



## CITY COUNCIL BUDGET WORKSHOP AGENDA

Monday, July 18, 2022 at 6:00 PM

*Richwood City Hall, 1800 Brazosport Blvd. N.*

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, July 18, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGES OF ALLEGIANCE
- IV. ROLL CALL OF COUNCIL MEMBERS
- V. PUBLIC COMMENTS
- VI. CONSENT AGENDA
  - A. Approve June 2022 Budget Report
- VII. DISCUSSION AND ACTION ITEMS
  - A. Discuss and consider approval of amendment to the Professional Services Agreement with Strand Associates.
- VIII. FY 2023 BUDGET WORKSHOP
  - A. Presentation and discussion of FY 22-23 Proposed Budget
- IX. CITY MANAGER'S REPORT
- X. COUNCIL MEMBER COMMENTS & REPORTS
- XI. MAYOR'S REPORT
- XII. FUTURE AGENDA ITEMS
- XIII. ADJOURNMENT

**The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551-071 of the Government Code (attorney-client privilege).**

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.*

I, Kirsten Garcia, do hereby certify that I did, on July 15, 2022 at 02:00 PM post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

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Kirsten Garcia, City Secretary  
City of Richwood



# AGENDA MEMORANDUM – JULY 18, 2022

## ITEM # CONSENT

**CONTACT:** Patricia Ditto, Finance Director

**SUBJECT:** Monthly Budget Summary Report

**SUMMARY:** Receive and/or approve the May 2022 Budget Report

### BACKGROUND INFORMATION:

The information provided is for the FY 2021-2022 budget period, month ending June 30, 2022. This summary highlights several key points related to the current month’s activity for the General Fund and for the Water and Sewer Enterprise Fund. The attached report is unaudited, and this month may include corrections from prior months.

### DISCUSSION:

Attached is the budget report for June 2022, which is the ninth month of Fiscal Year 22. 75% of the year has passed. The report reflects the original budget as approved for FY22 as well as the revised budget reflecting all budget amendments approved by council since the original budget was approved. *This budget report is a preliminary report reflecting current year to date figures that are unaudited and may be adjusted at a future time.*

### 10-General Fund

As of June 30, 2022, General Fund revenues total \$2,641,189. General Fund expenditures total \$2,044,548.

#### Revenue (GF)

Total Revenue collected in the General fund is at 85.69% of budget.

- M & O (Maintenance and Operations) Property tax (including current, delinquent and penalties) received through the end of June is \$1,879,060, 98.05% of projection for the year.
- Sales Tax revenue received in June, earned in April, is \$65,008. CCPD received \$19,440 and for Transportation fund the amount is \$16,252. Sales tax is 11% ahead of FY21 at this same time with a total of \$403,059 in general fund revenue, \$103,589 in CCPD revenue and \$100,765 in Transportation Fund revenue. This represents sales tax revenue earned October – April (7 months). Sales tax revenue is reflected when earned, not collected. Therefore, we currently show 7 months of revenue, or 58.3% of the year.
- Permits and Licenses revenues total \$9,155 for June, \$67,400 year to date. Inspection fees collected, year to date are \$22,770 while fees paid for inspections to date are \$24,053.

Impact fees on new construction are posted to Fund 32 Utility Capital Improvements. To date, we have collected \$31,382 for 13 Water Impact Fees. No impact fees have been collected this year for sewer.

- Court revenue for June is \$10,336 for a YTD total of \$81,233, or 58.02 % of projection. While we are slightly behind for the year as a percentage of projection, we are \$10,108 ahead of this time last year.



**Expenditures (GF)**

Expenditures in the General Fund are 80.34% of budget.

**30-Water, Sewer and Solid Waste Fund**

Operating Revenues received through June total \$1,795,575, 73.38% of projection for the year. Total operating expense through June is \$1,256,204, 65.3% of budget. Currently, the enterprise fund is well ahead of budget with a net income of \$376,827 as compared to a projected year end net income of ( \$158,534), a difference of \$535,361. Of this difference, \$300,000 is the projected budget for depreciation, which will be calculated at year end. This leaves \$235,361 ahead of budget.

**RECOMMENDATION:** Council to approve June 2022 Budget Summary Report for General Fund and the Water & Sewer Enterprise Fund.

**City of Richwood  
Operational Budget Report  
10/1/2021 - 06/30/2022**

10 General Fund	Prior YTD	Current Period	Current YTD	Original Budget	Revised Budget	Remaining Budget	% Earned/Used
<b>Revenue</b>							<b>75% of year</b>
Taxes	2,245,556.97	112,862.33	2,433,741.56	2,786,463.00	2,786,463.00	352,721.44	87.34%
Property taxes, including delinquent & penalties	1,740,098.18	37,524.24	1,879,059.79	1,916,463.00	1,916,463.00		98.05%
Franchise Taxes	141,803.53	10,330.09	151,622.48	190,000.00	190,000.00		79.80%
Sales Tax	363,655.26	65,008.00	403,059.29	680,000.00	680,000.00		59.27%
Licenses and permits	70,859.17	9,155.36	67,400.42	96,100.00	96,100.00	28,699.58	70.14%
Intergovernmental revenue	201,238.49	0.00	15,719.85	1,000.00	1,000.00	(14,719.85)	Ahead of Budget
Charges for services	3,182.00	650.00	5,140.00	10,000.00	10,000.00	4,860.00	51.40%
Fines and forfeitures	71,125.16	10,335.91	81,233.07	140,000.00	140,000.00	58,766.93	58.02%
Special Revenues	1,167.36	1.00	41.51	1,500.00	1,500.00	1,458.49	2.77%
Interest	1,275.67	16.97	414.44	1,200.00	1,200.00	785.56	34.54%
Miscellaneous revenue	33,463.75	6,142.62	37,497.69	46,000.00	46,000.00	8,502.31	81.52%
Inspection Fees	22,745.00	2,530.00	22,770.00	30,000.00	30,000.00		
Miscellaneous Income	7,693.75	3,337.62	11,852.69	10,000.00	10,000.00		
Parks & Recreation - Park Pavillion Rentals	3,025.00	275.00	2,875.00	6,000.00	6,000.00		
<b>Total Revenue</b>	<b>2,627,868.57</b>	<b>139,164.19</b>	<b>2,641,188.54</b>	<b>3,082,263.00</b>	<b>3,082,263.00</b>	<b>441,074.46</b>	<b>85.69%</b>
<b>Expenditures</b>							
<b>General Government</b>							
<b>Administration</b>							
Personnel & Benefits	311,689.15	35,492.33	340,903.49	445,617.00	445,617.00	104,713.51	76.50%
Supplies	7,769.83	1,348.48	8,291.06	18,700.00	18,700.00	10,408.94	44.34%
Maintenance & Repair	2,875.60	394.67	2,589.98	5,000.00	5,000.00	2,410.02	51.80%
Utilities	11,477.24	159.03	9,181.34	14,000.00	14,000.00	4,818.66	65.58%
Professional Services	204,949.03	14,877.06	125,113.42	128,300.00	128,300.00	3,186.58	97.52%
Other Services	45,988.67	397.06	48,641.84	62,680.00	62,680.00	14,038.16	77.60%
Capital Equipment	6,583.38	69.67	2,797.51	5,100.00	5,100.00	2,302.49	54.85%
<b>Total Administration</b>	<b>591,332.90</b>	<b>52,738.30</b>	<b>537,518.64</b>	<b>679,397.00</b>	<b>679,397.00</b>	<b>141,878.36</b>	<b>79.12%</b>
<b>Judicial</b>							
Personnel & Benefits	47,364.38	5,549.76	49,834.24	70,402.00	70,402.00	20,567.76	70.79%
Supplies	1,180.81	0.00	252.67	2,300.00	2,300.00	2,047.33	10.99%
Professional Services	14,715.68	0.00	18,258.40	18,350.00	18,350.00	91.60	99.50%
Other Services	205.00	0.00	205.00	1,000.00	1,000.00	795.00	20.50%
<b>Total Judicial</b>	<b>63,465.87</b>	<b>5,549.76</b>	<b>68,550.31</b>	<b>92,052.00</b>	<b>92,052.00</b>	<b>23,501.69</b>	<b>74.47%</b>
<b>Permitting &amp; Inspections</b>							
Personnel & Benefits	25,230.50	0.00	24,052.50	68,100.00	68,100.00	44,047.50	35.32%
Supplies	581.27	178.10	531.20	5,000.00	5,000.00	4,468.80	10.62%
Professional Services	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00%
<b>Total Permitting &amp; Inspections</b>	<b>25,811.77</b>	<b>178.10</b>	<b>24,583.70</b>	<b>74,600.00</b>	<b>74,600.00</b>	<b>50,016.30</b>	<b>32.95%</b>
<b>Special Revenue Expenditures</b>							
Supplies	0.00	0.00	1,141.50	1,500.00	1,500.00	358.50	76.10%
<b>Total Special Revenue Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>1,141.50</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>358.50</b>	<b>76.10%</b>
<b>Total General Government</b>	<b>680,610.54</b>	<b>58,466.16</b>	<b>631,794.15</b>	<b>847,549.00</b>	<b>847,549.00</b>	<b>215,754.85</b>	<b>74.54%</b>
<b>Public Safety</b>							
<b>Police Department</b>							
Personnel & Benefits	652,347.20	60,047.61	557,446.47	870,078.00	870,078.00	312,631.53	64.07%
Supplies	26,214.99	4,955.10	31,129.12	32,000.00	32,000.00	870.88	97.28%
Maintenance & Repair	27,399.29	2,004.44	21,956.53	31,400.00	31,400.00	9,443.47	69.93%
Utilities	9,987.77	1,508.65	11,492.29	13,000.00	13,000.00	1,507.71	88.40%
Professional Services	27,167.08	0.00	119,079.77	146,028.00	152,028.00	32,948.23	81.55%
Other Services	17,698.35	0.00	15,595.93	14,600.00	14,600.00	(995.93)	Over Budget
Capital Equipment	9,081.90	187.10	4,059.90	4,625.00	4,625.00	565.10	87.78%
<b>Total Police Department</b>	<b>769,896.58</b>	<b>68,702.90</b>	<b>760,760.01</b>	<b>1,111,731.00</b>	<b>1,111,731.00</b>	<b>356,970.99</b>	<b>68.43%</b>
<b>Fire Department</b>							
Personnel & Benefits	10,267.85	2,541.00	16,354.60	31,934.00	31,934.00	15,579.40	51.21%
Supplies	11,971.68	490.15	5,618.38	16,400.00	16,400.00	10,781.62	34.26%
Maintenance & Repair	17,558.07	3,858.00	16,882.42	21,100.00	21,100.00	4,217.58	80.01%
Utilities	3,182.79	658.87	3,929.23	5,100.00	5,100.00	1,170.77	77.04%

