



SPECIAL BOARD OF TRUSTEES MEETING MINUTES

November 24, 2025 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by President Butler at 6:30 pm.

PRESENT: President Bradley Butler, Trustee Kellee Venden, Trustee Kayla Goebel, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Steve Vosberg, Lamont Larkins-Director of Public Works, Kevin Meckley-Streets and Parks Superintendent, Marj Riniker-Deputy Clerk/Admin Services and Lori Phelan-Clerk/Treasurer. Absent: Trustee Cynthia Niehaus.

Also present: Nathan Wells-Village of Ridgeway Representative, Wisconsin Department of Natural Resource.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting being posted on November 20, 2025 at the Ridgeway Community Center and on the Village website with notifications being sent to subscribers via email and/or text.

An amended agenda was posted and notifications were sent to subscribers on November 24, 2024.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT.

Marla Arensdorf spoke to share that she feels bad for those impacted by the issue of the water main break.

MEETING AGENDA

1. Adoption of Agenda

Motion by **Nevins**, seconded by **Venden** to approve this meeting agenda. Motion carried.

PRESIDENT MESSAGE

2. President Message

President Butler addressed the board and public in attendance regarding the water main break that occurred on November 16, 2025.

He recommended to place a committee in charge of drafting new Emergency Communication Protocol to residents within 90 days and present it to the board.

A temporary resident working group of three individuals will be formed from the affected area. They will be nominated and appointed by the board. The group will advise the committee.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Discussion and possible action regarding the recent water main break and resident concerns.

Larkins provided a technical review and timeline of the incident. Contacted Digger's Hotline as soon as the break was isolated to request an emergency dig. The response was they wouldn't be able to get a crew out until first thing Monday morning. They arrived on scene at 6 am. Excavators arrived at 7 am and began their digging as soon as the locates were completed. Work finished and began turning valves back on. Began flushing lines several times beginning Monday afternoon and thru Thursday morning. BacT samples were taken Tuesday and Wednesday. Both results came back absent of bacteria and the boil water advisory was removed.

Nathan Wells of the Wisconsin Dept. of Natural Resources-addressed the board and those in attendance. Larkins contacted him Monday. He was out of the office which caused a delay in his response until Tuesday morning. He suggested hanging boil water notices on the homes of those affected even though it was not required by DNR guidelines.

Motion by Venden for the Public Works, Safety and Health Committee to conduct a review of the water main incident and create a resident communication protocol, **seconded by Vosberg**. Motion carried.

Venden motioned to form a temporary resident working group of three, from the affected area of the November 16 incident, **seconded by Goebel**. The residents will be nominated and appointed by the board. Motion carried.

4. Rule Construction Proposal - Well Street Valve Installation

Motion by **Garner** to approve the proposal from Rule Construction in the amount of \$17,450.00 for valve replacements and asphalt patch for Well Street, seconded by **Nevins**. Motion carried.

ADJOURNMENT

Motion by **Garner** seconded by **Venden** to adjourn at 7:53 pm. Motion carried.