

# City of Richwood TEXAS

## CITY COUNCIL MEETING AGENDA

Monday, September 11, 2023 at 6:10 PM

*Richwood City Hall, 1800 Brazosport Blvd. N.*

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, September 11, 2023, beginning at 6:10 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF COUNCIL MEMBERS
- III. PUBLIC COMMENTS
- IV. CONSENT AGENDA
  - [A.](#) Approval of minutes from regular meeting held August 14, 2023.
  - B. Appoint Kai York to the Keep Richwood Beautiful Committee.
  - C. Appoint Denise York to the Keep Richwood Beautiful Committee.
  - [D.](#) Appoint William Yearsin as Richwood's 2023-2025 representative for Brazosport Water Authority.
  - [E.](#) Approval of minutes from special meeting held August 28, 2023.
- V. PUBLIC HEARING ON PROPOSED 2023-2024 BUDGET
- VI. PUBLIC HEARING ON PROPOSED 2023-2024 TAX RATE
- VII. DISCUSSION AND ACTION ITEMS
  - A. Discussion and possible action concerning any final changes to the FY 2023-2024 Proposed Budget.
  - [B.](#) Discuss and consider adopting Ordinance 23-509, an ordinance appropriating adopting a budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.
  - [C.](#) Discuss and consider Ordinance 23-510, an ordinance adopting a tax rate and levying taxes for the use and support of the Municipal Government of the City of Richwood, Texas and providing for the interest and sinking fund of the taxable year 2023.
  - [D.](#) Discuss and consider approving tax resale of property located within the City of Richwood. (Legal Description: Glenwood Bayou (A0066 J E Groce)(Richwood), Reserve H Acres 0.11)
  - [E.](#) Discuss and consider adopting Ordinance 23-512 amending Appendix C - Fee Schedule of the Code of Ordinances to amend additional fees and voluntary donations to add a mandatory ambulance fee.
  - [F.](#) Discuss and consider adopting Ordinance 23-511, repealing section 20-131 of Chapter 20 Traffic and Vehicles of the Richwood Code of Ordinances, thus removing the one-way traffic requirement during the school zone.
  - G. Discuss and consider authorizing the City Manager or his designee to solicit competitive bids for Emergency Medical Services.
  - H. Discuss and consider request to allow street closure of Audubon Woods Dr from North Mahan to Wisteria for Keep Richwood Beautiful to host Trunk or Treat.
  - I. Discussion regarding the contingency fund and future contributions or uses of funds.

- J. Consider items removed from consent agenda

VIII. EXECUTIVE SESSION

- A. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

Michael Challenger, City Council Position 2

- B. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

E. Garcia - Police Department

- C. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

J. Estrada - Public Works

IX. ACTION AS A RESULT OF EXECUTIVE SESSION

- A. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

Michael Challenger, City Council Position 2

- B. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

E. Garcia - Police Department

- C. Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

J. Estrada - Public Works

X. CAPITAL IMPROVEMENT PROJECTS UPDATE

XI. CITY MANAGER'S REPORT

XII. COUNCIL MEMBER COMMENTS & REPORTS

XIII. MAYOR'S REPORT

XIV. FUTURE AGENDA ITEMS

XV. ADJOURNMENT

**The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551-071 of the Government Code (attorney-client privilege).**

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.*

I, Kirsten Garcia, do hereby certify that I did, on September 8, 2023 at 5:00 PM post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

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Kirsten Garcia, City Secretary  
City of Richwood

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

### Monday, August 14, 2023 at 6:10 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, August 14, 2023, beginning at 6:10 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:10 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Mike Johnson, Position 1:	Absent
Mike Challenger, Position 2:	Present
Amanda Reynolds, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Nadia Nelson, Police Department; Tricia Ditto, Finance Director; Clif Custer, Public Works Director; Phillip Knop, City Attorney.

III. PUBLIC COMMENTS

Bob Page - 101 Hummingbird – Mr. Page would like Council to look into setting up a drop off point for sales and children exchanges at City Hall. He stated he would like to look into the discussion from public regarding speed bumps, this is harmful to low profile vehicles so, instead, he would like the city to allow cameras or signs to be posted by residents. Mr. Page also requested the City Secretary look into displaying the slides shown in person at meetings on the YouTube feed for the online viewers.

IV. EMPLOYEE SERVICE AWARD

A. Stacy Holmes, Police Department - 5 Years of Service  
Eric Foerster, City Manager, presented Detective Holmes with his service award.

V. CONSENT AGENDA

- A. Budget Report, June 2023
- B. Budget Report, July 2023.
- C. Investment Report, Q3 FY 2023
- D. Approval of minutes from regular meeting held July 10, 2023.
- E. Approval of minutes from Budget Workshop meeting held July 17, 2023.

**Motion to approve consent agenda.**

**Motion made by Amanda Reynolds, Seconded by Rory Escalante.**

**Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain**

**Motion carried.**

VI. DISCUSSION AND ACTION ITEMS

- A. Final review and action on re-plat of lots 30 & 31; block 1 of Oakwood Shores Subdivision section 1 also known as 31702 Bayou Bend.

***Motion to approve re-plat of lots 30 & 31; block 1 of Oakwood Shores Subdivision section 1 also known as 31702 Bayou Bend.***

***Motion made by Amanda Reynolds, Seconded by Mike Challenger.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

- B. Final review and action on re-plat of lots 14, 15 & 16; block 2 of the Havenwood Subdivision also known as 15637 Edgewater.

***Motion to approve re-plat of lots 14, 15 & 16; block 2 of the Havenwood Subdivision also known as 15637 Edgewater.***

***Motion made by Mike Challenger, Seconded by Amanda Reynolds.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

- C. Discuss and consider adoption of Ordinance 23-507, establishing a no parking zone along the north and south bound portions of Audubon Woods Drive between the north entrance/exit to Polk Elementary School and the intersection of Wisteria Street.

Eric Foerster, City Manager, presented.

Discussion held on marking the roadway and enforcement.

Bob Page – 101 Hummingbird - stated in the past he believed the one way was the solution to the traffic problem.

Discussion was held on the reasoning for the proposed ordinance.

***Motion to adopt Ordinance 23-507, establishing a no parking zone along the north and south bound portions of Audubon Woods Drive between the north entrance/exit to Polk Elementary School and the intersection of Wisteria Street.***

***Motion made by Jeremy Fountain, Seconded by Amanda Reynolds.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

- D. Discuss and consider approving the sale of surplus equipment through Ritchie Brothers Gov Plant auction house located in Humble, Texas.

Clif Custer, Public Works Director, presented.

Discussion held on method of determining value of items.

Discussion held on possibly hosting the public sale first and what doesn't sell then send to the auction house.

Discussion held on benefits of using gov planet through costs and liability.

Discussion held on transport of items to the auction house.

**Motion to approve the sale of surplus equipment through Ritchie Brothers Gov Plant auction house located in Humble, Texas.**

**Motion made by Amanda Reynolds, Seconded by Mike Challenger.**

**Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain**

**Motion carried.**

- E. Discuss and consider authorizing the City Manager to engage in a contingency based contract for sales tax compliance and recovery for the City of Richwood and the Crime Control and Prevention District.

Eric Foerster, City Manager presented.

Discussion held on how the sales tax is reported to the comptroller.

Discussion held on causing burden on small businesses.

**Motion to authorize the City Manager to engage in a contingency based contract for sales tax compliance and recovery for the City of Richwood and the Crime Control and Prevention District with Avenu Insights**

**Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.**

**Voting Yea: Amanda Reynolds, Rory Escalante, Jeremy Fountain**

**Voting Nay: Mike Challenger**

**Motion carried.**

- F. Discuss and consider approving resolution 23-R-80, declaring property surplus and authorizing the sale of specified items.

Eric Foerster, City Manager, presented.

Discussion held on how this was purchased.

Bob Page – 101 Hummingbird - spoke regarding oversight since so many members serve on multiple boards and have close ties to City Council.

Leslie Klug – KRB Executive Director - equipment purchased well before the current board took over and no one knew until it was too late and already built.

Jeremy Fountain spoke regarding the purchase of the equipment.

Discussion held on how this can be prevented in the future.

Discussion held on who is eligible to purchase the property.

**Motion to resolution 23-R-80, declaring property surplus and authorizing the sale of specified items with addendum that no employee, appointed, or elected official are allowed to bid on such property.**

**Motion made by Jeremy Fountain, Seconded by Rory Escalante.**

**Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain**

**Motion Carried.**

- G. Discuss and consider adopting ordinance 23-508, amending Appendix C - Fee Schedule of the Code of Ordinances to amend plumbing permit fees, utility rates and additional fees and voluntary donations.

Tricia Ditto, Finance Director, presented.

Discussion held on application fee.

Discussion held on water taps and fee.

Discussion held on water rates and fees.

Discussion held on outside effects on our rates.

Bob Page – 101 Hummingbird - asked about those with two meters and being charged a base rate for both when their combined usage may be below the base rate minimum.

Discussion held on swimming pool fill credit.

Discussion held on ambulance service.

Discussion held on looking at rate structure for future years.

Discussion held on general fund to aid enterprise fund.

Discussion held on ambulance fee.

William Yearsin - spoke regarding the fees being voluntary or not.

Discussion held on city service responsibility through tax dollars.

Mr. Page requested clarification on the discounts and how they were initially enacted.

Amanda Reynolds spoke regarding a citizen request for a voluntary fee for park equipment.

***Motion to ordinance 23-508, amending Appendix C - Fee Schedule of the Code of Ordinances to amend plumbing permit fees, utility rates and additional fees and voluntary donations with removal of ambulance fee.***

***Motion made by Mike Challenger, Seconded by Jeremy Fountain.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

- H. Public hearing and action on the 2023-2024 fiscal year proposed budget of the Crime Control and Prevention District.

Tricia Ditto, Finance Director, presented.

***Motion to approve 2023-2024 fiscal year proposed budget of the Crime Control and Prevention District.***

***Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.***

***Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

- I. Discuss and consider approving Resolution 23-R-79, setting the date and time for the Public Hearing for the 2023-2024 fiscal year Annual Budget for September 11, 2023 at 6:00 p.m.

Tricia Ditto, Finance Director, presented

***Motion to approve Resolution 23-R-79, setting the date and time for the Public Hearing for the 2023-2024 fiscal year Annual Budget for September 11, 2023 at 6:00 p.m.***

**Motion made by Jeremy Fountain, Seconded by Mike Challenger.  
Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain  
Motion Carried.**

- J. Consider and record vote for proposed tax rate for the 2023-2024 fiscal year of \$0.540587 which is a tax increase of up to 6.87% above the No New Revenue Tax Rate for the City of Richwood, to be adopted at a future meeting.

Tricia Ditto, Finance Director, presented.

Discussion held on how tax rates will affect small businesses.

**Motion to approve proposed tax rate for the 2023-2024 fiscal year of \$0.540587 which is a tax increase of up to 6.87% above the No New Revenue Tax Rate for the City of Richwood, to be adopted at a future meeting.**

**Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.  
Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain  
Motion carried.**

- K. Discuss and consider approving Resolution 23-R-78, setting the date and time for the Public Hearing for the 2023-2024 fiscal year proposed tax rate for September 11, 2023 at 6:00 p.m.

Tricia Ditto, Finance Director, presented.

**Motion to approve approving Resolution 23-R-78, setting the date and time for the Public Hearing for the 2023-2024 fiscal year proposed tax rate for September 11, 2023 at 6:00 p.m.**

**Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.  
Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain  
Motion carried.**

- L. Consider items removed from consent agenda  
No items.

VII. EXECUTIVE SESSION

The committee recessed into Executive Session at 8:05 p.m.

Pursuant to Chapter 551.072, Deliberation regarding purchase, exchange, lease or value of real property:

- 1. Discussion and possible action on purchase of real property (Glenwood Bayou, Reserve H, 0.11 acres)

VIII. ACTION AS A RESULT OF EXECUTIVE SESSION

The board reconvened at 8:26 p.m.

**No action taken.**

IX. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.



X. CITY MANAGER'S REPORT

Eric Foerster updated Council regarding the Undine TCEQ permit hearings. He also advised it's looking more like we will enter stage two of drought contingency.

XI. COUNCIL MEMBER COMMENTS & REPORTS

Mike Challenger reported about the the volunteer fire department and stated that he really appreciates them.

Rory Escalante commented regarding the great discussion this evening, and stated he would like to bring up the water stage restrictions. He would like to keep the residents informed of the stages and how this affects them. He add that he would also like to incorporate fees into the tax rate and look into the water rates.

Jeremy Fountain reminded everyone that school kicks off this week, please be aware and patient in the mornings.

XII. MAYOR'S REPORT

Mayor Durham expressed appreciation to Detective Holmes and the police department. Expressed appreciation to City staff. Expressed thanks to Eric for updates on the TCEQ meeting and encourages everyone to keep involved with it.

XIII. FUTURE AGENDA ITEMS

Tax Rate

Budget Adoption

School Zone Ord

Special Meeting - Monday 28th at 6

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:40 p.m.

**The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551-071 of the Government Code (attorney-client privilege).**

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.*

I, Kirsten Garcia, do hereby certify that I did, on August 10, 2023 at 12:00 PM post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

# City of Richwood — TEXAS —

## AGENDA MEMORANDUM

**CONTACT:** ERIC FOERSTER

**SUBJECT:** BWA REPRESENTATIVE APPOINTMENT

**SUMMARY:** Current term of our BWA representative expires and will need to be reappointed before 09/26/2023.

**FISCAL IMPACT:** 0

**RECOMMENDATION:** The current BWA Rep, William Yearsin advised he would continue with the position if allowed.



MEMBER CITIES:

ANGLETON

BRAZORIA

CLUTE

FREEPORT

LAKE JACKSON

OYSTER CREEK

RICHWOOD

August 3, 2023

Mr. Eric Foerster  
City of Richwood  
1800 N. Brazosport Blvd.  
Richwood, TX 77531

Dear Mr. Eric Foerster:

According to our records, the term for the Brazosport Water Authority representative appointed by your city will expire in September, 2023.

If you have not already done so, please make arrangements to appoint or re-appoint a representative from your city to fill this position.

New or re-appointed members will be sworn into office at or before the regular session meeting on September 26, 2023, to serve a two (2) year term.

Offices of the Board of the Brazosport Water Authority will also be reorganized at the monthly meeting in September 2023.

Please provide written notice of your choice to represent your city for filing purposes and please include the representative's name, mailing address, telephone number, and email address.

Thank you,

April Garcia  
Office Manager  
Brazosport Water Authority  
Phone: (979) 297-2715

CC: file

# MINUTES

## RICHWOOD CITY COUNCIL BUDGET WORKSHOP

Monday, August 28, 2023 at 6:00 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, August 28, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

PRESENT

- |                              |         |
|------------------------------|---------|
| Michael Durham, Mayor:       | Present |
| Mike Johnson, Position 1:    | Present |
| Mike Challenger, Position 2: | Present |
| Amanda Reynolds, Position 3: | Present |
| Rory Escalante, Position 4:  | Present |
| Jeremy Fountain, Position 5: | Present |

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director; Clif Custer, Public Works Director.

V. PUBLIC COMMENTS

There was no public comment.

VI. FY 2024 BUDGET WORKSHOP

A. Discussion regarding Fiscal Year 2023 - 2024 proposed budget.

Tricia Ditto, Finance Director, presented.

Discussion held on how residents can sign up for EFT payments, online or in person.

Discussion held on where else the ambulance expense could go.

Discussion held on possible revenues from ambulance fees.

Discussion held on how to gain revenues through ambulance billing.

Discussion held on fees and rates being optional versus mandatory.

Discussion held on contingency fund.

Discussion held on fund balance versus contingency fund.

Discussion held on public works equipment.

Discussion held on costs of water sewer line items.

Discussion held on proposed raises.

Discussion held on retention of employees.

Discussion held on revenues.

Discussion held on budget adoption.

Discussion held on individual line items.

Mayor Durham called the meeting recess for 5 minutes at 8:18 p.m.

