

THE VILLAGE OF



RIDGWAY

BOARD OF TRUSTEES MEETING MINUTES

December 05, 2024 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

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Meeting called to order by President Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Kellee Venden, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Brad Butler, Trustee Steve Vosberg, Water and Wastewater Superintendent Braden Losby, Marshal Gorham (arrived 7:10) and Lori Phelan-Clerk/Treasurer. ABSENT: Trustee Cynthia Niehaus.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on December 3, 2024, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers. An amended agenda was then posted on December 4, 2024.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

No one present.

CONSENT AGENDA

Motion by Vosberg, seconded by Venden to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted:
 - Finance Committee November 12, 2024
 - Board of Trustees November 12, 2024
 - Finance Committee November 14, 2024
 - Special Board of Trustees November 18, 2024
 - Special Board of Trustees November 21, 2024
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. Announcements
Happy birthday Ruth
Holiday Event December 14th
Fireworks after the Parade
First Winter Market December 21st
Sadie Olson resigned from BARS
5. Department Reports
Received and filed.
6. Correspondence

ITEMS FOR CONSIDERATION AND ACTION

7. 2025 Budget Hearing
Motion by Butler, seconded by Garner to open the public hearing for the 2025 budget at 7:10 pm. Motion carried.

Motion by Vosberg, seconded by Butler to close the public hearing for the 2025 budget at 7:14 pm. Motion carried.
8. 2025 Budget
Motion by Butler, seconded by Vosberg to adopt the 2025 budget as presented. Motion carried.
9. Anne Connor & Kari Phelan-Community Closet/Pantry use of space
Kari Phelan present, Anne Connor out of state. Phelan spoke to the board about interest in doing a Community Closet in one of the rooms on second floor. Volunteers would be utilized for this. A survey has been created and will be sent out via Facebook to see what the needs/wants in the Village may be. Kari and Anne will come back to the February meeting with the survey results for further discussion.
10. Green Shed Rental Agreement
Motion by Nevins, seconded by Butler to approve the rental agreement between the Village of Ridgeway and Greg Wicks for the designated bay in the green shed located on Tallman Court. Motion carried.
11. ATC Settlement Agreement and Release
Motion by Vosberg, seconded by Butler to approve the ATC Settlement Agreement and Release. Motion carried.
12. Esri GIS Annual Fee
Motion by Venden, seconded by Garner to approve the quote of \$660.00 from ESRI for annual subscription of ArcGIS viewing. Motion carried.
13. Employee Handbook Revision
Motion by Butler, seconded by Venden to approve the updated Employee Handbook with changes as presented effective 01.01.2025. Motion carried.
14. Approval to pay invoices received through December 9, 2024.

Motion by Nevins, seconded by Garner to pay invoices received through December 12th online if available or issue checks to be sent out December 17th. Motion carried.

15. Unused Vacation Carryover

Carryover vacation inability to use due to work schedule/deadlines will be determined on an individual basis. No motion made.

16. Convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction:

No closed session needed.

17. Reconvene in Open Session to act on closed session discussion

No closed session to reconvene.

ADJOURNMENT

Motion by Vosberg, seconded by Butler to adjourn at 7:54 pm. Motion carried.