



## **KEEP RICHWOOD BEAUTIFUL COMMISSION AGENDA**

**Wednesday, October 05, 2022 at 6:00 PM**

*Richwood City Hall, 1800 Brazosport Blvd. N.*

BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Wednesday, October 05, 2022, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PUBLIC COMMENTS
- IV. CONSENT AGENDA
  - A. [Approval of minutes from regular meeting held September 20, 2022.](#)
- V. REPORT ON RECENT EVENTS
  - A. Larry Johnson Park Upgrade, phase one - October 1, 2022
  - B. National Night Out - October 4, 2022
- VI. UPCOMING EVENTS
  - A. Larry Johnson Park Upgrade, phase two - October 22, 2022
  - B. Trunk or Treat - October 28, 2022
- VII. YARD OF THE MONTH - OCTOBER
- VIII. DISCUSSION AND ACTION ITEMS
  - A. Discussion and possible action regarding dedication of a park bench for Garry Ellis.
  - B. Discussion and possible action regarding GCAA award project.
- IX. FINANCIAL REPORT
- X. EXECUTIVE DIRECTOR'S REPORT
- XI. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST
- XII. SET NEXT MEETING DATE
- XIII. FUTURE AGENDA ITEMS
- XIV. ADJOURNMENT

**The Commission may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).**

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Kirsten Garcia, do hereby certify that I did, on \_\_\_\_\_ at \_\_\_\_\_ post this notice of meeting on the Bulletin Board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

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Kirsten Garcia, City Secretary  
City of Richwood

# MINUTES

## KEEP RICHWOOD BEAUTIFUL COMMISSION MEETING

Tuesday, September 20, 2022 at 6:00 PM

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BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Tuesday, September 20, 2022 beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. ROLL CALL OF MEMBERS

PRESENT

Audrey Johnson

Becky Thompson

Sonia Foger

Janet Ellis

Jeremy Fountain

Lindsie Yearsin

Amanda Reynolds

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT AGENDA

A. Approval of minutes from regular meeting held August 2, 2022

**Motion to approve consent agenda.**

**Motion made by Becky Thompson, Seconded by Sonia Foger.**

**Voting Yea: Audrey Johnson, Becky Thompson, Sonia Foger, Janet Ellis, Jeremy Fountain, Lindsie Yearsin, Amanda Reynolds**

**Motion Carried.**

V. REPORT ON RECENT EVENTS

A. Garden Workday

Kimberly reported that the raised beds were prepared for the fall planting. She advised she has started to seed various vegetables and flowers.

VI. UPCOMING EVENTS

A. National Night Out

October 4, 2022

Kimberly requested assistance with volunteers, she will update everyone on exact times. KRB will have a table with educational handouts.

B. Trunk or Treat

October 28, 2022

Discussion held on other events being held at Polk and Lake Jackson and whether or not to change the date.

Arrive at 5:15 p.m.

Also need to decide when we would like to set up the hay bales. Anyone who would like to help, please arrive at 4:00 p.m.

C. Dinner in the Garden

*Dinner in the garden cancelled.*

VII. YARD OF THE MONTH

No yard of the month. Will move on to October's Spookiest Yard of the Month

VIII. DISCUSSION AND ACTION ITEMS

A. Discussion and possible action regarding Keep Richwood Beautiful By Laws and Member Responsibilities.

Kimberly reviewed the attendance policy.

She requested guidance on requesting attendance for events, stated that they are a small group and need everyone around to get things done.

No discussion held.

B. Discussion and possible action on prospective projects with GCAA funds.

Kimberly advised she has reached out the TXDOT liaison. Has a teams meeting with him on October 3rd.

Will have follow up at our October meeting.

C. Discussion and possible action regarding Larry Johnson Park upgrades.

Need to figure out when we would like to do phase 1 - placing weed barrier, mulch and border around the space for the playground.

Rescheduled to October 1 - phase one - 8am

Phase 2 October 22 – 8a-12p

Phase 3 - Nov 5 – 8a-10a

Phase 4 - Dec 3 - ceremony rededication

Fall sweep - roll off to be scheduled for October 22

IX. FINANCIAL REPORT

A. KRB Budget Report, YTD

B. Parks Budget Report, YTD

Kimberly presented the budget reports.

X. EXECUTIVE DIRECTOR'S REPORT

Kimberly updated the produce donation, stated we may reach out goal.

Expressed appreciation for members and residents who have helped out at the Garden.

Stated the things that were just planted are covered in aphids, need to get over there and spray. Apple tree died and both pear and mulberry have a fungus on them. Kimberly advised she is happy to teach anyone interested in learning how to care for the plants and trees.

XI. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST

Jeff Bevers fixed the rain barrels

Shoutout to everyone who's helped water and take care of the garden.

XII. SET NEXT MEETING DATE

October 5, 2022 at 6:00 p.m.

XIII. FUTURE AGENDA ITEMS

Dedicated a park bench to anyone on KRB that has passed away - and would like one for Garry.

GCAA updates

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 6:50 p.m.

These minutes were read and approved on this 13th day of September.

\_\_\_\_\_  
Chairman

ATTEST:

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City Secretary