Mayor Durham called the meeting back to order at 8:21 p.m.

Discussion held on possible expenditure changes.

VII. CITY MANAGER'S REPORT

Eric Foerster, City Manager, reported his upcoming scheduled vacation.

VIII. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson expressed appreciation for the staff's hard work, stating they have made vast improvements.

Mike Challenger spoke regarding property tax relief, and it is his opinion that the Council doesn't let the legislature's efforts go without cause.

Rory Escalante spoke regarding tonight's conversation with staff and council, his request for future budgets moving forward incorporate services into one tax rate. He spoke on the state of the city since he came into office. He also spoke regarding the learning curve of new council members. He expressed appreciation to Tricia for the budget and to Clif for his hard work and dedication to the city. Lastly, he requested the council be presented with the big picture budget, so that they don't get too much into the weeds of line items.

Jeremy Fountain expressed appreciation for everyone for holding the additional meeting, since there is a learning curve for new members. He also spoke regarding economic uncertainties in the next year.

IX. MAYOR'S REPORT

Mayor Durham stated he was happy to see Mike Johnson back, told Mike Challenger to always ask his questions. He also stated he never sees staff not busy. Mayor spoke regarding the want unite everyone and he isn't seeing that.

X. FUTURE AGENDA ITEMS

Discuss cap on contingency fund.

Discuss Park and recreation capital improvements.

One way school zone ordinance.

Board of Adjustments / Variance request

XI. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:34 p.m.

These minutes were read and approved on this 11th day of September 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

# *Richwood* —TEXAS—



*Budget*  
FY 23-24  
Proposed  
September 11, 2023



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Richwood  
Texas**

For the Fiscal Year Beginning

**October 01, 2022**

*Christopher P. Morrill*

Executive Director



# CITY OF RICHWOOD Fiscal Year 2023-2024 Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$170,610, which is a 6.83 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$64,565.

The members of the governing body voted on the budget as follows:

**For:**

**Against:**

**Present and not Voting:**

**Absent:**

### Property Tax Rate Comparison

	<u>2023-2024</u>	<u>2022-2023</u>
Property Tax Rate:	\$0.540587/100	\$0.606810/100
No New Revenue Tax Rate:	\$0.505837/100	\$0.589833/100
No New Revenue Maintenance & Operations Tax Rate:	\$0.407073/100	\$0.473104/100
Voter Approval Tax Rate:	\$0.522178/100	\$0.606810/100
Debt Rate:	\$0.098764/100	\$0.116729/100

Total debt obligation for CITY OF RICHWOOD secured by property taxes:  
\$ 490,104.

**Proposed Budget–Consolidated Fund Summary**

FY 2023-2024 BUDGET ORDINANCE - EXHIBIT A

City of Richwood  
FY 2023-2024 Budget  
Consolidated Fund Summary

REVENUES & SOURCES OF FUNDS	2021 Actual	2022 Actual	2023 Actual through 9/1/23	2023 Budget	2024 Proposed Budget
<b><u>Major &amp; Other Operating Funds</u></b>					
General Fund	\$ 3,066,463	\$ 3,266,128	\$ 3,074,550	\$ 3,810,170	\$ 3,464,640
I&S Debt Service Fund	378,993	470,910	470,507	498,613	494,405
Crime Control & Prevention District Fund	158,408	185,174	119,141	185,000	160,900
Court Technology & Security Funds	740	449	16,827	650	7,400
Beautification Fund	23,079	21,567	19,474	21,800	20,500
Transportation Fund	301,537	327,967	517,210	1,653,750	304,500
Water & Sewer Fund	2,400,221	2,819,117	2,572,849	2,701,800	2,957,871
Subtotal	<b>\$ 6,329,441</b>	<b>\$ 7,091,312</b>	<b>\$ 6,790,558</b>	<b>\$ 8,871,783</b>	<b>\$ 7,410,216</b>
<b><u>Contingency &amp; Capital Reserve Funds</u></b>					
Equip Replacement Fund	34,009	46,870	46,840	44,000	44,000
General Contingency Fund	200,000	252,628	280,000	280,000	290,000
Inflow & Infiltration (I&I Fund)	34,000	34,000	34,000	34,000	34,000
Utility Capital Improvement Project Fund	221,002	349,374	34,070	-	22,000
Subtotal	<b>\$ 489,011</b>	<b>\$ 682,872</b>	<b>\$ 394,910</b>	<b>\$ 358,000</b>	<b>\$ 390,000</b>
<b>Total Revenues &amp; Sources</b>	<b>6,818,452</b>	<b>7,774,184</b>	<b>7,185,468</b>	<b>9,229,783</b>	<b>7,800,216</b>
 <b>EXPENDITURES &amp; USES OF FUNDS</b>					
<b><u>Major &amp; Other Operating Funds</u></b>					
General Fund	\$ 2,757,154	\$ 3,186,112	\$ 3,012,446	\$ 3,842,487	\$ 3,273,001
I&S Debt Service Fund	408,983	499,019	489,267	494,614	490,104
Crime Control & Prevention District Fund	132,095	132,029	50,824	225,000	241,000
Court Technology & Security Funds	-	-	2,822	650	4,000
Beautification Fund	15,679	21,199	10,908	26,675	14,395
Transportation Fund	71,023	76,062	1,377,750	1,652,000	302,500
Water & Sewer Fund	2,463,310	2,417,825	2,198,871	2,674,838	2,980,526
Subtotal	<b>\$ 5,848,244</b>	<b>\$ 6,332,246</b>	<b>\$ 7,142,888</b>	<b>\$ 8,916,264</b>	<b>\$ 7,305,526</b>
<b><u>Contingency &amp; Capital Reserve Funds</u></b>					
Equip Replacement Fund	49,307	59,719	-	-	-
General Contingency Fund	-	-	-	-	-
Inflow & Infiltration (I&I Fund)	-	10,000	-	-	-
Utility Capital Improvement Project Fund	-	88,201	87,500	137,000	70,000
Subtotal	<b>\$ 49,307</b>	<b>\$ 157,920</b>	<b>\$ 87,500</b>	<b>\$ 137,000</b>	<b>\$ 70,000</b>
<b>TOTAL EXPENDITURES &amp; USES OF FUNDS</b>	<b>5,897,551</b>	<b>6,490,166</b>	<b>7,230,388</b>	<b>9,053,264</b>	<b>7,375,526</b>

**Proposed Budget–General Fund**

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City of Richwood staff are happy to present a financially sound budget once again for Fiscal Year 2023-2024. The General Fund budget represents staff's best efforts to present a streamlined budget while allowing for no reduction in service quality for our city. Revenues and expenditures are expected to increase from FY23 budget. The proposed budget projects a positive change in Fund Balance for FY23 as well as reserves for contingency and equipment replacement.

**REVENUES**

The City of Richwood is highly dependent on property tax revenue for the funding of our maintenance and operations of the city. Our M&O portion of property tax to be collected is expected to increase approximately 6.8% as certified assessed valuation for this year have increased from the previous year.

Sales Tax revenue has decreased over the last year and the future is uncertain. Therefore, a very conservative projection is included in this year's budget.

**EXPENDITURES**

General Fund expenditures expect to increase due to several factors. Wages and Salaries are budgeted to include a 5% COLA increase for all city staff. Additionally, an increase of up to 3% is available based on employee evaluations.

Insurance has increased dramatically, with coverage for Named Storm doubling from \$60,000 to \$117,000. Workers Compensation surprising has not increased. However, we expect other policies will increase. A 25% increase is included in the budget.

As per our contract with Lake Jackson, dispatch services have increased approximately \$28,000.

Richwood contracts with Clute for ambulance services. Richwood is billed a percentage of costs based on our number of calls. Beyond insurance coverage, no further collection is made from those using the ambulance services. To help contain the costs incurred to the city, Richwood is implementing a \$3.50 monthly ambulance fee on all utility accounts. This is expected to bring in approximately \$100,000 of revenue to offset the cost to the city, this year \$161,000.

For the fourth year, the city of Richwood will be budgeting a transfer to the contingency fund equal to 10% of budgeted expenditures. In addition, the budget includes regular transfers to the Equipment Replacement fund.

Because of rising costs, staff was instructed to tighten their budgets without affecting services. We are confident that this was done and the budget presented here achieves the goals of the city to continue offering quality service to our residents and to be stewards of the finances of the city.

## Proposed Budget—General Fund Summary

City of Richwood  
General Fund Budget FY23-24  
Summary

10 General Fund - 10/01/2023 to 09/30/2024

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed Budget
			through 9/1/23		
<b>Revenue</b>					
<b>Taxes</b>					
294103 Ad Valorem Taxes	1,729,358	1,865,691	1,950,097	2,004,070	2,179,188
294104 Delinquent Taxes	35,710	35,179	8,249	18,000	15,000
294105 Penalty & Interest	15,457	19,208	11,978	17,000	15,000
294111 Franchise Taxes	190,346	208,455	175,962	196,000	196,000
294117 Sales Tax	641,056	730,140	479,206	725,000	640,000
<b>Total Taxes</b>	<b>2,611,927</b>	<b>2,858,673</b>	<b>2,625,492</b>	<b>2,960,070</b>	<b>3,045,188</b>
Licenses and permits	81,356	82,551	80,404	88,250	54,150
Intergovernmental revenue	234,260	15,946	90,326	1,000	1,100
Charges for services	4,622	7,570	8,600	7,000	9,000
Fines and forfeitures	89,313	105,892	103,069	110,000	130,000
Special Revenues	1,185	1,001	8,024	1,350	1,050
Interest	1,811	9,991	82,185	2,500	50,000
Miscellaneous revenue	41,989	50,285	61,450	50,000	149,152
<b>Total Revenue</b>	<b>3,066,463</b>	<b>3,131,909</b>	<b>3,059,550</b>	<b>3,220,170</b>	<b>3,439,640</b>
<b>Expenditures</b>					
<b>General Government</b>					
Administration	764,501	690,959	755,819	802,868	818,582
Judicial	85,966	90,449	79,739	97,385	100,611
Permitting & Inspections	32,549	37,105	24,725	42,500	32,000
Special Revenue Expenditures	0	1,142	0	1,500	1,500
<b>Total General Government</b>	<b>883,016</b>	<b>819,655</b>	<b>860,283</b>	<b>944,253</b>	<b>952,693</b>
<b>Public Safety</b>					
Police Department	1,036,760	1,044,359	1,054,498	1,154,755	1,256,491
Fire Department	252,882	320,035	295,768	345,580	346,062
Code Enforcement	621	665	47,454	67,221	74,521
<b>Total Public Safety</b>	<b>1,290,263</b>	<b>1,365,059</b>	<b>1,397,720</b>	<b>1,567,556</b>	<b>1,677,074</b>
<b>Public Works</b>					
City Maintenance	184,712	279,543	341,942	359,828	238,574
Parks and Recreation	43,955	51,800	38,510	56,850	57,700
Emergency/Disaster	0	215,927	0	0	0
<b>Total Public Works</b>	<b>228,667</b>	<b>547,270</b>	<b>380,452</b>	<b>416,678</b>	<b>296,274</b>
Miscellaneous	38,208	0	0	10,000	12,960
<b>Total Expenditures</b>	<b>2,440,154</b>	<b>2,731,984</b>	<b>2,638,455</b>	<b>2,938,487</b>	<b>2,939,001</b>
<b>Other Financing Sources and Uses</b>					
Sources	0	134,219	15,000	590,000	25,000
Uses	317,000	454,128	373,991	904,000	334,000
<b>Total Other Financing Sources and Uses</b>	<b>-317,000</b>	<b>-319,909</b>	<b>-358,991</b>	<b>-314,000</b>	<b>-309,000</b>
<b>Total Change in Fund Balance</b>	<b>309,309</b>	<b>80,016</b>	<b>62,104</b>	<b>-32,317</b>	<b>191,639</b>

**Proposed Budget–Enterprise Fund**

The Enterprise Fund accumulates all revenues and expenses related to our Water, Sewer, and Solid Waste services. As with the General Fund, staff are presenting a balanced, streamlined budget for FY24 with a small projected positive balance at year end.

A rate study was conducted in 2021 to analyze our utility revenues and related expenditures to give staff insight for rate setting now and into the near future. As a result of this rate study, sewer rates were increased beginning with FY22. The study showed that the current water rates were sustainable for FY 22. but recommended an increase each year beginning with FY23. Brazosport Water Authority (BWA) notified cities of a 12.5% increase in the cost of water used for FY23 and a similar increase of 7.5% for FY24, which was not foreseen when the rates study was completed. Likewise, Brazos River Authority, who bill us for sewer volume, has passed on a 10.5% increase to the city. The increased water and sewer rates are calculated using the rate study data and including these additional increases.

Richwood renewed their contract for solid waste services with Waste Connections. This has resulted in an increased rate for garbage services.

**REVENUES**

Revenues from utility services are expected to be at or about budget for the current fiscal year. Staff prepared the proposed budget, including increased revenue due to the rate increase. This results in an expected 7.6% increase over the budgeted amount for FY23.

Per City Council, the water & sewer senior citizen discount (65+) was increased from \$7.50 per service to 40% off the base bill for each. In addition, seniors receive a \$2.00 discount on trash service.

Tap fees for new installation of meters was analyzed and increased to cover the city’s cost. Current rates were much lower than the cost of labor and materials.

**EXPENSES**

Staff has been diligent in containing expenses for the current fiscal year and project to end the year below budgeted expense. For FY24, expenses will see an increase due to rising costs of insurance, utilities, and water.

Impact fees are charged to new construction based on an Impact Fee study done in 2019. Fees collected for new water and sewer connections are recorded in the Utility Capital Improvements fund for use in utility infrastructure improvements. The city is required to have a new study conducted every 5 years with the impact fee amount analyzed and amended. FY24 Enterprise fund budget contains \$90,000 for this study in the Water Engineering line item. This line also includes \$70,000 for engineering for the CDBG grant. A \$70,000 transfer from the I&I fund will cover the allocation for the grant.

Depreciation, while an expense, does not affect cash flow but is the expensing of our assets over their useful life.

**Non-Operating Items**

The Enterprise fund is responsible for repayment of certain debt obligations attributed to our plant. Payments that will be made in FY24 will be slightly decreased due to a decrease in interest due. While principal payments are included in the budget process as they affect cash flow, an adjustment has been made on the budget document to add these payments back in as they do not affect fund balance.

Budgeted transfers to the I&I fund and the Capital Improvements funds will be made to help Richwood build reserves for future needs within the utility infrastructure.

**City of Richwood  
Enterprise Fund Budget FY23-24  
Summary**

**30 Water and Sewer Fund - 10/01/2023 to 09/30/2024**

	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Actual</b> <small>through 9/1/23</small>	<b>2023 Budget</b>	<b>2024 Proposed Budget</b>
<b>Change in Net Position</b>					
<b>Net Operating Income (Loss)</b>					
<b>Operating income</b>					
Sewer Department	848,921	901,453	874,418	956,700	981,504
Water Department	1,091,121	1,162,182	1,278,842	1,381,600	1,519,867
Solid Waste Department	308,782	328,599	312,262	325,000	381,000
<b>Total Operating income</b>	<b>2,248,824</b>	<b>2,392,234</b>	<b>2,465,522</b>	<b>2,663,300</b>	<b>2,882,371</b>
<b>Operating expense</b>					
Sewer Department	764,821	708,029	686,776	854,307	1,008,484
Water Department	785,891	916,558	879,512	955,916	1,171,048
Solid Waste Department	263,817	280,971	268,649	280,000	290,000
<b>Total Operating expense</b>	<b>1,814,529</b>	<b>1,905,558</b>	<b>1,834,937</b>	<b>2,090,223</b>	<b>2,469,532</b>
<b>Total Net Operating Income (Loss)</b>	<b>434,295</b>	<b>486,676</b>	<b>630,585</b>	<b>573,077</b>	<b>412,839</b>
<b>Non-Operating Items</b>					
Non-operating income	151,397	426,883	107,327	38,500	75,500
Non-operating expense	360,588	227,959	548,934	419,615	491,981
<b>Total Non-Operating Items</b>	<b>-209,191</b>	<b>198,924</b>	<b>-441,607</b>	<b>-381,115</b>	<b>-416,481</b>
<b>Depreciation</b>	<b>288,193</b>	<b>284,308</b>	<b>0</b>	<b>350,000</b>	<b>300,000</b>
<b>Add back Principal debt payments</b>	<b>0</b>	<b>0</b>	<b>185,000</b>	<b>185,000</b>	<b>280,987</b>
<b>Total Change in Net Position</b>	<b>-63,089</b>	<b>401,292</b>	<b>373,978</b>	<b>26,962</b>	<b>-22,655</b>

**Proposed Budget–Crime Control & Prevention District (CCPD)**

The Crime Control & Prevention District (CCPD) operates independently from the city, using revenues received from a designated .25% sales tax. CCPD funds are used for the betterment of the Richwood Police Department.

