



BOARD OF TRUSTEES MEETING MINUTES

April 11, 2023 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Dale Peterson-Director of Public Works, Hailey Roessler-Clerk/Treasurer, Braden Losby -Streets and Parks Superintendent

CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on April 7, 2023, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

There was no one wishing to speak.

CONSENT AGENDA

Motion by Niehaus, Seconded by Short, to adopt the consent agenda with this meeting's agenda item number 18 and number 12 and number 15 to be taken after agenda item 7. Motion carried.

1. Minutes to be Adopted: 03.14.2023 Regular Board of Trustees Minutes
04.10.2023 Finance Committee Minutes
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. Roessler announced that the Public Works Safety and Health Committee Meeting will be Wednesday April 19. The Main Street Walk-through Board and Plan Commissioners will meet to walk on Main Street Monday, May 15 at 5pm. The State Government Joint Finance Committee Public Hearing on the Budget will be held in Wisconsin Dells Wednesday, April 12th at The Wilderness Resort. Dave Ferris from Ehlers Consulting will present the Final Financial Management Plan on Monday, May 8 at 6:30 pm. The village will be receiving 24 free trees from Living Lands and Waters Million Trees Project that include 3 Swamp White Oak, 5 Hickory, 8 Bur Oak, and 8 Red Oak for planting around the village and to giveaway to residents. The dog ramp has arrived and will be installed as soon as weather and time permits. Little League is accepting applications and are due by the end of the month.

5. Department Reports

Dale Peterson indicated the DNR Compliance Inspection will be next Tuesday. Marshal Gorham handed out his monthly report and updated the trustees regarding his work. Nevins indicated there were complaints about properties on Keane Street regarding junk.

6. Correspondence

Well Street Condition Concerns/Nuisance Ordinance

2023 Friends Event Calendar

Well Street and Kirby Condition Concerns were brought up to the office. Public Works filled the potholes on Well Street with some gravel. Weather permitting they will fill with some cold patch. The chronic nuisance ordinance will be discussed at the Public Works, Safety, and Health Committee meeting.

ITEMS FOR CONSIDERATION AND ACTION

7. Green Shed Rental - Shared Space Usage Agreement and Rental Parameters
Paul McCluskey/Too Tall Landscaping would like to store a trailer and bobcat in an indoor facility. Paul anticipates he would have a month or two before he had to move his things to a new storage area. He is mostly concerned that he would have a space for the winter months. He would be looking at using the green shed in a shared space in the large open portion.
Trustees instructed Roessler to draft a commercial lease for a 3 month period for \$50 per month. Snow removal would be up to Paul. A 30 day notice to terminate the agreement for both parties would be included in the agreement. Roessler will draft a commercial rental agreement for review and consideration at the next regular board meeting.
Motion by Nevins, Seconded by Garner, to rent space in the green shed to Paul McCluskey for \$50/month in three month increments. Motion carried.
8. Village Takeover Ridgeway Farmer's Market Bank Account

Amber Chitwood and Amy McKernan were present to request that the village trustees incorporate the accounting for and bring the Ridgeway Farmer's Market under the Village of Ridgeway for purposes of accounting, insurance, and status.

Motion by Niehaus, Seconded by Venden, to incorporate the Ridgeway Farmer's Market Accounting into the Village of Ridgeway. Motion carried.

Motion by Nevins, Seconded by Short, to issue a Village Chase Credit Card to the Ridgeway Farmer's Market. Motion carried.

9. Ridgeway Community Center - Gym Roof Repair

Trustee Vosberg outlined the quotes received and adjustments made since the last board meeting. Allen Roofing Construction was present to discuss Durolast and the quote they provided. Trustees discussed the quotes, timing, and materials presented.

Motion to table until later in the meeting and consider window caulking at the community center at 8:39 pm by Venden, Seconded by Nevins. Motion carried.

Motion to reconsider gym roof repair at 8:50 pm by Vosberg, Seconded by Short. Motion carried.

Trustees discussed the quotes received.

