include the costs of landscaping needed to return the surface grounds to the condition they were in prior to the repair, maintenance or replacement.

5. The owner of Parcel A shall maintain insurance on the shared well and provide electricity for the shared well pump, provided that the owner of Parcel A shall not be responsible to the owner of Parcel B for any interruption of electrical power to the shared well pump, unless caused by the intentional actions of the owner of Parcel A.

6. All the costs of supplying electricity to the shared well pump shall be paid by the owner of Parcel A.

7. The owner of Parcel B shall use the water supplied by the shared well only for single family residential use. The owner of Parcel A may use the water supplied by the shared well for agricultural, recreational and residential use. The parties hereto agree that the shared water well system referred to herein shall be maintained so as to meet all public health standards for safe drinking water.

8. The terms of this Agreement, and the covenants and easements contained herein shall be perpetual, run with the land and shall be binding upon the parties, their heirs, assigns and successors, and shall terminate only upon:

- A. The availability to Parcel B of adequate water service by means other than the water supply system described herein supplied by a governmental authority or public utility controlled by the Wisconsin Public Service Commission; or
- B. The installation of a well and water system on Parcel B at the sole expense of the owner of Parcel B.

9. This Agreement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.

10. This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds of Iowa County, Wisconsin.

11. If any term or condition of this Agreement, or the application of this Agreement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

Dated: \_\_\_\_\_, 2024.

**PARCEL A OWNER**

DYNAMIC FARMS, LLC

By: \_\_\_\_\_  
Todd B. Kuschel, Sole Member

**PARCEL B OWNER**

DYNAMIC FARMS, LLC

By: \_\_\_\_\_  
Todd B. Kuschel, Sole Member

STATE OF WISCONSIN     )  
COUNTY OF DANE         )

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2024,  
the above-named parties, to me known to be the persons who executed the  
foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires: \_\_\_\_\_

DRAFTED BY:  
Attorney Mark B. Rooney  
1809 Springdale Street, Suite 204  
Mount Horeb, WI 53572

**CONSENT OF MORTGAGEE OF PARCELS A AND B**

The undersigned, being the holder of a mortgage against Parcel A and Parcel B, consents to the above Agreement and agrees that its interest in Parcel A and Parcel B shall be subject to the terms of the Agreement.

LAKE RIDGE BANK

By: \_\_\_\_\_  
Amy Austin  
Title: \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF WISCONSIN  
COUNTY OF

This instrument was acknowledged before me on \_\_\_\_\_, 2024 by Amy Austin, the \_\_\_\_\_ of Lake Ridge Bank.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission expires: \_\_\_\_\_



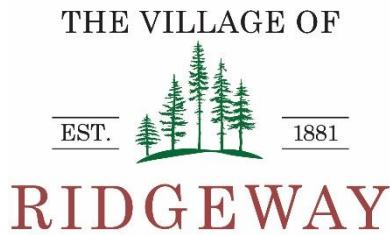
**EXHIBIT A**

**Legal Description of Parcel A**

Lot One (1) of Certified Survey Map No. \_\_\_\_\_, recorded in Volume \_\_\_\_\_ Certified Survey Maps, Page \_\_\_\_\_, as Document No. \_\_\_\_\_, in the Village of Ridgeway, Iowa County, Wisconsin.

**Legal Description of Parcel B**

Lot Two (2) of Certified Survey Map No. \_\_\_\_\_, recorded in Volume \_\_\_\_\_ Certified Survey Maps, Page \_\_\_\_\_, as Document No. \_\_\_\_\_, in the Village of Ridgeway, Iowa County, Wisconsin.



## BOARD OF TRUSTEES MEETING MINUTES

August 16, 2022 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Mary Kay Baum, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Jeff Brindley-Director of Public Works, Tanner Cullen-Streets and Parks Superintendent, Mark Doyle-Delta3 Engineering, Hailey Roessler-Clerk/Treasurer, and members of the public.

### CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on August 15, 2022, at the Ridgeway Community Center, the Village website and Facebook page with notification sent via email/text to subscribers.

### PLEDGE OF ALLEGIANCE

The pledge was recited.

### PUBLIC COMMENT

There was no one wishing to speak.

### CONSENT AGENDA

Motion by Baum, Seconded by Garner, to adopt the consent agenda. Motion carried.

1. Minutes to be Adopted:
  - 07/19/2022 Regular Board of Trustees Meeting
  - 08/08/2022 Special Board of Trustees Meeting
  - 07/20/2022 Public Safety and Health Committee Meeting
  - 07/20/2022 Finance Committee Meeting
2. ACH Payments, General Fund Disbursements
3. Adoption of Agenda

## ITEMS FOR CONSIDERATION AND ACTION

### 4. 2021 Infrastructure Improvements Project

JI Construction – Pay Application #11 and Change Order #3

Mark Doyle, Delta3 Engineering was present to update the board regarding the wrap-up of the 2021 Infrastructure Improvements Project. Mark indicated that approval of the final pay app should be contingent on receipt of all the lien waivers from the subcontractors and completion of all the punch list items including Ms. Yager's basement repair, Davis' retaining wall, the stop sign on the corner of Kirby and Jarvis Streets, and removal of the temporary mailboxes.

Motion by Vosberg, Seconded by Venden, to approve pay application number 11 in the amount of \$75,032.58 contingent on final sign-off of Delta3 on contingencies and authorization to release.

Motion by Short, Seconded by Garner, to approve Change Order Number 3 in the amount of \$3,505.23.

### 5. Tallman Court Road Damage

Doyle was present to discuss the options for repair of the damage to the Tallman Court extension. Damage was caused a month ago by the builder on Lot 15, Todd Seiler. Further damage has been caused by the builder on Lot 14, Neal Gehin. The board indicated that it was a brand new road and any machine parked on the road is responsible for the damages. The board wanted an estimate on the cost to repair all the damages. Michele Casper asked Doyle what the anticipated timeline would be. Doyle would contact Troy and provide revised damage estimates. The board agreed by consensus and would revisit the item at the next meeting.

### 6. Safe Drinking Water Loan/Revenue Bond and General Obligation Loan Closing for 2021 Infrastructure Improvements

Roessler indicated this would be addressed in September.

### 7. 501 Main Street - CUP

Plan Commission recommended approval of a Conditional Use Permit for 501 Main Street for a museum with retail sales. The zoning would remain unchanged as R-2 Residential. Trustees discussed the application and Plan Commission review of the application.

Motion by Nevins, Seconded by Venden, to approve 501 Main Street as R-2 Zoning, with a Conditional Use Permit granted for a museum with retail sales. Vosberg abstained. Motion carried.

### 8. Kuschel CSM - 6868 Rock Road

Plan Commission recommended approval of the proposed split contingent that they share water and septic.

Todd Kuschel was present to discuss the certified survey map he submitted. Trustees discussed the costs associated with bringing water and sewer south of the highway. The

village may refuse to require connection to public sewer and allow a private septic system permitted through the Iowa County office. Roessler indicated it would cost over \$323,000 to bring water to the right of way of the parcel. Brindley indicated it was cheaper to bring sewer to the north end of the parcel right of way. Kuschel indicated the well was large enough to support both parcels and his attorney could draft a shared well agreement but didn't know how the septic could be shared between the two parcels.

Motion by Baum, Seconded by Vosberg, to approve the CSM on the condition that the property owner executes and records a shared maintenance and use agreement for the well on the parcels. Nevins abstained. Motion carried.

9. Department Reports

Announcements

Special Board of Trustees Meeting September 27 at 6:45 pm

Recipient of 2022 DNR Stewardship Federal Land & Water Conservation Fund Grant in the amount of \$177,300 (50% matching funds)

Trustees discussed the estimate provided by Anderson. Further planning would be needed for the shelter floor before any investment is made. Casper and Cullen will move the tables after the wedding on Saturday.

10. Ridgeway Community Center Construction

Pay Application No. 3 - Bauer Raether

Lighting Options - Marshal Office/Evidence Room, Storage Room in Golden Room, Board Room, Multipurpose Room

Roessler explained that she had reviewed the pay application and recommended payment for work completed to date with contingency held back per the contract. Roofers started work Thursday, August 11 on the lower portion of the building and will move to the gym roof in the next day or two. MG&E changed the gas meter and reduced pressure to 2 PSI from 10 PSI on Monday, August 15. Alliant Energy installed the transformer, trenched and connected the three phase power in early August. They will need to do a final review and inspection once the main power panel ships on August 22nd and is installed by A/B Electric upon its arrival. Ceiling tiles will be installed and a decision needs to be made on lighting.