**REVENUE**

As with General Fund, sales tax revenues have decreased from FY22 to FY23 and the projection reflects this trend.

**EXPENDITURES**

At the request of Chief Mayer, CCPD has budgeted \$185,000 to purchase needed equipment upgrades for the police department. In addition, they will cover Training and Travel, Uniforms, and Community Outreach for the Richwood PD.

CCPD has also budgeted to cover a \$25,000 of police overtime, which shows as a transfer to the General Fund.

**City of Richwood  
Crime Control & Prevention District Budget FY23-24  
Summary**

**15 Crime Control and Prevention - 10/01/2023 to 09/30/2024**

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
			<small>through 9/1/23</small>		<b>Budget</b>
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Taxes</b>	158,402	185,074	116,438	185,000	160,000
<b>Interest</b>	6	100	2,703	0	900
<b>Miscellaneous revenue</b>	0		0	0	0
<b>Total Revenue</b>	<b>158,408</b>	<b>185,174</b>	<b>119,141</b>	<b>185,000</b>	<b>160,900</b>
<b>Expenditures</b>	<b>132,095</b>	<b>57,529</b>	<b>35,824</b>	<b>210,000</b>	<b>216,000</b>
<b>Other Financing Sources and Uses</b>					
Sources	0		0	0	0
Uses	0	74,500	15,000	15,000	25,000
<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>-74,500</b>	<b>-15,000</b>	<b>-15,000</b>	<b>-25,000</b>
<b>Total Change in Fund Balance</b>	<b>26,313</b>	<b>53,145</b>	<b>68,317</b>	<b>-40,000</b>	<b>-80,100</b>

**Proposed Budget–Court Technology & Court Security**

Two funds, Court Technology and Court Security, were created to accumulate resources for their intended use of improving and maintaining court technology and security. Fees included in citations are recorded in the appropriate fund.

A transfer into each fund was made during FY23 for an error in recording the fees allocated to the city through the state court system.

**City of Richwood  
Court Security & Technology Budgets FY23-24  
Summary**

**17 Court Security - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
			through 9/1/23		Budget
<b>Change in Fund Balance</b>					
Revenue	317	192	2,984	300	4,000
Expenditures	0	0	0	300	2,000
Sources & Uses	0	0	6,243	0	0
<b>Total Change in Fund Balance</b>	<b>317</b>	<b>192</b>	<b>9,227</b>	<b>0</b>	<b>2,000</b>

**18 Court Technology - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
			through 9/1/23		Budget
<b>Change in Fund Balance</b>					
Revenue	423	257	2,504	350	3,400
Expenditures	0	0	2,822	350	2,000
Other Financing Sources and Uses	0	0	5,096	0	0
<b>Total Change in Fund Balance</b>	<b>423</b>	<b>257</b>	<b>4,778</b>	<b>0</b>	<b>1,400</b>



**Proposed Budget–Beautification**

The Beautification Fund is the operating budget for the volunteer organization, Keep Richwood Beautiful (KRB). Managed by a council appointed board, KRB performs many projects across the city and holds community outreach events.

**REVENUES** The main source of revenue for KRB comes from voluntary donations made by utility customers. An annual transfer from the General Fund provides further funding for the KRB projects.

**EXPENDITURES** KRB is expected to end FY23 under budget and expenditures are expected to decrease for FY24.

**City of Richwood  
Beautification Fund Budget FY23-24  
Summary**

20 Beautification - 10/01/2023 to 09/30/2024					
	2021 Actual	2022 Actual	2023 Actual through 9/1/23	2023 Budget	2024 Proposed Budget
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
Beautification Revenues	15,290	15,423	14,259	15,300	15,500
Miscellaneous revenue	4,789	1,144	215	1,500	0
<b>Total Revenue</b>	<b>20,079</b>	<b>16,567</b>	<b>14,474</b>	<b>16,800</b>	<b>15,500</b>
<b>Expenditures</b>	<b>15,679</b>	<b>21,199</b>	<b>10,908</b>	<b>26,675</b>	<b>14,395</b>
<b>Other Financing Sources and Uses</b>	<b>3,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Change in Fund Balance</b>	<b>7,400</b>	<b>368</b>	<b>8,566</b>	<b>-4,875</b>	<b>6,105</b>

**Proposed Budget–Transportation**

The Transportation Fund shows the revenues and expenditures affiliated with city streets, sidewalks and drainage. Revenues received within the Transportation fund are restricted for these uses only.

**REVENUES**

**City of Richwood  
Transportation Fund Budget FY23-24  
Summary**

25 Transportation: Streets, Sidewalks & Drainage Fund - 10/01/2023 to 09/30/2024					
	2021 Actual	2022 Actual	2023 Actual through 9/1/23	2023 Budget	2024 Proposed Budget
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
Sales Taxes	160,264	182,604	119,801	185,000	160,000
Transportation Fee	141,215	141,660	130,835	142,000	142,500
Interest	58	3,703	20,825	1,750	2,000
<b>Total Revenue</b>	<b>301,537</b>	<b>327,967</b>	<b>271,461</b>	<b>328,750</b>	<b>304,500</b>
<b>Expenditures</b>					
Streets, Sidewalks & Drainage Expenditures	71,023	76,062	225,662	327,000	302,500
Capital Improvements	0	0	1,152,088	1,325,000	0
<b>Total Expenditures</b>	<b>71,023</b>	<b>76,062</b>	<b>1,377,750</b>	<b>1,652,000</b>	<b>302,500</b>
<b>Other Financing Sources and Uses</b>	<b>0</b>	<b>0</b>	<b>245,749</b>	<b>1,325,000</b>	<b>0</b>
<b>Total Change in Fund Balance</b>	<b>230,514</b>	<b>251,905</b>	<b>-860,540</b>	<b>1,750</b>	<b>2,000</b>

**Proposed Budget—General Obligation I&S**

The General Obligation I&S fund is used for the accumulation of resources to provide payment of debt services on the City’s General Obligation Bonds. Resources include a portion of the property taxes (Ad Valorem Tax Levy) designated for debt service.

The portion of the current year Tax Levy allocated to General Debt service is based on current year principal and interest requirements for bond debt. The county tax office calculates the rate needed to service this obligation.

The Tax Rate for FY24 based on existing debt is .098764 or \$0.99 per \$100 assessed valuation.

**City of Richwood  
General Obligation I&S Fund Budget FY23-24**

**40 - General Obligation I & S - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed Budget
			through 9/1/23		
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Taxes</b>					
504103 Ad Valorem Taxes	368,525	460,391	464,480	492,613	488,105
504104 Delinquent Taxes	7,044	6,952	1,887	3,000	3,000
504105 Penalty & Interest	3,005	3,473	2,793	3,000	3,000
<b>Total Taxes</b>	<b>378,574</b>	<b>470,816</b>	<b>469,160</b>	<b>498,613</b>	<b>494,105</b>
<b>Interest</b>					
504110 Interest Earnings	419	94	1347	0	300
<b>Total Interest</b>	<b>419</b>	<b>94</b>	<b>1347</b>	<b>0</b>	<b>300</b>
<b>Miscellaneous revenue</b>					
504112 Miscellaneous Income	0	0	500	0	0
<b>Total Miscellaneous revenue</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>
<b>Total Revenue</b>	<b>378,993</b>	<b>470,910</b>	<b>471,007</b>	<b>498,613</b>	<b>494,405</b>
<b>Expenditures</b>					
<b>General Obligation I&amp;S</b>					
505912 Bond Insurance & Agent Fees	2,800	2,750	2,000	2000	2,000
505960 FNB City Hall - Principal	13,477	13,990	10,953	14,518	15,074
505961 FNB City Hall - Interest	7,911	7,398	5,089	6,870	6,314
505970 Bond Principal - Series 2012	50,000	55,000	55000	55,000	55,000
505980 Bond Interest - Series 2012	25,550	24,050	22,400	22,400	20,475
505985 Series 2011 - Principal	65,000	65,000	65000	65,000	70,000
505992 Series 2011 - Interest	8,295	6,260	4,226	4,226	2,191
505993 Series 2019A GO Bonds Principle	140000	145,000	140000	140,000	140,000
505994 Series 2019A GO Bonds Interest	95950	91,750	87,400	87,400	83,200
505995 Series 2021 GO Bonds Principle	0	30000	45000	45000	45,000
505996 Series 2021 GO Bonds Interest	0	57820	52200	52200	50,850
<b>Total General Obligation I&amp;S</b>	<b>408,983</b>	<b>499,018</b>	<b>489,268</b>	<b>494,614</b>	<b>490,104</b>
<b>Total Expenditures</b>	<b>408,983</b>	<b>499,018</b>	<b>489,268</b>	<b>494,614</b>	<b>490,104</b>
<b>Total Change in Fund Balance</b>	<b>-29,990</b>	<b>-28,108</b>	<b>-18,261</b>	<b>3,999</b>	<b>4,301</b>

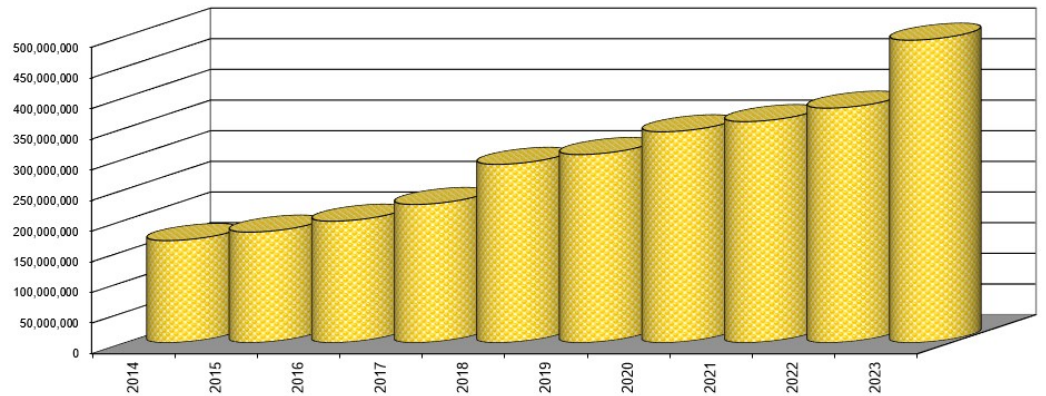


### Proposed Budget–Tax Rate Options

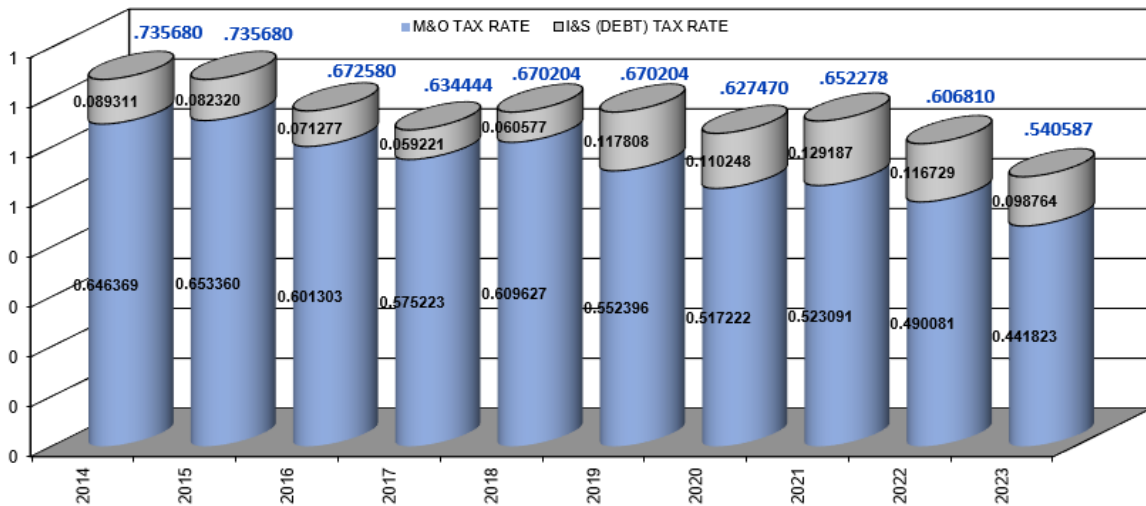
The charts below give a visual representation of historical data pertaining to Richwood assessed values, as determined by Brazoria County, and the corresponding tax rates. During 2023, most property owners saw a 10% increase in their assessed values. The State of Texas, when auditing the County Assessors office, discovered that properties had been under-assessed in previous years. Under the direction of the state, all properties were reassessed with an average increase of about 10%.

Richwood has consistently seen a reduced tax rate since 2014. Partially due to increasing assessed values for existing and new properties as well as the limits placed on municipalities as to tax rate, this is also due to the diligent budgeting of city staff and council.

ASSESSED VALUATIONS



History & Breakdown of Total Tax Rate



Richwood falls in the middle when comparing area city tax rates.

City	FY 2023	FY 2024
Lake Jackson	0.323121	0.337422
Danbury	0.584277	0.381644
Clute	0.594799	0.466637
Freeport	0.600000	0.533000
Angleton	0.618760	0.525367
<b>Richwood</b>	<b>0.606810</b>	<b>0.540587</b>
Brazoria	0.680476	0.596533
Sweeny	0.730954	0.607158
Pearland	0.623765	0.655400
Alvin	0.710000	0.665000
West Columbia	0.715000	0.715000

**ORDINANCE NO. 23-509**

AN ORDINANCE OF THE CITY OF RICHWOOD, TEXAS, MAKING CERTAIN FINDINGS OF FACT REGARDING THE FILING OF A PROPOSED BUDGET FOR SAID CITY BY THE MAYOR THEREOF; ADOPTING A BUDGET FOR SAID CITY FOR THE FISCAL YEAR OCTOBER 1, 2023 - SEPTEMBER 30, 2024; PROVIDING A SEVERANCE CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE FOR THIS ORDINANCE.

**WHEREAS**, on July 17, 2023, the City Manager of the City of Richwood submitted the proposed Budget for the City of Richwood Fiscal Year 2023-2024 to the City Council; and

**WHEREAS**, on July 17, 2023, the City Manager of the City of Richwood filed with the City Secretary the proposed Budget for the City of Richwood Fiscal Year 2023-2024; and

**WHEREAS**, a public hearing on said budget was duly held on September 11, 2023 and all interested persons were given an opportunity to be heard for or against any item thereof.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS:**

SECTION 1: That the City Council hereby adopts and approves the budget as filed with the City Secretary and as amended for the fiscal year beginning October 1, 2023, through September 30, 2024, and hereby appropriates the amounts as specified therein at the fund level.

SECTION 2: That the City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of Brazoria County.

SECTION 3: That in the event any section of provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective section or provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance such remaining sections and provisions shall remain in full force and effect.

SECTION 4: This Ordinance shall be effective as of October 1, 2023.

**PASSED AND APPROVED** on the first and final reading this 11<sup>th</sup> day of September 2023.

\_\_\_\_\_  
**Michael Durham, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Kirsten Garcia, City Secretary**

# CITY OF RICHWOOD

## Fiscal Year 2023-2024

### Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$170,610, which is a 6.83 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$64,565.

