



KEEP RICHWOOD BEAUTIFUL COMMISSION AGENDA

Tuesday, May 07, 2024 at 6:00 PM

Richwood City Hall, 1800 Brazosport Blvd. N.

BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Tuesday, May 7, 2024, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PUBLIC COMMENTS
- IV. REPORT ON RECENT EVENTS
 - A. Don't Mess with Texas Trash Off, April 6, 2024
 - B. Earth Day, April 22
- V. UPCOMING EVENTS
 - A. Memorial Day Flag Placement, May 27
 - B. Keep Texas Beautiful Conference, June 24 - 26, 2024 (Virtual)
- VI. YARD OF THE MONTH
Glenwood Bayou
- VII. DISCUSSION AND ACTION ITEMS
 - A. Discuss and consider setting workday at the monument sign at the entrance of Audubon Woods I.
 - B. Discuss and consider details for the park bench dedication in honor of Garry and Janet Ellis.
 - C. Discussion and workshop for the FY 2025 Budget
- VIII. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST
- IX. SET NEXT MEETING DATE
- X. FUTURE AGENDA ITEMS
- XI. ADJOURNMENT

The Commission may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Kirsten Garcia, do hereby certify that I did, on _____ at _____ post this notice of meeting on the Bulletin Board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

20 Beautification - 10/01/2023 to 03/31/2024

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD through 3/31/24	Proposed Budget	Notes
614124 Beautification Revenues	15,290	15,423	15,531	15,500	7,550		
614112 Miscellaneous Income	1,300	0	215	0	973		
614114 Community Garden Membership Fees	1,250	485	0	0	0		
Total Revenue	17,840	15,908	15,746	15,500	8,523	0	

Expenditures

615102 Contract Labor	4,425	7,610	8,925	6,000	3,000	7000	includes director and landscaping
615130 Training & Travel	1,211	5,043	1,529	3,000	0	500	conference now virtual
615210 Office Supplies	158	85	37	225	0	200	
615220 Tools	202	0	0	250		200	
615225 Books and Periodicals	50	0	0	100		0	
615240 Expendable Operating Supplies	2,151	836	1,319	1,000	392	2500	includes prior garden budget
615310 Building & Grounds M&R	1,105	1,798	0	1,000	0	1000	
615660 Dues & Subscriptions	295	403	941	120	681	1000	
615685 Publishing & Advertising	843	840	0	200	0	200	
615695 Special Services - Miscellaneous	757	1,000	0	500	378	500	
615930 Equipment	1,037	0	1,028	500	0	500	
615950 Community Garden	3,444	3,585	1,680	1,500	837	0	Remove this line item - combine with 5240
Total Expenditures	15,678	21,200	15,459	14,395	5,288	13,600	

**Other Financing Sources and Uses
Sources**

974963 Transfer from General Fund	3,000	5,000	5,000	5,000	5,000		
Total Sources	3,000	5,000	5,000	5,000	5,000	0	

Total Change in Fund Balance **5,162** **-292** **5,287** **6,105** **8,235** **-13,600**

City of Richwood
General Ledger for Beautification - 10/1/2023 to 9/30/2024

Section VII, Item C.

