

THE VILLAGE OF



# RIDGWAY

## BOARD OF TRUSTEES MEETING AGENDA

July 19, 2022 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

---

### CALL TO ORDER AND ROLL CALL

### CONFIRMATION OF OPEN MEETING

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT

### CONSENT AGENDA

1. Adoption of Agenda
2. Minutes to be Adopted:
  - 06/14/2022 Board of Trustees
  - 07/05/2022 Finance Committee
3. ACH Payments, General Fund Disbursements

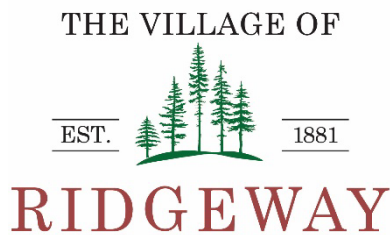
### ITEMS FOR CONSIDERATION AND ACTION

4. 2021 Infrastructure Improvements Project
  - Jl Construction Pay Application #10
  
  - Change Order #2
  - 209 Richards Street Resident Concerns
5. Community Center Renovations - Pay Application #2
6. Liquor License Renewal - 607 Main Street
7. Appoint Citizen Member to Plan Commission with a term expiring April 2023 - Michele Casper, Village President/Plan Commission Chair
8. Chapter 6 Water and Sewer Municipal Ordinance Update
9. LWMMI Insurance Renewal

### CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

10. Department Reports
11. Fourth of July Celebration Update (Casper)

## ADJOURNMENT



## BOARD OF TRUSTEES MEETING MINUTES

June 14, 2022 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

---

### CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:07 pm.

### CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on June 10, 2022, at the Ridgeway Community Center, the Village website and Facebook page with notification sent via email/text to subscribers.

### PLEDGE OF ALLEGIANCE

The pledge was not recited.

### PUBLIC COMMENT

No one was wishing to speak.

### CONSENT AGENDA

Motion by Vosburg, Seconded by Garner, to adopt the consent agenda as presented. Motion carried.

1. Minutes to be Adopted
2. ACH Payments and General Fund Disbursements
3. Meeting Agenda

### ITEMS FOR CONSIDERATION AND ACTION

4. Speed Limits - Main Street/County Hwy HHH, Craig Hardy-Iowa County Highway Commissioner

Craig Hardy-Iowa County Highway Commissioner was present to discuss recommended changes from the Iowa County Traffic Safety Commission to the speed limits down Main Street/County Hwy HHH.

Motion by Nevins, Seconded by Vosburg, to change the Main Street speed limits to 25 mph from the Catholic Church to the intersection of H and 45 mph from the intersection of H to the intersection of 18/151.

Amended to include 55 mph from the village limits to the overpass, 35 mph from the overpass to the church by Casper.

Motion carried.

Hardy also updated the trustees regarding the pending grant application for a potential 2025 Main Street reconstruction project.

5. 2021 Infrastructure Improvements

Pay Application No. 9 - JI Construction \$121,667

Delta3 - Inv. 18797 \$6,045

Delta3 - Inv. 18798 \$1,500

Mark Doyle, Delta3 Engineering, was present to update trustees regarding the progress of the 2021 Infrastructure improvements. Utilities have been completed, string line was run today, concrete will be poured on Thursday (delayed one day due to weather), tomorrow streets will be continued to be prepped. Residents will need to stay off the concrete for 7 days. Paving is expected mid to late next week.

Motion by Nevins, Seconded by Vosberg, to approve payment of application number 9.  
Motion carried.

Motion by Vosberg, Seconded by Nevins, to approve payment of Delta Invoices 18798 for \$1,500.

Motion by Garner, Seconded by Nevins, to approve payment of Delta Invoices 18797 for \$6,045.

6. Final Water Tower Inspection Report - James Orr Coating Inspection

Doyle updated the board regarding the final water tower warranty inspection and getting Seven Brother's Painting to clean up the warranty items.

The Board asked that work be completed by August 1, 2022.

7. Safe Drinking Water Loan Application and Financing

Amounts and Bond Counsel Agreements

Roessler explained the presented Bond Counsel agreements and the split between Water and General Fund financing for the Safe Drinking Water Loan Application.

Motion by Vosberg, Seconded by Nevins, to accept the revised scope of engagement from Quarles & Brady of \$550,000 for revenue bonds for the Safe Drinking Water Loan.

Motion by Nevins, Seconded by Garner, to seek private financing for the GO portion of the 2021 Street Improvement project.

8. Ridgeway Community Center Renovations

Pay Request #1 - BauerRaether

Change Order #1 - Removal of Lighting Upgrade/Alternate 2 from Contract - Savings of \$28,000

Change Order #2 - HVAC in Kitchen/Dish Pit; Heater Options in Multipurpose room storage areas, window sills in library and office, revision to alternate#2 ceiling tile grid from the 2x4 in the plan spec to 2x2 with options for edging (available June 13/14)

Roessler discussed the presented change orders.

Motion by Vosberg, Seconded by Garner, to accept Pay Request #1 and authorize payment to BauerRaether in the amount of \$90,701.25. Motion carried.

Motion by Garner, Seconded by Nevins, to accept Change Order #1 removing Alternate #2 from the contract with BauerRaether.

Motion by Vosburg, Seconded by Nevins, to add:

Storage Room Heaters Option 2 (Baseboard) Add \$2,503.00

HVAC Change in Kitchen and Dish pit Add \$2,025.00

Furnish and install Solid Surface Tops Add \$1570

Add Gas Regulator Add \$547.00

Change all tile in Alternate #1 to 2x2 approved tile Add \$2,893.00

to the Bauer Raether contract. Motion carried.

9. Variance Request - 304 Weaver Street

Plan Commission reviewed and recommended a front yard variance for the lot.

Building Inspector Todd Parkos

Motion by Vosberg, Seconded by Nevins, to authorize a front yard variance for 304 Weaver Street of 25' off the curb instead of the lot line. Motion carried.

10. CUP - Lots 16 & 17 Keane Street

Item taken at 8:08 pm after Item 7 for those in attendance.

Plan Commission reviewed and recommended that the Conditional Use Permit for Lots 16 and 17 of Keane Street be approved for non-commercial use shop space not to exceed 20 feet in height.

Motion by Vosberg, Seconded by Nevins, to authorize a Conditional Use Permit for Lots 16 and 17 of Keane Street for non-commercial use shop space not to exceed 20 feet in height. Motion carried.

11. 2022-2023 Liquor License Applications

Roessler indicated all necessary paperwork had been reviewed and received for proper publishing in the Dodgeville Chronicle.

Motion by Nevins, Seconded by Vosburg, to renew the liquor licenses for all applicants including two tobacco licenses for Porky's and Badgermart. Motion carried.

12. 2021 Compliance Maintenance Annual Report (CMAR)

Jeff Brindley outlined the yearly maintenance and sampling permit for the WPDES permit. No major issues were identified.

Motion by Vosberg, Seconded by Nevins, to adopt Resolution No. 2022-08 NR208 Compliance Maintenance Resolution. Motion carried.

13. Tree Planting Plan

Casper indicated that Jeff and Tanner should work on a care and maintenance plan for the tree installation project.

14. Environmental Impact Fee Payment

Tabled until the next meeting.

15. Appoint Trustee Position to Plan Commission for a term expiring April 2023

Rick Short has served several terms with the Plan Commission. Looking for a trustee nomination to the Plan Commission.

Motion by Nevins, Seconded by Garner, to nominate Rick Short to the trustee position for the Plan Commission. Motion carried.

### **CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS**

16. Department Reports

Received and filed.

17. USDA Annual Audit Review

E Cycle Grant Award

PSC Final Order

WisDOT Resolution Response

ISO Audit Correspondence

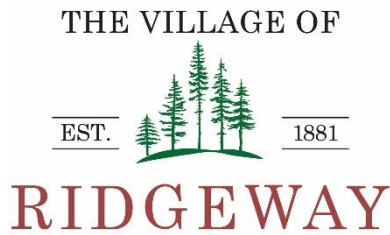
Roessler announced the village passed the USDA Rural Development financial and site audit at the WWTP, we have received a grant from the DNR for an electronics recycling event planned for next spring, the final order for the water rates was received and the new rates go into effect July 1.

WisDOT replied to the resolution.

Casper reminded the trustees about the July 3 Holiday event that is being planned, the baseball field improvements, and the rejuvenation of the home talent team. Vosburg updated the trustees regarding the planned fire department fights.

### **ADJOURNMENT**

Motion by Garner, Seconded by Vosburg, to adjourn at 9:59 pm.



## **FINANCE COMMITTEE MEETING (AMENDED) MINUTES**

**July 05, 2022 at 5:30 PM**

**Ridgeway Community Center - Room 112 - 208 Jarvis Street, Ridgeway, WI 53582**

---

### **CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Casper at 5:30 pm.

PRESENT: Michele Casper, Kellee Venden, Steve Vosberg

### **CONFIRMATION OF OPEN MEETING**

Convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Venden, Seconded by Vosberg, to convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried.

### **ADJOURNMENT**

Motion by Venden, Seconded by Vosberg, to adjourn at 6:32 pm. Motion carried.

7/15/2022

8:50 AM

Reprint Check Register - Full Report - Manual

Page: 1  
ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Accounting Checks

Posted From: 6/01/2022 From Account:  
Thru: 6/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
MayACH	6/14/2022	SPECTRUM BUSINESS	
Apr2022 Charter ACH 50%			Manual Check
100-00-51980-760-000		FACILITIES UTILIITIES	57.50
Apr2022 Charter ACH 50%			
100-00-51600-100-000		VILLAGE HALL UTILITIES	57.49
Apr2022 Charter ACH 50%			
		Total	114.99
ACH May	6/02/2022	FIRSTNET - AT&T MOBILITY	
Mobile Hotspot-Nighthawk			Manual Check
300-00-18600-000-379		MISCELLANEOUS EQUIPMENT	50.00
Mobile Hotspot-Nighthawk			
400-00-53710-000-681		OFFICE SUPPLIES	49.99
Mobile Hotspot-Nighthawk			
300-00-53612-000-852		CONTRACTED SERVICES	13.80
Mobile Internet Service			
400-00-53710-000-682		CONTRACTED SERVICES	13.80
Mobile Internet Service			
		Total	127.59
JuneACH	6/30/2022	FARMERS SAVINGS BANK	
June 2022 ACH Fees			Manual Check
100-00-51500-220-000		BANK & PAYROLL PROCESSING FEES	30.00
June 2022 ACH Fees			
		Total	30.00
May ACH	6/01/2022	FIRSTNET - AT&T MOBILITY	
SmartPhone & Hotspot Service			Manual Check
100-00-52100-325-000		POLICE - TELEPHONE	82.79
SmartPhone & Hotspot Service			
		Total	82.79
May ACH	6/06/2022	ALLIANT ENERGY	
9583420000			Manual Check
100-00-55200-765-000		PARK - LIGHTS	99.12
9583420000			
300-00-53610-000-821		OPERATION EXPENSES-WWTP	1,507.63
4394940000, 7724650000			
300-00-53610-000-823		UTILITIES-LIFT STATIONS&SHOP	78.22
4426910000, 8598850000			

7/15/2022

8:50 AM

Reprint Check Register - Full Report - Manual

Page: 2  
ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Accounting Checks

Posted From: 6/01/2022 From Account:  
Thru: 6/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
400-00-53700-000-620 6728200000		ELECTRIC FOR WELL PUMPING	845.74
400-00-53610-000-823 3807720000, 8812110000		UTILITIES-TOWER&SHOP	106.03
100-00-53311-760-000 487210000, 399650000		STREETS - UTILITIES	173.34
100-00-51980-760-000 1972296511		FACILITIES UTILIITIES	510.73
100-00-51420-326-000 1972296511		CLERK UTILITIES	36.92
100-00-52100-760-000 1972296511		POLICE - UTILITIES	67.69
<b>Total</b>			<b>3,425.42</b>

May ACH 6/07/2022 MADISON GAS & ELECTRIC CO.  
206 Kirby St.

Manual Check

300-00-53610-000-823 206 Kirby St.		UTILITIES-LIFT STATIONS&SHOP	40.86
400-00-53610-000-823 206 Kirby St.		UTILITIES-TOWER&SHOP	40.86
100-00-53311-760-000 206 Kirby St.		STREETS - UTILITIES	81.72
100-00-51420-326-000 208 Jarvis St		CLERK UTILITIES	40.62
100-00-51980-760-000 208 Jarvis St		FACILITIES UTILIITIES	561.84
100-00-52100-760-000 208 Jarvis St		POLICE - UTILITIES	74.45
<b>Total</b>			<b>840.35</b>

May ACH 6/16/2022 ASCENTIS CORPORATION  
May 2022

Manual Check

100-00-51500-240-000 May 2022		SOFTWARE SUBSCRIPTIONS & FEES	33.70
<b>Total</b>			<b>33.70</b>

June ACH 6/21/2022 ALLIANT ENERGY  
685030000

Manual Check

7/15/2022

8:50 AM

Reprint Check Register - Full Report - Manual

Page: 3  
ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Accounting Checks

Posted From: 6/01/2022 From Account:  
Thru: 6/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53420-000-000 685030000		STREET (HWY) LIGHTING	1,006.67
Total			1,006.67

June ACH 6/30/2022 FIRSTNET - AT&T MOBILITY  
SmartPhone & Hotspot Service

Manual Check

100-00-52100-325-000 SmartPhone & Hotspot Service		POLICE - TELEPHONE	83.63
Total			83.63

TRANSFER 6/10/2022 FARMERS SAVINGS BANK  
MuniX5656 Park/Truck

Manual Check

340-00-58100-000-000 MuniX5656 Park/Truck		PRINCIPAL ON LT DEBT GF	17,325.86
340-00-58290-000-000 MuniX5656 Park/Truck		INTEREST & FISCAL CHARGES GF	758.92
Total			18,084.78

June X5654 6/10/2022 FARMERS SAVINGS BANK  
June Loan x5654 Comm Center

Manual Check

340-00-58100-000-000 June Loan x5654 Comm Center		PRINCIPAL ON LT DEBT GF	30,276.52
340-00-58290-000-000 June Loan x5654 Comm Center		INTEREST & FISCAL CHARGES GF	5,134.64
Total			35,411.16

Office ACH 6/10/2022 FRONTIER COMMUNICATIONS  
Office Two lines

Manual Check

100-00-51420-325-000 Office Two lines		CLERK TELEPHONE	133.51
Total			133.51

TIDIntJune 6/13/2022 FARMERS SAVINGS BANK  
Cardinal Way Phase 2 - TID loan x5570

Manual Check

210-00-58290-000-000 Cardinal Way Phase 2 - TID loan x5570		TIF INTEREST & FISCAL CHARGES	1,148.95
Total			1,148.95

IRS 06.08.22 6/08/2022 INTERNAL REVENUE SERVICE  
06.08.2022 SS Tax

Manual Check

7/15/2022

8:50 AM

Reprint Check Register - Full Report - Manual

Page: 4  
ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Accounting Checks

Posted From: 6/01/2022 From Account:  
Thru: 6/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000	06.08.2022	941 TAXES PAYABLE SS Tax	1,167.46
100-00-21511-000-000	06.08.2022	941 TAXES PAYABLE Medicare	273.02
100-00-21511-000-000	06.08.2022	941 TAXES PAYABLE Fed Tax Withholding	820.10
<b>Total</b>			<b>2,260.58</b>

IRS 06.22.22 6/22/2022 INTERNAL REVENUE SERVICE  
06.22.2022 SS Tax

Manual Check

100-00-21511-000-000	06.22.2022	941 TAXES PAYABLE SS Tax	1,252.10
100-00-21511-000-000	06.22.2022	941 TAXES PAYABLE Medicare	292.84
100-00-21511-000-000	06.22.2022	941 TAXES PAYABLE Fed Tax Withholding	914.54
<b>Total</b>			<b>2,459.48</b>

JunLoanx5652 6/10/2022 FARMERS SAVINGS BANK  
Loan x5652 Water Tower Painting Repairs

Manual Check

400-00-58100-000-000		PRINCIPAL ON LT DEBT Loan x5652 Water Tower Painting Repairs	24,089.10
400-00-58200-000-427		INTEREST EXPENSE - WATER Loan x5652 Water Tower Painting Repairs	7,351.34
<b>Total</b>			<b>31,440.44</b>

WI 6 June 22 6/22/2022 WISCONSIN DEPT. OF REVENUE  
June 2022 Payroll Tax

Manual Check

100-00-21513-000-000		STATE W/H TAXES PAYABLE June 2022 Payroll Tax	823.26
<b>Total</b>			<b>823.26</b>

**Grand Total 97,507.30**

7/15/2022

8:50 AM

Reprint Check Register - Full Report - Manual

Page: 5  
ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Accounting Checks

Posted From: 6/01/2022 From Account:  
Thru: 6/30/2022 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 100 - GENERAL FUND	8,675.04
Total Expenditure from Fund # 210 - TIF FUND	1,148.95
Total Expenditure from Fund # 300 - SEWER FUND	1,690.51
Total Expenditure from Fund # 340 - DEBT SERVICE FUND	53,495.94
Total Expenditure from Fund # 400 - WATER FUND	32,496.86
Total Expenditure from all Funds	97,507.30



7/15/2022

1:21 PM

Check Register - Full Report - Manual

Page: 2

ALL Checks

ACCT

CHASE VISA CARD

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b>
			132.74
ONLINE	7/13/2022	VISTA-PRINT	
		Office business cards	<b>Manual Check</b>
100-00-51420-310-000		CLERK OFFICE SUPPLIES	37.17
		Office business cards	
100-00-52100-310-000		POLICE - OFFICE SUPPLIES	37.16
		Police business cards	
300-00-18600-000-372		OFFICE EQUIPMENT	18.58
		Public Works business cards	
400-00-53710-000-681		OFFICE SUPPLIES	18.58
		Public Works business cards	
			<b>Total</b>
			111.49
			<b>Grand Total</b>
			729.89

7/15/2022

1:21 PM

Check Register - Full Report - Manual

Page: 3

ALL Checks

ACCT

CHASE VISA CARD

Dated From:  
Thru:

From Account:  
Thru Account:

Amount

---

Total Expenditure from Fund # 100 - GENERAL FUND	547.44
Total Expenditure from Fund # 300 - SEWER FUND	105.87
Total Expenditure from Fund # 400 - WATER FUND	76.58
Total Expenditure from all Funds	729.89

7/19/2022 4:24 PM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	7/19/2022	AT-SCENE LLC	
		iCrimeFighterSubscription	
100-00-52100-450-000		POLICE - COMPUTER/SOFTWARE	300.00
		iCrimeFighterSubscription	
		<b>Total</b>	<b>300.00</b>
	7/19/2022	BADGER METER	
		Inv80102587 dated 06.30.2022	
400-00-53612-000-840		BILLING & ACCOUNTING	29.69
		Inv80102587 June Beacon Svc	
		<b>Total</b>	<b>29.69</b>
	7/19/2022	BRINDLEY, JEFF	
		Farm & Fleet Pliers, Grass Seed, pliers	
100-00-55200-745-000		PARK - SUPPLIES	343.58
		Farm & Fleet Pliers, Grass Seed, pliers	
		<b>Total</b>	<b>343.58</b>
	7/19/2022	CAHILL, JAMES	
		INV.001 DATED 07.05.2022	
100-00-51100-150-000		BOARD MISC EXPENSES	120.32
		BALOOON ANIMALS FOR JULY4 EVENT	
		<b>Total</b>	<b>120.32</b>
	7/19/2022	CHASE CARD SERVICES	
100-00-21800-000-000		CREDIT CARD PAYABLE	547.44
300-00-21800-000-000		CREDIT CARD PAYABLE	105.87
400-00-21800-000-000		CREDIT CARD PAYABLE	76.58
		<b>Total</b>	<b>729.89</b>
	7/19/2022	CINTAS CORP.	
300-00-53311-000-852		UNIFORMS	44.29
400-00-53311-000-852		UNIFORMS	44.29

7/19/2022 4:24 PM

In Progress Checks - Full Report - ALL

Page: 2

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53311-755-000		STREETS - UNIFORMS	55.22
100-00-51980-760-000		FACILITIES UTILIITIES	0.00
<b>Total</b>			<b>143.80</b>

7/19/2022 CIVICPLUS

Inv229995 dated 05.31.2022

Previous Year Expense

100-00-51420-316-000		CLERK INFORMATION TECHNOLOGY MUNICODE WEBSITE OPEN BUILD	5,100.00
<b>Total</b>			<b>5,100.00</b>

7/19/2022 CULLIGAN TOTAL WATER TREATMENT

Account 236172 June Water Service

100-00-51420-326-000		CLERK UTILITIES Account 236172 June Water Service	24.67
<b>Total</b>			<b>24.67</b>

7/19/2022 DEAN HEALTH PLAN

July 2022 - M Gorham

100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE July 2022 - M Gorham	876.79
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE July 2022- H Roessler	1,207.79
100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE July 2022- M Johnson	568.32
<b>Total</b>			<b>2,652.90</b>

7/19/2022 DELTA DENTAL OF WISCONSIN

Aug 2022 - HR, MG, MJ

100-00-21530-000-000		HEALTH & DENTAL INS PAYABLE Aug 2022 - HR, MG, MJ	115.23
<b>Total</b>			<b>115.23</b>

7/19/2022 DIGGERS HOTLINE, INC.

INV 220 6 21051

400-00-53710-000-682		CONTRACTED SERVICES prepaid email fees	96.00
400-00-53710-000-682		CONTRACTED SERVICES June 2022 Second Prepayment	243.20

7/19/2022

4:24 PM

In Progress Checks - Full Report - ALL

Page: 3

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			339.20
7/19/2022 DODGEPOINT BROADCASTING COMPANY			
Inv45321 dated 06.30.2022			
100-00-51100-150-000		BOARD MISC EXPENSES	250.00
		LIVE TALK AND ADS (JULY 3 EVENT)	
<b>Total</b>			250.00
7/19/2022 DODGEVILLE CHRONICLE			
Liquor Lic Renewals			
100-00-51300-000-000		LEGAL EXPENSE	75.71
		Liquor Lic Renewals	
100-00-51100-150-000		BOARD MISC EXPENSES	210.00
		July 3 Celebration Advertisements	
400-00-53612-000-840		BILLING & ACCOUNTING	34.02
		Rate Incr. Notice	
210-00-51940-000-000		ADMINISTRATION & FEES	22.68
		JRB Notice	
<b>Total</b>			342.41
7/19/2022 DOG WASTE DEPOT			
Inv495134 dtd 07.13.2022 DWasteStations5			
210-00-57735-000-000		TIF CAPITAL OUTLAY	1,324.95
		Inv495134 dtd 07.13.2022 DWasteStations5	
<b>Total</b>			1,324.95
7/19/2022 DRS ENTERPRISES, LLC			
Gift Certificates for Volunteers			
100-00-51100-150-000		BOARD MISC EXPENSES	200.00
		Gift Certificates for Volunteers	
<b>Total</b>			200.00
7/19/2022 DRS ENTERPRISES, LLC			
Act 1900 Statement dated 07.01.2022			
100-00-53311-730-000		STREETS - FUEL	403.74
		June 2022	
100-00-52100-410-000		POLICE - FUEL	335.38
		June 2022	
400-00-53610-000-822		FUEL-AUTO	129.00
		1/2 Truck June 2022	

7/19/2022 4:24 PM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
300-00-53610-000-822		FUEL-AUTO	129.01
	1/2 Truck June 2022		
100-00-55200-730-000		PARK - FUEL	502.68
	Mower, off road use June 2022		
<b>Total</b>			<b>1,499.81</b>
<hr/>			
	7/19/2022	EDWARD D. JONES	
	July 22+JB,MG,HR,TC,MJ		
100-00-21520-000-000		RETIREMENT PAYABLE	500.00
	July 22+JB,MG,HR,TC,MJ		
<b>Total</b>			<b>500.00</b>
<hr/>			
	7/19/2022	EPD HOLDINGS LLC	
	Steel Tee Post (July 3 Fencing)		
100-00-55200-745-000		PARK - SUPPLIES	135.00
	Steel Tee Post (July 3 Fencing)		
<b>Total</b>			<b>135.00</b>
<hr/>			
	7/19/2022	FAHERTY, INC.	
	Act354000 Inv345132 dtd06.30.2022		
100-00-53635-000-000		RECYCLING COLLECTION	1,503.81
	June 2022		
100-00-53620-000-000		GARBAGE COLLECTION	2,340.81
	June 2022		
<b>Total</b>			<b>3,844.62</b>
<hr/>			
	7/19/2022	FRANK BEER DISTRIBUTORS, INC	
	Act26099		
100-00-51100-150-000		BOARD MISC EXPENSES	270.03
	Inv#4102203		
100-00-51100-150-000		BOARD MISC EXPENSES	257.50
	Inv#4102283		
<b>Total</b>			<b>527.53</b>
<hr/>			
	7/19/2022	GORHAM, MICHAEL	
	Roundtrip to Madison East Side		
100-00-52100-335-000		POLICE - TRAVEL/MILEAGE	52.86
	Roundtrip to Madison East Side		
100-00-55200-745-000		PARK - SUPPLIES	187.95
	Fencing and Zip Ties for July 3		

7/19/2022 4:24 PM

In Progress Checks - Full Report - ALL

Page: 5

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52100-430-000		POLICE - EQUIPMENT PURCHASED	74.24
		Orange Buttstock for Shotgun	
		<b>Total</b>	<b>315.05</b>
<hr/>			
	7/19/2022	HOLIDAY WHOLESale	
		Inv1104017, 1123335, 1146014	
100-00-51100-150-000		BOARD MISC EXPENSES	479.10
		Inv1104017, 1123335, 1146014	
		<b>Total</b>	<b>479.10</b>
<hr/>			
	7/19/2022	IVEY CONSTRUCTION, INC.	
		Inv229050 dated 06.24.2022	
210-00-57735-000-000		TIF CAPITAL OUTLAY	183.49
		GABION ROCK	
		<b>Total</b>	<b>183.49</b>
<hr/>			
	7/19/2022	JOHNSON, MAGGIE	
		Buns and beer July 3 Concession Stand	
100-00-51100-150-000		BOARD MISC EXPENSES	311.43
		Buns and beer July 3 Concession Stand	
		<b>Total</b>	<b>311.43</b>
<hr/>			
	7/19/2022	LV LABS WATER, LLC	
		Inv23604 Bacteriological Testing (3)	
400-00-21100-000-000		ACCOUNTS PAYABLE	75.00
		Inv23604 Bacteriological Testing (3)	
		<b>Total</b>	<b>75.00</b>
<hr/>			
	7/19/2022	LV LABS WW, LLC	
		Inv#490 07.07.22 Solids, Phosphorous	
300-00-53612-000-852		CONTRACTED SERVICES	754.36
		Inv#490 07.07.22 Solids, Phosphorous	
		<b>Total</b>	<b>754.36</b>
<hr/>			
	7/19/2022	MARTELLE WATER TREATMENT	
		Inv23496 dated 07.08.2022	
300-00-53610-000-821		OPERATION EXPENSES-WWTP	1,087.00
		Alum Sulfate	
300-00-53610-000-821		OPERATION EXPENSES-WWTP	562.40
		Inv23646 dtd 07.11.2022 LiqAlumSulf	