The members of the governing body voted on the budget as follows:

**For:**

**Against:**

**Present and not Voting:**

**Absent:**

#### Property Tax Rate Comparison

	<u>2023-2024</u>	<u>2022-2023</u>
Property Tax Rate:	\$0.540587/100	\$0.606810/100
No New Revenue Tax Rate:	\$0.505837/100	\$0.589833/100
No New Revenue Maintenance & Operations Tax Rate:	\$0.407073/100	\$0.473104/100
Voter Approval Tax Rate:	\$0.522178/100	\$0.606810/100
Debt Rate:	\$0.098764/100	\$0.116729/100

Total debt obligation for CITY OF RICHWOOD secured by property taxes:  
\$ 490,104.

**FY 2023-2024 BUDGET ORDINANCE - EXHIBIT A**

**City of Richwood  
FY 2023-2024 Budget  
Consolidated Fund Summary**

<b>REVENUES &amp; SOURCES OF FUNDS</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Actual</b> <small>through 9/1/23</small>	<b>2023 Budget</b>	<b>2024 Proposed Budget</b>
<b><u>Major &amp; Other Operating Funds</u></b>					
General Fund	\$ 3,066,463	\$ 3,266,128	\$ 3,074,550	\$ 3,810,170	\$ 3,464,640
I&S Debt Service Fund	378,993	470,910	470,507	498,613	494,405
Crime Control & Prevention District Fund	158,408	185,174	119,141	185,000	160,900
Court Technology & Security Funds	740	449	16,827	650	7,400
Beautification Fund	23,079	21,567	19,474	21,800	20,500
Transportation Fund	301,537	327,967	517,210	1,653,750	304,500
Water & Sewer Fund	2,400,221	2,819,117	2,572,849	2,701,800	2,957,871
<b>Subtotal</b>	<b>\$ 6,329,441</b>	<b>\$ 7,091,312</b>	<b>\$ 6,790,558</b>	<b>\$ 8,871,783</b>	<b>\$ 7,410,216</b>
<b><u>Contingency &amp; Capital Reserve Funds</u></b>					
Equip Replacement Fund	34,009	46,870	46,840	44,000	44,000
General Contingency Fund	200,000	252,628	280,000	280,000	290,000
Inflow & Infiltration (I&I Fund)	34,000	34,000	34,000	34,000	34,000
Utility Capital Improvement Project Fund	221,002	349,374	34,070	-	22,000
<b>Subtotal</b>	<b>\$ 489,011</b>	<b>\$ 682,872</b>	<b>\$ 394,910</b>	<b>\$ 358,000</b>	<b>\$ 390,000</b>
<b>Total Revenues &amp; Sources</b>	<b>6,818,452</b>	<b>7,774,184</b>	<b>7,185,468</b>	<b>9,229,783</b>	<b>7,800,216</b>
<b><u>EXPENDITURES &amp; USES OF FUNDS</u></b>					
<b><u>Major &amp; Other Operating Funds</u></b>					
General Fund	\$ 2,757,154	\$ 3,186,112	\$ 3,012,446	\$ 3,842,487	\$ 3,273,001
I&S Debt Service Fund	408,983	499,019	489,267	494,614	490,104
Crime Control & Prevention District Fund	132,095	132,029	50,824	225,000	241,000
Court Technology & Security Funds	-	-	2,822	650	4,000
Beautification Fund	15,679	21,199	10,908	26,675	14,395
Transportation Fund	71,023	76,062	1,377,750	1,652,000	302,500
Water & Sewer Fund	2,463,310	2,417,825	2,198,871	2,674,838	2,980,526
<b>Subtotal</b>	<b>\$ 5,848,244</b>	<b>\$ 6,332,246</b>	<b>\$ 7,142,888</b>	<b>\$ 8,916,264</b>	<b>\$ 7,305,526</b>
<b><u>Contingency &amp; Capital Reserve Funds</u></b>					
Equip Replacement Fund	49,307	59,719	-	-	-
General Contingency Fund	-	-	-	-	-
Inflow & Infiltration (I&I Fund)	-	10,000	-	-	-
Utility Capital Improvement Project Fund	-	88,201	87,500	137,000	70,000
<b>Subtotal</b>	<b>\$ 49,307</b>	<b>\$ 157,920</b>	<b>\$ 87,500</b>	<b>\$ 137,000</b>	<b>\$ 70,000</b>
<b>TOTAL EXPENDITURES &amp; USES OF FUNDS</b>	<b>5,897,551</b>	<b>6,490,166</b>	<b>7,230,388</b>	<b>9,053,264</b>	<b>7,375,526</b>



**City of Richwood  
General Fund Budget FY23-24  
Summary**

**10 General Fund - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
			through 9/1/23		Budget
<b>Revenue</b>					
<b>Taxes</b>					
294103 Ad Valorem Taxes	1,729,358	1,865,691	1,950,097	2,004,070	2,179,188
294104 Delinquent Taxes	35,710	35,179	8,249	18,000	15,000
294105 Penalty & Interest	15,457	19,208	11,978	17,000	15,000
294111 Franchise Taxes	190,346	208,455	175,962	196,000	196,000
294117 Sales Tax	641,056	730,140	479,206	725,000	640,000
<b>Total Taxes</b>	<b>2,611,927</b>	<b>2,858,673</b>	<b>2,625,492</b>	<b>2,960,070</b>	<b>3,045,188</b>
<b>Licenses and permits</b>	<b>81,356</b>	<b>82,551</b>	<b>80,404</b>	<b>88,250</b>	<b>54,150</b>
<b>Intergovernmental revenue</b>	<b>234,260</b>	<b>15,946</b>	<b>90,326</b>	<b>1,000</b>	<b>1,100</b>
<b>Charges for services</b>	<b>4,622</b>	<b>7,570</b>	<b>8,600</b>	<b>7,000</b>	<b>9,000</b>
<b>Fines and forfeitures</b>	<b>89,313</b>	<b>105,892</b>	<b>103,069</b>	<b>110,000</b>	<b>130,000</b>
<b>Special Revenues</b>	<b>1,185</b>	<b>1,001</b>	<b>8,024</b>	<b>1,350</b>	<b>1,050</b>
<b>Interest</b>	<b>1,811</b>	<b>9,991</b>	<b>82,185</b>	<b>2,500</b>	<b>50,000</b>
<b>Miscellaneous revenue</b>	<b>41,989</b>	<b>50,285</b>	<b>61,450</b>	<b>50,000</b>	<b>149,152</b>
<b>Total Revenue</b>	<b>3,066,463</b>	<b>3,131,909</b>	<b>3,059,550</b>	<b>3,220,170</b>	<b>3,439,640</b>
<b>Expenditures</b>					
<b>General Government</b>					
Administration	764,501	690,959	755,819	802,868	818,582
Judicial	85,966	90,449	79,739	97,385	100,611
Permitting & Inspections	32,549	37,105	24,725	42,500	32,000
Special Revenue Expenditures	0	1,142	0	1,500	1,500
<b>Total General Government</b>	<b>883,016</b>	<b>819,655</b>	<b>860,283</b>	<b>944,253</b>	<b>952,693</b>
<b>Public Safety</b>					
Police Department	1,036,760	1,044,359	1,054,498	1,154,755	1,256,491
Fire Department	252,882	320,035	295,768	345,580	346,062
Code Enforcement	621	665	47,454	67,221	74,521
<b>Total Public Safety</b>	<b>1,290,263</b>	<b>1,365,059</b>	<b>1,397,720</b>	<b>1,567,556</b>	<b>1,677,074</b>
<b>Public Works</b>					
City Maintenance	184,712	279,543	341,942	359,828	238,574
Parks and Recreation	43,955	51,800	38,510	56,850	57,700
Emergency/Disaster	0	215,927	0	0	0
<b>Total Public Works</b>	<b>228,667</b>	<b>547,270</b>	<b>380,452</b>	<b>416,678</b>	<b>296,274</b>
<b>Miscellaneous</b>	<b>38,208</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>12,960</b>

<b>Total Expenditures</b>	<b>2,440,154</b>	<b>2,731,984</b>	<b>2,638,455</b>	<b>2,938,487</b>	<b>2,939,001</b>
<b>Other Financing Sources and Uses</b>					
<b>Sources</b>	<b>0</b>	<b>134,219</b>	<b>15,000</b>	<b>590,000</b>	<b>25,000</b>
<b>Uses</b>	<b>317,000</b>	<b>454,128</b>	<b>373,991</b>	<b>904,000</b>	<b>334,000</b>
<b>Total Other Financing Sources and Uses</b>	<b>-317,000</b>	<b>-319,909</b>	<b>-358,991</b>	<b>-314,000</b>	<b>-309,000</b>
<b>Total Change in Fund Balance</b>	<b>309,309</b>	<b>80,016</b>	<b>62,104</b>	<b>-32,317</b>	<b>191,639</b>

**City of Richwood  
General Fund Budget FY23-24**

**10 General Fund - 10/01/2023 to 09/30/2024**

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
			through 9/1/23		<b>Budget</b>
<b>Revenue</b>					
<b>Taxes</b>					
294103 Ad Valorem Taxes	1,729,358	1,865,691	1,950,097	2,004,070	2,179,188
294104 Delinquent Taxes	35,710	35,179	8,249	18,000	15,000
294105 Penalty & Interest	15,457	19,208	11,978	17,000	15,000
294111 Franchise Taxes	190,346	208,455	175,962	196,000	196,000
294117 Sales Tax	641,056	730,140	479,206	725,000	640,000
<b>Total Taxes</b>	<b>2,611,927</b>	<b>2,858,673</b>	<b>2,625,492</b>	<b>2,960,070</b>	<b>3,045,188</b>
<b>Licenses and permits</b>					
294106 Licenses & Permits	3,461	4,580	7,949	6,000	9,000
294107 Building Permits	77,821	77,751	72,375	82,000	45,000
294114 Animal Fines/Licenses	74	220	80	250	150
<b>Total Licenses and permits</b>	<b>81,356</b>	<b>82,551</b>	<b>80,404</b>	<b>88,250</b>	<b>54,150</b>
<b>Intergovernmental revenue</b>					
294113 Intergovernmental Rev	234,260	15,946	90,326	1,000	1,100
<b>Total Intergovernmental revenue</b>	<b>234,260</b>	<b>15,946</b>	<b>90,326</b>	<b>1,000</b>	<b>1,100</b>
<b>Charges for services</b>					
294118 Municipal Building Rentals	4,622	7,570	8,600	7,000	9,000
<b>Total Charges for services</b>	<b>4,622</b>	<b>7,570</b>	<b>8,600</b>	<b>7,000</b>	<b>9,000</b>
<b>Fines and forfeitures</b>					
294109 Municipal Court	89,313	105,892	103,069	110,000	130,000
<b>Total Fines and forfeitures</b>	<b>89,313</b>	<b>105,892</b>	<b>103,069</b>	<b>110,000</b>	<b>130,000</b>
<b>Special Revenues</b>					
054251 Revenues - Police Officer Training - LEOES	1,086	940	944	1,200	1,000
054252 Revenues - Accident, Police Report & Arrest Fees	99	61	30	150	50
054257 Revenues - Police outreach donations	0	0	7,050	0	0
<b>Total Special Revenues</b>	<b>1,185</b>	<b>1,001</b>	<b>8,024</b>	<b>1,350</b>	<b>1,050</b>
<b>Interest</b>					
294110 Interest Earnings	1,811	9,991	82,185	2,500	50,000
<b>Total Interest</b>	<b>1,811</b>	<b>9,991</b>	<b>82,185</b>	<b>2,500</b>	<b>50,000</b>
<b>Miscellaneous revenue</b>					
294108 Inspection Fees	30,335	30,360	27,805	35,000	30,000
294112 Miscellaneous Income	8,004	16,350	29,095	10,000	10,000
294121 Parks & Recreation - Park Pavillion Rentals	3,650	3,575	3,025	5,000	3,500
294126 Parks & Recreation - Sports Field Rental	0	0	1,525	0	3,600
294128 Credit card fee revenue	0	0	0	0	1,000

294129 Ambulance fee revenue	0	0	0	0	101,052
<b>Total Miscellaneous revenue</b>	<b>41,989</b>	<b>50,285</b>	<b>61,450</b>	<b>50,000</b>	<b>149,152</b>
<b>Total Revenue</b>	<b>3,066,463</b>	<b>3,131,909</b>	<b>3,059,550</b>	<b>3,220,170</b>	<b>3,439,640</b>

**Expenditures****General Government****Administration**

015101 Administrative Expense	70	0	0	0	0
015102 Contract Labor	0	0	0	0	0
015103 Salaries & Wages	324,357	347,526	323,446	352,045	393,315
015104 Overtime	4,190	364	200	695	728
015105 Retirement	52,943	41,917	40,071	40,549	50,379
015107 Medicare	4,671	5,051	4,667	5,115	5,714
015109 Misc adjustment	228	2,237	0	0	0
015110 Workmen's Compensation Ins	1,397	1,702	2,521	2,529	2,323
015115 Hospitalization	41,071	41,715	42,422	47,990	58,073
015120 Unemployment Insurance	45	1,510	45	45	45
015125 Cellphone Allowance	0	135	1,485	0	1,755
015126 Vehicle Allowance	0	6,250	5,500	6,500	6,500
015130 Training & Travel	7,095	5,459	9,655	15,000	8,000
015175 Longevity Pay	0	1,400	0	1,400	1,400
015201 Food	1,435	2,395	5,270	4,000	4,000
015210 Office Supplies	8,471	2,756	3,661	8,000	5,000
015215 Custodial Supplies	640	1,403	631	1,200	1,000
015225 Books & Periodicals	249	129	275	700	500
015240 Expendable Operating Supplies	2,748	5,535	3,936	5,000	8,000
015310 Building & Grounds M&R	1,598	283	1,504	2,000	2,000
015320 Office Furniture/Fixture M&R	344	1,120	226	1,000	1,000
015341 Postage & Shipping	1,809	1,464	2,821	1,000	2,900
015410 Electricity	8,515	12,634	9,274	10,000	10,000
015420 Telephone	7,542	5,213	752	3,500	700
015430 Natural Gas	561	416	692	1,200	850
015510 Elections	5,601	3,547	5,564	10,000	5,000
015550 Information Technology Services	33,632	48,150	49,964	63,000	48,000
015556 Contractual Services - Taxes	13,620	11,203	14,607	13,700	13,700
015560 Engineering	12,028	11,186	8,023	11,000	13,000
015570 Attorney's Fees	26,394	17,189	35,855	22,000	25,000
015572 Economic Development	1,328	1,200	1,200	1,200	1,200
015580 Auditor's Fees	45,900	43,900	43,900	46,900	46,900
015595 Professional Services	82,963	4,650	5,380	16,500	0
015610 Credit Card Discount Fees	5,078	1,622	1,086	2,000	1,000
015640 Insurance - Bldg/Liab/Bond	26,804	31,906	64,722	42,000	72,000
015660 Dues & Subscriptions	12,648	13,697	17,020	20,000	16,000
015685 Publishing & Advertising	4,887	10,002	6,688	7,500	5,000
015695 Special Services - Miscellaneous	15,000	0	0	0	0
015910 Office Equipment	1,306	0	2,973	3,500	3,500