10 General Fund	Prior YTD	Current Period	Current YTD	Original Budget	Revised Budget	Remaining Budget	% Earned/Used
Professional Services	105,000.00	4,800.00	69,893.75	110,000.00	110,000.00	40,106.25	63.54%
Other Services	18,115.88	0.00	22,992.62	15,450.00	15,450.00	(7,542.62)	Over Budget
Capital Equipment	56,782.75	0.00	48,797.63	64,712.00	64,712.00	15,914.37	75.41%
<b>Total Fire Department</b>	<b>222,879.02</b>	<b>12,348.02</b>	<b>184,468.63</b>	<b>264,696.00</b>	<b>264,696.00</b>	<b>80,227.37</b>	<b>69.69%</b>
<b>Code Enforcement</b>							
Personnel & Benefits	(254.00)	0.00	500.00	1,000.00	1,000.00	500.00	50.00%
Supplies		125.00	125.00	0.00	0.00	(125.00)	Over Budget
Professional Services	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00%
Other Services	875.07	0.00	0.00	800.00	800.00	800.00	0.00%
<b>Total Code Enforcement</b>	<b>621.07</b>	<b>125.00</b>	<b>625.00</b>	<b>2,800.00</b>	<b>2,800.00</b>	<b>2,175.00</b>	<b>22.32%</b>
<b>Total Public Safety</b>	<b>993,396.67</b>	<b>81,175.92</b>	<b>945,853.64</b>	<b>1,379,227.00</b>	<b>1,385,227.00</b>	<b>439,373.36</b>	<b>68.58%</b>
<b>Public Works</b>							
<b>City Maintenance</b>							
Personnel & Benefits	74,447.10	8,427.88	76,720.55	101,555.00	101,555.00	24,834.45	75.55%
Supplies	10,866.05	3,134.98	13,920.41	17,000.00	17,000.00	3,079.59	81.88%
Maintenance & Repair	17,359.16	3,971.13	29,990.75	43,500.00	43,500.00	13,509.25	68.94%
Utilities	19,210.27	2,487.29	19,697.04	35,900.00	35,900.00	16,202.96	54.87%
Other Services	9,321.79	0.00	8,810.43	6,300.00	6,300.00	(2,510.43)	Over Budget
Capital Equipment	2,125.86	0.00	59,422.00	60,000.00	60,000.00	578.00	99.04%
<b>Total City Maintenance</b>	<b>133,330.23</b>	<b>18,021.28</b>	<b>208,561.18</b>	<b>264,255.00</b>	<b>264,255.00</b>	<b>55,693.82</b>	<b>78.92%</b>
<b>Parks and Recreation</b>							
Supplies	1,731.52	414.25	2,577.69	2,800.00	2,800.00	222.31	92.06%
Maintenance & Repair	21,458.74	243.33	28,296.90	25,000.00	25,000.00	(3,296.90)	Over Budget
Utilities	1,559.21	215.05	1,801.72	2,700.00	2,700.00	898.28	66.73%
Other Services	10,634.53	433.45	9,735.47	16,300.00	16,300.00	6,564.53	59.73%
<b>Total Parks and Recreation</b>	<b>35,384.00</b>	<b>1,306.08</b>	<b>42,411.78</b>	<b>46,800.00</b>	<b>46,800.00</b>	<b>4,388.22</b>	<b>90.62%</b>
<b>Emergency/Disaster</b>							
Contract Labor	0.00	0.00	215,926.90	0.00	312,500.00	96,573.10	69.10%
<b>Total Emergency/Disaster</b>	<b>0.00</b>	<b>0.00</b>	<b>215,926.90</b>	<b>0.00</b>	<b>312,500.00</b>	<b>96,573.10</b>	<b>0.00%</b>
Miscellaneous	38,208.36	0.00	0.00	7,000.00	7,000.00	7,000.00	0.00%
Development Agreements	0	0	0	7,000.00	7,000.00	7,000.00	0.00%
<b>Total Expenditures</b>	<b>1,880,929.80</b>	<b>158,969.44</b>	<b>2,044,547.65</b>	<b>2,544,831.00</b>	<b>2,863,331.00</b>	<b>818,783.35</b>	<b>80.34%</b>
<b>Other Financing Sources and Uses</b>							
<b>Sources</b>							
Transfers In	0.00	0.00	127,218.50	127,500.00	133,500.00	6,281.50	99.78%
<b>Total Sources</b>	<b>0.00</b>	<b>0.00</b>	<b>127,218.50</b>	<b>127,500.00</b>	<b>133,500.00</b>	<b>6,281.50</b>	<b>99.78%</b>
<b>Uses</b>							
Transfers Out	317,000.00	0.00	454,128.00	454,128.00	454,128.00	0.00	100.00%
<b>Total Uses</b>	<b>317,000.00</b>	<b>0.00</b>	<b>454,128.00</b>	<b>454,128.00</b>	<b>454,128.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Other Financing Sources and Uses</b>	<b>(317,000.00)</b>	<b>0.00</b>	<b>(326,909.50)</b>	<b>(326,628.00)</b>	<b>(320,628.00)</b>	<b>6,281.50</b>	<b>100.09%</b>
<b>Total - 10 GENERAL FUND</b>	<b>429,938.77</b>	<b>(19,805.25)</b>	<b>269,731.39</b>	<b>210,804.00</b>	<b>(101,696.00)</b>	<b>371,427.39</b>	<b>Ahead of Budget</b>

City of Richwood Operational Budget Report 10/1/2021 - 06/30/2022							
30 Water & Sewer Enterprise Fund	Prior YTD	Current Period	Current YTD	Annual Budget	Revised Budget	Remaining Budget	% Earned/Used
<b>Net Operating Income (Loss)</b>							
<b>Operating income</b>							<b>75% of year</b>
Sewer Department	653,442.86	79,764.74	677,463.62	907,100.00	907,100.00	229,636.38	74.68%
Water Department	865,424.64	104,636.79	872,517.36	1,230,000.00	1,230,000.00	357,482.64	70.94%
Solid Waste Department	236,681.60	28,059.33	245,594.44	310,000.00	310,000.00	64,405.56	79.22%
<b>Total Operating income</b>	<b>1,755,549.10</b>	<b>212,460.86</b>	<b>1,795,575.42</b>	<b>2,447,100.00</b>	<b>2,447,100.00</b>	<b>651,524.58</b>	<b>73.38%</b>
<b>Operating expense</b>							
<b>Sewer Department</b>							
Personnel & Benefits	113,237.86	11,813.25	114,712.46	180,056.00	180,056.00	65,343.54	63.71%
Supplies	4,023.97	750.36	4,994.96	11,500.00	11,500.00	6,505.04	43.43%
Maintenance & Repair	24,995.23	321.26	61,431.38	59,950.00	59,950.00	(1,481.38)	Ahead of Budget
Utilities	7.99	0.00	0.00	25,000.00	25,000.00	25,000.00	0.00%
Professional Services	398,415.02	0.00	332,877.31	574,580.00	574,580.00	241,702.69	57.93%
Other Services	8,831.46	0.00	5,122.09	5,100.00	5,100.00	(22.09)	Ahead of Budget
<b>Total Sewer Department</b>	<b>549,511.53</b>	<b>12,884.87</b>	<b>519,138.20</b>	<b>856,186.00</b>	<b>856,186.00</b>	<b>337,047.80</b>	<b>60.63%</b>
<b>Water Department</b>							
Personnel & Benefits	110,837.17	15,766.64	136,893.60	205,579.00	205,579.00	68,685.40	66.59%
Supplies	19,266.58	2,333.79	13,120.71	21,300.00	21,300.00	8,179.29	61.60%
Maintenance & Repair	96,926.18	7,931.86	84,054.78	78,010.00	78,010.00	(6,044.78)	Ahead of Budget
Utilities	57,512.66	5,729.75	40,109.04	84,500.00	84,500.00	44,390.96	47.47%
Professional Services	35,989.66	0.00	46,276.54	51,500.00	51,500.00	5,223.46	89.86%
Other Services	263,258.56	0.00	252,543.92	343,000.00	343,000.00	90,456.08	73.63%
Capital Equipment	3,083.06	300.77	2,706.93	3,610.00	3,610.00	903.07	74.98%
<b>Total Water Department</b>	<b>586,873.87</b>	<b>32,062.81</b>	<b>575,705.52</b>	<b>787,499.00</b>	<b>787,499.00</b>	<b>211,793.48</b>	<b>73.11%</b>
<b>Solid Waste Department</b>							
Professional Services	175,841.91	0.00	161,360.61	280,000.00	280,000.00	118,531.39	57.63%
<b>Total Solid Waste Department</b>	<b>175,841.91</b>	<b>0.00</b>	<b>161,360.61</b>	<b>280,000.00</b>	<b>280,000.00</b>	<b>118,639.39</b>	<b>57.63%</b>
<b>Total Operating expense</b>	<b>1,312,227.31</b>	<b>44,947.68</b>	<b>1,256,204.33</b>	<b>1,923,685.00</b>	<b>1,923,685.00</b>	<b>667,480.67</b>	<b>65.30%</b>
<b>Total Net Operating Income (Loss)</b>	<b>443,321.79</b>	<b>167,513.18</b>	<b>539,371.09</b>	<b>523,415.00</b>	<b>523,415.00</b>	<b>(15,956.09)</b>	<b>Ahead of Budget</b>
<b>Non-Operating Items</b>							
<b>Non-operating income</b>							
Interest income	592.76	0.00	99.31	1,000.00	1,000.00	900.69	9.93%
Grants	37,513.60	0.00	0.00	0.00	0.00	0.00	At Budget
Other income	2,354.77	8.62	730.54	0.00	0.00	(730.54)	not budgeted
Transfers In	80,000.00	0.00	10,000.00	10,000.00	10,000.00	0.00	At Budget
<b>Total Non-operating income</b>	<b>120,461.13</b>	<b>8.62</b>	<b>10,829.85</b>	<b>11,000.00</b>	<b>11,000.00</b>	<b>170.15</b>	<b>98.45%</b>
<b>Non-operating expense</b>							
Debt Service	114,622.50	0.00	117,374.25	336,949.00	336,949.00	219,574.75	34.83%
Transfers Out	81,752.25	0.00	56,000.00	56,000.00	56,000.00	0.00	At Budget
<b>Total Non-operating expense</b>	<b>196,374.75</b>	<b>0.00</b>	<b>173,374.25</b>	<b>392,949.00</b>	<b>392,949.00</b>	<b>219,574.75</b>	<b>44.12%</b>
Depreciation Expense	0.00	0.00	0.00	300,000.00	300,000.00	300,000.00	0.00%
<b>Total Non-Operating Items</b>	<b>(75,913.62)</b>	<b>8.62</b>	<b>(162,544.40)</b>	<b>(681,949.00)</b>	<b>(681,949.00)</b>	<b>519,404.60</b>	<b>Ahead of Budget</b>
<b>Total - 30 Water &amp; Sewer Enterprise Fund</b>	<b>367,408.17</b>	<b>167,521.80</b>	<b>376,826.69</b>	<b>(158,534.00)</b>	<b>(158,534.00)</b>	<b>535,360.69</b>	<b>Ahead of Budget</b>







**AGENDA MEMORANDUM**

**CONTACT:** CLIF CUSTER

**SUBJECT:** AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH STRAND ASSOCIATES

**SUMMARY:**

The original Service Agreement with Strand Associates was signed in June of 2018 for a term of two years. The first amendment to the agreement was an extension that was approved by Council in 2020 extending the agreement until May 31<sup>st</sup>, 2022. The second amendment will extend the service agreement with Strand Associates until May 31<sup>st</sup>, 2024.