Caden Moser, BauerRaether Project Manager, was present to discuss the lighting options received from A/B Electric. Trustees discussed the options presented.

Motion by Venden, Seconded by Short, to approve pay application number 3 in the amount of \$118,867.80. Motion carried.

Motion by Vosburg, Seconded by Nevins, to accept Lighting Option 1 for the Marshal's Office and storage room for \$3,450 and accept Lighting Option 1 for the Community Room for \$3,450. Motion carried.

Board members requested revisions for the large conference room and library estimates from the electrician because they were unclear.

11. Request to Purchase Kenwood Portable Radios with LEA Grant Reimbursement Monies - Marshal Office

Marshal Gorham informed the board that there was a \$7,000 Law Enforcement Grant provided by the state for certain projects. Marshal Gorham is asking to replace his end-of-life portable radios with some of this grant money. He has two, but is looking to replace one right now. The long-term goal is to have portable radios for all the staff through an emergency management grant for emergency responses purposes.

Motion by Baum, Seconded by Vosberg, to authorize \$2,217.36 for the purchase of a Kenwood Portable radio.

12. Purchase and Install Radio Base/Antenna for Marshal's Office

Motion by Venden, Seconded by Baum, to authorize \$1,255 for the purchase of the base antenna and materials for a roof mount antenna with time and materials for installation and labor not to exceed \$2,000. Motion carried.

13. Budget Amendment for General Fund - Police

Motion by Baum, Seconded by Garner, to adopt Resolution 2022-10 Amending the General Fund Police Budget. Motion carried.

14. 2022 Tree Planting

Motion by Garner, Seconded by Nevins, to authorize up to \$2,600 for the purchase and planting of 8 trees and accessories as presented. Cullen asked what type of trees and trustees indicated to refer to the revised tree plan presented at the previous months meeting with notes and feedback from trustees. Motion carried.

## **CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS**

15. Department Reports

Announcements

Special Board of Trustees Meeting September 27 at 6:45 pm

Special Board of Trustees Meeting September 27 will be held at 5:30 pm.

Roessler announced that the DNR had just notified her of the tentative award of \$177,300 Federal Land and Water Conservation Grant for improvements to the lighting and parking accessibility at the village community park.

Casper indicated that Labor Day events will be Sunday, September 4, with extended Farmer's Market hours to accommodate the baseball game held that day. Saturday, September 17 will be the Dodgeville versus Ridgeway Alumni Home Talent Game.

## **ADJOURNMENT**

Motion by Venden, Seconded by Garner, to adjourn at 9:56 pm. Motion carried.

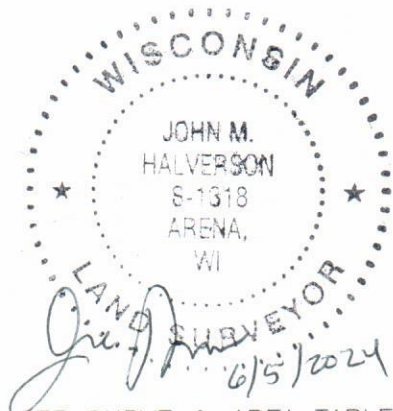


# IOWA COUNTY CERTIFIED SURVEY MAP # \_\_\_\_\_

Being Lot 1 of CSM 1802, located in part of the NE & NW 1/4's of the SE 1/4 of Section 14, T6N, R4E, Village of Ridgeway, Iowa County, Wisconsin

**LEGEND:**

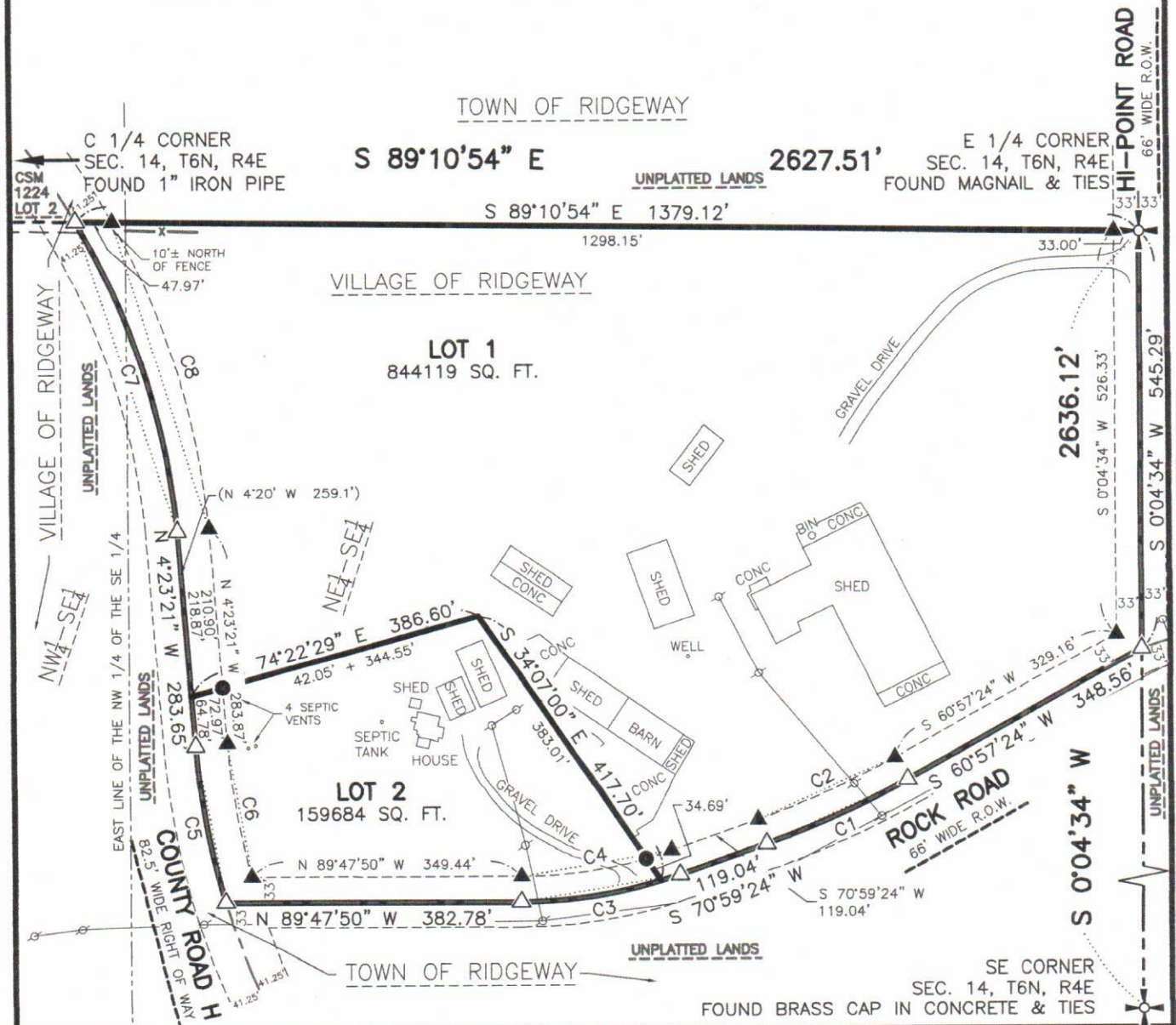
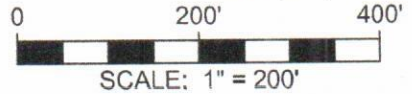
- 3/4" X 24" X 1.5LB./LF. REBAR SET
- ▲ 3/4" REBAR FOUND
- ⊕ SECTION CORNER
- △ RAILROAD SPIKE FOUND
- OH E— EXISTING OVERHEAD ELECTRIC
- ⊗ EXISTING POWER POLE
- X— EXISTING FENCELINE
- ( ) RECORDED AS



SEE CURVE & AREA TABLE ON SHEET 2 OF 3



BEARINGS ARE REFERENCED TO THE EAST LINE OF THE SE 1/4 OF SECTION 14 WHICH BEARS S 0°04'34" W BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM, IOWA COUNTY ZONE, NAD83(2011)