015930 Equipment	5,956	0	35,569	30,000	0
015935 Operating Lease - Copier	1,379	4,092	4,213	4,100	4,100
<b>Total Administration</b>	<b>764,503</b>	<b>690,958</b>	<b>755,818</b>	<b>802,868</b>	<b>818,582</b>
<b>Judicial</b>					
065103 Salaries & Wages	48,963	51,326	48,490	53,326	57,025
065104 Overtime	0	0	67	350	350
065105 Retirement	5,438	5,754	5,587	5,350	6,408
065107 Medicare	704	738	697	800	1,276
065110 Workmen's Compensation Ins	217	277	520	520	346
065115 Hospitalization	8,292	8,298	8,574	9,598	11,615
065120 Unemployment Insurance	64	386	16	16	16
065130 Training & Travel	750	1,072	831	3,000	1,500
065175 Longevity Pay	0	125	0	125	125
065180 Certification Pay	603	603	540	650	650
065210 Office Supplies	1,560	1,521	0	1,500	500
065225 Books & Periodicals	0	56	0	300	300
065240 Expendable Operating Supplies	181	91	0	500	500
065420 Telephone	0	0	0	0	0
065550 Information Technology Services	7,486	7,282	7,030	7,750	7,000
065565 Jury Expense	0	0	0	600	500
065570 Attorney's Fees	10,993	12,716	7,257	12,000	12,000
065610 Credit Card Discount Fees	437	0	0	0	0
065660 Dues & Subscriptions	280	205	130	1,000	500
<b>Total Judicial</b>	<b>85,968</b>	<b>90,450</b>	<b>79,739</b>	<b>97,385</b>	<b>100,611</b>
<b>Permitting &amp; Inspections</b>					
105102 Contract Labor	32,223	35,632	24,725	40,000	30,000
105240 Expendable Operating Supplies	761	1,474	0	1,000	1,000
105570 Attorney's Fees	0	0	0	1,500	1,000
<b>Total Permitting &amp; Inspections</b>	<b>32,984</b>	<b>37,106</b>	<b>24,725</b>	<b>42,500</b>	<b>32,000</b>
<b>Special Revenue Expenditures</b>					
055291 Expenditures - Police Training - LEOES	0	1,142	0	1,500	1,500
<b>Total Special Revenue Expenditures</b>	<b>0</b>	<b>1,142</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>
<b>Total General Government</b>	<b>883,455</b>	<b>819,656</b>	<b>860,282</b>	<b>944,253</b>	<b>952,693</b>
<b>Public Safety</b>					
<b>Police Department</b>					
055103 Salaries & Wages	597,485	554,174	559,233	605,676	632,472
055104 Overtime	63,095	41,559	38,984	65,000	65,000
055105 Retirement	79,001	71,508	73,483	77,050	89,125
055107 Medicare	9,662	8,629	8,653	9,725	10,113
055110 Workmen's Compensation Ins	7,743	7,493	14,773	14,765	7,100
055115 Hospitalization	81,380	77,456	81,452	88,768	116,147
055120 Unemployment Insurance	360	2,284	105	90	90
055125 Cellphone Allowance	0	45	495	0	585
055130 Training & Travel	5,665	5,969	21	1,400	0
055175 Longevity	0	2,025	0	2,250	2,100

055180 Certification Pay	7,566	6,276	5,688	7,800	6,825
055190 Uniforms	5,086	3,000	0	0	0
055201 Food	257	360	548	500	500
055210 Office Supplies	1,346	2,030	801	1,200	1,200
055215 Custodial Supplies	0	439	29	150	150
055220 Tools	939	2,083	1,003	500	1,500
055230 Gas, Oil, & Lubricants	29,274	44,281	31,958	45,000	45,000
055240 Expendable Operating Supplies	1,837	873	3,381	3,350	3,350
055250 Canine Food and Care	0	0	0	0	0
055260 Emergency Management	5,035	347	202	300	300
055287 Community Outreach	0	0	5,312	0	0
055310 Building & Grounds M&R	54	300	0	0	0
055320 Office Furniture/Fixture M&R	0	474	402	400	400
055340 Vehicle M&R	29,888	28,674	25,594	22,250	22,250
055350 Radar M&R	1,159	200	0	500	500
055360 Radio M&R	0	327	3,681	4,000	5,550
055365 Other Equipment M&R	0	952	294	1,200	1,200
055420 Telephone	14,591	17,423	17,591	14,500	19,500
055540 Dispatch Services	32,552	71,796	100,105	100,056	128,585
055542 Jail Expense	0	0	184	2,500	2,500
055550 Information Technology Services	5,365	56,393	18,670	14,000	23,000
055558 Animal Control	30,000	15,278	40,000	40,000	40,000
055570 Attorney's Fees	0	0	3,318	1,000	2,000
055595 Professional Services/Testing	0	1,355	0	2,000	2,000
055630 Insurance - Motor Vehicles	5,653	6,602	6,935	8,000	8,000
055640 Insurance - Bldg/Liab/Bond	5,033	5,752	7,394	7,200	8,500
055660 Dues & Subscriptions	6,788	3,052	1,323	2,500	3,200
055685 Publishing & Advertising	224	326	0	500	500
055930 Equipment	78	0	0	0	0
055935 Operating Lease - Equipment	4,621	4,621	1,823	4,625	2,249
055940 Special Equipment	5,022	0	1,064	6,000	5,000
<b>Total Police Department</b>	<b>1,036,759</b>	<b>1,044,356</b>	<b>1,054,499</b>	<b>1,154,755</b>	<b>1,256,491</b>
<b>Fire Department</b>					
075106 Pension	5,940	25,230	7,200	16,500	19,000
075110 Workmen's Compensation Ins	1,908	1,934	2,961	2,961	3,200
075130 Training & Travel	5	0	3,996	6,000	3,000
075190 Uniforms	2,414	10,735	3,693	13,000	10,000
075201 Food	0	1,146	1,705	1,000	1,000
075210 Office Supplies	0	420	0	500	0
075220 Tools	13,158	9,482	7,742	12,000	10,000
075230 Gas, Oil, & Lubricants	4,112	5,967	3,632	5,000	5,500
075240 Expendable Operating Supplies	141	0	571	500	1,000
075310 Building & Grounds M&R	3,725	2,709	11,723	5,000	6,000
075340 Vehicle M&R	27,583	25,812	21,487	20,000	23,000
075360 Radio M&R	2,491	0	2,089	500	500
075365 Other Equipment M&R	2,398	3,583	1,265	5,000	5,000

075410 Electricity	1,340	2,029	1,645	2,000	2,000
075420 Telephone	3,168	3,889	3,187	2,500	3,750
075430 Natural Gas	339	325	305	500	400
075550 Information Technology Services	0	4,800	435	0	0
075566 Contractual Services - Ambulance	105,000	141,716	153,244	160,907	161,000
075630 Insurance - Motor Vehicles	8,923	12,178	11,944	15,000	14,000
075640 Insurance - Bldg/Liab/Bond	3,285	4,545	11,339	5,500	11,500
075660 Dues & Subscriptions	5,908	8,249	7,776	6,500	6,500
075930 Equipment	26,658	22,574	5,116	32,000	25,000
075935 Capital Lease (Fire) - Principal	19,810	20,590	22,311	22,311	23,101
075936 Capital Lease (Fire) - Interest	12,902	12,122	10,401	10,401	9,611
075940 Special Equipment	1,674	0	0	0	2,000
<b>Total Fire Department</b>	<b>252,882</b>	<b>320,035</b>	<b>295,767</b>	<b>345,580</b>	<b>346,062</b>
<b>Code Enforcement</b>					
095103 Salaries & Wages	-189	0	34,787	45,760	49,421
095104 Overtime	0	0	0	0	0
095105 Retirement	-22	0	3,884	5,240	6,312
095107 Medicare	-3	0	461	664	717
095110 Workmen's Compensation Ins	0	0	0	450	222
095115 Hospitalization	-40	0	7,083	9,598	11,615
095120 Unemployment Insurance	0	0	13	9	9
095130 Training & Travel	0	500	625	1,000	1,000
095175 Longevity Pay	0	0	0	0	125
095210 Office Supplies	0	40	0	0	0
095230 Gas, Oil, & Lubricants	0	0	172	0	1,200
095240 Expendable Operating Supplies	0	125	428	2,000	1,000
095320 Office Furniture/Fixture M&R	139	0	0	0	0
095340 Vehicle M&R	0	0	0	0	1,000
095570 Attorney's Fees	0	0	0	1,000	1,000
095630 Insurance - Motor Vehicles	736	0	0	1,500	700
095660 Dues & Subscriptions	0	0	0	0	200
<b>Total Code Enforcement</b>	<b>621</b>	<b>665</b>	<b>47,453</b>	<b>67,221</b>	<b>74,521</b>
<b>Total Public Safety</b>	<b>1,290,262</b>	<b>1,365,056</b>	<b>1,397,719</b>	<b>1,567,556</b>	<b>1,677,074</b>
<b>Public Works</b>					
<b>City Maintenance</b>					
025102 Contract Labor	0	0	0	0	0
025103 Salaries & Wages	64,648	70,779	60,497	74,059	75,826
025104 Overtime	10,134	6,176	3,948	5,000	5,000
025105 Retirement	8,780	9,140	7,857	9,081	10,329
025107 Medicare	1,052	1,056	910	1,146	1,172
025110 Workmen's Compensation Ins	1,164	1,271	1,918	1,918	4,065
025115 Hospitalization	16,339	16,287	16,369	19,196	23,229
025120 Unemployment Insurance	18	504	23	18	18
025130 Training & Travel	0	0	0	0	0
025175 Longevity Pay	0	250	0	250	250

025190 Uniforms	1,463	605	1,017	1,900	1,800
025201 Food	0	0	150	0	150
025210 Office Supplies	0	229	4	250	250
025215 Custodial Supplies	166	193	118	200	200
025220 Tools	1,822	3,621	1,767	2,000	3,000
025230 Gas, Oil, & Lubricants	6,420	5,777	7,017	5,500	10,225
025240 Expendable Operating Supplies	2,057	4,347	3,942	2,700	4,000
025245 Dump Charges	6,369	4,756	3,796	5,000	6,000
025270 Chemicals	0	755	2,411	300	2,000
025310 Building & Grounds M&R	10,223	29,271	9,422	22,650	20,000
025320 Office Furniture/Fixture M&R	0	0	0	0	0
025340 Vehicle M&R	1,900	6,787	14,782	4,000	2,500
025360 Radio M&R	424	150	360	360	360
025365 Other Equipment M&R	9,767	12,996	20,129	7,000	5,000
025376 Signs M&R	1,931	6,102	336	2,500	2,000
025410 Electricity	27,660	29,220	32,420	43,000	38,000
025420 Telephone	1,088	756	413	1,200	400
025430 Natural Gas	336	150	0	500	0
025630 Insurance - Motor Vehicles	2,003	2,621	2,754	3,000	3,600
025640 Insurance - Bldg/Liab/Bond	6,727	6,189	15,886	7,000	19,100
025660 Dues & Subscriptions	42	0	17	100	100
025685 Publishing & Advertising	54	133	0	0	0
025695 Special Services - Miscellaneous	0	0	0	0	0
025930 Equipment	0	59,422	133,680	140,000	0
025935 FNB Equipment - Principal	2,206	0	0	0	0
025936 FNB Equipment - Interest	-80	0	0	0	0
<b>Total City Maintenance</b>	<b>184,713</b>	<b>279,543</b>	<b>341,943</b>	<b>359,828</b>	<b>238,574</b>
<b>Emergency/Disaster</b>					
995102 Contract Labor	0	215,927	0	0	0
<b>Total Emergency/Disaster</b>	<b>0</b>	<b>215,927</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Public Works</b>	<b>184,713</b>	<b>495,470</b>	<b>341,943</b>	<b>359,828</b>	<b>238,574</b>
<b>Parks &amp; Recreation</b>					
<b>Parks and Recreation</b>					
085215 Custodial Supplies	1,047	1,139	1,632	1,200	2,500
085220 Tools	528	373	536	300	300
085240 Expendable Operating Supplies	160	279	407	300	300
085270 Chemicals	1,006	1,196	1,057	2,000	2,000
085310 Building & Grounds M&R	20,238	25,563	8,511	25,000	25,000
085365 Other Equipment M&R	7,928	8,154	9,232	6,000	7,000
085410 Electricity	2,113	3,222	2,716	4,000	3,500
085630 Insurance - Motor Vehicles	278	524	551	550	600
085640 Insurance - Bldg/Liab/Bond	4,526	6,441	9,168	8,000	9,500
085685 Publishing & Advertising	175	0	0	0	0
085851 Parks & Recreation	5,956	4,909	4,700	9,500	7,000
<b>Total Parks and Recreation</b>	<b>43,955</b>	<b>51,800</b>	<b>38,510</b>	<b>56,850</b>	<b>57,700</b>



<b>Total Parks &amp; Recreation</b>	<b>43,955</b>	<b>51,800</b>	<b>38,510</b>	<b>56,850</b>	<b>57,700</b>
<b>Miscellaneous</b>					
615699 Development Agreements	38,208	0	0	10,000	12,960
<b>Total Miscellaneous</b>	<b>38,208</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>12,960</b>
<b>Total Expenditures</b>	<b>2,440,593</b>	<b>2,731,982</b>	<b>2,638,454</b>	<b>2,938,487</b>	<b>2,939,001</b>
<b>Other Financing Sources and Uses</b>					
<b>Sources</b>					
974959 Transfer from Fund Balance	0	0	0	575,000	0
974960 Transfer from CCPD	0	74,500	15,000	15,000	25,000
974962 Transfer from Replacement Fund	0	59,719	0	0	0
<b>Total Sources</b>	<b>0</b>	<b>134,219</b>	<b>15,000</b>	<b>590,000</b>	<b>25,000</b>
<b>Uses</b>					
985900 Transfer out	0	0	33,652	0	0
985950 Contingency Fund	200,000	252,628	280,000	280,000	290,000
985960 Transfer to Capital Projects	0	152,500	0	0	0
985961 Transfer to Water/Sewer	80,000	0	0	0	0
985962 Transfer to Replacement - Vehicles	20,000	20,000	20,000	20,000	20,000
985963 Transfer to Beautification	3,000	5,000	5,000	5,000	5,000
985964 Transfer to Transportation	0	0	0	575,000	0
985965 Transfer to Replacement - Equipment	4,000	4,000	4,000	4,000	4,000
985967 Transfer to Replacement- Fire Dept	10,000	20,000	20,000	20,000	15,000
985968 Transfer to Court Security	0	0	6,243	0	0
985969 Transfer to Court Technology	0	0	5,096	0	0
<b>Total Uses</b>	<b>317,000</b>	<b>454,128</b>	<b>373,991</b>	<b>904,000</b>	<b>334,000</b>
<b>Total Other Financing Sources and Uses</b>	<b>-317,000</b>	<b>-319,909</b>	<b>-358,991</b>	<b>-314,000</b>	<b>-309,000</b>
<b>Total Change in Fund Balance</b>	<b>308,870</b>	<b>80,018</b>	<b>62,105</b>	<b>-32,317</b>	<b>191,639</b>

**City of Richwood  
Crime Control & Prevention District Budget FY23-24  
Summary**

**15 Crime Control and Prevention - 10/01/2023 to 09/30/2024**

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
			through 9/1/23		<b>Budget</b>
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Taxes</b>	158,402	185,074	116,438	185,000	160,000
<b>Interest</b>	6	100	2,703	0	900
<b>Miscellaneous revenue</b>	0		0	0	0
<b>Total Revenue</b>	<b>158,408</b>	<b>185,174</b>	<b>119,141</b>	<b>185,000</b>	<b>160,900</b>
<b>Expenditures</b>	<b>132,095</b>	<b>57,529</b>	<b>35,824</b>	<b>210,000</b>	<b>216,000</b>
<b>Other Financing Sources and Uses</b>					
Sources	0		0	0	0
Uses	0	74,500	15,000	15,000	25,000
<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>-74,500</b>	<b>-15,000</b>	<b>-15,000</b>	<b>-25,000</b>
<b>Total Change in Fund Balance</b>	<b>26,313</b>	<b>53,145</b>	<b>68,317</b>	<b>-40,000</b>	<b>-80,100</b>