7/19/2022 4:24 PM

In Progress Checks - Full Report - ALL

Page: 6

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>1,649.40</b>
	7/19/2022	MEYER, TOM & LYNSEY	
		Field Rental Refund	
100-00-51980-000-000		OTHER GENERAL GOV'T	10.00
		Field Rental Refund	
<b>Total</b>			<b>10.00</b>
	7/19/2022	MIDWEST METER, INC.	
		Inv0144567-IN dtd 6.28.22	
220-00-53700-000-000		WATER INFRASTRUCTURE IMPRVMTS	9,500.00
		Inv0144567-IN dtd 6.28.22	
<b>Total</b>			<b>9,500.00</b>
	7/19/2022	MOYER ELECTRIC & REPAIR, LLC	
		Inv2056 dated 06.28.2022	
100-00-55200-744-000		PARK - MATERIALS	111.00
		Park Outlets	
<b>Total</b>			<b>111.00</b>
	7/19/2022	MUELLER IMPLEMENT, INC.	
		Inv. 01-31551 trim displ	
100-00-53311-722-000		STREETS - EQUIP REPAIR/MAINT	15.99
		Inv. 01-31551 trim displ	
100-00-53311-722-000		STREETS - EQUIP REPAIR/MAINT	29.95
		Inv. 01-31546 dated06.30.2022	
<b>Total</b>			<b>45.94</b>
	7/19/2022	NETFORTRIS AQUISITION CO. INC (WWTP)	
		Act104568	
300-00-53612-000-852		CONTRACTED SERVICES	481.75
		Act104568	
<b>Total</b>			<b>481.75</b>
	7/19/2022	REINHART	
		Cust 93057 13057	
100-00-51100-150-000		BOARD MISC EXPENSES	2,743.88
		Inv213077 dated 07.30.2022	
100-00-51100-150-000		BOARD MISC EXPENSES	614.23
		Inv200488 dated 07.16.2022	

7/19/2022 4:24 PM

In Progress Checks - Full Report - ALL

Page: 7

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>3,358.11</b>
<hr/>			
7/19/2022		RIDGEWAY FIRE DEPARTMENT	
2022 2% Fire Dues			
100-00-52200-245-001		FIRE DUES 2%	1,896.34
		2022 2% Fire Dues	
<b>Total</b>			<b>1,896.34</b>
<hr/>			
7/19/2022		RIDGEWAY UTILITIES	
1/3 206 Kirby			
100-00-53311-760-000		STREETS - UTILITIES	22.52
		1/3 206 Kirby	
300-00-53610-000-823		UTILITIES-LIFT STATIONS&SHOP	22.52
		1/3 206 Kirby	
400-00-53610-000-823		UTILITIES-TOWER&SHOP	22.53
		1/3 206 Kirby	
100-00-55200-760-000		PARK - UTILITIES	110.06
		299 Hughett St.	
100-00-52100-760-000		POLICE - UTILITIES	44.47
		208 Jarvis 10%	
100-00-51980-760-000		FACILITIES UTILIITIES	333.53
		208 Jarvis 75%	
100-00-51420-326-000		CLERK UTILITIES	66.71
		208 Jarvis 15%	
<b>Total</b>			<b>622.34</b>
<hr/>			
7/19/2022		ROESSLER, HAILEY	
ROUND TRIP IOWA CTY TITLE & Courthouse			
100-00-51420-350-000		CLERK TRAVEL/MILEAGE	23.60
		ROUND TRIP IOWA CTY TITLE & Courthouse	
<b>Total</b>			<b>23.60</b>
<hr/>			
7/19/2022		STAFFORD ROSENBAUM, LLP	
Statement 1269461 dated 06.21.2022			
210-00-51300-000-000		LEGAL EXPENSE	95.00
		TID Expenditure Counsel	
100-00-51300-000-000		LEGAL EXPENSE	133.00
		Inv1270472 Farwell Vacation Inquiry	
<b>Total</b>			<b>228.00</b>

7/19/2022

4:24 PM

In Progress Checks - Full Report - ALL

Page: 8

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	7/19/2022	TEAM LAB CHEMICAL LLC	
	INV0031341 dated 6.30.22	Cust 492508	
100-00-55200-745-000		PARK - SUPPLIES	389.00
		TOILET TISSUE, CAN LINERS, WYPALLS	
100-00-53311-735-000		STREETS - MATERIALS	532.50
		ROAD PATCH, STREET PAINT	
		<b>Total</b>	<b>921.50</b>

	7/19/2022	UNION TECHNOLOGY COOPERATIVE	
	Inv3786 dated 06.30.2022		
100-00-51420-316-000		CLERK INFORMATION TECHNOLOGY	525.00
		.gov migration, security, emails	
300-00-53612-000-852		CONTRACTED SERVICES	1,650.00
		WWTP Internet, Equipment	
100-00-53311-710-000		STREETS - GARAGE MAINTENANCE	150.00
		Computer and internet repair	
		<b>Total</b>	<b>2,325.00</b>

	7/19/2022	US CELLULAR	
100-00-51420-325-000		CLERK TELEPHONE	35.32
300-00-53610-000-823		UTILITIES-LIFT STATIONS&SHOP	50.33
400-00-53610-000-823		UTILITIES-TOWER&SHOP	30.09
100-00-53311-750-000		STREETS - TELEPHONE/CELL	3.25
		<b>Total</b>	<b>118.99</b>

	7/19/2022	WIL-KIL PEST CONTROL	
	Inv4420334 dated 06.07.2022		
300-00-53612-000-852		CONTRACTED SERVICES	93.25
		Inv4420334 dated 06.07.2022	
		<b>Total</b>	<b>93.25</b>

	7/19/2022	WM METERING TECHNOLOGY LLC	
	Inv1262 dated 04.01.2022	WWTP backflow	
300-00-53610-000-821		OPERATION EXPENSES-WWTP	535.00
		Inv1262 dated 04.01.2022 WWTP backflow	

7/19/2022

4:24 PM

In Progress Checks - Full Report - ALL

Page: 9

ALL Checks by Payee

ACCT

1-POOLED CHECKING ACCOUNT \*\*0307

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
			<hr/>
			Total
			535.00
			<hr/>
			Grand Total
			42,562.25

7/19/2022 4:24 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
1-POOLED CHECKING ACCOUNT \*\*0307

Page: 10  
ACCT

Dated From: From Account:  
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	25,139.95
Total Expenditure from Fund # 210 - TIF FUND	1,626.12
Total Expenditure from Fund # 220 - SPECIAL REVENUE FUND	9,500.00
Total Expenditure from Fund # 300 - SEWER FUND	5,515.78
Total Expenditure from Fund # 400 - WATER FUND	780.40
Total Expenditure from all Funds	42,562.25



# Progress Estimate

# Contractor's Application

For (Contract):		#1 - Utility and Street Construction				Application Number: 10			
Application Period:		June 11, 2022 to July 8, 2022				Application Date: July 12, 2022			
Bid Item	Item Description	A		B	C	D	E	F	
		Bid Item Quantity	Unit Price						Estimated Quantity Installed
1-1	Implementation of Erosion Control installed as specified and indicated.	1	Lump Sum	\$ 6,000.00	1	\$6,000.00		\$6,000.00	100%
1-2	Implementation of Traffic Control installed as specified and indicated.	1	Lump Sum	\$ 5,500.00	1	\$5,500.00		\$5,500.00	100%
1-3	Mobilization, Bonds, and Insurance as specified and indicated.	1	Lump Sum	\$ 20,750.00	1	\$20,750.00		\$20,750.00	100%
1-4	Sanitary Sewer Manhole Chimney Rehabilitation as specified and indicated.	1	\$ 2,800.00 / Each	\$ 2,800.00	2	\$5,600.00		\$5,600.00	100%
1-5	8" SDR 35 PVC Sanitary Sewer installed as specified and indicated.	2,470	\$ 68.00 / L.F.	\$ 167,960.00	2,458	\$167,144.00		\$167,144.00	100%
1-6	4' Diameter Precast Concrete Sanitary Sewer Manhole installed as specified and indicated.	12	\$ 4,718.00 / Each	\$ 56,616.00	12	\$56,616.00		\$56,616.00	100%
1-7	4' Diameter Precast Concrete Sanitary Sewer Drop Manhole installed as specified and indicated.	2	\$ 5,618.00 / Each	\$ 11,236.00	2	\$11,236.00		\$11,236.00	100%
1-8	Connection to Existing Sanitary Sewer as specified and indicated.	8	\$ 674.00 / Each	\$ 5,392.00	8	\$5,392.00		\$5,392.00	100%
1-9	Replace Existing Sanitary Sewer Lateral as specified and indicated.	47	\$ 2,300.00 / Each	\$ 108,100.00	44	\$101,200.00		\$101,200.00	100%
1-10	New 4" Sanitary Sewer Lateral as specified and indicated.	1	\$ 2,100.00 / Each	\$ 2,100.00	1	\$2,100.00		\$2,100.00	100%

Item 4.

1-11	Post-Construction Televising of Sanitary Sewer as Specified and indicated.	2,470 L.F.	\$ 2.50 / L.F.	\$ 6,175.00	2,458 L.F.	\$6,145.00	\$6,145.00	100%
1-12	6" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	853 L.F.	\$ 57.00 / L.F.	\$ 48,621.00	846 L.F.	\$48,222.00	\$48,222.00	100%
1-13	8" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	2,612 L.F.	\$ 64.00 / L.F.	\$ 167,168.00	2,608 L.F.	\$166,912.00	\$166,912.00	100%
1-14	6" Gate Valve installed as specified and indicated.	4 Each	\$ 1,375.00 / Each	\$ 5,500.00	4 Each	\$5,500.00	\$5,500.00	100%
1-15	8" Gate Valve installed as specified and indicated.	22 Each	\$ 1,874.00 / Each	\$ 41,228.00	22 Each	\$41,228.00	\$41,228.00	100%
1-16	6" Fire Hydrant with 6" Hydrant Lead and 6" Gate Valve installed as specified and indicated.	9 Each	\$ 6,456.00 / Each	\$ 58,104.00	9 Each	\$58,104.00	\$58,104.00	100%
1-17	Remove Existing Fire Hydrant as specified and indicated.	6 Each	\$ 300.00 / Each	\$ 1,800.00	6 Each	\$1,800.00	\$1,800.00	100%
1-18	Connection to Existing Water Main as specified and indicated.	13 Each	\$ 1,900.00 / Each	\$ 24,700.00	13 Each	\$24,700.00	\$24,700.00	100%
1-19	Replace Existing Water Service with 1" Water Service as specified and indicated.	48 Each	\$ 2,100.00 / Each	\$ 100,800.00	47 Each	\$98,700.00	\$98,700.00	100%
1-20	New 1" Water Service installed as specified and indicated.	3 Each	\$ 2,100.00 / Each	\$ 6,300.00	6 Each	\$12,600.00	\$12,600.00	100%
1-21	Valve Box Top Cover over Curb Stop in Concrete or Pavement installed as specified and indicated.	13 Each	\$ 400.00 / Each	\$ 5,200.00	12 Each	\$4,800.00	\$4,800.00	100%
1-22	Rock Excavation as specified and indicated.	400 C.Y.	\$ 75.00 / C.Y.	\$ 30,000.00	393.31 C.Y.	\$29,498.25	\$29,498.25	100%
1-23	15" Class III Reinforced Concrete Pipe (RCP) Storm Sewer installed as specified and indicated.	20 L.F.	\$ 67.00 / L.F.	\$ 1,340.00	20 L.F.	\$1,340.00	\$1,340.00	100%
1-24	24" Class III Reinforced Concrete Pipe (RCP) Storm Sewer installed as specified and indicated.	7 L.F.	\$ 96.00 / L.F.	\$ 672.00	0 L.F.	\$0.00	\$0.00	100%

1-25	36" Class III Reinforced Concrete Pipe (RCP) Storm Sewer installed as specified and indicated.	51 L.F.	\$ 155.00 / L.F.	\$ 7,905.00	51 L.F.	\$7,905.00	\$7,905.00	100%
1-26	2' x 3' Precast Concrete Storm Sewer Catch Basin installed as specified and indicated.	2 Each	\$ 2,200.00 / Each	\$ 4,400.00	2 Each	\$4,400.00	\$4,400.00	100%
1-27	6' Diameter Precast Concrete Storm Sewer Catch Basin installed as specified and indicated.	2 Each	\$ 4,500.00 / Each	\$ 9,000.00	2 Each	\$9,000.00	\$9,000.00	100%
1-28	Connection to Existing Storm Sewer as specified and indicated.	1 Each	\$ 1,400.00 / Each	\$ 1,400.00	1 Each	\$1,400.00	\$1,400.00	100%
1-29	Heavy Rip-Rap over Fabric installed as specified and indicated.	40 C.Y.	\$ 45.00 / C.Y.	\$ 1,800.00	40 C.Y.	\$1,800.00	\$1,800.00	100%
1-30	Tree and Stump Removal (greater than 12" Dia.) as specified and indicated.	1 Each	\$ 1,100.00 / Each	\$ 1,100.00	1 Each	\$1,100.00	\$1,100.00	100%
1-31	Excavation/Fill (8,900 C.Y) as specified and indicated.	1 L.S.	\$71,200.00 / L.S.	\$ 71,200.00	1 L.S.	\$71,200.00	\$71,200.00	100%
1-32	Breaker Run installed as specified and indicated.	5,200 TON	\$ 11.75 / TON	\$ 61,100.00	4,234.45 TON	\$49,754.79	\$49,754.79	100%
1-33	Crushed Aggregate Base Course (1-1/4" dia.) installed as specified and indicated.	7,000 TON	\$ 12.75 / TON	\$ 89,250.00	6,272.95 TON	\$79,980.11	\$79,980.11	100%
1-34	Concrete Curb and Gutter (24") installed as specified and indicated.	4,700 L.F.	\$ 14.00 / L.F.	\$ 65,800.00	4,768 L.F.	\$66,752.00	\$66,752.00	100%
1-35	Concrete Sidewalk (4") replaced as specified and indicated.	2,250 S.F.	\$ 6.00 / S.F.	\$ 13,500.00	2,808 S.F.	\$16,848.00	\$16,848.00	100%
1-36	Concrete Driveway (6") as specified and indicated.	3,350 S.F.	\$ 7.00 / S.F.	\$ 23,450.00	3,068 S.F.	\$21,476.00	\$21,476.00	100%
1-37	Concrete Steps replaced as specified and indicated.	15 S.F.	\$ 60.00 / S.F.	\$ 900.00	0 S.F.	\$0.00	\$0.00	100%
1-38	Handicap Ramp Detectable Warning Field (2' x 4') installed as specified and indicated.	8 Each	\$ 290.00 / Each	\$ 2,320.00	8 Each	\$2,320.00	\$2,320.00	100%
1-39	Hot Mix Asphalt Pavement installed as specified and indicated.	2,400 TON	\$ 79.25 / TON	\$ 190,200.00	2,226.93 TON	\$176,484.20	\$176,484.20	100%

Item 4.

EJCDC C-620 Contractor's Application for Payment  
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Page 3 of 4 00620 - 3

1-40	Landscaping installed as specified and indicated.	5,500	S.Y.	\$	6.00	/ S.Y.	\$	33,000.00	5,500	S.Y.	\$33,000.00	\$33,000.00	100%
<b>Change Order</b>													
	Change Order #2 - (Items A through D)										\$6,040.00	\$6,040.00	
<b>TOTAL - Contract #1 =</b>								<b>\$1,460,387.00</b>			<b>\$1,430,547.35</b>	<b>\$1,430,547.35</b>	

Date of Issuance: <b>July 12, 2022</b>	Effective Date: <b>July 12, 2022</b>
Project: <b>Proposed 2021 Infrastructure Improvements</b>	Owner: <b>Village of Ridgeway</b>
Contract: <b>#1 – Utility and Street Construction</b>	Owner's Contract No.: <b>1</b>
Contractor: <b>J.I. Construction, LLC</b>	Date of Contract: <b>May 12, 2021</b>
	Engineer's Project No.: <b>D20-003</b>

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description:		
A) Excavation Below Subgrade - (130 c.y. @ \$8.00/c.y)	=	\$1,040.00
B) Water Main Break Repair at East Alley - (1 each @ \$1,000.00/each)	=	\$1,000.00
C) Reconnect Water Service at Ayers Furniture - (1 each @ \$2,000.00/each)	=	\$2,000.00
D) 2" Force Main Installation on Keane Street - (1 each @ \$2,000.00/each)	=	\$2,000.00
E) Change in actual quantities installed for: Sanitary Sewer Manhole Chimney Rehabilitation, 8" Sanitary Sewer, Replace Existing Sanitary Sewer Lateral, Post-Construction Sanitary Sewer Televising, 6" Water Main, 8" Water Main, Replace Existing Water Service, New Water Service, Valve Box Top Cover, Rock Excavation, 24" Reinforced Concrete Pipe Storm Sewer, Breaker Run, Crushed Aggregate Base Course, 24" Concrete Curb and Gutter, 4" Concrete Sidewalk, 6" Concrete Driveway, Concrete Steps, and Hot Mix Asphalt Pavement.	=	-\$35,879.65
<b>TOTAL = -(\$29,839.65)</b>		

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  <b>\$1,460,387.00</b>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>October 29, 2021</u> Ready for final payment (days or date): <u>November 5, 2021</u>
<del>Increase</del> <del>Decrease</del> from previously approved Change Orders No. _____ to No. _____:  <b>\$0.00</b>	Increase from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : Substantial completion (days): <u>July 1, 2022</u> Ready for final payment (days): <u>July 8, 2022</u>
Contract Price prior to this Change Order:  <b>\$1,460,387.00</b>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>July 1, 2022</u> Ready for final payment (days or date): <u>July 8, 2022</u>
Decrease of this Change Order:  <b>-\$29,839.65</b>	<del>Increase</del> <del>Decrease</del> of this Change Order: Substantial completion (days or date): <u>None</u> Ready for final payment (days or date): <u>None</u>
Contract Price incorporating this Change Order:  <b>\$1,430,547.35</b>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>July 1, 2022</u> Ready for final payment (days or date): <u>July 8, 2022</u>

RECOMMENDED:

By: [Signature]  
Engineer (Authorized Signature)

Date: 7/07/2022

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

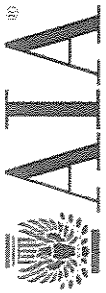
By: [Signature] Jeremy Iverson  
Contractor (Authorized Signature)

Date: 7/7/2022

Approved by Funding Agency (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

Item 4.



# AIA Document G702™ - 1992

## Application and Certificate for Payment

**TO OWNER:**  
 Village of Ridgeway  
 208 Jarvis Street  
 Ridgeway, WI 53582

**PROJECT:**  
 Ridgeway Community Building  
 208 Jarvis Street  
 Ridgeway, WI 53582

**VIA ARCHITECT:**

**FROM CONTRACTOR:**  
 Bauer Builders  
 2866 Agriculture Drive  
 Madison, WI 53718

**APPLICATION NO:** 2  
**PERIOD TO:** 7/13/2022

**CONTRACT FOR:** Ridgeway Community Building ARCHITECT

**CONTRACT DATE:** CONTRACTOR

**PROJECT NOS:** / / FIELD

**INVOICE NO:** 29153 OTHER

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 555,393.00
2. Net change by Change Orders	\$ -13,956.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 541,437.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 196,827.00

#### 5. RETAINAGE:

a. $\frac{5}{100}$ of Completed Work (Column D + E on G703)	\$ 9,841.35
b. $\frac{0}{100}$ of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 9,841.35

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 186,985.65

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 90,701.25

8. CURRENT PAYMENT DUE \$ 96,284.40

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 354,451.35

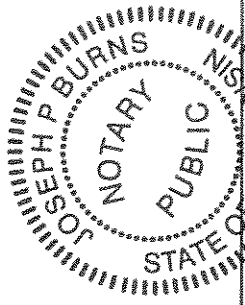
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 4,506.00	\$ 28,000.00
Total approved this Month	\$ 9,538.00	\$ 0.00
<b>TOTALS</b>	<b>\$ 14,044.00</b>	<b>\$ 28,000.00</b>
<b>NET CHANGES by Change Order</b>	<b>\$ -13,956.00</b>	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Bauer Builders  
 By: *[Signature]* Date: 7-13-22  
 State of: WI

County of: Dane

Subscribed and sworn to before me this 13th day of July 2022  
*[Signature]*  
 Notary Public: Joseph P Burns  
 My Commission expires: 1/19/2025



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G702™ - 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA Document is protected by U.S. Copyright and International Treaties. Unauthorized reproduction or distribution of this AIA Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects legal counsel, copyright@aia.org

Item 5.

## Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2

APPLICATION DATE: 7/13/2022

PERIOD TO: 7/13/2022

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)						
01	Demo	10,000	6,000	4,000	0	10,000	100	0	500
02	Earthwork	15,290	0	7,500	0	7,500	49	7,790	375
03	Steel Erection	6,000	0	6,000	0	6,000	100	0	300
04	Misc. Metal Fab	4,500	4,500	0	0	4,500	100	0	225
05	Rough Carpentry	25,400	6,000	0	0	6,000	24	19,400	300
06	Solid Polymer Fab	2,600	0	0	0	0	0	2,600	0
07	Roof Cutout	13,600	0	0	0	0	0	13,600	0
08	Flex Sheet Roofing	15,492	0	0	0	0	0	15,492	0
09	Repair Roof Leak	4,000	0	0	0	0	0	4,000	0
10	Joint Sealers	300	0	0	0	0	0	300	0
11	Acoustical Ceiling	9,438	0	0	0	0	0	9,438	0
12	Painting	4,500	0	0	0	0	0	4,500	0
13	HVAC	198,500	43,500	60,346	0	103,846	52	94,654	5,192
14	Electrical	123,000	23,000	0	0	23,000	19	100,000	1,150
15	Alternate # 1	38,604	0	0	0	0	0	38,604	0
16	Alternate # 2	28,000	28,000	0	0	28,000	100	0	1,400
17	Owner C/O # 1	-28,000	-28,000	0	0	-28,000	100	0	-1,400
18	Owner C/O # 2	2,566	0	2,566	0	2,566	100	0	128
19	Owner C/O # 3	1,940	0	1,940	0	1,940	100	0	97
20	Owner C/O # 4	9,538	0	0	0	0	0	9,538	0
BOND	Bond	3,000	3,000	0	0	3,000	100	0	150
GEN	General Conditions	13,600	4,000	4,000	0	8,000	59	5,600	400
PROH	Profit & OH	44,094	10,000	15,000	0	25,000	57	19,094	1,250

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G703™ - 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

Item 5.

## Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

2

APPLICATION DATE:

7/13/2022

PERIOD TO:

7/13/2022

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)						
X01	Delete Bond	-3,000	-3,000	0	0	0	-3,000	0	-150
X02	Delete Permits	-1,525	-1,525	0	0	0	-1,525	0	-76
		541,437	95,475	101,352	0	196,827	36	344,610	9,841

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G703™ - 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects legal counsel, copyright@aia.org.

Item 5.

CHAPTER 6 - WATER AND SEWER

Contents

**6.01 MANAGEMENT OF WATER AND SEWER UTILITIES. .... 4646**

**6.02 RIDGEWAY MUNICIPAL WATER UTILITY ORGANIZATION..... 4646**

**6.03 UNPAID OR DELINQUENT WATER AND/OR SEWER BILLS ..... 4949**

**6.04 RIDGEWAY SEWER UTILITY ..... 4949**

**6.05 CROSS CONNECTION AND BACKFLOW PREVENTION ORDINANCE ..... 6867**

**6.06 PENALTY ..... 7170**

**6.07 LEAD WATER SERVICE LINE REPLACEMENT ..... 7271**

**6.08 OTHER RULES ADOPTED. .... 7373**

**6.09 WELL ABANDONMENT AND WELL OPERATION PERMIT**

6.01 MANAGEMENT OF WATER AND SEWER UTILITIES.

The Village Board shall manage the water and sewer municipal utilities. All records of the utilities shall be kept on file in the Clerk/Treasurer's office.

6.02 RIDGEWAY MUNICIPAL WATER UTILITY ORGANIZATION. (Am. May 6, 2014; Am. Jan. 6, 2015; Am. June 30, 2015; Am. May 10, 2016).

(1) Rates for Service.

The Village Board shall have the authority to establish rates, subject to Wisconsin Public Service Commission approval, rules and regulations of the Ridgeway Municipal Water Utility (RMWU).

(2) Operating Rules.

(a) All persons receiving water supply from RMWU, or who make application therefor, shall be bound by all rules and regulations as filed with the PSC.

(b) The following provisions of Wis. Adm. Code Ch. PSC 185, and any future amendments to the administrative code, are adopted by reference and made a part of these rules as if set forth in full. A violation of any such rules shall constitute a violation of this section and shall be punishable as provided in this Code as seen in Chapter 12.