Motion by Nevins, Seconded by Vosberg, to accept Allen Roofing Construction's Quote to repair the gym roof at a cost not to exceed \$58,700 that would include caulking of twenty windows in the addition and repairs to the roof of the Marshal's office. Motion carried.

10. Community Garden - Laura Wierzbicki

Laura Wierzbicki was not present to discuss her ideas for a community garden at the Ridgeway Community Center. Roessler indicated that the area proposed is behind the playground area at the community center. Roessler indicated item should be tabled as Wierzbicki was not present.

11. Red Planters - Marshal/Fire Department

Public Works will move two red planters next to the gas meter cage and the rest will be removed.

12. Plan Commission will continue to be represented by the President as Chair.

Motion by Nevins, Seconded by Garner, to nominate Rick Short as Trustee Member to a term expiring April 2024. Motion carried.

Casper appointed Mike Larson as a citizen member to a term expiring April 2024.

Motion by Vosberg to nominate Kellee Venden and Julene Garner to a one year term on the Park and Recreation Commission, Seconded by Niehaus, Motion carried.

Casper appointed Megan James, Melissa Hooks, and Lexus Barnard to the Park and Recreation Commission to a term expiring April 2024.

Casper appointed Kelle Venden and Steve Vosburg to the Finance Committee to a term expiring April 2024.

Casper appointed Cynthia Niehaus and Ruth Nevins as members, and Rick Short as Chair, of the Public Works, Safety, and Health Committee.

13. 2023 Street Maintenance Estimates - Farwell, Weaver, Level, North, South, Murphy

Braden Losby outlined the estimates received. Vosburg indicated he would like to see new staff come up with a plan for street maintenance. Murphy Court was discussed and Losby wasn't sure if it was included in the estimate. Losby will return with cost and potential approval if it is not.

Motion by Vosberg, Seconded by Garner, to accept the bid from Renu Sealcoating in the amount of \$6,600. Motion carried.

14. Chemical Pump Replacement at Well #2

Motion by Short, Seconded by Nevins, to authorize the purchase of a Stenner Peristalsis chemical pump for Well #2 for a cost not to exceed \$684.95 plus shipping. Motion carried.

15. Outdoor Sign Repainting

Tabled until further quotes are received.

16. Baseball Field Lime, Chalker, and Paint

Casper indicated that she had met with Home Talent and discussed costs and recommended the village take on field repair costs.

Motion by Nevins, Seconded by Venden, to authorize purchase of baseball field lime and chalker for \$815.42 from concession stand proceeds. Motion carried.

17. Window Caulking - Brothers Roofing

Item was taken up at 8:39 pm.

Casper inquired about the windows and what was necessary for repairs. Roessler indicated all the windows in the addition needed to be caulked and that there was a spout above the Marshal's Office/Golden Room that also needed to be caulked.

Motion by Nevins, Seconded by Garner, to table until later in the meeting at 8:50 pm. Motion carried.

18. Ridgeway Community Center Portable

Motion by Venden, Seconded by Garner, to authorize listing the portable classroom on Wisconsin Surplus Online Auction after removing all valuable items and items stored in there. Motion carried.

19. Comprehensive Plan Adoption Ordinance

Motion by Short, Seconded by Nevins, to adopt Resolution 2023-04 Amending Village Ordinance Chapter 1 Section 10 to officially adopt the Village of Ridgeway, Wisconsin Comprehensive Plan updated in 2018 and 2021. Motion carried as follows: Voting Yea: President Casper, Trustee Niehaus, Trustee Venden, Trustee Nevins, Trustee Short, Trustee

Garner, Trustee Vosberg

20. Recycling Ordinance

Motion by Venden, Seconded by Nevins, to adopt revisions to Chapter 5 Garbage and Refuse Collection with the exception of Section "R" will remain as "bagged". Motion carried as follows: Voting Yea: President Casper, Trustee Niehaus, Trustee Venden, Trustee Nevins, Trustee Short, Trustee Garner, Trustee Vosberg.

ADJOURNMENT

Motion by Venden, Seconded by Garner, to adjourn at 9:47 pm. Motion carried.