



BOARD OF TRUSTEES MEETING MINUTES

September 09, 2025 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by President Butler at 7:02 pm.

PRESENT: President Bradley Butler, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Kayla Goebel, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Steve Vosberg, Kevin Meckley-Streets and Parks Superintendent and Lori Phelan-Clerk/Treasurer. Absent: Michael Gorham-Marshal

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on September 5, 2025 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

Kim McCutchin inquired building two duplexes where Doodle's is located and the vacant lots towards Weaver Street. He was referred to the Plan Commission as this would be a zoning matter for them to discuss. Butler informed Kim that the Village may not be in favor of rezoning the property as it is in the business district.

Nick Spencer questioned why the village may not allow building the duplexes on the vacant lots. Butler shared that rezoning would then remove those parcels as business opportunities.

CONSENT AGENDA

Motion by **Niehaus**, seconded by **Vosberg** to approve the consent agenda as presented. Motion carried.

1. Adoption of Agenda
2. Minutes to be Adopted:
 - Board of Trustees August 12, 2025
 - Finance Committee August 26, 2025
 - Finance Committee September 2, 2025
3. ACH Payments and General Fund Disbursements
 - Pooled Checking Account Disbursements totaling \$19,667.00
 - Chase Credit Card Purchases \$1,282.71

Costco CitiBank Credit Card Purchases \$258.04
ACH Payment totaling \$30,722.37
Payroll \$16,466.21

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. President Messages

President Butler shared all positions are filled and going well. Employee reviews have been completed. The Main Street/HHH Project is moving along and the Steering Committee has been formed and have met. Budget proceedings are underway.

5. Clerk/Treasurer Report

Phelan shared August month end balances of all bank accounts.

All accounts-\$1,423,217.63
GF Pooled Checking-\$296,102.61
GF Money Market-\$835,862.07
Sewer DNR Replacement-\$94,069.88
Water Money Market-\$88,473.49
CDBG Accounts-0
RD Sewer Replacement-\$45,233.82
Holiday Helper-\$24,818.87
SDWL Debt Service-\$39,095.04

HeyGov online utility payments up 11% from July. Does not include the customers on Direct Pay.

Training Marj on new tasks in the Deputy Clerk role is going very well.

Phelan will be attending the Municipal Treasurer Association of Wisconsin Fall Conference on 9/18-19/25 virtually outside of the office.

6. Public Works, Streets and Parks Report

Lamont is teaching Kevin on water, sewer and other tasks, Kevin has gathered quotes for 2026 budget. Both have been going around looking at infrastructure. Inquiring about getting crane fixed on the utility truck. Looking at "wish list" for 2026 budget.

7. Park and Recreation Commission Report

Cindy shared they are working on Boo Bash dance for October 31. Decorating to be done on the Sunday prior in some areas of the building. A DJ will play from 6-10pm. Changing trick or treating to 4-7 instead of 5-8. Add to October 14th Board Meeting for approval by the board.

8. Marshal Report

No report provided.

Public Works, Safety and Health Committee to meet next week.

9. Correspondence

None

OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

10. Bona Dea Project Update

Tara Meckley and Kari Phelan shared updates with the Board regarding the project and Farmer's Market. Paperwork filed for a 501(c)3. The Market will be part of the project after the completion of this season. No action taken.

11. Resolution 2025-05 Public Fire Protection

Motion by **Nevins**, seconded by **Vosberg** to adopt Resolution 2025-05 to move an additional \$40,000 of Public Fire Protection from municipal charge to direct billing on the utility bills. Motion carried.

12. WEDC Connect Communities

Motion by **Niehaus**, seconded by **Garner** to not renew the WEDC Connect Communities agreement for the 2025-2026 fiscal year (June 2026). Motion carried.

13. Schedule for 2026 Budget Workshops

Budget meetings:

September 29 5pm - General Fund

October 6 5pm - Water and Sewer Funds

Review meeting to be determined

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

14. Rae Ann Butteris - Library Volunteers

Motion by **Niehaus**, 2nd by **Venden** to remove the lockers outside the library and sell or scrap them. Motion carried.

Plastic recycling fundraiser for a new bench was discussed. No action taken.

15. Electronic Device Policy Amendment

Motion by **Niehaus**, seconded by **Garner** to amend the Electronic Device Policy as presented. Motion carried.

ADJOURNMENT

Motion by **Garner**, seconded by **Venden** to adjourn at 7:58pm. Motion carried.