**City of Richwood  
Crime Control & Prevention District Budget FY23-24**

**15 Crime Control and Prevention - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
			through 9/1/23		Budget
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Taxes</b>					
604117 Sales Tax	158,402	185,074	116,438	185,000	160,000
<b>Total Taxes</b>	<b>158,402</b>	<b>185,074</b>	<b>116,438</b>	<b>185,000</b>	<b>160,000</b>
<b>Interest</b>					
604110 Interest Earnings	6	100	2,703	0	900
<b>Total Interest</b>	<b>6</b>	<b>100</b>	<b>2,703</b>	<b>0</b>	<b>900</b>
<b>Miscellaneous revenue</b>					
604112 Miscellaneous Income	0	0	1,120	0	0
<b>Total Miscellaneous revenue</b>	<b>0</b>	<b>0</b>	<b>1,120</b>	<b>0</b>	<b>0</b>
<b>Total Revenue</b>	<b>158,408</b>	<b>185,174</b>	<b>120,261</b>	<b>185,000</b>	<b>160,900</b>
<b>Expenditures</b>					
<b>Crime Control and Prevention</b>					
605103 Salaries & Wages	-397	0	0	0	0
605104 Overtime	-26	0	0	0	0
605105 Retirement	-49	0	0	0	0
605107 Medicare	-6	0	0	0	0
605115 Insurance	-66	0	0	0	0
605120 Unemployment Insurance	0	0	0	0	0
605130 Training & Travel	410	6,438	9,766	15,000	15,000
605190 Uniforms	2,319	1,838	4,357	6,000	6,000
605220 Tools	0	0	13,904	19,000	0
605287 Community Outreach	6,771	13,953	7,797	10,000	10,000
605340 Vehicle M&R	0	0	0	0	0
605365 Other Equipment M&R	0	0	0	0	0
605920 Motor Vehicles	114,366	35,300	0	160,000	0
605930 Equipment	8,773	0	0	0	185,000
<b>Total Expenditures</b>	<b>132,095</b>	<b>57,529</b>	<b>35,824</b>	<b>210,000</b>	<b>216,000</b>
<b>Other Financing Sources and Uses</b>					
<b>Sources</b>					
974959 Transfer from Fund Balance	0	0	0	0	80,100
<b>Total Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,100</b>
<b>Uses</b>					
975960 Transfer to General Fund	0	74,500	15,000	15,000	25,000
<b>Total Uses</b>	<b>0</b>	<b>74,500</b>	<b>15,000</b>	<b>15,000</b>	<b>25,000</b>

<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>-74,500</b>	<b>-15,000</b>	<b>-15,000</b>	<b>55,100</b>
<b>Total Change in Fund Balance</b>	<b>26,313</b>	<b>53,145</b>	<b>69,437</b>	<b>-40,000</b>	<b>0</b>

**City of Richwood  
Court Security & Technology Budgets FY23-24  
Summary**

**17 Court Security - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
			through 9/1/23		Budget
<b>Change in Fund Balance</b>					
Revenue	317	192	2,984	300	4,000
Expenditures	0	0	0	300	2,000
Sources & Uses	0	0	6,243	0	0
<b>Total Change in Fund Balance</b>	<b>317</b>	<b>192</b>	<b>9,227</b>	<b>0</b>	<b>2,000</b>

**18 Court Technology - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
			through 9/1/23		Budget
<b>Change in Fund Balance</b>					
Revenue	423	257	2,504	350	3,400
Expenditures	0	0	2,822	350	2,000
Other Financing Sources and Uses	0	0	5,096	0	0
<b>Total Change in Fund Balance</b>	<b>423</b>	<b>257</b>	<b>4,778</b>	<b>0</b>	<b>1,400</b>

**City of Richwood  
Court Security & Technology Budgets FY23-24**

**17 Court Security - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
	through 9/1/23				Budget
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
044253 Revenues - Court Security	317	192	2,984	300	4,000
<b>Total Revenue</b>	<b>317</b>	<b>192</b>	<b>2,984</b>	<b>300</b>	<b>4,000</b>
<b>Expenditures</b>					
045293 Expenditures - Court Security	0	0	0	300	2,000
<b>Other Financing Sources and Uses</b>					
<b>Sources</b>					
614210 Transfer from General Fund	0	0	6,243	0	0
<b>Total Sources</b>	<b>0</b>	<b>0</b>	<b>6,243</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>0</b>	<b>6,243</b>	<b>0</b>	<b>0</b>
<b>Total Change in Fund Balance</b>	<b>317</b>	<b>192</b>	<b>9,227</b>	<b>0</b>	<b>2,000</b>

**18 Court Technology - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
	through 9/1/23				Budget
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
044254 Revenues - Court Technology	423	257	2,504	350	3,400
<b>Total Revenue</b>	<b>423</b>	<b>257</b>	<b>2,504</b>	<b>350</b>	<b>3,400</b>
<b>Expenditures</b>					
<b>General Government</b>					
<b>Special Revenue Expenditures</b>					
045294 Expenditures - Court Tech	0	0	2,822	350	2,000
<b>Total Special Revenue Expenditures</b>	<b>0</b>	<b>0</b>	<b>2,822</b>	<b>350</b>	<b>2,000</b>
<b>Total General Government</b>	<b>0</b>	<b>0</b>	<b>2,822</b>	<b>350</b>	<b>2,000</b>
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>2,822</b>	<b>350</b>	<b>2,000</b>
<b>Other Financing Sources and Uses</b>					
<b>Sources</b>					
614210 Transfer from General Fund	0	0	5,096	0	0
<b>Total Sources</b>	<b>0</b>	<b>0</b>	<b>5,096</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>0</b>	<b>5,096</b>	<b>0</b>	<b>0</b>
<b>Total Change in Fund Balance</b>	<b>423</b>	<b>257</b>	<b>4,778</b>	<b>0</b>	<b>1,400</b>

City of Richwood  
Beautification Fund Budget FY23-24  
Summary

20 Beautification - 10/01/2023 to 09/30/2024

	2021 Actual	2022 Actual	2023 Actual through 9/1/23	2023 Budget	2024 Proposed Budget
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
Beautification Revenues	15,290	15,423	14,259	15,300	15,500
Miscellaneous revenue	4,789	1,144	215	1,500	0
<b>Total Revenue</b>	<b>20,079</b>	<b>16,567</b>	<b>14,474</b>	<b>16,800</b>	<b>15,500</b>
<b>Expenditures</b>	<b>15,679</b>	<b>21,199</b>	<b>10,908</b>	<b>26,675</b>	<b>14,395</b>
<b>Other Financing Sources and Uses</b>	<b>3,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Change in Fund Balance</b>	<b>7,400</b>	<b>368</b>	<b>8,566</b>	<b>-4,875</b>	<b>6,105</b>

**City of Richwood  
Beautification Fund Budget FY23-24**

**20 Beautification - 10/01/2023 to 09/30/2024**

			2023 Actual	2023 Budget	2024 Proposed Budget
	2021 Actual	2022 Actual	Actual		
			through 9/1/23		
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Charges for services</b>					
614124 Beautification Revenues	15,290	15,423	14,259	15,300	15,500
<b>Total Charges for services</b>	<b>15,290</b>	<b>15,423</b>	<b>14,259</b>	<b>15,300</b>	<b>15,500</b>
<b>Miscellaneous revenue</b>					
614112 Miscellaneous Income	1,300	0	215	0	0
614114 Community Garden Membership Fees	1,250	485	0	1,500	0
614115 Farmers Market Revenue	2,239	659	0	0	0
<b>Total Miscellaneous revenue</b>	<b>4,789</b>	<b>1,144</b>	<b>215</b>	<b>1,500</b>	<b>0</b>
<b>Total Revenue</b>	<b>20,079</b>	<b>16,567</b>	<b>14,474</b>	<b>16,800</b>	<b>15,500</b>
<b>Expenditures</b>					
<b>Parks &amp; Recreation</b>					
<b>    Beautification</b>					
615102 Contract Labor	4,425	7,610	6,155	10,700	6,000
615130 Training & Travel	1,211	5,043	1,529	5,500	3,000
615210 Office Supplies	158	85	37	225	225
615220 Tools	202	0	0	250	250
615225 Books and Periodicals	50	0	0	100	100
615240 Expendable Operating Supplies	2,151	836	1,096	2,000	1,000
615310 Building & Grounds M&R	1,105	1,798	0	2,100	1,000
615660 Dues & Subscriptions	295	403	881	400	120
615685 Publishing & Advertising	843	840	0	1,000	200
615695 Special Services - Miscellaneous	757	1,000	0	1,000	500
615930 Equipment	1,037	0	0	1,000	500
615950 Community Garden	3,444	3,585	1,210	2,400	1,500
<b>    Total Beautification</b>	<b>15,678</b>	<b>21,200</b>	<b>10,908</b>	<b>26,675</b>	<b>14,395</b>
<b>Total Expenditures</b>	<b>15,678</b>	<b>21,200</b>	<b>10,908</b>	<b>26,675</b>	<b>14,395</b>
<b>Other Financing Sources and Uses</b>					
<b>Sources</b>					
974963 Transfer from General Fund	3,000	5,000	5,000	5,000	5,000
<b>Total Sources</b>	<b>3,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Other Financing Sources and Uses</b>	<b>3,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Change in Fund Balance</b>	<b>7,401</b>	<b>367</b>	<b>8,566</b>	<b>-4,875</b>	<b>6,105</b>



**City of Richwood  
Transportation Fund Budget FY23-24  
Summary**

**25 Transportation: Streets, Sidewalks & Drainage Fund - 10/01/2023 to 09/30/2024**

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
			through 9/1/23		<b>Budget</b>
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
Sales Taxes	160,264	182,604	119,801	185,000	160,000
Transportation Fee	141,215	141,660	130,835	142,000	142,500
Interest	58	3,703	20,825	1,750	2,000
<b>Total Revenue</b>	<b>301,537</b>	<b>327,967</b>	<b>271,461</b>	<b>328,750</b>	<b>304,500</b>
<b>Expenditures</b>					
Streets, Sidewalks & Drainage Expenditures	71,023	76,062	225,662	327,000	302,500
Capital Improvements	0	0	1,152,088	1,325,000	0
<b>Total Expenditures</b>	<b>71,023</b>	<b>76,062</b>	<b>1,377,750</b>	<b>1,652,000</b>	<b>302,500</b>
<b>Other Financing Sources and Uses</b>	<b>0</b>	<b>0</b>	<b>245,749</b>	<b>1,325,000</b>	<b>0</b>
<b>Total Change in Fund Balance</b>	<b>230,514</b>	<b>251,905</b>	<b>-860,540</b>	<b>1,750</b>	<b>2,000</b>

**City of Richwood  
Transportation Fund Budget FY23-24**

**25 Transportation: Streets, Sidewalks & Drainage Fund - 10/01/2023 to 09/30/2024**

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
			through 9/1/23		<b>Budget</b>
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Taxes</b>					
404126 Sales Tax - Streets	160,264	182,604	119,801	185,000	160,000
<b>Total Taxes</b>	<b>160,264</b>	<b>182,604</b>	<b>119,801</b>	<b>185,000</b>	<b>160,000</b>
<b>Charges for services</b>					
404125 Transportation Fee	141,215	141,660	130,835	142,000	142,500
<b>Total Charges for services</b>	<b>141,215</b>	<b>141,660</b>	<b>130,835</b>	<b>142,000</b>	<b>142,500</b>
<b>Interest</b>					
404110 Interest Earnings	58	3,703	20,825	1,750	2,000
<b>Total Interest</b>	<b>58</b>	<b>3,703</b>	<b>20,825</b>	<b>1,750</b>	<b>2,000</b>
<b>Total Revenue</b>	<b>301,537</b>	<b>327,967</b>	<b>271,461</b>	<b>328,750</b>	<b>304,500</b>
<b>Expenditures</b>					
<b>Public Works</b>					
<b>Transportation</b>					
405380 Streets M&R	26,107	69,739	170,784	232,333	207,500
405382 Sidewalks M&R	28,690	235	3,615	47,334	47,500
405385 Drainage M&R	16,226	6,088	51,263	47,333	47,500
<b>Total Transportation</b>	<b>71,023</b>	<b>76,062</b>	<b>225,662</b>	<b>327,000</b>	<b>302,500</b>
<b>Total Public Works</b>	<b>71,023</b>	<b>76,062</b>	<b>225,662</b>	<b>327,000</b>	<b>302,500</b>
<b>Capital Improvements</b>					
<b>405915 Capital Expenditures - Streets</b>	<b>0</b>	<b>0</b>	<b>354,488</b>	<b>1,325,000</b>	<b>0</b>
<b>405916 Capital Expenditures - Sidewalks</b>	<b>0</b>	<b>0</b>	<b>374,374</b>	<b>0</b>	<b>0</b>
405917 Capital Expenditures - Drainage	0	0	423,226	0	0
<b>Total Capital Improvements</b>	<b>0</b>	<b>0</b>	<b>1,152,088</b>	<b>1,325,000</b>	<b>0</b>
<b>Total Expenditures</b>	<b>71,023</b>	<b>76,062</b>	<b>1,377,750</b>	<b>1,652,000</b>	<b>302,500</b>
<b>Other Financing Sources and Uses</b>					
<b>Sources</b>					
404127 Transfer from General Fund	0	0	0	575,000	0
404128 Transfer from Bond Fund	0	0	245,749	450,000	0
404127 Transfer from Fund Balance	0	0	0	300,000	0
<b>Total Sources</b>	<b>0</b>	<b>0</b>	<b>245,749</b>	<b>1,325,000</b>	<b>0</b>
<b>Uses</b>					
985965 Transfer out	0	0	0	0	0

<b>Total Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>0</b>	<b>245,749</b>	<b>1,325,000</b>	<b>0</b>
<b>Total Change in Fund Balance</b>	<b>230,514</b>	<b>251,905</b>	<b>-860,540</b>	<b>1,750</b>	<b>2,000</b>

**City of Richwood  
Enterprise Fund Budget FY23-24  
Summary**

**30 Water and Sewer Fund - 10/01/2023 to 09/30/2024**

	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Actual through 9/1/23</b>	<b>2023 Budget</b>	<b>2024 Proposed Budget</b>
<b>Change in Net Position</b>					
<b>Net Operating Income (Loss)</b>					
<b>Operating income</b>					
Sewer Department	848,921	901,453	874,418	956,700	981,504
Water Department	1,091,121	1,162,182	1,278,842	1,381,600	1,519,867
Solid Waste Department	308,782	328,599	312,262	325,000	381,000
<b>Total Operating income</b>	<b>2,248,824</b>	<b>2,392,234</b>	<b>2,465,522</b>	<b>2,663,300</b>	<b>2,882,371</b>
<b>Operating expense</b>					
Sewer Department	764,821	708,029	686,776	854,307	1,008,484
Water Department	785,891	916,558	879,512	955,916	1,171,048
Solid Waste Department	263,817	280,971	268,649	280,000	290,000
<b>Total Operating expense</b>	<b>1,814,529</b>	<b>1,905,558</b>	<b>1,834,937</b>	<b>2,090,223</b>	<b>2,469,532</b>
<b>Total Net Operating Income (Loss)</b>	<b>434,295</b>	<b>486,676</b>	<b>630,585</b>	<b>573,077</b>	<b>412,839</b>
<b>Non-Operating Items</b>					
Non-operating income	151,397	426,883	107,327	38,500	75,500
Non-operating expense	360,588	227,959	548,934	419,615	491,981
<b>Total Non-Operating Items</b>	<b>-209,191</b>	<b>198,924</b>	<b>-441,607</b>	<b>-381,115</b>	<b>-416,481</b>
<b>Depreciation</b>	<b>288,193</b>	<b>284,308</b>	<b>0</b>	<b>350,000</b>	<b>300,000</b>
<b>Add back Principal debt payments</b>	<b>0</b>	<b>0</b>	<b>185,000</b>	<b>185,000</b>	<b>280,987</b>
<b>Total Change in Net Position</b>	<b>-63,089</b>	<b>401,292</b>	<b>373,978</b>	<b>26,962</b>	<b>-22,655</b>

