



## BOARD OF TRUSTEES MEETING MINUTES

October 14, 2025 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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### CALL TO ORDER AND ROLL CALL

Meeting called to order by President Butler at 7:01 pm.

PRESENT: President Bradley Butler, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Trustee Ruth Nevins, Lamont Larkins-Director of Public Works, Kevin Meckley-Streets and Parks Superintendent, Michael Gorham-Marshal and Lori Phelan-Clerk/Treasurer. Trustee Steve Vosberg-Arrived at 7:15 pm. Absent: Trustee Kayla Goebel.

### CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting posted on October 10, 2025 at the Ridgeway Community Center and the Village website and notifications were sent via email/text to subscribers.

### PLEDGE OF ALLEGIANCE

The pledge was recited.

### PUBLIC COMMENT

*Members of the public may address the Village Board during this time. Comments are limited to **three (3) minutes** per speaker. The Village Board will **not engage in discussion or take action** on items presented during public comment. However, issues raised may be referred to Village staff or scheduled for discussion at a future meeting.*

Kevin Sincox introduced himself on behalf of the Sleep and Heavenly Peace Project. Gave a brief overview of what the organization does for kids in need of beds. Further discussion will occur later in the meeting on the agenda item.

### CONSENT AGENDA

Motion by Niehaus, seconded by Garner to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted:
  - September 9, 2025 Board of Trustees Meeting
  - September 10, 2025 Steering Committee-Main Street/HHH Project Workshop
  - September 16, 2025 Public Works, Safety and Health Committee Meeting
  - September 30, 2025 Finance Committee
  - October 6, 2025 Finance Committee
2. ACH Payments and General Fund Disbursements

Pooled Checking Account Disbursements totaling \$17,747.67  
September Chase Credit Card Purchases \$1,359.00  
September Citibank Costco Credit Card Purchases \$273.53  
September ACH Payments totaling \$30,452.18  
Payroll \$16,513.34

3. Adoption of Agenda

**ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE**

4. President Messages

Plan Commission update regarding the individual inquiring to rezone a property. Reviewed our Comprehensive Plan and continue preserving the business district.

Budget workshops are moving along well.

Public information meeting went well last week. Have not had much negative comments, all seems to be positive.

President Butler will be getting involved in meetings for the Hwy 18-151 corridor.

5. Clerk/Treasurer Report

Staff timesheets and work logs received and filed.

Budget summaries for the General Fund, Public Property & Events Fund, Sewer Fund and Water Fund for the end of the 3rd quarter were provided by Phelan.

September 2025 month end balances of all bank accounts.

All accounts-\$1,548,410.57

GF Pooled Checking-\$417,456.95

GF Money Market-\$838,742.02

Sewer DNR Replacement-\$94,394.00

Water Money Market-\$88,589.06

CDBG Accounts-0

RD Sewer Replacement-\$45,263.56

Holiday Helper-\$24,818.87

SDWL Debt Service-\$39,146.11

We did not get the last DNR grant we applied for to do playground upgrades. Marj has applied for a T-Mobile grant to do some upgrades at the playground.

6. Public Works, Streets and Parks Report

Lamont attended a training and had a conversation with Bart while there.

Kevin got prices for new tires for the gray truck. President Butler approved the purchase.

Quotes received for Collins addition streets and siding for the concession stand. Busy street sweeping and pot hole filling. Got the plow truck out and starting to get it ready for winter.

7. Marshal Report

September call for service report received.

8. Correspondence  
None received.

#### **OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

9. Garrett and Alayna Rose-Driveway

**Item moved up from New Business to Old Business.** The Rose's addressed the board regarding their driveway. This is currently village property and they would like to purchase it. Tabled while further research by the village can be done.

10. Kevin Sincox-Sleep and Heavenly Peace Project

**Item moved up to prior to Old Business, following the Rose's.** Kevin Sincox and Cappy Thompson addressed the board requesting space to store items for the project and waiving any rental fees. Tabled until the November meeting.

11. Park/Playground - Spring Riders

**Motion by Nevins to approve the artwork presented by Gerber Leisure for the spring riders, seconded by Niehaus. Motion carried.**

12. DNR Grant - Pathway to Shelter Repair

**Motion by Niehaus to approve up to \$3200.00 for concrete for the pathway from the Military Ridge Trail to the park shelter entrance using the DNR Grant monies remaining for half, seconded by Vosberg. Motion carried.**

13. Chip Sealing Streets

Tabled until the December meeting.

14. ES&S Agreement-New Voting Machine DS200

**Motion by Nevins to approve the agreement from ES&S for the DS200 and Express Vote, seconded by Niehaus. Motion carried.**

#### **NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

15. Annual Safe Drinking Water Fund Loan for a term of no less than 366 days in the amount of \$29565.00.

**Motion by Niehaus to approve the loan from Annual Safe Drinking Water Loan from Farmer's Savings Bank in the amount of \$29,565.00 at a rate of 3.39% for a term of no less than 366 days, seconded by Nevins. Motion carried.**

16. League of Municipalities Insurance Renewal

**Motion by Nevins to accept the League of Wisconsin Municipalities Insurance renewal as presented, seconded by Venden. Motion carried.**

17. 2025 Audit - Johnson Block

**Motion by Vosberg to accept the Johnson Block Engagement letter for the 2025 audit, seconded by Niehaus . Motion carried.**

18. Park & Recreation Commission Recommendation - Trick or Treat hours

The Park and Recreation Commission is hosting their Boo Bash at the Ridgeway Community Center on Halloween, October 31st from 6pm-10pm.

**Motion by Nevins to approve the recommendation from the Park and Recreation Commission to change trick or treat hours this year to 4pm-7pm, seconded by Vosberg. Motion carried.**

19. Contract Policing

Lengthy discussion regarding the needs of the Village, resident input from last week's public information meeting, budget, costs and timeline.

**Motion by Nevins to authorize Niehaus to negotiate with the Iowa County Sheriff as the board intends to move forward with contract policing and return information to share with the board, seconded by Venden. Motion carried.**

20. Main Street/HHH Steering Committee replacement member

**Motion by Nevins to add Justin Davis to the HHH/Main Street Steering Committee to replace Lauren, seconded by Niehaus. Motion carried.**

#### **ADJOURNMENT**

**Motion by Vosberg seconded by Niehaus to adjourn at 9:12pm. Motion carried.**