

City of Richwood — TEXAS —

CITY COUNCIL MEETING AGENDA

Monday, March 13, 2023 at 6:00 PM

Richwood City Hall, 1800 Brazosport Blvd. N.

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, March 13, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGES OF ALLEGIANCE
- IV. ROLL CALL OF COUNCIL MEMBERS
- V. PUBLIC COMMENTS
- VI. PROCLAMATION
 - [A.](#) Fair Housing Month, April 2023
- VII. EMPLOYEE SERVICE AWARD
 - [A.](#) Juan Rivera, Public Works Foreman - 5 Years of Service
- VIII. CONSENT AGENDA
 - [A.](#) Approval of minutes from regular meeting held, February 13, 2023.
 - [B.](#) Approval of minutes from special meeting held, February 23, 2023.
 - [C.](#) February 2023 Financial Budget Report FY 2023.
 - [D.](#) Approve the Police Department's 2022 Racial Profiling Report.
- IX. DISCUSSION AND ACTION ITEMS
 - [A.](#) Discuss and consider adopting Ordinance 23-504 amending Chapter 15, Article II, Section 27, of the City of Richwood Code of Ordinances for the purpose of amending membership guidelines of the Planning and Zoning Commission.
 - [B.](#) Discuss and consider adoption of ordinance #23-505, amending Appendix C - Fee Schedule of the Code of Ordinances to add rental fee and remove deposit fee for the James Vera Baseball Field and Soccer Fields Stop 1-3.
 - C. Consider items removed from consent agenda
- X. CAPITAL IMPROVEMENT PROJECTS UPDATE
- XI. CITY MANAGER'S REPORT
- XII. COUNCIL MEMBER COMMENTS & REPORTS
- XIII. MAYOR'S REPORT
- XIV. FUTURE AGENDA ITEMS
- XV. ADJOURNMENT

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551-071 of the Government Code (attorney-client privilege).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Kirsten Garcia, do hereby certify that I did, on March 10, 2023 at 11:00 AM post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

Proclamation

I, Steve Boykin, by the authority vested in me as Mayor of the City of Richwood, Texas, do hereby proclaim

The month of April As “Fair Housing Month”

WHEREAS, the Department of Housing and Urban Development has initiated the sponsorship of activities during the month of April of each year designed to reinforce the Department’s commitment to the concept of Fair Housing and Equal Opportunity; and

WHEREAS, the City of Richwood affirmatively supports the efforts of the Federal Government and the State of Texas to assure equal access to all Americans to rental housing and homeownership opportunities; and

WHEREAS, the City of Richwood welcomes this opportunity to reaffirm its commitment to provide equal access to housing to all of its residents without regard to race, color, religion, sex (including gender identity and sexual orientation), disability, familial status, national origin or source of income; and

WHEREAS, the City of Richwood affirmatively supports programs that will educate the public concerning their rights to equal housing opportunities and to participate in efforts with other organizations to assure every person their right to fair housing; and

WHEREAS, the City of Richwood is honored to join the Federal Government, the State of Texas, and local jurisdictions across America in celebrating the rich diversity of our people and the right of all citizens to live where they choose without fear of discrimination.

NOW, THEREFORE, WE, the City Council of the City of Richwood, do hereby proclaim April as the month to celebrate and honor all efforts which guarantee the right to live free of discriminatory housing practices and proclaim this month as:

In Testimony whereof, witness my hand and the seal of the City of Richwood, this 13th day of March, A.D. 2023.

Steve Boykin, Mayor
City of Richwood

Service Award

This certificate is awarded to

Juan Rivera

In appreciation of **5 years** of dedicated service

to the **City of Richwood.**

Steve Boykin
Mayor

Eric Foerster
City Manager

Issued December 13, 2021

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, February 13, 2023 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, February 13, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Boykin led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Present
Mike Johnson, Position 1:	Present
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Patricia Ditto, Finance Director; Clif Custer; Public Works Director; Stephen Mayer, Chief of Police; Philip Knop, City Attorney

V. PUBLIC COMMENTS

Michael Challenger - 33726 Bayou Bend - Spoke to council regarding joy.

VI. CONSENT AGENDA

- A. Approval of minutes from regular meeting held January 9, 2023.
- B. Appoint Amanda Seymour to the Keep Richwood Beautiful Committee.
- C. Appoint Leslie Klug to the Keep Richwood Beautiful Committee.
- D. Appoint William Yearsin to the Keep Richwood Beautiful Committee.
- E. Appoint Karl Klug to the Keep Richwood Beautiful Committee.
- F. December 2022 Financial Budget Report FY 2023
- G. January 2023 Financial Budget Report FY 2023
- H. Quarter 1 Fiscal Year 2023 Investment Report
- I. After Action Report - Diesel Spill

Motion to approve consent agenda.

Motion made by Mike Johnson, Seconded by Jeremy Fountain.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Jeremy Fountain

VII. PRESENTATION

- A. Fiscal Year 2022 Financial Audit Presentation - Clayton Rogers, Pattillo Brown & Hill, LLP
Clayton Rogers with Pattillo Brown & Hill presented the City's annual audit report.
Discussion was held on interest revenues and the reason for an increase.
Discussion held on areas for improvement.

VIII. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider appointment for Brazosport Water Authority Representative.
 - 1. Lauren LaCount
 - 2. William Yearsin

Discussion was held on terms and when it expires.

Motion to table item A to end of the Discussion and Action Items.

Motion made by Matt Yarborough, seconded by Mike Johnson.

Matt Yarborough withdrew his motion.

Mayor Boykin gave a report on duties of the City's BWA representative.

Lauren LaCount spoke up and requested to withdraw her application.

Motion to appoint William Yearsin as Richwood's BWA representative.

Motion made by Jeremy Fountain, Seconded by Mike Johnson.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Jeremy Fountain

- B. Overview discussion regarding the Transportation Fund and Bond Fund.
Tricia Ditto, Finance Director, presented.
Discussion held on contingency.
- C. Discuss and consider awarding bid for Richwood's 2022 Sidewalks and Drainage Construction Contract.
Clif Custer, Public Works Director, presented.