<u>SECTION</u>	<u>TITLE</u>
185.11	Authorization for and Application of Rules
185.12	Definitions
185.13	General Requirements
185.15	Free or Discriminatory Service Prohibited
185.16	Protection of Utility Facilities
185.17	Interference with Public Service Structures
185.18	Location of Records
185.19	Retention of Records
185.21	Schedules to be Filed with the Commission
185.22	Information Available to Customers
185.31	Metered Service
185.32	Meter Readings and Billings Periods
185.33	Billing
185.35	Adjustment of Bills

Chapter 6 Water and Sewer

185.36	Deposits
185.37	Disconnection and Refusal of Service
185.38	Deferred Payment Agreement
185.39	Dispute Procedures
185.41	Employees Authorized to Enter Customers' Premises
185.42	Customer Complaints
185.44	Records and Reports of Service Interruptions
185.45	Pumpage Records
185.46	Metering Equipment Records
185.47	Other Records
185.51	Requirement for Good Engineering Practice
185.52	Construction Standards
185.61	Meters
185.65	Accuracy Requirements for Customer Meters
185.71	Meter Testing Facilities & Equipment
185.72	Calibration of Meter Testing Equipment
185.73	Testing of Customer Meters
185.74	Test Flows
185.75	Required Tests of Customer Meters
185.76	Periodic Tests
185.77	Referee Tests
185.79	Testing of Metering Installations Having Remote Registers
185.795	Electrical Safety
185.81	Quality of Water
185.82	Pressure Standards
185.83	Station Meters
185.85	System Losses
185.86	Flushing Mains
185.88	Frozen Laterals
185.89	Interruptions of Service

Chapter 6 Water and Sewer

(3) Minimum Charge Based on Meter Size (Am. 6-30-17), (Am. 7-1-19) (Am.6-11-2020) (Am.6-22-22). The minimum monthly water service charges are as follows:

5/8" meter	<del>\$13.06</del> <u>17.00</u>	3" meter	<del>\$65.25</del> <u>74.00</u>
3/4" meter	<del>\$13.06</del> <u>17.00</u>	4" meter	<del>\$105.71</del> <u>106.00</u>
1" meter	<del>\$18.28</del> <u>24.00</u>	6" meter	<del>\$130.48</del> <u>168.00</u>
1 1/4" meter	<del>\$20.88</del> <u>30.00</u>	8" meter	<del>\$169.63</del> <u>243.00</u>
1 1/2" meter	<del>\$35.24</del> <u>40.00</u>	10" meter	<del>\$195.71</del> <u>340.00</u>
2" meter	<del>\$43.05</del> <u>50.00</u>	12" meter	<del>\$221.81</del> <u>437.00</u>

(4) Plus Volume Charges (Am. 6-30-17, Am. 7-1-19) (Am. 6-8-2021). The volume charges are as follows:

First	10,000 gallons used bimonthly	<del>\$3.04</del> <u>5.76</u> per 1,000 Gallons
Next	23,333 gallons used bimonthly	<del>\$2.74</del> <u>4.67</u> per 1,000 Gallons
Over	33,333 gallons used bimonthly	<del>\$1.97</del> <u>4.30</u> per 1,000 Gallons

Bills for water and sewer services are rendered monthly and are due the 21<sup>st</sup> of the month following the period for which service is rendered.

(5) Late Payments. A late payment charge of 1 percent per month will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. The late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued.

(6) Disconnection Notice. Unless payment or satisfactory arrangement for payment is made within 10 days of a disconnection notice being sent, service may be disconnected pursuant to Wis. Adm. Code Ch. PSC 185. A ~~\$50~~30 charge will be applied if reconnection is completed within regular work hours. This may increase if reconnection is completed after hours, Sundays or holidays.

(7) Combined Metering. (Cr. May 6, 2014). Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on

## Chapter 6 Water and Sewer

a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

6.03 UNPAID OR DELINQUENT WATER AND/OR SEWER BILLS. (Cr. Aug. 3, 1976; Am. Aug. 1989).

(1) Any unpaid Village of Ridgeway sewer and/or water bills for billing periods shall be placed on the next regular tax roll by the Village Clerk as a special assessment against the property.

(2) All such charges, whether incurred by renters or owners, shall be the responsibility of the owner of the real estate involved and shall be charged back as set forth above against such real estate.

6.04 RIDGEWAY SEWER UTILITY. (Cr. Oct. 5, 1976; Am. Sept. 1, 1981; Am. Dec. 1, 1983; Am. Aug. 1989; Am. June 2, 1998; Am. July 7, 2000; Am. Dec. 4, 2003; Am. March 4, 2014; Am. May 10, 2016; Am. Jan. 9, 2018).

(1) General Provisions. This section is adopted under the authority granted by Wis. Stat. §§ 61.36 and 61.39.

(2) Organization and Control.

(a) The management, operation and control of the sewer system for the Village of Ridgeway is vested in the Village Board of Ridgeway. All records, minutes and all written proceedings thereof shall be maintained by the Clerk of the Village. The Clerk shall also maintain all the financial records. The Sewer Utility managed, controlled, and operated by the Village Board is a Utility, but it is not subject to the rules and regulations of the Public Service Commission of the State of Wisconsin.

(b) The Sewer Utility of the Village shall have the power to construct sewer lines for public use; to lay sewer pipes in and through the alleys, streets, and public grounds of the Village; and generally, to do all such work as may be found necessary or convenient in the management of the sewer system. The Village, its officers, agents, or servants, may enter upon any land for the purpose of making examination or supervise in the performance of their duties under this section, without liability therefor. The Village shall have power to purchase and acquire all real and personal property which may be necessary for construction of the sewer system, or for any repair, remodeling or additions thereto.

## Chapter 6 Water and Sewer

(c) Condemnation of Real Estate. Whenever any real estate or any easement therein, or use thereof, shall, in the judgement of the Village Board, be necessary to the sewer system, and, whenever, for any cause, an agreement for the purchase thereof, cannot be made with the owner thereof, the Village Board shall proceed with all necessary steps to take such real estate easement, or use by condemnation in accordance with the Wisconsin Statutes and the Uniform Relocation and Real Property Acquisition Policy Act of 1970, if Federal Funds are used.

(d) Title to Real Estate and ~~Personalty~~Property. All property, real, personal and mixed, acquired for the construction of the sewer system, and all plans, specifications, diagrams, papers, books and records connected therewith of said sewer system, and all buildings, machinery and fixtures pertaining thereto, shall be the property of the Village.

(3) User Rules and Regulations. This ordinance shall apply to every person, company, or corporation who is connected with the sewer system of the Village. Whenever any of said rules and regulations, or such others as the said Village Board may hereafter adopt, are violated, the services shall be shut off from the building or place of such violation (even though two or more parties are receiving service through the same connection), after notice is given. Service shall not be re-established upon shutoff, except by order of the Village Board, and on payment of all arrears, the expenses and established charges of shutting off and putting on, and such other terms as the Village may determine, and a satisfactory understanding with the party that no further cause for complaint shall arise. In case of such violation, the Village may declare any payment made for the service by the party or parties committing such violation, to be forfeited, and the same shall thereupon be forfeited. The Village may change any rules, regulations, and sewer rates from time to time, and to make special rates and contracts in all proper cases. This section is established pursuant to Wis. Stat. § 66.0821.

(4) Rules and Regulations for Licensed Plumbers, Users, Etc. The following rules and regulations governing licensed plumbers, sewer users, and others are hereby adopted and established.

(a) Plumbers. No plumber, pipe fitter, or other person will be permitted to do any plumbing or pipe fitting work in connection with the sewer system without first receiving a license from the State of Wisconsin.

(b) Users.

1. Application for Service.

## Chapter 6 Water and Sewer

a. Every person connecting with the sewer system shall file an application in writing to the Village in such form as in prescribed for that purpose.

b. If the applicant is not the owner of the premises, the written consent of the owner must accompany the application. Persons connected to the sewer system of the Village of Ridgeway are referred to herein as "Users".

c. The application may be for service to more than one building, or more than one unit of service through one service connection; and, in such case, charges shall be made accordingly. If it appears that the service applied for will not provide adequate service for the contemplated use, the Village Board may reject the application. If the Village Board approves the application, it shall issue a permit for services as shown on the application.

2. Deposit. Each User shall pay prior to hookup, to guarantee payment of all charges herein, a deposit in cash in the amount equal to the minimum quarterly sewer charge pursuant as hereinafter provided. Said minimum charge to be determined by the type of service by which the property is connected to the mains. Such deposit will be refunded after two years of timely payment of quarterly charges, or when the User moves from the premises, whichever is first, providing all charges are current.

3. Tap Permits. After sewer connections have been introduced into any building or upon any premises, no plumber shall make any alterations, extensions, or attachments, unless the party ordering such tapping or other work shall exhibit the proper permit for the same from the Village.

4. User to keep in good repair. All Users shall keep their own service pipes in good repair and protected from frost, at their own risk and expense, and shall prevent any unnecessary overburdening of the sewer system. No charge, however, shall be made for the services for the superintendent in directing where and in what manner the mains shall be tapped, and excavations made in the street for laying pipe.

5. Use only. No User shall allow others or other services to connect to the sewer system through the User's lateral.

(5) User to Permit Inspection.

## Chapter 6 Water and Sewer

(a) Every User shall permit the Village Board, or their duly authorized agent bearing proper credentials and identification, at all reasonable hours of the day, to enter the User's premises or building to examine the pipes and fixtures, and the manner in which the drains and were connections operate. Users must, at all times, frankly and without concealment, answer all questions put to them relative to their use of the system.

(6) Utility Responsibility. No claim shall be made against the Village or Village representative by reason of breaking, clogging, stoppage or freezing of any service pipe; nor from any damage arising from repairing mains, making connections or extensions or any other work that may be deemed necessary. The Village reserves the right to cut off service at any time for the purpose any permit granted, or regulation to the contrary notwithstanding.

(a) If the User, or any successor or assigns thereof, shall fail to pay the amount of service charge when due, the Ridgeway Sewer Utility has the right, with notice, to disconnect service to the user, or successor.

(b) In addition to the right of disconnection, the Village shall have the right to place charges for unpaid sewer bills on the next regular tax roll as a special assessment against the property.

(7) Excavations.

(a) In making excavations to streets or highways for laying service pipe or making repairs, the planks, paving stones, and earth removed must be deposited in a manner that will occasion the least inconvenience to the public.

(b) No person shall leave any such excavation made in any street or highway open at any time without barricades; and warning lights must be maintained at such excavations during the night.

(c) In refilling the opening, after the service pipes are laid, the earth must be laid in layers of not more than nine inches in depth, and each layer thoroughly rammed or puddled to prevent settling. This work, together with the replacing of sidewalks, ballast, and paving must be done so as to make the street as good, at least, as before it was disturbed, and satisfactory to the Village. No opening of the streets for tapping the pipes will be permitted when the ground is frozen.

(8) Tapping the Mains.

(a) No persons, except those having special permission from the Village Board, or persons in their service and approved by them, will be permitted, under any

circumstances to tap the mains or collection pipes. The kind and size of the connection with the pipe shall be that specified in the permit or order form the Village.

(b) Pipes shall be tapped on the top, and not within six inches of the join, nor within 24 inches of another lateral connection.

(9) Installation of House Laterals.

(a) All sewers (laterals) on private property will be installed in accordance with the Wis. Admin. Code ~~Chs.~~ SPS 380-384.

(b) All laterals will be inspected. The building sewer and/or private interceptor main sewer shall be inspected upon completion of placement of the pipe and before backfilling; and tested before or after backfilling.

(10) Septic Tank and Holding Tank Disposal.

(a) Septage shall only be discharged to the Village's sewerage system by Village of Ridgeway approved and State of Wisconsin licensed disposers, and at locations, times, and conditions as specified by the Village Board and the wastewater treatment Plant Operator ("Plant Operator"). Septage discharges to specified manholes may, under special circumstances, be allowed provided discharge rates are restricted as necessary to facilitate mixing, prevent a backup in the receiving sewer and prevent a slug load to the wastewater treatment facility. Discharges may be limited to the normal working hours of the Plant Operator and require written documentation of the discharge to be submitted to the Plant Operator within one working day of the discharge to the Ridgeway sewerage system.

(b) Forms are prescribed for the purpose of documentation of the discharge will be furnished at the Village Hall and will include the following information:

1. Name, address and telephone number of the hauler
2. License Number
3. Type of septage
4. Quantity of septage
5. Estimated quality of septage
6. Location, date, time and feed rate of discharge to the sewerage system
7. Source of Septage
8. Name and address of septage generator
9. Other information as required by the Village of Ridgeway objectives set forth in this Ordinance

(11) Dilution.

(a) Limitations on Wastewater Strength.

1. National Categorical Pretreatment Standards. National categorical pretreatment standards as promulgated by the U.S. Environmental Protection Agency shall be met by all Dischargers of the regulated industrial categories.

2. State Requirements. State requirements and limitations on discharges to the Publicly Owned Treatment Works shall be met by all Discharges which are subject to such standards in any instance in which they are more stringent than federal requirements and limitations or those in this or any other applicable ordinance.

3. Right of Revision. The Village of Ridgeway reserves the right to amend this Ordinance to provide for more stringent limitations or requirements on discharges to the Publicly Owned Treatment Works where deemed necessary to comply with the objectives set forth in this Ordinance.

4. Dilution. No Discharger shall increase the use of potable or process water in any way, nor mix separate waste streams for the purpose of diluting a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the standards set forth in this Ordinance.

5. Supplementary Limitations. No Discharger shall discharge wastewater containing concentrations [and/or mass limitations] of the following enumerated materials, exceeding the following values:

Material	Concentration (mg/l)	[Mass Limitation lb/Day]
BODs	250	156
SS	200	125
NH <sub>3</sub> -N	30	19

The Village of Ridgeway may impose mass limitations on Dischargers which are using dilution to meet the Pretreatment Standards or Requirements of this Ordinance, or in other cases where the imposition of mass limitations is deemed appropriate by the Village Board.

(12) Sewer User Charge System.

(a) The User Charge System takes precedence over pre-existing agreements inconsistent with the governing regulations of the Wisconsin Fund Grant Program.

(b) Definitions. The following terms shall have the following meaning under this Ordinance:

1. Service Charges shall include all costs associated with repayment of debts incurred for the construction and/or rehabilitation of wastewater collection system and treatment facility.

2. Normal Domestic Strength Wastewater shall mean wastewater with concentrations of BOD5 and suspended solid no greater than 250 and 200 milligrams per liter (mg/l) respectively.

3. Normal User shall be a user whose contributions to the sewerage system consist only of normal domestic strength waste water originating from a house, apartment, flat, or other living quarters occupied by a person or person constituting a distinct household, business or commercial enterprise.

4. Operation and Maintenance Costs means all costs associated with the operation and maintenance of the wastewater collection and treatment facilities. These costs, including costs associated with extraneous (clear water) flows, shall be divided proportionately among the various sewer users.

5. Replacement Costs shall include all costs associated with establishing a fund to accumulate the necessary resources to replace equipment as required to maintain capacity and performance during the (design life of the facility). A separate segregated distinct replacement fund shall be established and used for only replacement of equipment.

6. Sewer Service Charge is a service charge levied on users of the sewerage system for payment of capital expenses as well as the operation and maintenance costs, including replacement of said facilities.

(c) Basis for Service Charges. The minimum monthly billing shall be sufficient to pay the billing and customer related administration expenses. The unit price per volume shall be sufficient to pay the remaining annual costs of operation and maintenance, including any replacement fund, of the sewerage facilities. The method for determining the user charges is given in the User Charge System. The Village Clerk has provided the initial estimates of number of users, costs, etc., to calculate the user charges.

(d) The rates in this ordinance, shall be reviewed not less than biennially. Users will be notified annually of the portion of service charges attributed to operation and maintenance.

Chapter 6 Water and Sewer

(13) Sewer Service Charges. (Am. June 16, 1998; Am. July 7, 2000, Am. Jan. 9, 2018) (Am. 6-8-2021).

(a) A sewer service charge is imposed upon each lot, parcel of land, building, or premise served by the public sewer and wastewater facility or otherwise discharging sewage, including industrial wastes, into the public sewerage system. Such sewer service charge shall be payable as indicated below:

1. Sewer Fees. The sewer rates shall be:

a. Standard Fee per Dwelling Unit for Domestic Strength Wastewater: \$49.56 monthly charge.

b. Volume rate: ~~\$4.754.89~~ per 1000 gallons of water consumption.

c. Seasonal Fee per Dwelling Unit for Domestic Strength Wastewater: to remain the same, the average of two previous readings.

2. GROUP A is defined as normal or domestic strength wastewater having organic concentrations of biochemical oxygen demand (BOD<sub>5</sub>) no greater than 250 milligrams per liter (mg/l) and suspended solids no greater than 200 milligrams per liter (mg/l).

Flat Fee: Monthly charge of ~~\$ 148.57~~\$153.05 / Unit

Variable Rate Charge: ~~\$ 4.754.89-~~ / 1000 gallons

3. GROUP B is defined as wastewater having organic concentration of Biochemical Oxygen Demand (BONS) greater than 250 milligrams per liter (mg/l) and/or suspended solids (SS) greater than 200 milligrams per liter (mg/l). The minimum Category B charge will be based on a concentration of 250 mg/l BOD<sub>5</sub> and 200 mg/l SS. Group B would be users connected to the system and found to be discharging wastewater with a concentration greater than mentioned above.

Flat Fee: Quarterly: ~~\$ 148.57~~153.05 / Unit

Volume Charge Base: ~~\$ 4.754.89~~ / 1000 Gallons

Chapter 6 Water and Sewer

Surcharge:

BOD<sub>5</sub>: (Additional charge if greater than 250 mg/1) \$ 0.27/lb BOD<sub>5</sub>

SS: (Additional charge if greater than 200 mg/1) \$ 0.34/lb SS

NH<sub>3</sub>N: (Additional charge if greater than 30 mg/1) \$ .76/lb NH<sub>3</sub>-N

Flow: \$.57/1000 gal.

4. GROUP C is defined as septage which has organic concentrations of biochemical oxygen demand (BOD) greater than 250 milligrams per liter (mg/1) and/or suspended solids (SS) greater than 200 milligrams per liter (mg/1). It will be assumed that holding tank wastewater have a BOD of 600 mg/l, a S.S. of 1,800 mg/1 and NH<sub>3</sub>N of 45 mg/1 and septic tank wastewater will have a BOD of 5,000 of mg/1, S.S. of 15,000 mg/1 and NH<sub>3</sub>N of 150 mg/1.

HOLDING TANK WASTEWATER

Dumping Fee: \$ 25.00 /Load

Minimum Volume Charge: \$ 22.50 / 1000 Gallons

Surcharge:

BOD<sub>5</sub>: (Additional charge if greater than 600 mg/1) \$ 1.40/lb BOD<sub>5</sub>

SS: (Additional charge if greater than 1800 mg/1) \$ 0.95/lb SS

NH<sub>3</sub>-N: (Additional charge if greater than 45 mg/1) \$ 3.20/lb NH<sub>3</sub>-N

SEPTIC TANK WASTEWATER

Flat Fee: \$ 25.00 /Load

Minimum Volume Charge: \$ 181.30 / 1000 Gallons

Surcharge:

BOD<sub>5</sub>: (Additional charge if greater than 5000 mg/1) \$ 1.40/lb BOD<sub>5</sub>

SS: (Additional charge if greater than 15,000 mg/1) \$ 0.95/lb SS

NH<sub>3</sub>N: (Additional charge if greater than 150 mg/1) \$ 3.20/lb NH<sub>3</sub>-N

(b) Reassignment of Sewer Users. The Village of Ridgeway may reassign sewer users into appropriate Sewer charge categories if wastewater sampling programs and other related information indicate a change of categories is appropriate.

(14) Mandatory Hookup.

Chapter 6 Water and Sewer

(a) The owner of each parcel of land adjacent to a sewer main on which there exists a building useable for human habitation or in a block through which such system is extended, shall connect to such system within 200 days of notice in writing from the Village. Upon failure to do so, the Village may cause such connection to be made and bill the property owner for such costs. If such costs are not paid within thirty (30) days, such notice shall be assessed as a special tax lien against the property, pursuant to Wis. Stat. § 281.45 provided, however, that the owner may within thirty (30) days after the completion of the work file a written notice with the Village Clerk stating that he cannot pay such amount in one sum and ask that there be levied in, not to exceed five (5) equal installments and that the amount shall be so collected with interest at the rate of 15% per annum from the completion of the work, the unpaid balance being a special tax lien, all pursuant to Wis. Stat. § 281.45.

(b) In lieu of subsection (a), the Village Ridgeway, at its option, may impose a penalty for the period that the violation continues, after ten (10) days prior written notice to any owner failing to make a connection to the sewer system in an amount of \$20.00 per month for each residential unit equivalent payable quarterly, for the period in which the failure to connect continues, and upon failure to make such payment said charge shall be assessed as a special tax lien against the property, all pursuant to Wis. Stat. § 281.45.

(c) Failure to connect to the sewer system is contrary to the minimum health standards of the Village and fails to assure preservation of public health, comfort, and safety of the Village. The Village shall impose a penalty to be as great as the average residential user costs (per residential unit equivalent) plus 20% for administrative cost.

(15) Maintenance of Services. Property owners shall be responsible for all damages and costs of repairs resulting from property owner, tenant, or agent of the property owner negligence or carelessness. All sewer services from the point of maintenance by the system to and throughout the premises must be maintained free of defective conditions, by and at the expense of the owner or occupant of the property. When any sewer service is to be re-laid and there are two or more buildings on such service, each building shall be disconnected from such.

(16) Penalty for Improper Use.

(a) The loading parameters from this Village of Ridgeway Sewer Utility are as follows:

Design Flow	125,000 GPD
BOD <sub>5</sub>	250 mg/1 or 156 # BOD <sub>5</sub> /Day
S.S.	200 mg/1 or 125# S.S./Day
NH <sub>3</sub> -N	30 mg/1 or 19 # NH <sub>3</sub> -N/Day

(b) It shall be unlawful for any person to willfully injure the system, or any building, machinery, or fixture pertaining thereto, or, to willfully and without authority of the Village Board, bore or otherwise cause to leak, any tunnel, audited, reservoir, pipe or other piece of equipment used in the system for holding, conveying, or distributing sewage. It shall be unlawful for any person to introduce sewage into the system with a concentration of BOD<sub>5</sub>, suspended solids or ammonia nitrogen in excess of the above mentioned limits; a surcharge shall be based on the excess of BOD<sub>5</sub>, suspended solids or ammonia nitrogen as discussed in Section (13)(b)(2) and (3). The Village reserves the right to test the sewage at any point within the connection system of the User. Users discharging pollutants shall pay for any added costs resulting from a prohibited discharge of pollutants.

(c) No User shall discharge or cause to be discharged to the sanitary sewer any storm water, surface water, ground water, roof run-off, or surface drainage.

(d) No User shall discharge or cause to be discharged any of the following liquids or solid wastes to any sanitary sewer:

1. Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid, or gas.
2. Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch manure, or any other solid or sticky substance capable of causing obstruction of the flow in sewers or other interference with the proper operation of the sewage works.
3. Any water or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constituting a hazard to humans and animals, or create any hazard in the receiving treatment facility.
4. Any waters or wastes containing suspended solids of such character or quantity that unusual attention or expense is required to handle such material at the sewage treatment plant.
5. Any noxious or malodorous gas or substance capable of creating a public nuisance.
6. Any garbage that has not been properly shredded.

7. Any liquid or vapor having a temperature higher than 150 degrees F.
8. Any water or waste which may contain more than 100 parts per million by weight of fat, oil, or grease.
9. Any waters of wastes having pH lower than 5.5 or higher than 9.0 or having any corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works.
10. **Septic Tanks Prohibited.** The maintenance and use of septic tanks and other private sewage disposal systems within the area of the Village of Ridgeway serviced by its sewer system are hereby declared to be a public nuisance and a health hazard. From and after January 1, 1978, the use of septic tanks or any private sewage disposal system within the area of the Village serviced by the sewage system shall be prohibited.

(17) Miscellaneous Rules and Regulations.

(a) Vacating of premises and Discontinuance of Service. Whenever premises serviced by the system are to be vacated, or whenever any person desires to discontinue services from the system, the Village must be notified in writing. The owner of the premises shall be liable for any damages to the property of the system by reason of failure to notify the Village of a vacancy or any such damage which may be discovered having occurred to the property of the system other than through the fault of the system or its employees, representatives, or agents.

(b) Unit of Service Definition (if applicable).

1. A unit of service shall consist of any residential, commercial, industrial, or charitable aggregation of space or area occupied for a distinct purpose such as a residence apartment, flat, store, office, industrial plant, church, or school.
2. Suites in houses, or apartments, which complete housekeeping functions (such as cooking), shall be classified as apartment houses; thus houses and apartments having suites on one, two, or more rooms with toilet facilities, but without kitchen for cooking, are classified as rooming houses.

## Chapter 6 Water and Sewer

3. When a consumer's premises has several buildings, for which services are eligible and such buildings are used in the same business and connected by the user, the Village shall set a separate rate for such a complex.

(18) Adoption of Other Rules. There is hereby adopted all the rules and regulations of the State Plumbing and State Building Codes and the building rules of the Department of Workplace Development of the State of Wisconsin insofar as the same are applicable to the Village of Ridgeway.

(19) Control of Industrial and Septage Wastes.

(a) Industrial Discharges. If any waters, wastes or septage are discharged, or proposed to be discharged, to the public sewerage system, and contain substances or possess the characteristics enumerated in Section (11) and which, in the judgment of the Village Board and Plant Operator may be detrimental to the sewerage system, the Village Board may:

1. Reject the wastes
2. Require pretreatment to an acceptable condition for discharge to the sewerage system.
3. Require a control over the quantities and rates of discharge.
4. Require payment to cover the cost of handling and treating the waste not covered by existing taxes or sewer charges under the provisions of Section (5) (h) (2).

(b) Control Manholes.

1. Each person discharging industrial wastes into a public sewer shall construct and maintain one or more control manholes or access points to facilitate observation, measurement, and sampling their waste, including domestic sewage.
2. Control manholes or access facilities shall be located and built in a manner acceptable to the Village Board and Plant Operator. If measuring devices are to be permanently installed, they shall be of a type acceptable to the Village Board and Plant Operator.

## Chapter 6 Water and Sewer

3. Control manholes, access facilities, and related equipment shall be installed by the person discharging the industrial waste, at their expense, and shall be maintained by the person discharging the waste so as to be in safe condition, accessible, and in proper operating condition at all times. Plans for installation of the control manholes or access facilities and related equipment shall be approved by the Village Board and Plant Operator prior to the beginning of construction.

(c) Measurement of Flow. The volume of flow used for computing the sewer service and cost recovery charges for nonseptage disposal shall be based upon the water consumption of the person as shown in the records of meter readings maintained by the Village Water Utility.

(d) Provision for Deductions. In the event that a person discharging industrial waste into the public sewers produces evidence satisfactory to the Village Board that more than 10 percent of the total annual volume of water used for all purposes does not reach the public sewer, then the determination of the water consumption to be used in computing the waste volume discharged into the public sewer may be made a matter of agreement between the Village of Ridgeway and the industrial waste discharger.

(e) Metering of Waste. Devices for measuring the volume of waste discharged may be required by the Village Board if this volume cannot otherwise be determined from the metered water consumption records. Metering devices for determining the volume of water shall be installed, owned, and maintained by the person discharging the wastewater. Following approval and installation, such meters may not be removed without the consent of the Plant Operator and Village Board.

(f) Waste Sampling.

1. Industrial wastes and septage discharge into the public sewers shall be subject to periodic inspection and a determination of character and concentration of said waste at least quarterly.
2. Samples shall be collected in such a manner as to be representative of the composition of wastes. The sampling may be accomplished either manually or by the use of mechanical equipment acceptable to the Village Board.<sup>1</sup> A

---

<sup>1</sup> Depending on the type of industry, monthly monitoring may be required. No industry should be monitored less than quarterly. Monitoring must be done so the industry will be

## Chapter 6 Water and Sewer

minimum of at least quarterly sampling shall be necessary to determine sewer service charges.