**HALVERSON LAND SURVEYING**

6381 COON ROCK ROAD  
ARENA, WI 53503  
(608) 753-2498

FOR:  
DYNAMIC FARMS LLC  
525 WALNUT GROVE DR  
MADISON, WI 53717

SHEET 1 OF 3  
JOB ID: 2103251C  
FIELD WORK COMPLETED 3/25/2021



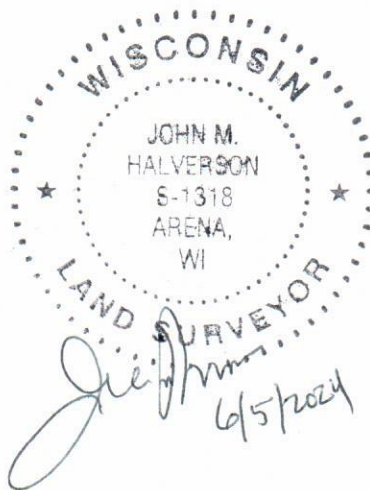
# IOWA COUNTY CERTIFIED SURVEY MAP # \_\_\_\_\_

Being Lot 1 of CSM 1802, located in part of the NE & NW 1/4's of the SE 1/4 of Section 14, T6N, R4E, Village of Ridgeway, Iowa County, Wisconsin

| #  | LOTS | Length  | Radius   | Delta     | Chord Direction | Cd. Lg. | Tangent In    | Tangent Out   |
|----|------|---------|----------|-----------|-----------------|---------|---------------|---------------|
| C1 | 1    | 201.38' | 1150.00' | 10°02'00" | S 65°58'24" W   | 201.12' | S 60°57'24" W | S 70°59'24" W |
| C2 | 1    | 195.60' | 1117.00' | 10°02'00" | S 65°58'24" W   | 195.35' | S 60°57'24" W | S 70°59'24" W |
| C3 | 1-2  | 209.58' | 625.00'  | 19°12'46" | S 80°35'47" W   | 208.60' | S 70°59'24" W | N 89°47'50" W |
|    | 1    | 36.83'  |          | 3°22'35"  | N 72°40'42" E   | 36.83'  | N 74°21'59" E | N 70°59'24" E |
|    | 2    | 172.75' |          | 15°50'11" | N 82°17'05" E   | 172.20' | S 89°47'50" E | N 74°21'59" E |
| C4 | 1-2  | 198.51' | 592.00'  | 19°12'46" | S 80°35'47" W   | 197.58' | S 70°59'24" W | N 89°47'50" W |
|    | 1    | 34.89'  |          | 3°22'35"  | N 72°40'42" E   | 34.88'  | N 74°21'59" E | N 70°59'24" E |
|    | 2    | 163.62' |          | 15°50'11" | N 82°17'05" E   | 163.11' | S 89°47'50" E | N 74°21'59" E |
| C5 | 2    | 205.79' | 955.00'  | 12°20'48" | N 10°33'45" W   | 205.39' | N 16°44'09" W | N 4°23'21" W  |
| C6 | 2    | 175.05' | 913.75'  | 10°58'34" | N 9°52'38" W    | 174.78' | N 15°21'55" W | N 4°23'21" W  |
| C7 | 1    | 426.65' | 955.00'  | 25°35'50" | N 17°48'00" W   | 423.11' | N 5°00'05" W  | N 30°35'55" W |
| C8 | 1    | 420.30' | 996.25'  | 24°10'19" | N 17°04'28" W   | 417.19' | N 4°59'19" W  | N 29°09'38" W |

Curve Table

| Lot Area Table |   |
|----------------|---|
| Lot #          | Area  |
| 1              | 844,119 SQUARE FEET, INCLUDING RIGHT OF WAY<br>19.378 ACRES, INCLUDING RIGHT OF WAY |
|                | 777,443 SQUARE FEET, EXCLUDING RIGHT OF WAY<br>17.848 ACRES, EXCLUDING RIGHT OF WAY |
| 2              | 159,684 SQUARE FEET, INCLUDING RIGHT OF WAY<br>3.666 ACRES, INCLUDING RIGHT OF WAY  |
|                | 131,173 SQUARE FEET, EXCLUDING RIGHT OF WAY<br>3.012 ACRES, EXCLUDING RIGHT OF WAY  |



**HALVERSON LAND SURVEYING**

6381 COON ROCK ROAD  
ARENA, WI 53503  
(608) 753-2498

FOR:  
DYNAMIC FARMS LLC  
525 WALNUT GROVE DR  
MADISON, WI 53717

SHEET 2 OF 3  
JOB ID: 2103251C  
FIELD WORK COMPLETED 3/25/2021



# IOWA COUNTY CERTIFIED SURVEY MAP # \_\_\_\_\_

Being Lot 1 of CSM 1802, located in part of the NE & NW 1/4's of the SE 1/4 of Section 14, T6N, R4E, Village of Ridgeway, Iowa County, Wisconsin

### SURVEYOR'S CERTIFICATE:


I, JOHN M. HALVERSON, professional land surveyor, hereby certify:

THAT under the direction of Todd B Kuschel, I have surveyed, divided and mapped the following described parcel of land:

Being Lot 1 of CSM 1802, located in part of the NE & NW 1/4's of the SE 1/4 of Section 14, T6N, R4E, Village of Ridgeway, Iowa County, Wisconsin, to wit:

BEGINNING at the E 1/4 corner of said Section 14;  
 thence S 0°04'34" W, 545.29' along the east line of the SE 1/4 to the beginning of a traverse along the centerline of Rock Road;  
 thence S 60°57'24" W, 348.56' to the beginning of a curve, concave to the north having a central angle of 10°02'00", a radius of 1150.00', and whose long chord bears S 65°58'24" W, 201.12';  
 thence along the arc of said curve 201.38';  
 thence S 70°59'24" W, 119.04' to the beginning of a curve, concave to the north, having a central angle of 19°12'46", a radius of 625.00', and whose long chord bears S 80°35'47" W, 208.60';  
 thence along the arc of said curve 209.58';  
 thence N 89°47'50" W, 382.78' to the end of said centerline traverse to the beginning of a traverse along the centerline of County Road H and to the beginning of a curve, concave to the east, having a central angle of 12°20'48", a radius of 955.00', and whose long chord bears N 10°33'45" W, 205.39';  
 thence along the arc of said curve 205.79';  
 thence N 4°23'21" W, 283.65' to the beginning of a curve, concave to the west, having a central angle of 25°35'50", a radius of 955.00', and whose long chord bears N 17°48'00" W, 423.11';  
 thence along the arc of said curve 426.65' to end of said centerline traverse;  
 thence S 89°10'54" E, 1379.12' along the north line of the SE 1/4 to the POINT OF BEGINNING;  
 containing 1,003,803 square feet or 23.044 acres, more or less.  
 Parcel is subject to a public right of way easement on the easterly side thereof for Hi-Point Road, on the southerly side thereof for Rock Road and on the westerly side thereof for County Road H.  
 Parcel is subject to any easements of record and/or usage.

THAT the description and plat is a correct representation of all exterior boundaries of the land surveyed and the division thereof made. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes in surveying, dividing and mapping of the same and that the survey is correct to the best of my knowledge and belief.

  
 JOHN M. HALVERSON, S-1318  
 Date 6/5/2024



### CERTIFICATE OF IOWA CO. REGISTER OF DEEDS

Received for recording this \_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_ o'clock \_\_\_M, and recorded in Volume \_\_\_ of Certified Survey Maps, on Page(s) \_\_\_\_\_.

\_\_\_\_\_  
Lori Phelan, Clerk/Treasurer Date

\_\_\_\_\_  
Michele Casper, President Date

TAYLOR J CAMPBELL, IOWA CO. REGISTER OF DEEDS

**HALVERSON LAND SURVEYING**  
 6381 COON ROCK ROAD  
 ARENA, WI 53503  
 (608) 753-2498

FOR:  
 DYNAMIC FARMS LLC  
 525 WALNUT GROVE DR  
 MADISON, WI 53717

SHEET 3 OF 3  
 JOB ID: 2103251C  
 FIELD WORK COMPLETED 3/25/2021



# RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

---

## 2024-2025 Liquor/Tobacco License Applications

1. Beckett-Kurth Legion
  - Class “B” Liquor
  - Class “B” Beer
  
2. Brewskees, LLC
  - Class “B” Liquor
  - Class “B” Beer
  - Tobacco-over the counter
  
3. Badger Market Ridgeway, INC
  - Class “A” Liquor
  - Class “A” Beer
  - Tobacco-over the counter
  
4. Neighbors Ridgeway, LLC
  - Class “B” Liquor
  - Class “B” Beer
  - Tobacco-over the counter
  
5. Corey Phelan dba Porky’s Pub
  - Class “B” Liquor
  - Class “B” Beer
  - Tobacco-over the counter

---

**Trash can options**

1 message

**Brayden Losby** <streetsandparks@ridgewaywi.gov>

Tue, Jun 11, 2024 at 1:30 PM

To: Lori Phelan &lt;clerk@ridgewaywi.gov&gt;

Got some links for trash can options to talk about at the meeting tonight.

