



## **BOARD OF TRUSTEES MEETING (AMENDED) MINUTES**

**May 09, 2023 at 7:00 PM**

**Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582**

---

### **CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Casper at 7:00 pm. Picture was taken to post to village website of 2023 Board of Trustees.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Dale Peterson-Director of Public Works, Braden Losby -Streets and Parks Superintendent, Hailey Roessler-Clerk/Treasurer, Marshal Michael Gorham

### **CONFIRMATION OF OPEN MEETING**

Roessler indicated this was a properly noticed meeting posted on May 8, 2023, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers. The amended agenda with emergency consideration of park bathrooms was posted at noon, May 9, 2023 preceding park project updates.

### **PLEDGE OF ALLEGIANCE**

The pledge was recited.

### **PUBLIC COMMENT**

There was no wishing to speak.

### **CONSENT AGENDA**

**Motion by Venden, Seconded by Garner, to adopt the consent agenda as presented. Motion carried.**

1. Minutes to be Adopted:
  - 04-11-2023 Regular Board of Trustees Meeting
  - 04-19-2023 Public Works, Safety, Health Committee Meeting
  - 04-26-2023 Finance Committee Meeting
2. ACH Payments and General Fund Disbursements

3. Adoption of Agenda

## **ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE**

4. Announcements

Malcolm Stack Foundation not charging for pillar repair

Malcolm Stack Foundation is not charging the village to repair the brick pillar at the end of their driveway knocked over by a village truck during cleanup after an ice storm.

Short updated Trustees regarding the Barneveld Area Rescue Squad (BARS) meetings. There will be a committee consisting of representatives from each of the service communities that will govern BARS. The service manager from BARS will report to this board. One Trustee will need to be appointed to that committee each year.

5. Department Reports

Marshal Gorham recommended Public Works Safety and Health review Burn Permits and parking along Main Street. Calls for service were discussed. County calls for service can be provided to the board in the future. Roessler recommended Park and Recreation Commission discuss signage for events. Chair Casper will review and determine next steps.

Regulation of fire ordinance language was discussed. Language and definitions of campfire and bonfire will be addressed at the next Public Works Safety and Health Committee Meeting in July.

6. Correspondence was discussed.

Zach Pacana's requests regarding refuse, dogs, and the fire sirens were discussed. Marshal Gorham will follow up with the resident.

## **ITEMS FOR CONSIDERATION AND ACTION**

7. Green Shed Lease Agreement

**Motion by Short, Seconded by Garner, to accept the shed lease agreement with the modification to add that the renter has insurance. Motion carried.**

8. LTE Police Clerk and Budget Amendment Reallocating Intern Monies

**Motion by Niehaus, Seconded by Venden, to approve the Temporary Police Clerk Job Description. Motion carried.**

**Motion by Niehaus, Seconded by Short, to adopt Resolution 2023-05 General Fund Budget Amendment. Motion carried.**

**Motion by Niehaus, Seconded by Venden, to publish a job summary for two weeks, allow the Finance Committee to schedule and conduct interviews with qualified candidates and make a recommendation for hire to the board. Motion carried.**

9. Sale of Current Assets - Trench box, Generator, Smartboards, Portable AC Units, Revolving Book Stand

Trustees advised of preferred minimums on the discussed assets. Niehaus offered some suggestions of potential buyers to reach out to for various items.

10. Replace Gym Lighting with LED Ballasts and Lights with Rented Lift

**Motion by Nevins, Seconded by Garner, to authorize up to \$700 for the replacement of gym lightbulbs by village staff under Facilities Improvements to be completed after the roof repairs were done. Motion carried.**

11. 2022 PSC REPORT

Received and filed.

12. 2022 TID Audit Report

Received and filed.

13. EMS/Fire Call policy for staff

**Motion by Venden, Seconded by Niehaus, to adopt EMS/Fire On Call Policy to be incorporated into village employee handbook. Motion carried.**

14. 2023-2024 Utility Rate Increase

Tabled to be discussed by the Finance Committee at budget time.

15. Park Bathrooms - Temporary and Permanent Options

Trustees discussed possible locations and directed public works to coordinate with the vendor.

**Motion by Garner, Seconded by Niehaus, to authorize obtaining 1 ADA compliant and 4 other portable restrooms. Motion carried.**

16. Park Project Planning Update

Roessler updated trustees regarding grant projects and tentative timeline.

## **ADJOURNMENT**

**Motion by Venden, Seconded by Garner, to adjourn at 9:08 pm.**