Account		Description	Debit	Credit	Balance
Date	Code				Debit
615102 - Contract Labor					\$0.00
11/6/2023	AP	INV: NOV2023 KLUG, LESLIE - EX. DIRECTOR STIPEND	500.00		500.00
12/21/2023	AP	INV: DEC2023 KLUG, LESLIE - EX. DIRECTOR STIPEND	500.00		1,000.00
1/22/2024	AP	INV: XC01222024-7720 KLUG, LESLIE - DECEMBER 2023 EXEC DIR KRB STIPEND	500.00		1,500.00
1/31/2024	AP	INV: MARCH2024 KLUG, LESLIE - JAN STIPEND	500.00		2,000.00
2/29/2024	AP	INV: MARCH2024- KLUG, LESLIE - FEB STIPEND	500.00		2,500.00
3/31/2024	AP	INV: APRIL2024 KLUG, LESLIE - EX. DIRECTOR STIPEND	500.00		3,000.00
			\$3,000.00		\$3,000.00
615240 - Expendable Operating Supplies					\$0.00
11/3/2023	AP	INV: DEC2023 CITIBANK, N.A. - credit card purchases and credits	31.50		31.50
12/3/2023	AP	INV: JAN2024 CITIBANK, N.A. - credit card purchases and credits	40.05		71.55
2/3/2024	AP	INV: MAY2024- CITIBANK, N.A. - credit card purchases and credits	244.00		315.55
3/13/2024	AP	INV: XC03132024-7720 KLUG, LESLIE - Food for servolution	75.98		391.53
			\$391.53		\$391.53
615660 - Dues & Subscriptions					\$0.00
12/3/2023	AP	INV: JAN2024 CITIBANK, N.A. - credit card purchases and credits	119.99		119.99
1/1/2024	AP	INV: 2024RWD KEEP BRAZORIA COUNTY BEAUTIFUL ASSOCIATION - ANNUAL FEE	536.00		655.99
3/3/2024	AP	INV: APRIL2024 CITIBANK, N.A. - credit card purchases and credits	25.00		680.99
			\$680.99		\$680.99
615695 - Special Services - Miscellaneous					\$0.00
10/5/2023	AP	INV: OCT2023 MAYER, KIMBERLY - REFUND FOR UNCASHED CK FROM 3/2021 (SHIRTS EMB)	48.00		48.00
10/6/2023	AP	VOID INV: march21- MAYER, KIMBERLY - refund for embroidery fot 2 polo shirts		48.00	0.00
12/3/2023	AP	INV: JAN2024 CITIBANK, N.A. - credit card purchases and credits	218.80		218.80
1/3/2024	AP	INV: MARCH2024 CITIBANK, N.A. - credit card purchases and credits	158.88		377.68
			\$425.68	(\$48.00)	\$377.68
615930 - Equipment					\$0.00
10/5/2023	AP	INV: OCT2023 YEARSIN, WILLIAM - REFUND FROM UNCASHED CHECK FROM 3/5/2021 REPAIRS FOR TRAILER	45.76		45.76
10/6/2023	AP	VOID INV: march21 YEARSIN, WILLIAM - material to repair krb trailer		45.76	0.00
			\$45.76	(\$45.76)	\$0.00
615950 - Community Garden					\$0.00
11/3/2023	AP	INV: DEC2023 CITIBANK, N.A. - credit card purchases and credits	169.18		169.18
1/4/2024	AP	INV: 1800-1 KELLY BROOKS/RAY'S RP - GARDEN TRIMMING	25.00		194.18
1/31/2024	AP	INV: 1800-2 KELLY BROOKS/RAY'S RP - krb garden trimming	25.00		219.18
2/3/2024	AP	INV: MAY2024- CITIBANK, N.A. - credit card purchases and credits	39.80		258.98
3/3/2024	AP	INV: APRIL2024 CITIBANK, N.A. - credit card purchases and credits	503.02		762.00
3/4/2024	AP	INV: 1800-4 KELLY BROOKS/RAY'S RP - GARDEN TRIMMING	25.00		787.00
3/13/2024	AP	INV: 1800-3 KELLY BROOKS/RAY'S RP - GARDEN TRIMMING	25.00		812.00
3/18/2024	AP	INV: 1800-5 KELLY BROOKS/RAY'S RP - krb garden trimming	25.00		837.00
4/1/2024	AP	INV: 1800-6 KELLY BROOKS/RAY'S RP - krb garden trimming	25.00		862.00
4/15/2024	AP	INV: 1800-7 KELLY BROOKS/RAY'S RP - krb garden trimming	25.00		887.00
5/1/2024	AP	INV: 1800-8 KELLY BROOKS/RAY'S RP - krb garden trimming	25.00		912.00
			\$912.00		\$912.00
Report Total:					\$5,362.20