



BOARD OF TRUSTEES MEETING MINUTES

July 19, 2022 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:09 pm.

PRESENT: President Michele Casper, Trustee Mary Kay Baum, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Jeff Brindley-Director of Public Works, Tanner Cullen-Streets and Parks Superintendent, Mark Doyle-Delta3 Engineering, Hailey Roessler-Clerk/Treasurer

CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on July 15, 2022, at the Ridgeway Community Center, the Village website and Facebook page with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

There was no one wishing to speak.

CONSENT AGENDA

Motion by Vosberg, Seconded by Garner, to adopt the consent agenda as presented.

Motion amended by Vosberg to add the roll call into the June 14, 2022 Board of Trustees meeting minutes. Garner Seconded. Motion carried.

1. Adoption of Agenda

2. Minutes to be Adopted:
 - 06/14/2022 Board of Trustees
 - 07/05/2022 Finance Committee

3. Adoption of Agenda

ITEMS FOR CONSIDERATION AND ACTION

4. 2021 Infrastructure Improvements Project

JI Construction Pay Application #10

Change Order #2

209 Richards Street Resident Concerns

Mark Doyle updated the trustees regarding the 2021 Infrastructure Improvements Project. The project is mostly wrapped up and Delta3 will update the Water and Sewer maps to send to the village as well as as-builts for the construction project. The final pay app will be in front of the board with additional \$3,000 in asphalt payment to JI Construction in the next month or two depending on the Safe Drinking Water Loan closing timeline.

Motion by Venden, Seconded by Baum, to approve pay application number 10 from JI Construction in the amount of \$233,238. Motion carried.

Motion by Garner, Seconded by Nevins, to approve change order number two in the amount of -\$29,839.65. Motion carried.

Motion by Vosberg, Seconded by Garner, to approve payment of Delta3 invoice 18896 in the amount of \$14,773.50 and invoice 18897 in the amount of \$1,000. Motion carried.

Much discussion followed regarding the retaining wall along the stormwater discharge easement at the west end of Keane Street. It was determined that the project proceeded according to the plans and specifications, safety concerns were addressed throughout the project, and that the board would be willing to replace decorative grasses and/or ornamental plants that would not require mowing by the property owner if that was agreeable to the property owner who was not able to attend the meeting. Mark Doyle and Michele Casper will draft a letter to the property owner outlining the plans, specifications, and project results. Mark and Michele are willing to meet with the property owner to determine what can be done as the board chose not to fund putting a retaining wall into the easement area.

Motion by Vosberg, Seconded Baum to deny the request by property owner at 209 Richards Street to build a retaining wall, to provide documentation to the property owner and record that the village has followed its plans and specifications and to offer assistance to the property owner regarding vegetation and offer a meeting with the property owner to facilitate such. Motion carried.

5. Community Center Renovations - Pay Application #2

Roessler updated the board regarding the progress of the renovations at the Ridgeway Community Center.

Motion by Vosberg, Seconded by Venden, to approve pay application number 2 in the amount of \$96,284.40 to BauerRaether Builders. Motion carried.

6. Liquor License Renewal - 607 Main Street

Roessler informed the board that the applicant had all paperwork in order, necessary permits, and recommended approval contingent on all outstanding invoices paid in full.

Motion by Baum, Seconded by Vosburg, to approve liquor license renewal for 607 Main Street contingent on all outstanding village invoices are paid in full. Motion carried with one abstention.

7. Appoint Citizen Member to Plan Commission with a term expiring April 2023 - Michele Casper, Village President/Plan Commission Chair

Casper appointed Michael Larson to the Plan Commission as a Citizen Representative to a term expiring April 2023.

8. Chapter 6 Water and Sewer Municipal Ordinance Update

Motion by Nevins, Seconded by Baum, to adopt the amendments to Chapter 6 Water and Sewer as presented. Motion carried.

9. LWMMI Insurance Renewal

Roessler will ask for an adjuster to come and update the replacement costs.

Motion by Baum, Seconded by Venden, to accept the LWMMI Insurance Renewal as presented with amendments as presented by Brindley to be implemented by Roessler. Motion carried.

CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

10. Department Reports

Reports were received and filed. Casper asked for an update on 102 Tallman Court. Brindley had left a message for the property owner since black dirt was placed on Friday, July 16.

11. Fourth of July Celebration Update (Casper)

Casper thanked everyone for their support and help at the Fourth of July celebration.

ADJOURNMENT

Motion by Vosberg, Seconded by Venden, to adjourn at 9:27 pm. Motion carried.