Discussion was held on the need to complete sidewalk project or save the funds to apply towards to drainage.

Lauren LaCount, resident - spoke regarding sidewalks and the need for them.

William Yearsin, resident - spoke regarding sidewalks and the need for them to be completed, stated he would like the kids to be able to walk to school safely.

Motion to award \$402,055.00 for 2022 Sidewalks and Drainage Contract to HTI Construction.

Motion made by Jeremy Fountain, Seconded by Melissa Strawn.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Jeremy Fountain

- D. Discuss and consider approving Resolution 23-R-75, amending the FY 23 Transportation Fund Budget to complete a sidewalk project using remaining bond funds and transportation fund balance.

Clif Custer, Public Works Director, presented.

Motion to approve Resolution 23-R-75, amending the FY 23 Transportation Fund Budget to complete a sidewalk project using remaining bond funds and transportation fund balance.

Motion made by Mike Johnson, Seconded by Melissa Strawn.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Jeremy Fountain

- E. Discussion regarding Storm Water Master Plan, phases 1 & 2.

Clif Custer, Public Works Director, presented with Jared Engleke from Strand Engineering.

- F. Discuss and consider approval of Change Order #2 to the Stormwater Master Plan, Phase 1&2 Drainage Projects.

Clif Custer, Public Works Director presented.

Motion to approve Change Order #2 to the Stormwater Master Plan, Phase 1&2 Drainage Projects.

Motion made by Rory Escalante, Seconded by Matthew Yarborough.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Jeremy Fountain

- G. Discuss and consider approving Resolution 23-R-74, amending the FY 23 Transportation Fund Budget to complete a drainage project using the remaining bond funds and transportation fund balance.

Motion to approve Resolution 23-R-74, amending the FY 23 Transportation Fund Budget to allow for the completion of a drainage project using the remaining drainage bond allocation of \$131,015 as well as an amount not to exceed \$293,396 of Transportation Fund balance for a total project cost not to exceed \$424,411.

Motion made by Rory Escalante, Seconded by Matthew Yarborough.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Jeremy Fountain

- H. Discuss and consider approving Resolution 23-R-76, amending the FY 23 Budget to approve transfer from CCPD to General Fund for the purchase of Police Department Vehicles.

Tricia Ditto, Finance Director, presented.

Lauren LaCount spoke on behalf of CCPD, advising Council that CCPD has approved this amendment during their last meeting.

Motion to approve Resolution 23-R-76, amending the FY 23 Budget to approve transfer from CCPD to General Fund for the purchase of Police Department Vehicles.

Motion made by Mike Johnson, Seconded by Jeremy Fountain.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Jeremy Fountain

- I. Discuss and consider adopting Ordinance 23-504 amending Chapter 15, Article II, Section 27, of the City of Richwood Code of Ordinances for the purpose of amending membership guidelines of the Planning and Zoning Commission.

Kirsten Garcia, City Secretary, presented.

Discussion held on current guidelines.

Discussion held on quorums and ability to limit City Council members from serving.

Discussion held on possible quorum issues and the ability of the City Council to serve as the board in the event of continuous lack of quorum.

Motion to table this item until we can get more information.

Motion made by Melissa Strawn, Seconded by Mike Johnson.

Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante

Voting Nay: Jeremy Fountain

- J. Consider items removed from consent agenda.

No items were removed from consent agenda.

IX. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.

Discussion held on tentative completion date for north water plant.

Discussion held on phase two of roads.

X. CITY MANAGER'S REPORT

Eric Foerster, City Manager, reported. Gave update regarding employee with family medical emergency.

XI. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson reported he attended the KRB meeting and we couldn't meet due to lack of quorum, so he expressed thanks to those who volunteered to join. He also reported on the VOW 22 event and thanked the Mayor for the proclamation.

Melissa Strawn echoed the Vow 22 sentiments, expressed appreciation for the proclamation.

Matt Yarborough expressed thanks to Tricia for the good work on the audit, thanks to Clif for all the projects and keeping things on track, he also added thanks to all staff for their work.

Rory Escalante - stated the new sign looks great, he recommended staff put something out for volunteers.

Jeremy Fountain expressed thanks to all volunteers for filling up KRB. He added that the Easter Egg Hunt is the next big event coming up.

PUBLIC COMMENT

William Yearsin, resident - expressed appreciation to Fire Department for their hard work, but would like to make a comment regarding trucks being blocked by vehicles occupied by those recording what is going on.

Lauren LaCount, resident - expressed that our Fire Department had an excellent response to the recent fires and had the fires out very quickly.

XII. MAYOR'S REPORT

Mayor Boykin reported that our fire department has been busy, expressed appreciation to them and their hard work. He expressed appreciation to the police department, to everyone who has volunteered for the various boards and to staff and city workers.

Mayor Boykin reported that he received mail from students at Brazoswood High School as part of a project, expressing concerns with things that are going on within the government.

Reminder that we will have a meeting on February 23, for the City Manager's evaluation.

Mayor Boykin also spoke regarding the VOW 22 event.

XIII. FUTURE AGENDA ITEMS

Planning & Zon

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:04 p.m.

These minutes were read and approved on this 13th day of March 2023.

Mayor

ATTEST:

City Secretary

MINUTES

RICHWOOD CITY COUNCIL MEETING

Thursday, February 23, 2023 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Thursday, February 23, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Eric Foerster, City Manager, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Boykin led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

- | | |
|---------------------------------|-------------------------------|
| Steve Boykin, Mayor: | Present |
| Mike Johnson, Position 1: | Present |
| Melissa Strawn, Position 2: | Present |
| Matthew Yarborough, Position 3: | Present |
| Rory Escalante, Position 4: | Present, Arrived at 6:10 p.m. |
| Jeremy Fountain, Position 5: | Present |

Others present: Eric Foerster, City Manager; Kirsten Garcia.

V. PUBLIC COMMENTS

There was no public comment.

