



## CITY COUNCIL SPECIAL MEETING AGENDA

**Tuesday, August 19, 2025 at 6:00 PM**

*Richwood City Hall, 1800 Brazosport Blvd. N.*

BE IT KNOWN THAT a City of Richwood City Council will meet Tuesday, August 19, 2025, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGES OF ALLEGIANCE
- IV. ROLL CALL OF COUNCIL MEMBERS
- V. PUBLIC COMMENTS
- VI. DISCUSSION AND ACTION ITEMS
  - A. Budget Workshop - Fiscal Year 2026 Proposed Budget
  - B. Discussion and possible action to adopt Ordinance No. 25-530, amending Appendix C (Fee Schedule) of the Code of Ordinances to revise utility rates.
- VII. EXECUTIVE SESSION

Pursuant to Chapter 551.071, Consultation with Counsel on legal matters:

Volunteer fire department matters.
- VIII. ACTION AS A RESULT OF EXECUTIVE SESSION
- IX. CITY MANAGER'S REPORT
- X. COUNCIL MEMBER COMMENTS & REPORTS
- XI. MAYOR'S REPORT
- XII. ITEMS OF COMMUNITY INTEREST
- XIII. FUTURE AGENDA ITEMS
- XIV. ADJOURNMENT

**The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551-071 of the Government Code (attorney-client privilege).**

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.*

I, Kirsten Garcia, do hereby certify that I did, on August 15, 2025 at 4:00 PM post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

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Kirsten Garcia, City Secretary  
City of Richwood

**ORDINANCE NO. 25-530**

**AN ORDINANCE BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS AMENDING APPENDIX C – FEE SCHEDULE OF THE CODE OF ORDINANCES TO AMEND UTILITY FEES; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City's code of ordinances specifies fees should be adopted by ordinance; and

**WHEREAS**, the City wishes to amend the current fee schedule to amend utility fees and additional fees.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS:**

**Section 1:** That APPENDIX C – Fee Schedule is hereby amended as follows:

<b>Utility (Water, Sewer, Solid Waste) Fees</b>	
<b>Utility Deposits and Fees</b>	
Application Fee	\$50.00
Commercial/Residential (Owner) Deposit	\$100.00
Residential (Tenant/Renter) Deposit	\$150.00
Disconnect Fee	\$40.00
After Hours Reconnect Fee	\$100.00
NSF – Returned Item Fee	\$25.00
<b>Water Rate Fees and Charges</b>	
Gallons included in base rate	2,000
Per month Minimum monthly charge	<del>\$39.11</del> \$42.43
Monthly usage in excess of 2,000 gallons but below 20,000 gallons	<del>\$6.40</del> \$6.94 per each additional 1,000 gallons of usage
Monthly usage in excess of 20,000 gallons	<del>\$6.65</del> \$7.22 per each additional 1,000 gallons of usage
<b>Sewer Rate Fees and Charges</b>	
Gallons included in base rate	2,000
Per Month Minimum monthly charge	<del>\$29.30</del> \$30.76
Amounts in excess of 2,000 gallons	<del>\$5.05</del> \$5.30 per each additional 1,000 gallons of usage
Swimming Pool Fill Sewer Credit	Once per calendar year.
<b>Solid Waste Collection Fees</b>	
Per month Includes one garbage and one recycle bin	\$22.00
Additional bin charge per month	\$12.50

Accumulation of bulk waste in excess of 5 cubic yards	\$20.00 per cubic yard
<b>Water and Sewer Base Discount</b>	
Over 65 Discount	40% off the base bill amount
Any person who meets the criteria of "Voting member" of the Richwood Volunteer Fire Department as defined by their Constitution and By-Laws will receive the first 4,000 gallons free and then be charged <del>\$6.40</del> <b>\$6.94</b> per each additional 1,000 gallons of usage	
<b>Solid Waste Collection Discount</b>	
Over 65 Discount	\$2.00
<b>Multi-Unit Water / Sewer Fees and Charges</b>	
Multiple Dwelling or Commercial Units (e.g., Mobile Home Parks, Trailer Parks, Apartment Houses, Duplexes)	If service is furnished through a single meter to multiple dwelling units or commercial units, the billing rate follows the standard schedule. The minimum fee is based on 2,000 gallons times the number of units (dwelling or commercial). Each 2,000-gallon allotment is charged at the monthly base rate, and usage over 2,000 gallons per unit is charged at the standard variable rate.

**Section 5:** That if any provision of this ordinance or application thereof to any person or circumstance is held invalid by any court, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council of the City of Richwood, Texas, hereby declares that it would have enacted such remaining portions despite any such invalidity.

**Section 6:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

**Section 7:** That this ordinance shall be effective October 1, 2025 upon passing.

Passed and Approved on this 20th day of August, 2025.

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**Michael Durham, Mayor**

**ATTEST:**

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**Kirsten Garcia, City Secretary**