

THE VILLAGE OF



# RIDGWAY

## BOARD OF TRUSTEES MEETING MINUTES

September 10, 2024 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by President Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Steve Vosberg, Water and Wastewater Superintendent Braden Losby, Marshal Gorham and Lori Phelan-Clerk/Treasurer. Absent: Trustee Brad Butler, Shyanne Cushman-Deputy/Utility Clerk.

### CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on September 6, 2024, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

### PLEDGE OF ALLEGIANCE

The pledge was recited.

### PUBLIC COMMENT

Nobody present.

### CONSENT AGENDA

Motion by Venden, seconded by Garner to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted:
  - Board of Trustees - August 6, 2024
  - Finance Committee - August 6, 2024
  - Finance Committee - August 13, 2024
  - Special Board of Trustees - August 22, 2024
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

## **ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE**

4. Announcements:  
Michele-Veteran's Memorial Update and Event Recap  
Lori-Main Street/HHH Update  
  
M Casper  
- Veteran's Memorial will begin with excavation this week.  
-The event this past weekend went very well. The car show had almost 30 cars.  
-Last Farmer's Market is October 13th.  
-First winter market planned for December 21st.  
  
L Phelan - Hwy HHH/Main Street, will follow-up with Craig Hardy regarding HHH to HiPoint.
5. Department Reports  
Received and filed.
6. Correspondence  
None received.

## **ITEMS FOR CONSIDERATION AND ACTION**

7. Shawn Roelli- Johnson & Block 2023 Audit Presentation  
Shawn Roelli from Johnson & Block provided a summary of the 2023 financials for all funds.  
Motion by Niehaus, seconded by Garner to approve the 2023 Audited Financials. Motion carried.
8. SWWIS Rural Internet Proposal  
Motion by Venden, seconded by Niehaus to postpone until further information is received from SWWIS. Motion Carried.
9. WEDC 2024-2025 Connect Communities Agreement  
Motion by Niehaus, seconded by Vosberg to approve the 2024-2025 WEDC Connect Communities Agreement. Motion carried.
10. Community Center Water Heater Replacement  
Motion by Venden, Seconded by Niehaus to approve the quote from Olson Plumbing for \$2745 to replace the water heater. Motion carried.
11. Quote-Concession stand floor  
Motion by Niehaus seconded by Venden, to postpone the concession stand floor quote until 2025. Motion carried.
12. Ord 2024-01 Amend Ordinance 1.06  
Motion by Niehaus, Seconded by Garner, to approve the proposed amendment to Ordinance 1.06. Motion carried.

13. Resolution 2024-04 Fee Schedule

Motion by Vosberg, Seconded by Niehaus, to adopt Resolution 2024-04 Fee Schedule with discussed changes. Motion carried.

14. Plan Commission recommendation-CSM 620 Main Street

Motion by Niehaus, Seconded by Venden, to approve the CSM for 620 Main Street. Motion carried.

15. Sign Ordinance 14.23

Motion by Nevins, Seconded by Vosberg, to approve the amended Sign Ordinance 14.23. Motion carried.

16. Halloween Trunk or Treat Budget

Motion by Niehaus, Seconded by Garner, to approve a budget up to \$1500 for the Halloween Boo Bash event for candy and entertainment. Motion carried.

17. Permanent Office Hours

Motion by Niehaus, Seconded by Nevins, to permanently adopt the summer hours for the Village Office effective today. Office hours will be Monday-Thursday 8:00am - 4:30pm and Friday 8:00am - Noon. Motion carried.

18. Portable Building

Motion by Niehaus, seconded by Venden to postpone for the 2025 budget. Motion carried.

**ADJOURNMENT**

Motion by Garner, seconded by Niehaus to adjourn at 9:05pm. Motion carried.