<https://www.uline.com/Product/Detail/H-3570BL/Outdoor-Trash-Cans/Rubbermaid-Landmark-Series-Trash-Can-35-Gallon-Black-Dome-Top>

[https://www.uline.com/BL\\_8778/Ranger-Trash-Cans](https://www.uline.com/BL_8778/Ranger-Trash-Cans)

[https://www.globalindustrial.com/p/global-8482-thermoplastic-coated-32-gallon-mesh-receptacle-w-dome-lid-black?gad\\_source=4&gclid=CjwKCAjwyJqzBhBaEiwAWDRJVCR7me-JtOX8WhIlnVUcJukgLUBgfDT8HcWLB7VCu7S-uCeyvZ2a0RoCSIMQAvD\\_BwE](https://www.globalindustrial.com/p/global-8482-thermoplastic-coated-32-gallon-mesh-receptacle-w-dome-lid-black?gad_source=4&gclid=CjwKCAjwyJqzBhBaEiwAWDRJVCR7me-JtOX8WhIlnVUcJukgLUBgfDT8HcWLB7VCu7S-uCeyvZ2a0RoCSIMQAvD_BwE)

--

Thanks,  
Braden Losby  
Streets & Parks Superintendent  
Village Of Ridgeway  
(608) 924-1520





Model #: WB261948BK

EXCLUSIVE BRANDS SALE

### Global Industrial™ Outdoor Steel Diamond Trash Can With Dome Lid, 36 Gallon, Black

★★★★★ (3) | Questions & Answers (2)

[View All Diamond Steel Trash Cans](#)

**Purchase Information**

PROMOTIONAL PRICE ⓘ

**\$348.76**

was \$435.95 Save \$87.19 (20%)

**Ships Same Day** ⓘ

Estimated Delivery to

Enter zipcode − +

Apply zipcode(s)

SELECT COLOR



🗨 We're online

- ✓ 11-gauge steel frame is thermoplastic-coated to resist fading, mold and vandalism.
- ✓ Dome lid helps keep waste out of sight and keeps rain or snow out of trash receptacle.
- ✓ Black powder-coat finish provides rust-prevention and resilience against the elements.

[See more details](#)

## Rubbermaid® Landmark Series™ Trash Can - 35 Gallon, Black, Dome Top



Handsome River Rock paneled trash cans provide permanence and stability.

- Domed top keeps rain out. Opens easily to remove trash.
- Rugged UV-resistant plastic top lasts for years.
- Includes removable leakproof rigid trash liner.

[More Images](#)

SPECIFY COLOR:



| MODEL NO. | DESCRIPTION | CAPACITY  | SIZE<br>L x W x H | WT.<br>(LBS.) | PRICE EACH |       | COLOR                          | IN STOCK<br>SHIPS TODAY              |
|-----------|-------------|-----------|-------------------|---------------|------------|-------|--------------------------------|--------------------------------------|
|           |             |           |                   |               | 1          | 2+    |                                |                                      |
| H-3570BL  | Domed Top   | 35 Gallon | 26 x 26 x 40"     | 81            | \$870      | \$850 | <input type="checkbox"/> Black | 1 <input type="button" value="ADD"/> |

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

- [+ Additional Info](#)
[+ Accessories](#)
[+ Shopping Lists](#)
[Request a Catalog](#)

### RELATED ITEMS

SAME DAY SHIPPING

HUGE SELECTION IN STOCK

SHIPS FROM 13 LOCATIONS



4-WAY



2-WAY

## RANGER® TRASH CANS

RUBBERMAID®

Dependable in the roughest weather conditions.

- Pedestal base for stability and security.
- **4-way entry** – No excuse not to pitch your trash!
- **2-way entry** – Swing doors keep trash and odors inside container.

### RUBBERMAID® RANGER® TRASH CANS

Beige or Black

| MODEL NO.              | DESCRIPTION | CAPACITY     | SIZE<br>L x W x H | WT.<br>(LBS.) | PRICE EACH |       | ADD TO<br>CART                |
|------------------------|-------------|--------------|-------------------|---------------|------------|-------|-------------------------------|
|                        |             |              |                   |               | 1          | 3+    |                               |
| <a href="#">H-2459</a> | 4-Way       | 45<br>Gallon | 25 x 25 x 42"     | 38            | \$515      | \$505 | <a href="#">Specify Color</a> |
| <a href="#">H-2460</a> | 2-Way       | 45<br>Gallon | 25 x 25 x 42"     | 43            | 550        | 540   | <a href="#">Specify Color</a> |

SHIPS VIA MOTOR FREIGHT

# Street Use Permit Application

*Application must be submitted 45 days prior to event.*

Name/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Proposed: \_\_\_\_\_ Time: \_\_\_\_\_

Street(s) to be blocked: \_\_\_\_\_

Describe in detail the plans for the day: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Barricades supplied by Streets Department one business day prior to event. Residents responsible for setting up barricades and taking them down for pickup the following business day.

- No Glass containers allowed on road
- Alcohol allowed inside barricades and within allotted timeframe
- Fixtures shall not be physically attached to the street
- Fixtures should not impede the flow of pedestrian traffic on street
- After event, street must be returned to its original conditions, free of debris

*Additional fees may be charged for damage to grounds, buildings, and/or failure to pick up litter generated from the event.*

I/We \_\_\_\_\_ agree to release, hold harmless, and defend the Village of Ridgeway, its officers and employees against any and all claims for loss, damage or personal injury occurring as a result of the event for which this permit is requested.

Signature

Date

**Office Use Only:**

Date Received: \_\_\_\_\_ Fee Received: \_\_\_\_\_

Date for Board Meeting Approval: \_\_\_\_\_

Date Marshal Notified: \_\_\_\_\_

Date Streets Department Notified: \_\_\_\_\_

Date notified applicant of approval/denial: \_\_\_\_\_

Application must be submitted 45 days prior to event.

Item 14.

## Street Use Permit Application

### For the period of July 1, 2024 – June 30, 2025

Name/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date & Time of Proposed Street Use: \_\_\_\_\_

Proposed street to be closed and describe in detail what will be placed on the street:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- No glass containers allowed outside the establishment
- Alcohol allowed inside barricades and within times allotted only

~~I have read and understand the ordinance 22-301 through 22-309 which is attached to this application as well as the statements on this application.~~

~~**ONLY ONE STREET USE PERMIT ALLOWED PER LICENSING YEAR.**~~ e

Signature of person responsible for the event: \_\_\_\_\_

Date: \_\_\_\_\_

Application fee enclosed \$50.00 \_\_\_\_\_

Proof of insurance **enclosed** ("on file" not accepted) \_\_\_\_\_

|   |
|---|
| Date turned in to Village clerk _____               |
| Date on Village Board agenda _____                  |
| Approved by Village Board _____                     |
| Date notified applicant of approval or denial _____ |



# CITY OF GREEN LAKE STREET CLOSING PERMIT

(Section 6-2-5)

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone Number of Applicant: \_\_\_\_\_

Location/Address of Street to be closed:  
\_\_\_\_\_

Reason For Request: \_\_\_\_\_  
\_\_\_\_\_

Date(s) of Closure: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant Date

Standards:

1. Fixtures shall not be physically attached to the street, any street/sidewalk fixture, or any adjacent building(s).
2. Fixtures shall not impede the flow of pedestrian traffic on the street.
3. After event, street must be returned to its original condition (clear of debris ~~and any blacktop replaced~~).

