



BOARD OF TRUSTEES MEETING MINUTES

August 12, 2025 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by President Butler at 7:00 pm.

PRESENT: President Bradley Butler, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Ruth Nevins, Kevin Meckley-Streets and Parks Superintendent, Michael Gorham-Marshall and Lori Phelan-Clerk/Treasurer. Absent: Trustee Steve Vosberg.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on August 8, 2025 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

Kayla Goebel present to show her interest in the open trustee seat. Shared her work at Compeer Financial and she has been a long time resident.

Phil Ward present to share his interest in the vacant seat as well. He is a network engineer and has lived in the Village for many years.

CONSENT AGENDA

Motion by Niehaus, seconded by Venden to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted:
Board of Trustee Meeting July 8, 2025
Steering Committee-Main Street HHH Project Workshop July 23, 2025
2. ACH Payments and General Fund Disbursements
Pooled Checking Account Disbursements totaling \$43,146.25
July Chase Credit Card Purchases \$315.19
July ACH Payment totaling \$53,726.50
July Payroll \$22,150.22
3. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. President Messages

Noted that a business downtown has closed.

5. Clerk/Treasurer Report

Phelan shared reconciled balances of all bank accounts ending July 31, 2025:

All accounts-\$1,483,738.40
GF Pooled Checking-\$359,158.82
GF Money Market-\$833,260.24
Sewer DNR Replacement-\$93,777.06
Water Money Market-\$88,368.88
CDBG Accounts-0
RD Sewer Replacement-\$45,206.88
Holiday Helper-\$24,818.87
SDWL Debt Service-\$39,048.81

Phelan provided the Budget Status Reports through July.

Lori and Marj will be out on August 19 to attend training. Lori on vacation August 20-25.
Marj out August 22. Office will be closed August 19 & 22.

ICE Machine has been sold, E S & S Machine can be budgeted for 2026 with delivery in December 2025, due in 2026 following budget process.

6. Public Works, Streets and Parks Report

Lamont shared updates for cleaning up at the Treatment Plant. Is updating the GIS mapping system as he goes. Verizon is wanting to do a bore sample at the water tower. Put this as an item for next month if Verizon will be present to address the board.

Kevin is waiting for quotes for some streets, the path from the bike trail to the shelter always washing out and behind the Community Center where the portable was located.

7. Marshal Report

Monthly report of activities received and filed. Shared thoughts on the future of the Marshal's Office in the Village.

ITEMS FOR CONSIDERATION AND ACTION

8. Nomination - Vacant Trustee 4

Nominations were received:

Kayla Goebel by Steve Vosberg and Phil Ward by Ruth Nevins.

Motion by Garner, seconded by Niehaus to appoint Kayla Goebel to fill the vacant trustee 4 seat for the remainder of the term, April 2026. Motion carried.

9. Iowa County Sheriff Peterson

Sheriff Peterson discussed the option for Contract Policing with the Village Board. No action taken by the board.

Further discussion to be held by the Public Works, Safety and Health Committee.

10. Jordan Fure-Delta 3 Engineering I & I Study

Jordan Fure, Delta 3 Engineering shared the results of the I & I Study and the needs for repairs.

Motion by Niehaus to accept the I & I Study, seconded by Venden. Motion carried.

11. Farmer's Market

Discussion regarding the Farmer's Market 2025 Budget in excess.

T Meckley addressed the board regarding the Market and it's future. Concerns regarding the budget overages and expenses were discussed. Meckley stated that she would like to move the Market out from under the Village as it was previously. Phelan mentioned that the Village could potentially list the Market as an additional insured on the Village insurance. Meckley shared that if that isn't possible they can get insurance and a reasonable cost and still be able to apply for grants.

Motion by Niehaus for the Ridgeway Farmers Market to move to being it's own entity, seconded by Goebel.

12. Crest Precast Quote

Motion by Niehaus to accept the Crest Precast quote for \$2100.00, seconded by Garner. Motion carried.

13. Street Use Permit Application

Motion by Niehaus, seconded by Nevins to approve the submitted Street Use Permit Application as presented. Motion carried.

14. Ridgeway Garden Club - Cardinal Way Pond Sign

Motion by Venden, seconded by Niehaus to approve the design submitted by the Ridgeway Garden Club so they can move forward with purchase and installation. Motion carried.

15. WEDC Connect Communities

Discussion regarding the WEDC Connect Communities program. More information needed. Phelan will follow up and report back next month.

16. Public Fire Protection

Phelan shared information regarding the remainder of the Public Fire Protection to be moved to direct billing on the Utility Bills.

Motion by Niehaus for Phelan to move forward with necessary action to begin the process to move \$40,000.00 then next year move the remaining \$45,998.00, seconded by Venden. Motion carried.

17. Finance Committee Meetings

Finance Committee meetings for employee reviews:

Tuesday, August 26th

Lamont Larkins 5:00 pm

Lori Phelan 5:30 pm

Marj Riniker 6:15 pm

Tuesday, September 2nd
Harry Johnson 5:00 pm
Kevin Meckley 5:45 pm
Michael Gorham 6:30 pm

ADJOURNMENT

Motion by Venden, seconded by Garner to adjourn at 9:14pm. Motion carried.