



## **BOARD OF TRUSTEES MEETING MINUTES**

**June 13, 2023 at 7:00 PM**

**Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582**

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### **CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Dale Peterson-Director of Public Works, Hailey Roessler-Clerk/Treasurer, Marshal Michael Gorham, Bradend Losby-Streets and Parks Superintendent

### **CONFIRMATION OF OPEN MEETING**

Roessler confirmed this was a properly noticed meeting posted on Friday, June 9, 2023, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers.

### **PLEDGE OF ALLEGIANCE**

The pledge was recited.

### **PUBLIC COMMENT**

There was no one wishing to speak.

### **CONSENT AGENDA**

**Motion by Nevins, Seconded by Short, to adopt the consent agenda as presented. Motion carried.**

1. Minutes to be Adopted:  
Board Meetings: 05/08/2023, 05/09/2023, 05/15/2023, 05/31/2023  
Finance Committee: 05/31/2023, 06/12/2023
2. ACH Payments and General Fund Disbursements, Renu Invoice 2201
3. Adoption of Agenda

### **ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE**

#### 4. ANNOUNCEMENTS

Public Works, Safety, and Health Committee Meeting will be Thursday, July 20 at 5:00 pm. Vosberg would like to see what it would look like to have a contracted service perform the maintenance. True Blue Real Estate would like to discuss a property sale with the village. The Finance Committee would like to meet with them Friday, June 23, 2023 if they are available. A potential fireworks permit was discussed. Casper will not be able to attend the July board meeting and trustees will elect an alternate chair for the meeting.

#### 5. Department Reports

Marshal Gorham requested that the Trustees review the policy for work in other municipalities. Casper indicated that Marshal should ask if Dodgeville can pay him directly for his work at Dodgefest. Peterson will get quotes for abandonment and a permanent cover on the culvert. Roessler will investigate the parcel documents for village owned land off E Wells Street.

#### 6. Correspondence

Fire Call/Noon Whistle Referred to Public Works, Safety, and Health Committee for Best Practices Recommendation to Board

### ITEMS FOR CONSIDERATION AND ACTION

#### 7. 2023-2024 Liquor License Applications

**Motion by Short, Seconded by Vosberg, to authorize liquor licenses as applied for be issued to DRS Enterprises/Badgermart, Beckett-Kurth American Legion, and Corey Phelan/Porky's Pub. Motion carried.**

#### 8. Provisional Liquor License Ordinance Amendment to Chapter 8 Licenses and Permits

**Motion by Niehaus, Seconded by Short, to approve Provisional Liquor License amendments to Chapter 8. Motion carried.**

#### 9. Private Property Sign Request - Tracy and Susan Peterson

Tracy Peterson was present to request trustees take action on a persistent wave of people coming down his private drive with their dogs. He asked for a private property sign at the end of Fuller's property as the first private property parcel before his driveway and private property.

**Motion by Nevins, Seconded by Garner, to put a private property sign at the end of the dog park prior to the private property to prevent trespassing. Motion carried.**

#### 10. Camera Equipment Installation for Village Squad

**Tabled until July.**

#### 11. Verizon Site Lease

**Motion by Vosberg, Seconded by Garner, to counter the lease agreement presented by Verizon with keeping the rent amount the same as prior years at \$2,389 with the 3% annual increase each year thereafter. Motion carried.**

12. Compliance Maintenance Annual Report

**Motion by Short, Seconded by Niehaus, to adopt Resolution 2023-06 NR208 Compliance Maintenance Resolution. Motion carried.**

13. WWTP Blower Variable Frequency Drive

**Motion by Nevins, Seconded by Garner, to authorize \$ 2,956.21 for repairs to the variable frequency drive at the wastewater treatment plant. Motion carried.**

14. Utility Rate Long Range Cash Flow Projections - Ehlers Estimate

**Motion by Vosberg, Seconded by Venden, to accept the proposal from Ehlers for Utilities Long Range Cash Flow Projection. Motion carried.**

15. 2023 Park and Village Green Improvements Update

Roessler updated trustees regarding the grant budget application and timeline. Parkitecture's design elements are expected next month along with the DNR-LWCF contract.

16. Playground Mulch

**Motion by Short, Seconded by Niehaus, to authorize up to \$1,246 for playground mulch for whomever can get it delivered first. Motion carried.**

17. CDL Training for Braden Losby

**Motion by Nevins, Seconded by Venden, to authorize \$800 for training, plus mileage, board, and testing fees. Motion carried.**

18. 620 Main Street Survey - CSM

**Motion by Nevins, Seconded by Short, to accept a \$2,500 certified survey map for 620 Main Street allowing for the setbacks, out of cash reserve. Motion carried.**

19. Slow Children at Play Sign Request - Cardinal Way Subdivision

Roessler will reach out to American Family Insurance for some signs.

20. Sign Quotes - Welcome Home Signs, Public Works Shop Sign

**Motion by Vosberg, Seconded by Garner, to ask Funk's to perform sanding cleaning and painting for both Welcome Home signs for \$1,210. Motion carried.**

21. Johnson Controls Simplex Fire Alarm Service

Roessler indicated Brad Eno from Uplands Fire Systems performed the work.

22. Barneveld Brigham Fire Rescue Protection District Agreement

Tabled until July meeting.

23. Assessor RFP

**Motion by Vosberg, Seconded by Venden, to approve the RFP to publish and recruit proposals for a new village assessor. Motion carried.**

**ADJOURNMENT**

**Motion by Venden, Seconded by Garner, to adjourn at 9:34 pm. Motion carried.**