



BOARD OF TRUSTEES MEETING MINUTES

November 11, 2025 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by President Butler at 7:02 pm.

PRESENT: President Bradley Butler, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Steve Vosberg, Lamont Larkins-Director of Public Works, Kevin Meckley-Streets and Parks Superintendent, Michael Gorham-Marshal and Lori Phelan-Clerk/Treasurer.
Absent: Trustee Kayla Goebel.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting being posted on November 7, 2025 at the Ridgeway Community Center and on the Village website with notifications being sent to subscribers via email and/or text.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

*Members of the public may address the Village Board during this time. Comments are limited to **three (3) minutes per speaker**. The Village Board will **not engage in discussion or take action** on items presented during public comment. However, issues raised may be referred to Village staff or scheduled for discussion at a future meeting.*

Phelan read aloud an email from resident J Ayers regarding the future of the Marshal's Office and contract policing.

CONSENT AGENDA

Motion by **Venden**, seconded by **Vosberg** to approve the consent agenda as presented. Motion carried.

1. Adoption of Agenda
2. Minutes to be Adopted:
October 14, 2025 Board of Trustees
October 22, 2025 Finance Committee Budget Workshop #3
November 5, 2025 Finance Committee Budget Workshop #4
3. ACH Payments and General Fund Disbursements

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. President Messages

Thanked the Finance Committee for the hard work and diligence on the 2026 Budget, which will be reviewed later in the meeting.

After reviewing the Comprehensive Plan, contract policing was part of that plan when it was created.

It's a hard season for individuals facing hunger, be kind and help if and when you are able.

5. Clerk/Treasurer Report

Phelan provided October month end reconciled balances for the bank accounts.

All accounts-\$1,461,281.83

GF Pooled Checking-\$327,023.10

GF Money Market-\$841,541.58

Sewer DNR Replacement-\$94,709.07

Water Money Market-\$88,701.17

CDBG Accounts-0

RD Sewer Replacement-\$45,292.39

Holiday Helper-\$24,818.87

SDWL Debt Service-\$39,195.65

Working on the online Hey311 system for residents to report issues for water, sewer, streets and other items.

Marj has been busy working on the Holiday Helpers event marketing. Doing some website updates.

Boo Bash was a success with lots of littles having fun. Researching a legacy wall for the dog park. Coming up with increasing activity on Facebook.

Lori will be on vacation or out of the office the week of November 17th. Will be attending the WMCA District 4 Meeting on November 20th. The Village office will be closed the afternoon of November 18th while Lori and Marj attend training for the Pet Licensing and Tax Receipting software.

6. Public Works, Streets and Parks Report

Kevin shared that he received an updated quote from Midwest Concrete for the park pathway. Will be discussed later in the meeting. Also received a quote for the roof for the Lorraine Ct. wellhouse to be discussed next board meeting. The plows are ready, salt supply is good and will be getting tires for the UTV this week.

Lamont shared that he received a letter from the DNR regarding the monitoring of temps at the WWTP. He will need to look at equipment that will be able to monitor this. Received information from Midwest Meters for pricing of new cellular meters and will move forward with purchasing according to the 2025 budget and approval of the 2026 budget.

7. Marshal Report

Received and filed.

Shared thoughts on ordinance enforcement for the future. Discussed the citations for ordinance violations and that he is no longer able to dismiss them, the attorney has to do that.

8. Correspondence

Delta 3 Client Appreciation Event to be held on December 12. Need to RSVP by 12/1. Let Lori know if you wish to attend.

OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

9. Driveway 104 E Well Street

Information found in the Clerk office regarding the driveway being marked as a future street in CSM 495. Easement will be needed as there are two properties that utilize this for their property access.

Motion by **Nevins** to refer this to the Plan Commission, seconded by **Venden**. Motion carried.

10. DNR Grant - Pathway to Shelter Repair

Motion by **Niehaus** to approve the updated quote from Midwest Concrete in the amount of \$3,940 for colored concrete to replace the pathway and add to it from the trail to the bathrooms, seconded by **Vosberg**. Motion carried.

11. Lamont Outside Employment Disclosure

Motion by **Venden** to approve the Outside Employment Disclosure, seconded by **Niehaus**. Motion carried.

12. Iowa County Sheriff Department Contract

Review of attorney edits will be done by Butler and Niehaus. Tabled until the next meeting.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

13. Iowa County Humane Society - 2026 Stray Animal Contract

Motion by **Nevins** to agree to the ICHS Dog and Cat Stray Animal Contract and pre-pay \$500, seconded by **Vosberg**. Niehaus opposed. Motion carried.

14. Plan Commission Applicant

Motion by **Niehaus** to appoint K Lanxon to the Planning and Zoning Commission seconded by **Vosberg**. Motion carried.

15. Request to block parking stalls

Motion by **Niehaus** to accept the request to close two parking stalls in front of Neighbors for additional seating, seconded by **Garner**. Motion carried.

16. Dump and Compost

Lengthy discussion regarding issues with the site: what is being left, not following the signage for where things go, individuals being reckless in their vehicle and the requirements of the Transportation permit from the DNR.

Motion by **Garner** to update the Brush and Compost information from the Village website stating it is closed to the Public and provide pick-up information, seconded by **Nevins**.

17. Finance Committee Recommendation for Farmer's Savings Bank Loan-Kirby Street

Motion by **Niehaus** to approve the loan from Farmer's Savings Bank in the amount of \$187,500 for a term of 10 years at 3.59%, seconded by **Vosberg**. Motion carried.

18. Finance Committee 2026 Budget Recommendations

Vosberg and Phelan shared information and highlights of the budgets.

Motion by **Garner** to approve the 2026 Budgets as presented, seconded by **Nevins**. Motion carried.

19. 2026 Budget Hearing Date

Motion by **Vosberg** to hold the 2026 Budget Hearing on December 4, 2025 at 6:30 p.m., seconded by **Venden**. Motion carried.

20. December Board Meeting

Motion by **Vosberg** to move the December Board Meeting to December 4th, following the Budget Hearing, seconded by **Venden**. Motion carried.

ADJOURNMENT

Motion by **Venden** seconded by **Niehaus** to adjourn at 9:49 p.m.

Motion carried.