



## PARK & RECREATION COMMISSION MEETING MINUTES

December 02, 2025 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 6:31 pm.

PRESENT via Zoom: Chair Michele Casper

PRESENT: President Brad Butler, Trustee Julene Garner, Commissioner Tara Meckley, Parks & Streets Superintendent Kevin Meckley, Marj Riniker-Administrative Services/Deputy Clerk

NOT PRESENT: Trustee Cindy Niehaus, Commissioner Melissa Hooks

### CONFIRMATION OF OPEN MEETING

#### PUBLIC COMMENT

*Members of the public may address the Park and Recreation Commission during this time. Comments are limited to **three (3) minutes** per speaker. The Park and Recreation Commission will **not engage in discussion or take action** on items presented during public comment. However, issues raised may be referred as needed or scheduled for discussion at a future meeting.*

No public comment

### CONSENT AGENDA

Motion by J Garner, seconded by T Meckley to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted: Meeting November 4, 2025
2. Adoption of Agenda

### OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Streets updates

K Meckley confirmed lights were up and snowflakes that are not working will be fixed.

Tree wrapping will not happen due to lack of time and resources.

Cones will be out for event early in day - will be removed after. Reminder to confirm Marshal will handle traffic.

Snow fences/snowmobile signs up and ready

4. Dog Park Memorial

M Riniker shared 3 possible options for legacy/memorial. Group liked companion wall best and Riniker will look into pricing options for spring install. Might have 2 boards - one in memorial and one for companion.

5. Holiday Market

T Meckley shared update of Winter markets. It is almost at capacity for vendors and there is a good mix of options between crafts and foods.

Farmers Market will be donating 2 baskets for Holiday Helpers.

6. Holiday Helpers

Santa was discussed. Motion by B Butler to have the village pay D Henderson \$250 to play Santa as he has previously done. Second by T Meckley. Motion passed.

T Meckley still waiting to confirm using the Ridge for Santa photos and Santa treat bags. M Casper will follow up with Ridge owner if Meckley has no success. Option of sitting in front on sidewalk posed as back up plan. J Garner suggested Winking Pig as alternate.

M Hook will coordinate parade on night of. Discussed role of Santa in conjunction with fireworks.

Silent auction will need 4-5 workers. M Casper will own that.

Need to verify that Corey of Winking Pig has his own raffle tickets or do we need to supply them.

M Riniker asked for clarification of parade judging and raffles so any questions to the village can be answered correctly.

## **NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

7. Commission 2025 recap/Look forward

President B Butler asked for an overall recap of 2025. M Casper indicated that previous minutes could provide that information and that the Feb meeting was usually used as a recap session.

T Meckley asked about possibility of getting outside pickleball courts.

Requirements for being a Commission member were discussed and B Butler indicated the code pertaining to the commission would be looked at and possibly amended.

Next meeting will be Jan 6, 2026

## **ADJOURNMENT**

Motion by J Garner seconded by T Meckley to adjourn at 7:38 pm. Motion carried, meeting adjourned.

*DRAFT MINUTES TO BE APPROVED AT THE NEXT PARK AND RECREATION COMMISSION MEETING.*