**BACKGROUND INFORMATION:**

In 2018 Richwood advertised a Request for Qualifications for Engineering Services. Several other firms such as Freese and Nichols, Civil Corp., Mercer Engineering, and KSA Engineering responded to the RFQ. After Staff reviewed and scored the submitted RFQ's, scores were presented to Council at which time Strand Associates was selected as the firm to represent Richwood with upcoming projects.

An extension of the Service Agreement allows Strand to keep Richwood listed as an active client and streamlines their ability to produce Task Orders, construction cost opinions, as well as engineering design services immediately upon request by the city.

**ISSUE:**

None.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

I recommend Council make a motion approving Amendment No.2 to the Professional Services Agreement between the City of Richwood and Strand Associates Inc.

**City of Richwood  
Proposed Budget  
Fiscal Year 2023  
10/1/2022 - 9/30/2023**

**Budget Workshop 7/18/2022**

The following is the preliminary proposed budget for the City of Richwood for consideration and review during the 7/18/2022 Budget workshop with City Council and Staff.

***This is not the final proposed budget and should not be taken as such.***

This document contains projected income/revenues for each fund represented. These projections are very preliminary and are only presented for informational purposes.

Projected property tax revenues are based on a rough calculation of the Voter Approved tax rate, which allows up to 3.5% increase from previous year revenue. This is very preliminary, with actual tax rate and revenue projections to be determined after the city receives further information from Brazoria County including their calculation of the tax rate and revenues.

Sales tax revenue is based on an historical average and trend.

Expenditures for certain items are unknown at this time. The city is awaiting quotes for insurance costs for vehicle, liability, workers compensation.

Costs for fuel are an unknown and have been projected to include an increase over the previous year.

It is the intention of staff to present to City Council and the Citizens of Richwood a fair and balanced budget. Spending included in this document represents the recommendations of staff to best manage the monies entrusted to us while providing and supporting the city in an economically sound manner.

Supplemental requests from staff are shown in GOLD and are for consideration by council. These supplementals include:

- 1 The creation and hiring of a full time Code Enforcement Office
- 2 Legal Review & Recodification of all city ordinance
- 3 Purchase and placement of a marquee sign in front of City Hall
- 4 Purchase and implementation of DebtBook software, as recommended by auditors
- 5 Reconstruction of Cypress Drive & Misty Court using existing General Fund fund balance

***Updated FY23 Proposed Budget will be posted to the city website no later than Friday, August 12, 2022 per Local Govt Code. Public hearings on Tax Rate, Budget Adoption & Tax Rate Adoption will be held on September 12, 2022***

City of Richwood  
Budgeting Worksheet

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
<b>Change in Fund Balance</b>								
<b>Revenue</b>								
<b>Taxes</b>								
294103 Ad Valorem Taxes	1,655,508	1,629,472	1,729,358	1,847,354	1,885,463	1,950,000		
294104 Delinquent Taxes	13,288	31,212	35,710	16,684	16,000	18,000		
294105 Penalty & Interest	14,326	18,461	15,457	15,022	15,000	17,000		
294111 Franchise Taxes	197,293	193,929	190,346	151,622	190,000	196,000		
294116 Sales Tax - Streets	121,450	0	0	0	0	0		No longer used - Posted to Fund 25
294117 Sales Tax	485,800	557,846	641,056	403,059	680,000	725,000		Annualized FY22 after 7 months = 691,000 increase of 7% over prior year calculated FY23 with 5% increase"
294801 210 Developers 380 Rebate	-103,980	0	0	0	0	0		
294802 Crawford Furniture 380 Rebate	-6,910	0	0	0	0	0		
<b>Total Taxes</b>	<b>2,376,776</b>	<b>2,430,920</b>	<b>2,611,927</b>	<b>2,433,741</b>	<b>2,786,463</b>	<b>2,906,000</b>		
<b>Licenses and permits</b>								
294106 Licenses & Permits	5,591	2,143	3,884	3,884	6,000	6,000		
294107 Building Permits	99,183	93,177	63,301	63,301	90,000	82,000		
294114 Animal Fines/Licenses	230	80	215	215	100	250		
<b>Total Licenses and permits</b>	<b>105,004</b>	<b>95,400</b>	<b>67,400</b>	<b>67,400</b>	<b>96,100</b>	<b>88,250</b>		
<b>Intergovernmental revenue</b>								
294113 Intergovernmental Rev	177,309	48,412	234,260	15,720	1,000	1,000		intermodal revenue"
<b>Total Intergovernmental revenue</b>	<b>177,309</b>	<b>48,412</b>	<b>234,260</b>	<b>15,720</b>	<b>1,000</b>	<b>1,000</b>		
<b>Charges for services</b>								
294118 Municipal Building Rentals	6,507	1,624	4,622	5,140	10,000	7,000		

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
<b>Total Charges for services</b>	<b>6,507</b>	<b>1,624</b>	<b>4,622</b>	<b>5,140</b>	<b>10,000</b>	<b>7,000</b>		
<b>Fines and forfeitures</b>								
294109 Municipal Court	100,642	65,210	89,313	81,233	140,000	110,000		
<b>Total Fines and forfeitures</b>	<b>100,642</b>	<b>65,210</b>	<b>89,313</b>	<b>81,233</b>	<b>140,000</b>	<b>110,000</b>		
<b>Special Revenues</b>								
044253 Revenues - Court Security	1,739	58	0	0	0	0		
044254 Revenues - Court Technology	2,319	77	0	0	0	0		
054251 Revenues - Police Officer Training - LEOES	1,195	1,185	1,086	0	1,200	1,200		
054252 Revenues - Accident, Police Report & Arrest Fees	0	297	99	42	300	150		
294122 Animal License Donations	100	0	0	0	0	0		
<b>Total Special Revenues</b>	<b>5,353</b>	<b>1,617</b>	<b>1,185</b>	<b>42</b>	<b>1,500</b>	<b>1,350</b>		
<b>Interest</b>								
294110 Interest Earnings	35,148	9,326	1,811	414	1,200	500		
<b>Total Interest</b>	<b>35,148</b>	<b>9,326</b>	<b>1,811</b>	<b>414</b>	<b>1,200</b>	<b>500</b>		
<b>Miscellaneous revenue</b>								
294108 Inspection Fees	30,428	30,360	30,335	22,770	30,000	35,000		
294112 Miscellaneous Income	4,601	-432	8,004	11,853	10,000	10,000		
294121 Parks & Recreation - Park Pavillion Rentals	3,585	2,132	3,650	2,875	6,000	5,000		
<b>Total Miscellaneous revenue</b>	<b>162,390</b>	<b>32,059</b>	<b>41,989</b>	<b>37,498</b>	<b>46,000</b>	<b>50,000</b>		
<b>Total Revenue</b>	<b>2,969,129</b>	<b>2,684,569</b>	<b>3,066,462</b>	<b>2,641,188</b>	<b>3,082,263</b>	<b>3,164,100</b>		
<b>Expenditures</b>								
<b>General Government</b>								
<b>Administration</b>								
015101 Administrative Expense	4,570	0	70	0	0	0		

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
015102 Contract Labor	55,840	43,184	0	0	6,000	0		
015103 Salaries & Wages	276,505	190,427	324,357	254,891	326,755	352,045		
015104 Overtime	756	4	4,190	70	600	695		
015105 Retirement	38,862	30,478	52,943	41,276	37,278	40,549		
015107 Medicare	3,992	2,881	4,671	3,657	4,738	5,115		
015109 Misc adjustment	0	0	228	0	0	0		
015110 Workmen's Compensation Ins	305	404	1,397	1,702	1,702	2,045		
015115 Hospitalization	37,412	17,941	41,071	30,740	44,384	47,990		
015120 Unemployment Insurance	1,088	63	45	1,510	1,260	45		
015126 Vehicle Allowance	3,600	0	0	2,500	6,500	6,500		
015130 Training & Travel	10,112	6,507	7,095	4,556	15,000	15,000		
015175 Longevity Pay	0	0	0	0	1,400	1,400		
015180 Certification Pay	825	0	0	0	0	0		
015201 Food	4,381	2,792	1,435	1,806	4,000	4,000		
015210 Office Supplies	16,101	9,890	8,471	1,431	8,000	8,000		
015215 Custodial Supplies	647	641	640	819	1,000	1,200		
015220 Tools	59	0	0	0	0	0		
015225 Books & Periodicals	449	156	249	129	700	700		
015240 Expendable Operating Supplies	22,637	10,011	2,748	4,105	5,000	5,000		
015310 Building & Grounds M&R	1,415	2,621	1,598	1,831	1,500	2,000		
015320 Office Furniture/Fixture M&R	0	3,342	344	0	1,000	1,000		
015341 Postage & Shipping	0	633	1,809	759	2,500	1,000		
015410 Electricity	8,997	8,429	8,515	4,382	9,200	5,100		
015420 Telephone	3,440	4,331	7,542	4,444	4,000	3,500		
015430 Natural Gas	572	436	561	356	800	1,200		
015510 Elections	12,294	1,500	5,601	3,547	10,000	10,000		
015550 Information Technology Services	34,704	26,831	33,632	43,333	30,000	55,000	6,000	Square3, Pelorus, Municode, Jason Key(GulfTech Design) (Pelorus was overlooked in FY22)"; Debt book recommended by auditors for GASB87 compliance

