

THE VILLAGE OF



RIDGEWAY

PARK & RECREATION COMMISSION MEETING AGENDA

April 07, 2022 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

CONFIRMATION OF OPEN MEETING

1. Posted on April 6, 2022 at the Ridgeway Community Center, the Village website and Facebook page and notification sent via email/text to subscribers.

CONSENT AGENDA

- [2.](#) Minutes from 03.01.2022
3. Adoption of Agenda

CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

ITEMS FOR CONSIDERATION AND ACTION

4. Farmers Market Updates (Amy/Amber)
5. Baseball Update (Maggie/Michele)
 - 1: Youth baseball
 - 2: Home Talent
6. Internship Update (Maggie)
- [7.](#) Concession Stand Plan (Michele)
- [8.](#) Dog Park Update (Maggie/Hailey)
- [9.](#) Community Outdoor Movie (Maggie/Megan)
- [10.](#) Easter Egg Hunt (Michele)
- [11.](#) 4th of July Celebration Planning

ADJOURNMENT

VILLAGE OF RIDGEWAY

Iowa County, Wisconsin

PARK & RECREATION COMMISSION MEETING MINUTES

March 01, 2022 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 6:35pm.

PRESENT

Michele Casper, Kellee Venden, Julene Garner, Megan James, John McSherry, Streets & Parks Superintendent Tanner Cullen

ABSENT

Angela Richardson

CONFIRMATION OF OPEN MEETING

1. M Johnson confirmed this was a properly noticed meeting posted on **February 25, 2022** at the Ridgeway Community Center, the Village website and Facebook page and notification sent via email/text to subscribers.

CONSENT AGENDA

Motion made by Venden, seconded by Garner to adopt the consent agenda and minutes as presented.

2. Minutes from 02.01.2022
3. Adoption of Agenda

CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

1: Gym floor covers - M Johnson gave an update on the gym floor covers. The covers arrived on 2/18.

2: Internship update - M Johnson gave an internship update. UW-La Crosse and MATC both have the internship flyer and have passed it along to students.

3: Library/Community Center Summer Kickoff will be June 4th

ITEMS FOR CONSIDERATION AND ACTION

4. Farmers Market Updates (Amy/Amber)

1: Winter market update - Amber Chitwood was present to update the commission on the winter market. The 2/26 winter market had 17 vendors and Ridgeway Volunteer Library had 48 people stop in.

2: Summer market - Amber mentioned 30 vendors have already signed up for the summer market. The summer market will be from 11am-2pm May 1st-October 16th. M Casper mentioned working on a concession stand plan. T Cullen updated the commission on the park bathrooms.

5. Dog Park Update (Maggie)

M Johnson presented new quotes and pricing for the dog park. The Finance Committee will review the dog park budget on March 8th.

6. Park and Community Center Movie Licenses Update (Maggie)

M Johnson updated the commission on movie licensing at the Ridgeway Community Center. The community center can host outdoor movies as long as it's projected on the wall. M Johnson and M James will present outdoor movie ideas and dates at a later meeting.

7. Baseball Updates (Maggie)

M Casper updated the commission on Home Talent. There will be a Home Talent meeting on March 5th at 1pm at the Ridgeway Community Center, Board Room 101/102 for those who are interested in playing or coaching. M Casper also indicated that if Ridgeway gets a Home Talent team, they can only play Thursday night league and exhibition games due to the late submission.

M Johnson updated the commission on youth baseball. The village office has posted on Facebook, sent text and email subscribers information, contacted local schools about signing up, and has put up flyers around the village. The last day to sign up for youth baseball is April 1, 2022. Sign up forms are available and can be dropped off at the village office.

8. Baseball Field Rental Agreement (Maggie)

M Johnson presented the baseball field rental agreement. Agreement was approved as is.

9. Next Park and Recreation Commission Meeting Date (Maggie)

The next Park and Recreation Commission meeting will be April 7th and 6:30pm due to the election on April 5th.

10. 2022 Event Planning (Michele)

1: Easter

2: 4th of July

3: Halloween

4: Holiday Celebration

M Casper presented ideas for the Easter Egg Hunt, 4th of July Celebration, Halloween, and Holiday Celebration. Commission members will discuss events further at the April 7th meeting.

ADJOURNMENT

Motion made by McSherry, seconded by Venden to adjourn at 8:21 pm.

DRAFT

Concession Stand Sign Up

Ridgeway Farmers Market Signup:

Sunday, May 1: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, May 8: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, May 15: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, May 22: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, May 29: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, June 5: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, June 12: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, June 19: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, June 26: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, July 3: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, July 10: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, July 17: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, July 24: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, July 31: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, August 7: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, August 14: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, August 21: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, August 28: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, September 4: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, September 11: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, September 18: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, September 25: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, October 2: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, October 9: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

Sunday, October 16: 11am- 2pm

Slot 1:

Slot 2:

Slot 3:

TOTAL= 25 markets

Home Talent Signup:

Thursday, June 2: Time TBD

Slot 1:

Slot 2:

Thursday, June 16: Time TBD

Slot 1:

Slot 2:

Thursday, June 23: Time TBD

Slot 1:

Slot 2:

Thursday, July 28: Time TBD

Slot 1:

Slot 2:

TOTAL= 4+ Exhibition games

THIS DOES NOT INCLUDE SUNDAY HOME TALENT EXHIBITION GAMES. EXHIBITION GAMES WILL BE SCHEDULED AS THE TEAM SCHEDULES THEM.