3. Testing facilities shall be the responsibility of the person discharging the waste or septage and shall be subject to the approval of the Plant Operator and Village board or its duly authorized representatives at all times. Every care shall be exercised in the collection of samples to ensure their preservation in a state comparable to that at the time the sample was taken.

(g) Pretreatment. When required, in the opinion of the Plant Operator or Village Board, to modify or eliminate waste that are harmful to the structures, processes, or operation of the sewerage system, the discharger shall provide at their expense such preliminary treatment or processing facilities as they may be required to render waste acceptable for admission to the public sewers.

(h) Grease and/or Sand Interceptors. Grease, oil, and sand interceptors shall be provided by the industrial discharger and shall be located as to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors, the discharger shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which are subject to review by the Plant Operator and Village Board. Any removal and hauling of the collected materials not performed by the discharger(s) personnel, must be performed by currently licensed disposal firms.

(i) Analyses.

1. All measurements, tests, and analyses of the characteristics of water, waste and septage to which reference is made in the Ordinances shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater", published by the American Public Health Association and "Guidelines Establishing Test Procedures for Analysis of Pollutants," (40 CFR 136). Sampling methods, locations, times, durations, and frequencies are to be determined on an individual basis subject to approval by the Village Board and Plant Operator.
2. Determination of the character and concentration of the industrial waste shall be made by the person discharging

---

properly billed for sewer use charges.

## Chapter 6 Water and Sewer

them or their agent, as designated and required by the Village Board. The Village Board or Plant Operator may also make its own analyses of the wastes and these determinations shall be used as a basis for charges. If the person discharging the waste contests the determination, the Village may elect to have an independent laboratory determine the character and concentration of the waste. Said independent laboratory shall be certified under NR 149 and be acceptable to both the Village and the person discharging the waste. All costs incurred by the independent laboratory in making the determination shall be assumed by the discharger.

(j) Submission of Information. Plans, specifications, and any other pertinent information relating to proposed flow equalization, pretreatment, or processing facilities shall be submitted for review by the Village Board and Plant Operator prior to the start of their construction if the effluent from such facilities is to be discharged into the public sewers.

(k) Submission of Basic Data. Each person desiring to make a new connection to a public sewer for the purpose of discharging industrial wastes shall, three months prior to discharging to the public sewers, prepare and file with the Village Board and Plant Operator a report that shall include actual or predicted data relating to the quantity and characteristics of the waste to be discharged.

(l) Extension of Time. When it can be demonstrated that circumstances exist which would create an unreasonable burden on the person proposing to discharge a waste, to comply with the time schedule imposed herein, a request for extension of the time may be presented for consideration to the Village Board.

(20) Payment for Charges.

(a) Payment and Penalty. All charges for sewerage service shall be made quarterly and shall be payable on the first day of January, April, July, and October in each year. A three percent (3%) penalty will be added to those bills not paid on or before the 20th day after the due date of the bill with a thirty cent (30 cent) minimum penalty charge. A failure to receive a bill shall not excuse non-payment. Sewerage service charges shall be a lien on the property served in accordance with Wis. Stat. § 66.0821(3).

1. Billing. The property owner is held responsible for all sewer bills on premises that he owns. All sewer bills and notices of any nature, relative to the sewer service, will be addressed to the owner and delivered to the premises referred to on such bill or notice.

## Chapter 6 Water and Sewer

2. Every reasonable care will be exercised in the proper delivery of sewer bills. Failure to receive a sewer bill, however, shall not relieve any person of the responsibility for payment of sewer rates within the prescribed period, and shall not exempt any person from any penalty imposed for delinquency in the payment thereof.

(b) Charges a Lien. All sewage charges and special assessments shall be a lien upon the property serviced pursuant to Wis. Stat. § 66.0821(3), and shall be collected in the manner therein provided.

(c) Disposition of Revenue. The amounts received from the collection of charges authorized by this Ordinance shall be credited to a sanitary sewerage account which shall show all receipts and expenditures of the sewerage system. Charges collected for replacement expenses shall be credited to a segregated, non-lapsing replacement account, and are to be used exclusively for replacement expenses. When appropriated by the Village Board, the credits to the sanitary sewerage account shall be available for the payment of the requirements for operation, maintenance, repairs, and depreciation of the sewerage system. Any surplus in said account shall be available for the payment of principal and interest of bonds issued and outstanding, or which may be issued, to provide funds for said sewerage system, or part thereof, and all or a part of the expenses for additions and improvements and other necessary disbursements or indebtedness, and the Village Board may resolve to pledge each surplus or any part thereof for any such purpose. All present outstanding sewer system general obligation bonds, including the refunding bonds, shall be paid from this fund as to both principal and interest.

(d) Additional Charges. Additional charges shall be imposed upon each lot, parcel of land, building, or premises served by public sewer and wastewater facilities located outside the boundaries of the Village of Ridgeway to equalize local capital costs. Such additional charges shall result in a minimum charge for each user according to the schedule for debt repayment for utility revenues. Such additional charges shall be added to the sewer bill for each billing period.

(e) Excess Revenues. Excess revenues collected from a user class will be applied to operation and maintenance costs attributable to that class for the next year.

(21) Violations and Penalties.

(a) Damages. No unauthorized person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure of

pertinence of equipment which is a part of the sewerage system. Any person violating this provision shall be subject to immediate arrest under charge of disorderly conduct.

(b) Written Notice of Violation.

1. Any person connected to the sewerage system found to be violating a provision of this Ordinance shall be served with a written notice stating the nature of the violation and providing a reasonable time for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.
2. Any licensed disposer discharging to the sewerage system, found to be violating a provision of this ordinance or of any conditions of the Village Board approval for septage disposal, may have their approval immediately revoked. This revocation shall be done in writing and state the reasons for revoking the septage disposal approval.

(c) Accidental Discharge. Any person allowing a deleterious discharge into the sewerage system which causes damage to the sewerage system and/or receiving water body shall, in addition to a fine, pay the amount to cover all damages, both of which will be established by the Village Board.

(d) Accidental Discharge Reporting. Any person responsible for an accidental discharge, that may have a detrimental impact on the sewerage system, shall immediately report the nature and amount of the discharge to the Plant Operator and the Village Board Members.

(e) Continued Violations. Any person, partnership, or corporation, or any officer, agent, or employee thereof, who shall continue any violations beyond the aforesaid notice time limit provided shall, upon conviction thereof, forfeit not less than twenty dollars, (\$20.00), together with the costs of prosecution. In default of payment of such forfeiture and costs, said violator shall be imprisoned in the County Jail for a period not to exceed five (5) days. Each day in which any violation is continued beyond the aforesaid notice time limit shall be deemed a separate offence.

(f) Liability to the Village of Ridgeway for Losses. Any person violating any provision of this Ordinance shall become liable to the Village of Ridgeway for any expenses, loss, or damage occasioned by reason of such violation which the Village of Ridgeway may suffer as a result thereof.

## Chapter 6 Water and Sewer

(g) Damage Recovery. The Village shall have the right of recovery from all persons, any expense incurred for the repair or replacement of any part of the sewerage system damaged in any manner by any person by the performance of any work under their control, or by any negligent acts.

(h) Penalties.

1. Any person who shall violate any of the provision of this Ordinance or rules or regulations of the Village of Ridgeway or who shall connect a service pipe or discharge without first having obtained a permit therefore; or who shall violate any provisions of at the Wisconsin Statutes, Wisconsin Administrative Code, or any other materials which are incorporated by reference, shall upon conviction thereof forfeit not less than \$20.00 nor more than \$200.00 and the costs of prosecution. This, however, shall not bar the Village of Ridgeway from enforcing the connection duties for mandatory hookup.

2. Appeal Procedures. Any user, affected by any decision, action, or determination, including cease and desist orders, made by this Ordinance may file with the Village of Ridgeway a written request for reconsideration within ten (10) days of the date of such decision, action, or determination, setting forth in detail the facts supporting the User's request for reconsideration. The Village upon receiving the request for reconsideration shall publish the request in the official newspaper. The Village Board shall render a decision on the request for reconsideration to the user in writing within fifteen (15) days of receipt of request. If the ruling on the request for reconsideration made by the Village Board is unsatisfactory, the person requesting reconsideration may, within ten days after notification of the action, file a written appeal.

(22) Validity.

(a) Repeal of Conflicting Ordinances. All ordinances, resolutions, orders or parts thereof heretofore adopted, enacted or entered in that conflict with this Ordinance are hereby repealed.

(b) Savings Clause. If any provision of this Ordinance is found invalid or unconstitutional or if the application of this Ordinance to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or application of this Ordinance which can be given effect without the invalid or unconstitutional provision of application.

(c) Amendments. The Village of Ridgeway, through its duly qualified governing body, may amend this section in part or in whole whenever it may deem necessary.

6.05 CROSS CONNECTION AND BACKFLOW PREVENTION ORDINANCE. (Cr. 2006).

(1) Purpose. The purpose of this ordinance is to protect the health, safety and welfare of village residents and users of the Ridgeway Municipal Water Utility's potable water system. In addition, the purpose of this section is to comply with the Wisconsin Administrative Code which requires protection of the Village water system from pollution and other harm due to back-flow of contaminants through the water service connection. The Wisconsin Department of Natural Resources requires the maintenance of a continuing program of cross-connection control to systematically and effectively prevent the contamination of all public potable water systems.

(2) Definitions.

(a) Backflow. The undesirable flow of water or mixtures of water and other liquids, solids, gases or other substances under positive or reduced pressure into the Ridgeway Municipal Water Utility potable water supply from any source.

(b) Backflow Prevention. A means designed to prevent backflow caused by backpressure or backsiphonage, most commonly categorized as air gap, reduced pressure principle back-flow assembly, double check valve assembly, pressure vacuum breaker assembly, backsiphonage backflow vacuum breaker (spill resistant pressure vacuum breaker) assembly, pipe applied atmospheric vacuum breaker, flush tank ballcock, laboratory faucet backflow preventer, backflow preventer for carbonated beverage machine, vacuum breaker wall hydrants, (freeze resistant automatic draining type), chemical dispensing machine, hose connection vacuum breaker, hose connection backflow preventer, backflow preventer with intermediate atmospheric vent and barometric loop.

(c) Backpressure. An elevation of pressure in the downstream piping system (i.e. pump, elevation of piping, or steam and/or air pressure) above the utility supply pressure, which would cause or tend to reverse the normal direction of flow.

(d) Backsiphonage. The flow of water or other liquids, mixtures or substances into the Ridgeway Municipal Water Utility's potable water system from any source caused by the sudden reduction of pressure in the utility's potable water supply system.

(e) Cross Connection. Any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the Ridgeway Municipal Water Utility, and the other containing water from a private source, water of unknown or questionable safety, or steam, gases or chemicals, whereby there may be a

flow from one system to the other, the direction of flow depending on the pressure differential between the two systems.

(f) Utility. The Ridgeway Municipal Water Utility.

(3) Cross Connection Prohibited. No person shall establish or permit to be established or maintain or permit to be maintained any cross connection. No interconnection shall be established whereby potable water from a private, auxiliary or emergency water supply, other than the public water supply of the Ridgeway Municipal Water Utility, may enter the Ridgeway Municipal Water Utility water supply and distribution system, unless such private, auxiliary or emergency water supply and the method of connection and use of such supply have been approved by the Ridgeway Municipal Water Utility and the Wisconsin Department of Natural Resources in accordance with Wis. Admin. Code § NR 811.09, or its successor.

(4) Owner Responsibility. The property owner shall be required to eliminate or protect the utility from all cross connections on owner's premises. The owner shall, at owner's expense, install, maintain and test any and all backflow preventers on their premises in compliance with the Wis. Admin. Code Ch. SPS 383 requirements. The property owner shall correct any malfunction revealed by periodic testing of any backflow preventer on owner's premises. The property owner shall inform the utility of any proposed or modified cross connections and also any existing cross connections that are not protected by an approved backflow prevention means. The property owner shall not install a by-pass around any backflow preventer unless there is a back-flow preventer of the same type in the by-pass. Property owners who cannot shut down operation for testing of the backflow prevention assembly must supply additional assemblies necessary to allow testing and maintenance to take place. The property owner is required to follow the protection practices described in the American Water Works Association publication AWWA M-14 titled H "Recommended Backflow Prevention and Cross Connection Control", United States Environmental Protection Agency publication titled "Cross Connection Control Manual", Wis. Admin. Code Chs. SPS 380-387 and the utility's "Cross Connection Control Manual", unless the utility requires or authorizes other means of protecting the potable water supply system.

(5) Inspections. The utility may inspect all properties serviced by the utility where cross connections with the public water system is deemed possible. Residential properties serviced by the utility shall be inspected on a 10-year interval. The utility may, but is not required to, perform the cross connection inspection of the customer's property. If, in the opinion of the utility, the utility is not able to perform the inspection, the property owner must, at their own expense, have the water system inspected for cross connections by a person who has been properly trained in accordance with the American Society of Sanitary Engineers (ASSE) Standard number 5120 as a Cross Connection Control

## Chapter 6 Water and Sewer

Surveyor. All non-residential properties serviced by the utility shall be surveyed on an interval exceeding .2 years. The frequency of required surveys and resurveys, based upon the potential health hazards, may be shortened by the utility.

(6) Right of Entry. Upon presentation of credentials, representatives of the utility shall have the right to request entry at any reasonable time to examine property for cross connections. If entry is refused, such representatives shall obtain a special inspection warrant under Wis. Stats. § 66.0119. Upon request, the owner, lessee or occupant of any property served shall furnish to the inspection agency any pertinent information regarding the water system on such property.

(7) Authority to Discontinue Service. The utility may discontinue water service to any property wherein any connection in violation of this section exists and to take such other precautionary measures deemed necessary to eliminate any damage to or contamination of the potable water system. Water service shall be discontinued if the means of back flow prevention required by the utility is not installed, tested, maintained and/or repaired in compliance with this ordinance, the Wis. Admin. Code Chs. SPS 380-387, or if it is found that the means of backflow prevention required by this ordinance has been removed or bypassed. Water service shall be discontinued only after reasonable notice and opportunity for hearing under Chapter 68, Wisconsin Statutes, except as provided in subsection (9) or (10) of this section. The owner shall be required to immediately correct any violation upon receipt of written notice of such violation from the Village. Upon conviction, the user shall be subject to penalties as prescribed herein and water service to such property shall not be restored until such violations have been eliminated and full payment of any such payments have been made.

(8) Reconnection of Service. Water service to any property disconnected under provisions of this ordinance shall not be restored until the cross connection has been eliminated or a back-flow prevention means approved by the utility has been installed in compliance with the provisions of this section.

(9) Emergency Discontinuance of Service. If it is determined by the utility that a cross connection or an emergency endangers public health safety or welfare and requires immediate action, service may be immediately discontinued. The owner, lessee or occupant shall have an opportunity for hearing under Chapter 68, Wisconsin Statutes within 10 days of such emergency discontinuance. Such hearing shall be before the Village of Ridgeway Water and Sewer Committee.

(10) Additional Protection. In the case of premises having (a) cross connections that cannot be permanently corrected or controlled, or (b) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection, making it impractical or impossible to ascertain whether or not dangerous cross connections exist, the utility may install appropriate backflow prevention at owner's

cost. In the case of any premises where there is any material dangerous to health that is handled in such a manner that, in the opinion of the utility, could create an actual or potential hazard to the public water supply system, an approved air gap separation or an approved reduced pressure principle backflow assembly shall protect the public water supply system. In the case of any presence of toxic substances, the utility may require an approved air gap or reduced pressure principle backflow assembly at the service connection to protect the public water supply system. This requirement will be at the discretion of the utility.

(11) Public Water Supplies. This section does not supersede the State of Wisconsin Department of Natural Resources Administrative Code NR 811, but is supplementary to it.

(12) Plumbing Code. The Village of Ridgeway hereby adopts by reference the Wisconsin Uniform Plumbing Code, Wis. Admin Chs. SPS 382-384, as may be amended from time to time.

#### 6.06 PENALTY. (Cr. 2006).

(1) Penalty. In addition to any other sanction, penalty or forfeiture set forth elsewhere, any person, company or corporation who violates any provision of this Chapter or any resolution, rule or regulation of the Village hereunder, or who turns on the water in any premises in which the water has been shut off, or into which the water has not yet been turned on, or who connects any water or sewer main or service pipe without first having obtained a permit therefor, who violates any provision regarding cross connections, or who violates any related provision of the Wisconsin Statutes, Wisconsin Administrative Code or any other materials which are incorporated by reference, shall upon conviction forfeit not less than \$10.00 nor more than \$200.00 together with the cost of prosecution. Each day during which the violation continues after the date of notice, shall be deemed a separate violation. The violation shall be determined to be in effect until such violation is corrected by payment of all arrears, of the expenses and established charges of shutting off and turning on, and of any such other expenses as the Board may incur.

(2) Damage Recovery. The utility shall have the right of recovery from all persons, any expense incurred by the utility for the repair or replacement of any water or sewer pipe, curb-cock, gate valve, hydrant, or valve box damaged in any manner by any person in the performance of any work under their control, or by any negligent act. Owners or operators of motor vehicles shall be liable for the cost of repair of any hydrant or any other water service fixture damaged by them and the Utility will not be responsible for the damage due the motor vehicle by reason of such accident.

(a) Charges are a Lien on Property. All sewer services, charges, and special assessments shall be a lien on a lot, part of a lot, or land on which sewer services were supplied. All sums which have accrued during the preceding year, and which are unpaid by the first day of October of any year, shall be certified to the Village Clerk to be placed on the tax roll for collection pursuant to Wis. Stat. § 66.0717.

## 6.07 LEAD WATER SERVICE LINE REPLACEMENT

(1) Intent and purpose - The Village of Ridgeway Board of Trustees finds that it is in the public interest to establish a comprehensive program for the removal and replacement of lead pipe water service lines in use within both the Village utility water system and in private systems and, to that end, declares the purposes of this section to be as follows:

- (a) To ensure that the water quality at every tap of utility customers meets the water quality standards specified under the federal law;
- (b) To reduce the lead in Village drinking water to meet the Environmental Protection Agency (EPA) standards and ideally to a lead contaminant level of zero in city drinking water for the health of Village residents;
- (c) To eliminate the constriction of water flow caused by mineral rich groundwater flowing through lead water service pipes and the consequent buildup of mineral deposits inside lead pipes; and
- (d) To meet the Wisconsin Department of Natural Resource (DNR) requirements for local compliance with the Lead and Copper Rule (see C.F.R. 6460, 40 C.F.R. parts 141.80-141.90 and Wis. Admin. Code ss NR 809.541 - 809.55.)

(2) Replacement of Lead Water Service Laterals.

- a) Any existing private lead water lateral shall be considered illegal.
- b) In the event that the Village discovers that a private water lateral contains lead, the public works director or his designee shall immediately notify the lateral owner in writing of that fact.
- c) Owner to Replace Lead Service Lateral – Any property owner shall, at the owner's expense, replace any lead service laterals on their property. In all cases, the Village shall supply an appropriate

connection point. The owner may elect to:

- i. Contract with licensed contractor to complete the repair. All work needed to accomplish the repair shall be done at the expense of the owner. Within 30 days of the giving of notice for the repairs to be completed.
- ii. Have the Village contractors, if available, complete the repair.
  1. The Village may, as part of any project, request unit bid prices for the calculation of the cost of making appropriate repair to the private building water laterals.
  2. If available, and should the owner select this option, the owner shall make arrangements with the contractor to pay the entire cost of making the repair.
- iii. Authority to discontinue service - As an alternative to any other methods provided for obtaining compliance with the requirements of this Code regarding replacement of illegal private water laterals, the utility may, no sooner than 30 days after the giving of notice, discontinue water service to such property served by illegal private water lateral after reasonable opportunity has been given to make the appropriate repairs.

#### 6.08 OTHER RULES ADOPTED.

1. There is hereby adopted all the rules and regulations, and future amendments thereto, of the State Plumbing and State Building Codes and the building rules of the Department of Safety and Professional Services of the State of Wisconsin, insofar as the same are applicable to the Village of Ridgeway sewer and water services.

Chapter 6, Amended June 16, 2020

#### 6.09 WELL ABANDONMENT AND WELL OPERATION PERMIT

## Chapter 6 Water and Sewer

1. Purpose: To protect public health, safety and welfare and to prevent contamination of groundwater by assuring that unused, unsafe or noncomplying wells or wells which may act as conduits for contamination of groundwater or wells which may be illegally cross- connected to the municipal water system, are properly maintained or abandoned.
2. Applicability: This ordinance applies to all wells located on premises served by the Ridgeway municipal water system. Utility customers outside the jurisdiction of the municipal system may be required under contract agreement or utility rule to adopt and enforce equivalent ordinances within their jurisdictions for purpose stated in Section 1 above.
3. Definitions
  - a. “Municipal water systems” means a community water system owned by a city, village, county, town, town sanitary district, utility district, public inland lake and rehabilitation district, municipal water district or a federal, state, county, or municipal owned institution for congregate care or correction, or a privately owned water utility serving the foregoing.
  - b.
  - c. “Noncomplying” means a well or pump installation which does not comply with
  - d. s. NR812.42, Wisconsin Administrative Code, Standards for Existing Installations, and which has not been granted a variance pursuant to s. NR 812.43, Wisconsin Administrative Code.
  - e.
  - f. “Pump Installation” means the pump and related equipment used for withdrawing water from a well, including the discharge piping, the underground connections, pit less adapters, pressure tanks, pits, sampling faucets and well seals or caps.
  - g.
  - h. “Unsafe” well or pump installation means one which produces water which is bacteriologically contaminated or contaminated with substances which exceed the drinking water standards of chs. NR 140 or 809, Wisconsin Administrative Code, or for which a Health Advisory has been issued by the Department of Natural Resources.
  - i.
  - j. “Unused” well or pump installation means one which is not used for does not have a functional pumping system.

## Chapter 6 Water and Sewer

k.

l. “Well” means a drill hole or other excavation or opening deeper than it is wide that extends more than 10 feet below the ground surface constructed for the purpose of obtaining groundwater.

m.

n. “Well abandonment” means the proper filling and sealing of a well according to the provisions of s. NR 812.26, Wisconsin Administrative Code.

o.

4. Abandonment Required: All wells on premises served by the municipal water system shall be properly abandoned in accordance with Section 6 of this ordinance by (date) or no later than (days) [90 days to 1 year] from the date of connection to the municipal water system, unless a valid well operation permit has been issued to the well owner by (municipality) under terms of Section 5 of this ordinance.

5. Well Operation Permit: Owners of wells on premises served by the municipal water system wishing to retain their wells for any use shall make application for a well operation permit for each well no later than (days) [90 days to 1 year] after connection to the municipal water system. The (municipality) shall grant a permit to a well owner to operate a well for a period not to exceed 5 years providing all conditions of this section are met. A well operations permit may be renewed by submitting an application verifying that the conditions of this section are met. The (municipality) or its agent, may conduct inspections and water quality tests or require inspections and water quality tests to be conducted at the applicant’s expense to obtain or verify information necessary for consideration of a permit application or renewal. Permit applications and renewals shall be made on forms provided by the Clerk. [(optional) All initial and renewal applications must be accompanied by a fee of ( )].

The following conditions must be met for issuance or renewal of a well operation permit:

(a) The well and pump installation shall meet the Standards for Existing installations describe in s. NR 812.42, Wisconsin Administrative Code.

(b) The well and pump shall have a history of producing safe water evidenced by at least 1 coliform bacteria sample. In areas where the Department of Natural Resources has determined that groundwater aquifers are contaminated with substances other than bacteria, additional chemical sampling may be required to document the safety of the water.

## Chapter 6 Water and Sewer

(c) There shall be no cross-connections between the well's pump installation or distribution piping and the municipal water system.

(d) The water from the private well shall not discharge into a drain leading directly to a public sewer utility unless properly metered and authorized by the sewer utility.

(e) The private well shall have a functional pumping system.

(f) The proposed use of the private well shall be justified as reasonable in addition to water provided by the municipal water system.

#### 6. Abandonment Procedures

a. All wells abandoned under the jurisdiction of this ordinance shall be done according to the procedures and methods of s. NR 812.26, Wisconsin Administrative Code. All debris, pumps, piping, unsealed liners and any other obstructions which may interfere with sealing operations shall be removed prior to abandonment. As of June 1, 2008, only licensed well drillers and pump installers may perform abandonment (filling and sealing) of wells.

b. The owner of the well, or the owner's agent, [(optional) may be required to obtain a well abandonment permit prior to any well abandonment] and shall notify the clerk at least 48 hours in advance of any well abandonment activities. The abandonment of the well may be observed or verified by personnel of the municipal system.

c. An abandonment report form, supplied by the Department of Natural Resources, shall be submitted by the well owner to the Clerk and the Department of Natural Resources within 30 days of the completion of the well abandonment.

7. Penalties: Any well owner violating any provision of this ordinance shall upon conviction be punished by forfeiture of not less than \$20 nor more than \$250 and the cost of prosecution. Each day of violation is a separate offense. If any person fails to comply with this ordinance for more than 30 days after receiving written notice of the violation, the municipality may impose a penalty and cause the well abandonment to be performed and the expense to be assessed as a special tax against the property.



# RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

## PRIVATE WELL OPERATION PERMIT

PROPERTY OWNER: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

PURPOSE OF WELL: \_\_\_\_\_ PRIVATE/DOMESTIC \_\_\_\_\_ INDUSTRIAL \_\_\_\_\_ YARD/GARDEN

IS PROPERTY SERVED BY THE MUNICIPAL WATER SYSTEM? \_\_\_\_\_

DO ANY CROSS CONNECTIONS EXIST? \_\_\_\_\_

DOES WELL MEET EXISTING STATE CODES? \_\_\_\_\_

IS A WELL CONSTRUCTION REPORT ON FILE WITH THE DNR? \_\_\_\_\_

WELL INSPECTED BY? \_\_\_\_\_

WELL INFORMATION: DEPTH \_\_\_\_\_ DIAMETER \_\_\_\_\_ CONSTRUCTION DATE \_\_\_\_\_

WATER SAMPLES REQUIRED: A minimum of two (2) bacteriological samples taken at least two (2) weeks apart are required, and the results must be attached to the application. Additional test may also be required in some situations.