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
015556 Contractual Services - Taxes	12,114	13,634	13,620	7,925	13,700	13,700		
015560 Engineering	0	0	12,028	7,750	0	11,000		Brazoria County Engineers Stormwater Interlocal"
015570 Attorney's Fees	16,805	24,653	26,394	12,809	22,000	22,000		
015572 Economic Development	8,655	545	1,328	1,200	1,200	1,200		
015580 Auditor's Fees	42,500	5,000	45,900	43,900	43,900	46,900		Year 3 with PBH - includes \$3,000 for ACFR"
015595 Professional Services	63	72,957	82,963	4,650	7,500	2,500	14,000	Municode (Civicplus); ***supplemental to add Legal Review & Republication
015610 Credit Card Discount Fees	0	0	5,078	1,399	6,680	2,000		
015640 Insurance - Bldg/Liab/Bond	10,691	34,937	26,804	31,806	26,000	40,000		estimate until quotes arrive"
015660 Dues & Subscriptions	20,303	14,096	12,648	11,628	20,000	20,000		Brazoria Area Chamber, Municode, GFOA, Texas Social Security Program, HGAC, Blackboard, TML, TCMA, postage permit, TCEEQ"
015685 Publishing & Advertising	12,505	4,484	4,887	3,809	10,000	7,500		
015695 Special Services - Miscellaneous	19,762	11,271	15,000	0	0	0		
015910 Office Equipment	0	0	1,306	0	1,000	1,000		
015930 Equipment	0	0	5,956	0	0	0	30,000	City Hall Sign
015935 Operating Lease - Copier	704	1,835	1,379	2,798	4,100	4,100		Konica 70/mo, Xerox 271.31/mo"
<b>Total Administration</b>	<b>683,663</b>	<b>546,912</b>	<b>764,501</b>	<b>537,517</b>	<b>679,397</b>	<b>740,984</b>	<b>50,000</b>	
<b>Judicial</b>								
065103 Salaries & Wages	44,522	41,310	48,963	36,923	50,902	53,326		
065104 Overtime	1,050	64	0	0	400	350		
065105 Retirement	4,976	4,486	5,438	4,128	4,979	5,350		
065107 Medicare	654	597	704	530	738	800		
065110 Workmen's Compensation Ins	152	181	217	277	277	315		
065115 Hospitalization	8,202	6,492	8,292	6,078	8,877	9,598		
065120 Unemployment Insurance	257	14	64	384	454	16		
065130 Training & Travel	2,856	1,081	750	1,072	3,000	3,000		
065175 Longevity Pay	0	0	0	0	125	125		

## 10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
065180 Certification Pay	600	605	603	443	650	650		
065201 Food	90	0	0	0	0	0		
065210 Office Supplies	2,852	1,723	1,560	253	1,500	1,500		
065225 Books & Periodicals	0	0	0	0	300	300		
065240 Expendable Operating Supplies	351	91	181	0	500	500		
065420 Telephone	410	145	0	0	0	0		
065550 Information Technology Services	284	8,493	7,486	7,282	7,750	7,750		Net data 7000, square 3"
065565 Jury Expense	-6	0	0	0	600	600		
065570 Attorney's Fees	13,874	3,960	10,993	10,976	10,000	12,000		
065610 Credit Card Discount Fees	0	0	437	0	0	0		
065660 Dues & Subscriptions	2,353	373	280	205	1,000	1,000		
<b>Total Judicial</b>	<b>83,476</b>	<b>69,617</b>	<b>85,966</b>	<b>68,550</b>	<b>92,052</b>	<b>97,180</b>		
<b>Permitting &amp; Inspections</b>								
105102 Contract Labor	45,504	53,865	32,223	24,053	53,550	40,000		BBG, Motley"
105210 Office Supplies	0	251	0	0	0	0		
105240 Expendable Operating Supplies	307	1,413	761	531	1,000	1,000		
105570 Attorney's Fees	3,630	0	0	0	1,500	1,500		
105660 Dues & Subscriptions	9,086	250	0	0	0	0		
<b>Total Permitting &amp; Inspections</b>	<b>58,527</b>	<b>55,779</b>	<b>32,984</b>	<b>24,584</b>	<b>56,050</b>	<b>42,500</b>		
<b>Special Revenue Expenditures</b>								
045290 Festivals	7,078	0	0	0	0	0		
045293 Expenditures - Court Security	2,316	0	0	0	0	0		
045294 Expenditures - Court Tech	1,589	776	0	0	0	0		
055291 Expenditures - Police Training - LEOES	1,350	1,185	0	1,142	1,500	1,500		
<b>Total Special Revenue Expenditures</b>	<b>12,333</b>	<b>1,960</b>	<b>0</b>	<b>1,142</b>	<b>1,500</b>	<b>1,500</b>		
<b>Total General Government</b>	<b>866,910</b>	<b>755,638</b>	<b>883,017</b>	<b>631,793</b>	<b>828,999</b>	<b>882,164</b>	<b>932,164</b>	

## 10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
<b>Public Safety</b>								
<b>Police Department</b>								
055103 Salaries & Wages	524,477	620,719	597,485	391,529	606,748	605,676		
055104 Overtime	35,084	41,745	63,095	30,669	60,000	65,000		\$15,000 transfer from CCPD to cover portion of overtime"
055105 Retirement	66,049	77,414	79,001	50,496	75,981	77,050		
055107 Medicare	7,983	9,359	9,662	6,093	9,668	9,725		
055110 Workmen's Compensation Ins	8,507	10,192	7,743	7,493	7,493	8,000		
055115 Hospitalization	75,299	72,690	81,380	56,486	88,768	88,768		
055120 Unemployment Insurance	1,732	84	360	2,269	2,520	90		
055125 Cellphone Allowance	540	113	0	0	0	0		
055130 Training & Travel	14,949	6,072	5,665	4,734	6,000	1,400		Big Kountry \$100 per officer"
055175 Longevity	3,000	0	0	0	2,100	2,250		
055180 Certification Pay	5,038	9,548	7,566	4,676	7,800	7,800		
055190 Uniforms	2,914	1,251	5,086	3,000	3,000	0		
055201 Food	1,333	242	257	353	500	500		\$300 National Tele week, 200 misc"
055210 Office Supplies	1,805	1,309	1,346	1,007	1,300	1,200		BCOS, misc office"
055215 Custodial Supplies	22	48	0	14	50	150		
055220 Tools	872	1,087	939	2,083	1,450	500		
055230 Gas, Oil, & Lubricants	27,353	29,631	29,274	25,904	28,000	45,000		monthly average for first 9 months X 12 X 1.30 to add 30% for rising fuel costs"
055240 Expendable Operating Supplies	888	1,581	1,837	700	700	3,350		includes animal food for trapping"
055250 Canine Food and Care	0	121	0	0	0	0		
055260 Emergency Management	0	0	5,035	347	0	300		Weather radio"
055287 Community Outreach	2,762	703	0	722	0	0		
055310 Building & Grounds M&R	118	287	54	300	0	0		
055320 Office Furniture/Fixture M&R	380	0	0	149	400	400		chair/bookcase or similar"
055340 Vehicle M&R	22,081	30,099	29,888	20,028	30,000	22,250		oil changes 1800; registrations 300; tire repair 150; battery replacement 1000; new tires 9000; vairous repairs 10000"



## 10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
055350 Radar M&R	0	0	1,159	200	500	500		
055360 Radio M&R	2,210	79	0	327	500	500		
055365 Other Equipment M&R	1,583	13	0	952	0	1,200		added taser batteries"
055420 Telephone	13,626	14,385	14,591	11,492	13,000	14,500		Utility anaysis.xlsx"
055540 Dispatch Services	43,000	47,358	32,552	89,678	71,528	100,056		contract with LJ signed FY22 - fy23 100,056; fy24 128585"
055542 Jail Expense	3,608	2,776	0	0	0	2,500		MOU w/ Oyster creek pd for housing Class C Misdemenaor arrestees"
055550 Information Technology Services	2,502	4,459	5,365	13,046	56,500	14,000		Superion 5000; Misc Equip replacement 1200; Mobile wireless 800; new computers 5000; misc comp repair 2000. FY22 includes new PD server
055558 Animal Control	1,782	15,000	30,000	15,000	15,000	15,000		FY24 - add Blue Iron11,400 backup service; 3564 maintenance"
055570 Attorney's Fees	420	103	0	0	1,000	1,000		
055595 Professional Services/Testing	0	0	0	1,355	2,000	2,000		
055630 Insurance - Motor Vehicles	9,647	10,510	5,653	6,602	6,000	8,000		Estimate - quote not yet received
055640 Insurance - Bldg/Liab/Bond	6,351	7,983	5,033	5,752	5,100	7,000		Estimate - quote not yet received
055660 Dues & Subscriptions	8,383	5,113	6,788	3,052	3,000	8,350		IACP 525; Setpca 50; BC Auditor radio fees 6300; hapca 52; leadsonline 1200; iacp 200"
055685 Publishing & Advertising	1,379	0	224	190	500	500		
055930 Equipment	0	426	78	0	0	0		
055935 Operating Lease - Equipment	4,650	4,317	4,621	4,060	4,625	4,625		Axon 2376; Konica 2249"
055940 Special Equipment	0	0	5,022	0	0	6,000		AED 3 yr contract 4/21-5/24 1/2 paid by K Moriarty in FY21" Shields \$4,000 (quote from Lawmans Houston; First aid supplies \$2,000
<b>Total Police Department</b>	<b>902,328</b>	<b>1,026,817</b>	<b>1,036,760</b>	<b>760,759</b>	<b>1,111,731</b>	<b>1,125,140</b>		

## Fire Department

075106 Pension	10,997	11,220	5,940	11,880	16,500	0		
075110 Workmen's Compensation Ins	304	404	1,908	1,934	1,934	0		
075130 Training & Travel	0	0	5	0	500	750		split cost with city and VFD"

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
075190 Uniforms	9,645	398	2,414	2,541	13,000	13,000		2 sets"
075201 Food	816	0	0	909	1,000	1,000		
075210 Office Supplies	11	3,063	0	420	400	500		
075220 Tools	8,870	17,740	13,158	1,489	12,000	12,000		
075230 Gas, Oil, & Lubricants	999	530	4,112	2,800	2,500	5,000		monthly average for first 9 months X 12 X 1.30 to add 30% for rising fuel costs"
075240 Expendable Operating Supplies	0	0	141	0	500	500		
075310 Building & Grounds M&R	25,234	92,234	3,725	2,053	5,000	5,000		
075340 Vehicle M&R	19,706	11,374	27,583	13,083	12,000	20,000		
075360 Radio M&R	0	0	2,491	0	500	500		
075365 Other Equipment M&R	0	896	2,398	1,747	3,600	5,000		
075410 Electricity	1,699	1,250	1,340	921	2,700	1,000		
075420 Telephone	1,525	1,913	3,168	2,763	2,000	2,500		
075430 Natural Gas	253	243	339	245	400	500		
075550 Information Technology				4,800	0	0		2022 - cost share with LJ
075566 Contractual Services - Ambulance	93,000	93,000	105,000	65,094	110,000	110,000		
075630 Insurance - Motor Vehicles	8,042	14,301	8,923	12,178	8,500	15,000		
075640 Insurance - Bldg/Liab/Bond	3,033	3,503	3,285	4,545	1,950	6,000		
075660 Dues & Subscriptions	5,132	4,078	5,908	6,269	5,000	6,500		
075930 Equipment	5,220	17,424	26,658	16,085	32,000	32,000		
075935 Capital Lease (Fire) - Principal	28,623	19,061	19,810	21,548	32,712	32,712		
075936 Capital Lease (Fire) - Interest	3,981	13,651	12,902	11,164	0	0		
075940 Special Equipment	0	0	1,674	0	0	0		
<b>Total Fire Department</b>	<b>227,089</b>	<b>306,281</b>	<b>252,882</b>	<b>184,468</b>	<b>264,696</b>	<b>269,462</b>		
<b>Code Enforcement</b>								
095103 Salaries & Wages	32,072	26,052	-189	0	0	0	45,760	Full time code enforcement officer shown; P/T 34,320
095104 Overtime	110	38	0	0	0	0		