VI. EXECUTIVE SESSION

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

1. City Manager, Annual Evaluation

Mayor Boykin closed the regular session and Council went in to Executive Session at 6:02 p.m.

Reconvened from Executive Session at 8:32 p.m.

VII. ACTION AS A RESULT OF EXECUTIVE SESSION

Motion to increase the City Manager’s wages by four and a half percent (4.5%) effective next pay period.

Motion made by Mike Johnson, Seconded by Matthew Yarborough.

Voting Yea: Mike Johnson, Matthew Yarborough, Rory Escalante, Jeremy Fountain

Voting Nay: Melissa Strawn

VIII. CITY MANAGER'S REPORT

No report.

IX. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson stated that is was good to see so much interest in the election process this year. In the past we have had many races go unopposed, so it is nice to see the interest.

Rory Escalante echoed Mr. Johnson’s remarks regarding elections, he stated one thing is concerning is that alot of people that are running for elections are also on committees,which will cause a loss quorum for committees. He added that he would like to see a request for volunteers on the new sign outside, as he has yet to see that notice posted.

X. MAYOR'S REPORT

Mayor Boykin thanked everyone for their hard work, he stated the fire fighters and police officers are working hard and he appreciate all the volunteers that come in and work for the city programs. He stated he would like to say that it is great to see people coming out and running for offices. He added that he would like to give thanks to Eric and the staff for keeping us going and notified.

XI. FUTURE AGENDA ITEMS

None.

XII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:39 pm

These minutes were read and approved on this 13th day of March 2023.

Mayor

ATTEST:

City Secretary



AGENDA MEMORANDUM – MARCH 13, 2023

ITEM # CONSENT

CONTACT: Patricia Ditto, Finance Director

SUBJECT: Monthly Budget Summary Report

SUMMARY: Receive and/or approve the February 2023 Budget Report

BACKGROUND INFORMATION:

The information provided is for the FY 2022-2023 budget period, month ending February 28, 2022. This summary highlights several key points related to the current month’s activity for the General Fund and for the Water and Sewer Enterprise Fund. The attached report is unaudited, and this month may include corrections from prior months.

DISCUSSION:

Attached is the budget report for February 2022, which is the fifth month of Fiscal Year 23. 41.7% of the year has passed. The report reflects the original budget as approved for FY23 as well as the revised budget reflecting all budget amendments approved by council since the original budget was approved. *This budget report is a preliminary report reflecting current year to date figures that are unaudited and may be adjusted at a future time.*

10-General Fund

As of February 28, 2023, General Fund revenues total \$2,176,848. General Fund expenditures total \$1,193,677.

Revenue (GF)

Total Revenue collected in the General fund is at 67.6% of budget projection.

- M & O (Maintenance and Operations) Property tax (including current, delinquent and penalties) received through the end of February is \$1,819,806, 89.25% of projected property taxes for the year.
- Sales Tax revenue received in February was earned in December. The amount received in General Fund is \$55,859 for a year-to-date total of 152,872. \$13,635 was received within CCPD and \$13,964 within the Transportation Fund. After collecting 3 months of sales tax, we are averaging \$50,957 per month for the general fund, bringing us in behind projection of \$60,417 per month by 15%.
- Permits and Licenses revenues total \$5,103 this month, year to date total of \$24,147. This is compared to \$27,304 collected at this time last year. Inspection fees collected are \$12,650 while fees paid for inspections are \$9,820 as of the end of February.

Water Impact fees collected this year total \$7,214. No Sewer impact fees have been collected. All Impact Fees are posted to Fund 32 Utility Capital Improvements and do not show on this budget report.

- Municipal Court revenue for the month of February is \$15,298, year to date totaling \$51,328. This compares to \$36,577 at this time last year.

City of Richwood

— TEXAS —

- Interest revenue is far ahead of budget projections, which were done very conservatively.
- Special Revenues include Outreach donations and LEOES training allocation revenue. In February we received \$944 for LEOES training.

Expenditures (GF)

Expenditures in the General Fund are currently shown at \$1,193,677, 42.43% of budget.

All approved transfers to and from the General Fund have been made, with the exception of the transfer to Transportation Fund for road repairs. This transfer will not occur until closer to the end of the year. As discussed at February council meeting, a portion may be used in conjunction with remaining bond funds for identified projects.

30-Water, Sewer, and Solid Waste Fund

Operating Revenues received year-to-date through February total \$1,108,430. Operating expense is \$725,443, 35.33% of budget.

RECOMMENDATION: Council to approve February 2023 Budget Summary Report for General Fund and the Water & Sewer Enterprise Fund.

