

City of Richwood — TEXAS —

CITY COUNCIL MEETING AGENDA

Monday, July 11, 2022 at 6:20 PM

Richwood City Hall, 1800 Brazosport Blvd. N.

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, July 11, 2022, beginning at 6:20 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF COUNCIL MEMBERS
- III. PUBLIC COMMENTS
- IV. CONSENT AGENDA
 - A. Approval of minutes from regular meeting held June 13, 2022.
- V. PRESENTATION
 - A. Governor's Community Achievement Award, Keep Richwood Beautiful
- VI. DISCUSSION AND ACTION ITEMS
 - A. Discuss and consider adoption of Ordinance 22-494, amending Appendix B - Section 7, Additional Provisions to include accessory structures.
 - B. Discussion regarding current zoning ordinances.
- VII. CAPITAL IMPROVEMENT PROJECTS UPDATE
- VIII. CITY MANAGER'S REPORT
- IX. COUNCIL MEMBER COMMENTS & REPORTS
- X. MAYOR'S REPORT
- XI. FUTURE AGENDA ITEMS
- XII. ADJOURNMENT

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551-071 of the Government Code (attorney-client privilege).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Kirsten Garcia, do hereby certify that I did, on _____ at _____ post this notice of meeting on the bulletin board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, June 13, 2022 at 6:10 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, June 13, 2022, beginning at 6:10 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:10 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Present
Mike Johnson, Position 1:	Absent
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Position 3:	Absent
Rory Escalante, Position 4:	Present
Carey Lankford, Position 5:	Present

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT AGENDA

- A. Approval of minutes from regular meeting held May 9, 2022.
- B. Approval of minutes from special meeting held May 17, 2022.
- C. Budget Report, April 2022
- D. Budget Report, May 2022

Motion to approve consent agenda.

Motion made by Rory Escalante, Seconded by Melissa Strawn.

Voting Yea: Melissa Strawn, Rory Escalante, Carey Lankford

V. DISCUSSION AND ACTION ITEMS

- A. Final review and action on re-plat of 24 lots; of the 6.223 acre tract of Glenwood Bayou Subdivision, also known as Marquis at Magnolia.

Motion to approve re-plat of 24 lots; of the 6.223-acre tract of Glenwood Bayou Subdivision, also known as Marquis at Magnolia.

Motion made by Carey Lankford, Seconded by Melissa Strawn.

Voting Yea: Melissa Strawn, Rory Escalante, Carey Lankford

- B. Discussion regarding Larry Johnson Park, presented by Keep Richwood Beautiful
Kimberly presented.

Council consensus was to move forward with park equipment.

- C. Discuss, consider, and select a administrative service provider to complete project implementation for the Community Development Block Grant - Mitigation (CDBG-MIT) funding administered by the Texas General Land Office (GLO)

Patrick with Pub Mgt. presented on behalf of company.

Councilmember Escalante inquired about costs assessed for the services.

Proposed cost \$155,000 of \$2.4 million, comes out to 6% of allocation.

Motion to award Public Management with administrative service provider to complete project implementation for the Community Development Block Grant - Mitigation (CDBG-MIT) funding administered by the Texas General Land Office (GLO)

Motion made by Rory Escalante, Seconded by Carey Lankford.

Voting Yea: Melissa Strawn, Rory Escalante, Carey Lankford

- D. Discuss and consider adoption of Ordinance 22-492 and Ordinance 22-493, establishing tax rate exemptions for disability and homestead, respectively.

Patricia Ditto presented.

Motion to adopt of Ordinance 22-492 and Ordinance 22-493 with staff recommended amounts.

Motion made by Carey Lankford, Seconded by Melissa Strawn.

Voting Yea: Melissa Strawn, Rory Escalante, Carey Lankford

- E. Discuss and consider adoption of Ordinance 22-491, amending Appendix C - Fee Schedule to amend water and sewer fees.

Patricia Ditto presented.