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
095105 Retirement	3,741	3,240	-22	0	0	0	5,240	Full time code enforcement officer shown; P/T 3,930
095107 Medicare	458	399	-3	0	0	0	664	Full time code enforcement officer shown; P/T 498
095110 Workmen's Compensation Ins	152	181	0	0	0	0	206	Full time code enforcement officer shown; P/T 154
095115 Hospitalization	8,357	5,254	-40	0	0	0	9,598	Full time code enforcement officer shown; P/T 0
095120 Unemployment Insurance	163	6	0	0	0	0	9	Same whether F/T or P/T
095130 Training & Travel	304	40	0	500	1,000	1,000		
095210 Office Supplies	928	0	0	0	0	0		
095240 Expendable Operating Supplies	156	0	0	125	0	0	2,000	To cover incidentals, such as phone, fuel, supplies
095320 Office Furniture/Fixture M&R	0	0	139	0	0	0		
095550 Information Technology Services	64	0	0	0	0	0		
095570 Attorney's Fees	10,700	840	0	0	1,000	1,000		
095630 Insurance - Motor Vehicles	0	0	736	0	800	1,500		
095660 Dues & Subscriptions	135	0	0	0	0	0		
095685 Publishing & Advertising	282	0	0	0	0	0		
<b>Total Code Enforcement</b>	<b>57,621</b>	<b>36,049</b>	<b>621</b>	<b>625</b>	<b>2,800</b>	<b>3,500</b>	<b>63,477</b>	P/T cost 38,911 - 22,566 less
<b>Total Public Safety</b>	<b>1,187,038</b>	<b>1,369,147</b>	<b>1,290,263</b>	<b>945,852</b>	<b>1,379,227</b>	<b>1,398,102</b>	<b>1,461,579</b>	
<b>Public Works</b>								
<b>City Maintenance</b>								
025102 Contract Labor	0	-2,766	0	0	0	0		
025103 Salaries & Wages	59,129	84,044	64,648	51,796	66,756	74,059		
025104 Overtime	3,556	2,150	10,134	3,607	5,000	5,000		
025105 Retirement	7,291	9,238	8,780	6,555	8,180	9,081		
025107 Medicare	898	1,126	1,052	757	1,040	1,146		
025110 Workmen's Compensation Ins	2,887	3,394	1,164	1,271	1,271	4,027		

## 10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
025115 Hospitalization	15,176	18,142	16,339	12,046	17,754	19,196		
025120 Unemployment Insurance	328	15	18	504	504	18		
025130 Training & Travel	52	179	0	0	0	0		
025175 Longevity Pay	0	0	0	0	250	250		
025190 Uniforms	1,595	0	1,463	185	800	1,900		Budgeting for 2 employees, 6 shirts each, 2 annual payments of \$50 to help pay for boots and jeans. (shirts figured at \$65 each including embroidery); increased to \$500 per year for uniform allowance from \$50
025210 Office Supplies	0	-798	0	229	100	250		
025215 Custodial Supplies	467	27	166	169	200	200		
025220 Tools	1,739	233	1,822	3,261	3,500	2,000		Replacement tools and new tools that remain at shop. Also funds chainsaws, shovels, rakes, spades, tamps, sledge hammers, pneumatic tools, etc."
025230 Gas, Oil, & Lubricants	3,219	1,807	6,420	2,927	4,000	5,500		monthly average for first 9 months X 12 X 1.30 to add 30% for rising fuel costs"
025240 Expendable Operating Supplies	2,323	2,447	2,057	2,799	2,000	2,700		Line item funds PPE, stock electrical components, stock hardware, tapes, marking paints"
025245 Dump Charges	5,832	3,638	6,369	3,779	6,700	5,000		Line item funds year round rental of roll-off dumpster + dump fees"
025270 Chemicals	763	348	0	755	500	300		Aerosol lubricants, degreasers, parts cleaners, etc."
025310 Building & Grounds M&R	6,421	21,568	10,223	11,876	30,500	22,650		Line Item funds City Hall maintenance and Service Center Maintenance. Annual PM for City Hall Generator plus an additional \$500 for incidentals. (annual PM generator costs = \$1,150.00)"
025320 Office Furniture/Fixture M&R	0	32	0	0	0	0		
025340 Vehicle M&R	1,936	674	1,900	6,689	2,000	4,000		Funds M&R on 1 gas F250, 1 ton dump, F650 dump"

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
025360 Radio M&R	102	0	424	150	500	200		Communication fees for 2 radios"
025365 Other Equipment M&R	4,694	-5,345	9,767	9,500	5,500	7,000		Funds M&R on backhoe, tractor, mowing decks, 1 trailer, partial mini"
025376 Signs M&R	148	2,102	1,931	1,776	5,000	2,500		Decreased due to signs replaced in FY22"
025410 Electricity	31,769	30,291	27,660	18,940	32,000	20,000		utility analysis.xlsx"
025420 Telephone	696	1,108	1,088	657	3,500	1,200		utility analysis"
025430 Natural Gas	228	306	336	100	400	500		utility analysis"
025595 Professional Services	63	0	0	0	0	0		
025630 Insurance - Motor Vehicles	1,722	1,886	2,003	2,621	2,500	3,000		
025640 Insurance - Bldg/Liab/Bond	1,368	4,687	6,727	6,189	3,500	7,000		
025660 Dues & Subscriptions	269	394	42	0	300	100		
025685 Publishing & Advertising	0	0	54	0	0	0		
025695 Special Services - Miscellaneous	538	475	0	0	0	0		
025930 Equipment	0	2,212	-87	59,422	60,000	15,000		Replace mower zero turn"
025935 FNB Equipment - Principal	24,990	25,942	2,206	0	0	0		
025936 FNB Equipment - Interest	1,675	724	7	0	0	0		
025997 FSB Tool - Principal	7,045	0	0	0	0	0		
025998 FSB Tool - Interest	533	0	0	0	0	0		
<b>Total City Maintenance</b>	<b>189,452</b>	<b>210,282</b>	<b>184,712</b>	<b>208,560</b>	<b>264,255</b>	<b>213,777</b>		
<b>Emergency/Disaster</b>								
995102 Contract Labor	0	0	0	215,927	312,500	0		
995910 Office Equipment	0	2,926	0	0	0	0		
<b>Total Emergency/Disaster</b>	<b>0</b>	<b>2,926</b>	<b>0</b>	<b>215,927</b>	<b>312,500</b>	<b>0</b>		
<b>Total Public Works</b>	<b>189,452</b>	<b>213,208</b>	<b>184,712</b>	<b>424,487</b>	<b>576,755</b>	<b>213,777</b>		
<b>Parks &amp; Recreation</b>								
<b>Parks and Recreation</b>								

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
085215 Custodial Supplies	1,042	798	1,047	1,128	1,200	1,200		Any cleaning supplies required for parks and Comm. Building (glass cleaners, general cleaners, disinfectants, bleach, sponges, scub brushes, mops, brooms, etc.)"
085220 Tools	0	377	528	198	300	300		All tools specific to Parks. Remains seperated from GF tools in shop and w/ww tools in operator's trucks."
085240 Expendable Operating Supplies	546	363	160	56	300	300		
085270 Chemicals	98	1,854	1,006	1,196	1,000	2,000		Herbicide"
085310 Building & Grounds M&R	15,511	17,629	20,238	24,503	18,000	25,000		Park impliments, park facilities, 1 round of mulch a year, lighting, 2 loads of baseball clay a year, 1 round of tree trimming/removal, splash pad, electrical, Community Building."
085365 Other Equipment M&R	3,892	5,963	7,928	3,794	7,000	6,000		Decreased anticipating new mower"
085410 Electricity	1,549	2,013	2,113	1,802	2,700	2,000		utility analysis"
085630 Insurance - Motor Vehicles	117	150	278	524	300	500		Estimate - Quote not yet received
085640 Insurance - Bldg/Liab/Bond	1,690	5,743	4,526	6,441	6,500	8,000		Estimate - Quote not yet received
085685 Publishing & Advertising	449	73	175	0	0	0		
085851 Parks & Recreation	4,960	6,751	5,956	2,770	9,500	9,500		Annual allocation to KRB"
085940 Special Equipment	0	100	0	0	0	0		
<b>Total Parks and Recreation</b>	<b>29,855</b>	<b>41,814</b>	<b>43,955</b>	<b>42,412</b>	<b>46,800</b>	<b>54,800</b>		
<b>Total Parks &amp; Recreation</b>	<b>29,855</b>	<b>41,814</b>	<b>43,955</b>	<b>42,412</b>	<b>46,800</b>	<b>54,800</b>		
<b>Miscellaneous</b>								
615699 Development Agreements	0	72,087	38,208	0	7,000	10,000		Crawfords - Final year tax year 2024 (FY25)
<b>Total Miscellaneous</b>	<b>0</b>	<b>72,087</b>	<b>38,208</b>	<b>0</b>	<b>7,000</b>	<b>10,000</b>		
<b>Total Expenditures</b>	<b>2,273,256</b>	<b>2,451,895</b>	<b>2,440,155</b>	<b>2,044,544</b>	<b>2,838,781</b>	<b>2,558,843</b>	<b>2,672,320</b>	

Other Financing Sources and Uses

10 General Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes
<b>Sources</b>								
974959 Transfer from Fund Balance							575,000	Transportation Fund Supplemental
974960 Transfer from CCPD	0	0	0	67,500	67,500	15,000		Police Overtime from CCPD budget"
974962 Transfer from Replacement Fund	0	0	0	59,719	60,000	0		
974963 Transfer from Utility Fund	104,410	0	0	0	0	0		
974964 Transfer from Transportation Fund	0	296,222	0	0	0	0		
974965 Transfer from General Construction	0	800	0	0	0	0		
<b>Total Sources</b>	<b>104,410</b>	<b>297,022</b>	<b>0</b>	<b>127,219</b>	<b>127,500</b>	<b>15,000</b>		
<b>Uses</b>								
985900 Transfer out	0	6,573	0	0	0	0		
985950 Contingency Fund	0	0	200,000	252,628	252,628	255,884		10% of expenditures
985960 Transfer to Capital Projects	40,000	0	0	152,500	152,500	0		
985961 Transfer to Water/Sewer	186,651	60,000	80,000	0	0	0		
985962 Transfer to Replacement - Vehicles	43,000	40,000	20,000	20,000	20,000	20,000		
985963 Transfer to Beautification	1,000	2,500	3,000	5,000	5,000	5,000		
985964 Transfer to Transportation	0	453,336	0	0	0	0	575,000	Transportation Fund Supplemental
985965 Transfer to Replacement - Equipment	0	0	4,000	4,000	4,000	4,000		
985967 Transfer to Replacement- Fire Dept	0	67,830	10,000	20,000	20,000	20,000		
985968 Transfer to Court Security	0	20,829	0	0	0	0		
985969 Transfer to Court Technology	0	8,618	0	0	0	0		
<b>Total Uses</b>	<b>270,651</b>	<b>659,686</b>	<b>317,000</b>	<b>454,128</b>	<b>454,128</b>	<b>304,884</b>		
<b>Total Other Financing Sources and Uses</b>	<b>-166,241</b>	<b>-362,664</b>	<b>-317,000</b>	<b>-326,909</b>	<b>-326,628</b>	<b>-289,884</b>		
<b>Total Change in Fund Balance</b>	<b>529,633</b>	<b>-129,990</b>	<b>309,307</b>	<b>269,736</b>	<b>-83,146</b>	<b>315,373</b>	<b>-373,104</b>	