SAMPLE #1: DATE \_\_\_\_\_ RESULTS \_\_\_\_\_

SAMPLE #2: DATE \_\_\_\_\_ RESULTS \_\_\_\_\_

ANY OTHER SAMPLING REQUIRED? \_\_\_\_\_

RESULTS: \_\_\_\_\_

WELL OPERATING PERMIT APPROVED? YES \_\_\_\_\_ NO \_\_\_\_\_

RENEWAL DATE: (5 YEARS) \_\_\_\_\_

PERMIT FEE: \$25.00

APPLICANTS SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_



208 Jarvis Street | Suite A | Ridgeway, WI 53582

**EXTENDED WELL ABANDONMENT AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES (DEPARTMENT) AND THE VILLAGE OF RIDGEWAY**

**PURPOSE**

Section NR 811.13(3), Wisconsin Administrative Code, requires, unless otherwise approved by the Department, well owners to permanently abandon wells that have temporarily been removed from service for more than five (5) years. This Agreement between the Department and the Village of Ridgeway is intended to allow wells to be temporarily abandoned for longer than five (5) years, pursuant to s. NR 811.13(3), Wis. Adm. Code, and NR 810(22), Wis. Adm. Code.

The \_\_\_\_\_ currently owns and operates a well that does not currently meet the primary maximum contaminant levels (MCLs) contained in ch. NR 809, Wis. Adm. Code. and has temporarily abandoned the following well: . (NOTE: Complete if this applies)

This agreement allows \_\_\_\_\_ the use of the above well for emergency purposes where the loss of the primary water source would necessitate the use of a well not in compliance with a primary MCL, if certain criteria are met, as an alternative to loss of system pressure for the entire water system.

**REQUIREMENTS**

The \_\_\_\_\_ agrees to comply with the following operation, maintenance and monitoring requirements, for the wells to which this agreement applies:

1. The well water entering the distribution system may not exceed any bacteriological or nitrate drinking water standards.
2. The well water may not contain any volatile organic or synthetic organic contaminant levels exceeding the maximum contaminant level or MCL that could lead to further water quality degradation of the groundwater.
3. The well owner agrees to a 5 year cycle of reevaluation. Where the agreement is continued, it shall be renewed in writing every 5 years.
4. Wells in excess of 70 years old shall be inspected using a video camera for the entire well depth at least once every 15 years to demonstrate that the well is not a potential contamination source.
5. Wells shall continue to meet current construction and pump installation standards contained in ch. NR 811, Wis. Adm. Code.
6. The well(s) may be used for emergency purposes for no more than two days per quarter unless specifically authorized, in writing, by the Department, for use for a longer period, such as for the duration of the emergency.
7. Wells shall be pumped to waste quarterly to ensure that the well is operational.
8. Samples shall be collected, analyzed and reported quarterly at each well for bacteria and annually at each well for nitrates.
9. Samples shall be collected, analyzed and reported on a 6-year cycle for inorganic chemicals (IOCs), volatile organic chemicals (VOCs), synthetic organic chemicals (SOCs) and radionuclides (RADs).
10. The \_\_\_\_\_ shall public notice the use of the well(s) within a week of use. Inclusion in the annual Consumer Confidence Report shall also be required.

**SIGNATURES**

This agreement shall expire five years after the date of signature, unless the Department has completed an evaluation and issued an extension for another five years. The evaluation may be completed by the Department prior to the five-year anniversary, if the Department determines it is necessary. The evaluation may be completed by the Department during the performance of a Sanitary Survey and the extension of the agreement shall be made part of the Sanitary Survey Report.

\_\_\_\_\_  
For the Department,  
Regional Water Supply Engineer  
Date: \_\_\_\_\_

\_\_\_\_\_  
For the Village of Ridgeway,  
Village President  
Date: \_\_\_\_\_

THE VILLAGE OF



**RIDGEWAY**

208 Jarvis Street | Suite A | Ridgeway, WI 53582

---

Item 8.



---

## 2022 LWMMI Insurance Renewal Proposal - Ridgeway

2 messages

---

**Sheila Blum** <SheilaB@baerinsurance.com>  
To: "clerk@ridgewaywi.gov" <clerk@ridgewaywi.gov>  
Cc: Ryan Burns <ryanb@baerinsurance.com>

Tue, Jul 5, 2022 at 3:45 PM

As you know your Liability, Property and Workers Compensation policies are coming up for renewal on 8/15/22 & 9/30/22. Attached you will find a proposal which outlines the renewal pricing for these policies.

**Please review the quote proposal attached and let us know prior to 8/1/22 if you would like us to go ahead and bind coverage for the renewal with each of the carriers.**

### Highlights to your LWMMI insurance program for 2022

- 
- 1- Lexipol- If your police department subscribes we will now reimburse up to \$2,500 of your subscription fee annually and excess of that we've negotiated a 10% discount on what you pay them above that \$2,500.
- 2- We are introducing Nurse Triage services through Corvel, see the information on this in your proposal.
- 3- Rebound Return to Work Program – Members are 100% reimbursed by League Insurance for Rebound expenses incurred.
- 4- Human Resources Assistance is available with Stafford Rosenbaum LLP
- 5- LWMMI University offers several training options to fulfill your training requirements.

If you have any questions please let us know.

Have a great day!

**Sheila Blum, CIC, CISR**  
Account Manager / Epic Systems Specialist


Baer Insurance Services, Inc.  
608.830.5805  
SheilaB@baerinsurance.com  
[www.BaerInsurance.com](http://www.BaerInsurance.com)

Item 9.



This message and its contents are confidential.

---

 **2022 LWMMI Insurance Renewal Proposal.pdf**  
1562K

---

**Hailey Roessler** <clerk@ridgewaywi.gov>  
To: Sheila Blum <SheilaB@baerinsurance.com>

Wed, Jul 6, 2022 at 9:14 AM

Thanks, can you clarify your recommendations on special events? Specifically - we have the annual fourth of July or Labor Day events, and I am specifically wondering about the recommendations regarding concessions and alcohol sales. Can you advise? Specifically, on fencing requirements.

Thank you,  
Hailey Roessler  
[Quoted text hidden]

--

**Hailey E. Roessler**

[www.ridgewaywi.gov](http://www.ridgewaywi.gov)

Office Phone: 608-924-5881

Cell Phone: 608-574-1797



# Village of Ridgeway

208 Jarvis Street  
Suite A  
Ridgeway, WI 53582

**Ryan Burns & Mike Zagrodnik**  
Baer Insurance Services, Inc.  
9701 Brader Way, Suite 101  
Middleton, WI 53562

*Information contained in this proposal is intended to provide you with a brief overview of the coverages provided for reference purposes only. It is not intended to provide you with all policy exclusions, limitations, and conditions. The precise coverage afforded is subject to the terms, conditions, and exclusions of the policies issued.*

## Coverage Summary

### General Liability

- Bodily Injury and Property Damage
- Completed Operations and Products Liability
- Liability resulting from Mutual Aid Agreements
- Property Damage Liability
- Premises Medical Payments
- Liquor Liability
- Fire Legal Liability
- Watercraft Liability
- Ambulance and EMT Malpractice
- Special Events
- Care, Custody, and Control (\$250,000 sub-limit)
- Employee Benefits Liability
- Cemetery Operations Coverage
- Pollution for above-ground sudden/accidental losses (\$250,000 sub-limit)
- Optional No-fault sewer back-up available subject to underwriting (\$100,000 occurrence/\$300,000 aggregate limit)
- \$2,000,000 added to limits for Workers Compensation Part B – Employers Liability of the League’s Policy

### Personal & Advertising Injury

- Mental Anguish and Stress
- Libel, Slander, Defamation of Character; Violation of an Individual’s Right of Privacy
- Broadcaster’s Liability
- Advertising Infringement
- Internet/E-Mail Liability

### Law Enforcement Liability

- Wrongful Acts & Discrimination
- Violation of Civil Rights
- Violation of Property Rights
- False Arrest, Detention or Imprisonment, or Malicious Prosecution

- Wrongful Entry or Eviction or other Invasion of the Right of Private Occupancy
- Assault or Battery
- Improper Service of Suit
- Holding Cell Operations
- Mutual Aid Obligations

### Public Official Errors & Omissions

- Wrongful Acts
- Discrimination
- Limited defense of tax collection/assessment claims
- Limited defense of non-monetary claims
- Zoning and Land Use Litigation
- Violation of State and Federal Civil Rights
- Employment Practices
- Occurrence Form coverage
- Prior acts for former claims made coverage is provided

### Automobile

Coverage is provided while operating motor vehicles, trailers, or semi-trailers designed for travel on public roads.

- Automobile Liability
- Protection for use of personal automobile for municipal business
- Uninsured or Underinsured Motorist for municipally owned vehicles
- Non-owned and Hired Auto
- Physical Damage deductible reimbursement or coverage for employees, volunteers, elected and appointed officials (\$500 per occurrence)

### Workers Compensation and Insurance Carrier’s Liability

Statutory Wisconsin Workers Compensation coverage, including automatic all states endorsement

## Coverage Enhancements

LWMMI is pleased to offer major coverage enhancements which many commercial issuers exclude, including:

- A single policy combining General Liability, Law Enforcement, Public Officials Errors & Liability, and Auto Liability, reducing the chance for gaps between policies
- No “Aggregate Limits” apply. The “Per Occurrence” policy limit applies to all liability claims
- All coverage is on an “Occurrence” basis, including Public Officials and Employee Benefits Liability
- Prior Act coverage provided for former “Claims-Made” Policies
- Defense costs in addition to the policy limit for all liability coverage, including Law Enforcement Liability
- Police and public official claims will not be settled without your approval
- Limited defense cost reimbursement for alleged criminal acts
- Non-Monetary Claims Coverage up to \$50,000 Per Wrongful Act; subject to a \$250,000 Aggregate Limit
- Sudden and Accidental Above Ground Pollution - \$250,000
- Back and Future Wages and Benefits Covered
- Automobile and Premises Medical No Fault Payments
- \$2,000,000 added to limits for Workers Compensation Part B – Employers Liability of the League’s Policy
- Expanded Contractual Liability for Mutual Aid Agreements
- Optional No-Fault Sewer Back-up Coverage (subject to underwriting acceptability) - \$100,000 per occurrence, \$300,000 annual aggregate
- Tax Assessment Disputes – up to \$50,000 for Defense
- Cyber Liability – 1<sup>st</sup> and 3<sup>rd</sup> Party coverage at \$25,000 per occurrence subject to a \$2500 deductible
- COVID coverage is limited to \$25,000 per occurrence

## Member Services

### Benefits of Participation

#### Coverages

- The League of Wisconsin Municipalities Mutual Insurance provides an extremely broad form of insurance for League Members

#### Claims (Workers Compensation)

- Use of a Wisconsin-based Workers Compensation claims administrator
- A single contact point for policyholders to reach claims adjusters, who are available in the state to meet with you individually
- 24-hour written confirmation of claims and contact with injured employee, with direct access to claims supervisors

#### Claims Liability

- Liability claims handled by Statewide Services, Inc., a municipal claim specialist
- Regional attorneys selected on the basis of their municipal experience
- Aggressive defense of unwarranted claims

#### Loss Control

- Focus on League Members with adverse loss history
- Focus on the statewide exposures of sewer back-ups, motor vehicle operations and sidewalk liability
- Free resource documents and assessment tools
- Regional training and education sessions including: hiring & employment practices, confined spaces, barricading, blood borne pathogens and back injury prevention
- Safety Committee Services

#### Dividends

- All LWMMI coverages are subject to dividend declarations by the Board of Directors

### Member Loss Control Services

The range of available services include:

- On-site inspections and consultation
- Contract review
- Policy and procedures review
- Telephone consultation
- Training and education programs
- Written resource materials, advisory bulletins, sample policies and procedures
- Training videos

Professional Staff & extensive expertise in the following:

- Municipal Liability
- Health and safety
- Industrial hygiene
- Ergonomics
- Motor vehicle operations
- Law enforcement
- Employment practices

## Proposal

### LWMMI Liability - Coverage/Limits Summary

Coverage	Limit
<b>Bodily Injury and Property Damage Liability</b>	\$2,000,000
<b>Personal and Advertising Injury and Law Enforcement Liability</b>	\$2,000,000
<b>Premises Medical Payments</b>	\$10,000
<b>Public Officials Errors &amp; Omissions</b>	\$2,000,000
<b>Employee Benefits Liability</b>	\$2,000,000
<b>Automobile Liability – Symbol 1 – Any Auto</b>	\$2,000,000
<b>Automobile Medical Payments Coverage – Symbol 2 - Owned Autos Only</b>	\$10,000
<b>Damage to Premises Rented to You</b>	\$500,000
<b>Wisconsin Uninsured Motorists Coverage – Symbol 2 – Owned Autos Only – Per Person</b>	\$25,000
<b>Wisconsin Uninsured Motorists Coverage – Symbol 2 – Owned Autos Only – Per Occurrence</b>	\$50,000
<b>Wisconsin Underinsured Motorists Coverage – Symbol 2 – Owned Autos Only – Per Person</b>	\$50,000
<b>Wisconsin Underinsured Motorists Coverage – Symbol 2 – Owned Autos Only – Per Occurrence</b>	\$100,000
<b>Workers Compensation / Employers Liability Part B Increased Limits</b>	\$2,000,000
<b>Prior Acts Coverage (Employee Benefits Liability)</b>	Included
<b>Prior Errors &amp; Omissions Coverage (Public Officials E&amp;O)</b>	Included
<b>Auto Physical Damage Deductible</b>	\$500
<b>Cyber Liability – Subject to a \$2,500 deductible</b>	\$25,000
<b>Sewer Backup Extended Coverage – Per Occurrence/Annual Aggregate</b>	\$100,000/\$300,000

## League Insurance – Auto Physical Damage Schedule

Item 9.

Municipality: Ridgeway, Village of

Effective Date: 8/15/2022 Expiration Date: 8/15/2023

Year	Make	Model	Vehicle Type	VIN #	Dept. (optional)	Zip Code (Garaged at Night)	Parked Inside (i) or Outside (o)	Is Garage Location in a Flood Zone?	Deductible	Original Cost New	Coverage Type (Replacement Cost or Actual Cash Value)
2016	Ford	Explorer Utility	Police	1FM5K8AR1GGD16015	Police	53582	Inside	No	\$500	\$38,000	Actual Cash Value
2016	Chev	Silverado w/crane	Pickup	1GB3KYCG1GZ267320	DPW	53582	Inside	No	\$500	\$60,000	Actual Cash Value
2017	Peterbuilt w/box	348 Stake Truck	Dump Truck	2NP3HJ8X3HM415608	DPW	53582	Inside	No	\$500	\$150,000	Replacement Cost
2021	Ford	F series	Pickup	1FDUF5HN4MDA08402	DPW	53582	Inside	No	\$500	\$70,000	Replacement Cost

**Total Vehicle Count:** 4      **Policy Totals:** \$ 318,000

- (1) Original Cost New (OCN) is the retail cost the original purchaser paid for the vehicle. This includes the value before any credit for a trade-in.  
 (2) Coverage Type is determined by underwriting and is based on the vehicle age and value.

Village of Ridgeway

## Workers Compensation – Coverage/Payroll Information

Description	Limit
Employers Liability: Each Accident	\$100,000
Employers Liability: Disease – Policy Limit	\$500,000
Employers Liability: Disease – Each Employee	\$100,000
Workers Compensation: Statutory Benefit	Included
Part 1 States	WI
Part 3 Other States	All Non-monopolistic States

### Class Codes

Loc	St	Code	Description	Estimated Annual Payroll	Base Rate	Estimated Annual Premium
1	208 Jarvis Street Suite A, Ridgeway, WI 53582					
	WI	7720	Police	\$48,953	2.89	\$1,415
	WI	9414	Municipal Operations - Miscellaneous - Village	\$89,605	5.17	\$4,633
	WI	8810	Clerical	\$87,617	0.19	\$166
	WI	7520	Waterworks Operation	\$31,297	3.45	\$1,080

### Premium Calculations

Description	Factor	Factored Premium
-------------	--------	------------------

State of Wisconsin		
Total Factored Premium		\$7,294
Experience or Merit Modification	1.00	\$0
Expense Constant		\$220
<b>Total Estimated Annual Premium for Wisconsin</b>		<b>\$7,514</b>

Village of Ridgeway

### MPIC Property – Coverage/Limits Summary

Coverage	Deductible	Expiring Insured Value	Renewal Insured Value
<b>Buildings, Personal Property &amp; Property in the Open – Replacement Cost</b>	\$5,000	\$7,255,432	\$7,722,817
<b>Contractors Equipment – New Replacement Cost</b>	\$1,000	\$57,000	\$60,990
<b>Contractors Equipment valued under \$25,000</b>	\$1,000	\$10,000	\$10,700
<b>Equipment Breakdown with Sewer, Water for Municipality or Other Entity</b>	\$1,000	\$7,255,432	\$7,722,817

### Crime - Coverage/Limits Summary

Coverage	Deductible	Single Loss Limit of Insurance
<b>Employee Theft</b>	\$1,000	\$100,000
<b>Forgery or Alteration</b>	\$1,000	\$100,000
<b>Computer Fraud</b>	\$1,000	\$100,000
<b>Funds Transfer Fraud</b>	\$1,000	\$100,000
<b>Social Engineering Fraud</b>	\$5,000	\$100,000

# STATEMENT OF VALUES

## MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - 7,722,817

Site	Bldg	Description	Year Built	Floors	Square Footage	Building CRN	Content CRN
<b>1</b>	<b>MUNICIPAL GARAGE</b>						
	1	MUNICIPAL GARAGE 206 KIRBY STREET RIDGEWAY WI 53582	1950	1	2,722	\$254,744	\$74,324
		<b>MUNICIPAL GARAGE (1) Total</b>				<b>\$254,744</b>	<b>\$74,324</b>
<b>2</b>	<b>WASTEWATER TREATMENT PLANT</b>						
	1	BAR SCREEN PLANT 3700 GROVE STREET RIDGEWAY WI 53582	1984	1	140	\$111,443	\$0
	2	UV & SAMPLING BUILDING 3700 GROVE STREET RIDGEWAY WI 53582	1965	1	80	\$178,244	\$0
	3	WASTEWATER PLANT 3700 GROVE STREET RIDGEWAY WI 53582	1988	1	5,376	\$1,308,336	\$0
		<b>WASTEWATER TREATMENT PLANT (2) Total</b>				<b>\$1,598,023</b>	<b>\$0</b>
<b>3</b>	<b>WELL HOUSE #2</b>						
	1	WELL #2 105 LORRAINE COURT RIDGEWAY WI 53582	1989	1	400	\$279,105	\$0
		<b>WELL HOUSE #2 (3) Total</b>				<b>\$279,105</b>	<b>\$0</b>
<b>4</b>	<b>WELL HOUSE #1</b>						
	1	WELL #1 219 FARWELL STREET RIDGEWAY WI 53582	1947	1	1,008	\$341,607	\$0
		<b>WELL HOUSE #1 (4) Total</b>				<b>\$341,607</b>	<b>\$0</b>
<b>5</b>	<b>RIDGEWAY BALL PARK</b>						
	1	CONCESSION STAND HUGHETT STREET RIDGEWAY WI 53582	1965	1	468	\$56,769	\$6,220
	2	ELECTRIC HOUSE HUGHETT STREET RIDGEWAY WI 53582	1965	1	20	\$2,755	\$327
	3	PICNIC SHELTER #1 HUGHETT STREET RIDGEWAY WI 53582	0	0	0	\$3,306	\$0
	4	PICNIC SHELTER #2 HUGHETT STREET RIDGEWAY WI 53582	0	0	0	\$24,250	\$0
	5	PICNIC SHELTER #3 HUGHETT STREET	0	0	0	\$19,400	\$0

# STATEMENT OF VALUES

## MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - 7,722,817

Site	Bldg	Description	Year Built	Floors	Square Footage	Building CRN	Content CRN
		RIDGEWAY WI 53582					
	6	RESTROOMS HUGHETT STREET RIDGEWAY WI 53582	1965	1	320	\$88,185	\$1,746
		Property in the open					\$243,281
		<b>RIDGEWAY BALL PARK (5) Total</b>				<b>\$194,665</b>	<b>\$251,574</b>
<b>6</b>		<b><i>COLLINS ST LIFT STATION</i></b>					
	1	LIFT STATION 115 COLLINS STREET RIDGEWAY WI 53582	1984	1	0	\$96,562	\$0
		<b>COLLINS ST LIFT STATION (6) Total</b>				<b>\$96,562</b>	<b>\$0</b>
<b>7</b>		<b><i>SCHOOL LAND STORAGE BUILDING</i></b>					
		<b>SCHOOL LAND STORAGE BUILDING (7) Total</b>				<b>\$0</b>	<b>\$0</b>
<b>8</b>		<b><i>WELLS ST LIFT STATION</i></b>					
	1	LIFT STATION 226 WELLS STREET RIDGEWAY WI 53582	1984	1	0	\$96,562	\$0
		<b>WELLS ST LIFT STATION (8) Total</b>				<b>\$96,562</b>	<b>\$0</b>
<b>9</b>		<b><i>WATER TOWER</i></b>					
	1	WATER TOWER 620 MAIN STREET RIDGEWAY WI 53582	1993	1	0	\$916,133	\$0
		<b>WATER TOWER (9) Total</b>				<b>\$916,133</b>	<b>\$0</b>
<b>10</b>		<b><i>Former Ridgeway Elementary School</i></b>					
		<b>Former Ridgeway Elementary School (10) Total</b>				<b>\$0</b>	<b>\$0</b>
<b>11</b>		<b><i>Ridgeway Community Building</i></b>					
	1	Ridgeway Community Building 208 Jarvis Street Ridgeway WI 53582	1934	2	26,291	\$3,608,604	\$10,914
		<b>Ridgeway Community Building (11) Total</b>				<b>\$3,608,604</b>	<b>\$10,914</b>
		<b>Building Subtotal</b>					<b>\$7,386,005</b>
		<b>Contents Subtotal</b>					<b>\$93,531</b>
		<b>Property in the Open Subtotal</b>					<b>\$243,281</b>
		<b>Building, Contents and PITO Total</b>					<b>\$7,722,817</b>

# PROPERTY IN THE OPEN

## MUNICIPAL PROPERTY INSURANCE COMPANY

Site	Description	Quantity	New Cost of Replacement
<b>5</b>	<b>RIDGEWAY BALL PARK</b>		
	BLEACHERS, ALUMINUM 40', 5 TIER		\$19,842
	BLEACHERS, ALUMINUM 60', 3 TIER		\$19,842
	FENCING, CHAINLINK 5'		\$18,409
	FENCING, CHAINLINK 6'		\$39,683
	GRANDSTAND		\$6,614
	LIGHTING, OUTDOOR 50', 10 LMPS		\$126,766
	PLAYGROUND EQUIPMENT		\$12,125
	<b>RIDGEWAY BALL PARK (5) TOTAL</b>		<b>\$243,281</b>
<b>PROPERTY IN THE OPEN TOTAL</b>			<b>\$243,281</b>

**CONTRACTOR'S EQUIPMENT  
MUNICIPAL PROPERTY INSURANCE COMPANY**

Item 9.

Description	RCN Subject
2019 Gravely Pro Turn 460 Mower	\$10,700
2019 SV280 Case skid steer	\$60,990
<b>CONTRACTOR'S EQUIPMENT TOTAL</b>	<b>\$60,990</b>

## Village of Ridgeway

## PREMIUM SUMMARY

Coverage	Company	Expiring Premium	Renewal Premium
<b>General Liability</b>	League of Wisconsin Municipalities Mutual Insurance	\$1,981	\$1,784
<b>Governmental &amp; Police Professional Liability</b>	League of Wisconsin Municipalities Mutual Insurance	\$1,256	\$1,247
Police FTE		1	1
<b>Public Official Liability</b>	League of Wisconsin Municipalities Mutual Insurance	\$1,051	\$1,223
<b>Automobile Liability</b>	League of Wisconsin Municipalities Mutual Insurance	\$1,750	\$1,732
<b>Auto Physical Damage</b>	League of Wisconsin Municipalities Mutual Insurance	\$1,436	\$1,955
Number of Autos		4	4
<b>No-fault Sewer Backup Coverage</b>	League of Wisconsin Municipalities Mutual Insurance	\$1,750	\$1,750
<b>Liability &amp; Auto Total</b>		<b>\$9,224</b>	<b>\$9,691</b>
<b>Workers Compensation</b>	League of Wisconsin Municipalities Mutual Insurance	\$7,341	\$7,514
Experience Modification Factor		1.00	1.00
<b>Property</b>	Municipal Property Insurance Company	\$9,039	\$9,680

## Custom Resources Just For You

### HUMAN RESOURCES ASSISTANCE

League Insurance has partnered with *Stafford Rosenbaum LLP* to provide the following human resources services:

- HR Hotline – phone assistance with HR-related issues.
- Talent Management – support with recruitment, hiring, background screening, onboarding, performance management, coaching, feedback, disciplinary counseling, termination management, and organizational and staff development.
- Employment Law Compliance – WI and Federal Fair Employment, wage & hour, safety, FMLA, I-9 Employment Verification, and more.
- Documents – development/review of job descriptions, **handbooks, policies, procedures**, and forms customized for the municipality.
- Compliance and HR practices assessments and development of remedial plans.
- Workplace Training – related to compliance and HR-related topics for supervisors and/or employees.
- Workplace investigations.
- Sample handbooks, toolkits addressing various HR subjects and best practices, and online harassment and discrimination training webinars.

### EMPLOYEE SAFETY & RISK MANAGEMENT

With loss control resources provided by United Heartland, we can analyze loss trends and municipal operations to **customize a safety program for your community**. Included are comprehensive safety manuals, job site analysis, newsletters, webinars, and information on many topics including:

- |  |  |
|--|--|
| <input type="checkbox"/> Confined Space                                | <input type="checkbox"/> Power Platforms/Aerial Lifts            |
| <input type="checkbox"/> Excavating/Trenching                          | <input type="checkbox"/> Respiratory Protection                  |
| <input type="checkbox"/> Hearing Conservation                          | <input type="checkbox"/> Rigging/Slings/Hoists                   |
| <input type="checkbox"/> Ladder Safety/Fall Protection                 | <input type="checkbox"/> Tools – Hand Tools/Power Tools          |
| <input type="checkbox"/> Lawn Care/Mowers/Trimming/Landscaping         | <input type="checkbox"/> Tree Trimming/Chainsaw & Chipper Safety |
| <input type="checkbox"/> Lockout Tagout/Electrical Arc Flash           | <input type="checkbox"/> Water Hazards – Pools, Ponds, Lakes     |
| <input type="checkbox"/> Motor Vehicle & Construction Equipment Safety | <input type="checkbox"/> Welding, Cutting, or Brazing            |
| <input type="checkbox"/> Outside Contractor Qualification              | <input type="checkbox"/> Work Zone Safety/Traffic Control        |

### LEAGUE INSURANCE UNIVERSITY

League Insurance has partnered with *Lexipol* to provide self-paced online courses *written specifically* for local government and public safety professionals. Courses are available on demand from any computer or mobile device with internet access, 24/7.

