

THE VILLAGE OF



# RIDGWAY

## BOARD OF TRUSTEES MEETING - AMENDED MINUTES

November 12, 2024 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by President Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Brad Butler, Trustee Steve Vosberg, Water and Wastewater Superintendent Braden Losby, Marshal Gorham and Lori Phelan-Clerk/Treasurer.

### CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on November 8, 2024 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers followed by an amended agenda being posted and noticed on November 10, 2024.

### PLEDGE OF ALLEGIANCE

The pledge was recited.

### PUBLIC COMMENT

None

### CONSENT AGENDA

Motion by Niehaus, seconded by Nevins to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted:
  - Board of Trustees October 8, 2024
  - Finance Committee October 22, 2024
  - Board of Trustees October 23, 2024
  - Finance Committee November 1, 2024
  - Finance Committee November 5, 2024
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

### ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. Announcements

Phelan shared election turnout-44 election day registrations, 407 of 469 registered voters voted.

5. Department Reports

Received and filed.

6. Correspondence

Jason Nies, Ridgeway Fire Department Chief shared that they will be withdrawing and spending funds from their Capital Replacement Fund to order the chassis for the new truck at the end of the month.

#### **ITEMS FOR CONSIDERATION AND ACTION**

7. Susan Hepler-rental application

Susan Hepler addressed the board inquiring about renting space on the 2nd floor for Olive Tree Mental Health.

8. Rule Construction Pay App #4

Motion by Butler, seconded by Venden to approve and pay the Rule Construction Pay App #4 in the amount presented of \$60,825.98. Motion carried.

9. Extended Well Abandonment Agreement

Motion by Niehaus, Butler seconded by to approve the presented Extended Well Abandonment Agreement between the Village of Ridgeway and the Wisconsin Department of Natural Resources. Motion carried.

10. Annual Safe Drinking Water Fund Loan for a term of no less than 366 days in the amount of \$29568.00

Motion by Nevins, seconded by Vosberg to approve the loan from Farmer's Savings Bank in the amount of \$29,568.00 for the Annual Safe Drinking Water Fund Loan. Butler opposed. Motion carried.

11. 2025 Iowa County Humane Society Contract

Motion by Butler, seconded by Venden to approve 2025 Iowa County Humane Society Contract for \$500.00. Motion carried.

12. Plan Commission Recommendation-Ord2024-02 Amending Code of Ordinances

Motion by Niehaus, seconded by Garner to accept and approve the recommendation from the Plan Commission for Ord2024-02 to Amend the Code of Ordinances to incorporate the Fee Schedule. Motion carried.

13. 2024 Audit Engagement Letter

Motion by Butler, seconded by Vosberg to approve the 2024 Audit Engagement Letter with Johnson and Block CPAs. Motion carried.

14. 2025 Command Central HMA

Motion by Vosberg, seconded by Venden to approve the 2025 Command Central HMA for \$410. Motion carried.

15. Village office payment options

Motion by Butler, seconded by Garner to eliminate the petty cash in the Village office and move to accepting exact cash, check or debit/credit. Motion carried.

16. December Board Meeting and Budget Public Hearing - December 5, 2024

Motion by Vosberg, seconded by Garner to move the December board meeting to December 5, 2025. Motion carried.

Phelan suggested a Special Board Meeting to be held November 19, 2024 for 2025 Budget review and approval for publication requirements for the Budget Hearing.

Motion by Garner, seconded by Vosberg to have the 2025 Budget hearing during the December board meeting on December 5, 2025. Motion carried.

**ADJOURNMENT**

Motion by Garner, seconded by Venden to adjourn at 8:20pm. Motion carried.