**City of Richwood
Operational Budget Report
10/1/2022 -02/28/2023**

10 General Fund	Prior YTD	Current Period	Current YTD	Original Budget	Revised Budget	Remaining Budget	% Earned/Used
Revenue							41.7% of year
Taxes	1,999,255.32	463,335.30	2,048,273.40	2,960,070.00	2,960,070.00	911,796.60	69.20%
Property taxes, including delinquent & penalties	1,744,574.36	378,255.64	1,819,805.74	2,039,070.00	2,039,070.00		89.25%
Franchise Taxes	87,372.77	29,221.02	75,595.21	196,000.00	196,000.00		38.57%
Sales Tax	167,308.19	55,858.64	152,872.45	725,000.00	725,000.00		21.09%
Licenses and permits	27,304.38	5,102.64	24,147.28	88,250.00	88,250.00	64,102.72	27.36%
Intergovernmental revenue	7,939.85	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00%
Charges for services - Municipal Bldg Rental	3,090.00	675.00	3,450.00	7,000.00	7,000.00	3,550.00	49.29%
Municipal Court Revenue	36,576.55	15,297.91	51,328.11	110,000.00	110,000.00	58,671.89	46.66%
Special Revenues	(109.36)	944.11	7,994.11	1,350.00	1,350.00	(6,644.11)	Ahead of Budget
Interest	371.68	4,721.66	22,941.57	2,500.00	2,500.00	(20,441.57)	Ahead of Budget
Miscellaneous revenue	14,369.65	6,004.56	18,713.51	50,000.00	50,000.00	31,286.49	37.43%
Inspection Fees	12,650.00	2,530.00	12,650.00	35,000.00	35,000.00		
Miscellaneous Income	1,194.65	3,174.56	4,963.51	10,000.00	10,000.00		
Parks & Recreation - Park Pavillion Rentals	525.00	300.00	1,100.00	5,000.00	5,000.00		
Total Revenue	2,088,798.07	496,081.18	2,176,847.98	3,220,170.00	3,220,170.00	1,043,322.02	67.60%
Expenditures							
General Government							
Administration							
Personnel & Benefits	202,994.56	35,665.97	189,934.69	471,868.00	471,868.00	281,933.31	40.25%
Supplies	4,663.47	701.81	8,344.77	18,900.00	18,900.00	10,555.23	44.15%
Maintenance & Repair	1,349.68	0.00	1,831.73	4,000.00	4,000.00	2,168.27	45.79%
Utilities	6,416.19	293.10	3,735.26	14,700.00	14,700.00	10,964.74	25.41%
Professional Services	83,757.44	1,540.00	93,856.91	184,300.00	184,300.00	90,443.09	50.93%
Other Services	16,584.79	818.14	28,677.64	71,500.00	71,500.00	42,822.36	40.11%
Capital Equipment	1,704.90	340.98	40,246.81	37,600.00	37,600.00	(2,646.81)	Over Budget
Total Administration	317,471.03	39,360.00	366,627.81	802,868.00	802,868.00	436,240.19	45.66%
Judicial							
Personnel & Benefits	28,330.88	5,485.72	29,862.19	73,735.00	73,735.00	43,872.81	40.50%
Supplies	252.67	0.00	0.00	2,300.00	2,300.00	2,300.00	0.00%
Professional Services	12,082.00	0.00	10,797.20	20,350.00	20,350.00	9,552.80	53.06%
Other Services	205.00	0.00	130.00	1,000.00	1,000.00	870.00	13.00%
Total Judicial	40,870.55	5,485.72	40,789.39	97,385.00	97,385.00	56,595.61	41.88%
Permitting & Inspections							
Personnel & Benefits	12,140.00	1,725.00	9,820.00	40,000.00	40,000.00	30,180.00	24.55%
Supplies	178.10	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00%
Professional Services	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00%
Total Permitting & Inspections	12,318.10	1,725.00	9,820.00	42,500.00	42,500.00	32,680.00	23.11%
Special Revenue Expenditures							
Supplies	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00%
Total Special Revenue Expenditures	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00%
Total General Government	370,659.68	46,570.72	417,237.20	944,253.00	944,253.00	527,015.80	44.19%
Public Safety							
Police Department							
Personnel & Benefits	327,085.35	69,167.28	388,484.01	872,524.00	872,524.00	484,039.99	44.52%
Supplies	21,023.12	3,534.42	22,191.68	51,000.00	51,000.00	28,808.32	43.51%
Maintenance & Repair	12,759.83	755.13	7,560.76	28,350.00	28,350.00	20,789.24	26.67%
Utilities	5,311.10	1,693.89	7,768.44	14,500.00	14,500.00	6,731.56	53.58%
Professional Services	66,401.06	0.00	100,139.40	159,556.00	159,556.00	59,416.60	62.76%
Other Services	16,170.93	0.00	14,429.16	18,200.00	18,200.00	3,770.84	79.28%
Capital Equipment	3,649.91	187.10	935.50	10,625.00	10,625.00	9,689.50	8.80%
Total Police Department	452,401.30	75,337.82	541,508.95	1,154,755.00	1,154,755.00	613,246.05	46.89%
Fire Department							
Personnel & Benefits	7,873.60	0.00	5,334.22	38,461.00	38,461.00	33,126.78	13.87%
Supplies	4,360.81	276.72	3,588.52	19,000.00	19,000.00	15,411.48	18.89%
Maintenance & Repair	2,828.50	0.00	5,603.62	30,500.00	30,500.00	24,896.38	18.37%
Utilities	1,965.09	327.19	2,038.79	5,000.00	5,000.00	2,961.21	40.78%

