



KEEP RICHWOOD BEAUTIFUL COMMISSION AGENDA

Wednesday, July 01, 2026 at 6:00 PM

Richwood City Hall, 1800 Brazosport Blvd. N.

BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Wednesday, July 01, 2026, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PUBLIC COMMENTS
- IV. CONSENT AGENDA
 - [A.](#) Approval of minutes from meeting held June 3, 2026
- V. REPORT ON RECENT EVENTS
 - A. Golf Cart Parade, June 26, 2026
- VI. YARD OF THE MONTH
 - A. Davidson Slater
- VII. DISCUSSION AND ACTION ITEMS
 - A. Discussion and possible action regarding acceptance of project duty and repainting the Audubon Woods entrance signage.
 - B. Discussion and possible action regarding the recent relocation of textile bins.
 - C. Discussion on recent contract with lawn service.
 - D. Discussion regarding placement of flags for All American Night and Golf Cart Parade.
- VIII. FINANCIAL REPORT
 - [A.](#) Keep Richwood Beautiful Budget Report
- IX. EXECUTIVE DIRECTOR'S REPORT
- X. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST
- XI. SET NEXT MEETING DATE
- XII. FUTURE AGENDA ITEMS
- XIII. ADJOURNMENT

The Commission may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Laura Tyner, do hereby certify that I did, on _____ at _____ post this notice of meeting on the Bulletin Board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Laura Tyner, City Secretary
City of Richwood

MINUTES

KEEP RICHWOOD BEAUTIFUL COMMISSION MEETING

Wednesday, June 03, 2026 at 6:00 PM

BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Wednesday, June 03, 2026, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

II. ROLL CALL OF MEMBERS

Kimberly Garcia

Edward Garcia

Tiffany Wyman

Rebecca Cortez

Others present: Stephen Mayer, Council Member; Margaret McMahan, Executive Director; Laura Tyner, City Secretary; David Wyman; Resident

Absent: Nadia Nelson and Denise York

III. PUBLIC COMMENTS

The were no public comments

IV. REPORT ON RECENT EVENTS

A. Memorial Day Flags

Due to inclement weather, the flags could not be displayed as planned for Memorial Day. The committee will explore displaying the flags for the upcoming All-American event instead.

V. UPCOMING EVENTS

A. All American Night - June 27, 2026

VI. YARD OF THE MONTH

Oakwood Shores - Secretary / Member

The Garcia's will select the Yard of the Month recipient by the end of the week.

VII. DISCUSSION AND ACTION ITEMS

A. Discuss, consider and possible action of the continuation of textile bins at the community garden.

The Board discussed the misuse of the community bins and the possibility of relocating them to the concrete slab across from the Community Building. Margaret will discuss the matter further with Clif Custer.

A request was made to create and distribute a flyer regarding the proper use of the bins. The flyer will be included with the utility bills emailed on June 25.

A motion was made and approved.

Motion by: Kimberly Garcia
Second by: Rebecca Cortez
Vote: All in favor.
Motion passed

The Board will revisit the status of the bins at the August meeting.

- B. Discuss and consider hosting a golf cart parade in conjunction with the City of Richwood's All American Night.

The Board discussed hosting a golf cart parade in conjunction with the City of Richwood's All-American Night celebration. The proposed parade would take place on Friday evening, June 26, with participants assembling at Bobby Ford and ending at Ellis Park.

Kimmie will create a flyer and request that it be shared on social media to promote the event.

A motion was made to move forward with planning the parade.

Motion by: Tiffany Wyman
Second by: Kimberly Garcia
Vote: All in favor.
Motion passed

- C. Discuss, consider and possible action on lawn service quotes for maintenance.

The Board discussed lawn service quotes for garden maintenance. Quotes were reviewed from R&D Lawn Care, Gulf Coast Lawn, and TR's Lawn Service.

A motion was made to approve the landscaping quote provided by R&D Lawn Care.

Motion by: Edward Garcia
Second by: Rebecca Cortez
Vote: All in favor.
Motion passed

- D. Discussion and possible action on requesting support from TX AgriLife Ext. Agency, Brazoria Co for the BEES Pollinator Garden Project.

Board discussed the possibility of requesting support from the Brazoria County Texas AgriLife Extension Agency for the BEES Pollinator Garden Project.

Additional information regarding the project is needed before any action is taken. The item will be revisited at the next meeting on July 1.

- E. Discussion on proposed 2026 project ideas.

One suggestion was to inquire whether KRB would be willing to paint the Audubon Woods entrance sign located off FM 2004.

Clif will be contacted to obtain additional information regarding this possibility.