Fee: \$5.00 Date Received \_\_\_\_\_ Receipt # \_\_\_\_\_

Approved by:  
\_\_\_\_\_  
Police Chief *Marshal*

Approved by:  
\_\_\_\_\_  
Public Works Director

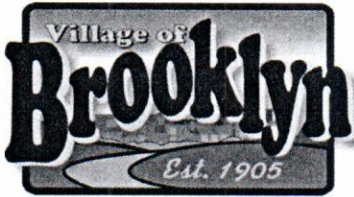
Approved by City Council on \_\_\_\_\_



Signature of City Official \_\_\_\_\_

*Fire Dept. contacted?*

*homeowners  
All driveways  
affected sign off?*



VILLAGE OF BROOKLYN
APPLICATION FOR SPECIAL EVENT PERMIT
(For events on Village property with over 100 participants)

Public/special events are governed by village ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for village services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present. A fee of \$25.00 and a deposit of \$250.00 will apply, except for local non-profit organizations. Additional fees may be charged for damage to grounds, buildings, and/or failure to pick up litter generated from the event.

NAME OF APPLICANT/ORGANIZATION:

Applicant/Organization Name:
Address:
Contact name:
Phone:
Email:

EVENT INFORMATION:

Name/Description of Event
Location of Event:
(MUST attach a detailed map or diagram of event, including specific layout)
Date(s) of Event: Time of Requested Use:
Rain Date: Estimated Attendance:

\*\*\*\*\*

I / We do hereby hold harmless and indemnify the Village and its Officers, Agents, and Employees against any loss, cost, expense, injury, damage or liability incurred by reason of any personal injury or property damage sustained by any person, caused or resulting from the issuance of this permit.

Date: Applicant Signature:



**CITY OF ELKHORN**  
**REQUEST FOR STREET CLOSURE FOR A COMMUNITY EVENT**

Item 14.

*Application must be submitted at least 45 days prior to event*

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Event for which closure is requested: \_\_\_\_\_

2. Street(s) to be closed (all attach a map of streets to be closed with the planned route identified): \_\_\_\_\_

3. Date of Event: \_\_\_\_\_ 4. Hours of Closure: \_\_\_\_\_

5. Electrical Service Required? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please specify such requirements: \_\_\_\_\_

6. Support Service(s) Requested (i.e. barricades, traffic control, street sweeping, etc.). An additional fee for services will be provided prior to the event: \_\_\_\_\_

7. Applicant must provide a certificate of insurance and shall name the City as an insured party as its interest may appear. Submit to the City Clerk with this application a copy of certificate of insurance before the license is approved. Such coverage shall be primary and non-contributing with any insurance carried by the City.

The undersigned agrees to release, hold harmless, and defend the City of Elkhorn, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested.

**ATTACH THIS FORM TO THE SPECIAL EVENT PERMIT APPLICATION.**

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Applicant

*See SPECIAL EVENT PERMIT APPLICATION for applicable fees and Dept approvals/conditions associated with this street closure.*

**Office Use Only**

Date Received: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Fee for Additional Services (invoice amount attached): \_\_\_\_\_

Date Additional Services Fee Paid: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

# Compliance Maintenance Annual Report

Item 15.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
6/7/2024 **2023**

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

| Influent No.<br>701 | Influent Monthly<br>Average Flow, MGD | x | Influent Monthly<br>Average BOD<br>Concentration mg/L | x | 8.34 | = | Influent Monthly<br>Average BOD<br>Loading, lbs/day |
|---------------------|---------------------------------------|---|---|---|------|---|---|
| January             | 0.0412                                | x | 272   | x | 8.34 | = | 93  |
| February            | 0.0471                                | x | 260   | x | 8.34 | = | 102   |
| March               | 0.0893                                | x | 154   | x | 8.34 | = | 115   |
| April               | 0.0691                                | x | 178   | x | 8.34 | = | 103   |
| May                 | 0.0385                                | x | 259   | x | 8.34 | = | 83  |
| June                | 0.0307                                | x | 378   | x | 8.34 | = | 97  |
| July                | 0.0321                                | x | 488   | x | 8.34 | = | 131   |
| August              | 0.0396                                | x | 240   | x | 8.34 | = | 79  |
| September           | 0.0325                                | x | 277   | x | 8.34 | = | 75  |
| October             | 0.0388                                | x | 238   | x | 8.34 | = | 77  |
| November            | 0.0304                                | x | 258   | x | 8.34 | = | 65  |
| December            | 0.0303                                | x | 260   | x | 8.34 | = | 66  |

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

| Design                     | Design Factor | x | %   | = | % of Design |
|----------------------------|---------------|---|-----|---|-------------|
| Max Month Design Flow, MGD | .114          | x | 90  | = | 0.1026      |
|                            |               | x | 100 | = | .114        |
| Design BOD, lbs/day        | 104           | x | 90  | = | 93.6        |
|                            |               | x | 100 | = | 104         |

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

|                               | Months<br>of<br>Influent | Number of times<br>flow was greater<br>than 90% of | Number of times<br>flow was greater<br>than 100% of | Number of times<br>BOD was greater<br>than 90% of design | Number of times<br>BOD was greater<br>than 100% of design |
|-------------------------------|--------------------------|--|---|--|---|
| January                       | 1                        | 0  | 0   | 0  | 0   |
| February                      | 1                        | 0  | 0   | 1  | 0   |
| March                         | 1                        | 0  | 0   | 1  | 1   |
| April                         | 1                        | 0  | 0   | 1  | 0   |
| May                           | 1                        | 0  | 0   | 0  | 0   |
| June                          | 1                        | 0  | 0   | 1  | 0   |
| July                          | 1                        | 0  | 0   | 1  | 1   |
| August                        | 1                        | 0  | 0   | 0  | 0   |
| September                     | 1                        | 0  | 0   | 0  | 0   |
| October                       | 1                        | 0  | 0   | 0  | 0   |
| November                      | 1                        | 0  | 0   | 0  | 0   |
| December                      | 1                        | 0  | 0   | 0  | 0   |
| Points per each               |                          | 2  | 1   | 3  | 2   |
| Exceedances                   |                          | 0  | 0   | 5  | 2   |
| Points                        |                          | 0  | 0   | 15   | 4   |
| <b>Total Number of Points</b> |                          |  |   |  | <b>19</b>   |

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# Compliance Maintenance Annual Report

Item 15.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
6/7/2024 2023

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?  
● Yes Enter last calibration date (MM/DD/YYYY)

2023-04-23

○ No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

○ Yes

● No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

● Yes

● Yes

○ Yes

○ No

○ No

● No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

● Yes 302,800 gallons

○ No

Holding Tanks

● Yes 158,500 gallons

○ No

Grease Traps

○ Yes gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

No issues from hauled septage.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?



# Compliance Maintenance Annual Report

Item 15.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per.  
6/7/2024 2023

Yes  
 No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

|   |          |
|---|----------|
| <b>Total Points Generated</b>               | 19       |
| <b>Score (100 - Total Points Generated)</b> | 81       |
| <b>Section Grade</b>                        | <b>B</b> |

# Compliance Maintenance Annual Report

Item 15.

Ridgeway Wastewater Treatment Facility

Last Updated: Reporting Per. 6/7/2024 **2023**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

| Outfall No. 001 | Monthly Average Limit (mg/L) | 90% of Permit Limit > 10 (mg/L) | Effluent Monthly Average (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance | 90% Permit Limit Exceedance |
|-----------------|------------------------------|---------------------------------|---------------------------------|----------------------------------|-------------------------|-----------------------------|
| January         | 15                           | 13.5                            | 7                               | 1                                | 0                       | 0                           |
| February        | 15                           | 13.5                            | 9                               | 1                                | 0                       | 0                           |
| March           | 15                           | 13.5                            | 9                               | 1                                | 0                       | 0                           |
| April           | 15                           | 13.5                            | 8                               | 1                                | 0                       | 0                           |
| May             | 15                           | 13.5                            | 7                               | 1                                | 0                       | 0                           |
| June            | 15                           | 13.5                            | 8                               | 1                                | 0                       | 0                           |
| July            | 15                           | 13.5                            | 6                               | 1                                | 0                       | 0                           |
| August          | 15                           | 13.5                            | 7                               | 1                                | 0                       | 0                           |
| September       | 15                           | 13.5                            | 4                               | 1                                | 0                       | 0                           |
| October         | 15                           | 13.5                            | 5                               | 1                                | 0                       | 0                           |
| November        | 15                           | 13.5                            | 7                               | 1                                | 0                       | 0                           |
| December        | 15                           | 13.5                            | 9                               | 1                                | 0                       | 0                           |

\* Equals limit if limit is <= 10

|  |    |   |          |
|--|----|---|----------|
| Months of discharge/yr                                 | 12 |   |          |
| Points per each exceedance with 12 months of discharge |    | 7 | 3        |
| Exceedances  |    | 0 | 0        |
| Points   |    | 0 | 0        |
| <b>Total number of points</b>                          |    |   | <b>0</b> |

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

2023-04-24

No

If No, please explain:

We do not have an effluent meter. Therefore it is the same calibration as the influent meter.

