

THE VILLAGE OF



RIDGEWAY

PARK & RECREATION COMMISSION MEETING MINUTES

October 28, 2025 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 6:30 pm.

PRESENT: Chair Michele Casper, trustee Cynthia Niehaus, Trustee Julene Garner, Commissioner Melissa Hooks, Commissioner Tara Meckley, Parks & Streets Superintendent Kevin Meckley

Not present: President Brad Butler

Minutes taken by Marj Riniker-Administrative Services/Deputy Clerk

CONFIRMATION OF OPEN MEETING

Riniker confirmed this was a properly noticed meeting posted on Oct 24, 2025, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

PUBLIC COMMENT

*Members of the public may address the Park and Recreation Commission during this time. Comments are limited to **three (3) minutes** per speaker. The Park and Recreation Commission will **not engage in discussion or take action** on items presented during public comment. However, issues raised may be referred as needed or scheduled for discussion at a future meeting.*

C Niehaus mentioned the gym was not ready for an event this past weekend and we should make sure it is going forward.

CONSENT AGENDA

Motion by J Garner, seconded by C Niehaus to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted: Meeting Oct 7, 2025
Minutes approved from 10/07/2025 meeting
2. Adoption of Agenda

OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Concession Stand & Park Winterization

K Meckley confirmed that park has been winterized, concession stand/shelter closed up.

M Casper requested the fold-up tables be folded and the wooden ones moved in tight to interior wall to help protect from the weather. And secure garbage cans.

C Niehaus suggested getting an RV cover for the winter for them all.

M Casper went over close-up rules for concession stand - take out garbage, etc.

M Casper suggested getting out the snow fence and the snowmobile parking banners up.

The bricks for the memorial should be installed this week.

J Garner got lights for Main St from Bruce Co. She will secure a jumper and a splitter. Options were explored for obtaining use of a lift.

4. Boo Bash

Decorating went well - still have stuff to do for gym. Mats will be rolled out.

Discussed timeline for decorating and where things will be set up, and plan for games.

Coloring, photo op and concessions in multi-purpose room, candy and goody bags in gym.

Determined who will be doing what and where.

Make sure there is seating for adults in gym.

Clean up Monday.

Discussed more ways to get the word out.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

M Casper asked for discussion on 4th of July - band. Determined they will play before and after fireworks and play til midnight

5. Discuss next meeting Date

Next meeting date will be Nov 4

ADJOURNMENT

Motion by J Garner, seconded by C Niehaus to adjourn. Motion carried. Meeting adjourned 7:41 pm

DRAFT MINUTES TO BE APPROVED AT THE NEXT PARK AND RECREATION COMMISSION MEETING.