



## PLANNING AND ZONING COMMISSION MEETING AGENDA

**Monday, May 13, 2024 at 6:00 PM**

*Richwood City Hall, 1800 Brazosport Blvd. N.*

BE IT KNOWN that the PLANNING AND ZONING COMMISSION of the City of Richwood will meet in Planning and Zoning Commission on Monday, May 13, 2024 at 6:00 PM at 1800 N. Brazosport Blvd., Richwood, TX 77531 at the Richwood City Hall in the Council Chambers with the following agenda:

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGES OF ALLEGIANCE
- IV. ROLL CALL OF COUNCIL MEMBERS
- V. PUBLIC COMMENTS
- VI. CONSENT AGENDA

[A.](#) Approval of minutes from called meeting held December 11, 2023.

### VII. DISCUSSION AND ACTION ITEMS

[A.](#) Preliminary review and action on re-plat of lots 1 & 7 of lot 10B Richwood Addition, also known as 2002 Brazosport Blvd N.

### VIII. ADJOURNMENT

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.*

I, Kirsten Garcia, do hereby certify that I did, on May 10, 2024 at 12:00 PM post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

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Kirsten Garcia, City Secretary  
City of Richwood

# MINUTES

## RICHWOOD PLANNING AND ZONING COMMISSION MEETING

Monday, August 14, 2023 at 6:00 PM

BE IT KNOWN that the PLANNING AND ZONING COMMISSION of the City of Richwood will meet on Monday, August 14, 2023 at 6:00 PM at 1800 N. Brazosport Blvd., Richwood, TX 77531 at the Richwood City Hall in the Council Chambers with the following agenda:

### I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

### II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

### III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

### IV. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Mike Johnson, Position 1:	Absent
Mike Challenger, Position 2:	Present
Amanda Reynolds, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Nadia Nelson, Police Department; Tricia Ditto, Finance Director; Clif Custer, Public Works Director; Phillip Knop, City Attorney.

### V. PUBLIC COMMENTS

There were no public comments.

### VI. CONSENT AGENDA

A. Approval of minutes from called meeting held August 8, 2022.

***Motion to approve consent agenda.***

***Motion made by Rory Escalante, seconded by Amanda Reynolds.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

### VII. DISCUSSION AND ACTION ITEMS

A. Preliminary review and action on re-plat of lots 30 & 31; block 1 of Oakwood Shores Subdivision section 1, also known as 31702 Bayou Bend.

***Motion to approve re-plat of lots 30 & 31; block 1 of Oakwood Shores Subdivision section 1, also known as 31702 Bayou Bend.***

***Motion made by Mike Challenger, Seconded by Amanda Reynolds.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

- B. Preliminary review and action on re-plat of lots 14, 15 & 16; block 2 of the Havenwood Subdivision, also known as 15637 Edgewater.

***Motion to approve re-plat of lots 14, 15 & 16; block 2 of the Havenwood Subdivision, also known as 15637 Edgewater.***

***Motion made by Amanda Reynolds, Seconded by Mike Challenger.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

VIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 6:10 p.m.

**These minutes were read and approved on this 11th day of December 2023.**

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Mayor

ATTEST:

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City Secretary



1800 Brazosport Blvd  
Richwood, TX 77531  
(979)265-2082 (979)265-7345 (fax)

**APPLICATION FOR REPLAT REQUEST**

**PLEASE NOTE:** The following questions must be answered completely. If additional space is needed, attach extra pages to the application. Contact the City of Richwood at (979) 265-2082 for clarification of terms or for specific zone district requirements.

**DATA ON APPLICANT AND OWNER:**

Name: Jonathan Kirk Enterprises, LLC Date: 04/18/24  
Address: 105 West Road, Lake Jackson, Texas 77566  
Home Phone: 979-236-4135 Business Phone: 979-236-4135

**SUBJECT PROPERTY:**

Address of property in question: 2002 Brazosport Blvd N, Richwood  
Legal Description of property: Lots 1 & 7, Replat of Lot 10B Richwood Addition  
Current Zone: \_\_\_\_\_  
Zone being requested: \_\_\_\_\_

**PURPOSE OF THE REPLAT** (be specific): \_\_\_\_\_

The purpose for this replat is to relocate the property line between Lots 1 and 7 of  
the replat of Lot 10B of the Richwood Addition as recorded in CCFN 2014005583.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I (we) certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate to the best of my knowledge and belief. I also hereby give permission for the members of the City of Richwood Planning and Zoning and City Staff to access the property in question for the purpose of gathering information to make an informed decision on this request.

Jonathan Kirk  
Name of Applicant

X   
Signature of Applicant

4-18-24  
Date

**IMPORTANT:**

A drawing, including all dimensions and structures, must be attached along with the applicable fee, to be considered. Failure to include both will result in automatic denial of application.