Motion to adoption of Ordinance 22-491, amending Appendix C - Fee Schedule to amend water and sewer fees.

Motion made by Rory Escalante, Seconded by Melissa Strawn.

Voting Yea: Melissa Strawn, Rory Escalante, Carey Lankford

VII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer presented.

VIII. CITY MANAGER'S REPORT

Eric reported on the passing of Garry Ellis and expressed condolences.

IX. COUNCIL MEMBER COMMENTS & REPORTS

No report.

X. MAYOR'S REPORT

Mayor reported condolences in the loss of Garry Ellis.

Expressed thanks to Chief and Officer Lugo for serving the City of Uvalde.

Congratulated Tricia on her 2 years with the City.

XI. FUTURE AGENDA ITEMS

Administrative issues with building codes

XII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 6:56 p.m.

These minutes were read and approved on this 11th day of July 2022.

Mayor

ATTEST:

City Secretary

Award Winning Affiliate-Keep Richwood Beautiful



2022 Keep Texas Beautiful Conference-Austin, TX





Keep
RICHWOOD
Beautiful



 **KEEP AUSTIN
BEAUTIFUL**





Keeping Small and Rural Affiliates Sustainable



City of Richwood TEXAS



TEXAS A&M AGRILIFE EXTENSION



KRB Small Affiliate

Big Heart



BRAZOSPORT caves

Brazos Learning
MONTESSORI SCHOOL
Building a Better Tomorrow

Awards



Awards



Awards



“You and me...WE are KRB!”



City of Richwood — TEXAS —

AGENDA MEMORANDUM

CONTACT: ERIC FOERSTER-CITY MANAGER

SUBJECT: AMENDMENT TO SEC. 7 ADDITIONAL PROVISIONS OF APPENDIX B- ZONING ORDINANCE

SUMMARY: This amendment will require all accessory buildings within the R-4 zoning district (or all zoning districts) to adhere to required setbacks and if larger than 10'X12' and on a permanent foundation, a Form Survey shall be required prior to construction.

Option #1: R-4 zoning district only: Amendment to require anything larger than 10'X12" accessory buildings on a permanent foundation to be required to have a Form Survey prior to construction.

Option #2: All zoning districts: Amendment to require anything larger than 10'X12" accessory buildings on a permanent foundation to be required to have a Form Survey prior to construction.

BACKGROUND INFORMATION:

This new requirement should eliminate and setback issues with newly constructed accessory buildings within the R-4 zoning district (or all zoning districts).

FISCAL IMPACT: none to the city

RECOMMENDATION: Staff recommends the ordinance be amended to include the new accessory building requirement for a completed Form Survey prior to construction.

Sec. 7. Additional provisions.

1. [Accessory buildings:] Accessory buildings, except as otherwise permitted in this ordinance, shall be subject to the following regulations:
 - [a.] Where an accessory building is structurally attached to a main building, it shall be subject to, and must conform to all regulations of this ordinance applicable to the main building.
 - [b.] No detached accessory building shall be located closer than ten feet to any main building.
 - [c.] An accessory building shall not be erected prior to the establishment or construction of the principal building.
 - [d.] Any accessory building located in R-4 (or all zoning districts) must comply with required setbacks and if larger than 10' X 12' and on a permanent foundation must have Form Survey completed prior to building.
2. C-1 commercial property screening: On the side and rear boundary of C-1 commercial use district which abuts on R-1, R-2 or R-3 residential use district, it shall be screened by a wall or solid screen planting of not less than six feet along the entire boundary.
3. R-3 multifamily screening: On the side and rear boundary of the R-3 multifamily use district which abuts on R-1 or R-2 residential use district, it shall be screened by a wall or solid screen planting of not less than six feet along the entire boundary.
4. B-1 business screening: On the side and rear boundary of the B-1 business use district which abuts on R-1 or R-2 residential use district, it shall be screened by a wall or solid screen planting of not less than six feet along the entire boundary.
5. Screening in general: Screening consisting of either masonry, or berms with adequate trees or shrubs, or chainlink fencing with adequate trees or shrubs shall be required when a business, commercial or industrial building backs up to either a major city street or a state highway and there are garbage receptacles, work vehicles and other common but unsightly operational or back-door materials visible. Such screening must be thick or dense enough to hide the unsightly items up to a height of at least six feet.
6. Tents in business and commercial zones: The time period for which a business or other entity may erect or have a tent on their premises in business and commercial zones for the purpose of housing materials, providing cover from the elements, providing for and outside sale area, providing for entertainment, conventions or any other social, business or commercial purpose shall not exceed 30 days total for a calendar year.

