



SPECIAL BOARD OF TRUSTEES MEETING MINUTES

August 22, 2024 at 6:45 PM

Virtual Zoom Meeting <https://us02web.zoom.us/j/83291666753> Join by phone: 1-312-626-6799

Meeting ID: 832 9166 6753

CALL TO ORDER AND ROLL CALL

Meeting called to order by President Casper at 6:45 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Brad Butler, Trustee Julene Garner, Trustee Steve Vosberg, Lori Phelan-Clerk/Treasurer

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on August 21, 2024, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers. The amended agenda was then posted and notifications sent on August 22, 2024.

CONSENT AGENDA

Motion by Vosberg, seconded by Venden to adopt the consent agenda as presented. Motion carried.

1. Adoption of Agenda

ITEMS FOR CONSIDERATION AND ACTION

2. Rule Construction Change Order #1

Motion by Niehaus, seconded by Butler to approve the Rule Construction Change Order #1 in the amount of \$59,862.50. Motion carried.

3. Use of General Funds for the Rule construction change order

Discussion regarding the Vibrant Spaces grant for the Veteran's Memorial.

Motion by Niehaus, seconded by Venden to approve the use of \$6500.00 from the General Fund. Funds will be reimbursed from the proceeds received as we continue fundraising. Motion carried.

4. PayPal approval

Motion by Butler, seconded by Niehaus to approve the setup and implementation of a Village PayPal account to be used for receiving monies from the sale of the Veteran's Memorial bricks. Motion carried. Vosberg abstained.

5. Convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Personnel compensation discussion.

Motion by Garner, seconded by Niehaus to convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Personnel compensation discussion. Motion carried.

6. Reconvene in open session to act on closed session discussion.

Board of Trustees reconvened in open session.

Motion by Garner, seconded by Venden to approve closed session discussions including agenda item #9. Motion carried.

7. Water Sewer Superintendent Job Description

Motion by Butler, seconded by Vosberg to approve the Water Wastewater Superintendent job description. Motion carried.

8. Streets and Parks Superintendent Job Description

Motion by Venden, seconded by Garner to approve the Streets and Parks Superintendent revised job description. Motion carried.

9. Immediate active status upon job candidate acceptance

Approved with closed session action motion in agenda item #6.

10. Streets and Parks Superintendent Job Posting

Motion by Nevins, seconded by Butler to post the Streets and Parks position with the revised job description. Motion carried.

ADJOURNMENT

Motion by Garner, seconded by Venden to adjourn at 8:02 pm. Motion carried.