

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, February 12, 2024 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, February 12, 2024, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Mike Johnson, Position 1:	Absent
Mike Challenger, Position 2:	Present
Amanda Reynolds, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Absent

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director
Police Chief, Stephen Mayer; Phillip Knop, City Attorney.

V. PUBLIC COMMENTS

Jeff Barry, Texas House of Representatives candidate, introduced himself to the board.

VI. CONSENT AGENDA

- A. Budget Report, December 2023
- B. Fiscal Year 2024 Investment Report, Quarter 1
- C. 2023 Racial Profiling and Analysis Report
- D. Minutes from regular meeting held January 08, 2024.
- E. Minutes from special meeting held January 23, 2024.

Motion to approve consent agenda.

Motion made by Mike Challenger, Seconded by Amanda Reynolds.

Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante

VII. DISCUSSION AND ACTION ITEMS

- A. Discuss, consider, and approve the Brazosport Water Supply Corporation reservoir updates and a resolution supporting the project.

Presentation from the Brazosport Water Supply Corporation.

Discussion held on reason for need of support.

Discussion held on feedback received for the project.

Motion to approve resolution supporting the project.

Motion made by Amanda Reynolds, Seconded by Rory Escalante.

Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante

- B. Discuss and consider amending the Employee Policy and Procedure Manual, specifically policies: Policy #901, Eligibility for Sick Leave; Policy #902, Rate of Computation of Sick Leave; Policy #904, Documentation of Sick Leave; Policy #1001, Injuries on the Job; Policy #1004, Additional Personal Leave Without Pay.

Eric Foerster, City Manager, presented.

Councilman challenger stated the item is related to issues requiring consultation with the Attorney.

Motion to table. Motion made by Michael Challenger.

Motion died for lack of second.

Kirsten Garcia, Cit Secretary, presented proposed changes and why staff recommends the amendments.

Motion to approve item B.

Motion made by Amanda Reynolds, Seconded by Rory Escalante.

Voting Yea: Amanda Reynolds, Rory Escalante

Voting Nay: Mike Challenger

- C. Consider approving staff to auction playground equipment at a lower reserve than previously submitted.

Kirsten Garcia, Cit Secretary presented.

Discussion held on equipment status and previous auctions.

Motion to approve item C.

Motion made by Amanda Reynolds, Seconded by Rory Escalante.

Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante

- D. Discuss and consider awarding Construction Contract 3-2023 for the ARPA (American Rescue Plan Act Grant) Generator Project.

Clif Custer, Public Works Director, presented.

Discussion held on scope of the project.

Discussion held on revenues from bond funds being used.

Motion to award Construction Contract 3-2023 for the ARPA (American Rescue Plan Act Grant) Generator Project to Texas Municipal and Industrial.

Motion made by Amanda Reynolds, Seconded by Rory Escalante.

Voting Yea: Amanda Reynolds, Rory Escalante

Voting Nay: Mike Challenger

- E. Discussion, consideration, and possible action regarding the proposed Service Center Expansion.

Clif Custer, Public Works Director, presented.

Discussion was held on total costs vs equipment savings.

Discussion held on the usage of shipping containers for storage.

Discussion was held on the need to clean up the area.

Discussion held on fuel tank removal and process.

Motion to approve the demolition of the fuel station and any work that goes with the plan.

Motion made by Amanda Reynolds, Seconded by Rory Escalante.

Voting Yea: Mike Challenger, Amanda Reynolds, Rory Escalante

Council woman Reynolds requested a memorial be proposed to replace the PK forest name somewhere else in town.

F. Consider items removed from consent agenda

No items removed from the consent agenda.

VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.

Discussion held on water plant.

IX. CITY MANAGER'S REPORT

Eric Foerster spoke regarding recycling information from KRB, may be an agenda item.

X. COUNCIL MEMBER COMMENTS & REPORTS

Mike Challenger spoke regarding overall goals of sustainability, wants to make sure we are on a path of sustainability.

XI. MAYOR'S REPORT

Mayor reported regarding the tragic events today,

XII. ITEMS OF COMMUNITY INTEREST

Reminder for the deadline to file for a place on the ballot for the 2024 general election.

Information given on the upcoming Servolution event.

Reminder given about elections on March 5.

XIII. FUTURE AGENDA ITEMS

Audit

Green City Recyclers

KRB Update

Public Management - Grant Opportunity

GPS Tracking - one-step GPS

If any update / TML

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:25 p.m.

These minutes were read and approved on the 11th day of March 2024.

Mayor

ATTEST:

City Secretary