10 General Fund	Prior YTD	Current Period	Current YTD	Original Budget	Revised Budget	Remaining Budget	% Earned/Used
Professional Services	65,093.75	0.00	38,311.00	160,907.00	160,907.00	122,596.00	23.81%
Other Services	13,905.28	0.00	14,203.24	27,000.00	27,000.00	12,796.76	52.60%
Capital Equipment	35,229.63	(292.80)	37,828.44	64,712.00	64,712.00	26,883.56	58.46%
Total Fire Department	131,256.66	311.11	106,907.83	345,580.00	345,580.00	238,672.17	30.94%
Code Enforcement							
Personnel & Benefits	0.00	2,396.90	16,640.42	62,721.00	62,721.00	46,080.58	26.53%
Supplies	0.00	0.00	163.20	2,000.00	2,000.00	1,836.80	8.16%
Professional Services	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00%
Other Services	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00%
Total Code Enforcement	0.00	2,396.90	16,803.62	67,221.00	67,221.00	50,417.38	25.00%
Total Public Safety	583,657.96	78,045.83	665,220.40	1,567,556.00	1,567,556.00	902,335.60	42.44%
Public Works							
City Maintenance							
Personnel & Benefits	44,304.92	7,573.91	39,398.45	112,568.00	112,568.00	73,169.55	35.00%
Supplies	5,836.47	1,073.90	11,094.36	15,950.00	15,950.00	4,855.64	69.56%
Maintenance & Repair	20,424.07	2,254.64	14,684.45	36,510.00	36,510.00	21,825.55	40.22%
Utilities	9,893.33	6,322.71	14,993.68	44,700.00	44,700.00	29,706.32	33.54%
Other Services	2,621.36	0.00	2,753.67	10,100.00	10,100.00	7,346.33	27.26%
Capital Equipment	59,422.00	250.00	15,258.17	15,000.00	15,000.00	(258.17)	Over Budget
Total City Maintenance	142,502.15	17,475.16	98,182.78	234,828.00	234,828.00	136,645.22	41.81%
Parks and Recreation							
Supplies	1,546.62	0.00	1,740.23	3,800.00	3,800.00	2,059.77	45.80%
Maintenance & Repair	8,566.95	240.79	3,638.03	31,000.00	31,000.00	27,361.97	11.74%
Utilities	838.78	0.00	927.32	4,000.00	4,000.00	3,072.68	23.18%
Other Services	2,739.74	1,656.00	6,731.35	18,050.00	18,050.00	11,318.65	37.29%
Total Parks and Recreation	13,692.09	1,896.79	13,036.93	56,850.00	56,850.00	43,813.07	22.93%
Emergency/Disaster							
Contract Labor	215,926.90	0.00	0.00	0.00	0.00	0.00	0.00%
Total Emergency/Disaster	215,926.90	0.00	0.00	0.00	0.00	0.00	0.00%
Miscellaneous	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00%
Development Agreements	0	0	0	10,000.00	10,000.00	10,000.00	0.00%
Total Expenditures	1,326,438.78	143,988.50	1,193,677.31	2,813,487.00	2,813,487.00	1,619,809.69	42.43%
Other Financing Sources and Uses							
Sources							
Transfers In	127,218.50	0.00	15,000.00	590,000.00	590,000.00	575,000.00	2.54%
Total Sources	127,218.50	0.00	15,000.00	590,000.00	590,000.00	575,000.00	2.54%
Uses							
Transfers Out	0.00	0.00	362,651.61	904,000.00	904,000.00	541,348.39	40.12%
Total Uses	0.00	0.00	362,651.61	904,000.00	904,000.00	541,348.39	40.12%
Total Other Financing Sources and Uses	127,218.50	0.00	(347,651.61)	(314,000.00)	(314,000.00)	33,651.61	110.72%
Total - 10 GENERAL FUND	889,577.79	352,092.68	635,519.06	92,683.00	92,683.00	(542,836.06)	

City of Richwood Operational Budget Report 10/1/2022 -02/28/2023							
30 Water & Sewer Enterprise Fund	Prior YTD	Current Period	Current YTD	Annual Budget	Revised Budget	Remaining Budget	% Earned/Used
Net Operating Income (Loss)							
Operating income							41.7% of year
Sewer Department	373,491.04	83,442.57	396,808.14	956,700.00	956,700.00	559,891.86	41.48%
Water Department	477,519.16	119,351.49	570,725.99	1,381,600.00	1,381,600.00	810,874.01	41.31%
Solid Waste Department	134,003.82	28,284.42	140,895.75	325,000.00	325,000.00	184,104.25	43.35%
Total Operating income	985,014.02	231,078.48	1,108,429.88	2,663,300.00	2,663,300.00	1,554,870.12	41.62%
Operating expense							
Sewer Department							
Personnel & Benefits	67,699.72	13,707.69	75,020.80	184,767.00	184,767.00	109,746.20	40.60%
Supplies	2,800.02	277.71	2,010.11	10,200.00	10,200.00	8,189.89	19.71%
Maintenance & Repair	57,435.41	1,431.58	15,343.86	73,940.00	73,940.00	58,596.14	20.75%
Professional Services	263,728.44	0.00	91,249.53	580,000.00	580,000.00	488,750.47	15.73%
Other Services	5,122.09	0.00	3,872.72	5,400.00	5,400.00	1,527.28	71.72%
Total Sewer Department	396,785.68	15,416.98	187,497.02	854,307.00	854,307.00	666,809.98	21.95%
Water Department							
Personnel & Benefits	71,841.86	17,401.36	99,340.70	221,306.00	221,306.00	121,965.30	44.89%
Supplies	8,685.56	322.13	9,212.65	24,500.00	24,500.00	15,287.35	37.60%
Maintenance & Repair	36,344.53	4,142.77	98,183.41	134,400.00	134,400.00	36,216.59	73.05%
Utilities	20,015.05	5,334.13	23,032.37	71,900.00	71,900.00	48,867.63	32.03%
Professional Services	40,714.76	0.00	77,441.13	58,000.00	94,500.00	17,058.87	81.95%
Other Services	135,990.36	2,400.00	131,692.83	405,200.00	405,200.00	273,507.17	32.50%
Capital Equipment	1,503.85	300.77	1,503.85	3,610.00	3,610.00	2,106.15	41.66%
Total Water Department	315,095.97	29,901.16	440,406.94	918,916.00	955,416.00	515,009.06	47.93%
Solid Waste Department							
Professional Services	91,677.18	0.00	97,539.32	280,000.00	280,000.00	182,352.68	34.84%
Total Solid Waste Department	91,677.18	0.00	97,539.32	280,000.00	280,000.00	182,460.68	34.84%
Total Operating expense	803,558.83	45,318.14	725,443.28	2,053,223.00	2,089,723.00	1,364,279.72	35.33%
Total Net Operating Income (Loss)	181,455.19	185,760.34	382,986.60	610,077.00	573,577.00	190,590.40	62.78%
Non-Operating Items							
Non-operating income							
Interest income	165.77	66.79	214.84	500.00	500.00	285.16	42.97%
Grants	0.00	0.00	54,874.03	0.00	0.00	(54,874.03)	Ahead of Budget
Other income	100.60	246.42	1,869.72	1,000.00	1,000.00	(869.72)	Ahead of Budget
Transfers In	10,000.00	0.00	0.00	37,000.00	37,000.00	37,000.00	0.00%
Total Non-operating income	10,266.37	313.21	56,958.59	38,500.00	38,500.00	18,458.59	147.94%
Non-operating expense							
Debt Service	117,374.25	8,363.51	188,237.81	363,615.00	363,615.00	175,377.19	51.77%
Transfers Out	56,000.00	0.00	69,979.02	56,000.00	56,000.00	(13,979.02)	Over Budget
Total Non-operating expense	173,374.25	8,363.51	258,216.83	419,615.00	419,615.00	161,398.17	61.54%
Depreciation Expense	116,529.26	0.00	0.00	350,000.00	350,000.00	350,000.00	0.00%
Total Non-Operating Items	(279,637.14)	(8,050.30)	(201,258.24)	(731,115.00)	(731,115.00)	529,856.76	Ahead of Budget
Total - 30 Water & Sewer Enterprise Fund	(98,181.95)	177,710.04	181,728.36	(121,038.00)	(157,538.00)	339,266.36	Ahead of Budget