- League Insurance University offers all employees access to over **200 online training topics** including HR & Management, Safety, Public Works, Law Enforcement, and much more.
- For Water and Wastewater, League Insurance University courses can be used to fulfill annual training hours requirements. Wastewater professionals will simply need to submit their certificate of course completion directly to the DNR for training approval.
- For law enforcement, League Insurance Police University can be used to fulfill 8 of the 24 hours of annual training requirements with Department level approval.

## Village of Ridgeway

### CYBER UNIVERSITY

League Insurance is partnered with leading cyber insurance provider, *Tokio Marine HCC*. With cyber liability coverage from League Insurance you have **access to state-of-the-art cyber coverage and resources** including:

- Training courses on many topics including ransomware, phishing emails, network security, and more.
- Sample policies and procedures for best practices and breach response plans.
- Cyber security advisors for technical information and scenario planning.

### LAW ENFORCEMENT POLICIES/PROCEDURES ASSISTANCE

League Insurance members are **eligible to receive reimbursement** for updating law enforcement and fire department manuals through an accredited policy manual service provider, as well as reimbursement for law enforcement accreditation.

### REBOUND RETURN TO WORK PROGRAM

League Insurance has contracted with *Rebound*, a company which specializes in rehabilitation of injured municipal employees. The program gets your employees seen by top specialists quickly, and with better outcomes. This helps employees recover and saves departments money. Under the *Rebound* program, members are **100% reimbursed** by League Insurance for Rebound expenses incurred.

### NURSE TRIAGE & TELEHEALTH

League Insurance is partnered with *CorVel* to provide nurse triage and telehealth services. CorVel's proactive healthcare solution offers injured workers the following medical services:

- Nurse Triage – **24-7 access to registered nurse hotline** to evaluate injuries to determine immediate medical needs.
- Telehealth – Provides immediate referral to medical physicians when needed via computer, tablet, or phone.

Every day, public safety workers get hurt on and off the job.





When that happens, Rebound is here to help.

We guide workers through a complex healthcare system to heal more quickly, which saves time and money for all stakeholders.



# Your employees get better. Faster.

## Benefits to you

-  We seamlessly integrate into your workers compensation process without adding work or eliminating jobs. It's truly a no-hassle process.
-  Rebound's medical providers understand the physical challenges of your workforce, and the vast majority are sports medicine trained.
-  Rebound's Orthopedic Patient Navigators help your injured employee select the best provider in our network based on location, history and needs.
-  Our advocates guide your employees through the entire process, from the moment we take their injury call until their ready-for-duty orders are signed.

*"Rebound has literally done everything they said they would do, as well as go above and beyond. Budgets are getting hit hard, and injuries are a big part of that. When you have Rebound in your corner, helping you get people back to the job faster, that is huge for us from a daily staffing perspective and a budgetary standpoint."*

**Battalion Chief  
Robbie Franks  
Memphis Fire Department**



### Contact us

hello@justrebound.com  
Toll Free: 800-781-2320  
justrebound.com

# Human Resources & Pre-Loss Legal Services



## ***Human Resources Legal Services***

The League of Wisconsin Municipalities Mutual Insurance (LWMMI) has partnered with our colleagues at the Stafford Rosenbaum law firm to provide the following human resources legal services at no cost to insured members:

- *HR Hotline: Phone assistance with HR-related issues.*
- *Talent Management: Support with recruitment, hiring, background screening, onboarding, performance management, disciplinary counseling, and termination management.*
- *Employment Law Compliance: WI and Federal Fair Employment, Wage & Hour, Safety, FMLA, I9 and more.*
- *Documents: Development/review of job descriptions, handbooks, policies, procedures, and forms customized for the municipality.*
- *Workplace Training: Supervisors and/or employees related to compliance and HR-related topics.*
- *Workplace investigations.*

## ***Pre-loss Legal Services***

Has something happened in your community recently where you need legal advice? Stafford Rosenbaum offers insured members no cost pre-loss legal services:

- *Land use, zoning, permits*
  - *Conflicts of interest*
  - *Tax assessments*
  - *Open meetings and public records*
  - *Contractual issues*
- ...and many more.*

Contact:

Ted Waskowski—Partner  
twaskowski@staffordlaw.com  
(608) 259-2613





+



## Nurse Triage & Telehealth

---

League of Wisconsin Municipalities Mutual Insurance is proud to partner with CorVel as our nurse triage and telehealth partner. CorVel's proactive healthcare solution connects injured workers to medical services ensuring they feel cared for in the event of a workplace injury.

### **Nurse Triage**

At the time of a workplace injury, employees can call and speak with a registered nurse through CorVel's 24/7 nurse hotline who will evaluate the injury to determine immediate medical needs. By addressing the injury when it first occurs, CorVel can provide quick and timely care for your employees.

### **Telehealth**

CorVel's nurses are trained to provide an initial assessment and will provide immediate referral to medical care when needed. Nurses may also refer to telehealth as appropriate at the option of the employee. This feature connects the injured worker to a physician immediately via a computer, tablet, or phone. The CorVel nurse will email a link with instructions directly to the injured worker. The CorVel nurse will stay on the telephone with the injured worker until they are connected to the online visit.

### **Advantages of Telehealth**

For many workplace injuries, immediate treatment can be received through a virtual visit with a doctor eliminating the need for scheduling and attending an in-person appointment. No driving to a doctor's office, missed appointments, or delays in waiting rooms. With the advent of new technologies, many welcome the convenience of a virtual visit with a doctor and the added expediency of prescriptions and physical therapy scheduling. By connecting our employees with appropriate, quality care, it can help prevent a minor injury from becoming a complicated injury and focus on your employee's wellness.

### **About Telehealth Physicians**

CorVel has contracted with dedicated physicians who average 15 years in primary and urgent care experience, and are US Board Certified, licensed, and credentialed.

### **Rebound**

For our members that currently utilize our Rebound injury management program, you can continue to contact Rebound directly as you have been doing for any musculoskeletal injuries (knee, shoulder, back, hip, etc.). Also, the nurses at CorVel can provide a referral to Rebound for those injuries as appropriate. The services are designed to work together to achieve the best outcome.

### **Reporting a Claim**

For any work related injury that goes through the 24/7 nurse hotline, CorVel will automatically send the first notice of injury to United Heartland for claim handling. If you chose not to use CorVel, you will need to submit your claim to United Heartland as previously done.

***Better injury management helps your employees and your bottom line.***



# LWMMI UNIVERSITY ADMINISTRATOR FEATURE OVERVIEW

## The Benefits of the LWMMI University

The League of Wisconsin Municipalities (LWMMI) has partnered with LocalGovU to deliver online training to our members at no cost. Online training improves the safety and effectiveness of your organization and personnel, while contributing to successful professional development.

Employees can conveniently access hundreds of e-learning courses 24/7, allowing them to balance their work schedules while completing practical and informative self-directed training at their own pace.

Members can choose to train by topic or can select more specific courses by profession.

## Fulfill Training Requirements

For law enforcement, the LWMMI Police University can fulfill 8 of the 24 hours of annual training requirements with department-level approval.

For Water and Wastewater, LWMMI University courses can be used to fulfill the required hours of annual training requirements. Wastewater professionals will need to submit their certificate of course completion directly to the Department of Natural Resources for training approval.

### COURSE LIBRARY

- Compliance (HR/Safety)
- EEOC and Employment Law
- Emergency Medical Services
- Equipment Safety
- Financial Management
- General Safety
- Health and Wellness
- HR Development
- Information Technology
- Law Enforcement
- Leadership Development
- Professional Development
- Risk Management
- Roadway and Highway
- Schools and Educational
- Transit and Fleet Operations
- Water and Wastewater

# Learning Management System Admin Features

## Assignments

Schedule online training to align with internal training calendars, control access to online courses and material and document offline training.

## Groups

Build and manage custom groups for personnel, dividing them by certification level, rank, shift or other tailored options.

## Notification Manager

Activate action-based, pre-scheduled, recurring and other notifications targeted to specific groups, organizations and job titles.

## Reports

Create recurring or on-demand reports for tracking compliance of personnel assignments and credentials. Pull reports for members, groups and courses, and export training records based on rank, division, shift, course or assignment.

## Individual User Access

Using the dashboard, members can easily see which courses they are assigned, and download certificates of completion.

## Custom Roles

Manage personnel access seamlessly with five user roles, letting members see and access only what they need.

## Custom Homepage

Customize your homepage with your logo, important information and featured courses.

## Training Calendar

Visually manage several features by date, including assignments, credentials, training events and more through a centralized training calendar with both member and administrator views.

# Admin Features and Users Personal Dashboard

## Admin Features

- Add members and organize into groups
- Assign group admins or user-specific roles
- Create quick assignments or bundle courses into learning plans
- Track training and compliance through ad hoc or recurring reports
- Manage and customize training and assignment notifications
- Assign and manage course credits from online and in person training
- Highlight featured courses or hide select courses from view

## Individual User Dashboard

- Track assignments and training activity
- Download certificates and personal training reports
- Access virtual training calendar
- Receive and manage personal notifications

## Dedicated Customer Support

Support from LocalGovU is available from Monday through Friday, 8:00 a.m. – 5:00 p.m. CST. If you have questions or need assistance, you can contact customer support directly at 866.845.8887 or [customerservice@localgovu.com](mailto:customerservice@localgovu.com)



VILLAGE OF RIDGEWAY

### Employee Timecard - Hourly Distribution Report

Report Date: 06/20/2022

06/13/2022 - 06/19/2022 [7 days]

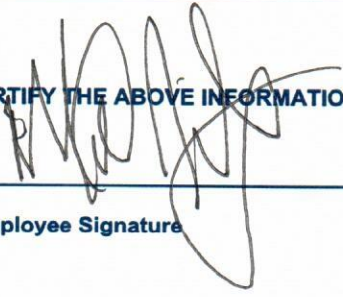
Report Time: 8:06:10 AM

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/13/2022 Mon	205 [POP]	09:00AM*	10:30AM*		1.5000000	
	205 [POP]	08:30PM*	10:20PM*	3.25	1.7500000	
06/14/2022 Tue	201 [POW]	04:40PM	11:36PM	6.75	6.7500000	
06/15/2022 Wed	201 [POW]	03:42PM	12:01AM	8.25	8.2500000	
06/16/2022 Thu	205 [POP]	10:00AM*	11:30AM*	1.50	1.5000000	
06/17/2022 Fri	205 [POP]	09:00AM*	03:00PM*		6.0000000	
	205 [POP]	06:00PM*	01:00AM*	13.00	7.0000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]									127.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	15.00		15.00					
205 [POP]	1[UNUSED]	17.75		17.75					
<b>TOTALS</b>		<b>32.75</b>		<b>32.75</b>					<b>217.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 06/27/2022

06/20/2022 - 06/26/2022 [7 days]

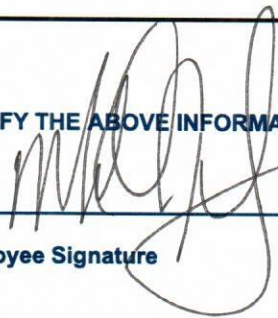
Report Time: 7:30:17 AM

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	205 [POP]	07:30PM*	12:15AM*	4.75	4.7500000	
06/21/2022 Tue	201 [POW]	03:24PM	12:32AM	9.00	9.0000000	
06/22/2022 Wed	201 [POW]	10:56AM	08:56PM		10.0000000	
06/23/2022 Thu	205 [POP]	09:00PM*	09:30PM*	10.50	0.5000000	
	205 [POP]	10:30AM*	11:45AM*		1.2500000	
	205 [POP]	12:00PM*	03:00PM*		3.0000000	
06/24/2022 Fri	205 [POP]	04:00PM*	05:15PM*	5.50	1.2500000	
	201 [POW]	03:15PM	11:56PM	8.75	8.7500000	
06/25/2022 Sat	205 [POP]	08:30PM*	09:00PM*	0.50	0.5000000	
06/26/2022 Sun	205 [POP]	10:00AM*	02:30PM*		4.5000000	
	208 [PADJ]			0.25	-4.2500000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]									127.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	27.75		27.75					
205 [POP]	1[UNUSED]	15.75		15.75					
208 [PADJ]	1[UNUSED]	-4.25		-4.25					
<b>TOTALS</b>		<b>39.25</b>		<b>39.25</b>					<b>217.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

VILLAGE OF RIDGEWAY  
 Report Date: 06/20/2022  
 Report Time: 8:06:09 AM

### Employee Timecard - Hourly Distribution Report

06/13/2022 - 06/19/2022 [7 days]

<b>AD002 [ROESSLER, HAILEY]</b>			
Employee ID	AD002	DEPT(G2)	AD
Pay Type	3	Last Name	ROESSLER
		Pay Policy	500
		First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/13/2022 Mon	501 [TRW]	08:03AM	11:19AM	7.75	3.2500000	
	501 [TRW]	12:03PM	04:32PM		4.5000000	
06/14/2022 Tue	501 [TRW]	08:00AM*	11:34AM*	12.25	3.5000000	
	501 [TRW]	12:17PM*	04:37PM		4.2500000	
	501 [TRW]	06:00PM*	10:37PM*		4.5000000	
06/15/2022 Wed	501 [TRW]	08:20AM*	12:20PM*	7.75	4.0000000	
	501 [TRW]	12:45PM*	04:36PM*		3.7500000	
06/16/2022 Thu	501 [TRW]	08:05AM	12:30PM	7.75	4.5000000	
	501 [TRW]	01:15PM*	04:29PM*		3.2500000	
06/17/2022 Fri	501 [TRW]	08:04AM	12:50PM	4.75	4.5000000	0.2500000

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									94.50
3 [SICK]									71.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	40.00	0.25	40.25					
<b>TOTALS</b>		<b>40.00</b>	<b>0.25</b>	<b>40.25</b>					<b>173.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

Hailey Roessler  
 Employee Signature

x \_\_\_\_\_  
 Supervisor Signature

Street Notices / Comm; BOT Mtg Prep / Minutes / Directions / Attendance /  
 6/14/22 Financial Mgmt Plan Prep w/ Dave Ferris / Document gathering  
 Organization / Submissions; SDWLP Bond / Loan Obtainment  
 Check / Prep / Print / Mail / EE Reimb; Beacon Troubleshooting;  
 Renovation Coord.; Insurance Renewal; Lexipol Reimb.; Payroll  
 Act Util Payments; Liq. Lic. Comm. / Prep / Printing; CCP; Variance  
 Permit; Cardinal Way Sales / Garden Club Comm / coord  
 w/ Harry; Web Content Mgmt.; Staff Mta 6-17-22

### Employee Timecard - Hourly Distribution Report

06/20/2022 - 06/26/2022 [7 days]

Item 10.

AD002 [ROESSLER, HAILEY]					
Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	501 [TRW]	07:56AM	12:15PM	7.50	4.2500000	
	501 [TRW]	01:08PM	04:33PM			
06/21/2022 Tue	501 [TRW]	08:07AM	01:00PM*	8.25	5.0000000	
	501 [TRW]	01:45PM*	04:58PM*			
06/22/2022 Wed	501 [TRW]	08:22AM	12:52PM	7.00	4.5000000	
	501 [TRW]	01:53PM	04:29PM			

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									94.50
3 [SICK]									71.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	22.75		22.75					
<b>TOTALS</b>		<b>22.75</b>		<b>22.75</b>					<b>173.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Hailey Roessler  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Treas. Vacation = 17.25 Thurs/Fri

Budget Status'; AP/Checks; COBG Disbursement;  
Plan Comm. Posting; Election Notices & ABallot  
Mailing; Travel to/from County for Ballots

### Employee Timecard - Hourly Distribution Report

06/20/2022 - 06/26/2022 [7 days]

Item 10.

<b>AD002 [ROESSLER, HAILEY]</b>			
Employee ID	AD002	DEPT(G2)	AD
Pay Type	3	Last Name	ROESSLER
		Pay Policy	500
		First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	501 [TRW]	07:56AM	12:15PM		4.2500000	
	501 [TRW]	01:08PM	04:33PM	7.50	3.2500000	
06/21/2022 Tue	501 [TRW]	08:07AM	01:00PM*		5.0000000	
	501 [TRW]	01:45PM*	04:58PM*	8.25	3.2500000	
06/22/2022 Wed	501 [TRW]	08:22AM	12:52PM		4.5000000	
	501 [TRW]	01:53PM	04:29PM	7.00	2.5000000	
06/23/2022 Thu	504 [TRV]			9.00	9.0000000	
06/24/2022 Fri	504 [TRV]			8.25	8.2500000	

Summary - AD002 [ROESSLER, HAILEY]										
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual					
					Prior Bal	Adjust	Used	Earned	Available	
2 [VACA]					94.50			17.25		77.25
3 [SICK]										71.25
6 [FH]										8.00
501 [TRW]	1[UNUSED]	22.75		22.75						
504 [TRV]	1[UNUSED]	17.25		17.25						
<b>TOTALS</b>		<b>40.00</b>		<b>40.00</b>	<b>94.50</b>			<b>17.25</b>		<b>156.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X \_\_\_\_\_

Employee Signature

X \_\_\_\_\_

Supervisor Signature

*\* Reprinted \**  
7/5/22

VILLAGE OF RIDGEWAY  
 Report Date: 06/20/2022  
 Report Time: 8:06:10 AM

**Employee Timecard - Hourly Distribution Report**

06/13/2022 - 06/19/2022 [7 days]

<b>AD003 [JOHNSON, MAGGIE]</b>			
Employee ID	AD003	DEPT(G2)	DC
Pay Type	3	Last Name	JOHNSON
		Pay Policy	550
		First Name	MAGGIE

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/13/2022 Mon	511 [CW]	08:00AM	03:03PM	7.00	7.0000000	
06/14/2022 Tue	511 [CW]	08:02AM	03:00PM	7.00	7.0000000	
06/15/2022 Wed	511 [CW]	08:00AM	03:02PM	7.00	7.0000000	
06/16/2022 Thu	511 [CW]	08:00AM	03:00PM	7.00	7.0000000	
06/17/2022 Fri	511 [CW]	08:00AM	12:28PM	4.50	4.5000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									50.50
3 [SICK]									45.25
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.50		32.50					
<b>TOTALS</b>		<b>32.50</b>		<b>32.50</b>					<b>103.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X   
 Supervisor Signature

General: Utility Payments

Monday: Concession stand sign ups, account move in/out, business cards, off-road fuel schedule, cleaned popcorn machine

Tuesday: met w/ michelle @ concession stand, 4th of July, dog waste stations, took out trash

Wednesday: Helped Harry at the park, 4th of July

Thursday: park & rec. agenda, created & scheduled home talent posts, park & home talent communications

Friday: staff meeting

Dep Clerk = 3

Sewer = 4

Parks = 21.5

Water = 4

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 06/27/2022

06/20/2022 - 06/26/2022 [7 days]

Report Time: 7:30:17 AM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	511 [CW]	08:00AM	03:09PM	7.25	7.2500000	
06/21/2022 Tue	511 [CW]	07:59AM	03:00PM	7.00	7.0000000	
06/22/2022 Wed	511 [CW]	07:57AM	03:05PM	7.00	7.0000000	
06/23/2022 Thu	511 [CW]	07:59AM	02:59PM	7.00	7.0000000	
06/24/2022 Fri	511 [CW]	07:59AM	11:45AM	3.75	3.7500000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									50.50
3 [SICK]									45.25
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.00		32.00					
<b>TOTALS</b>		<b>32.00</b>		<b>32.00</b>					<b>103.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x   
Supervisor Signature

General : Utility payments, dog license

Monday : Scheduled home talent posts, updated Village calendar, 4<sup>th</sup> of July advertisements, cleaned men's bathroom

Tuesday : Proof read marshal's document, 4<sup>th</sup> of July, new meter update

Wednesday : 4<sup>th</sup> of July radio ad, home talent communication, created and posted Park & rec agenda, 4<sup>th</sup> of July process doc.

Thursday : 10 day disconnects, updated meter info, met Frank's e park, liquor licenses & provisions, Finance meeting agenda

Friday : 4<sup>th</sup> of July signs w/ Harry, 4<sup>th</sup> of July

Water = 3  
Sewer = 3

Parks = 3.75  
Dep clerk = 22.25

VILLAGE OF RIDGEWAY

### Employee Timecard - Hourly Distribution Report

Report Date: 06/20/2022

06/13/2022 - 06/19/2022 [7 days]

Report Time: 8:06:10 AM

<b>PW001 [BRINDLEY, JEFFREY D]</b>			
Employee ID	PW001	DEPT(G2)	PW
Pay Type	3	Last Name	BRINDLEY
		Pay Policy	300
		First Name	JEFFREY D

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/13/2022 Mon	301 [SEW]	06:29AM	03:10PM	8.25	8.2500000	
06/14/2022 Tue	601 [WAW]	06:11AM	03:13PM		9.0000000	
	301 [SEW]	06:25PM	10:07PM	12.00	3.0000000	
06/15/2022 Wed	601 [WAW]	06:28AM	03:10PM	8.25	8.2500000	
06/16/2022 Thu	301 [SEW]	06:30AM	11:11AM	4.75	4.7500000	
06/17/2022 Fri	601 [WAW]	06:24AM	02:02PM	7.00	6.7500000	0.2500000
06/18/2022 Sat	301 [SEW]	06:19AM	08:19AM*	2.00		2.0000000
06/19/2022 Sun	601 [WAW]	06:56AM	08:56AM*	2.00		2.0000000

Summary - PW001 [BRINDLEY, JEFFREY D]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									134.75
3 [SICK]									238.50
6 [FH]									8.00
301 [SEW]	1[UNUSED]	16.00	2.00	18.00					
601 [WAW]	1[UNUSED]	24.00	2.25	26.25					
<b>TOTALS</b>		<b>40.00</b>	<b>4.25</b>	<b>44.25</b>					<b>381.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Jeff Brindley  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

	REG	O.T.	Total
Water -	21	2.25	23.25
Sewer -	19	2	21.0
			<u>44.25</u>

Assist OI Construction, Delta 3 engineering, meter replacement  
cross connections, material inventory, meetings etc.

### Employee Timecard - Hourly Distribution Report

Report Date: 06/27/2022

06/20/2022 - 06/26/2022 [7 days]

Report Time: 7:30:17 AM

<b>PW001 [BRINDLEY, JEFFREY D]</b>			
Employee ID	PW001	DEPT(G2)	PW
Pay Type	3	Last Name	BRINDLEY
		Pay Policy	300
		First Name	JEFFREY D

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	301 [SEW]	06:11AM	02:45PM	8.00	8.0000000	
06/21/2022 Tue	601 [WAW]	06:22AM	02:52PM	8.00	8.0000000	
06/22/2022 Wed	301 [SEW]	06:15AM	03:27PM	8.75	8.7500000	
06/23/2022 Thu	301 [SEW]	07:03AM	03:05PM	7.50	7.5000000	
06/24/2022 Fri	301 [SEW]	02:55PM	6:05 a.m.			
06/25/2022 Sat	301 [SEW]	06:45AM	8:45 a.m.			
06/26/2022 Sun	301 [SEW]	07:13AM	9:13 a.m.			

Summary - PW001 [BRINDLEY, JEFFREY D]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									134.75
3 [SICK]									238.50
6 [FH]									8.00
301 [SEW]	1[UNUSED]	24.25		24.25					
601 [WAW]	1[UNUSED]	8.00		8.00					
<b>TOTALS</b>		<b>32.25</b>		<b>32.25</b>					<b>381.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jeff Brindley  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Water -  $\frac{19.25}{Reg} \quad \frac{2}{OT}$

Sewer -  $\frac{20.75}{Reg} \quad \frac{2.75}{OT}$

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 07/05/2022

06/20/2022 - 06/26/2022 [7 days]

Report Time: 9:59:49 AM

<b>PW001 [BRINDLEY, JEFFREY D]</b>			
Employee ID	PW001	DEPT(G2)	PW
Pay Type	3	Last Name	BRINDLEY
		Pay Policy	300
		First Name	JEFFREY D

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	301 [SEW]	06:11AM	02:45PM	8.00	8.0000000	
06/21/2022 Tue	601 [WAW]	06:22AM	02:52PM	8.00	8.0000000	
06/22/2022 Wed	301 [SEW]	06:15AM	03:27PM	8.75	8.7500000	
06/23/2022 Thu	601 [WAW]	07:03AM	03:05PM	7.50	7.5000000	
06/24/2022 Fri	301 [SEW]	06:05AM*	02:55PM*	8.50	7.7500000	0.7500000
06/25/2022 Sat	601 [WAW]	06:45AM	08:45AM*	2.00		2.0000000
06/26/2022 Sun	301 [SEW]	07:13AM	09:13AM*	2.00		2.0000000

Summary - PW001 [BRINDLEY, JEFFREY D]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									134.75
3 [SICK]									238.50
6 [FH]									8.00
301 [SEW]	1[UNUSED]	24.50	2.75	27.25					
601 [WAW]	1[UNUSED]	15.50	2.00	17.50					
<b>TOTALS</b>		<b>40.00</b>	<b>4.75</b>	<b>44.75</b>					<b>381.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X \_\_\_\_\_  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

*\* Reprinted \**  
*7-5-22*

**Employee Timecard - Hourly Distribution Re**

06/13/2022 - 06/19/2022 [7 days]

Item 10.