Governmental Unassigned Fund Balances 10/1/2021  
 General Fund 1,843,045

10 General Fund - 10/01/2022 to 09/30/2023

					6/30/2022			
2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplementals	Notes	
		Replacement			109,165			
		Contingency			274,144			
		Other funds			26,380			
					<u>          </u>	<u>2,252,734</u>	90.83% of GF expenditures	



City of Richwood  
Budgeting Worksheet

15 Crime Control and Prevention - 10/01/2022 to 09/30/2023

6/30/2022

	Account No.	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes
<b>Change in Fund Balance</b>								
<b>Revenue</b>								
<b>Taxes</b>								
604117 Sales Tax	604117	119,642	138,250	158,402	103,589	170,000	185,000	annualized after 7 months = 177580 7% increase over prior year calculated FY23 with 5% increase"
<b>Total Taxes</b>		<b>119,642</b>	<b>138,250</b>	<b>158,402</b>	<b>103,589</b>	<b>170,000</b>	<b>185,000</b>	
<b>Interest</b>								
604110 Interest Earnings	604110	1,412	606	6	0	0	0	
<b>Total Interest</b>		<b>1,412</b>	<b>606</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Miscellaneous revenue</b>								
604112 Miscellaneous Income	604112	137	0	0	0	0	0	
<b>Total Miscellaneous revenue</b>		<b>137</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Revenue</b>		<b>121,191</b>	<b>138,856</b>	<b>158,408</b>	<b>103,590</b>	<b>170,000</b>	<b>185,000</b>	
<b>Expenditures</b>								
<b>Public Safety</b>								
<b>Crime Control and Prevention</b>								
605103 Salaries & Wages	605103	57,794	60,722	-397	0	0	0	
605104 Overtime	605104	5,939	4,488	-26	0	0	0	
605105 Retirement	605105	7,435	8,277	-49	0	0	0	
605107 Medicare	605107	924	1,026	-6	0	0	0	
605115 Insurance	605115	8,295	4,058	-66	0	0	0	
605120 Unemployment Insurance	605120	320	9	0	0	0	0	
605130 Training & Travel	605130	5,093	908	410	4,754	5,000	15,000	
605175 Certification Pay	605175	550	0	0	0	0	0	
605190 Uniforms	605190	2,828	955	2,319	1,718	2,500	6,000	\$2,000 per new officer plus wear & tear replacement"

## 15 Crime Control and Prevention - 10/01/2022 to 09/30/2023

6/30/2022

	Account No.	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes
605220 Tools	605220	0	0	0	0	0	19,000	Radar trailer 14,000; tint meter 300; portable breathalyzer 700; thermo imager 2,000; bicycle patrol 2,000"
605287 Community Outreach	605287	0	5,687	6,771	5,970	10,000	10,000	All America Night & National Night Out"
605310 Building & Grounds M&R	605310	0	0	0	532	0	0	
605340 Vehicle M&R	605340	0	21,237	0	0	0	0	
605365 Other Equipment M&R	605365	14,265	912	0	0	0	0	
605920 Motor Vehicles	605920	0	0	114,366	34,050	120,000	40,000	uplifting of vehicles purchased in FY22"
605930 Equipment	605930	44,089	16,306	8,773	0	0	0	
<b>Total Crime Control and Prevention</b>		<b>147,532</b>	<b>124,586</b>	<b>132,095</b>	<b>47,024</b>	<b>137,500</b>	<b>90,000</b>	
<b>Total Public Safety</b>		<b>147,532</b>	<b>124,586</b>	<b>132,095</b>	<b>47,024</b>	<b>137,500</b>	<b>90,000</b>	
<b>Total Expenditures</b>		<b>147,532</b>	<b>124,586</b>	<b>132,095</b>	<b>47,024</b>	<b>137,500</b>	<b>90,000</b>	
<b>Other Financing Sources and Uses</b>								
<b>Sources</b>								
974959 Transfer from Fund Balance	974959	0	-263	0	0	0	0	
<b>Total Sources</b>		<b>0</b>	<b>-263</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Uses</b>								
975960 Transfer to General Fund	975960	0	0	0	67,500	67,500	15,000	Overtime"
<b>Total Uses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>67,500</b>	<b>67,500</b>	<b>15,000</b>	
<b>Total Other Financing Sources and Uses</b>		<b>0</b>	<b>-263</b>	<b>0</b>	<b>-67,500</b>	<b>-67,500</b>	<b>-15,000</b>	
<b>Total Change in Fund Balance</b>		<b>-26,341</b>	<b>14,007</b>	<b>26,313</b>	<b>-10,934</b>	<b>-35,000</b>	<b>80,000</b>	
<b>Fund Balance as of 10/1/2021</b>							<b>212,805</b>	

City of Richwood  
 Budgeting Worksheet

17 Court Security - 10/01/2022 to 09/30/2023

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes	
<b>Change in Fund Balance</b>								
<b>Revenue</b>								
<b>Special Revenues</b>								
044253 Revenues - Court Security	0	1,844	317	134	3,000	300		
<b>Total Special Revenues</b>	<b>0</b>	<b>1,844</b>	<b>317</b>	<b>134</b>	<b>3,000</b>	<b>300</b>		
<b>Total Revenue</b>	<b>0</b>	<b>1,844</b>	<b>317</b>	<b>134</b>	<b>3,000</b>	<b>300</b>		
<b>Expenditures</b>								
<b>General Government</b>								
<b>Special Revenue Expenditures</b>								
045293 Expenditures - Court Security	0	0	0	0	1,000	300		
<b>Total Special Revenue Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>300</b>		
<b>Total General Government</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>300</b>		
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>300</b>		
<b>Other Financing Sources and Uses</b>								
<b>Sources</b>								
614210 Transfer from General Fund	0	20,829	0	0	0	0		
<b>Total Sources</b>	<b>0</b>	<b>20,829</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>20,829</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Total Change in Fund Balance</b>	<b>0</b>	<b>22,673</b>	<b>317</b>	<b>134</b>	<b>2,000</b>	<b>0</b>		
	<b>Fund Balance as of 10/2/2021</b>					<b>22,991</b>		

## 18 Court Technology - 10/01/2022 to 09/30/2023

## 2019 Actual 2020 Actual 2021 Actual 2022 Actual 2022 Budget Proposed Budget

## Change in Fund Balance

## Revenue

## Special Revenues

044254 Revenues - Court Technology	0	6,025	423	178	3,000	350
<b>Total Special Revenues</b>	<b>0</b>	<b>6,025</b>	<b>423</b>	<b>178</b>	<b>3,000</b>	<b>350</b>
<b>Total Revenue</b>	<b>0</b>	<b>6,025</b>	<b>423</b>	<b>178</b>	<b>3,000</b>	<b>350</b>

## Expenditures

## General Government

## Special Revenue Expenditures

045294 Expenditures - Court Tech	0	10,200	0	0	1,000	350
<b>Total Special Revenue Expenditures</b>	<b>0</b>	<b>10,200</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>350</b>
<b>Total General Government</b>	<b>0</b>	<b>10,200</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>350</b>
<b>Total Expenditures</b>	<b>0</b>	<b>10,200</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>350</b>

## Other Financing Sources and Uses

## Sources

614210 Transfer from General Fund	0	8,618	0	0	0	0
	<b>0</b>	<b>8,618</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources and Uses</b>	<b>0</b>	<b>8,618</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Change in Fund Balance</b>	<b>0</b>	<b>4,443</b>	<b>423</b>	<b>178</b>	<b>2,000</b>	<b>0</b>

Fund balance as of 10/1/2021

4,886

City of Richwood  
Budgeting Worksheet

20 Beautification - 10/01/2022 to 09/30/2023

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes
<b>Change in Fund Balance</b>							
<b>Revenue</b>							
<b>Charges for services</b>							
614124 Beautification Revenues	14,691	13,682	15,290	10,258	15,000	15,300	
<b>Total Charges for services</b>	<b>14,691</b>	<b>13,682</b>	<b>15,290</b>	<b>10,258</b>	<b>15,000</b>	<b>15,300</b>	
<b>Miscellaneous revenue</b>							
614112 Miscellaneous Income	1,508	14	1,300	0	0	0	
614114 Community Garden Membership Fees	0	400	1,250	485	1,500	1,500	
614115 Farmers Market Revenue	0	0	2,239	659	4,500	0	
<b>Total Miscellaneous revenue</b>	<b>1,508</b>	<b>414</b>	<b>4,789</b>	<b>1,144</b>	<b>6,000</b>	<b>1,500</b>	
<b>Total Revenue</b>	<b>16,199</b>	<b>14,095</b>	<b>20,079</b>	<b>11,401</b>	<b>21,000</b>	<b>16,800</b>	
<b>Expenditures</b>							
<b>Parks &amp; Recreation</b>							
<b>Beautification</b>							
615102 Contract Labor	7,075	5,663	4,425	5,540	8,400	10,700	
615130 Training & Travel	3,930	836	1,211	2,768	5,500	5,500	
615210 Office Supplies	290	1,801	158	85	225	225	
615220 Tools	0	254	202	0	250	250	
615225 Books and Periodicals	106	0	50	0	100	100	
615240 Expendable Operating Supplies	1,194	1,695	2,151	708	2,000	2,000	
615310 Building & Grounds M&R	1,033	5,012	1,105	1,798	2,000	2,100	
615660 Dues & Subscriptions	687	260	295	200	800	400	
615685 Publishing & Advertising	255	1,262	843	231	1,000	1,000	
615695 Special Services - Miscellaneous	0	598	757	1,000	500	1,000	
615930 Equipment	0	2,425	1,037	0	1,000	1,000	
615950 Community Garden	0	460	3,444	2,157	2,000	2,400	
<b>Total Beautification</b>	<b>14,569</b>	<b>20,265</b>	<b>15,679</b>	<b>14,487</b>	<b>23,775</b>	<b>26,675</b>	
<b>Total Parks &amp; Recreation</b>	<b>14,569</b>	<b>20,265</b>	<b>15,679</b>	<b>14,487</b>	<b>23,775</b>	<b>26,675</b>	
<b>Total Expenditures</b>	<b>14,569</b>	<b>20,265</b>	<b>15,679</b>	<b>14,487</b>	<b>23,775</b>	<b>26,675</b>	
<b>Other Financing Sources and Uses</b>							



