



PARK & RECREATION COMMISSION MEETING AGENDA

May 05, 2026 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

CONFIRMATION OF OPEN MEETING

PUBLIC COMMENT

*Members of the public may address the Park and Recreation Commission during this time. Comments are limited to **three (3) minutes** per speaker. The Park and Recreation Commission will **not engage in discussion or take action** on items presented during public comment. However, issues raised may be referred as needed or scheduled for discussion at a future meeting.*

CONSENT AGENDA

- [1.](#) Minutes to be Adopted: Meeting March 30, 2026
2. Adoption of Agenda

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Discuss commission status
4. Community volunteerism
5. Public Info meeting attendance
6. Park updates
7. Arboreal possibilities

OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

8. Easter Egg hunt recap
9. IDC updates
10. Concession stand

ADJOURNMENT

Any person(s) with a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the Village Clerk at the address listed above or call 608-924-5881, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Ridgeway Community Center, on the Village Web Site and notifications sent to subscribers.

/s/ Marj Riniker, Deputy Clerk

THE VILLAGE OF



RIDGEWAY

PARK & RECREATION COMMISSION MEETING MINUTES

March 30, 2026 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

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Meeting called to order by Chair Casper at 6:34 pm.

PRESENT: Chair Michele Casper, Trustee Cynthia Niehaus, Trustee Julene Garner, Commissioner Melissa Hooks, Parks & Streets Superintendent Kevin Meckley, Marj Riniker-Administrative Services/Deputy Clerk

Not Present: President Brad Butler, Commissioner Tara Meckley

CONFIRMATION OF OPEN MEETING

Riniker confirmed this was a properly noticed meeting being posted on March 26, 2026 at the Ridgeway Community Center and on the Village website with notifications being sent to subscribers via email and/or text by Clerk Phelan.

PUBLIC COMMENT

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No public comment

CONSENT AGENDA

Motion by J Garner, seconded by M Hooks to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted: Meeting March 03, 2026
2. Adoption of Agenda

OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Park Repairs status

Graffiti in the park was addressed with suggestions for removal and prevention presented.

K Meckley updated on new spring riders, ball diamond sand and new concrete path.

Items will be refreshed and repaired as needed.

4. Main Street Project

C Niehaus passed on request from B Butler about possibly planting trees on small field to use to replant trees as needed around village

Discussed attending meeting in May 18, 2026

5. Park and Rec Youth Baseball Recommendation

M Riniker shared fees will be covered with existing funds for t-ball and coach pitch

C Niehaus shared that CLTS (Community Long Term Support) would like to have an inclusive, non-competitive t-ball team with CN coaching. They will use the village youth field and ask for fee to be waived. Any funds for equipment would be reimbursed to families thru CLTS.

Motion by J Garner to recommend to board to waive fee for youth baseball field use for inclusive team. Second by M Hooks. Motion passed. Item will be on next board agenda.

6. Easter egg hunt

M Casper shared timeline and firmed up details with everyone.

C Niehaus has Easter bunny locked in and will check on volunteers.

Will progress rain or shine.

7. Other Event Planning

C Niehaus suggested a retirement party for Marshal

Details and dates were discussed and will be on next board meeting agenda to ask for funds

IDC - M Casper confirmed entertainment lineup and shared a timeline and checklist for everyone to work on.

8. Garage Sales

Banners were ordered to be placed on either end of town, and will be used in future years. Members opted to provide red and yellow balloons to residents to represent 'Ridgeway Cardinals' colors.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

9. Concession stand work

Kari Phelan shared agenda for food trucks and Market passport

Discussed whether to have concession stand open when there are food trucks and most would like to see it open but agreed more members and board members will need to help staff it. Will promote to have village or township residents help as well.

Sign up sheet will be created for each Sunday with 2 workers.

10. Plants at Memorial

JG plants died as they didn't get watered. Need to be replaced. Make part of Harrys schedule to go water every day. JG will get some ideas for replacements.

Flag poles bottoms are broken - K Meckley will get quote to replace them

11. Library programs

River Valley Raptors will be at Community Center July 31 at 9am.

Library volunteers would like to create a Little Free Library memorial to Cathy Murphy. Members suggested placing it by the Depot as she was a common presence there and at the park.

12. Park & Rec Volunteer terms expiring

M Casper is one year term and she will not be seeking reappointment.

M Hooks is 2 yr term and is expiring and she will not be seeking reappointment.

T Meckley is resigning.

J Garner, C Niehaus and B Butler are all 2 yrs and don't expire this year

ADJOURNMENT

Next meeting is set for May 5, 2026.

Motion to adjourn by J Garner, seconded by M Hooks. Motion carried. Adjourned at 8:30

DRAFT MINUTES TO BE APPROVED AT THE NEXT PARK AND RECREATION COMMISSION MEETING.