



KEEP RICHWOOD BEAUTIFUL COMMISSION AGENDA

Wednesday, November 05, 2025 at 6:00 PM

Richwood City Hall, 1800 Brazosport Blvd. N.

BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Wednesday, November 5, 2025, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PUBLIC COMMENTS
- IV. REPORT ON RECENT EVENTS
 - A. Brazoria County Master Gardeners Event, October 18
 - B. Trunk or Treat - October 24
- V. UPCOMING EVENTS
 - A. Fall Sweep 2025
- VI. YARD OF THE MONTH
Spookiest & Christmas Contest
- VII. DISCUSSION AND ACTION ITEMS
 - A. Review, discuss and consider amending the Yard of the Month contest rules.
 - B. Discuss and consider setting new date for monthly meetings.
 - C. Discussion regarding the status of the community garden.
 - D. Discuss and consider approval of landscaping quote provided by TR's Lawn for the community garden rehab.
 - E. Discuss and consider replacement of shrubs at the P.K. Forrest Building.
 - F. Discuss and consider placement of flags for Veteran's Day.
- VIII. FINANCIAL REPORT
 - [A.](#) Keep Richwood Beautiful Budget Report
- IX. EXECUTIVE DIRECTOR'S REPORT
- X. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST
- XI. SET NEXT MEETING DATE
- XII. FUTURE AGENDA ITEMS
- XIII. ADJOURNMENT

The Commission may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Kirsten Garcia, do hereby certify that I did, on _____ at _____ post this notice of meeting on the Bulletin Board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

Section VIII, Item A.

City of Richwood
Keep Richwood Beautiful
20 Beautification - 10/01/2025 to 10/30/2025
8.33% of the fiscal year has expired

| | Prior YTD | Current Period | Current YTD | 2025 Budget | Remaining Budget |
|---|--------------|----------------|--------------|---------------|------------------|
| Revenue | | | | | |
| Intergovernmental revenue | | | | | |
| 614113 Intragovernmental Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Intergovernmental revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Charges for services | | | | | |
| 614124 Beautification Revenues | 1,223 | 1,164 | 1,164 | 14,500 | 13,336 |
| Total Charges for services | 1,223 | 1,164 | 1,164 | 14,500 | 13,336 |
| Interest | | | | | |
| 614110 Interest Earnings | 0.00 | 0.00 | 0.00 | 600 | 600 |
| Total Interest | 0.00 | 0.00 | 0.00 | 600 | 600 |
| Miscellaneous revenue | | | | | |
| 614112 Miscellaneous Income | 21 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614114 Community Garden Membership Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614115 Farmers Market Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Miscellaneous revenue | 21 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenue | 1,244 | 1,164 | 1,164 | 15,100 | 13,936 |
| Expenditures | | | | | |
| Parks & Recreation | | | | | |
| Beautification | | | | | |
| Personnel & Benefits | | | | | |
| 615102 Contract Labor | 500 | 500 | 500 | 7,000 | 6,500 |
| 615103 Salaries & Wages | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 615105 Retirement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 615110 Workmen's Compensation Ins | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 615120 Unemployment Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 615130 Training & Travel | 0.00 | 0.00 | 0.00 | 500 | 500 |
| Total Personnel & Benefits | 500 | 500 | 500 | 7,500 | 7,000 |
| Supplies | | | | | |
| 615210 Office Supplies | 0 | 0.00 | 0.00 | 100 | 100 |
| 615215 Custodial Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 615220 Tools | 0.00 | 0.00 | 0.00 | 100 | 100 |
| 615225 Books and Periodicals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 615240 Expendable Operating Supplies | 0 | 0.00 | 0.00 | 3,200 | 3,200 |
| Total Supplies | 0 | 0.00 | 0.00 | 3,400 | 3,400 |
| Maintenance & Repair | | | | | |
| 615310 Building & Grounds M&R | 0.00 | 1,482 | 1,482 | 6,000 | 4,518 |
| 615365 Other Equipment M&R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Maintenance & Repair | 0.00 | 1,482 | 1,482 | 6,000 | 4,518 |
| Other Services | | | | | |
| 615660 Dues & Subscriptions | 0.00 | 0.00 | 0.00 | 200 | 200 |
| 615685 Publishing & Advertising | 0.00 | 0.00 | 0.00 | 500 | 500 |
| 615695 Special Services - Miscellaneous | 0.00 | 0.00 | 0.00 | 500 | 500 |
| Total Other Services | 0.00 | 0.00 | 0.00 | 1,200 | 1,200 |
| Capital Equipment | | | | | |
| 615930 Equipment | 0.00 | 0.00 | 0.00 | 500 | 500 |
| 615950 Community Garden | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Capital Equipment | 0.00 | 0.00 | 0.00 | 500 | 500 |
| Total Beautification | 500 | 1,982 | 1,982 | 18,600 | 16,618 |
| Total Parks & Recreation | 500 | 1,982 | 1,982 | 18,600 | 16,618 |
| Total Expenditures | 500 | 1,982 | 1,982 | 18,600 | 16,618 |
| Other Financing Sources and Uses | | | | | |
| Sources | | | | | |
| Transfers In | | | | | |
| 974959 Transfer from Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 974963 Transfer from General Fund | 0.00 | 0.00 | 0.00 | 5,000 | 5,000 |
| Total Transfers In | 0.00 | 0.00 | 0.00 | 5,000 | 5,000 |
| Total Sources | 0.00 | 0.00 | 0.00 | 5,000 | 5,000 |
| Uses | | | | | |
| Transfers Out | | | | | |

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Section VIII, Item A.

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20 Beautification - 10/01/2025 to 10/30/2025
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| | <u>Prior YTD</u> | <u>Current Period</u> | <u>Current YTD</u> | <u>2025 Budget</u> | <u>Remaining Budget</u> |
|---|------------------|-----------------------|--------------------|--------------------|-------------------------|
| 615961 Transfer to Water/Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Transfers Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Financing Sources and Uses | 0.00 | 0.00 | 0.00 | 5,000 | 5,000 |
| Total - | 744 | (818) | (818) | 1,500 | 2,318 |

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