City of Richwood  
Budgeting Worksheet

25 Transportation: Streets, Sidewalks & Drainage Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplemental	Notes
<b>Change in Fund Balance</b>								
<b>Revenue</b>								
<b>Taxes</b>								
404126 Sales Tax - Streets	0	139,461	160,264	100,765	170,000	185,000		annualized after 7 months = 172740 7% increase over prior year calculated FY23 with 5% increase"
<b>Total Taxes</b>	<b>0</b>	<b>139,461</b>	<b>160,264</b>	<b>100,765</b>	<b>170,000</b>	<b>185,000</b>		
<b>Charges for services</b>								
404125 Transportation Fee	138,779	131,285	141,215	106,075	142,000	142,000		
<b>Total Charges for services</b>	<b>138,779</b>	<b>131,285</b>	<b>141,215</b>	<b>106,075</b>	<b>142,000</b>	<b>142,000</b>		
<b>Interest</b>								
404110 Interest Earnings	2,959	703	58	8	100	0		
<b>Total Interest</b>	<b>2,959</b>	<b>703</b>	<b>58</b>	<b>8</b>	<b>100</b>	<b>0</b>		
<b>Total Revenue</b>	<b>141,737</b>	<b>271,450</b>	<b>301,537</b>	<b>206,848</b>	<b>312,100</b>	<b>327,000</b>		
<b>Expenditures</b>								
<b>Public Works</b>								
<b>Transportation</b>								
405242 Contracts and Services	0	40,000	0	0	0	0		
405380 Streets M&R	13,430	71,279	26,107	62,339	217,334	232,333		Sales tax + 1/3 of transportation fee"
405382 Sidewalks M&R	4,800	32,326	28,690	235	47,333	47,334		1/3 of transportation fee"
405385 Drainage M&R	52,000	27,988	16,226	355	47,333	47,333		1/3 of transportation fee"
405975 Drainage	0	200	0	0	0	0		
<b>Total Transportation</b>	<b>70,230</b>	<b>171,793</b>	<b>71,023</b>	<b>62,928</b>	<b>312,000</b>	<b>327,000</b>		
<b>Total Public Works</b>	<b>70,230</b>	<b>171,793</b>	<b>71,023</b>	<b>62,928</b>	<b>312,000</b>	<b>327,000</b>		
<b>Capital Improvements</b>								
405915 Capital Expenditures	49,601	0	0	0	0	0		
405965 Street Projects						750,000	575,000	Completion of OWS using remaining Bond \$ for streets and Fund Balance; Reconstruction of Cypress Drive & Misty Court

25 Transportation: Streets, Sidewalks & Drainage Fund - 10/01/2022 to 09/30/2023

6/30/2022

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Supplemental	Notes	
<b>Total Capital Improvements</b>	<b>49,601</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>			
<b>Total Expenditures</b>	<b>119,831</b>	<b>171,793</b>	<b>71,023</b>	<b>62,928</b>	<b>312,000</b>	<b>327,000</b>			
<b>Other Financing Sources and Uses</b>									
<b>Sources</b>									
404127 Transfer from General Fund	0	453,336	0	0	0	0	575,000	Reconstruction of Cypress Drive & Misty Court; transfer from GF Fund Balance	
404128 Transfer from Bond Fund						450,000		To use remaining street bond funds for OWS roads	
404130 Transfer from Fund Balance						300,000		To fund balance of OWS roads	
<b>Total Sources</b>	<b>0</b>	<b>453,336</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>			
<b>Uses</b>									
985964 Transfer to General Fund	0	296,222	0	0	0	0			
985965 Transfer out	15,574	0	0	0	0	0			
<b>Total Uses</b>	<b>15,574</b>	<b>296,222</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Total Other Financing Sources and Uses</b>	<b>-15,574</b>	<b>157,115</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Total Change in Fund Balance</b>	<b>6,333</b>	<b>256,771</b>	<b>230,514</b>	<b>143,920</b>	<b>100</b>	<b>0</b>			
	<b>Fund balance as of 10/1/21</b>					<b>718,759.00</b>			
<b>Balances as of 5/31/22</b>									
Sales Tax Received	369,834.49					369,834.49			
Transportation Fee Received	440,735.86	440,735.86	440,735.86	1,322,207.58					
Interest	3,762.88	940.72	940.72	5,644.32					
Total Income	814,333.23	441,676.58	441,676.58	1,697,686.39					
Expenditures	(627,850.26)	(98,855.00)	(125,599.70)	(852,304.96)					
Balance	186,482.97	342,821.58	316,076.88	845,381.43					

Transportation Fee can be used for all 3 categories but is routinely allocated 1/3 to each  
 Sales Tax is for streets only and is allocated only to streets.



City of Richwood  
Budgeting Worksheet

30 Water and Sewer Fund - 10/01/2022 to 09/30/2023

6/30/2022

Account No. 2019 Actual 2020 Actual 2021 Actual 2022 Actual 2022 Budget Proposed Budget

Notes

Change in Net Position

Net Operating Income (Loss)

Operating income

Sewer Department

304420 Sewer Fees	304420	846,602	868,849	867,201	690,354	925,000	975,000	
304421 Sewer Discounts	304421	-17,737	-18,278	-18,856	-14,040	-19,000	-20,000	
304450 Sewer Taps	304450	1,287	1,150	575	1,150	1,100	1,700	
<b>Total Sewer Department</b>		<b>830,152</b>	<b>851,721</b>	<b>848,921</b>	<b>677,464</b>	<b>907,100</b>	<b>956,700</b>	

Water Department

304410 Water Fees	304410	947,327	1,034,504	1,067,427	851,663	1,200,000	1,360,000	
304411 Water Discounts	304411	-17,827	-18,570	-19,171	-14,220	-19,000	-22,000	
304430 Delinquent Charges	304430	26,467	21,203	27,989	20,598	32,000	28,000	
304440 Water Taps	304440	14,301	8,423	9,200	9,775	12,000	10,000	
304460 Reconnect Fees	304460	6,143	4,650	5,675	4,702	5,000	5,600	
<b>Total Water Department</b>		<b>976,412</b>	<b>1,050,210</b>	<b>1,091,121</b>	<b>872,517</b>	<b>1,230,000</b>	<b>1,381,600</b>	

Solid Waste Department

304470 Garbage Receipts	304470	281,229	307,283	308,782	245,594	310,000	325,000	
<b>Total Solid Waste Department</b>		<b>281,229</b>	<b>307,283</b>	<b>308,782</b>	<b>245,594</b>	<b>310,000</b>	<b>325,000</b>	

Total Operating income

**2,087,793 2,209,214 2,248,823 1,795,575 2,447,100 2,663,300**

Operating expense

Sewer Department

## 30 Water and Sewer Fund - 10/01/2022 to 09/30/2023

6/30/2022

	Account No.	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes
205103 Salaries & Wages	205103	0	102,927	116,364	87,254	117,724	122,591	
205104 Overtime	205104	0	5,599	10,645	4,224	13,000	13,000	
205105 Retirement	205105	0	0	538	0	14,896	15,571	
205107 Medicare	205107	0	974	1,696	1,212	1,707	1,778	
205110 Workmen's Compensation Ins	205110	0	1,000	2,676	2,923	2,923	7,000	
205115 Hospitalization	205115	0	15,417	24,607	18,069	26,630	28,794	
205120 Unemployment Insurance	205120	0	9	27	756	756	27	
205125 Cellphone Allowance	205125	0	0	23	225	520	0	
205130 Training & Travel	205130	0	324	0	0	1,500	0	
205175 Longevity Pay	205175	0	0	0	0	400	400	
205190 Uniforms	205190	0	0	0	50	0	1,790	Budgeting for 2 employees, 6 shirts each, 2 annual payments of \$50 to help pay for boots and jeans. (shirts figured at \$65 each including embroidery); increased to \$500 per year for uniform allowance from \$50
205201 SEWER Food	205201	0	14	0	0	0	0	
205210 SEWER Office Supplies	205210	0	364	0	26	1,000	500	45% sewer, 55% water. BCOS Office Technologies - copier contract"
205230 SEWER Gas, Oil, & Lubricants	205230	0	3,078	7,281	4,102	7,000	7,500	
205240 SEWER Expendable Operating Supplies	205240	0	413	424	678	500	700	Sewer PPE (rubber gloves, goggles, tyvex suits, hearing protection, etc.)"
205270 SEWER Chemicals	205270	0	743	1,053	189	3,000	1,500	Degreasers, enzyme blocks, solvents. For collection mains, manholes, and lift stations."
205310 SEWER Building & Grounds M&R	205310	0	17	7,231	12,847	2,000	7,000	Overage is due to fencing damaged during Nicholas. Line item funds gate locks, hatch maintenance, guide rail maintenance/replacement, pump retrieval chains, fence maintenance, etc."
205340 SEWER Vehicle M&R	205340	0	1,198	1,290	2,218	1,200	2,000	45% sewer, 55% water."
205341 SEWER Postage & Shipping	205341	0	121	3,091	2,631	3,100	3,600	

30 Water and Sewer Fund - 10/01/2022 to 09/30/2023

6/30/2022

		Account No.	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes
205360 SEWER Radio M&R	205360	0	0	450	450	650	500	45% sewer, 55% water. Comm. Fees for 6 radios"	
205365 SEWER Other Equip M&R	205365	0	591	2,573	8,054	3,000	10,800	Maintenance on sewer jetter trailer, partial mini ex. Mini ex requires new drive motors, add funds for rental while mini is being repaired. Cost for mini ex repair split between water and sewer (estimated cost = 12K). Generator PM historically charged to Sewer Line M&R. Reduced M&R line item for PM on L6 generator and added PM costs of 2 mobile Kubota generators. Included \$500 additional for generator incedentals during the year. (annual PM costs per year for 3 generators = \$3,300.00)"	
205390 SEWER Line M&R	205390	49,595	19,671	59,743	35,231	50,000	50,000		
205410 SEWER Electricity	205410	0	0	0	0	24,000	0		
205420 SEWER Telephone	205420	0	0	0	0	1,000	0		
205430 SEWER Natural Gas	205430	0	0	8	0	0	0		
205505 SEWER Clute WWTP Operation	205505	348,419	313,354	332,860	210,780	270,000	270,000		
205506 Operating Lease - Clute (Transmissior	205506	139,550	140,524	143,449	110,166	294,580	300,000		
205550 SEWER Information Technology Servi	205550	0	193	0	0	0	0		
205560 SEWER Engineering	205560	0	21,461	28,615	0	0	0		
205595 SEWER Professional Services	205595	0	14,317	20,825	11,931	10,000	10,000	transfer to I&I to perform closed circuit televising of sewer lines"	
205630 SEWER Vehicle Insurance	205630	0	0	1,388	1,049	1,500	2,000		
205640 SEWER Building/Liab Insurance	205640	0	1,015	2,871	2,888	3,000	3,500		
205660 SEWER Dues & Subscriptions	205660	0	113	0	0	0	0		
205685 SEWER Publishing & Advertising	205685	0	0	4,573	1,185	600	600	ad for bid of CCTV work on Richwood sanitary sewer"	
205930 SEWER Equipment	205930	0	9,480	-9,480	0	0	0		
<b>Total Sewer Department</b>			<b>537,565</b>	<b>652,914</b>	<b>764,821</b>	<b>519,137</b>	<b>856,186</b>	<b>861,151</b>	