**City of Richwood  
Budgeting Worksheet  
Enterprise Fund Budget FY23-24**

**30 Water and Sewer Fund - 10/01/2023 to 09/30/2024**

			2023 Actual through 9/1/23	2023 Budget	2024 Proposed Budget
	2021 Actual	2022 Actual			
<b>Change in Net Position</b>					
<b>Net Operating Income (Loss)</b>					
<b>Operating income</b>					
<b>Sewer Department</b>					
304420 Sewer Fees	867,201	918,993	889,313	975,000	1,009,000
304421 Sewer Discounts	-18,856	-18,690	-17,820	-20,000	-30,096
304450 Sewer Taps	575	1,150	2,925	1,700	2,600
<b>Total Sewer Department</b>	<b>848,920</b>	<b>901,453</b>	<b>874,418</b>	<b>956,700</b>	<b>981,504</b>
<b>Water Department</b>					
304410 Water Fees	1,067,427	1,135,728	1,254,085	1,360,000	1,494,000
304411 Water Discounts	-19,171	-18,968	-18,518	-22,000	-41,433
304428 Credit Card Fee revenue	0	0	0	0	18,000
304430 Delinquent Charges	27,989	27,688	28,431	28,000	34,500
304440 Water Taps	9,200	10,925	2,875	10,000	10,000
304460 Reconnect Fees	5,675	6,809	4,550	5,600	4,800
304480 Miscellaneous Revenue	0	0	7,418	0	0
<b>Total Water Department</b>	<b>1,091,120</b>	<b>1,162,182</b>	<b>1,278,841</b>	<b>1,381,600</b>	<b>1,519,867</b>
<b>Solid Waste Department</b>					
304470 Garbage Receipts	308,782	328,599	312,262	325,000	381,000
<b>Total Solid Waste Department</b>	<b>308,782</b>	<b>328,599</b>	<b>312,262</b>	<b>325,000</b>	<b>381,000</b>
<b>Total Operating income</b>	<b>2,248,822</b>	<b>2,392,234</b>	<b>2,465,521</b>	<b>2,663,300</b>	<b>2,882,371</b>
<b>Operating expense</b>					
<b>Sewer Department</b>					
205103 Salaries & Wages	116,364	121,206	112,404	122,591	131,860
205104 Overtime	10,645	6,244	6,891	13,000	13,000
205105 Retirement	538	15,276	14,803	15,571	18,506
205107 Medicare	1,696	1,691	1,569	1,778	1,853
205110 Workmen's Compensation Ins	2,676	2,923	816	816	7,529
205115 Hospitalization	24,607	24,666	24,318	28,794	34,844
205120 Unemployment Insurance	27	756	35	27	27
205125 Cellphone Allowance	23	360	495	0	585
205130 Training & Travel	0	7	0	0	2,200
205175 Longevity Pay	0	400	0	400	400
205190 Uniforms	0	500	1,200	1,790	1,790
205201 SEWER Food	0	0	0	0	0
205210 SEWER Office Supplies	0	26	0	500	300
205230 SEWER Gas, Oil, & Lubricants	7,281	8,286	4,843	7,500	6,500

205240 SEWER Expendable Operating Supplies	424	781	726	700	700
205270 SEWER Chemicals	1,053	189	0	1,500	1,000
205310 SEWER Building & Grounds M&R	7,231	14,841	541	7,000	5,000
205340 SEWER Vehicle M&R	1,290	2,813	3,475	2,000	2,000
205341 SEWER Postage & Shipping	3,091	3,457	3,714	3,600	4,200
205360 SEWER Radio M&R	450	450	540	540	540
205365 SEWER Other Equip M&R	2,573	8,985	10,480	10,800	6,000
205390 SEWER Line M&R	59,743	39,234	57,237	50,000	50,000
205430 SEWER Natural Gas	8	0	0	0	0
205505 SEWER Clute WWTP Operation	332,860	340,688	226,333	270,000	335,000
205506 Operating Lease - Clute (Transmission Line)	143,449	109,127	147,095	300,000	300,000
205550 SEWER Information Technology Services	0	0	0	0	0
205560 SEWER Engineering	28,615	0	215	0	0
205595 SEWER Professional Services	20,825	0	65,175	10,000	80,000
205630 SEWER Vehicle Insurance	1,388	1,049	1,101	2,000	1,300
205640 SEWER Building/Liab Insurance	2,871	2,888	2,771	2,800	3,350
205660 SEWER Dues & Subscriptions	0	0	0	0	0
205685 SEWER Publishing & Advertising	4,573	1,185	0	600	0
205930 SEWER Equipment	-9,480	0	0	0	0
<b>Total Sewer Department</b>	<b>764,821</b>	<b>708,028</b>	<b>686,777</b>	<b>854,307</b>	<b>1,008,484</b>

**Water Department**

215103 WATER Salaries & Wages	110,664	136,315	138,047	151,484	171,622
215104 WATER Overtime	6,232	7,831	11,617	8,000	8,000
215105 WATER Retirement	-29,694	66,907	18,848	18,326	22,956
215107 WATER Medicare	1,684	2,094	2,218	2,197	2,489
215110 WATER Workmen's Compensation Ins	1,978	2,161	1,918	1,918	9,800
215115 WATER Hospitalization	16,414	21,964	24,031	28,794	34,844
215120 WATER Unemployment Insurance	18	756	27	27	27
215125 WATER Cellphone Allowance	524	173	0	520	0
215126 WATER Vehicle Allowance	0	4,802	5,522	4,800	6,500
215130 WATER Training & Travel	1,714	2,417	1,885	2,000	3,500
215175 WATER Longevity Pay	0	445	0	570	570
215180 WATER Certification Pay	0	0	0	0	0
215190 WATER Uniforms	600	1,495	2,068	2,670	2,670
215201 WATER Food	0	54	198	200	500
215210 WATER Office Supplies	2,548	1,189	1,341	700	900
215215 WATER Custodial Supplies	0	0	0	100	0
215220 WATER Tools	6,850	2,926	3,407	4,000	5,000
215230 WATER Gas, Oil, & Lubricants	12,648	9,119	4,832	8,500	6,500
215240 WATER Expendable Operating Supplies	1,033	2,479	2,221	2,000	2,700
215270 WATER Chemicals	8,054	6,471	8,489	9,000	12,000
215310 WATER Building & Grounds M&R	5,313	10,192	1,238	4,000	25,000
215320 WATER Office Furniture/Fixture M&R	0	0	0	500	0
215340 WATER Vehicle M&R	1,601	3,901	4,797	2,400	3,000
215341 WATER Postage & Shipping	3,081	3,628	3,730	3,600	0
215360 WATER Radio M&R	750	750	720	900	720

215365 WATER Other Equipment M&R	1,615	10,134	19,144	13,000	8,000
215390 Water Lines M&R	97,378	101,736	118,425	110,000	110,000
215410 WATER Electricity	42,078	53,395	40,586	55,000	45,000
215420 WATER Telephone	36,074	1,164	1,317	1,100	2,100
215430 WATER Natural Gas	692	515	1,268	800	1,500
215550 WATER Information Technology Services	0	0	0	0	0
215560 WATER Engineering	82,719	30,317	0	0	170,000
215570 WATER Attorney's Fees	146	0	0	500	500
215595 WATER Professional Services	19,345	38,534	113,697	94,500	60,000
215610 Credit Card Fees	10,137	14,391	15,322	15,000	18,000
215630 WATER Insurance - Motor Vehicles	1,422	1,113	1,169	1,200	1,440
215640 WATER Insurance - Bldg/Liab/Bond	22,297	28,712	55,553	41,000	67,000
215660 WATER Dues & Subscriptions	29,112	8,703	2,752	33,000	9,000
215685 WATER Publishing & Advertising	0	2,275	0	0	600
215930 WATER Equipment	376	0	0	0	0
215935 Operating Lease - Equipment	3,609	3,609	3,081	3,610	3,610
215995 Brazosport Water Authority	298,994	346,004	270,043	330,000	355,000
255995 Accretion - 2019B Premium	-12,115	-12,115	0	0	0
<b>Total Water Department</b>	<b>785,891</b>	<b>916,556</b>	<b>879,511</b>	<b>955,916</b>	<b>1,171,048</b>
<b>Solid Waste Department</b>					
225103 Salaries & Wages	-108	-108	0	0	0
225595 SOLID WASTE Professional Services	263,925	280,971	268,649	280,000	290,000
<b>Total Solid Waste Department</b>	<b>263,817</b>	<b>280,863</b>	<b>268,649</b>	<b>280,000</b>	<b>290,000</b>
<b>Total Operating expense</b>	<b>1,814,529</b>	<b>1,905,447</b>	<b>1,834,937</b>	<b>2,090,223</b>	<b>2,469,532</b>
<b>Total Net Operating Income (Loss)</b>	<b>434,293</b>	<b>486,787</b>	<b>630,584</b>	<b>573,077</b>	<b>412,839</b>
<b>Non-Operating Items</b>					
<b>Non-operating income</b>					
304110 Interest Earnings	922	265	1,989	500	2,500
304112 Miscellaneous Income	153	-44	77	0	0
304123 Other Revenues	2,631	1,479	2,872	1,000	3,000
304500 Grants Revenue	67,691	415,183	65,390	0	0
974961 Transfer from General Fund	80,000	0	0	0	0
974965 Transfer from I&I Fund	0	10,000	0	0	70,000
974967 Transfer from Equipment Replacement Fund	0	0	37,000	37,000	0
<b>Total Non-operating income</b>	<b>151,397</b>	<b>426,883</b>	<b>107,328</b>	<b>38,500</b>	<b>75,500</b>
<b>Non-operating expense</b>					
255960 Meter Capital Lease - Principal	0	0	68,289	0	70,987
255961 Meter Capital Lease - Interest	10,593	8,096	5501	0	2804
255970 Series 2011 Tax & Rev CO Bonds - Principal	0	0	40,000	65,000	40,000
255971 Series 2011 Tax & Rev CO Bonds - Interest	19,450	18,089	16,727	4,226	15,171
255988 Series 2004 - Principle	0	0	35,000	35,000	35,000
255990 2004 CO Bond Fees	0	500	2,629	500	500
255991 Series 2004 - Interest	8,978	7,189	3,109	7,189	3,269
255992 Bond Insurance & Agent Fees	0	0	750	750	750
255993 Series 2019B Bonds - Principal	0	0	115,000	115,000	135,000

255994 Series 2019B - Interest	140,000	138,500	135,950	135,950	132,500
255999 Accrued Interest Expense	-22,433	-414	0	0	0
985962 Transfer to I & I Fund	34,000	34,000	34,000	34,000	34,000
985966 Transfer to Capital Improvements	170,000	22,000	22,000	22,000	22,000
985971 Transfer out	0	0	69,979	0	0
<b>Total Non-operating expense</b>	<b>360,588</b>	<b>227,960</b>	<b>548,934</b>	<b>419,615</b>	<b>491,981</b>
<b>Total Non-Operating Items</b>	<b>-209,191</b>	<b>198,923</b>	<b>-441,606</b>	<b>-381,115</b>	<b>-416,481</b>
305999 Depreciation	288,193	284,308	0	350,000	300,000
<b>Add back Principal debt payments</b>	<b>0</b>	<b>0</b>	<b>185,000</b>	<b>185,000</b>	<b>280,987</b>
<b>Total Change in Net Position</b>	<b>-63,091</b>	<b>401,402</b>	<b>373,978</b>	<b>26,962</b>	<b>-22,655</b>



**City of Richwood  
General Obligation I&S Fund Budget FY23-24  
Summary**

**40 - General Obligation I & S - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed Budget
			through 9/1/23		
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Taxes</b>					
504103 Ad Valorem Taxes	368,525	460,391	464,480	492,613	488,105
504104 Delinquent Taxes	7,044	6,952	1,887	3,000	3,000
504105 Penalty & Interest	3,005	3,473	2,793	3,000	3,000
<b>Total Taxes</b>	<b>378,574</b>	<b>470,816</b>	<b>469,160</b>	<b>498,613</b>	<b>494,105</b>
<b>Interest</b>	<b>419</b>	<b>94</b>	<b>1347</b>	<b>0</b>	<b>300</b>
<b>Total Revenue</b>	<b>378,993</b>	<b>470,910</b>	<b>470,507</b>	<b>498,613</b>	<b>494,405</b>
<b>Expenditures</b>	<b>408,983</b>	<b>499,019</b>	<b>489,267</b>	<b>494,614</b>	<b>490,104</b>
<b>Total Change in Fund Balance</b>	<b>-29,990</b>	<b>-28,109</b>	<b>-18,760</b>	<b>3,999</b>	<b>4,301</b>

**City of Richwood  
General Obligation I&S Fund Budget FY23-24**

**40 - General Obligation I & S - 10/01/2023 to 09/30/2024**

	2021	2022	2023	2023	2024
	Actual	Actual	Actual	Budget	Proposed
			through 9/1/23		Budget
<b>Change in Fund Balance</b>					
<b>Revenue</b>					
<b>Taxes</b>					
504103 Ad Valorem Taxes	368,525	460,391	464,480	492,613	488,105
504104 Delinquent Taxes	7,044	6,952	1,887	3,000	3,000
504105 Penalty & Interest	3,005	3,473	2,793	3,000	3,000
<b>Total Taxes</b>	<b>378,574</b>	<b>470,816</b>	<b>469,160</b>	<b>498,613</b>	<b>494,105</b>
<b>Interest</b>					
504110 Interest Earnings	419	94	1347	0	300
<b>Total Interest</b>	<b>419</b>	<b>94</b>	<b>1347</b>	<b>0</b>	<b>300</b>
<b>Miscellaneous revenue</b>					
504112 Miscellaneous Income	0	0	500	0	0
<b>Total Miscellaneous revenue</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>
<b>Total Revenue</b>	<b>378,993</b>	<b>470,910</b>	<b>471,007</b>	<b>498,613</b>	<b>494,405</b>
<b>Expenditures</b>					
<b>General Obligation I&amp;S</b>					
505912 Bond Insurance & Agent Fees	2,800	2,750	2,000	2000	2,000
505960 FNB City Hall - Principal	13,477	13,990	10,953	14,518	15,074
505961 FNB City Hall - Interest	7,911	7,398	5,089	6,870	6,314
505970 Bond Principal - Series 2012	50,000	55,000	55000	55,000	55,000
505980 Bond Interest - Series 2012	25,550	24,050	22,400	22,400	20,475
505985 Series 2011 - Principal	65,000	65,000	65000	65,000	70,000
505992 Series 2011 - Interest	8,295	6,260	4,226	4,226	2,191
505993 Series 2019A GO Bonds Principle	140000	145,000	140000	140,000	140,000
505994 Series 2019A GO Bonds Interest	95950	91,750	87,400	87,400	83,200
505995 Series 2021 GO Bonds Principle	0	30000	45000	45000	45,000
505996 Series 2021 GO Bonds Interest	0	57820	52200	52200	50,850
<b>Total General Obligation I&amp;S</b>	<b>408,983</b>	<b>499,018</b>	<b>489,268</b>	<b>494,614</b>	<b>490,104</b>
<b>Total Expenditures</b>	<b>408,983</b>	<b>499,018</b>	<b>489,268</b>	<b>494,614</b>	<b>490,104</b>
<b>Total Change in Fund Balance</b>	<b>-29,990</b>	<b>-28,108</b>	<b>-18,261</b>	<b>3,999</b>	<b>4,301</b>

**ORDINANCE 23-510**

**AN ORDINANCE LEVYING AN AD VALOREM TAX FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE CITY OF RICHWOOD, TEXAS FOR THE FISCAL YEAR 2023-2024; APPORTIONING THE LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.**

**WHEREAS**, City Council finds it necessary that an ordinance be passed levying an ad valorem tax to provide for current expenditures and improvements for the City of Richwood, Texas during fiscal year 2023-2024; and

**WHEREAS**, City Council further finds that an ad valorem tax must be levied to provide for the payment of principal and interest on outstanding bonded indebtedness maturing in fiscal year 2023-2024; and

**WHEREAS**, after due deliberation, study and consideration of the proposed tax rate for fiscal year 2023-2024, City Council has determined that adoption of the rate is in the best interest of the taxpayers of the City, and it should be adopted in accordance with law

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS, THAT:**

**SECTION ONE.** There is hereby levied and there shall be collected for the use, support and maintenance & operations of the General Fund of the City of Richwood, Texas and to provide interest & sinking funds to support the debt payments of the I&S Debt Service Fund of the City of Richwood for the Fiscal Year 2023-2024, a tax of \$0.540587 on each one hundred (\$100.00) dollars of assessed valuation upon all property, real and personal, and mixed, within the corporate limits of the City of Richwood subject to taxation, apportioned for the following specific purposes herein set forth;

- a) For the current expenditures of the General Fund of the City of Richwood, Texas, and for the general use, support and improvement of the City and its property, there is hereby levied and ordered to be assessed and collected for the fiscal year 2023-2024 on all property situated within the corporate limits of the City, and not exempt from taxation by law, an ad valorem tax rate of \$0.441823 on each one hundred (\$100.00) dollars valuation of such property, and
- b) For the purpose of paying principal and interest payments of the I&S Debt Service Fund for each issue of tax supported debt of the City of Richwood, Texas, there is hereby levied and ordered to be assessed and collected for the fiscal year 2023-2024 on all property situated within the corporate limits of the City and not exempt by law, an ad valorem tax rate of \$0.098764 on each one hundred (\$100.00) dollars of assessed valuation of such property.