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None.

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

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If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?  
 Yes  
 No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?  
 Yes  
 No  
 N/A

Please explain unless not applicable:

|   |          |
|---|----------|
| <b>Total Points Generated</b>               | 0        |
| <b>Score (100 - Total Points Generated)</b> | 100      |
| <b>Section Grade</b>                        | <b>A</b> |

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## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

| Outfall No. 001  | Monthly Average Limit (mg/L) | 90% of Permit Limit >10 (mg/L) | Effluent Monthly Average (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance | 90% Permit Limit Exceedance |
|--|------------------------------|--------------------------------|---------------------------------|----------------------------------|-------------------------|-----------------------------|
| January  | 15                           | 13.5                           | 7                               | 1                                | 0                       | 0                           |
| February   | 15                           | 13.5                           | 9                               | 1                                | 0                       | 0                           |
| March  | 15                           | 13.5                           | 11                              | 1                                | 0                       | 0                           |
| April  | 15                           | 13.5                           | 8                               | 1                                | 0                       | 0                           |
| May  | 15                           | 13.5                           | 6                               | 1                                | 0                       | 0                           |
| June   | 15                           | 13.5                           | 4                               | 1                                | 0                       | 0                           |
| July   | 15                           | 13.5                           | 4                               | 1                                | 0                       | 0                           |
| August   | 15                           | 13.5                           | 6                               | 1                                | 0                       | 0                           |
| September  | 15                           | 13.5                           | 3                               | 1                                | 0                       | 0                           |
| October  | 15                           | 13.5                           | 6                               | 1                                | 0                       | 0                           |
| November   | 15                           | 13.5                           | 7                               | 1                                | 0                       | 0                           |
| December   | 15                           | 13.5                           | 15                              | 1                                | 0                       | 1                           |
| * Equals limit if limit is <= 10                               |                              |                                |                                 |                                  |                         |                             |
| Months of Discharge/yr   |                              |                                |                                 | 12                               |                         |                             |
| <b>Points per each exceedance with 12 months of discharge:</b> |                              |                                |                                 |                                  | <b>7</b>                | <b>3</b>                    |
| Exceedances  |                              |                                |                                 |                                  | 0                       | 1                           |
| Points   |                              |                                |                                 |                                  | 0                       | 3                           |
| <b>Total Number of Points</b>                                  |                              |                                |                                 |                                  |                         | <b>3</b>                    |

3

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

The exceedance was noted and adjustments were made to gain compliance.

|   |          |
|---|----------|
| <b>Total Points Generated</b>               | 3        |
| <b>Score (100 - Total Points Generated)</b> | 97       |
| <b>Section Grade</b>                        | <b>A</b> |

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## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

| Outfall No.<br>001   | Monthly Average NH3 Limit (mg/L) | Weekly Average NH3 Limit (mg/L) | Effluent Monthly Average NH3 (mg/L) | Monthly Permit Limit Exceedance | Effluent Weekly Average for Week 1 | Effluent Weekly Average for Week 2 | Effluent Weekly Average for Week 3 | Effluent Weekly Average for Week 4 | Weekly Permit Limit Exceedance |
|--|----------------------------------|---------------------------------|-------------------------------------|---------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|--------------------------------|
| January  | 8.6                              | 17                              | .14                                 | 0                               | .175                               | .05                                | .14                                | .195                               | 0                              |
| February   | 8.6                              | 17                              | .409                                | 0                               | .665                               | .82                                | .08                                | .07                                | 0                              |
| March  | 8.6                              | 17                              | .213                                | 0                               | .25                                | .26                                | 0                                  | .335                               | 0                              |
| April  | 8.6                              | 17                              | .268                                | 0                               | .22                                | .425                               | .33                                | .097                               | 0                              |
| May  | 4                                | 8.6                             | .162                                | 0                               | .085                               | .255                               | .39                                | 0                                  | 0                              |
| June   | 4                                | 8.6                             | .112                                | 0                               | 0                                  | .06                                | .105                               | .235                               | 0                              |
| July   | 4                                | 8.6                             | .478                                | 0                               | 1.32                               | .17                                | .18                                | .24                                | 0                              |
| August   | 4                                | 8.6                             | 1.144                               | 0                               | .66                                | .4                                 | 1.52                               | 1.405                              | 0                              |
| September  | 4                                | 8.6                             | .41                                 | 0                               | .9                                 | .08                                | .305                               | .355                               | 0                              |
| October  | 8.6                              | 17                              | .549                                | 0                               | .685                               | .5                                 | .925                               | .085                               | 0                              |
| November   | 8.6                              | 17                              | .944                                | 0                               | .67                                | 1.345                              | .877                               | .44                                | 0                              |
| December   | 8.6                              | 17                              | .34                                 | 0                               | .12                                | .385                               | .57                                | .285                               | 0                              |
| Points per each exceedance of Monthly average:                                   |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 10                             |
| Exceedances, Monthly:  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| Points:  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| Points per each exceedance of weekly average (when there is no monthly average): |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 2.5                            |
| Exceedances, Weekly:   |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| Points:  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| <b>Total Number of Points</b>  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | <b>0</b>                       |

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

|   |            |
|---|------------|
| <b>Total Points Generated</b>               | <b>0</b>   |
| <b>Score (100 - Total Points Generated)</b> | <b>100</b> |
| <b>Section Grade</b>                        | <b>A</b>   |



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## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

| Outfall No. 001  | Monthly Average phosphorus Limit (mg/L) | Effluent Monthly Average phosphorus (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance |
|--|---|--|----------------------------------|-------------------------|
| January  | 1                                       | 0.184                                      | 1                                | 0                       |
| February   | 1                                       | 0.170                                      | 1                                | 0                       |
| March  | 1                                       | 0.251                                      | 1                                | 0                       |
| April  | 1                                       | 0.166                                      | 1                                | 0                       |
| May  | 1                                       | 0.281                                      | 1                                | 0                       |
| June   | 1                                       | 0.311                                      | 1                                | 0                       |
| July   | 1                                       | 0.354                                      | 1                                | 0                       |
| August   | 1                                       | 0.458                                      | 1                                | 0                       |
| September  | 1                                       | 0.445                                      | 1                                | 0                       |
| October  | 1                                       | 0.289                                      | 1                                | 0                       |
| November   | 1                                       | 0.401                                      | 1                                | 0                       |
| December   | 1                                       | 0.484                                      | 1                                | 0                       |
| Months of Discharge/yr   |   |  | 12                               |                         |
| <b>Points per each exceedance with 12 months of discharge:</b> |   |  |                                  | <b>10</b>               |
| Exceedances  |   |  |                                  | 0                       |
| <b>Total Number of Points</b>                                  |   |  |                                  | <b>0</b>                |

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

|   |          |
|---|----------|
| <b>Total Points Generated</b>               | 0        |
| <b>Score (100 - Total Points Generated)</b> | 100      |
| <b>Section Grade</b>                        | <b>A</b> |

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## Biosolids Quality and Management

### 1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

### 3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

#### Outfall No. 003 - SLUDGE

| Parameter  | 80% of Limit | H.Q. Limit | Ceiling Limit | Jan | Feb | Mar | Apr | May  | Jun | Jul | Aug | Sep | Oct | Nov | Dec | 80% Value | High Quality | Ceiling |
|------------|--------------|------------|---------------|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----------|--------------|---------|
| Arsenic    |              | 41         | 75            |     |     |     |     | <.32 |     |     |     |     |     |     |     |           | 0            | 0       |
| Cadmium    |              | 39         | 85            |     |     |     |     | .39  |     |     |     |     |     |     |     |           | 0            | 0       |
| Copper     |              | 1500       | 4300          |     |     |     |     | 371  |     |     |     |     |     |     |     |           | 0            | 0       |
| Lead       |              | 300        | 840           |     |     |     |     | 12.4 |     |     |     |     |     |     |     |           | 0            | 0       |
| Mercury    |              | 17         | 57            |     |     |     |     | .65  |     |     |     |     |     |     |     |           | 0            | 0       |
| Molybdenum | 60           |            | 75            |     |     |     |     | 3.3  |     |     |     |     |     |     |     | 0         |              | 0       |
| Nickel     | 336          |            | 420           |     |     |     |     | 24.7 |     |     |     |     |     |     |     | 0         |              | 0       |
| Selenium   | 80           |            | 100           |     |     |     |     | 3.5  |     |     |     |     |     |     |     | 0         |              | 0       |
| Zinc       |              | 2800       | 7500          |     |     |     |     | 550  |     |     |     |     |     |     |     |           | 0            | 0       |