Budget Amendments:

¹ Temporary ground storage - Water approved by CC 10/10/2023

Racial Profiling Report | Full

Agency Name: RICHWOOD POLICE DEPT.
Reporting Date: 02/28/2023
TCOLE Agency Number: 039216

Chief Administrator: STEPHEN S. MAYER

Agency Contact Information:
Phone: (979) 265-8157
Email: smayer@richwoodtx.gov

Mailing Address:
1800 N Brazosport Blvd
RICHWOOD, TX 77531-2803

This Agency filed a full report

RICHWOOD POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the RICHWOOD POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the RICHWOOD POLICE DEPT. if the individual believes that a peace officer employed by the RICHWOOD POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the RICHWOOD POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the RICHWOOD POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The RICHWOOD POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c),

Code of Criminal Procedure during the reporting period.

Section VIII, Item D.

Executed by: STEPHEN S. MAYER
Chief of Police

Date: 02/28/2023

Total stops: 3912

Street address or approximate location of the stop

City street	1949
US highway	152
County road	2
State highway	1802
Private property or other	7

Was race or ethnicity known prior to stop?

Yes	34
No	3878

Race / Ethnicity

Alaska Native / American Indian	6
Asian / Pacific Islander	40
Black	477
White	2546
Hispanic / Latino	843

Gender

Female	1535
Alaska Native / American Indian	0
Asian / Pacific Islander	16
Black	182
White	1039
Hispanic / Latino	298
Male	2377
Alaska Native / American Indian	6
Asian / Pacific Islander	24
Black	295
White	1507
Hispanic / Latino	545

Reason for stop?

Violation of law	10
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	5

Hispanic / Latino	4
Preexisting knowledge	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	4
Hispanic / Latino	0
Moving traffic violation	3151
Alaska Native / American Indian	6
Asian / Pacific Islander	34
Black	372
White	2049
Hispanic / Latino	690
Vehicle traffic violation	747
Alaska Native / American Indian	0
Asian / Pacific Islander	6
Black	104
White	488
Hispanic / Latino	149
Was a search conducted?	
Yes	41
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	12
White	21
Hispanic / Latino	8
No	3871
Alaska Native / American Indian	6
Asian / Pacific Islander	40
Black	465
White	2525
Hispanic / Latino	835
Reason for Search?	
Consent	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	2

Hispanic / Latino	0		
Contraband	2		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	2		
Hispanic / Latino	0		
Probable	19		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	6		
White	9		
Hispanic / Latino	4		
Inventory	3		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	3		
Hispanic / Latino	0		
Incident to arrest	13		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	4		
White	5		
Hispanic / Latino	4		
Was Contraband discovered?			
Yes	27	Did the finding result in arrest?	
		(total should equal previous column)	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	6	Yes 3	No 3
White	15	Yes 7	No 8
Hispanic / Latino	6	Yes 1	No 5
No	14		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	6		
White	6		
Hispanic / Latino	2		

Description of contraband	
Drugs	21
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	4
White	11
Hispanic / Latino	6
Weapons	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	5
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	4
Hispanic / Latino	0
Result of the stop	
Verbal warning	2557

Alaska Native / American Indian	4
Asian / Pacific Islander	29
Black	308
White	1660
Hispanic / Latino	556
Written warning	384
Alaska Native / American Indian	1
Asian / Pacific Islander	6
Black	44
White	283
Hispanic / Latino	50
Citation	923
Alaska Native / American Indian	1
Asian / Pacific Islander	5
Black	115
White	581
Hispanic / Latino	221
Written warning and arrest	14
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	7
Hispanic / Latino	4
Citation and arrest	23
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	10
Hispanic / Latino	10
Arrest	11
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	4
White	5
Hispanic / Latino	2
Arrest based on	
Violation of Penal Code	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	0
White	3
Hispanic / Latino	1
Violation of Traffic Law	3
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	3
Hispanic / Latino	0
Violation of City Ordinance	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Outstanding Warrant	40
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	10
White	15
Hispanic / Latino	15

Was physical force resulting in bodily injury used during stop?

Yes	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	1
No	3911
Alaska Native / American Indian	6
Asian / Pacific Islander	40
Black	477
White	2545
Hispanic / Latino	843

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	<input checked="" type="checkbox"/>
Use Department's submitted analysis	<input type="checkbox"/>

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Analysis Report

RICHWOOD POLICE DEPT.

01. Total Traffic Stops:	3912	
02. Location of Stop:		
a. City Street	1949	49.82%
b. US Highway	152	3.89%
c. County Road	2	0.05%
d. State Highway	1802	46.06%
e. Private Property or Other	7	0.18%
03. Was Race known prior to Stop:		
a. NO	3878	99.13%
b. YES	34	0.87%
04. Race or Ethnicity:		
a. Alaska/ Native American/ Indian	6	0.15%
b. Asian/ Pacific Islander	40	1.02%
c. Black	477	12.19%
d. White	2546	65.08%
e. Hispanic/ Latino	843	21.55%
05. Gender:		
a. Female	1535	39.24%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	16	0.41%
iii. Black	182	4.65%
iv. White	1039	26.56%
v. Hispanic/ Latino	298	7.62%
b. Male	2377	60.76%
i. Alaska/ Native American/ Indian	6	0.15%
ii. Asian/ Pacific Islander	24	0.61%
iii. Black	295	7.54%
iv. White	1507	38.52%
v. Hispanic/ Latino	545	13.93%
06. Reason for Stop:		
a. Violation of Law	10	0.26%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%