## 30 Water and Sewer Fund - 10/01/2022 to 09/30/2023

6/30/2022

Account No.	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes	
<b>Water Department</b>								
215103 Salaries & Wages	215103	249,817	161,510	110,664	97,711	140,602	151,484	
215104 Overtime	215104	16,933	8,535	6,232	4,598	8,000	8,000	
215105 Retirement	215105	39,933	30,372	-29,694	12,107	16,946	18,326	
215107 Medicare	215107	3,820	2,972	1,684	1,446	2,039	2,197	
215110 Workmen's Compensation Ins	215110	2,887	3,353	1,978	2,161	2,161	8,650	
215115 Hospitalization	215115	52,403	33,157	16,414	15,449	26,630	28,794	
215120 Unemployment Insurance	215120	1,125	56	18	756	756	27	
215125 Cellphone Allowance	215125	1,035	450	524	173	0	520	Juan Rivera"
215126 Vehicle Allowance	215126	0	0	0	0	4,800	6,000	Clif
215130 Training & Travel	215130	6,251	1,595	1,714	1,893	1,500	2,000	Continued education for 3 operators (2-online classes, 1-on site class."
215175 Longevity Pay	215175	0	0	0	0	445	570	
215180 Certification Pay	215180	2,125	938	0	0	0	0	
215190 Uniforms	215190	1,597	1,052	600	600	1,700	2,670	Budgeting for 3 employees, 6 shirts each, 2 annual payments of \$50 to help pay for boots and jeans. (shirts figured at \$65 each including embroidery); increased to \$500 per year for uniform allowance from \$50
215201 WATER Food	215201	141	300	0	44	200	200	Food and drink during unscheduled overtime hours"
215210 WATER Office Supplies	215210	4,092	3,688	2,548	832	2,000	700	45% sewer, 55% water. BCOS Office Technologies - copier contract"
215215 WATER Custodial Supplies	215215	49	61	0	0	100	100	
215220 WATER Tools	215220	5,807	1,165	6,850	2,302	2,000	4,000	Tapping machine replacement parts, valve exercise tool parts, hand tools, speciality tools for water main repair."
215230 WATER Gas, Oil, & Lubricants	215230	9,890	12,010	12,648	4,715	7,000	8,500	
215240 WATER Expendable Operating Supplies	215240	9,536	7,528	1,033	1,933	1,000	2,000	Water PPE (gloves, waders, towels, slicker suits, etc.), door tags, billing cards"

## 30 Water and Sewer Fund - 10/01/2022 to 09/30/2023

6/30/2022

Account No.	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes	
215270 WATER Chemicals	215270	14,830	8,586	8,054	3,295	9,000	9,000	Anticipate seeing a decrease in need for CL2 and phosphates due to completion of NWP and decreased flushing. Leaving request the same due to rising costs of chemicals. Do not anticipate a decrease in water sampling and need for chem keys for SL1000"
215310 WATER Building & Grounds M&R	215310	2,752	6,010	5,313	914	5,000	4,000	Water Plant fencing, gates, locks, painting, CL2 room maintenance, etc."
215320 WATER Office Furniture/Fixture M&R	215320	412	96	0	0	100	500	
215340 WATER Vehicle M&R	215340	2,078	2,511	1,601	3,378	2,000	2,400	45% sewer, 55% water."
215341 WATER Postage & Shipping	215341	0	394	3,081	2,641	3,100	3,600	
215360 WATER Radio M&R	215360	7,046	0	750	750	810	800	45% sewer, 55% water. Comm. Fees for 6 radios"
215365 WATER Other Equipment M&R	215365	4,167	-66,818	1,615	6,089	2,000	13,000	Mini ex requires new drive motors, add funds for rental while mini is being repaired. Cost for minix repair split between water and sewer (estimated cost = 12K). Historically South Water Plant generator PM has been coded to Water Line M&R. Water Line M&R has been reduced by the cost of annual PM on water plant generator. Added additional 500 for incidentals during the year. (annual PM cost per year = \$1,150.00)"
215390 Water Lines M&R	215390	56,434	49,699	97,378	70,282	65,000	110,000	40K additional to plug water well #1"
215410 WATER Electricity	215410	43,733	39,813	42,078	28,069	28,000	30,000	
215420 WATER Telephone	215420	13,142	24,420	36,074	814	41,000	1,100	
215430 WATER Natural Gas	215430	444	165	692	341	500	800	
215550 WATER Information Technology Servi	215550	636	2,203	0	0	0	0	
215560 WATER Engineering	215560	0	0	82,719	30,317	2,000	0	
215570 WATER Attorney's Fees	215570	1,730	890	146	0	1,000	500	

30 Water and Sewer Fund - 10/01/2022 to 09/30/2023

6/30/2022

Account No.		2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	Proposed Budget	Notes
215595 WATER Professional Services	215595	17,524	19,345	19,345	15,960	48,500	57,500	water tower maint \$19,346 current - adding new storage tank + 13,000, Annual fees for Analytics 25141.88"
215610 Credit Card Fees	215610	0	0	10,137	10,884	15,000	15,000	
215630 WATER Insurance - Motor Vehicles	215630	7,513	5,120	1,422	1,113	1,500	2,000	
215640 WATER Insurance - Bldg/Liab/Bond	215640	12,040	38,375	22,297	28,712	30,000	35,000	
215660 WATER Dues & Subscriptions	215660	18,958	47,000	29,112	28,571	11,000	33,000	
215685 WATER Publishing & Advertising	215685	332	0	0	2,275	500	0	
215930 WATER Equipment	215930	0	602	376	0	0	0	
215935 Operating Lease - Equipment	215935	3,658	3,783	3,609	2,707	3,610	3,610	
215995 Brazosport Water Authority	215995	267,618	283,833	298,994	191,873	300,000	330,000	12.5% cost increase; Current water rate for Richwood is \$3.36 per 1000-gallons. General Manager Wyatt Ringold expressed on 4/20 the the proposed rate being presented to the board is \$3.78 per 1000-gallons. This is due to increase operatin costs (chemicals, fuel, etc.)"
255995 Accretion - 2019B Premium	255995	-3,485	-12,115	-12,115	0	0	0	
<b>Total Water Department</b>		<b>879,002</b>	<b>722,653</b>	<b>785,891</b>	<b>575,706</b>	<b>787,499</b>	<b>896,548</b>	
<b>Solid Waste Department</b>								
225103 Salaries & Wages	225103	0	14,825	-84	0	0	0	
225105 Retirement	225105	0	1,262	-10	0	0	0	
225107 Medicare	225107	0	129	-1	0	0	0	
225115 Hospitalization	225115	0	1,783	-13	0	0	0	
225120 Unemployment Insurance	225120	0	0	0	0	0	0	
225595 SOLID WASTE Professional Services	225595	269,611	257,005	263,925	161,361	280,000	280,000	
305999 Depreciation	305999	296,271	290,897	0	0	300,000	350,000	Does not affect cash flow
<b>Total Solid Waste Department</b>		<b>565,882</b>	<b>565,900</b>	<b>263,817</b>	<b>161,361</b>	<b>580,000</b>	<b>630,000</b>	

30 Water and Sewer Fund - 10/01/2022 to 09/30/2023

6/30/2022

Account No. 2019 Actual 2020 Actual 2021 Actual 2022 Actual 2022 Budget Proposed Budget Notes

Total Operating expense 1,982,448 1,941,466 1,814,528 1,256,204 2,223,685 2,387,699

Total Net Operating Income (Loss) 105,345 267,748 434,295 539,371 223,415 275,601

Non-Operating Items

Non-operating income

304110 Interest Earnings	304110	3,448	3,021	922	99	1,000	0	
304112 Miscellaneous Income	304112	5,524	2,090	153	-72	0	0	
304123 Other Revenues	304123	0	1,118	2,631	803	0	0	
304435 Capital Contributions	304435	16,950	0	0	0	0	0	
304500 Grants Revenue	304500	0	35,778	67,691	0	0	0	
974961 Transfer from General Fund	974961	186,651	60,000	80,000	0	0	0	
974965 Transfer from I&I Fund	974965	0	0	0	10,000	10,000	0	
<b>Total Non-operating income</b>		<b>212,573</b>	<b>102,007</b>	<b>151,397</b>	<b>10,830</b>	<b>11,000</b>	<b>0</b>	

Non-operating expense

255961 Meter Capital Lease - Interest	255961	13,773	23,401	10,593	0	0	0	
255970 Series 2011 Tax & Rev CO Bonds - Prin	255970	0	0	0	0	65,000	65,000	Does not affect fund balance
255971 Series 2011 Tax & Rev CO Bonds - Inte	255971	21,875	10,406	19,450	9,044	6,260	4,226	
255988 Series 2004 - Principle	255988	0	0	0	35,000	35,000	35,000	Does not affect fund balance
255991 Series 2004 - Interest	255991	11,989	10,598	8,978	4,080	7,189	7,189	
255992 Bond Insurance & Agent Fees	255992	113,106	750	0	0	0	750	
255993 Series 2019B Bonds - Principal	255993	0	0	0	0	85,000	115,000	Does not affect fund balance
255994 Series 2019B - Interest	255994	29,661	151,926	140,000	69,250	138,500	135,950	
255996 LT Loan - Interest	255996	11,065	0	0	0	0	0	
255999 Accrued Interest Expense	255999	0	-11,519	265,760	0	0	0	
975967 Transfer to Equipment Replacement	975967	-4,438	0	0	0	0	0	
975970 Transfer to Transporation Fund	975970	-15,574	0	0	0	0	0	

**30 Water and Sewer Fund - 10/01/2022 to 09/30/2023**

6/30/2022

	<b>Account No.</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2022 Budget</b>	<b>Proposed Budget</b>	<b>Notes</b>
985962 Transfer to I & I Fund	985962	0	25,369	34,000	34,000	34,000	34,000	
985963 Transfer to General Fund	985963	104,410	0	0	0	0	0	
985966 Transfer to Capital Improvements	985966	0	0	170,000	22,000	22,000	22,000	
985971 Transfer out	985971	4,002,291	1,313	0	0	0	0	
<b>Total Non-operating expense</b>		<b>4,288,157</b>	<b>212,243</b>	<b>648,781</b>	<b>173,374</b>	<b>392,949</b>	<b>419,115</b>	
<b>Total Non-Operating Items</b>		<b>-4,075,584</b>	<b>-110,236</b>	<b>-497,383</b>	<b>-162,544</b>	<b>-381,949</b>	<b>-419,115</b>	
<b>Add in Debt Principal payments</b>					<b>35,000</b>	<b>185,000</b>	<b>215,000</b>	
<b>Total Change in Net Position</b>		<b>-3,970,240</b>	<b>157,512</b>	<b>-63,089</b>	<b>411,827</b>	<b>26,466</b>	<b>71,486</b>	