*Handwritten notes on yellow sticky paper:*  
 Fri 6/17  
 Lunch 12:15 to 1:15  
 Harry

<b>PW003 [JOHNSON, HARRY]</b>			
Employee ID	PW003	DEPT(G2)	FM
Pay Type	1	Last Name	JOHNSON

Date	Paycode	IN	OUT		
06/13/2022 Mon	401 [STW]	08:24AM	12:56PM		
06/14/2022 Tue	401 [STW]	08:17AM	12:10PM*		
	401 [STW]	01:10PM*	03:28PM*	6.25	2.2500000
06/15/2022 Wed	401 [STW]	08:05AM	12:15PM*		4.2500000
	401 [STW]	01:15PM*	03:56PM*	7.00	2.7500000
06/16/2022 Thu	401 [STW]	09:25AM	04:00PM	6.50	6.5000000
06/17/2022 Fri	401 [STW]	08:26AM	03:57PM	7.50	7.5000000

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	31.75		31.75					
<b>TOTALS</b>		<b>31.75</b>		<b>31.75</b>					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Harry Johnson*  
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

*Handwritten notes:*  
 Mon 6/13 removed tree in back of c.c., shoveled sand in Volleyball pits  
 Tues 6/14 Moved Village shop, canopy on front court, Green sled, little league field, retention pond walk way  
 Wed 6/15 Moved ditch at Cardinal way, along HHH Rd, Moved ball field & retention pond  
 Thurs 6/16 Moved park & playground, emptied can trash at park Moved Bay Fudge Mart  
 Fri 6/17 Emptied trash at park + green, cleaned port bathroom Moved at West end of Village, drove from Fudge Mart behind lumber yard

VILLAGE OF RIDGEWAY  
 Report Date: 06/20/2022  
 Report Time: 9:00:10 AM

### Employee Timecard - Hourly Distribution Report

06/13/2022 - 06/19/2022 [7 days]

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/13/2022 Mon	401 [STW]	08:24AM	12:56PM	4.50	4.5000000	
06/14/2022 Tue	401 [STW]	08:17AM	12:10PM*		4.0000000	
	401 [STW]	01:10PM*	03:28PM*	6.25	2.2500000	
06/15/2022 Wed	401 [STW]	08:05AM	12:15PM*		4.2500000	
	401 [STW]	01:15PM*	03:56PM*	7.00	2.7500000	
06/16/2022 Thu	401 [STW]	09:25AM	04:00PM	6.50	6.5000000	
06/17/2022 Fri	401 [STW]	08:26AM	12:15PM*		3.7500000	
	401 [STW]	01:15PM*	03:57PM*	6.50	2.7500000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	30.75		30.75					
<b>TOTALS</b>		<b>30.75</b>		<b>30.75</b>					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X \_\_\_\_\_  
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

**Employee Timecard - Hourly Distribution Report**

Report Date: 06/27/2022

06/20/2022 - 06/26/2022 [7 days]

Report Time: 7:30:17 AM

<b>PW003 [JOHNSON, HARRY]</b>			
Employee ID	PW003	DEPT(G2)	FM
Pay Type	1	Last Name	JOHNSON
		Pay Policy	401
		First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	401 [STW]	08:16AM	12:15PM*		4.0000000	
	401 [STW]	12:45PM*	02:52PM*	6.00	2.0000000	
06/21/2022 Tue	401 [STW]	07:59AM	12:24PM	4.50	4.5000000	
06/22/2022 Wed	401 [STW]	08:07AM	12:30PM*		4.5000000	
	401 [STW]	01:30PM*	04:05PM*	7.00	2.5000000	
06/23/2022 Thu	401 [STW]	08:10AM	04:00PM	7.75	7.7500000	
06/24/2022 Fri	401 [STW]	08:21AM	12:09PM	4.00	4.0000000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	29.25		29.25					
<b>TOTALS</b>		<b>29.25</b>		<b>29.25</b>					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Harry Johnson*  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

6/20 Mowed fire station, corner of Main St. & Jarvis Street  
 Mowed c.c. & other side of fence, well station on Lowell St.  
 6/21 Mowed at east sign by highway, got ball park score board  
 working, Mowed west end of town & Collins addition  
 6/22 Weed dated at park & ball fields, checked scoreboard, meeting  
 for fence for July 2  
 6/23 Weed dated around town, set up score board for game  
 6/24 put up signs for July 3

VILLAGE OF RIDGEWAY  
Report Date: 06/20/2022  
Report Time: 8:06:10 AM

### Employee Timecard - Hourly Distribution Report

06/13/2022 - 06/19/2022 [7 days]

<b>SP002 [CULLEN, TANNER]</b>					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/13/2022 Mon	401 [STW]	06:26AM	02:55PM	8.00	8.0000000	
06/14/2022 Tue	404 [STV]			8.00	8.0000000	
06/15/2022 Wed	404 [STV]			8.00	8.0000000	
06/16/2022 Thu	404 [STV]			8.00	8.0000000	
06/17/2022 Fri	404 [STV]			8.00	8.0000000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					100.50			32.00	68.50
3 [SICK]									128.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	8.00		8.00					
404 [STV]	1[UNUSED]	32.00		32.00					
<b>TOTALS</b>		<b>40.00</b>		<b>40.00</b>	<b>100.50</b>			<b>32.00</b>	<b>204.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen

Employee Signature

4hrs parks  
4hrs streets  
32 hrs streets vacation

x \_\_\_\_\_

Supervisor Signature

6/13 Emptied park trash cans. Cleaned park  
4hrs parks 4hrs streets bathrooms.

6/14 8hrs vacation

6/15 8hrs vacation

6/16 8hrs vacation

6/17 8hrs vacation

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 06/27/2022

06/20/2022 - 06/26/2022 [7 days]

Report Time: 7:30:17 AM

<b>SP002 [CULLEN, TANNER]</b>					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/22/2022 Wed	401 [STW]	06:21AM	03:33PM	8.75	8.7500000	
06/23/2022 Thu	401 [STW]	06:33AM	03:06PM	8.00	8.0000000	
06/24/2022 Fri	401 [STW]	06:27AM	03:01PM	8.00	8.0000000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									68.50
3 [SICK]									128.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	24.75		24.75					
<b>TOTALS</b>		<b>24.75</b>		<b>24.75</b>					<b>204.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

40.00hrs Total

x Tanner Cullen

x \_\_\_\_\_

Employee Signature

Supervisor Signature

Mon 6/20 7.25hrs streets vacation

Tue 6/21 8hrs streets vacation

Wed 6/22 Painted yellow curb. 8.75hrs streets

Thu 6/23 Finished yellow curb on main street. 8hrs streets

Fri 6/24 8hrs streets

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 07/05/2022

06/20/2022 - 06/26/2022 [7 days]

Report Time: 9:59:50 AM

<b>SP002 [CULLEN, TANNER]</b>					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/20/2022 Mon	404 [STV]			7.25	7.2500000	
06/21/2022 Tue	404 [STV]			8.00	8.0000000	
06/22/2022 Wed	401 [STW]	06:21AM	03:33PM	8.75	8.7500000	
06/23/2022 Thu	401 [STW]	06:33AM	03:06PM	8.00	8.0000000	
06/24/2022 Fri	401 [STW]	06:27AM	03:01PM	8.00	8.0000000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					68.50		15.25		53.25
3 [SICK]									128.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	24.75		24.75					
404 [STV]	1[UNUSED]	15.25		15.25					
<b>TOTALS</b>		<b>40.00</b>		<b>40.00</b>	<b>68.50</b>		<b>15.25</b>		<b>189.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X \_\_\_\_\_

Employee Signature

X \_\_\_\_\_

Supervisor Signature

*\* Reprinted \**  
7-5-22

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 06/06/2022

05/30/2022 - 06/05/2022 [7 days]

Report Time: 8:23:21 AM

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/30/2022 Mon	202 [POH]				8.0000000	
	205 [POP]	09:30AM*	01:00PM*		3.5000000	
	201 [POW]	06:29PM	12:27AM	17.50	6.0000000	
06/01/2022 Wed	201 [POW]	12:36PM	11:18PM	10.75	10.7500000	
06/02/2022 Thu	205 [POP]	03:30PM*	10:19PM*		6.7500000	
	201 [POW]	10:19PM		6.75		
06/04/2022 Sat	201 [POW]	01:39PM	12:58AM	11.25	11.2500000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]					123.00	4.00			127.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	28.00		28.00					
202 [POH]	1[UNUSED]	8.00		8.00					
205 [POP]	1[UNUSED]	10.25		10.25					
<b>TOTALS</b>		<b>46.25</b>		<b>46.25</b>	<b>123.00</b>	<b>4.00</b>			<b>217.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

### Employee Timecard - Hourly Distribution Report

Report Date: 06/13/2022

06/06/2022 - 06/12/2022 [7 days]

Report Time: 8:09:44 AM

<b>PD011 [GORHAM, MICHAEL]</b>			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
		Pay Policy	203
		First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/06/2022 Mon	201 [POW]	11:51AM	12:39AM	13.00	13.0000000	
06/08/2022 Wed	201 [POW]	06:11PM	11:30PM	5.25	5.2500000	
06/09/2022 Thu	201 [POW]	11:06AM	01:00AM*	14.00	14.0000000	
06/11/2022 Sat	201 [POW]	05:33PM	01:59AM	8.50	8.5000000	
06/12/2022 Sun	205 [POP]	10:00AM*	03:30PM*		5.5000000	
	208 [PADJ]			-15.00	-20.5000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]									127.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	40.75		40.75					
205 [POP]	1[UNUSED]	5.50		5.50					
208 [PADJ]	1[UNUSED]	-20.50		-20.50					
<b>TOTALS</b>		<b>25.75</b>		<b>25.75</b>					<b>217.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  \_\_\_\_\_  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

**Employee Timecard - Hourly Distribution Report**

Report Date: 06/06/2022

05/30/2022 - 06/05/2022 [7 days]

Report Time: 8:23:20 AM

**AD002 [ROESSLER, HAILEY]**

Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/30/2022 Mon	502 [TRH]			8.00	8.0000000	
05/31/2022 Tue	501 [TRW]	08:00AM*	01:00PM		5.0000000	
	501 [TRW]	01:30PM*	04:32PM	8.00	3.0000000	
06/01/2022 Wed	501 [TRW]	08:00AM*	08:45AM*		0.7500000	
	501 [TRW]	09:15AM*	02:51PM*		5.5000000	
	501 [TRW]	03:15PM*	04:45PM*		1.5000000	
	501 [TRW]	05:10PM*	09:01PM*	11.50	3.7500000	
06/02/2022 Thu	501 [TRW]	08:05AM*	12:23PM		4.5000000	
	501 [TRW]	01:26PM	04:45PM	7.75	3.2500000	
06/03/2022 Fri	501 [TRW]	08:00AM*	03:07PM*	7.00	7.0000000	

**Summary - AD002 [ROESSLER, HAILEY]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									94.50
3 [SICK]					69.25	4.00			73.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	34.25		34.25					
502 [TRH]	1[UNUSED]	8.00		8.00					
<b>TOTALS</b>		<b>42.25</b>		<b>42.25</b>	<b>69.25</b>	<b>4.00</b>			<b>175.75</b>

Water Adm = 3 Sewer Adm = 3 Gen Admin = 36.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

*Hailey Roessler*  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

5-30-22 Memorial Day 6-1-2022 BOR

Payroll Processing; Website Launch; Email Changeover; Comm Ctr Construction; Reports/Followup/HR; Utility Reads/Billing; Sick Accrual; Park Estimates/Sand Delivery/Volleyball/Baseball ChromeBook Update/Trustee Email Forwarding; Cardinal Way 2021 Street Improvement KSSUE Coordination, Invoices/AP/AR

**Employee Timecard - Hourly Distribution Report**

Report Date: 06/13/2022

06/06/2022 - 06/12/2022 [7 days]

Report Time: 8:09:44 AM

<b>AD002 [ROESSLER, HAILEY]</b>					
Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/06/2022 Mon	501 [TRW]	08:08AM	12:07PM	10.25	3.7500000	
	501 [TRW]	12:37PM*	05:00PM*		4.5000000	
	501 [TRW]	05:51PM*	07:50PM*		2.0000000	
06/07/2022 Tue	501 [TRW]	08:33AM	12:30PM	7.75	4.0000000	
	501 [TRW]	12:46PM	04:36PM		3.7500000	
06/08/2022 Wed	503 [TRS]			8.25	2.0000000	
	501 [TRW]	10:38AM	04:53PM		6.2500000	
06/09/2022 Thu	501 [TRW]	07:51AM	12:01PM	8.25	4.2500000	
	501 [TRW]	12:52PM	04:45PM*		4.0000000	
06/10/2022 Fri	501 [TRW]	08:04AM	02:03PM	6.00	6.0000000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									94.50
3 [SICK]					73.25		2.00		71.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	38.50		38.50					
503 [TRS]	1[UNUSED]	2.00		2.00					
<b>TOTALS</b>		<b>40.50</b>		<b>40.50</b>	<b>73.25</b>		<b>2.00</b>		<b>173.75</b>

Water Admin=2 Sewer Admin=2 Gen Adm=36.5

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

*Hailey Roessler*  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

6-6-22 PlanComm Mtg/Room Prep/Minutes  
CMAR Reporting; Sand @ Volleyball Courts Coord.; BOR/SOA  
Estimates + Change Orders; SDWL; AP/Invoices/Checks;  
Comm Ctr Construction Proj; BOT Agenda Prep/Packet  
Prep/Tree Plan Mods/Posting; General Resident Concerns

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 06/06/2022

05/30/2022 - 06/05/2022 [7 days]

Report Time: 8:23:20 AM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/30/2022 Mon	502 [TRH]			8.00	8.0000000	
05/31/2022 Tue	511 [CW]	08:00AM	03:01PM	7.00	7.0000000	
06/01/2022 Wed	511 [CW]	07:59AM	03:00PM	7.00	7.0000000	
06/02/2022 Thu	511 [CW]	08:02AM	03:00PM	7.00	7.0000000	
06/03/2022 Fri	511 [CW]	08:01AM	12:16PM	4.25	4.2500000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									50.50
3 [SICK]					41.25	4.00			45.25
6 [FH]									8.00
502 [TRH]	1[UNUSED]	8.00		8.00					
511 [CW]	1[UNUSED]	25.25		25.25					
<b>TOTALS</b>		<b>33.25</b>		<b>33.25</b>	<b>41.25</b>	<b>4.00</b>			<b>103.75</b>

Water Adm = 2 Sewer Adm = 2 Dep Clerk = 29.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Maggie Johnson  
Employee Signature

x Hailey Roessler  
Supervisor Signature

General : utility payments, dog licenses, Marshal's mikes  
Monday : memorial day  
Tuesday : Stuffed & stamped utility bills, 4<sup>th</sup> of July, deer tag notices  
Wednesday : 4<sup>th</sup> of July, tee ball logo, set up board room  
Thursday : Concession Stand Position flyer, Park & rec. agenda  
Friday : set up trustee computers, 4<sup>th</sup> of July

**Employee Timecard - Hourly Distribution Report**

Report Date: 06/13/2022

06/06/2022 - 06/12/2022 [7 days]

Report Time: 8:09:44 AM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/06/2022 Mon	511 [CW]	07:59AM	03:01PM	7.00	7.0000000	
06/07/2022 Tue	511 [CW]	07:59AM	03:02PM		7.0000000	
	511 [CW]	06:09PM	08:29PM	9.25	2.2500000	
06/08/2022 Wed	511 [CW]	08:00AM	03:09PM	7.25	7.2500000	
06/09/2022 Thu	511 [CW]	07:59AM	01:31PM	5.50	5.5000000	
06/10/2022 Fri	511 [CW]	07:59AM	12:01PM	4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									50.50
3 [SICK]									45.25
6 [FH]									8.00
511 [CW]	1[UNUSED]	33.00		33.00					
<b>TOTALS</b>		<b>33.00</b>		<b>33.00</b>					<b>103.75</b>

Dep Clerk = 30 Park = 3

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x [Signature]  
Employee Signature

x [Signature]  
Supervisor Signature

General utility Payments : Utility Payments

Monday : Updated calendar w/ home talent schedule, published park & rec. agenda, golf ball and flag pole communication, connect community survey, 4th of July, account move in/out

Tuesday : prepped for park & rec. meeting, created 4th of July sign up, created 4th of July FB event, posted 4th of July poster

Wednesday : Park & rec. minutes, 4th of July, 1 day disconnects, picked up 4th of July posters

Thursday : Thank you FB posts, concession stand sign ups, connect community survey

Friday : Field renovations/home talent communication, concession stand sign ups, connect community survey

### Employee Timecard - Hourly Distribution Report

Report Date: 06/06/2022

05/30/2022 - 06/05/2022 [7 days]

Report Time: 8:23:21 AM

<b>PW001 [BRINDLEY, JEFFREY D]</b>			
Employee ID	PW001	DEPT(G2)	PW
Pay Type	3	Last Name	BRINDLEY
		Pay Policy	300
		First Name	JEFFREY D

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/30/2022 Mon	302 [SEH]				4.0000000	
	301 [SEW]	07:42AM	09:42AM*		2.0000000	
	602 [WAH]			10.00	4.0000000	
05/31/2022 Tue	601 [WAW]	08:19AM	03:21PM	6.50	6.5000000	
06/01/2022 Wed	301 [SEW]	06:21AM	03:23PM	8.75	8.7500000	
06/02/2022 Thu	601 [WAW]	06:10AM	03:36PM	8.75	8.7500000	
06/03/2022 Fri	301 [SEW]	06:28AM	02:19PM	7.25	7.2500000	
06/04/2022 Sat	601 [WAW]	06:52AM	08:52AM*	2.00	2.0000000	
06/05/2022 Sun	301 [SEW]	07:05AM	09:05AM*	2.00	2.0000000	

Summary - PW001 [BRINDLEY, JEFFREY D]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									134.75
3 [SICK]					234.50	4.00			238.50
6 [FH]									8.00
301 [SEW]	1[UNUSED]	20.00		20.00					
302 [SEH]	1[UNUSED]	4.00		4.00					
601 [WAW]	1[UNUSED]	17.25		17.25					
602 [WAH]	1[UNUSED]	4.00		4.00					
<b>TOTALS</b>		<b>45.25</b>		<b>45.25</b>	<b>234.50</b>	<b>4.00</b>			<b>381.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Jeff Brindley  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

Water -  
Sewer -

Ret <sup>NO</sup> HOL O.T  
23 4 4  
17 4 1.25

Total  
27  
18.25

45.25

OF Const. Water Tie in Richards St. Working with Delta 3. Cmar reports 4. Sampling w.w. & water

### Employee Timecard - Hourly Distribution Report

Report Date: 06/13/2022

06/06/2022 - 06/12/2022 [7 days]

Report Time: 8:09:45 AM

<b>PW001 [BRINDLEY, JEFFREY D]</b>			
Employee ID	PW001	DEPT(G2)	PW
Pay Type	3	Last Name	BRINDLEY
		Pay Policy	300
		First Name	JEFFREY D

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/06/2022 Mon	601 [WAW]	06:20AM	02:46PM		8.5000000	
	301 [SEW]	06:03PM	07:22PM	9.25	0.7500000	
06/07/2022 Tue	601 [WAW]	06:26AM	03:22PM	8.25	8.2500000	
06/08/2022 Wed	301 [SEW]	06:29AM	03:33PM	8.50	8.5000000	
06/09/2022 Thu	601 [WAW]	06:47AM	03:09PM	8.00	8.0000000	
06/10/2022 Fri	301 [SEW]	06:14AM	03:06PM	8.25	6.0000000	2.2500000
06/11/2022 Sat	601 [WAW]	07:40AM	09:40AM*	2.00		2.0000000
06/12/2022 Sun	301 [SEW]	07:24AM	09:24AM*	2.00		2.0000000

Summary - PW001 [BRINDLEY, JEFFREY D]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									134.75
3 [SICK]									238.50
6 [FH]									8.00
301 [SEW]	1[UNUSED]	15.25	4.25	19.50					
601 [WAW]	1[UNUSED]	24.75	2.00	26.75					
<b>TOTALS</b>		<b>40.00</b>	<b>6.25</b>	<b>46.25</b>					<b>381.25</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Jeff Brindley  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

	REG.	O.T.	Total
Water -	22	4.25	26.25
Sewer -	18	2.0	20.00
			<u>46.25</u>

SI construction assist. Delta 3 assist. plan comm. meeting, water sampling, cmar report.

**Employee Timecard - Hourly Distribution Report**

Report Date: 06/06/2022

05/30/2022 - 06/05/2022 [7 days]

Report Time: 8:23:21 AM

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/31/2022 Tue	401 [STW]	08:24AM	01:07PM	4.50	4.5000000	
06/01/2022 Wed	401 [STW]	08:13AM	01:11PM	5.00	5.0000000	
06/02/2022 Thu	101 [PAW]	08:14AM	01:16PM	5.00	5.0000000	
06/03/2022 Fri	401 [STW]	08:14AM	02:36PM	6.25	6.2500000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
101 [PAW]	1[UNUSED]	5.00		5.00					
401 [STW]	1[UNUSED]	15.75		15.75					
<b>TOTALS</b>		<b>20.75</b>		<b>20.75</b>					

Parks = ~~8~~ 11.25 Streets = 9.5

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*  
Employee Signature

x *Hailey Bousler*  
Supervisor Signature

5/31 Mowed Village shop lean, community center, green shed, along roads

6/1 Mowed along roads, fire station, behind ledger mart

6/2 Mowed park, depot, green, across from church

6/3 Mowed ball diamonds, playground, various additions

Employee Timecard - Hourly Distribution Report

Report Date: 06/13/2022

06/06/2022 - 06/12/2022 [7 days]

Report Time: 8:09:45 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/06/2022 Mon	401 [STW]	08:26AM	12:11PM	3.75	3.7500000	
06/07/2022 Tue	401 [STW]	08:17AM	12:15PM*		4.0000000	
	401 [STW]	12:50PM*	04:11PM*	7.50	3.5000000	
06/08/2022 Wed	401 [STW]	08:20AM	11:27AM	3.25	3.2500000	
06/09/2022 Thu	401 [STW]	08:13AM	12:15PM*		4.0000000	
	401 [STW]	01:05PM*	04:08PM*	7.25	3.2500000	
06/10/2022 Fri	401 [STW]	08:13AM	12:24PM	4.25	4.2500000	

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	26.00		26.00					
<b>TOTALS</b>		<b>26.00</b>		<b>26.00</b>					

Streets = 4.25 Fac Maint = 21.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Harry Johnson  
Employee Signature

x Hailey Roessler  
Supervisor Signature

6/6 Mon Assembled table for concession stand, hung plants on community center sign, fixed light in utility room

Tues 6/7 Pulled weeds in C.G. playground, moved C.G. & behind fence, moved ball diamond address from cabin yard, covered way lots, reterminated pond area

Wed. 6/8 Rain. removed thermostats at C.G. assembled table for Maggie

Thurs. 6/9 Moved park playground, green, areas bay roads

Fri 6/10 Moved fire station, Volley ball court, Repot area corners of HHH and H

Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 06/06/2022

05/30/2022 - 06/05/2022 [7 days]

Report Time: 8:23:21 AM

<b>SP002 [CULLEN, TANNER]</b>					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
05/30/2022 Mon	402 [STH]			8.00	8.0000000	
05/31/2022 Tue	401 [STW]	06:43AM	03:31PM	8.25	8.2500000	
06/01/2022 Wed	401 [STW]	06:15AM	02:30PM	7.75	7.7500000	
06/02/2022 Thu	401 [STW]	06:34AM	03:33PM	8.50	8.5000000	
06/03/2022 Fri	401 [STW]	06:39AM	03:05PM	7.75	7.7500000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									100.50
3 [SICK]					124.00	4.00			128.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	32.25		32.25					
402 [STH]	1[UNUSED]	8.00		8.00					
<b>TOTALS</b>		<b>40.25</b>		<b>40.25</b>	<b>124.00</b>	<b>4.00</b>			<b>236.50</b>

32.25hrs Streets Dept.  
8hrs Streets Holiday

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Tanner Cullen

Employee Signature

X \_\_\_\_\_

Supervisor Signature

5/30 8hrs streets Holiday

5/31 Brush Hogged "Bow Club area" (8.25 streets Dept.)

6/1 Brush Hogged "Bow Club area" and village utility easements. (7.75hrs streets Dept.)

6/2 Burned Brush pile and sorted out dump area at wntp. (8.50hrs streets)

6/3 power washed skid loader/Topped OFF Fluids as needed, washed F-550. put away tools and such. (7.75hrs street

Employee Timecard - Hourly Distribution Report

Report Date: 06/13/2022

06/06/2022 - 06/12/2022 [7 days]

Report Time: 8:09:45 AM

<b>SP002 [CULLEN, TANNER]</b>			
Employee ID	SP002	DEPT(G2)	ST
Pay Type	3	Last Name	CULLEN
		Pay Policy	400
		First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/06/2022 Mon	401 [STW]	06:32AM	02:53PM	8.00	8.0000000	
06/07/2022 Tue	401 [STW]	06:20AM	03:11PM		9.0000000	
	401 [STW]	06:22PM	08:27PM	10.75	1.7500000	
06/08/2022 Wed	401 [STW]	06:52AM	03:30PM	8.00	8.0000000	
06/09/2022 Thu	401 [STW]	06:42AM	03:31PM	8.25	8.2500000	
06/10/2022 Fri	401 [STW]	06:39AM	03:08PM	8.00	5.0000000	3.0000000

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									100.50
3 [SICK]									128.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00	3.00	43.00					
<b>TOTALS</b>		<b>40.00</b>	<b>3.00</b>	<b>43.00</b>					<b>236.50</b>

12.00hrs parks Dept.  
31.00hrs Streets Dept.

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen

x \_\_\_\_\_

Employee Signature

Supervisor Signature

6/6/22 Monthly Brush pickup (8hrs Streets Dept.)

6/7/22 Brush Hugged Retention pond (7hrs parks)  
(2hrs Streets) (1.75 parks and Rec meeting)

6/8/22 Worked on gettin generic powerwasher working.  
(8hrs Streets)

6/9/22 Dragged small Ball Field. Powerwashed skid-loader  
and N-H tractor. (1.25 hrs parks) (7hrs Streets)

6/10/22 Cleaned and re stocked park Bathrooms. Power  
Peterbilt. emptied park trash cans. (2hrs parks) (6hrs Streets)

### Employee Timecard - Prev Dist

06/27/2022 - 07/03/2022 [7 days]

Item 10.

