

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, August 10, 2026 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, August 10, 2026, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE.

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Present

Michael Durham

Randy Ryle

DuWayne Dunn

Kai York

Stephen Scot Mayer

Absent

Mike Johnson

Others present: Kirsten Garcia, City Manager; Jeremy Richards, Chief of Police; Tricia Ditto, Finance Director; Laura Tyner, City Secretary; Clif Custer, Public Works Director; and Jacob Herrington, City Attorney.

V. PUBLIC COMMENTS

Bob Page, 101 Hummingbird, spoke regarding transparency to council, legal rates, budget workshop and spoke about the fire department.

VI. CONSENT AGENDA

- A. Approval of the revised Personnel Policy Handbook to reflect current employment practices and updates recommended by the City's Human Resources consultant.
- B. Budget Report, June 2027.
- C. Investment Report, Q3 FY 26.
- D. Approval of updated Financial Policies for the City of Richwood.
- E. Approval of minutes from regular meeting held June 8, 2026.
- F. Approval of minutes from regular meeting held July 13, 2026.

Motion to approve consent.

Motion made by Council Member Mayer, seconded by Council Member Dunn.

Voting Yea: Mayer, Ryle, York, Dunn

Motion carried.

VII. DISCUSSION AND ACTION ITEMS

- A. Consideration and possible action to adopt Ordinance No. 26-542 amending Chapter 14, Article IV of the Code of Ordinances regarding outdoor burning by establishing criteria for the issuance, denial, suspension, and revocation of burn permits; providing an administrative appeals process; and providing for severability, repeal of conflicting ordinances, and an effective date.

Motion to adopt Ordinance No. 26-542 amending Chapter 14, Article IV of the Code of Ordinances regarding outdoor burning by establishing criteria for the issuance, denial, suspension, and revocation of burn permits; providing an administrative appeals process; and providing for severability, repeal of conflicting ordinances, and an effective date.

Motion made by Council Member York, seconded by Council Member Dunn.

Voting Yea: Mayer, Ryle, York, Dunn

- B. Public hearing and possible action on the proposed Crime Control and Prevention District budget for Fiscal Year 2026-2027.

Motion to approve the proposed Crime Control and Prevention District budget for Fiscal Year 2026-2027.

Motion made by Council Member York, seconded by Council Member Ryle.

Voting Yea: Mayer, Ryle, York, Dunn

- C. Discussion and possible action to adopt Ordinance No. 26-543, amending Appendix B (Fee Schedule) of the Code of Ordinances to revise utility rates.

Tricia Ditto, Finance Director, presented.

Motion to adopt Ordinance No. 26-543, amending Appendix B (Fee Schedule) of the Code of Ordinances to revise utility rates.

Motion made by Council Member York, seconded by Council Member Ryle.

Voting Yea: Mayer, Ryle, York, Dunn

- D. Discussion only regarding the proposed budget and proposed tax rate for Fiscal Year 2026–2027. No action will be taken.

Tricia Ditto, Finance Director, presented.

Discussion only.

- E. Consider and record a vote on the proposed tax rate of \$0.595560 for Fiscal Year 2026–2027, which represents an increase of up to 7.9% above the No-New-Revenue Tax Rate for the City of Richwood. The proposed rate is scheduled to be adopted at a future meeting.

Discussion only.

- F. Discussion and possible action to approve Resolution No. 26-R-8, setting the date and time for the Public Hearing on the Fiscal Year 2026–2027 Annual Budget for September 14, 2026, at 6:00 p.m.

Motion to approve Resolution No. 26-R-8, setting the date and time for the Public Hearing on the Fiscal Year 2026–2027 Annual Budget for September 14, 2026, at 6:00 p.m.

Motion made by Council Member York, seconded by Council Member Dunn.

Voting Yea: Mayer, Ryle, York, Dunn

- G. Discussion and possible action to approve Resolution No. 26-R-9, setting the date and time for the Public Hearing on the proposed tax rate for Fiscal Year 2026–2027 for September 14, 2026, at 6:00 p.m.

Motion to approve Resolution No. 26-R-9, setting the date and time for the Public Hearing on the proposed tax rate for Fiscal Year 2026–2027 for September 14, 2026, at 6:00 p.m.

Motion made by Council Member Mayer, seconded by Council Member York.

Voting Yea: Mayer, Ryle, York, Dunn

- H. Consider items removed from consent agenda

Approval of personal policy. 2 policies.

VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clifton Custer gave an update.

IX. CITY MANAGER'S REPORT

Thanks to staff on budget.

Thanks to all of council for all their questions and going to their training.

School starts. Be careful and aware.

Thanks to the PD with all the heavy calls.

Fire Department doing a great job.

X. COUNCIL MEMBER COMMENTS & REPORTS

Ryle - Looking forward to training.

Dunn - Thanks to Bob for comments. Thanks for going to TML training and knowledgeable. Back to school. Be safe.

York - Wants more public to come.

Mayer - Thankful to Tricia for budget.

XI. MAYOR'S REPORT

Thankful to everyone for budget.

Safety for school starting.

Prayers who were affected by death.

XII. ITEMS OF COMMUNITY INTEREST

Applications for Charter Review and CCPD.

Cleaning of KRB Community Garden Aug 15th at 9:00 a.m.

XIII. FUTURE AGENDA ITEMS

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:40 pm.

These minutes were read and approved on the ____ day of September, 2026.

Mayor

ATTEST:

City Secretary