ORDINANCE NUMBER 22-494

AN ORDINANCE OF THE CITY OF RICHWOOD, TEXAS, AMENDING SECTION 7, ADDITIONAL PROVISIONS OF APPENDIX B – ZONING ORDINANCE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, it is the wishes of Council to amend the additional provisions pertaining to accessory structures within all zoning districts, specifically R-4 Rural Residential District.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, BRAZORIA COUNTY, TEXAS:

Section Seven (7) Additional Provisions of Appendix B – Zoning Ordinance is hereby amended to include:

Sec. 7. Additional provisions.

1. [Accessory buildings:] Accessory buildings, except as otherwise permitted in this ordinance, shall be subject to the following regulations:

[a.] Where an accessory building is structurally attached to a main building, it shall be subject to, and must conform to all regulations of this ordinance applicable to the main building.

[b.] No detached accessory building shall be located closer than ten feet to any main building.

[c.] An accessory building shall not be erected prior to the establishment or construction of the principal building.

[d.] Any accessory building located in R-4 (or all zoning districts) must comply with required setbacks and if larger than 10' X 12' and on a permanent foundation must have Form Survey completed prior to building.

2. C-1 commercial property screening: On the side and rear boundary of C-1 commercial use district which abuts on R-1, R-2 or R-3 residential use district, it shall be screened by a wall or solid screen planting of not less than six feet along the entire boundary.

3. R-3 multifamily screening: On the side and rear boundary of the R-3 multifamily use district which abuts on R-1 or R-2 residential use district, it shall be screened by a wall or solid screen planting of not less than six feet along the entire boundary.

4. B-1 business screening: On the side and rear boundary of the B-1 business use district which abuts on R-1 or R-2 residential use district, it shall be screened by a wall or solid screen planting of not less than six feet along the entire boundary.

5. Screening in general: Screening consisting of either masonry, or berms with adequate trees or shrubs, or chainlink fencing with adequate trees or shrubs shall be required when a business, commercial or industrial building backs up to either a major city street or a state highway and there are garbage receptacles, work vehicles and other common but unsightly operational or back-door materials visible. Such screening must be thick or dense enough to hide the unsightly items up to a height of at least six feet. 6. Tents in business and commercial zones: The time period for which a business or other entity may erect or have

a tent on their premises in business and commercial zones for the purpose of housing materials, providing cover from the elements, providing for and outside sale area, providing for entertainment, conventions or any other social, business or commercial purpose shall not exceed 30 days total for a calendar year.

PASSED AND ADOPTED THIS _____ day of _____, 2022.

Steve Boykin, Mayor

ATTEST:

Kirsten Garcia, City Secretary

City of Richwood — TEXAS —

AGENDA MEMORANDUM

CONTACT: ERIC FOERSTER- CITY MANAGER

SUBJECT: GENERAL DISCUSSION-ZONING ORDINANCE

SUMMARY: General Discussion over zoning ordinances and regulations

BACKGROUND INFORMATION: General Discussion pertaining to zoning ordinances and regulations.

ISSUE: Check with council about current setbacks and overall regulations pertaining to zoning ordinances and regulations.

FISCAL IMPACT: None

RECOMMENDATION: None at this time