



## SPECIAL BOARD OF TRUSTEES MEETING MINUTES

May 28, 2025 at 6:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by President Butler at 6:00 pm.

PRESENT: President Bradley Butler, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Ruth Nevins, Trustee Steve Vosberg, and Lori Phelan-Clerk/Treasurer. Streets & Parks Superintendent-Kevin Meckley joined at 6:30pm.

### CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on May 23, 2025 at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

The pledge was recited.

**Motion by Niehaus, seconded by Vosberg** to adopt this meeting agenda. Motion carried.

### ITEMS FOR CONSIDERATION AND ACTION

1. **Motion by Vosberg, seconded by Venden** to convene in closed session pursuant to State Statute 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction: Administrative Services Specialist/Deputy Clerk, Director of Public Works. Motion carried.

2. Reconvene in Open Session

**Motion by Nevins, seconded by Niehaus** to reconvene in open session to act on closed session discussions. Motion carried.

**Motion by Vosberg, seconded by Niehaus** to add Deputy Clerk to the Administrative Services position. Motion carried.

**Motion by Nevins, seconded by Garner** to offer the position of Director of Public Works per the closed session discussion. Motion carried.

3. Bart Nies-Delta 3 Engineering addressed the Village with plans for Capital Improvements from 2025-2031.

1. INI Study-Study results will be completed and discussed at the July Board Meeting for repairs in 2026.

2. Kirby Street engineering and design to be done in 2025. Rebuild/construct in 2026.

3. HHH/Main Street will be done by Iowa County in 2028. The board is in need of residents/business owners to form the Main St./Hwy HHH Steering Committee who will meet with engineers for input and design decisions. The Village will be responsible for the parking stalls and water/sewer/storm sewer infrastructure for the reconstruction. Will appoint steering committee members at the next board meeting on June 10, 2025. A CDBG Grant will be applied for to help with the Village costs. To apply for this the Village will need to do an income survey as done in the past. Information will be shared vial mailings, online and a public information session with residents regarding how the survey works, the information needed and how it is used in conjunction with how it impacts the ability to apply for grants.

4. Well #1 is currently in an extended agreement with DNR for emergency standby. Options are to permanently abandon and only have one well (not recommended) or build a new well at a different location. Design and grant applications in 2029, construction 2030-31.

5. WWTP Phosphorus-currently on Multi-discharge Variance. Permit expires 12/31/2029. Several options were discussed and to be explored.

6. West Farwell may get addressed during the HHH/Main Street project depending on the designs by the County.

## **ADJOURNMENT**

**Motion by Niehaus, seconded by Venden** to adjourn at 7:35pm. Motion carried.

Approved at the June 10, 2025 Board of Trustees Meeting.