F. Community Garden Report.
N/A

VIII. FINANCIAL REPORT

A. Keep Richwood Beautiful Budget Report
Margaret Discussed Report

IX. EXECUTIVE DIRECTOR'S REPORT

Margaret showed Power Point

X. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST

N/A

XI. SET NEXT MEETING DATE

Wednesday, July 1

XII. FUTURE AGENDA ITEMS

Revisit the status of the textile bins.
Discuss the possibility of hosting a Farmers Market

XIII. ADJOURNMENT

Adjourn 6:46pm

These minutes were read and approved on the 1st day of July 2026.

Chairman

ATTEST:

City Secretary

Section VIII, Item A.

City of Richwood
Keep Richwood Beautiful
20 Beautification - 10/01/2025 to 06/23/2026
75.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	2026 Budget	Remaining Budget
Revenue					
Intergovernmental revenue					
614113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00
Total Intergovernmental revenue	0.00	0.00	0.00	0.00	0.00
Charges for services					
614124 Beautification Revenues	10,827	2	9,214	14,500	5,286
Total Charges for services	10,827	2	9,214	14,500	5,286
Interest					
614110 Interest Earnings	158	0.00	1,361	600	(761)
Total Interest	158	0.00	1,361	600	(761)
Miscellaneous revenue					
614112 Miscellaneous Income	131	0.00	0.00	0.00	0.00
614114 Community Garden Membership Fees	0.00	0.00	0.00	0.00	0.00
614115 Farmers Market Revenue	0.00	0.00	0.00	0.00	0.00
Total Miscellaneous revenue	131	0.00	0.00	0.00	0.00
Total Revenue	11,116	2	10,575	15,100	4,525
Expenditures					
Parks & Recreation					
Beautification					
Personnel & Benefits					
615102 Contract Labor	4,500	0.00	4,000	7,000	3,000
615103 Salaries & Wages	0.00	0.00	0.00	0.00	0.00
615105 Retirement	0.00	0.00	0.00	0.00	0.00
615110 Workmen's Compensation Ins	0.00	0.00	0.00	0.00	0.00
615120 Unemployment Insurance	0.00	0.00	0.00	0.00	0.00
615130 Training & Travel	0.00	0.00	260	500	240
Total Personnel & Benefits	4,500	0.00	4,260	7,500	3,240
Supplies					
615210 Office Supplies	24	0.00	485	100	(385)
615215 Custodial Supplies	0.00	0.00	0.00	0.00	0.00
615220 Tools	0.00	0.00	0.00	100	100
615225 Books and Periodicals	0.00	0.00	0.00	0.00	0.00
615240 Expendable Operating Supplies	2,588	0.00	1,671	3,200	1,529
Total Supplies	2,611	0.00	2,156	3,400	1,244
Maintenance & Repair					
615310 Building & Grounds M&R	1,576	0.00	2,216	6,000	3,784
615365 Other Equipment M&R	0.00	0.00	0.00	0.00	0.00
Total Maintenance & Repair	1,576	0.00	2,216	6,000	3,784
Other Services					
615660 Dues & Subscriptions	200	0.00	157	200	43
615685 Publishing & Advertising	67	0.00	590	500	(90)
615695 Special Services - Miscellaneous	0.00	0.00	470	500	30
Total Other Services	267	0.00	1,217	1,200	(17)
Capital Equipment					
615930 Equipment	0.00	0.00	0.00	500	500
615950 Community Garden	0.00	0.00	0.00	0.00	0.00
Total Capital Equipment	0.00	0.00	0.00	500	500
Total Beautification	8,954	0.00	9,849	18,600	8,751
Total Parks & Recreation	8,954	0.00	9,849	18,600	8,751
Total Expenditures	8,954	0.00	9,849	18,600	8,751
Other Financing Sources and Uses					
Sources					
Transfers In					
974959 Transfer from Fund Balance	0.00	0.00	0.00	0.00	0.00
974963 Transfer from General Fund	5,000	0.00	5,000	5,000	0.00
Total Transfers In	5,000	0.00	5,000	5,000	0.00
Total Sources	5,000	0.00	5,000	5,000	0.00
Uses					
Transfers Out					

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Section VIII, Item A.

City of Richwood
Keep Richwood Beautiful
20 Beautification - 10/01/2025 to 06/23/2026
75.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>2026 Budget</u>	<u>Remaining Budget</u>
615961 Transfer to Water/Sewer	0.00	0.00	0.00	0.00	0.00
Total Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Uses	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources and Uses	5,000	0.00	5,000	5,000	0.00
Total -	7,162	2	5,727	1,500	(4,227)

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