**SECTION TWO.** In accordance with the provisions and requirements of Section 26.05 (b) of the Texas Tax Code, as amended, the City Council hereby states as follows:

**THIS YEAR’S TAX LEVY TO FUND MAINTENANCE AND OPERATIONS EXPENDITURES DOES NOT EXCEED LAST YEAR’S MAINTENANCE AND OPERATIONS TAX LEVY.**

**SECTION THREE.** The ad valorem taxes levied under this ordinance shall be due October 1, 2023, and may be paid up to and including January 31, 2024, without penalty; but if not paid on or before January 31, 2024, shall immediately become delinquent on February 1, 2024, provided, however, in accordance with Section 31.03(a) of the Texas Tax Code, the ad valorem taxes due hereunder may, at the option of the tax payer, be paid in two payments without penalty or interest so long as the first payment of one-half of the taxes levied is paid before December 1, 2023, and the remaining one-half is paid before July 1, 2024.

**SECTION FOUR.** No discounts are authorized on property tax payments made prior to January 31, 2024.

**SECTION FIVE.** All taxes become a lien upon the property against which assessed and the designated City tax collector for the City is authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas an ordinances of the City, and shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest. All delinquent taxes shall bear interest and other charges from the date of delinquency as prescribed by state law.

**PASSED AND APPROVED THIS THE 11<sup>TH</sup> DAY OF SEPTEMBER 2023 BY RECORD VOTE WITH THE FOLLOWING MOTION, “I MOVE THAT THE PROPERTY TAX RATE BE DECREASED BY THE ADOPTION OF A TAX RATE OF \$0.540587, WHICH IS EFFECTIVELY A 10.91 PERCENT DECREASE IN THE TAX RATE.” MOTION WAS MADE BY COUNCILMEMBER \_\_\_\_\_, MOTION SECONDED BY COUNCILMEMBER \_\_\_\_\_, MOTION CARRIED THIS 11<sup>th</sup> DAY OF SEPTEMBER 2023.**

Name/Position	Present	Vote		
		Aye	Nay	Abstain
Mike Johnson, Position 1				
Mike Challenger, Position 2				
Amanda Reynolds, Position 3				
Rory Escalante, Position 4				
Jeremy Fountain, Position 5				

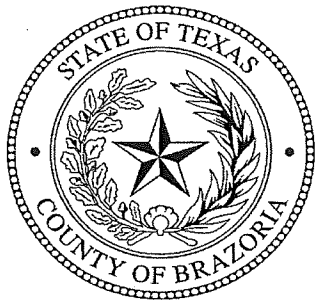
**ATTEST:**

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**KIRSTEN GARCIA  
CITY SECRETARY**

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**MICHAEL DURHAM  
MAYOR**



## Brazoria County Tax Office

**KRISTIN R. BULANEK**

TAX ASSESSOR-COLLECTOR

111 E. Locust  
Angleton, Texas 77515

979.864.1320  
FAX 979.864.1346

Tuesday, August 22, 2023

City of Richwood  
Attn: Kristen Garcia  
1800 Brazosport Blvd N  
Richwood, TX 77531

Re: Account No. 4360-0000-502

Dear Ms. Garcia,

The Property Tax Resale Committee of Brazoria County has received an offer on the above-referenced account held in trust. Included with this letter is the property information.

The Property Tax Resale Committee has agreed to accept the offer. Please present this offer to your governing body for approval.

Once approved, please notify the Brazoria County Tax Office and include the account number and a copy of the minutes.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Jona Filipp



PROPERTY INFORMATION

RESALE MEETING OF: 8/22/2023

IN TRUST TO: CITY OF RICHWOOD

PREVIOUS OWNER: MOHAMMAD A. SWATI, ET UX

ACCOUNT #: 4360-0000-502

PRECINCT #: 1

LEGAL DESCRIPTION: GLENWOOD BAYOU (A0066 J E GROCE) (RICHWOOD), RESERVE H ACRES 0.11

PHYSICAL ADDRESS: 0

SCHOOL DISTRICT: BRAZOSPORT ISD

OFFER MADE BY: JUAN & TRACY BOCANEGRA

AMOUNT OF OFFER: \$5,100.00

MINIMUM BID AT SALE: \$4,669.55

ADJUDGED VALUE: \$5,990.00

CURRENT LAND VALUE: \$9,340.00

CURRENT IMPROVEMENT: \$0.00

CITY WEED/DEMO LIENS: NA

SHERIFF'S DEED FILE DATE: 7/24/2018

REDEMPTION DATE: 1/24/2019

POST JUDGMENT TAXES: \$166.77

POST JUDGMENT YEARS: 2018

VOTE: AYE NAY

K. BULANEK	X
K. STEWART	X
JUDGE SEBESTA	X
D. PAYNE	X
CIVIL DIVISION REP.	X

PBFCM REPRESENTATIVE PRESENT



Cause Number: 91342-T Account Number: 4360-0000-502  
 Bid Amount: \$5,100.00 Current Land Value \$: \$9,340.00  
 Offer Made By: JUAN & TRACY BOCANEGRA Adjudged Value\$: \$5,990.00

**Judgment Information**

Taxing Entity	Tax Years	Amount Due
BC	2009-2017	\$503.13
Brazosport ISD	2009-2017	\$1,340.57
BRHND	2009-2017	\$51.57
Brazosport College	2009-2017	\$264.17
Velasco Drainage	2009-2017	\$99.73
City of Richwood	2009-2017	\$757.29
		\$3,016.46

**Costs**

Court Costs	\$1,008.60	Sheriff Fee's	\$180.98
Publication Fee's	\$172.80	Research Fee's	\$227.25
Ad Litem		Recording Fee's	\$50.00
Liens		Certified Mail	\$13.46
Cost of Deed		Deed File Date	
	<b>Total</b>		<b>\$1,653.09</b>

**Proposed Distribution**

Offer Amount: \$5,100.00 Costs: \$1,653.09  
 Net to Distribute \$: \$3,446.91

BC	16.68%	574.93
Brazosport ISD	44.44%	1,531.87
BRHND	1.71%	58.93
Brazosport College	8.76%	301.87
Velasco Drainage	3.31%	113.96
	25.11%	865.36
0	0.00%	0.00
0	0.00%	0.00
0	0.00%	0.00
		3,446.91

**Post Judgment Information**

Taxing Entity	Tax Year's	
BC	2018	\$25.71
Brazosport ISD	2018	\$75.42
BRHND	2018	\$2.40
Brazosport College	2018	\$17.93
Velasco Drainage	2018	\$5.05
City of Richwood	2018	\$40.26
0		
0		
0		
	<b>Post Judgment Total</b>	<b>\$166.77</b>

To Whom It may Concern,

We are writing and requesting to purchase lot 554039 in Richwood, Tx on behalf of ourselves, the adjacent property owner, and our next door neighbors on both sides as listed below:

Juan + Tracy Bocanegra - property owners 212055

Dave Walden - Property owner 212057 (property adjacent to 554039)

Dustin Rhodes - Property owner 212056

Ashley Madrid - property owner 212054

"We" as listed above would like you to approve our purchase of 554039 at a cost higher than the minimum bid. "We" have a vested interest in this property and all agree that it would be in all of our best interests if the property would be sold to Juan + Tracy Bocanegra. Thank you for your time. Please see attached list of signatures agreeing + approving this request.

Signed and Approved by :

Tracy Bocanegra 979-487-3991

Property Owner 212055

Tracy Bocanegra

Juan Bocanegra 361-945-1313

Property Owner 212055

[Signature]

Carl Dave Walden 979-665-5617

Adjacent property owner 212057

Carl Dave Walden

Dustin Rhodes 979-480-3424

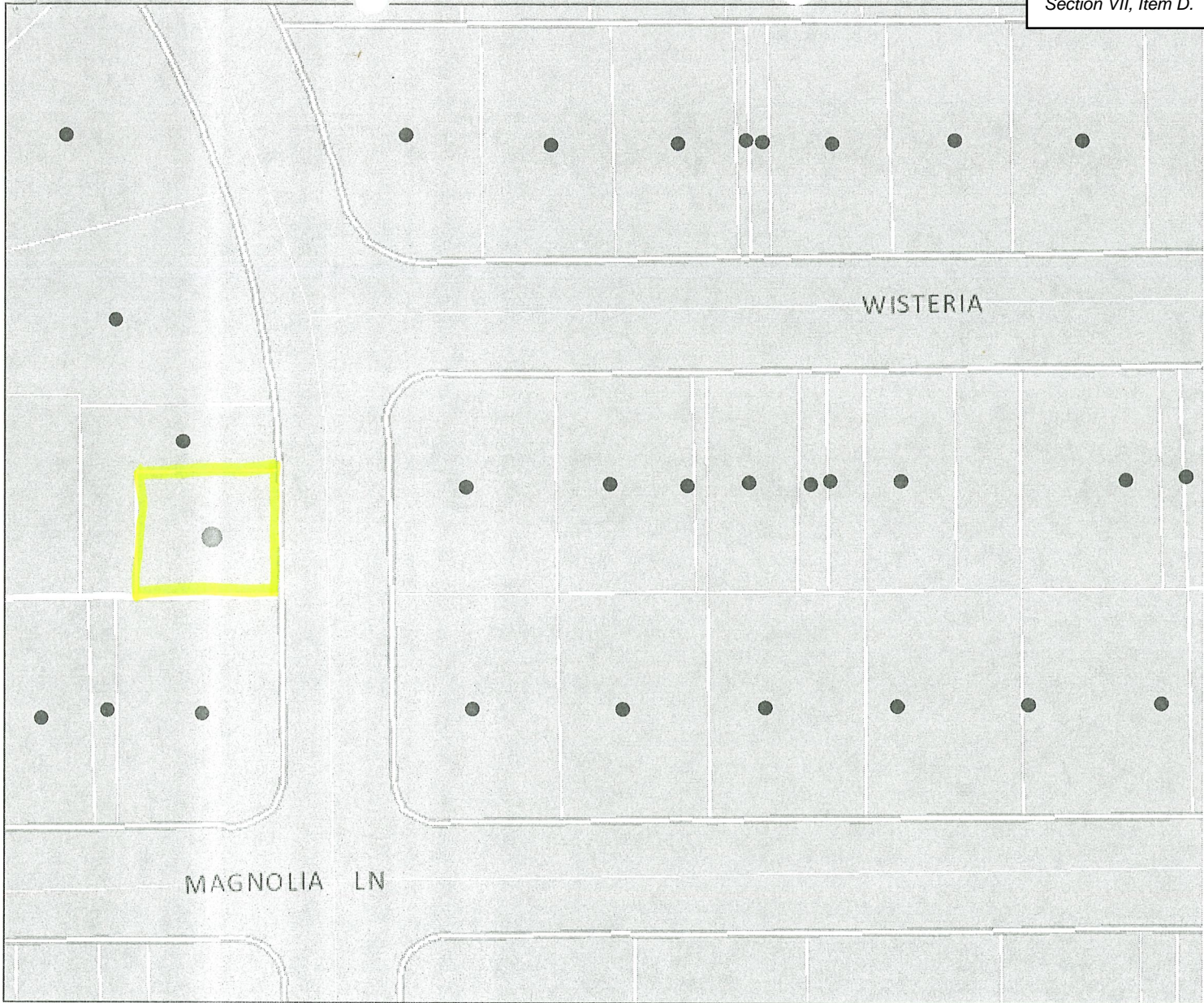
Property Owner 212056

Out of town - Verbal Approval by phone

Ashley Madrid 979-248-7707

Property Owner 212054

[Signature]



1 Property with Geographic ID matching "4360000502"

GLENWOOD BAYOU (A0066 J E GROCE)(RICHWOOD), RESERVE H, ACRES 0.11

Property ID 554039

Geo ID 4360-0000-502

Owned by CITY OF RICHWOOD IN TRUST

Address

[Full Details](#)

**ORDINANCE NO. 23-512**

**AN ORDINANCE BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS AMENDING APPENDIX C – FEE SCHEDULE OF THE CODE OF ORDINANCES TO AMEND ADDITIONAL FEES AND VOLUNTARY DONATIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City’s code of ordinances specifies fees should be adopted by ordinance; and

**WHEREAS**, the City wishes to amend the current fee schedule to amend additional fees and voluntary donations to add a mandatory ambulance fee.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS:**

**Section 1:** That APPENDIX C – Fee Schedule is hereby amended as follows:

<b>Additional Fees and Voluntary Donations</b>	
<b>Type of Fee</b>	<b>Fee</b>
<b>Ambulance Fee</b>	<b>\$3.50</b>

**Section 5:** That if any provision of this ordinance or application thereof to any person or circumstance is held invalid by any court, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council of the City of Richwood, Texas, hereby declares that it would have enacted such remaining portions despite any such invalidity.

**Section 6:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

**Section 7:** That this ordinance shall be effective October 1, 2023, upon passing.

Passed and Approved on this 11<sup>th</sup> day of September, 2023.

\_\_\_\_\_  
**Michael Durham, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Kirsten Garcia, City Secretary**

ORDINANCE 23-511

AN ORDINANCE AMENDING CHAPTER 20 TRAFFIC AND VEHICLES OF THE CITY OF RICHWOOD CODE OF ORDINANCES TO REPEAL SECTION 20-130 REGARDING ONE-WAY TRAFFIC FLOW ON AUDUBON WOODS DRIVE; PROVIDING THAT ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith SHALL BE REPEALED TO THE EXTENT OF THE CONFLICT ONLY; PROVIDING FOR A PENALTY; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Richwood adopted Ordinance 367 enacting a Master Traffic Plan on July 16, 2011;

WHEREAS, Brazosport Independent School District created stacking lanes for Polk Elementary to assist with traffic congestion on Audubon Woods Drive;

WHEREAS, the City Council of the City of Richwood wishes to repeal Section 20-130 of Chapter 20 Traffic and Vehicles.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

**Section 3:** That section 20-130 regarding One-Way traffic is repealed and reserved.

Section 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 5: A violation of this ordinance shall be a Class C misdemeanor and the penalty for violating this ordinance shall be as provided for in Section 1-6 of the Code of Ordinances of the City of Richwood.

Section 6: If any part or portion of this ordinance shall be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair any remaining portions or provisions of this ordinance.

Section 7: The City Secretary shall publish the caption of this ordinance within ten (10) days of the final passage in the official newspaper of the City. This ordinance shall take effect immediately after adoption.

PASSED AND ADOPTED on this 11th day of September, 2023.

**ATTEST:**

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**KIRSTEN GARCIA  
CITY SECRETARY**

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**MICHAEL DURHAM  
MAYOR**