Racial Profiling Analysis Report

iii. Black	1	10.00%
iv. White	5	50.00%
v. Hispanic/ Latino	4	40.00%
b. Pre-Existing Knowledge	4	0.10%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	4	100.00%
v. Hispanic/ Latino	0	0.00%
c. Moving Traffic Violation	3151	80.55%
i. Alaska/ Native American/ Indian	6	0.19%
ii. Asian/ Pacific Islander	34	1.08%
iii. Black	372	11.81%
iv. White	2049	65.03%
v. Hispanic/ Latino	690	21.90%
d. Vehicle Traffic Violation	747	19.10%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	6	0.80%
iii. Black	104	13.92%
iv. White	488	65.33%
v. Hispanic/ Latino	149	19.95%
07. Was a Search Conducted:		
a. NO	3871	98.95%
i. Alaska/ Native American/ Indian	6	0.15%
ii. Asian/ Pacific Islander	40	1.03%
iii. Black	465	12.01%
iv. White	2525	65.23%
v. Hispanic/ Latino	835	21.57%
b. YES	41	1.05%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	12	29.27%
iv. White	21	51.22%
v. Hispanic/ Latino	8	19.51%
08. Reason for Search:		
a. Consent	4	0.10%

Racial Profiling Analysis Report

i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	2	50.00%
iv. White	2	50.00%
v. Hispanic/ Latino	0	0.00%
b. Contraband in Plain View	2	0.05%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	2	100.00%
v. Hispanic/ Latino	0	0.00%
c. Probable Cause	19	0.49%
ii. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	6	31.58%
iv. White	9	47.37%
v. Hispanic/ Latino	4	21.05%
d. Inventory	3	0.08%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	3	100.00%
v. Hispanic/ Latino	0	0.00%
e. Incident to Arrest	13	0.33%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	4	30.77%
iv. White	5	38.46%
v. Hispanic/ Latino	4	30.77%
09. Was Contraband Discovered:		
YES	27	0.69%
i. Alaska/ Native American/ Indian	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
ii. Asian/ Pacific Islander	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
iii. Black	6	22.22%

Racial Profiling Analysis Report

Finding resulted in arrest - YES	3	
Finding resulted in arrest - NO	3	
iv. White	15	55.56%
Finding resulted in arrest - YES	7	
Finding resulted in arrest - NO	8	
v. Hispanic/ Latino	6	22.22%
Finding resulted in arrest - YES	1	
Finding resulted in arrest - NO	5	
b. NO	14	0.36%
i. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	6	42.86%
iv. White	6	42.86%
v. Hispanic/ Latino	2	14.29%
10. Description of Contraband:		
a. Drugs	21	0.54%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	4	19.05%
iv. White	11	52.38%
v. Hispanic/ Latino	6	28.57%
b. Currency	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
c. Weapons	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
d. Alcohol	1	0.03%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	100.00%
iv. White	0	0.00%

Racial Profiling Analysis Report

v. Hispanic/ Latino	0	0.00%
e. Stolen Property	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
f. Other	5	0.13%
i. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	1	20.00%
iv. White	4	80.00%
v. Hispanic/ Latino	0	0.00%
11. Result of Stop:		
a. Verbal Warning	2557	65.36%
i. Alaska/ Native American/ Indian	4	0.16%
ii. Asian/ Pacific Islander	29	1.13%
iii. Black	308	12.05%
iv. White	1660	64.92%
v. Hispanic/ Latino	556	21.74%
b. Written Warning	384	9.82%
i. Alaska/ Native American/ Indian	1	0.26%
ii. Asian/ Pacific Islander	6	1.56%
iii. Black	44	11.46%
iv. White	283	73.70%
v. Hispanic/ Latino	50	13.02%
c. Citation	923	23.59%
i. Alaska/ Native American/ Indian	1	0.11%
ii. Asian/ Pacific Islander	5	0.54%
iii. Black	115	12.46%
iv. White	581	62.95%
v. Hispanic/ Latino	221	23.94%
d. Written Warning and Arrest	14	0.36%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	3	21.43%
iv. White	7	50.00%
v. Hispanic/ Latino	4	28.57%

Racial Profiling Analysis Report

e. Citation and Arrest	23	0.59%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	3	13.04%
iv. White	10	43.48%
v. Hispanic/ Latino	10	43.48%
f. Arrest	11	0.28%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	4	36.36%
iv. White	5	45.45%
v. Hispanic/ Latino	2	18.18%
12. Arrest Based On:		
a. Violation of Penal Code	4	0.10%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	3	75.00%
v. Hispanic/ Latino	1	25.00%
b. Violation of Traffic Law	3	0.08%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	3	100.00%
v. Hispanic/ Latino	0	0.00%
c. Violation of City Ordinance	1	0.03%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	1	100.00%
v. Hispanic/ Latino	0	0.00%
d. Outstanding Warrant	40	1.02%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	10	25.00%
iv. White	15	37.50%
v. Hispanic/ Latino	15	37.50%

Racial Profiling Analysis Report

13. Was Physical Force Used:

a. NO	3911	99.97%
i. Alaska/ Native American/ Indian	6	0.15%
ii. Asian/ Pacific Islander	40	1.02%
iii. Black	477	12.20%
iv. White	2545	65.07%
v. Hispanic/ Latino	843	21.55%
b. YES	1	0.03%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	1	100.00%
v. Hispanic/ Latino	0	0.00%
b 1. YES: Physical Force Resulting in Bodily Injury to Suspect	0	0.00%
b 2. YES: Physical Force Resulting in Bodily Injury to Officer	0	0.00%
b 3. YES: Physical Force Resulting in Bodily Injury to Both	1	100.00%

14. Total Number of Racial Profiling Complaints Received: 0

REPORT DATE COMPILED 02/28/2023

ORDINANCE NO. 23-504

AN ORDINANCE AMENDING CHAPTER 15 PLANNING AND DEVELOPMENT ARTICLE II PLANNING AND ZONING COMMISSION OF THE RICHWOOD CODE OF ORDINANCES FOR THE PURPOSE OF AMENDING SECTION 15-27 - MEMBERSHIP; PROVIDING A SAVINGS CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE IMMEDIATELY UPON ITS PASSAGE.