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	Badge Number	0	Job Title	
LOC(G1)	1	DEPT(G2)	PD	N/A(G3)	1
Pay Policy	203	Shift Number	1	Pay Type	1

Time Card								
Date	Paycode	IN	OUT	Reason	DEPT	Reg Hrs	OT Hrs	Daily Total
06/27/2022 Mon	205 [POP]	09:30AM*	11:30AM*		PD	2.00		
	205 [POP]	02:30PM*	11:15PM*		PD	8.75		10.75
06/28/2022 Tue	205 [POP]	10:00AM*	05:00PM*		PD	7.00		7.00
06/29/2022 Wed	201 [POW]	03:35PM	07:29PM		PD	4.00		
	205 [POP]	08:15PM*	12:30AM*		PD	4.25		8.25
07/01/2022 Fri	205 [POP]	04:00PM*	12:30AM*		PD	8.50		8.50
07/02/2022 Sat	205 [POP]	10:30AM*	12:30PM*		PD	2.00		
	201 [POW]	01:34PM	11:41PM		PD	10.25		12.25
07/03/2022 Sun	201 [POW]	08:44AM	11:59PM		PD	15.25		15.25

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]					127.00	4.00			131.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	29.50		29.50					
205 [POP]	1[UNUSED]	32.50		32.50					
<b>TOTALS</b>		<b>62.00</b>		<b>62.00</b>	<b>127.00</b>	<b>4.00</b>			<b>221.00</b>

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 07/11/2022

07/04/2022 - 07/10/2022 [7 days]

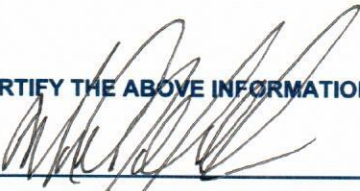
Report Time: 7:39:31 AM

<b>PD011 [GORHAM, MICHAEL]</b>			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
		Pay Policy	203
		First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/04/2022 Mon	202 [POH]				8.0000000	
	205 [POP]	10:30AM*	11:30AM*		1.0000000	
	205 [POP]	05:00PM*	07:00PM*	11.00	2.0000000	
07/05/2022 Tue	205 [POP]	05:00PM*	11:40PM*	6.75	6.7500000	
07/06/2022 Wed	205 [POP]	01:00PM*	07:00PM*	6.00	6.0000000	
07/07/2022 Thu	205 [POP]	08:00AM*	04:00PM*	8.00	8.0000000	
07/08/2022 Fri	205 [POP]	10:00AM*	05:30PM*	7.50	7.5000000	
07/09/2022 Sat	205 [POP]	05:00PM*	12:15AM*	7.25	7.2500000	
07/10/2022 Sun	208 [PADJ]			-36.50	-36.5000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]									131.00
6 [FH]									8.00
202 [POH]	1[UNUSED]	8.00		8.00					
205 [POP]	1[UNUSED]	38.50		38.50					
208 [PADJ]	1[UNUSED]	-36.50		-36.50					
<b>TOTALS</b>		<b>10.00</b>		<b>10.00</b>					<b>221.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

VILLAGE OF RIDGEWAY  
 Report Date: 07/05/2022  
 Report Time: 8:47:54 AM

### Employee Timecard - Hourly Distribution Report

06/27/2022 - 07/03/2022 [7 days]

<b>AD002 [ROESSLER, HAILEY]</b>					
Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/27/2022 Mon	504 [TRV]			8.00	8.0000000	
06/28/2022 Tue	504 [TRV]			8.00	8.0000000	
06/29/2022 Wed	504 [TRV]			8.00	8.0000000	
06/30/2022 Thu	504 [TRV]			8.00	8.0000000	
07/01/2022 Fri	504 [TRV]			8.00	8.0000000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					94.50			40.00	54.50
3 [SICK]					71.25	4.00			75.25
6 [FH]									8.00
504 [TRV]	1[UNUSED]	40.00		40.00					
<b>TOTALS</b>		<b>40.00</b>		<b>40.00</b>	<b>165.75</b>	<b>4.00</b>		<b>40.00</b>	<b>137.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Hailey Roessler*  
 Employee Signature

x \_\_\_\_\_  
 Supervisor Signature

*Vacation*

### Employee Timecard - Hourly Distribution Report

Report Date: 07/11/2022

07/04/2022 - 07/10/2022 [7 days]

Report Time: 7:39:30 AM

<b>AD002 [ROESSLER, HAILEY]</b>			
Employee ID	AD002	DEPT(G2)	AD
Pay Type	3	Last Name	ROESSLER
Pay Policy	500	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/04/2022 Mon	502 [TRH]			8.00	8.0000000	
07/05/2022 Tue	511 [CW]	08:00AM*	04:52PM	8.75	8.7500000	
07/06/2022 Wed	501 [TRW]	08:00AM	12:52PM*		4.7500000	
	501 [TRW]	01:22PM*	04:35PM*		3.2500000	
	501 [TRW]	05:42PM*	07:03PM*	9.25	1.2500000	
07/07/2022 Thu	503 [TRS]				1.0000000	
	501 [TRW]	10:15AM	05:30PM*	8.25	7.2500000	
07/08/2022 Fri	501 [TRW]	08:00AM*	01:58PM	6.00	6.0000000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									37.25
3 [SICK]					75.25		1.00		74.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	22.50		22.50					
502 [TRH]	1[UNUSED]	8.00		8.00					
503 [TRS]	1[UNUSED]	1.00		1.00					
511 [CW]	1[UNUSED]	8.75		8.75					
<b>TOTALS</b>		<b>40.25</b>		<b>40.25</b>	<b>75.25</b>		<b>1.00</b>		<b>119.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Hailey Roessler  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

7/4/22 - Holiday 7/5/22 - Frontier/Phoneline + Billing; Timesheets; Payroll; Corres. General 7/6/22 Deposits / Banking / Reconciliation Construction Proj. / CDBG Admin; Plan Comm Mtg Prep / Attendance / Minutes 7/7/22 SAL, Pay Apps, Board Mtg Prep; HR; Comm Ctr Renovation Coord.; Insurance Renewal; Cardinal Way Sub. 2021 Infrastructure Proj. Complaints; To/From Dodgeville for Hazard Mitigation Mtg / Attendance; 7/8/22 - Dodgeville Close on Lot 14; Staff Mtg; Deposit / AP / AR; SAL sent for i.c.

**Employee Timecard - Hourly Distribution Report**

Item 10.

Report Date: 07/05/2022

06/27/2022 - 07/03/2022 [7 days]

Report Time: 3:27:48 PM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/27/2022 Mon	511 [CW]	08:02AM	03:24PM	7.50	7.5000000	
06/28/2022 Tue	511 [CW]	08:00AM	03:00PM	7.00	7.0000000	
06/29/2022 Wed	511 [CW]	08:00AM	03:02PM		7.0000000	
	511 [CW]	06:30PM*	08:00PM*	8.50	1.5000000	
06/30/2022 Thu	511 [CW]	07:59AM	02:58PM		7.0000000	
	511 [CW]	04:25PM*	05:15PM*	7.75	0.7500000	
07/01/2022 Fri	511 [CW]	07:58AM	01:00PM	5.00	5.0000000	
07/03/2022 Sun	101 [PAW]	10:00AM*	12:00AM*	14.00	4.2500000	9.7500000

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									50.50
3 [SICK]					45.25	4.00			49.25
6 [FH]									8.00
101 [PAW]	1[UNUSED]	4.25	9.75	14.00					
511 [CW]	1[UNUSED]	35.75		35.75					
<b>TOTALS</b>		<b>40.00</b>	<b>9.75</b>	<b>49.75</b>	<b>45.25</b>	<b>4.00</b>			<b>107.75</b>

Dep clerk = 23.75 Parks = Reg = 9.25 OT = 9.75 Sewer = 3.5 Water = 3.5

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Maggie Johnson  
Employee Signature

x Hailey Rossler  
Supervisor Signature

General: Utility payments, Liquor license, bank deposits

Monday: 4th of July, proof read Marshals' work, posted finance meeting

Tuesday: processed utility billing, sent absentee ballots, met Budweiser e Park, 4th of July, took out trash

Wednesday: 4th of July, park & rec meeting prep, amending finance meeting

Thursday: 4th of July, posted utility bills, park & rec. minutes, park & rec. agenda, dog park, called frontier to fix phone

Friday: Helped PW w/ fence, posted park & rec agenda

Sunday: 4th of July event

VILLAGE OF RIDGEWAY  
 Report Date: 07/05/2022  
 Report Time: 8:47:54 AM

**Employee Timecard - Hourly Distribution Report**

06/27/2022 - 07/03/2022 [7 days]

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/27/2022 Mon	511 [CW]	08:02AM	03:24PM	7.50	7.5000000	
06/28/2022 Tue	511 [CW]	08:00AM	03:00PM	7.00	7.0000000	
06/29/2022 Wed	511 [CW]	08:00AM	03:02PM		7.0000000	
	511 [CW]	06:30PM*	08:00PM*	8.50	1.5000000	
06/30/2022 Thu	511 [CW]	07:59AM	02:58PM		7.0000000	
	511 [CW]	04:42PM	04:56PM	7.25	0.2500000	
07/01/2022 Fri	511 [CW]	07:58AM	01:00PM	5.00	5.0000000	

*7-3 Sunday 10am - 1/4 12am*

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									50.50
3 [SICK]					45.25	4.00			49.25
6 [FH]									8.00
511 [CW]	1[UNUSED]	35.25		35.25					
<b>TOTALS</b>		<b>35.25</b>		<b>35.25</b>	<b>45.25</b>	<b>4.00</b>			<b>107.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X \_\_\_\_\_  
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

Thursday: 4:25 - Michelle called about corey's license  
~~4:30~~ 4:30 - left my house to come to the Village office  
 4:42 - got to the office & left to drop off license & porkey's  
 4:56 - clocked out after getting back & entering check into workhorse  
 5:15 (ish) - arrived back at home

**Employee Timecard - Hourly Distribution Report**

Report Date: 07/11/2022

07/04/2022 - 07/10/2022 [7 days]

Report Time: 7:39:30 AM

<b>AD003 [JOHNSON, MAGGIE]</b>					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/04/2022 Mon	512 [CH]			8.00	8.000000	
07/05/2022 Tue	511 [CW]	08:02AM	03:23PM		7.500000	
	511 [CW]	06:11PM	09:06PM	10.25	2.750000	
07/06/2022 Wed	511 [CW]	08:02AM	02:10PM	6.25	6.250000	
07/07/2022 Thu	511 [CW]	07:59AM	01:03PM	5.00	5.000000	
07/08/2022 Fri	514 [CV]			4.00	4.000000	

Summary - AD003 [JOHNSON, MAGGIE]										
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual					
					Prior Bal	Adjust	Used	Earned	Available	
2 [VACA]					50.50			4.00		46.50
3 [SICK]										49.25
6 [FH]										8.00
511 [CW]	1[UNUSED]	21.50		21.50						
512 [CH]	1[UNUSED]	8.00		8.00						
514 [CV]	1[UNUSED]	4.00		4.00						
<b>TOTALS</b>		<b>33.50</b>		<b>33.50</b>	<b>50.50</b>			<b>4.00</b>		<b>103.75</b>

Dep clerk = 30.5      Water = 3.0

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x   
Supervisor Signature

General: Utility payments

Monday: off for 4m of July

Tuesday: Prepped for Park & rec meeting, 4m of July wrap up

Wednesday: Park & rec. minutes, caught up on ~~web~~ online utility payments, 4m of July process abc.

Thursday: 1 day disconnects, day park, 4m of July prass abc.

Friday: off

JT Construction & Delta 3 assist, fencing & prep for event. water reports, sewer reports. water & sewer ma  
7/2 power outage well #2 Blown Transformer Susd.

Item 10.

### Employee Timecard - Hourly Distribution Report

Item 10.

Report Date: 07/05/2022

06/27/2022 - 07/03/2022 [7 days]

Report Time: 8:47:54 AM

<b>PW001 [BRINDLEY, JEFFREY D]</b>			
Employee ID	PW001	DEPT(G2)	PW
Pay Type	3	Last Name	BRINDLEY
Pay Policy	300	First Name	JEFFREY D

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/27/2022 Mon	304 [SEV]				1.2500000	
	301 [SEW]	06:35AM	10:03AM		3.5000000	
	601 [WAW]	01:37PM	03:33PM		2.0000000	
	604 [WAV]			8.00	1.2500000	
06/28/2022 Tue	303 [SES]				1.7500000	
	301 [SEW]	06:05AM	09:30AM		3.5000000	
	601 [WAW]	02:13PM	03:27PM		1.2500000	
	603 [WAS]			8.00	1.5000000	
06/29/2022 Wed	301 [SEW]	06:12AM	03:14PM	8.50	8.5000000	
06/30/2022 Thu	601 [WAW]	06:30AM	02:58PM	8.00	8.0000000	
07/01/2022 Fri	301 [SEW]	06:33AM	02:22PM	7.25	7.2500000	
07/02/2022 Sat	601 [WAW]	07:10AM	01:25PM	5.75	5.7500000	
07/03/2022 Sun	301 [SEW]	07:49AM	09:49AM*	2.00	0.2500000	1.7500000

Summary - PW001 [BRINDLEY, JEFFREY D]					Accrual				
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					134.75		2.50		132.25
3 [SICK]					238.50	4.00	3.25		239.25
6 [FH]									8.00
301 [SEW]	1[UNUSED]	23.00	1.75	24.75					
303 [SES]	1[UNUSED]	1.75		1.75					
304 [SEV]	1[UNUSED]	1.25		1.25					
601 [WAW]	1[UNUSED]	17.00		17.00					
603 [WAS]	1[UNUSED]	1.50		1.50					
604 [WAV]	1[UNUSED]	1.25		1.25					
<b>TOTALS</b>		<b>45.75</b>	<b>1.75</b>	<b>47.50</b>	<b>373.25</b>	<b>4.00</b>	<b>5.75</b>		<b>379.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jeff Brindley  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Water  
Sewer  
Water sick  
Sewer sick  
W- Vacation  
Sewer Vacation

Job	Sick	O.T	Vac	Total	Supervisor Signature	Total
21	1.5	1.0	1.25	22		24.75
19	1.75	.75	1.25	19.75		22.75
						<b>47.5 HRS</b>

(1.5)  
 (1.75)  
 (1.25)  
 (1.25)

(1.5)  
 (1.75)  
 (1.25)  
 (1.25)

### Employee Timecard - Hourly Distribution Report

Report Date: 07/11/2022

07/04/2022 - 07/10/2022 [7 days]

Report Time: 7:39:31 AM

<b>PW001 [BRINDLEY, JEFFREY D]</b>					
Employee ID	PW001	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	BRINDLEY	First Name	JEFFREY D

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/04/2022 Mon	302 [SEH]				4.0000000	
	301 [SEW]	07:21AM	09:21AM*		2.0000000	
	602 [WAH]			10.00	4.0000000	
07/05/2022 Tue	601 [WAW]	05:57AM	03:08PM		9.2500000	
	601 [WAW]	09:31PM	11:31PM*	10.75	1.5000000	
07/06/2022 Wed	301 [SEW]	05:45AM	03:16PM		9.5000000	
	301 [SEW]	05:52PM	07:03PM	10.25	0.7500000	
07/07/2022 Thu	304 [SEV]				1.2500000	
	301 [SEW]	06:26AM	09:19AM		2.7500000	
	601 [WAW]	12:06PM	03:19PM		2.7500000	
	604 [WAV]			8.00	1.2500000	
07/08/2022 Fri	301 [SEW]	06:09AM	02:55PM	8.25	8.2500000	
07/09/2022 Sat	601 [WAW]	06:29AM	08:29AM*	2.00	2.0000000	
07/10/2022 Sun	301 [SEW]	07:48AM	09:48AM*	2.00	1.2500000	0.7500000

Summary - PW001 [BRINDLEY, JEFFREY D]						Accrual				
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Prior Bal	Adjust	Used	Earned	Available	
2 [VACA]					132.25		2.50		129.75	
3 [SICK]									239.25	
6 [FH]									8.00	
301 [SEW]	1[UNUSED]	24.50	0.75	25.25						
302 [SEH]	1[UNUSED]	4.00		4.00						
304 [SEV]	1[UNUSED]	1.25		1.25						
601 [WAW]	1[UNUSED]	15.50		15.50						
602 [WAH]	1[UNUSED]	4.00		4.00						
604 [WAV]	1[UNUSED]	1.25		1.25						
<b>TOTALS</b>		<b>50.50</b>	<b>0.75</b>	<b>51.25</b>	<b>132.25</b>		<b>2.50</b>		<b>377.00</b>	

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jeff Brindley

Employee Signature

Water  
Sewer

Reg ~~22~~ 22  
O.T. 1.25  
~~15~~ 15

Holiday  
4  
4

X Vacation  
Supervisor Signature

1.25  
1.25

total  
28  
23.25  
51.25

Water Reports, Assist JD Const. Cardinal way west  
emergency, Tailman Court Storm drain grass seeding.

VILLAGE OF RIDGEWAY  
 Report Date: 07/05/2022  
 Report Time: 8:47:55 AM

### Employee Timecard - Hourly Distribution Report

06/27/2022 - 07/03/2022 [7 days]

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/27/2022 Mon	401 [STW]	08:22AM	01:04PM	4.75	4.7500000	
06/28/2022 Tue	401 [STW]	08:08AM	12:15PM		4.0000000	
	401 [STW]	01:31PM	04:04PM	6.50	2.5000000	
06/29/2022 Wed	401 [STW]	08:21AM	01:09PM		5.0000000	
	101 [PAW]	06:30PM*	07:30PM*	6.00	1.0000000	
06/30/2022 Thu	401 [STW]	08:10AM	04:04PM	7.75	7.7500000	
07/01/2022 Fri	401 [STW]	08:23AM	12:26PM	4.00	4.0000000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
101 [PAW]	1[UNUSED]	1.00		1.00					
401 [STW]	1[UNUSED]	28.00		28.00					
<b>TOTALS</b>		<b>29.00</b>		<b>29.00</b>					

Streets = 4.75      Parks = 6.5      Faemaint = 16.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harold Johnson  
 Employee Signature

X Heily Rosler  
 Supervisor Signature

Mon 6/27 Mowed ditches along cardrail way, mowed east end of town, mowed along HHH  
 Tues 6/28 Mowed Volleyball area, behind ball diamond across from church, play ground, Fire station  
 Wed 6/29 Mowed park, buy budget mart, across from budget mart, village shop  
 Thurs 6/30 replace pulley on mower, mowed ball field, mowed Depot, & west end of town  
 Fri 7/1 put fence up for July 3

**Employee Timecard - Hourly Distribution Report**

Item 10.

Report Date: 07/11/2022

07/04/2022 - 07/10/2022 [7 days]

Report Time: 7:39:31 AM

<b>PW003 [JOHNSON, HARRY]</b>					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/05/2022 Tue	401 [STW]	08:17AM	12:54PM	4.75	4.7500000	
07/06/2022 Wed	401 [STW]	08:31AM	03:52PM	7.25	7.2500000	
07/07/2022 Thu	401 [STW]	08:20AM	01:38PM	5.50	5.5000000	
07/08/2022 Fri	401 [STW]	08:43AM	12:31PM	3.75	3.7500000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	21.25		21.25					
<b>TOTALS</b>		<b>21.25</b>		<b>21.25</b>					

Fac Maint = 21.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Harry Johnson*  
Employee Signature

X *Airley Rossler*  
Supervisor Signature

Tues 7/5 Took down fence at park  
Wed 7/6 Weed coated around town, mowed vacant lots on cardinal way, mowed green shed, mowed part of retention pond  
Thurs 7/7 Mowed community center, mowed HHH ditches, finished retention pond, mowed across from church  
Fri 7/8 staff meeting, clean up outfield from fireworks

VILLAGE OF RIDGEWAY  
 Report Date: 07/05/2022  
 Report Time: 8:47:55 AM

**Employee Timecard - Hourly Distribution Report**

06/27/2022 - 07/03/2022 [7 days]

<b>SP002 [CULLEN, TANNER]</b>					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
06/27/2022 Mon	401 [STW]	06:30AM	03:12PM	8.25	8.2500000	
06/28/2022 Tue	401 [STW]	06:38AM	02:02PM	6.75	6.7500000	
06/29/2022 Wed	401 [STW]	06:32AM	03:04PM		8.5000000	
	401 [STW]	06:23PM	07:38PM	9.25	0.7500000	
06/30/2022 Thu	401 [STW]	06:46AM	03:05PM	7.50	7.5000000	
07/01/2022 Fri	401 [STW]	06:43AM	02:28PM	7.25	7.2500000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									68.50
3 [SICK]					128.00	4.00			132.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	39.00		39.00					
<b>TOTALS</b>		<b>39.00</b>		<b>39.00</b>	<b>128.00</b>	<b>4.00</b>			<b>208.50</b>

24.50 Streets  
 13.25 Parks  
 1.25 water  
 Total 39.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen  
 Employee Signature

x \_\_\_\_\_  
 Supervisor Signature

6/27 Burned brush pile. Finished meter reading for Jeff. Changed oil in cherry service truck. (1.25 water) (7hrs Streets)

6/28 Filled sand around merry go around. Washed-greased skid steer. washed and cleaned out F-550. (2hrs parks) (4.75 Streets)

6/29 painted all parking stalls and crosswalks on main st. (8.50 Streets) parks meeting (0.75 parks)

6/30 Gathered fence and posts for 4th July doings. Moved dumpster from R.C.C to park. (7.50 parks)

7/1 Installed fence and posts at park. (4.25 Streets) (3 Parks)

Employee Timecard - Hourly Distribution Report

Report Date: 07/11/2022

07/04/2022 - 07/10/2022 [7 days]

Report Time: 7:39:31 AM

<b>SP002 [CULLEN, TANNER]</b>					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/04/2022 Mon	402 [STH]			8.00	8.0000000	
07/05/2022 Tue	401 [STW]	06:38AM	03:15PM		8.5000000	
	401 [STW]	06:22PM	08:40PM	10.50	2.0000000	
07/06/2022 Wed	401 [STW]	06:38AM	03:22PM	8.00	8.0000000	
07/07/2022 Thu	401 [STW]	06:57AM	03:33PM	8.00	8.0000000	
07/08/2022 Fri	401 [STW]	06:45AM	03:22PM	7.75	7.7500000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									53.25
3 [SICK]									132.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	34.25		34.25					
402 [STH]	1[UNUSED]	8.00		8.00					
<b>TOTALS</b>		<b>42.25</b>		<b>42.25</b>					<b>193.25</b>

8.00hrs Holiday  
8.75hrs parks  
25.50hrs streets

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

7/4 8hrs Holiday

7/5 Monthly Brush pickup. Cleaned shop parking lot skid attachment and such. Called implement on skid hydraulic leak. parks and Rec meeting. (2hrs parks) (8.50hrs streets)

7/6 Cleaned / Restocked bathrooms. Emptied park trash cans. Sandpatched potholes. (3hrs parks) (5hrs streets)

7/7 Handed out 1 day disconnects notices. Mowed along Roadways. (8hrs streets)

7/8 Sand patched potholes. put snow fence and posts away from the 4<sup>th</sup>. Brought back tables and chairs from park to R.G.R. Cleaned restocked bathrooms. (3.75hrs parks) (4hrs streets)

7/15/2022 11:21 AM

Treasurer's Report  
1-POOLED CHECKING ACCOUNT \*\*0307  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	1,075,743.98
Checks:	-166,957.58
Receipts:	78,289.10
Other Cash Transactions:	1,970.00
6/30/2022 Balance:	989,045.50

7/15/2022 11:21 AM

Treasurer's Report  
1-POOLED CHECKING ACCOUNT \*\*0307  
6/01/2022 Thru: 6/30/2022

Page: 2  
ACCT

Post Date	Type	Trans ID	Description	Amount
6/02/2022	JE	TRANSFER	CONCESSION STAND SALES TO GF	1,970.00
			Others Cash Transactions:	1,970.00

7/15/2022 11:22 AM

## Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account:	1-POOLED CHECKING ACCOUNT **0307
Statement Date:	6/30/2022
Statement Balance:	\$992,503.91
Statement Balance Difference:	\$-302.46
Cash Accounts Balance Difference:	\$0.00

\$302.46 in online utility receipts received by bank in June. Posted to Accounting in July. Will balance out in July's Statement.

Hailey Roessler, Clerk/Treasurer  
7/15/22

7/15/2022 11:23 AM

Treasurer's Report  
2-GENERAL FUND MM \*\*0753  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	674,837.84
Checks:	0.00
Receipts:	332.80
Other Cash Transactions:	0.00
6/30/2022 Balance:	675,170.64

7/15/2022 11:24 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account:	2-GENERAL FUND MM **0753
Statement Date:	6/30/2022
Statement Balance:	\$675,170.64
Statement Balance Difference:	\$0.00
Cash Accounts Balance Difference:	\$0.00

7/15/2022 11:26 AM

Treasurer's Report  
4-SEWER DNR EQUIP REPLACEMENT FUND \*\*1692  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	84,192.07
Checks:	0.00
Receipts:	41.52
Other Cash Transactions:	0.00
6/30/2022 Balance:	84,233.59

7/15/2022 11:27 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account: 4-SEWER DNR EQUIP REPLACEMENT FUND \*\*1692  
Statement Date: 6/30/2022  
Statement Balance: \$84,233.59  
Statement Balance Difference: \$0.00  
Cash Accounts Balance Difference: \$0.00

7/15/2022 11:28 AM

Treasurer's Report  
5-WATER MM ACCOUNT \*\*1801  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	102,015.86
Checks:	0.00
Receipts:	20.96
Other Cash Transactions:	0.00
6/30/2022 Balance:	102,036.82

7/15/2022 11:28 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account:	5-WATER MM ACCOUNT **1801
Statement Date:	6/30/2022
Statement Balance:	\$102,036.82
Statement Balance Difference:	\$0.00
Cash Accounts Balance Difference:	\$0.00

7/15/2022 11:29 AM

Treasurer's Report  
7-Comm Dev BG GRANT \*\*0767  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	0.00
Checks:	0.00
Receipts:	31,920.00
Other Cash Transactions:	0.00
6/30/2022 Balance:	31,920.00

7/15/2022 11:30 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account: 7-Comm Dev BG GRANT \*\*0767

Statement Date: 6/30/2022

Statement Balance: \$31,920.00

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00

7/15/2022 11:31 AM

Treasurer's Report  
8-CDBG MATCHING FUNDS \*\*0783  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	0.00
Checks:	-97,292.00
Receipts:	97,292.00
Other Cash Transactions:	0.00
6/30/2022 Balance:	0.00

7/15/2022 11:31 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account: 8-CDBG MATCHING FUNDS \*\*0783

Statement Date: 6/30/2022

Statement Balance: \$7,545.00

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00

7/15/2022 11:33 AM

Treasurer's Report  
9-RD SEW REPL FUND \*\*0804  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	30,070.93
Checks:	0.00
Receipts:	3.71
Other Cash Transactions:	0.00
6/30/2022 Balance:	30,074.64

7/15/2022 11:33 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account: 9-RD SEW REPL FUND \*\*0804

Statement Date: 6/30/2022

Statement Balance: \$30,074.64

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00

7/15/2022 11:34 AM

Treasurer's Report  
99-HOLIDAY HELPER\*\*1815  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	9,445.82
Checks:	0.00
Receipts:	0.00
Other Cash Transactions:	-1,970.00
6/30/2022 Balance:	7,475.82

7/15/2022 11:34 AM

Treasurer's Report  
99-HOLIDAY HELPER\*\*1815  
6/01/2022 Thru: 6/30/2022

Page: 2  
ACCT

Post Date	Type	Trans ID	Description	Amount
6/02/2022	JE	TRANSFER	CONCESSION STAND SALES TO GF	-1,970.00
			Others Cash Transactions:	-1,970.00

7/15/2022 11:35 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account: 99-HOLIDAY HELPER\*\*1815

Statement Date: 6/30/2022

Statement Balance: \$7,475.82

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00

7/15/2022 11:56 AM

Treasurer's Report  
999-2018 SDWL DEBT SVC \*\*1807  
6/01/2022 Thru: 6/30/2022

Page: 1  
ACCT

---

5/31/2022 Balance:	19,612.83
Checks:	0.00
Receipts:	2.42
Other Cash Transactions:	0.00
6/30/2022 Balance:	19,615.25

7/15/2022 11:57 AM

Reconciliation Posting Control Report

Page: 1  
ACCT

Bank Account: 999-2018 SDWL DEBT SVC \*\*1807

Statement Date: 6/30/2022

Statement Balance: \$19,615.25

Statement Balance Difference: \$0.00

Cash Accounts Balance Difference: \$0.00