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

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|   |          |
|---|----------|
| <p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>  | <b>0</b> |
| <p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"> <li>● <input type="radio"/> &gt;= 180 days (0 Points)</li> <li>○ <input type="radio"/> 150 - 179 days (10 Points)</li> <li>○ <input type="radio"/> 120 - 149 days (20 Points)</li> <li>○ <input type="radio"/> 90 - 119 days (30 Points)</li> <li>○ <input type="radio"/> &lt; 90 days (40 Points)</li> <li>○ <input type="radio"/> N/A (0 Points)</li> </ul> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | <b>0</b> |
| <p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>  |          |

|   |          |
|---|----------|
| <b>Total Points Generated</b>               | 0        |
| <b>Score (100 - Total Points Generated)</b> | 100      |
| <b>Section Grade</b>                        | <b>A</b> |

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## Staffing and Preventative Maintenance (All Treatment Plants)

|  |            |
|--|------------|
| <p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>  |            |
| <p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points) <input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes<ul style="list-style-type: none"><li>● Paper file system</li><li>○ Computer system</li><li>○ Both paper and computer system</li></ul></li><li>○ No (10 points)</li></ul> | <b>0</b>   |
| <p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>   |            |
| <p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>● Excellent</li><li>○ Very good</li><li>○ Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px;">The plant is still relatively new and operating great.</div>  | <b>118</b> |

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|   |            |
|---|------------|
| <b>Total Points Generated</b>               | <b>0</b>   |
| <b>Score (100 - Total Points Generated)</b> | <b>100</b> |
| <b>Section Grade</b>                        | <b>A</b>   |



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## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

DALE T PETERSON

Certification No:

37403

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

| Sub Class | SubClass Description          | WWTP  |     | OIC   |          |
|-----------|-------------------------------|-------|-----|-------|----------|
|           |                               | Basic | OIT | Basic | Advanced |
| A1        | Suspended Growth Processes    | X     |     | X     |          |
| A2        | Attached Growth Processes     |       |     |       |          |
| A3        | Recirculating Media Filters   |       |     | X     |          |
| A4        | Ponds, Lagoons and Natural    |       |     |       |          |
| A5        | Anaerobic Treatment Of Liquid |       |     |       |          |
| B         | Solids Separation             | X     |     | X     |          |
| C         | Biological Solids/Sludges     | X     |     | X     |          |
| P         | Total Phosphorus              | X     |     | X     |          |
| N         | Total Nitrogen                |       |     |       |          |
| D         | Disinfection                  | X     |     | X     |          |
| L         | Laboratory                    |       |     |       |          |
| U         | Unique Treatment Systems      |       |     |       |          |
| SS        | Sanitary Sewage Collection    | X     | NA  | X     | NA       |

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

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|  |          |
|--|----------|
| <input checked="" type="checkbox"/> An arrangement with another certified operator<br><input type="checkbox"/> An arrangement with another community with a certified operator<br><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year<br><input type="checkbox"/> A consultant to serve as your certified operator<br><input type="checkbox"/> None of the above (20 points)<br>If "None of the above" is selected, please explain:<br><div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> | <b>0</b> |
| <b>4. Continuing Education Credits</b><br>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?<br>OIT and Basic Certification:<br><input type="radio"/> Averaging 6 or more CECs per year.<br><input type="radio"/> Averaging less than 6 CECs per year.<br>Advanced Certification:<br><input checked="" type="radio"/> Averaging 8 or more CECs per year.<br><input type="radio"/> Averaging less than 8 CECs per year.  |          |

|   |            |
|---|------------|
| <b>Total Points Generated</b>               | <b>0</b>   |
| <b>Score (100 - Total Points Generated)</b> | <b>100</b> |
| <b>Section Grade</b>                        | <b>A</b>   |

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## Financial Management

|   |  |  |  |  |    |  |  |    |  |   |    |  |  |
|---|--|--|--|--|----|--|--|----|--|---|----|--|--|
| <p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Lori Phelan"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="608-924-5881"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 150px;" type="text"/></p>   |  |  |  |  |    |  |  |    |  |   |    |  |  |
| <p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>  | 0  |  |  |  |    |  |  |    |  |   |    |  |  |
| <p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>  |  |  |  |  |    |  |  |    |  |   |    |  |  |
| <p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>  |  |  |  |  |    |  |  |    |  |   |    |  |  |
| <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 100%;" type="text" value="134,762.30"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="134,762.30"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="3,598.89"/></td> </tr> </table> | <b>3.2.1 Ending Balance Reported on Last Year's CMAR</b> | \$   | <input style="width: 100%;" type="text" value="134,762.30"/> | 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) | \$ | <input style="width: 100%;" type="text" value="0.00"/> | 3.2.3 Adjusted January 1st Beginning Balance | \$ | <input style="width: 100%;" type="text" value="134,762.30"/> | 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) | \$ | <input style="width: 100%;" type="text" value="3,598.89"/> |  |
| <b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>  | \$   | <input style="width: 100%;" type="text" value="134,762.30"/> |  |  |    |  |  |    |  |   |    |  |  |
| 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)  | \$   | <input style="width: 100%;" type="text" value="0.00"/>       |  |  |    |  |  |    |  |   |    |  |  |
| 3.2.3 Adjusted January 1st Beginning Balance  | \$   | <input style="width: 100%;" type="text" value="134,762.30"/> |  |  |    |  |  |    |  |   |    |  |  |
| 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)   | \$   | <input style="width: 100%;" type="text" value="3,598.89"/>   |  |  |    |  |  |    |  |   |    |  |  |

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 138,361.19

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 133,010.00

0

Please note: If you had a CWWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

| Project #     | Project Description | Estimated Cost | Approximate Construction Year |
|---------------|---------------------|----------------|-------------------------------|
| None reported |                     |                |                               |

## 5. Financial Management General Comments

### ENERGY EFFICIENCY AND USE

## 6. Collection System

### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

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|                | Electricity Consumed (kWh) | Natural Gas Consumed (therms) |
|----------------|----------------------------|-------------------------------|
| January        | 385                        |                               |
| February       | 326                        |                               |
| March          | 289                        |                               |
| April          | 216                        |                               |
| May            | 226                        |                               |
| June           | 224                        |                               |
| July           | 228                        |                               |
| August         | 233                        |                               |
| September      | 215                        |                               |
| October        | 267                        |                               |
| November       | 228                        |                               |
| December       | 275                        |                               |
| <b>Total</b>   | <b>3,112</b>               | <b>0</b>                      |
| <b>Average</b> | <b>259</b>                 | <b>0</b>                      |

### 6.1.2 Comments:

### 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

### 6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:



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## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

|                | Electricity Consumed (kWh) | Total Influent Flow (MG) | Electricity Consumed/Flow (kWh/MG) | Total Influent BOD (1000 lbs) | Electricity Consumed/Total Influent BOD (kWh/1000lbs) | Natural Gas Consumed (therms) |
|----------------|----------------------------|--------------------------|------------------------------------|-------------------------------|---|-------------------------------|
| January        | 17,100                     | 1.28                     | 13,359                             | 2.88                          | 5,938   |                               |
| February       | 15,000                     | 1.32                     | 11,364                             | 2.86                          | 5,245   |                               |
| March          | 14,400                     | 2.77                     | 5,199                              | 3.57                          | 4,034   |                               |
| April          | 11,100                     | 2.07                     | 5,362                              | 3.09                          | 3,592   |                               |
| May            | 11,400                     | 1.19                     | 9,580                              | 2.57                          | 4,436   |                               |
| June           | 11,700                     | 0.92                     | 12,717                             | 2.91                          | 4,021   |                               |
| July           | 12,300                     | 1.00                     | 12,300                             | 4.06                          | 3,030   |                               |
| August         | 17,700                     | 1.23                     | 14,390                             | 2.45                          | 7,224   |                               |
| September      | 13,200                     | 0.98                     | 13,469                             | 2.25                          | 5,867   |                               |
| October        | 14,400                     | 1.20                     | 12,000                             | 2.39                          | 6,025   |                               |
| November       | 13,200                     | 0.91                     | 14,505                             | 1.95                          | 6,769   |                               |
| December       | 16,200                     | 0.94                     | 17,234                             | 2.05                          | 7,902   |                               |
| <b>Total</b>   | <b>167,700</b>             | <b>15.81</b>             |                                    | <b>33.03</b>                  |   | <b>0</b>                      |
| <b>Average</b> | <b>13,975</b>              | <b>1.32</b>              | <b>11,790</b>                      | <b>2.75</b>                   | <b>5,340</b>  | <b>0</b>                      |

7.1.2 Comments:

kWh were taken from the Alliant usage graph comparison online.