WHEREAS, The City of Richwood finds it necessary to amend the provisions of the planning and zoning commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD THAT:

Section 1. Section 15-27. – Membership is hereby amended to read:
The city council shall appoint a city planning commission consisting of six (6) members who shall be residents of the City of Richwood and shall serve without compensation. ~~and shall not hold any other position in the city government.~~

Section 2. That if any provision of this ordinance or application thereof to any person or circumstance is held invalid by any court, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council of the City of Richwood, Texas, hereby declares that it would have enacted such remaining portions despite any such invalidity.

Section 3. That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 4. That this ordinance shall be effective immediately upon adoption.

Passed and adopted on this 13th day of February, 2023.

Steve Boykin, Mayor

ATTEST:

Kirsten Garcia, City Secretary

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. 23-505

AN ORDINANCE BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS AMENDING APPENDIX C – FEE SCHEDULE OF THE CODE OF ORDINANCES TO ADD FEES FOR PARK AND FACILITY RENTALS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City’s code of ordinances specifies fees should be adopted by ordinance; and

WHEREAS, the City wishes to amend the current fee schedule to include rental fees for the James Vera Ball Field / Soccer Fields Stop 1-3 and remove the deposit required.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

Section 1: That APPENDIX C – Fee Schedule is hereby amended to add Park and Facility Rental Fees as follows:

Park and Facility Rental Fees		
FACILITY	RENTAL FEE <small>*Add \$50 if alcohol will be served</small>	DEPOSIT
James Vera Ball Field / Soccer Fields Stop 1-3	\$300.00 – Per Season (January- June / July – December)	\$100
PK Forrest Building	\$150/day – Residents* \$175/day – Non-Residents*	\$100
Richwood Municipal Pavilion	\$125/day – Residents* \$150/day – Non-Residents*	\$100
Bobby Ford Park	\$75/day – Residents* \$100/day – Non-Residents*	\$50
Moonwalk Waterslide Inflation <small>*Liability Insurance must be provided</small>	\$25 each	N/A
Police Security Fee	\$35.00 / hour / officer	

Section 5: That if any provision of this ordinance or application thereof to any person or circumstance is held invalid by any court, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council of the City of Richwood, Texas, hereby declares that it would have enacted such remaining portions despite any such invalidity.

Section 6: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 7: That this ordinance shall be effective immediately upon passing.

Passed and Approved on this 13th day of March, 2023.

Steve Boykin, Mayor

ATTEST:

Kirsten Garcia, City Secretary

Applications:

Fields will only be reserved for the six-month seasons (January – June, July – December) applied for. Registration periods for the immediate upcoming season will open up two weeks prior to the season start date (12/18, 6/17). Field approvals and times will be assigned by the end of the previous season for the use of the requested field.

All information requested on the application must be submitted.

Current insurance for your team is required. Please attach copy to application form.

Assignment of the fields is the responsibility of the City of Richwood only. Priority will be given to teams containing one or more Richwood residents. All decisions made will be based on the information contained in the application and will be final.

Guidelines:

Each team will only be allowed to use the fields two times per week to guarantee that as many teams as possible have use of the fields. Please keep a copy of your agreement with you at all times when using the fields.

The James Vera ballfield will be reserved for teams made up of players who are 8 years and older.

Keep facility clean including keeping fields, parking areas, playground, and exterior of the fields free of litter. Put trash in barrels in the park area.

No modifications to fields or city property can be made without the authorization of the Director of Public Works. **Any damage or unauthorized modifications to city property will result in loss of privileges.**

The lights for the soccer field and baseball field have a two-hour time limit. You will be responsible for turning the lights off after your practice. The light box no longer requires keys.

The City of Richwood assumes no responsibility or liability for injuries or accidents that may occur during the use of this facility by coaching staff, team members or any other attendee. The City of Richwood does not guarantee the condition of the fields.

Fees:

City of Richwood will collect a fee of \$300.00 per season upon assignment. Fees are non-refundable.

**CITY OF RICHWOOD
USE APPLICATION – JAMES VERA BASEBALL/SOCCER FIELD**

<i>Section IX, Item B.</i>

Team Name: _____

Manager Name: _____ **Phone #** _____

Address: _____

Coach Name: _____ **Phone #** _____

Address: _____

Team Roster:

Player Name	Player Address	Player Age

Season Requested: January – June July - December

Field Requested: Baseball Soccer

Day & Time Requested:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 – 10:00	6:00 – 8:00	6:00 – 8:00	6:00 – 8:00	6:00 – 8:00	6:00 – 8:00	8:00 – 10:00
10:00 – 12:00						10:00 – 12:00
12:00 – 2:00	8:00 – 10:00	8:00 – 10:00	8:00 – 10:00	8:00 – 10:00	8:00 – 10:00	12:00 – 2:00
2:00 – 4:00						2:00 – 4:00

By signing below, I acknowledge that I have read and am aware of the ball field guidelines, including fees and damage ramifications. Agreements will not automatically renew and must be resubmitted quarterly no more than 2 weeks prior to beginning of quarter as noted in guidelines. I have attached current proof of insurance.

Signature: _____ **Date:** _____

Fee: \$300 Paid _____ **Receipt #** _____ **Proof of Insurance Provided** _____

Baseball Practice Fields

Brazoria	Does not rent out field. They have 1 field and it is maintained by the League.
Freeport	During Season it is maintained by the Leagues. And off season maintained by the City. Rental in off season is \$50/day, \$15/lights, \$25/deposit
Clute	They do not rent out field for practice. They only rent out field for games. \$100/day per field rental with \$100/deposit
Lake Jackson	Only rents out 2 practice fields that are maintained by the City. Rental is quarterly. Rents in 1.5 hour increments (6-7:30 and 7:30-9). 2 teams a night usually. \$15/day rental and no deposit. 1 Team is limited to 2 nights a week.
West Columbia	Does not rent out field. City does not own fields. 1 field is owned by League and other is the School District.