



KEEP RICHWOOD BEAUTIFUL COMMISSION AGENDA

Thursday, February 02, 2023 at 6:00 PM

Richwood City Hall, 1800 Brazosport Blvd. N.

BE IT KNOWN THAT a City of Richwood Keep Richwood Beautiful Commission will meet Thursday, February 2, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PUBLIC COMMENTS
- IV. UPCOMING EVENTS
 - A. Easter, 2023
 - B. Earth Day, 2023
- V. DISCUSSION AND ACTION ITEMS
 - A. Discussion and possible action regarding Governor's Community Achievement Award application.
 - B. Discussion and possible action regarding the Keep Texas Beautiful Annual Affiliate Report.
 - C. Discussion and possible action regarding member roles, responsibilities and allocation of duties.
 - D. Discussion and possible action regarding Larry Johnson Park upgrades.
- VI. FINANCIAL REPORT
 - [A.](#) Keep Richwood Beautiful Budget Report
 - [B.](#) Parks and Recreation Budget Report
- VII. EXECUTIVE DIRECTOR'S REPORT
- VIII. ACCOMPLISHMENTS AND ITEMS OF COMMUNITY INTEREST
- IX. SET NEXT MEETING DATE
- X. FUTURE AGENDA ITEMS
- XI. ADJOURNMENT

The Commission may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 265-2082 or FAX (979) 265-7345 for further information.

I, Kirsten Garcia, do hereby certify that I did, on _____ at _____ post this notice of meeting on the Bulletin Board at 1800 N. Brazosport Blvd., Richwood, TX, in compliance with the Texas Open Meetings Law.

Kirsten Garcia, City Secretary
City of Richwood

City of Richwood
Keep Richwood Beautiful
20 Beautification - 10/01/2022 to 01/30/2023
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	2023 Budget	Remaining Budget
Revenue					
Intergovernmental revenue					
614113 Intragovernmental Income	0.00	0.00	0.00	0.00	0.00
Total Intergovernmental revenue	0.00	0.00	0.00	0.00	0.00
Charges for services					
614124 Beautification Revenues	5,129	1,289	5,161	15,300	10,139
Total Charges for services	5,129	1,289	5,161	15,300	10,139
Interest					
614110 Interest Earnings	0.00	0.00	0.00	0.00	0.00
Total Interest	0.00	0.00	0.00	0.00	0.00
Miscellaneous revenue					
614112 Miscellaneous Income	(515)	0.00	191	0.00	(191)
614114 Community Garden Membership Fees	0.00	0.00	0.00	1,500	1,500
614115 Farmers Market Revenue	659	0.00	0.00	0.00	0.00
Total Miscellaneous revenue	144	0.00	191	1,500	1,309
Total Revenue	5,273	1,289	5,352	16,800	11,448
Expenditures					
Parks & Recreation					
Beautification					
Personnel & Benefits					
615102 Contract Labor	2,395	500	2,570	10,700	8,130
615103 Salaries & Wages	0.00	0.00	0.00	0.00	0.00
615105 Retirement	0.00	0.00	0.00	0.00	0.00
615110 Workmen's Compensation Ins	0.00	0.00	0.00	0.00	0.00
615120 Unemployment Insurance	0.00	0.00	0.00	0.00	0.00
615130 Training & Travel	430	0.00	0.00	5,500	5,500
Total Personnel & Benefits	2,825	500	2,570	16,200	13,630
Supplies					
615210 Office Supplies	85	0.00	0.00	225	225
615215 Custodial Supplies	0.00	0.00	0.00	0.00	0.00
615220 Tools	0.00	0.00	0.00	250	250
615225 Books and Periodicals	0.00	0.00	0.00	100	100
615240 Expendable Operating Supplies	448	0.00	316	2,000	1,684
Total Supplies	533	0.00	316	2,575	2,259
Maintenance & Repair					
615310 Building & Grounds M&R	806	0.00	0.00	2,100	2,100
615365 Other Equipment M&R	0.00	0.00	0.00	0.00	0.00
Total Maintenance & Repair	806	0.00	0.00	2,100	2,100
Other Services					
615660 Dues & Subscriptions	0.00	0.00	120	400	280
615685 Publishing & Advertising	135	0.00	0.00	1,000	1,000
615695 Special Services - Miscellaneous	0.00	0.00	0.00	1,000	1,000
Total Other Services	135	0.00	120	2,400	2,280
Capital Equipment					
615930 Equipment	0.00	0.00	0.00	1,000	1,000
615950 Community Garden	994	0.00	342	2,400	2,058
Total Capital Equipment	994	0.00	342	3,400	3,058
Total Beautification	5,293	500	3,348	26,675	23,327
Total Parks & Recreation	5,293	500	3,348	26,675	23,327
Total Expenditures	5,293	500	3,348	26,675	23,327
Other Financing Sources and Uses					
Sources					
Transfers In					
974959 Transfer from Fund Balance	0.00	0.00	0.00	0.00	0.00
974963 Transfer from General Fund	5,000	0.00	5,000	5,000	0.00
Total Transfers In	5,000	0.00	5,000	5,000	0.00
Total Sources	5,000	0.00	5,000	5,000	0.00
Uses					
Transfers Out					

City of Richwood
Keep Richwood Beautiful
20 Beautification - 10/01/2022 to 01/30/2023
33.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>2023 Budget</u>	<u>Remaining Budget</u>
615961 Transfer to Water/Sewer	0.00	0.00	0.00	0.00	0.00
Total Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Uses	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources and Uses	5,000	0.00	5,000	5,000	0.00
Total -	4,980	789	7,003	(4,875)	(11,878)

City of Richwood
General Ledger for General Fund - 10/1/2022 to 9/30/2023

Section VI, Item B.

Account		Description	Debit	Credit	Balance
Date	Code				Debit
085851 - Parks & Recreation					\$0.00
10/3/2022	AP	INV: OCT2022 CITIBANK, N.A. - credit card purchases and credits	1,387.21		1,387.21
10/31/2022	AP	INV: OCT2022 REYNOLDS, JACE & AMANDA - REIMBURSEMENT OF KRB TRUNK OR TREAT	370.01		1,757.22
11/3/2022	AP	INV: NOV2022 CITIBANK, N.A. - credit card purchases and credits	550.96		2,308.18
12/3/2022	AP	INV: DEC2022 CITIBANK, N.A. - credit card purchases and credits	77.06		2,385.24
12/9/2022	AP	INV: 29505793 QUILL CORPORATION - CUPS FOR CITY CHRISTMAS EVENT	33.98		2,419.22
12/14/2022	AP	INV: DEC2022 LONG, ROBERT - SAnta for christmas	250.00		2,669.22
			\$2,669.22		\$2,669.22
			Budgeted Amount:		\$9,500.00
			Budget Balance:		\$6,830.78

Report Total:

\$2,669.22