



BOARD OF REVIEW MEETING MINUTES

June 01, 2022 at 6:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Roessler at 6:00 pm.

PRESENT: Michele Casper (6:16 pm) Mary Kay Baum (6:20 pm) Kellee Venden, Ruth Nevins, Rick Short, Julene Garner (6:25 pm) Steve Vosberg, Linda Gardiner- Village Assessor, Hailey Roessler - Village Clerk/Treasurer

CONFIRMATION OF BOARD REVIEW AND OPEN MEETING NOTICE COMPLIANCE

Roessler indicated this was a properly noticed meeting published in the Dodgeville Chronicle on May 5, 2022, posted at the Ridgeway Community Center, the Village website and Facebook page with notification sent via email/text to subscribers.

SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Vosburg nominated Ruth Nevins as Chair. Nomination was confirmed by Trustees.

Venden nominated Rick Short as Vice Chair. Nomination was confirmed by Trustees.

CONFIRMATION OF MEMBER MANDATORY TRAINING REQUIREMENTS

Roessler indicated that Ruth Nevins, herself, and Maggie Johnson (Alternate Clerk) completed the 2022 Board of Review training with necessary affidavits filed with the Department of Revenue.

REVIEW OF NEW LAWS

Roessler indicated that the law now requires at least one Board of Review member to complete training every year. The village has been and will continue to be in compliance with this.

Linda Gardiner indicated that legislators are discussing the elimination of personal property tax.

POLICIES AND ORDINANCES

1. Adoption of policy regarding the procedure for sworn telephone and written testimony

Motion by Vosberg, Seconded by Venden, to adopt the policy regarding the procedure for sworn telephone and written testimony as presented. Motion carried.

2. Adoption of policy regarding the waiver of BOR Hearing Requests

Motion by Vosberg, Seconded by Short, to adopt the policy regarding the waiver of BOR Hearing Requests as presented. Motion carried.

3. Adoption of ordinance for the confidentiality of income and expense information provided to the Assessor

Motion by Short, Seconded by Casper, to adopt the policy for the confidentiality of income and expense information provided to the Assessor. Motion carried.

ANNUAL ASSESSMENT REPORT

Linda Gardiner, Gardiner Appraisal and Village Assessor, indicated the report is no longer required and they don't file them. Gardiner updated the Board regarding their compliance and that if a full revaluation becomes required it could be completed as a computer update of exterior valuation.

RECEIPT AND REVIEW OF THE ASSESSMENT ROLL

The Assessment Roll was received and reviewed by the Village Clerk prior to the meeting. Roessler and Gardiner confirmed its receipt, availability, and review.

4. Examine the roll, Correct description or calculation errors, Add omitted property, Eliminate double assessed property

Statutory duties were completed.

ITEMS FOR CONSIDERATION, DISCUSSION, AND/OR ACTION

5. Adoption of Minutes from the May 21, 2021 Board of Review Meeting

Motion by Vosburg, Seconded by Venden, to adopt the minutes from the May 21, 2022 Board of Review meeting. Motion carried.

6. Certify all corrections of error under state law(Wis. Stat. 70.43)

Gardiner indicated there were no errors.

7. Verify with Assessor that open book changes are included in the assessment roll

Gardiner indicated there were no changes.

8. Allow taxpayers to examine the assessment data

Taxpayers were allowed to review the assessment roll for 2022. No members of the public were present. The assessment roll was made public on the village website as soon as it was available at the end of April.

9. Waiver Requests, Requests to testify by telephone or sworn written statement, Subpoena requests, any other legally allowed or required BOR matters

There were none.

10. Review Notices of Intent to File Objection

There were no notices to review.

11. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date

There were no objections to hear.

12. Scheduling of additional BOR Date(s)

There were no further meetings of the Board of Review to schedule.

ADJOURNMENT

Motion by Venden, Seconded by Vosberg, to adjourn at 8:05 pm. Motion carried.