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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## 7.2.2 Comments:

None

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

None at the current time.

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2018

By Whom:

MSA Engineering

Describe and Comment:

Prior to construction of the new facility in 2019.

Part of the facility

Year:

By Whom:

Describe and Comment:

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|   |          |
|---|----------|
| <b>Total Points Generated</b>               | 0        |
| <b>Score (100 - Total Points Generated)</b> | 100      |
| <b>Section Grade</b>                        | <b>A</b> |

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## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Identified areas of I & I, And are developing strategies to take care of the issues.

Did you accomplish them?

- Yes
- No

If No, explain:

No.

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Chapter 6 water and sewer

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 

2022-07-19

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training
- Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

|                           |   |                           |
|---------------------------|---|---------------------------|
| Cleaning                  | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of system/year          |
| Root removal              | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of system/year          |
| Flow monitoring           | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of system/year          |
| Smoke testing             | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of system/year          |
| Sewer line televising     | <input style="width: 60px; border: 1px solid black;" type="text" value="30"/> | % of system/year          |
| Manhole inspections       | <input style="width: 60px; border: 1px solid black;" type="text" value="30"/> | % of system/year          |
| Lift station O&M          | <input style="width: 60px; border: 1px solid black;" type="text" value="4"/>  | # per L.S./year           |
| Manhole rehabilitation    | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of manholes rehabbed    |
| Mainline rehabilitation   | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of sewer lines rehabbed |
| Private sewer inspections | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of system/year          |
| Private sewer I/I removal | <input style="width: 60px; border: 1px solid black;" type="text" value="0"/>  | % of private services     |

0



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River or water crossings  % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

|                                    |  |
|------------------------------------|--|
| <input type="text" value="29.56"/> | Total actual amount of precipitation last year in inches |
| <input type="text" value="6"/>     | Annual average precipitation (for your location)         |
| <input type="text" value="4.9"/>   | Miles of sanitary sewer                                  |
| <input type="text" value="2"/>     | Number of lift stations                                  |
| <input type="text" value="0"/>     | Number of lift station failures                          |
| <input type="text" value="0"/>     | Number of sewer pipe failures                            |
| <input type="text" value="0"/>     | Number of basement backup occurrences                    |
| <input type="text" value="0"/>     | Number of complaints                                     |
| <input type="text" value=".43"/>   | Average daily flow in MGD (if available)                 |
| <input type="text" value=".114"/>  | Peak monthly flow in MGD (if available)                  |
| <input type="text"/>               | Peak hourly flow in MGD (if available)                   |

3.2 Performance ratios for the past year:

|                                   |  |
|-----------------------------------|--|
| <input type="text" value="0.00"/> | Lift station failures (failures/year)                |
| <input type="text" value="0.00"/> | Sewer pipe failures (pipe failures/sewer mile/yr)    |
| <input type="text" value="0.00"/> | Sanitary sewer overflows (number/sewer mile/yr)      |
| <input type="text" value="0.00"/> | Basement backups (number/sewer mile)                 |
| <input type="text" value="0.00"/> | Complaints (number/sewer mile)                       |
| <input type="text" value="0.3"/>  | Peaking factor ratio (Peak Monthly:Annual Daily Avg) |
| <input type="text" value="0.0"/>  | Peaking factor ratio (Peak Hourly:Annual Daily Avg)  |

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

| Date          | Location | Cause | Estimated Volume |
|---------------|----------|-------|------------------|
| None reported |          |       |                  |

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

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|   |
|---|
| <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <p>We attempted some mitigation options.</p> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <p>Looking into options to mitigate I&amp;I.</p> |
|---|

|   |          |
|---|----------|
| <b>Total Points Generated</b>               | 0        |
| <b>Score (100 - Total Points Generated)</b> | 100      |
| <b>Section Grade</b>                        | <b>A</b> |

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## Grading Summary

WPDES No: 0031348

| SECTIONS                                | LETTER GRADE | GRADE POINTS | WEIGHTING FACTORS | SECTION POINTS |
|---|--------------|--------------|-------------------|----------------|
| Influent                                | B            | 3            | 3                 | 9              |
| BOD/CBOD                                | A            | 4            | 10                | 40             |
| TSS                                     | A            | 4            | 5                 | 20             |
| Ammonia                                 | A            | 4            | 5                 | 20             |
| Phosphorus                              | A            | 4            | 3                 | 12             |
| Biosolids                               | A            | 4            | 5                 | 20             |
| Staffing/PM                             | A            | 4            | 1                 | 4              |
| OpCert                                  | A            | 4            | 1                 | 4              |
| Financial                               | A            | 4            | 1                 | 4              |
| Collection                              | A            | 4            | 3                 | 12             |
| <b>TOTALS</b>                           |              |              | <b>37</b>         | <b>145</b>     |
| <b>GRADE POINT AVERAGE (GPA) = 3.92</b> |              |              |                   |                |

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Village of Ridgeway

Date of Resolution or  
Action Taken:

2024-06-11

Resolution Number:

2024-02

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = B

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 3.92**



**RIDGEWAY**

208 Jarvis Street | Suite A | Ridgeway, WI 53582  
Iowa County, Wisconsin

**RESOLUTION NO. 2024-02**

**NR208 - COMPLIANCE MAINTENANCE RESOLUTION**

**WHEREAS**, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR 208;

**WHEREAS**, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

**WHEREAS**, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades of "C" or less and/or overall grade point average <3.00;

**BE IT THEREFORE RESOLVED** by the Board of Trustees of the Village of Ridgeway, Iowa County, Wisconsin that the Compliance Maintenance Annual Report (CMAR) was reviewed, discussed, and any deficiencies addressed.

**Grade Point Average = 3.92**

Adopted the 11<sup>th</sup> day of June, 2024

Village of Ridgeway, Iowa County, Wisconsin

X

Michele B. Casper  
Village President

X

Attested by:  
Lori L. Phelan-Clerk/Treasurer

Date: June 13, 2023

**Notice of Rate Increase  
Water Customers of the Village of Ridgeway Municipal Water Utility**

This is to give you notice that the Village of Ridgeway Municipal Water Utility will file an application on May 28, 2024, with the Public Service Commission of Wisconsin (PSC), for authority to increase water rates. Rates for general service will increase 4.1 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Rate increases granted under this statute do not require a public hearing. The effect of the increase for some selected customers is shown below. Public Fire Protection and Wholesale rates (if applicable) will also increase 4.1 percent.

| <b>Customer Classification</b> | <b>Meter Size</b> | <b>Gallons</b> | <b>Existing Monthly Rate</b> | <b>Revised Monthly Rate</b> |
|--------------------------------|-------------------|----------------|------------------------------|-----------------------------|
| Average Residential            | 3/4               | 4,000          | \$40.04                      | \$41.70                     |
| Multifamily                    | 2                 | 30,500         | \$203.34                     | \$211.68                    |
| Commercial                     | 1                 | 19,300         | \$125.03                     | \$130.18                    |
| Industrial                     | 4                 | 286,700        | \$1,362.04                   | \$1,418.83                  |
| Public Authority               | 1 1/2             | 51,700         | \$285.54                     | \$297.32                    |

Village of Ridgeway Municipal Water Utility anticipates that this rate increase will go into effect on July 29, 2024. If you have any questions about the rate increase request, call the Village of Ridgeway Municipal Water Utility at (608) 924-5881.