



KEEP RICHWOOD BEAUTIFUL COMMISSION AGENDA

Tuesday, June 06, 2023 at 6:00 PM

Richwood City Hall, 1800 Brazosport Blvd. N.

BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Tuesday, June 06, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PUBLIC COMMENTS
- IV. REPORT ON RECENT EVENTS
 - A. Larry Johnson Park Upgrades, Phase 3 - May 13, 2023
- V. UPCOMING EVENTS
 - A. Keep Texas Beautiful Conference, June 26-28, 2023
 - B. All America Night - July 1, 2023
 - C. Flag Placement for July 4th
- VI. YARD OF THE MONTH
 - A. June, 2023 - Oakwood Shores
- VII. DISCUSSION AND ACTION ITEMS
 - A. Appoint board officers for 2023.
 1. President
 2. Treasurer
 3. Secretary
 - B. Discuss and consider the FY 2024 budget.
 - C. Discussion and possible action regarding park bench dedication for Garry Ellis.
 - D. Discuss and consider hosting an art contest at the Community Garden.
- VIII. FINANCIAL REPORT
 - [A.](#) Keep Richwood Beautiful Budget Report
 - [B.](#) Parks and Recreation Budget Report
- IX. EXECUTIVE DIRECTOR'S REPORT
- X. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST
- XI. SET NEXT MEETING DATE
- XII. FUTURE AGENDA ITEMS

XIII. ADJOURNMENT

The Commission may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Kirsten Garcia, do hereby certify that I did, on _____ at _____ post this notice of meeting on the Bulletin Board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

Section VIII, Item A.

City of Richwood
Keep Richwood Beautiful
20 Beautification - 10/01/2022 to 06/02/2023
75.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	2023 Budget	Remaining Budget
Revenue					
Charges for services					
614124 Beautification Revenues	11,540	1	10,384	15,300	4,916
Total Charges for services	11,540	1	10,384	15,300	4,916
Miscellaneous revenue					
614112 Miscellaneous Income	0.00	0.00	191	0.00	(191)
614114 Community Garden Membership Fees	485	0.00	0.00	1,500	1,500
614115 Farmers Market Revenue	659	0.00	0.00	0.00	0.00
Total Miscellaneous revenue	1,144	0.00	191	1,500	1,309
Total Revenue	12,683	1	10,575	16,800	6,225
Expenditures					
Parks & Recreation					
Beautification					
Personnel & Benefits					
615102 Contract Labor	5,540	0.00	5,655	10,700	5,045
615130 Training & Travel	2,768	0.00	0.00	5,500	5,500
Total Personnel & Benefits	8,308	0.00	5,655	16,200	10,545
Supplies					
615210 Office Supplies	85	0.00	0.00	225	225
615220 Tools	0.00	0.00	0.00	250	250
615225 Books and Periodicals	0.00	0.00	0.00	100	100
615240 Expendable Operating Supplies	708	0.00	402	2,000	1,598
Total Supplies	794	0.00	402	2,575	2,173
Maintenance & Repair					
615310 Building & Grounds M&R	1,798	0.00	0.00	2,100	2,100
Total Maintenance & Repair	1,798	0.00	0.00	2,100	2,100
Other Services					
615660 Dues & Subscriptions	200	0.00	345	400	55
615685 Publishing & Advertising	438	0.00	0.00	1,000	1,000
615695 Special Services - Miscellaneous	1,000	0.00	0.00	1,000	1,000
Total Other Services	1,638	0.00	345	2,400	2,055
Capital Equipment					
615930 Equipment	0.00	0.00	0.00	1,000	1,000
615950 Community Garden	2,157	0.00	938	2,400	1,462
Total Capital Equipment	2,157	0.00	938	3,400	2,462
Total Beautification	14,694	0.00	7,340	26,675	19,335
Total Parks & Recreation	14,694	0.00	7,340	26,675	19,335
Total Expenditures	14,694	0.00	7,340	26,675	19,335
Other Financing Sources and Uses					
Sources					
Transfers In					
974963 Transfer from General Fund	5,000	0.00	5,000	5,000	0.00
Total Transfers In	5,000	0.00	5,000	5,000	0.00
Total Sources	5,000	0.00	5,000	5,000	0.00
Total Other Financing Sources and Uses	5,000	0.00	5,000	5,000	0.00
Total -	2,989	1	8,234	(4,875)	(13,109)

INTENDED FOR MANAGEMENT USE ONLY

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City of Richwood
General Ledger for General Fund - 10/1/2022 to 9/30/2023

Section VIII, Item B.

Account		Description	Debit	Credit	Balance
Date	Code				Debit
085851 - Parks & Recreation					\$0.00
10/3/2022	AP	INV: OCT2022 CITIBANK, N.A. - credit card purchases and credits	1,387.21		1,387.21
10/31/2022	AP	INV: OCT2022 REYNOLDS, JACE & AMANDA - REIMBURSEMENT OF KRB TRUNK OR TREAT	370.01		1,757.22
11/3/2022	AP	INV: NOV2022 CITIBANK, N.A. - credit card purchases and credits	550.96		2,308.18
11/29/2022	AP	INV: 29251151 QUILL CORPORATION - office supplies	16.99		2,325.17
12/3/2022	AP	INV: DEC2022 CITIBANK, N.A. - credit card purchases and credits	77.06		2,402.23
12/9/2022	AP	INV: 29505793 QUILL CORPORATION - CUPS FOR CITY CHRISTMAS EVENT	33.98		2,436.21
12/14/2022	AP	INV: DEC2022 LONG, ROBERT - SAnTa for christmas	250.00		2,686.21
1/3/2023	AP	INV: FEB2023 CITIBANK, N.A. - credit card purchases and credits	252.59		2,938.80
1/3/2023	AP	INV: FEB2023 CITIBANK, N.A. - credit card purchases and credits	104.95		3,043.75
2/14/2023	AP	INV: 0037123 GIFTS GALORE - EASTER EGGS	1,656.00		4,699.75
			\$4,699.75		\$4,699.75
			Budgeted Amount:		\$9,500.00
			Budget Balance:		\$4,800.25
Report Total:					\$4,699.75