Volleyball League Signup:

Tuesday, June 7: Time TBD

Slot 1:

Tuesday, June 14: Time TBD

Slot 1:

Tuesday, June 21: Time TBD

Slot 1:

Tuesday, June 28: Time TBD

Slot 1:

Tuesday, July 5: Time TBD

Slot 1:

Tuesday, July 12: Time TBD

Slot 1:

Tuesday, July 19: Time TBD

Slot 1:

Tuesday, July 26: Time TBD

Slot 1:

Tuesday, August 2: Time TBD

Slot 1:

Tuesday, August 9: Time TBD

Slot 1:

Tuesday, August 16: Time TBD

Slot 1:

Tuesday, August 23: Time TBD

Slot 1:

Tuesday, August 30: Time TBD

Slot 1:

TOTAL= 13

**VOLLEYBALL LEAGUE HAS NOT DETERMINED SCHEDULED SO CONCESSION STAND SIGN UP
COULD CHANGE.**

Custom Metal Fab and Signs, LLC Quote

Pricing includes:

- One metal dog sign with the 3D ear
- Sign will be similar to the one below
- 4 feet wide
- Rob can draw the dog so we will not need to outsource that to an artist
- Dog tags would be attached by magnets



TOTAL = \$800

Other comments:

- What type of finish or do we want or do we let it rust naturally?
- Dog tags are \$6-\$10 each
- We would have to purchase magnets separately
 - Recommended magnets are \$15.15 on [Amazon](https://www.amazon.com) and come in a 16 piece set

FREE

Item 9.

FAMILY MOVIE NIGHT

Saturday, April 23rd

6:30 PM

Community Center Parking Lot

Rain Location: Community Center Gym



Join the Village of Ridgeway for our first Free Movie Night! Bring the whole family to enjoy a favorite animated movie in your pajamas. Bring a blanket or lawn chair to sit on.



Vesperman's Ice Cream Truck

Popcorn and beverages for sale



**Movie Sponsored by:
Ridgeway Public Library**

VILLAGE OF RIDGEWAY

EASTER

EGG HUNT



**JOIN US FOR THE EASTER EGG HUNT AND
MEET THE EASTER BUNNY!**

FRIDAY, APRIL 15
5PM

THE VILLAGE BALL PARK -
299 HUGHITT STREET

Event/Ideas	Time	Tasks	Task Complete?	Task Duration	Cost	Contact	Responsible
Chicken BBQ	12:00 pm - sold out	Chicken ordered Chicken prepped Volunteer Cooks lined up Dinner sides ordered Dinner condiments ordered Serving containers ordered Volunteer Food distribution Volunteers spots filled					John McSherry
Fireworks	Dusk (9:30 pm)	Fireworks ordered Fireworks confirmed Fireworks Paid			\$3,000	John Green	
Concession Stand	11:00am - ?pm	Stand working 100% Food ordered Beverages ordered Dry goods ordered Volunteers scheduled					
Music	Merl Halverson - 11-2 3 for All -2:30-5:30pm PTO - 6-9	Book Band Book Band Book Band		0	\$0 \$125/hr \$1200+ PA		
Farmers Market	11:00am - 2:00pm	All scheduled/confirmed		0	N/A	Amber	N/A
Baseball	1:00 pm - ???	Uniforms Bases/balls etc. Field ready - lights?				Rock R. & Maggie?	
Youth Baseball	?						
Volleyball - NOT INTERSTED	Any					Hailey?	
Depot Tours	12:00pm - 3:00pm	Open - Monitor - Lock up			0	Friends of Military Ridge Trail	Hailey/Maggie
Fire Department Water Fight	12:00pm - 5?				0		
Parade	11:00am						
Suicide Prevention Event WILL BE JULY 2ND						Sue Springer	
Kids Bouncy House							
Haven's Petting Farm						Sarah Haven	
Food Cart/Dessert Cart	Afternoon? Before Fireworks?						
Car Show							
Misc.							

Note
350 halves from Hi Point Grilling supplies? potato, slaw, rolls butter, S&P, plastic wear w/napkin
Finance Committee already approved \$ Rain Date?
Farmers Market paying Julene's sister?
**ask if coffee truck will be there
May not be a Home Talent Team?
Possible way to stretch out day
Library team with Historical Society
How often do they do during the day? Set up? Do before Chicken BBQ ready
Golf Ball Drop? Butterfly Release?
ice cream, shaved ice, popcorn?
Wait until next year??

Time	Event
11:00am - 2:00pm	Farmers Market Music - Merl Halverson Coffee Truck
12:00pm - sold out	Chicken BBQ
12:00pm - 3:00pm	Depot Tours
2:00pm - 5:00pm	Home Talent Baseball Havens Petting Music - 3 For All Music - PTO
9:00pm	Fireworks